

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 12, 2005

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, July 12, 2005, at 8:30 a.m. Commissioners present were Orris Rasmussen, Alan Johnston, Jack Stone, Mark Foldesi and Russell Walker. Also present were members of the media.

The meeting was called to order at 8:30 a.m. by County Board Chairman Orris Rasmussen. Commissioner Stone presented the colors and led the Pledge of Allegiance.

Approval of a Minnesota Lawful Gambling Permit for the Roseau County Committee on Aging, Inc. was added to the agenda. A motion was made by Commissioner Stone, seconded by Commissioner Walker, and carried by unanimous vote to approve the amended agenda.

Northwest Minnesota Mentoring co-directors Tammy Doebler and Brenda Arntzen met with the Board to review the year end report. Ms. Doebler informed the Board that the mentoring program served 26 youth during the fiscal year that ran from July 1, 2004 to June 30, 2005. A total of 1,768 youth attended open gym during the grant year. The mentoring program provided six forums on topics ranging from bullying to teenage drug and alcohol usage and prevention. Additionally, a monthly newsletter is provided for youth and their families that highlight various topics each month and a newsletter is also provided for the mentors. The Board thanked Ms. Doebler and Ms. Arntzen for another successful year of mentoring in Roseau County.

A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried to approve the May 24, 2005, June 14, 2005 and July 5, 2005 proceedings of the Roseau County Board of Commissioners.

A motion was made by Commissioner Stone, seconded by Commissioner Johnston and carried by unanimous vote to adopt the following resolution:

2005-07-01

BE IT RESOLVED, that the Board does hereby approve benefit payout to Carol Kofstad who retired from employment with Roseau County on June 10, 2005 in the amount of \$9,470.09.

The Board discussed setting a public hearing date to review the Local Water Management Plan. A motion was made by Commissioner Foldesi, seconded by Commissioner Johnston, and carried by unanimous vote to adopt the following resolution:

2005-07-02

BE IT RESOLVED, that the Board does hereby authorize a public hearing on July 26, 2005 at 9:00 a.m. in the Roseau County Board of Commissioners meeting room for the purpose of reviewing the Local Water Management Plan.

The Board discussed the 2005 ambulance and fire department appropriations from the Consolidated Conservation Fund. A motion was made by Commissioner Walker, seconded by Commissioner Johnston, and carried by unanimous vote to adopt the following resolution:

2005-07-03

BE IT RESOLVED, that the Board does hereby authorize the following donations to the Warroad Ambulance and Rescue Squad: \$13,400 from the Consolidated Conservation Fund; \$4,000 from the Unorganized Twp. 161N., Rg. 35W. (Oaks) Fund; \$800 from the Unorganized Twp. 161N., Rg. 36W. (Clear River) Fund; \$800 from the Unorganized Twp. 161N., Rg. 37W. (America) Fund; and \$6,000 from the Unorganized Twp. 160N., Rg. 37W. Fund for a total of \$25,000; and

BE IT FURTHER RESOLVED, that the following donations be made to the Roseau Area Hospital District Ambulance: \$13,800 from the Consolidated Conservation Fund; \$4,000 from the Unorganized Twp. 159N., Rg. 37W. (Elkwood) Fund; \$6,000 from the Unorganized Twp. 160N., Rg. 37W. Fund; \$200 from the Unorganized Twp. 164N., Rg. 39W. Fund; \$200 from the Unorganized Twp. 164N., Rg. 40W. Fund; \$400 from the Unorganized Twp. 163N., Rg. 40W. Fund; and \$200 from the Unorganized Twp. 164N., Rg. 38W. (upper Norland) Fund; for a total of \$24,800.00.

The Board further discussed the funding appropriations for the Tri-County Ambulance and Greenbush Fire Department. A motion was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-07-04

BE IT RESOLVED, that the following donation be made to the Tri-County Ambulance: \$2,000 from the Unorganized Twp. 163N., Rg. 44W. (Blooming Valley) Fund; and

BE IT FURTHER RESOLVED, that the following donation be made to the Greenbush Fire Department: \$2,000 from the Unorganized Twp. 163N., Rg. 44W. (Blooming Valley) Fund.

