

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

October 11, 2005

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, October 11, 2005, at 8:30 a.m. Commissioners present were Orris Rasmussen, Alan Johnston, Jack Stone, Mark Foldesi, and Russell Walker. Also present were members of the media.

The meeting was called to order at 8:30 a.m. by County Board Chairman Orris Rasmussen. Commissioner Stone presented the colors and led the Pledge of Allegiance.

A discussion on the GIS system was added to the agenda. Assistant County Attorney Lisa Hanson's appointment with the County Board at 11:30 a.m. was taken off the agenda. A motion was made by Commissioner Foldesi, seconded by Commissioner Johnston, and carried by unanimous vote to approve the amended agenda.

Proceedings for the September 13, 2005 County Board Meeting were presented for approval. A motion was made by Commissioner Foldesi, seconded by Commissioner Stone, and carried by unanimous vote to approve the proceedings.

County Coordinator Teresa Harren presented the 2006 Flex Select Account Contract and requested that the County Board authorize the Board Chair Rasmussen to sign this contract. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to authorize Board Chair Rasmussen, to sign the 2006 Flex Select Account Contract.

County Coordinator Teresa Harren presented an addendum to the Long Term Care Master Application and requested that the County Board authorize the Board Chair Rasmussen to sign this addendum. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to authorize the Board Chair Rasmussen to sign the addendum to the Long Term Care Master Application.

County Coordinator Teresa Harren requested that the County Board approve a Committee of the Whole Meeting on October 18, 2005 at 2:00 p.m. for the Jail Facility/Social Services Building Bid Opening. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-10-01

BE IT RESOLVED, that the Board does hereby authorize a Committee of the Whole Meeting for October 18, 2005 at 2:00 p.m. for the Jail Facility/Social Services Building Bid Opening.

The Board directed County Coordinator Teresa Harren to invite the Roseau County Jail Committee to the bid opening on October 18, 2005 at 2:00 p.m.

County Coordinator Teresa Harren presented Minnesota Department of Health plan review and permit applications for signatures and requested that the County Board authorize Board Chair Rasmussen to sign these documents. A motion was made by Commissioner Johnston, seconded

by Commissioner Walker, and carried by unanimous vote to authorize Board Chair Rasmussen to sign the Minnesota Department of Health Plan Review and Permit Documents.

The Board discussed the GIS system. The project is nearing completion with only a few townships remaining to be entered into the data base. Commissioner Johnston suggested that the Board allow real estate agent/appraiser Rick Battles to use the system and provide feedback on its operation. The intent is to make it available to the public for a service fee beginning next year.

NW Minnesota Mentoring Co-Directors Tammy Doebler and Brenda Arntzen met with the Board. Ms. Doebler and Ms. Arntzen presented the Mentoring FY06 Quarterly Reports. They also discussed the formation of a new Prevention Coalition. The Minnesota Department of Human Services is changing the way it funds prevention programs. As of July 1, 2006, funding will be channeled through local prevention coalitions versus direct funding to individual programs. Ms. Doebler requested the Board's support of the Prevention Coalition and requested the Board write a letter of support for the Mentoring Program. Coordinator Harren was directed to draft a letter of support for the Prevention Coalition and for the Northwest Minnesota Mentoring Program. The Prevention Coalition membership is primarily comprised of those individuals and programs represented on the Children's Justice Initiative. Commissioner Johnston currently serves as a member on that collaborative. The Board authorized Commissioner Johnston to represent the Board on the Prevention Coalition. A motion was made by Commissioner Stone, seconded by Commissioner Walker, and carried by unanimous vote to approve the FY06 Quarterly Report and authorize Board Chair Rasmussen to sign the report.

County Treasurer Diane Gregerson met with the Board. Ms. Gregerson presented the Annual Review of Unclaimed Property. A motion was made by Commissioner Johnston, seconded by Commissioner Stone, and carried by unanimous vote, that the following resolution be adopted:

2005-10-02

WHEREAS, Minnesota Statutes 345.31-345.60 (Minnesota Uniform Disposition of Unclaimed Property Act) requires counties to remit unclaimed property to the State of Minnesota.

