

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

February 15, 2005

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, February 15, 2005, at 8:30 a.m. Commissioners present were Orris Rasmussen, Alan Johnston, Jack Stone, Mark Foldesi and Russell Walker. Also present were members of the media.

The meeting was called to order at 8:30 a.m. by County Board Chairman Orris Rasmussen. Commissioner Stone presented the colors and led the Pledge of Allegiance.

A motion was made by Commissioner Walker, seconded by Commissioner Stone, and carried by unanimous vote to approve the agenda.

Emergency Manager Gracia Nelson met with the Board. Ms. Nelson requested the Board approve the 2005 Emergency Management Performance Grant. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-02-14

BE IT RESOLVED, that the Board does hereby approve the Minnesota Department of Public Safety Division of Homeland Security and Emergency Management Performance Grant for the fiscal year 2005; and

BE IT FURTHER RESOLVED, that the Board does hereby authorize Board Chair Orris Rasmussen to sign the grant on behalf of Roseau County.

Ms. Nelson advised the Board that they will be asked in the near future to pass a Resolution of Mutual Aid Agreement. This Agreement is helpful in emergency situations in spelling out liability between entities that are providing aid to one another during an emergency circumstance. Ms. Nelson also advised the Board that they will be required to adopt the National Incident Managed System as a pre-requisite to obtaining federal funding. Ms. Nelson informed the Board that thirteen township FEMA projects were recently closed out, but noted that there are still a number of incomplete projects that will require a resolution from the Board in order to get a time extension. A motion was made by Commissioner Walker, seconded by Commissioner Johnston, and carried by unanimous vote to adopt the following resolution:

2005-02-15

BE IT RESOLVED, that the Board does hereby authorize a request for a time extension on incomplete Roseau County FEMA township projects.

Ms. Nelson informed the Board of two upcoming trainings and invited the Commissioners to attend a flood forecast meeting scheduled for February 24, 2005 at the Roseau Fire Hall. Ms. Nelson asked the Board if they would consider sponsoring first-aid/CPR training for the Sheriff's Office, the Communications Committee, and the Posse. A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

2005-02-16

BE IT RESOLVED, that the Board does hereby authorize two First-Aid/CPR training sessions for a total of thirty (30) people; and

BE IT FURTHER RESOLVED, that one session will be held in Roseau and one session will be held in Warroad; and

BE IT FURTHER RESOLVED, that the Board makes the First-Aid/CPR certification training mandatory for all Sheriff's deputies not currently certified.

Sheriff Jule Hanson met with the Board. Mr. Hanson requested the Board approved a software update for the 911 computer software. He noted the last update was five years ago and that Roseau County receives a 911 grant that will cover the expense of the upgrade. A motion was made by Commissioner Johnston, seconded Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-02-17

BE IT RESOLVED, that the Board does hereby approve the purchase of a 911 computer software upgrade from IES in the amount of \$14,728.87.

Mr. Hanson requested the board approve compensatory time payout for Jared Von Ende who resigned from employment with Roseau County. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-02-18

BE IT RESOLVED, that the Board does hereby authorize benefit pay-out to Jared Von Ende in the amount of \$702.73.

Mr. Hanson discussed removal of a part-time employee from the payroll. Mr. Hanson noted that his individual has not completed his probationary period as of yet and has not worked a shift since January 5, 2005. The Board authorized Mr. Hanson to take care of the matter.

Auditor Anne Granitz met with the Board to present auditor warrants and commissioner warrants for approval.