The Board discussed expense payment to Dave Grafstrom for writing the Department of Natural Resource 70-mile ATV Trail Grant. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-07-05

BE IT RESOLVED, that the Board does hereby authorize payment to Dave Grafstrom at a rate of \$15.00 per hour for researching and writing the Department of Natural Resource 70-mile ATV Trail Grant.

BE IT FURTHER RESOLVED, that the Board does hereby authorize expense reimbursement in the amount of \$514.

Agenda Item #9, Approve Revised Fee Schedule for Klein-McCarthy Architects, LTD was deferred to the July 26, 2005 meeting.

The Board discussed the purchase or lease of a new postage machine for the Courthouse. The postage machine in use now will be removed from the market by the United States Postal Service in December 2005 and we will no longer be able to use it. Liberty Business

Systems, Inc.; who we purchased our current machine from, has a promotion on until August 31, 2005. They will give us \$500 for our machine as a trade in on a Hasler 220 mail system. The cost to purchase this machine is \$5,907. The cost to lease this machine is \$6,252.60. If we choose to lease this machine we also get a free scale rate change. This is a \$175 savings. A rate change is scheduled for January 2006. A motion was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-07-06

BE IT RESOLVED, that the Board does hereby authorize entering into a lease agreement with Liberty Business Systems, Inc. in the amount of \$104.21 per month for sixty (60) months for a Hasler 220 mail system.

BE IT FURTHER RESOLVED, that the Board agrees to enter into a maintenance contract with Liberty Business Systems, Inc. for a fee of \$480 per year.

The Board discussed setting a date for a State Ditch #72 meeting. Commissioners Stone, Foldesi, and Rasmussen serve on this committee. Coordinator Harren was directed to contact Two Rivers Watershed Director Dan Money and set a date for the last week of July. Ms. Harren was further directed to invite Roseau River Watershed representation to this meeting.

The Board discussed the Committee on Aging request for a Minnesota Lawful Gambling Permit. Far North Transit has received a grant to build a new garage/office building but is required to provide 20% of the funding. They have planned a number of fundraiser activities. A motion was made by Commissioner Johnston, seconded by Commissioner Stone, and carried by unanimous vote to adopt the following resolution:

2005-07-07

BE IT RESOLVED, that the Board does hereby approve the Roseau County Committee on Aging request for a Minnesota Lawful Gambling Permit and authorizes Board Chair Orris Rasmussen to sign said application.

Auditor Anne Granitz met with the Board. Ms. Granitz presented the bills for payment. A motion was made by Commissioner Stone, seconded by Commissioner Johnston, and carried by unanimous vote to approve payment of auditor warrants and commissioner warrants as follows:

WARRANTS APPROVED ON 7/12/2005 FOR PAYMENT 7/15/2005			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
480.55	ACE HARDWARE-ROSEAU	342.32	BALLARD MOTOR CO
375.00	BRUMMER M.D. RONALD W.	543.13	CDW GOVERNMENT INC
4905.65	COMPUTERLAND AN NETWORK CENTER	357.54	CONSTRUCTION BULLETIN MAGAZINE
320.38	CULLIGAN	2028.57	FARMERS UNION OIL CO-ROSEAU
797.72	GRAND FORKS GROCERY FOOD SERV	409.28	GREENBUSH SANITATION LTD
5407.50	HEPPNER CONSULTING INC	4011.11	JOHNSON OIL CO INC
638.78	VICTOR KAML	545.27	LAB SAFETY SUPPLY, INC
1981.90	M & R SIGN CO INC	38733.75	MAR-KIT LANDFILL
497.41	MCBEE SYSTEMS INC	400.00	MCGEE M.D. M.B
1051.05	GLADYS MESSELT	3244.64	MN COUNTIES COMPUTER COOP
600.00	MN DEPT OF ADMINISTRATION	420.00	MN WEIGHTS & MEASURES
316.10	MULTI OFFICE PRODUCTS INC	326.25	NATIONAL MEDICAL SERVICES