NOW, THEREFORE, BE IT RESOLVED, that Roseau County Treasurer Diane Gregerson be and is hereby authorized to remit eight (8) unclaimed warrants to the State of Minnesota Department of Commerce Unclaimed Property Section in the total amount of \$57.33.

Emergency Manager Gracia Nelson and Communications Consultant Pat Novacek met with the Board. Ms. Nelson and Mr. Novacek requested the Board approve purchase of a Communications Tower. Purchase of this tower was written into the 2004 Homeland Security Grant Roseau County shared with other border counties. The tower will be approximately 200 feet tall and will allow dispatch to receive multiple simultaneous communications and will enhance the overall communication between emergency personnel (fire departments, law enforcements, ambulances, etc.) in the surrounding communities. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-10-03

BE IT RESOLVED, that the Board does hereby agree to enter into a contract to purchase a communications tower with 2004 Homeland Security Grant funds.

The Roseau County Insurance Committee met with the Board. Gwynne Roadfeldt, Dave Anderson, and Patty Ignaszewski reviewed the insurance information for the year 2005. The Board and the Insurance Committee also discussed benefits for the year 2006. Blue Cross/Blue Shield reported a 5% increase in Roseau County's health insurance premium for 2006. A motion was made by Commissioner Johnston, seconded by Commissioner Stone, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-10-04

BE IT RESOLVED, that the Board does hereby authorize the continuation of the following Roseau County benefits for the year 2006 as recommended by the Insurance Committee: 125 Flex Medical Plan, Top Health Newsletters, Life Insurance, Long Term Disability Insurance, and Long Term Care Insurance. Also, a new benefit, Short Term Disability Insurance, will be available for Roseau County employees as of January 2006.

The Roseau County Insurance Committee advised the Board to continue the Roseau County VEBA Health Insurance and they presented three possible options for the renewal of this insurance for the year 2006. A motion was made by Commissioner Stone to adopt Roseau County VEBA Health Insurance option A, in which the county and employees would split the premium increase 50/50. The motion died for lack of a second. A motion was made by Commissioner Stone to adopt VEBA Health Insurance option B, in which the county and employees would split the premium increase 50/50 and split the CPI (Consumer Price Index) increase of \$50/single and \$100/family. The motion died for lack of a second. A motion was made by Commissioner Johnston to adopt the Roseau County VEBA Health Insurance option C, which was the option recommended by the Roseau County Insurance Committee. This option provided that the county would pay the full premium increase and the CPI (Consumer Price Increase) of \$50/single and \$100/family. The motion died for lack of a second. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-10-05

BE IT RESOLVED, that the Board hereby authorizes the continuation of the NW Minnesota Service Cooperatives' VEBA Health Plan and the VEBA accounts for Roseau County for the year 2006 as recommended by the Insurance Committee.

BE IT FURTHER RESOLVED, that the employee contribution toward the health insurance premium for 2006 be increased as follows: single plan, from \$45.00 per month to \$50.00; family plan, from \$90.00 per month to \$100.00. The Roseau County contribution is \$318.00 for single employee coverage and \$756.00 for family employee coverage. The 2006 monthly insurance premium is \$294.00 for a single plan and \$691.50 for a family plan. The county will contribute \$74.00/single, and \$164.50/family monthly to employees VEBA accounts.

Commissioner Rasmussen recessed the meeting at 10:30 a.m. The meeting reconvened at 10:45 a.m.

Roseau River Watershed Director Rob Sando and Mr. Ed Streiff met with the Board. Mr. Sando informed the Board that the Roseau River Watershed passed a resolution to have the culvert that is in Ditch #129 removed on the grounds that it is an unlawful culvert. Mr. Sando and Mr. Streiff requested that the Board authorize the county to remove the culvert. County Engineer Ketring was in the audience and advised the Board to get a legal opinion before authorizing the

culvert removal. Engineer Ketring will contact ditch attorney, Kurt Deter, and request his legal opinion. The Board will make a decision regarding this matter at the next Roseau County Board of Commissioners meeting on October 25, 2005.

