



Northwest Regional Library Director Barb Kalinoski met with the board to give the annual report and to present the 2006 budget. Ms. Kalinoski reviewed how funding of libraries is set up in the state of Minnesota. The three libraries in Roseau County are part of the Northwest Regional Library system that includes Pennington, Marshall, Kittson, Red Lake and Roseau counties. In 2004 Roseau County appropriated \$80,000 to the library system for distribution to the Greenbush, Roseau and Warroad libraries. Of this \$80,000, \$29,000 went to the Roseau Public Library whose overall budget was \$57,936; \$29,000 went to the Warroad Public Library whose overall budget was \$71,251; and \$21,700 went to the Greenbush Public Library whose overall budget was \$29,859. The difference between the county contribution and the library budget is met by contributions from the respective cities and donations to Friends of the Library. Ms. Kalinoski presented county funding for libraries in the state of Minnesota. Roseau County ranks fourth lowest out of 77 counties with a per capita contribution of \$4.58. Hennepin County ranks highest with a per capita contribution of \$43.18. Some counties fully fund their public libraries and are partially reimbursed by the cities where the libraries are located. Of the five counties comprising the Northwest Regional Library system, Roseau County funds its public libraries at the lowest level. Per capita contributions for the five counties are as follows: Roseau - \$4.58; Marshall - \$6.44; Red Lake- \$6.67; Kittson - \$7.43; and Pennington - \$11.87. Ms. Kalinoski reviewed the NWRL strategic plan, highlighted accomplishments so far in 2005 and presented 2006 budgets. The 2006 proposed budgets reflect an approximate increase of 4%. Ms. Kalinoski advised the Board that there are a number of ways to fund libraries. Counties are legislated to provide a minimum base of support to libraries. That minimum maintenance amount is augmented by contributions by the cities that host the public libraries. According to Ms. Kalinoski, this is not the most stable way to fund a library as each years service becomes dependent on the decisions of each county board and city council. The result is that even the operating expenses of libraries are financed by donations and fund raising efforts of the Friends of the Library. The fairest way to fund public libraries is based on a funding formula that takes into consideration population, usages, and tax capacity. The Board requested a copy of this formula and library contribution history of the cities of Greenbush, Roseau and Warroad.

Emergency Manager Gracia Nelson met with the Board to ask the Board to pass a resolution to request an Agriculture Secretarial Disaster Declaration. A motion was made by Commissioner Stone, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

2005-07-12

**WHEREAS**, the County of Roseau, subdivision of the State of Minnesota has sustained heavy losses as a result of heavy rains since May 7, 2005 and continuing; and

**WHEREAS**, an estimated 2310 farmers in Roseau County have been affected with losses sustained by the following:

<u>Crop</u>	<u>Estimated Acres</u>	<u>Loss</u>
Wheat, canola, alfalfa, barley, grass seed, soybeans, corn, oats, flax, sunflowers and other hay	350,000	\$42,500,000

<u>Item</u>	<u>Estimated Number</u>	<u>Loss</u>
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Livestock, poultry, aquaculture 140,000 \$2,285,000

**WHEREAS**, Roseau County USDA Emergency Board has filed their damage assessment report which supports the need for emergency loans to farmers;

**NOW, THEREFORE, BE IT RESOLVED** that the Roseau County Board of Commissioners, on behalf of the citizens of Roseau County, request that the Governor of the State of Minnesota petition the U.S. Secretary of Agriculture to declare Roseau County a disaster area.

Board Chair Rasmussen recessed the meeting at 9:50 a.m. The meeting reconvened at 11:10 a.m.

Far North Transit Manager Steve Butler met with the Board to give a building update on the garage and office construction project. The original estimate was \$267,750 but the actual bid amount is \$278,000. The Committee of Aging has received a \$210,000 grant from the state of Minnesota and has raised approximately \$20,000. Mr. Butler asked the Board to consider a \$12,000 to \$15,000 contribution to the project as part of their 2006 budget. In 2004, 26,413 passenger rides were provided in Roseau County. The Board discussed the possibility of using Con-Con funds for this appropriation. Coordinator Harren was directed to research this matter and report back at the August 9, 2005 Board meeting.