648.07	NORTHLAND TIRE	850.00	NOVACEK PATRICK
875.93	NOVOTNY'S OVERHEAD DOOR SALES	765.00	PACIFIC BANCNOTE COMPANY
421.13	POLARIS INDUSTRIES INC	396.47	QUILL CORPORATION
1200.00	RAMSEY CO MEDICAL EXAMINER	3719.10	RATWIK, ROSZAK & MALONEY, PA
3265.69	REUBEN'S BODY SHOP INC	466.00	ROSEAU AREA HOSPITAL INC
711.12	ROSEAU CLEANING SYSTEMS	488.89	ROSEAU CO SHERIFF-SUNDRY ACCOU
521.10	ROSEAU DIESEL SERVICE INC	477.72	SANDVIK LORNA
2435.25	SJOBERG'S INC	1354.79	U SAVE FOODS
4711.00	US RECORDS	12141.00	VANCE BROTHERS INC-KANSAS CITY
1950.00	VOYAGEURS COMTRONICS CORPORATI	720.00	WALKER DARRIK
60 PAYMENTS LESS THAN \$300		6,434.27	
****		FINAL TOTAL.....	\$113,286.43 ****

And that the summary of auditor warrants be approved as follows:

July 7, 2005	\$ 1,957.52
July 7, 2005	\$ 45,457.73
June 30, 2005	\$ 181,187.29

Ms. Granitz requested that the Board ratify the Minnesota Property Tax License Agreement, Minnesota Property Tax Maintenance & Support Agreement and Minnesota Property Tax Stabilization Plan between Roseau County and Minnesota Counties Computer Cooperative. This agreement is for a three year contract to purchase technical and software support for the Minnesota Property Tax System from ACS through December 31, 2008. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-07-08

BE IT RESOLVED, that the Roseau County Board of Commissioners does hereby ratify the following agreements between the Minnesota Counties Computer Cooperative Tax User Group and ACS:

- Minnesota Property Tax License Agreement
- Minnesota Property Tax Maintenance & Support Agreement
- Minnesota Property Tax Stabilization Plan

and does hereby authorize Board Chair Orris Rasmussen to sign the ratification statement.

BE IT FURTHER RESOLVED, these agreements will be effective January 1, 2006 through December 31, 2008.

Ms. Granitz discussed the upcoming budget planning process. Ms. Granitz requested the board designate two days in mid-August to hold Committee of the Whole meetings and meet with each department head. The Board suggested August 24, 2005 and August 25, 2005. Ms. Granitz will complete the budget instructions and schedule meetings.

Ms. Granitz gave an election equipment update. Recent legislation mandated that each voting precinct be equipped with optical scan equipment and voter assist equipment. Each county will be provided a grant to purchase this equipment but the funding is not sufficient to purchase equipment for each individual polling site. Ms. Granitz noted that this is not a fully funded mandate and that Roseau County will incur additional costs to comply. Ms. Granitz is

working on a plan to consolidate some townships. A public hearing must be held on this election plan. On August 4, 2005 the vendor who will be supplying the election equipment will be in Roseau County and will give a demonstration of the new equipment. Ms. Grantiz requested the Board appoint a representative from the Board to be present at the equipment demonstration and to provide guidance in the development of an election plan. A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

2005-07-09

BE IT RESOLVED, that the Board does hereby establish an Election Planning Committee and appoints Commissioner Walker and Commissioner Rasmussen as delegates.

BE IT FURTHER RESOLVED, that Commissioners Foldesi, Johnston, and Stone will serve as alternates.

Assistant County Attorney Lisa Hanson met with the Board. Ms Hanson updated the Board on a number of matters. Ms. Hanson noted that she had spoken briefly to Warroad city attorney Steve Anderson regarding the Board's concern with Berg's Addition. Mr. Anderson informed Ms. Hanson that the City of Warroad is well aware of the issue and would welcome a collaborative effort between the city and county to deal with the public safety concerns. Mr. Anderson will discuss this more fully with the Warroad City Council and will get back to Ms. Hanson with some ideas.

