

ELIGIBILITY WORKER

Roseau County Social Services is accepting applications for a full-time Eligibility Worker. This position performs a variety of tasks related to the determination of eligibility of clients for income maintenance programs and services, including Supplemental Nutrition Assistance Program (SNAP), cash programs, Minnesota Health Care programs and Long Term Care. Roseau County also does case banking.

Applicants are required to have three years of clerical experience or experience working with the public, or two years of advanced education. The position requires successful completion of the Merit System Eligibility Worker exam.

For further information and to apply for the examination, go to the Department of Human Services Merit System website:

<http://agency.governmentjobs.com/mnmeritsystem/default.cfm>

Scroll down on the page to Job # 951-68

Click on the underlined title “Eligibility Worker Job #951-68”

All the information you may need is listed there.

To apply, go back up to the top of the page and click on “applicant login.”

NOTE: APPLICATIONS MUST BE RECEIVED BY THE DEPARTMENT OF HUMAN SERVICES MERIT SYSTEM BY 4:30 PM 10/23/17.

For questions/information contact: Jodee Haugen, Financial Assistance Supervisor, Roseau County Social Services, 208 6th ST SW, Roseau MN 56751 or call (218) 463-2411.