A motion was made by Commissioner Stone, seconded by Commissioner Foldesi, and carried by unanimous vote to approve payment of auditor warrants and commissioner warrants as follows:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
451.90	ACE HARDWARE-ROSEAU	703.75	ALFAX WHOLESALE FURNITURE
328.54	BALLARD MOTOR CO	370.00	CRAGUN'S CONFERENCE CENTER
7920.85	CUTLER-MAGNER	4389.70	D-A LUBRICANT CO. INC.
735.00	DANIELSON MARK	1116.00	DELL MARKETING LP
717.44	DORN TONY INC	319.20	E & L ELECTRIC CO
735.00	ERICKSON DALLAS	2111.25	FARMERS UNION OIL CO-LK BRNSN

14510.21	FARMERS UNION OIL CO-ROSEAU	4687.58	FARMERS UNION OIL CO-WARROAD
658.57	GAFFANEYS	513.89	GRAINGER INC
494.91	GRAND FORKS GROCERY FOOD SERV	579.98	GREENBUSH SANITATION LTD
11606.03	H & L MESABI INC	1850.00	HEPPNER CONSULTING INC
1704.16	HIGH PLAINS TECHNOLOGY	316.22	HILLYARD HUTCHINSON
1089.50	HONEYWELL	891.00	HOUSE ARREST SERVICES INC
3221.80	JOHNSON OIL CO INC	2467.06	KENNEDY SCALES INC
19198.65	KLEIN MCCARTHY & CO LTD ARCHIT	30875.40	MAR-KIT LANDFILL
814.10	MARRIOTT INTERNATIONAL	1764.00	MN COUNTIES COMPUTER COOP
600.00	MN DEPT OF ADMINISTRATION	313.67	MULTI OFFICE PRODUCTS INC
1256.58	NORTHLAND TIRE	3313.75	NORTHWEST CONCRETE PRODUCTS IN
409.88	POLARIS INDUSTRIES INC	1805.43	POWER PLAN
321.59	PRO AUTOMOTIVE	6465.00	PRO-WEST & ASSOCIATES INC
700.23	QUILL CORPORATION	703.74	RATWIK, ROSZAK & MALONEY, PA
1640.00	RINKE-NOONAN LAW FIRM	1556.30	RIVERFRONT STATION
441.50	ROSEAU CLEANING SYSTEMS	5631.01	ROSEAU CO COOP ASSN
354.15	ROSEAU CO SHERIFF-SUNDRY ACCOU	1553.63	ROSEAU DIESEL SERVICE INC
2435.25	SJOBERG'S INC	877.01	SPIELMAN RADIO
2500.00	ST LOUIS COUNTY AUDITOR-LAND D	607.05	SWANSON'S REPAIR INC
319.50	SYNERGY GRAPHICS	3226.57	TRANSCOR AMERICA LLC
500.00	U OF MN EXTENSION		
	70 PAYMENTS LESS THAN \$300	7,792.40	
	****	FINAL TOTAL.....	\$168,932.71 ****

Roseau County Soil & Water Conservation District Manager Scott Johnson met with the Board. Mr. Johnson requested the Board approve the 2005 Joint Powers Agreement for the Conservation Act. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-02-19

BE IT RESOLVED, that the Board does hereby approve the 2005 Joint Powers Agreement between Roseau County Soil & Water Conservation District and Roseau County for the Administration of the Wetland Conservation Act (1991).

BE IT FURTHER RESOLVED, that the Board does hereby authorize Board Chair Orris Rasmussen to sign the agreement on behalf of Roseau County.

Mr. Johnson presented the Board with a *County Agriculture Inspector Job Roles and Responsibilities* document and reviewed current policies and procedures of the Agriculture Inspector position.

Mr. Johnson discussed membership on Noxious Weed Appeal Committee with the Board. Mr. Johnson will return to the March 15, 2005 Board meeting with a list of recommended names for the committee.

Roseau County Fair Board Secretary Buddy Erickson met with the board. Mr. Erickson thanked the board for their continued support of the Roseau County Fair. Mr. Erickson reviewed the new slate of Fair Board officers: President: John Gaukerud; Vice-President - Dale Billberg; Treasurer - Warren Ulvin; and Secretary - Buddy Erickson. Mr. Erickson acknowledged the commitment of two recently retired Board members, Jack Stone and the late Buddy Magnusson. Mr. Erickson reviewed the financial report and the 4-H exhibit report and noted 2004 accomplishments including: upgraded wiring, new fencing, additional bleachers in grand stand,

upgraded surface for carnival area, new planking in the horse barn, and freshly painted garbage cans. Mr. Erickson outlined planned projects for 2005, noting that the Fair Board will be conservative in their 2005 endeavors because 2006 is the Roseau County Fair Centennial: upgrading the fish tanks in the DNR building, working on the shade area posts, and enhancing the sound system in the grand stand. Mr. Erickson informed the Board that the Fair Board had recently signed a contract with Murphy Brothers that will allow the Roseau County Fair to run the third week in July and set fair dates for the next four years.