Ms. Hanson informed the Board that she had reviewed all the information that Jim Stengrim had provided the Board. Ms. Hanson advised the Board to move with caution until the legal matters between this constituent group and the Middle-Snake-Tamarac Rivers Watershed have been resolved. Coordinator Harren told the Board that Mr. Stengrim informed her that they did make a presentation to the Marshall County Board regarding their request for a public hearing to determine whether or not discipline of certain watershed managers would be warranted and that the board took no action.

Ms. Hanson noted that 125 cases were heard in court on Monday, July 11, 2005. Ms. Hanson informed the Board that Judge Dixon has scheduled a meeting on August 24, 2005 with all local law enforcement agencies to discuss a number of procedural matters including evidence disclosure.

Ms. Hanson told the Board that she is working on the ATV Permit and will have a draft to review at one of the next meetings.

County Engineer Brian Ketring met with the Board. Mr. Ketring requested the Board award a contract on SAP 68-678-01 for bituminous surfacing and concrete curb on CSAH No. 78 in Wannaska to low bidder Wagner Construction. This project was let at the June 28, 2005 Board meeting. Mr. Ketring is confident that his scheduling concerns will be resolved and the contract will be completed this fall. The contract specifies that the contractor has 30 working days to complete the project and has 10 days to begin once the contract is approved. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-07-10

WHEREAS, Engineer Ketring has recommended that the Board accept the low bid of Wagner Construction for SAP 68-678-01 for bituminous surfacing and concrete curb on CSAH No. 78 in Wannaska in the amount of \$137,216.43; and

WHEREAS, the Board concurs with the recommendation of Engineer Ketring;

NOW, THEREFORE, BE IT RESOLVED, that the Board accepts the bid of Wagner Construction for SAP 68-678-01 in the amount of \$137,216.43, and a contract will be given accordingly.

The Board told Engineer Ketring that they had received numerous compliments on the Swift Ditch road project.

The Board acknowledged Malung Township Board of Supervisor's correspondence providing a copy of Resolution Number 1112 that prohibits constructing water impound areas larger than one acre in size in the Township of Malung.

The Board discussed two grade change requests in Social Services. These positions were re-evaluated by Employers Association in April, 2005. A motion was made by Commissioner Walker, seconded by Commissioner Johnston and carried by unanimous vote to adopt the following resolution:

2005-07-11

BE IT RESOLVED, that the Board does hereby approve a Grade and Step change for Case Aid Kaydell (Wensloff) Majer from a Grade 5 Step C to a Grade 6 Step B

BE IT FURTHER RESOLVED, that the Board does hereby approve a position change for Sheila Winstead from an Information System Specialist at a Grade 4 Step E to an Accounting Technician at a Grade 5 Step D.

BE IT FURTHER RESOLVED, these grade and step changes are effective for the pay period ending July 16, 2005 and with a payroll date of July 22, 2005.

Commissioner Walker reported on the June 11, 2005 K-MaR meeting. Commissioner Walker and Commissioner Johnston gave a Sheriff's Commission update. An agenda has been established for this committee that includes: review of task lists; Paul Bunyan Task Force updates; constituent complaint discussion; human resource matters; and other items as presented. Heppner Consulting has been hired to manage computer issues at the Sheriff's Department. It has been identified that a new server is needed for the Sheriff's Department and Mr. Heppner will gather information on needs and have a quote available at the next Sheriff's Commission meeting.

Commissioner Foldesi asked the Board for approval to clean one mile of ditch in one of his unorganized townships. The Board approved the request by consensus.

The Board acknowledged the following correspondence: Malung Township Board of Supervisors RE: Resolution Prohibiting Construction of Water Impound Area Larger than One Acre; Department of Corrections RE: Changes in Statutes that Effect Jail Construction, S.T.O.

Funding and Gate Money; Positively Minnesota RE: Onsite Grant Monitoring Scheduled. No action was taken.

Upon motion carried, Chairman Orris Rasmussen adjourned the meeting at 11:00 a.m. The Board will convene its next regular meeting at 8:30 a.m. on July 26, 2005.

Attest:

Date: _____

Teresa R. Harren
County Coordinator

Orris Rasmussen
Board Chairman