County Engineer Brian Ketring met with the Board. Mr. Ketring requested that the Board approve a call for bids on CSAH No. 2 S.A.P. 68-602-34 on November 15, 2005 at 11:00 a.m. This is a grading, aggregate shouldering and realignment project that will run approximately 7.5 miles in length from the intersection of TH 89 and County Road No. 2 to CSAH No. 9. A motion was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-10-06

BE IT RESOLVED, that the Board does hereby authorize a bid opening for CSAH No. 2 S.A.P. 68-602-34 project on November 15, 2005, at 11:00 a.m.

Mr. Ketring also requested that the Board approve an amendment to the Roseau County equipment rental rates adding in a contractor rate effective immediately. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-10-07

BE IT RESOLVED, that the Board does hereby authorize the Roseau County equipment rental rates to be amended to include contractor rates as follows:

<u>EQUIPMENT</u>	<u>RATE</u>	<u>RATE W/OPERATOR</u>	<u>CONTRACTOR RATE</u>
Motorgrader	\$50.00	\$ 80.00	\$200.00
Truck - Single Axle	\$50.00	\$ 80.00	
Truck - Tandem Axle	\$70.00	\$100.00	\$200.00
Gravel Trailer – Red River Pup	\$10.00	N/A	
Spray Truck - Single Axle	\$70.00	\$132.00	
Spray Truck – tandem Axle	\$80.00	\$142.00	
Backhoe – JCB	\$40.00	\$ 70.00	\$150.00
Dozer – D-4	\$70.00	\$100.00	\$210.00
Dozer – D-7	\$85.00	\$115.00	\$220.00
Tractor – 6400 JD	\$25.00	\$ 55.00	
Mower – 7’ New Holland	\$10.00	N/A	
Tractor – Ford	\$40.00	\$70.00	
Mower – 14’ Bi-Fold Woods	\$15.00	N/A	
Loader – Case	\$45.00	\$75.00	\$180.00
Trailer – Tandem Flatbed	\$10.00	N/A	
Crack Filler – Bearcat	\$40.00	N/A	
Patch Wagon	\$40.00	N/A	
Crusher	\$150.00	N/A	
Steamer	\$100.00	N/A	
Pickup	\$ 20.00	N/A	

BE IT FURTHER RESOLVED, that these rates will be effective December 1, 2005.

Auditor Anne Granitz met with the Board. Ms Granitz presented the bills for payment. A motion was made by Commissioner Johnston, seconded by Commissioner Walker and carried by unanimous vote to approve payment of auditor warrants and commissioner warrants as follows:

WARRANTS APPROVED ON 10/11/2005 FOR PAYMENT 10/14/2005

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
394.74	BALLARD MOTOR CO	557.35	BOB BARKER CO
354.38	FRED CLASEN	448.37	COMPUTERLAND AND NETWORK
	CENTER		
387.00	CRAGUN'S CONFERENCE CENTER	4825.41	D-A LUBRICANT CO. INC.
355.31	TONY DORN INC	3137.48	DYNAMIC IMAGING SYSTEMS INC
2676.38	FARMERS UNION OIL CO-LK BRNSN	29685.18	FARMERS UNION OIL CO-ROSEAU
2679.66	FARMERS UNION OIL CO-WARROAD	2502.90	GENERAL EQUIP & SUPPLIES INC
334.54	GRAINGER INC	501.82	GRAND FORKS GROCERY FOOD SERV
316.23	DIANE GREGERSON	532.94	HILLYARD HUTCHINSON
374.84	HOLTE IMPLEMENT INC	36889.69	HORNER PLUMBING & EXCAVATION
624.09	INTOXIMETERS INC	311.41	KAR PRODUCTS INC
126520.36	KLEIN MCCARTHY & CO LTD ARCHIT	3705.39	KRIDER EQUIPMENT CO INC
1809.28	M & R SIGN CO INC	6640.00	MN DEPT OF TRANSPORTATION
600.00	MN OFFICE OF ENTERPRISES TECH	593.43	MULTI OFFICE PRODUCTS INC
2750.00	NORTHLAND COMMUNITY & TECHNICA	1633.39	NORTHLAND TIRE
1101.55	NORTHSTAR MATERIALS INC	1056.30	POWER PLAN
7775.49	PRO-WEST & ASSOCIATES INC	1037.68	QUALITY PRINTING
341.96	QUILL CORPORATION	2767.02	RIVERFRONT STATION
473.45	ROSEAU CLEANING SYSTEMS	624.82	ROSEAU CO CASH FUND
15093.65	ROSEAU CO COOP ASSN	375.00	ROSEAU CO MEDICAL TRAVEL
419.63	ROSEAU FARM SERVICE INC	2435.25	SJOBORG'S INC
32465.51	STATE OF MINNESOTA DEPT OF COR	400.00	STERLING SOLUTIONS INC
489.07	SYNERGY GRAPHICS	429.65	VIKING OFFICE PRODUCTS
1950.00	VOYAGEURS COMTRONICS CORP	458.18	WARROAD PIONEER
	59 PAYMENTS LESS THAN \$300	7,365.79	
	****	FINAL TOTAL.....	\$309,201.57 ****