Commissioner Rasmussen recessed the meeting at 10:00 a.m. The meeting reconvened at 10:15 a.m.

The Board discussed the recent death of Roseau County's Veterans Service Officer, Buddy Magnusson. A motion was made by Commissioner Walker, seconded by Commissioner Stone, and carried by unanimous vote to adopt the following resolution:

2005-02-20

BE IT RESOLVED, that the Board does hereby authorize benefit pay-out to the beneficiary of Allen (Buddy) Magnusson in the amount of \$5,273.90.

The Board discussed filling the vacated position of Veterans Service Officer. A motion was made by Commissioner Foldesi, seconded by Commissioner Johnston, and carried by unanimous vote to adopt the following resolution:

2005-02-21

BE IT RESOLVED, that the Board does hereby authorize the County Coordinator to advertise for the position of Roseau County Veterans Service Officer.

BE IT FURTHER RESOLVED, that the Board sets the Roseau County Veterans' Service Officer as a Grade 7, 32 hour per week position with full benefits.

The Board discussed a number of recommended grade changes. A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried by a 3-1 vote with Commissioner Stone opposing the motion, to adopt the following resolution:

2005-02-22

BE IT RESOLVED, that the Board hereby approves the following grade changes:

Chief Deputy Sheriff - Grade 8 to Grade 10
Social Services Supervisor - Grade 9 to Grade 10
Financial Assistance Supervisor - Grade 8 to Grade 9
Fiscal Supervisor - Grade 8 to Grade 9
Social Services Director - Grade 11 to Grade 13
Veterans Services Officer - Grade 6 to Grade 7

BE IT FURTHER RESOLVED, that all grade changes are retroactive to the first pay period of 2005.

The Board discussed Elected Official wages. A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi and carried by a 3-1 vote with Commissioner Stone opposed to adopt the following resolution:

2005-02-23

BE IT RESOLVED, that the Board does hereby set elected official wages at the following rates for 2005 and 2006:

County Recorder	\$55,300
County Treasurer	\$59,500 (includes \$3000 for Vital Statistics)
County Auditor	\$62,500
County Sheriff	\$60,700
County Attorney	\$85,000

BE IT FURTHER RESOLVED, that all wage adjustments are retroactive to the first pay period of 2005.

The Board discussed two other appointed positions, the County Assessor and County Coordinator. A motion was made by Commissioner Johnston, seconded by Commissioner and carried by a 4-1, vote with Commissioners Johnston, Foldesi, and Rasmussen voting in favor and Commissioner Stone opposed, to adopt the following resolution:

2005-02-24

BE IT RESOLVED, that the Board does hereby set the County Assessor position as a Grade 11 position and place Lorna Sandvik on the Roseau County wage scale at a Grade 11 Step C.

BE IT FURTHER RESOLVED, that the Board does hereby set the County Coordinator position as a Grade 10 position and place Teresa Harren on the Roseau County wage scale at a Grade 10 Step B.

BE IT FURTHER RESOLVED, these grade changes are retroactive to the first pay period of 2005.

The Board discussed the 4-H support staff position that is not currently graded. A motion was made by Commissioner Stone, seconded by Commissioner Johnston, and carried by unanimous vote to adopt the following resolution:

2005-02-25

BE IT RESOLVED, that the Board does hereby set the 4-H Office Support Staff position at a Grade 1 and place Stephanie Olson on the Roseau County wage scale at a Grade 1 Step A.

BE IT FURTHER RESOLVED, that the Board does hereby approve revising the Extension 4-H Budget by \$1,535.00 to accommodate this wage increase.

BE IT FURTHER RESOLVED, this grade change is retroactive to the first pay period of 2005.