Wynne Consulting representative Irene Wynne met with the Board to request approval of the buyout of the James Hughes property in Ross Township. A motion was made by Commissioner Stone, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-07-13

**BE IT RESOLVED** that the Board does hereby approve the buyout of the property owned by James Hughes located at 34961 State Highway 89, Roseau, Minnesota in the amount of \$55,000.

Assistant County Attorney Lisa Hanson met with the Board. The Board had asked Ms. Hanson for information regarding the distribution of managers on watershed boards. Ms. Hanson provided the Board with the statutes that govern this process. Ms. Hanson informed the Board that they can petition the Board of Water and Soil Resources (BWSR) for redistribution of managers on a watershed that has land mass located in Roseau County once in a ten year period. Roseau County currently has two representatives on the Two Rivers Watershed District Board while Kittson County has five. Roseau County may be interested in petitioning for additional representation. Coordinator Harren was directed to speak with Two Rivers Watershed District Administrator Dan Money and report back to the Board.

Ms. Hanson provided a copy of the Minnesota Statutes that govern the appointment of watershed managers to the Board for their review. The Board will be appointing managers to the Two Rivers and Roseau River Watershed Districts to fill the vacated positions of managers whose terms will be expiring in August and will be appointing one member to the Warroad River Watershed District in October.

Ms. Hanson discussed the Roseau County ATV ordinance. She advised the Board that if they pass an ATV ordinance that designates the roads that can be used as a result of ditches that are too wet to ride in, they would not need to issue permits. Ms. Hanson will be using the Beltrami ATV Ordinance as a model to write Roseau County's ATV Ordinance. To complete the ordinance, Ms. Hanson needs a list of the roads that will be designated. Commissioner Rasmussen, Commissioner Walker and County Engineer Ketring will develop a list.

Ms. Hanson informed the Board that a meeting for law enforcement and school district officials has been scheduled for August 12, 2005 at 11:00 am in Roseau to discuss the development of a uniform policy and procedure for dealing with terroristic threats. The Board was invited to attend.

Ms. Hanson spoke with Warroad City Attorney Steve Anderson regarding the housing situation in Berg's Addition in Warroad. Mr. Anderson will be drafting a proposal to present to the Board for joint purchase of these properties.

Ms. Hanson advised the Board that Roseau County is one of three counties in Minnesota that has not passed a clean up of clandestine drug lab sites ordinance. Ms. Hanson provided the Board with a 2005 methamphetamine legislative summary and explained why a meth ordinance is needed in Roseau County. The Board directed Ms. Hanson to proceed with the development of the ordinance.

County Engineer Brian Ketring met with the Board to request the approval of a call for bids on a box culvert replacement in Grimstad Township located north of Wannaska 3.5 miles. A motion was made by Commissioner Stone, seconded by Commissioner Johnston, and carried by unanimous vote to adopt the following resolution:

2005-07-14

**BE IT RESOLVED**, that the Board does hereby approve a call for bids on State Aid Project 68-599-81, Bridge No. 68J24, concrete box culvert replacement.

**BE IT FURTHER RESOLVED**, that sealed bids will be received until August 23, 2005 at 11:00 a.m.

Engineer Ketring gave a 2005 construction project report.

A motion was made by Commissioner Walker, seconded by Commissioner Stone, and carried by unanimous vote to approve the June 28, 2005 and July 12, 2005 proceedings.

A motion was made by Commissioner Walker, seconded by Commissioner Stone, and carried by unanimous vote adopt the following resolution:

2005-07-15

**BE IT RESOLVED**, that the Board does hereby to authorize a Committee of the Whole meeting on August 24, 2005 and on August 25, 2005 for the purpose of meeting with Roseau County Department heads to review and discuss 2006 proposed budgets.

Discussion of the Roseau County Purchasing Policy was deferred to the August 9, 2005 Board meeting.

Coordinator Harren informed the Board that notices will be published in the Greenbush Tribune, Roseau Times Region and Warroad Pioneer regarding the Board's acceptance of nominations to fill the terms of Roseau River Watershed managers LeRoy Carriere and Dariel Moser that expire on September 18, 2005 and Warroad River Watershed District Managers Keith Landin and Loren Horen that expire on September 19, 2005. Ms. Harren also informed the Board that Multi Office Products in Roseau and Tony Dorn in Thief River Falls will be delivering chairs for the Board members to inspect at their convenience.

The Board discussed bid-alternative items for the new Roseau County Jail project. Architect Rich McCarthy needs confirmation on a number of items to complete the bid package.