The summary of auditor warrants was approved as follows:

September 29, 2005	\$298,790.80
October 6, 2005	\$409,073.74
October 6, 2005	\$ 3,829.80

Ms. Granitz requested Board approval to publish the Financial Statement. A motion was made by Commissioner Stone, seconded by Commissioner Walker, and carried by unanimous vote to publish the 2004 Roseau County Financial Statement.

Agenda No. 10, Approve 2006 Ditch Budgets and Levies, was deferred to the October 25, 2005 meeting.

The Board gave committee reports. Commissioner Rasmussen informed the Board that he has been invited to serve on the Association of Minnesota Counties Clean Water Legacy Task Force. This task force will meet four times a year. He has agreed to serve provided he can participate in two of the four meetings via conference call. Commissioner Rasmussen also presented an invitation from Kathy Moser at Four Seasons to attend the 140th anniversary celebration of Lutheran Social Services. Commissioner Walker reported on the Sheriff's

Commission meeting he and Commissioner Johnston attended on September 28, 2005. He noted that the committee is finalizing plans to join the Paul Bunyan Task Force and has transitioned Heppner Consulting in to take care of computer consulting needs. Commissioner Walker also reported on the Highway Department meeting he and Commissioner Foldesi attended on October 4, 2005. They are reviewing services provided by the Highway Department and making every effort to find ways to improve efficiencies. Commissioner Johnston attended a Soil and Water Conservation District meeting on November 6, 2005. Commissioner Stone attended a Committee on Aging meeting on October 10, 2005 and noted that the new building should be complete by the end of the month. Commissioner Stone also attended a Housing Authority Committee meeting on September 27, 2005.

The Board discussed donating sick or vacation time to county employee Stephanie Olson. A motion was made by Commissioner Stone, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-10-08

BE IT RESOLVED, that the Board does hereby authorize county employees to donate their sick and/or vacation time to county employee Stephanie Olson.

BE IT FURTHER RESOLVED, that donation will be credited hour for hour.

The Board discussed the status of County employee Jeff Parker. He has completed his familiarization period and is eligible for regular part-time status. A motion was made by Commissioner Stone, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-10-09

BE IT RESOLVED, that the Board does hereby authorize County employee Jeff Parker to be moved to regular part-time status upon completion of his six-month familiarization.

The Board acknowledged the following correspondence: Positively Minnesota RE: Finalization of Grant #FLOD-02-0004-O-FY02; State of Minnesota Office of the Governor RE: Special Session Guidelines; Positively Minnesota RE: Grant Extension Approval on CDAP-01-0083-O-FY02; Northwest Minnesota Mentoring RE: October Newsletter. No action was taken.

Upon motion carried, Chairman Orris Rasmussen adjourned the meeting at 12:30 p.m. The Board will convene its next regular meeting at 8:30 a.m. on October 25, 2005.

Attest:

Date: _____

Teresa Harren
County Coordinator

Orris Rasmussen
Board Chairman