County Engineer Brian Ketring met with the Board. Mr. Ketring requested the Board approve an agreement with MnDOT. A motion was made by Commissioner Walker, seconded by Commissioner Johnston, and carried by unanimous vote to adopt the following resolution:

2005-02-26

BE IT RESOLVED, that the Board does hereby approve an agreement between Roseau County and the Minnesota Department of Transportation for installation of railroad crossing signal and gates and the intersection of County State Aid Highway Number 34 and the Canadian National Railroad.

BE IT FURTHER RESOLVED, that the Board does hereby authorize Board Chair Orris Rasmussen and County Auditor Anne Granitz to sign said agreement on behalf of Roseau County.

Mr. Ketring requested the Board approve a call for bids for a snowplow truck. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-02-27

BE IT RESOLVED, that the Board does hereby authorize County Engineer Brian Ketring to call for bids for one tandem axle truck with snowplow equipment.

Mr. Ketring requested the Board approve a call for bids for three mowers. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-02-28

BE IT RESOLVED, that the Board does hereby authorize County Engineer Brian Ketring to call for bids for three rotary disc mowers.

Mr. Ketring discussed the motor grader bids with the Board and requested the Board award the bid to Nortrax Equipment Company. A motion was made by Commissioner Johnston, seconded by Commissioner Stone, and carried by unanimous vote to adopt the following resolution:

2005-02-29

WHEREAS, the County Engineer Brian Ketring has recommended awarding the 2005 Motor Grader contract to Nortrax Equipment Company; and

WHEREAS, the Board concurs with Mr. Ketring's recommendation.

NOW, THEREFORE, BE IT RESOLVED, that the Board does hereby award a contract for a 2005 low hour model 772 CH Series II Motor Grader to Nortrax Equipment Company, Grand Rapids, in the amount of \$106,712 which includes a \$75,000 trade in credit.

Commissioner Walker gave a Jail Study Committee update. The Board discussed location of the new social services building. USA Realty informed the Board that Greg and Louise Hurling do not want to sell their property to Roseau County. Discussion on location will now be confined to the east side of the courthouse property. The Board discussed safety concerns of the court set group. A motion was made by Commissioner Johnston, seconded by Commissioner Stone, and carried by unanimous vote to adopt the following resolution:

2005-02-30

BE IT RESOLVED, that the Board does hereby direct the Roseau County Building Committee to study the safety issues and requests made by the court set and return to the Board with a recommendation.

The Board discussed the Klein-McCarthy Owner-Architect Agreement. A motion was made by Commissioner Johnston, seconded by Commissioner Stone, and carried by unanimous vote to adopt the following resolution:

2005-02-31

WHEREAS, Klein-McCarthy has worked in good faith with the Roseau County Jail Study Committee to study possible alternatives to address the Sunset Letter Roseau County received from the Department of Corrections that will reduce the capacity of the Roseau County Jail to zero effective July 2007; and

WHEREAS, the Roseau County Board has voted to construct a new 26 cell/52 bed Roseau County Jail and a 11,000 square foot Roseau County Social Services building; and

WHEREAS, the Roseau County Jail Study Committee has recommended Klein-McCarthy & Company Architects serve as architect on the Roseau County Jail and Social Services construction project; and

WHEREAS, the Roseau County Board concurs with the recommendation of the Jail Study Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Board does hereby authorize acceptance of a standard AIA B141 owner/architect agreement with Klein McCarthy & Company Architects (KMA) effective February 15, 2005, and directs KMA to proceed with the construction of a 26 cell/52 bed Roseau County Jail and Roseau County Social Services building based on a preliminary cost estimate of \$6,000,000.

Commissioners Johnston and Rasmussen gave an update on the Lost River State Forest (LRSF) trail designation planning meeting they attended on February 1, 2005. The County Engineer has been directed to review the original viewers report on the Ditch 61 system and assess ownership of drainage ditches in the Lost River State Forest as well as research the history of roads and to work with ditch attorney Kurt Deter on specific questions. The County Coordinator has been directed to research Grant in Aid Trail possibilities in the LRSF. A second planning meeting is scheduled for March.

