

Employment Opportunity

Roseau County Social Services is accepting applications for a Support Enforcement Aide. A Support Enforcement Aide will assist Child Support Officers in managing caseloads, enter data in state computer systems, perform various accounting and clerical duties. Must be proficient in excel. Please refer to the Minnesota Merit System position description for qualifications/job descriptions.

To view and to apply for the examination, go to the Department of Human Services Merit System website: <http://agency.governmentjobs.com/mnmeritsystem/default.cfm>.

Click the link on the left-hand side that reads: Exams Open for Applications.

Scroll down and select Job# 936-68

Click on the underlined title "Support Enforcement Aide."

This will show the job announcement/duties/minimum qualifications.

NOTE: APPLICATIONS MUST BE RECEIVED BY THE DEPT OF HUMAN SERVICES- MERIT SYSTEM
BY 4:30 PM, November 15, 2016.

Starting wage \$ 17.64/hour

For questions/information contact: Gwynne Roadfeldt, Fiscal Supervisor, Roseau County Social Services, 208 6th ST SW, Roseau MN 56751 or call (218) 463-2411.

Equal Opportunity Employer (EOE)