Item No. 1 Include/exclude the west parking expansion in the bid package

The Board agreed that this item should be a bid-alternate.

Item No 2. Wet or dry storm retention pond and with/without a fence

The consensus of the Board was a dry retention pond and landscaping to enhance the site rather than construction of a fence.

Item No. 3. Relocation of the sanitary sewer line

The Board concurred that the decision to move the sanitary sewer line should be deferred to the architect after consulting with the City of Roseau Engineer.

Item No. 4. Include Courthouse Link and Vehicle Sallyport in bid or as bid alternate

The consensus of the Board is to have both items as bid-alternates.

Item No. 5 Include lease/purchase options for food service equipment

Board concurred to remove lease to own as a food service option. Board also concurred to leave purchase of most food service equipment out of bid and have county employees purchase equipment. Mechanical should be bid as specified based on kitchen plan regardless of how equipment purchased.

Item No. 6 Include bid alternate options for exterior finish upgrades

Board concurred due to budget constraints not to include exterior finish upgrades even as bid alternate

Item No. 7 Specify current security access vendor SimplexGrinnell in bid

Board agreed to specify SimplexGrinnell in bid package. A meeting will be set up with the building committee to discuss security and access needs for the courthouse and social services building. Dave Anderson will specify access needs for new social services building and access and security systems will be bid as designed on jail.

Item No 8. Continue to monitor alarms for Roseau County business and purchase new system to manage that will be part of dispatch or phase out of monitoring business

The Board did not have enough information at this time to make this determination. Sheriff Jule Hanson, Chief Deputy John Anderson, and Jail Administrator Janice Anderson will be asked to provide more information including names of businesses monitored, type of alarms monitored, and pros and cons relating to monitoring alarms.

Commissioner Walker and Commissioner Johnston gave a Sheriff's Commission Report. A decision has been made on squad car purchases. A 2004 Ford Crown Victoria LX Sedan with 21,337 miles will be purchased from Bryan Erickson's Auto Dealership for a cost, including license, tax and transfer fee, of \$17,200.25. Chief Deputy John Anderson will use this car. Mr. Anderson's car, a 2005 Ford Crown Victoria, that was purchased in 2004 and has approximately 40,000 miles on it will be decaled and have a LED light bar installed on it and will be placed into patrol. Additionally a second 2004 Ford Crown Victoria that was purchased in 2004 that has

been used primarily for transports will be decaded and have a light bar installed and will be added to the patrol units. These cars will replace patrol units with mileage in excess of 170,000. This decision will eliminate the need to purchase two new patrol cars as approved in the 2005 Sheriff's Department budget at a savings of over \$16,000.

Two estimates have been received for a new server at the Sheriff's Department. Sheriff Jule Hanson has been authorized to compare the estimates and purchase the server from the lowest cost vendor.

By consensus, the Board approved the addition of hours for part-time employee Tara Halvorson. Ms. Halvorson is currently doing transcribing for Roseau County off-site but will now be transcribing in-house in a secure location and taking on the additional tasks of NSF checks, gun permits, correspondence, management of grant programs, serving as a matron on transports, civil process back up and other administrative support tasks as needed. Ms. Halvorson will work 24 hours per week and will continue at her current Grade 5 status.

Commissioner Walker gave a report from the July 25, 2005 Fourtown Road meeting. Beltrami County has expressed interest in the development of this road into a ten ton route. A follow up meeting is scheduled for August 15, 2005 in Warroad. City of Warroad officials and Marvin Windows representatives have been invited to attend.

Commissioner Foldesi reported on the Farm Service Agency Emergency meeting he attended to conduct the agriculture damage assessment for Roseau County. Since 1986, twenty-nine Secretarial Disasters have been declared in Roseau County.

The Board acknowledged the following correspondence: Warroad Rescue Unit RE: Thank-you for Appropriation; Northwest Regional Development Commission RE: July Board Meeting; Lake of the Woods Water Sustainability Foundation RE: Thank-you. No action was taken.

Upon motion carried, Chairman Orris Rasmussen adjourned the meeting at 12:30 p.m. The Board will convene its next regular meeting at 8:30 a.m. on August 9, 2005.

Attest:

Date: \_\_\_\_\_

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Teresa R. Harren  
County Coordinator

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Orris Rasmussen  
Board Chairman