The Board discussed the February 17, 2005 DNR public hearing on the Beltrami Island State Forrest (BISF). All Commissioners will be attending this meeting expressing concerns on behalf of the constituents they represent.

The Board acknowledged the Save the Trails Petition containing over 5000 signatures that was organized by Jeff and Dennis Battles and commended these gentlemen for their effort. Jeff and Dennis Battles will be presenting a certified copy of the petitions to DNR Deputy Commissioner Mark Holsten at the public hearing. A certified copy of the petitions will also be hand delivered to Governor Pawlenty by a representative of the Young Republican party.

The Board acknowledged a number of resolutions from surrounding counties in support of Roseau County's work to keep roads and trails open in the BISF. Among those received are resolutions from Pennington, Marshall, Kittson and Koochiching counties. Malung Township in Roseau County also passed a resolution in support of Roseau County's Resolution to prohibit DNR vehicles from access on roads in unorganized townships without a permit.

The Board briefly discussed the Aquila lawsuit and agreed to defer a decision on accepting the settlement or going to litigation to the County Attorney.

The Board discussed correspondence received from Mattracks requesting Roseau County pass a Board resolution granting Mattracks an ATV and ATV Accessory Manufacturer authorization to operate Off-Highway Vehicles under the same rules assigned to agriculture ATV use per 2004-05 Minnesota Offi-Highway Vehicle Regulations. The Board directed the County Engineer to contact Mattracks to determine the nature of their concern and to get a legal opinion if necessary.

The Commissioners presented committee reports:

Commissioner Rasmussen informed the Board of the outcome of a MRCC conference call meeting he attended on February 11, 2005. He noted MRCC membership concerns regarding the progress of the various transportation bills that are being debated at the capital. Particular concern in is regard to the formula for distribution of transportation funding. Commissioner Rasmussen also informed the Board that the MRCC has adopted a resolution in support of Roseau County's effort to fight trail closing and the agency is working with legislators to develop and introduce a bill. Commissioner Rasmussen informed the Board of two BISF meetings he attended with DNR Deputy Commissioner Mark Holsten. He also informed the Board of constituent concerns expressed to Senator Leroy Stumpf at his town hall meeting held in Roseau on Februray 12, 2005 including the location of the proposed City Center building, the evacuation order to vacate trail shelters in the Lost River State Forest and the concerns regarding closing of trails in the Beltrami Island State Forest.

Commissioner Walker discussed the February 14, 2005 KaMar Board meeting. He noted that Red Lake Falls is now fully on board and a good addition to the Joint Powers group. He also attended the Stump Town Hall Meeting on February 12, 2005. The Jail Study Committee met on February 11, 2005 with Rich McCarthy and put together an action plan to move forward. Commissioner Walker attended the BISF trail meeting in Park Rapids.

Commissioner Johnston updated the Board on a number of Human Resource meetings that led to the finalization of a two year contract with the Roseau County Highway Department Employee Association. Negotiations are now complete with the Courthouse Employee

Association and Social Services. The first Law Enforcement contract negotiation meeting was held on February 8, 2005 and a second meeting is scheduled for February 23, 2005. Commissioner Johnston attended the DNR meeting with Deputy DNR Commissioner Mark Holsten in Park Rapids along with Commissioner Walker and Commissioner Rasmussen.

Commissioner Stone reported on the Committee on Aging meeting he attended on February 14, 2005.

Commissioner Foldesi was in attendance at the multiple Human Resource Committee meetings where wage negotiations were held. He informed the Board of a Highway Committee meeting on February 10, 2005. Commissioner Foldesi and Commissioner Walker continue to research the possible purchase of the Borgen building in Badger and will report back at the next meeting with a recommendation.

Upon motion carried, Chairman Orris Rasmussen adjourned the meeting at 1:00 p.m. The Board will convene its next regular meeting at 8:30 a.m. on March 15, 2005.

Attest:

Date: _____

Teresa R. Harren
County Coordinator

Orris Rasmussen
Board Chairman