



Employment Opportunity

POSITION: Temporary Dispatch/Correctional Officer

Roseau County is accepting applications for the position of a Temporary Dispatch/Correctional Officer. A **roster** of candidates will be created. Temporary positions may be filled from this roster. The roster will remain in effect for one year.

This is a Grade 5 position, with a beginning wage of \$18.64 per hour, commensurate with experience.

This position is responsible for performing dispatch and correctional duties for the Roseau County Detention Center including radio and telephone communication, processing arrests and releases, and managing the safety and security of staff and inmates. The Majority of the shifts will be 12 hours, and on an irregular basis. There is no guarantee of minimum hours per month. Both day and night shifts are possible.

Minimum qualifications include a high school degree, the ability to exercise good judgment in evaluating situations and making effective decisions, the ability to establish and maintain effective working relationships with various law enforcement agencies, department staff, and the general public, the ability to react quickly and calmly in emergencies, good physical agility and the ability to communicate clearly and concisely, orally, and in writing.

Applicants must be a U.S. citizen, and have no felony convictions.

Applications may be obtained from the County Coordinator's office by email at annmarie.miller@co.roseau.mn.us, online at the Roseau County web site at <http://co.roseau.mn.us> or by calling 218-463-4248. Completed applications, along with a cover letter and resume, may be submitted to: Temporary Dispatch/Correctional Officer Hire, 606 5th Ave SW, Room 131, Roseau, MN 56751. **Closing date is November 10, 2017 at 4:30 pm.**