

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 3, 2006

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, January 3, 2006, at 8:30 a.m. Commissioners present were Orris Rasmussen, Alan Johnston, Mark Foldesi, Russell Walker and Commissioner Jack Stone. Also present were members of the media.

The meeting was called to order by Coordinator Teresa Harren. The Board recited the Pledge of Allegiance.

Ms. Harren called for nominations for the position of Chairman of the County Board for 2006. Commissioner Walker nominated Commissioner Johnston for the position of chair. Ms. Harren called for any further nominations. Commissioner Stone nominated Commissioner Rasmussen for the position of Chairman. Coordinator Harren asked if there were any further nominations. There were no further nominations. A motion was made by Commissioner Walker, seconded by Commissioner Johnston, to elect Alan Johnston as Chair of the Roseau County Board for the year 2006. The vote failed 2-3 with Commissioners Walker and Johnston voting in favor and Commissioners Rasmussen, Foldesi and Stone opposed. A motion was made by Commissioner Stone, seconded by Commissioner Foldesi and carried by a 3-2 vote with Commissioners Foldesi, Stone and Rasmussen voting in favor and Commissioners Walker and Johnston opposed, to elect Commissioner Rasmussen as the Board Chair for the year 2006.

Chairman Rasmussen called for nominations for the position of Vice-Chairman of the County Board for 2006. Commissioner Walker nominated Commissioner Foldesi for the position of Vice-Chairman. Commissioner Foldesi nominated Alan Johnston for the position of Vice-Chairman. Commissioner Johnston declined the nomination. Chairman Rasmussen called for a motion that nominations cease and a unanimous ballot be cast to elect Mark Foldesi as Board Vice-Chairman for the year 2006. A motion was made by Commissioner Stone, seconded by Commissioner Walker, and carried by unanimous vote to elect Mark Foldesi as Vice-Chair for the year 2006.

Approval of the proposed 2006 meeting schedule was added to the agenda. A motion was made by Commissioner Stone, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

2006-01-01

BE IT RESOLVED, that the Board does hereby schedule 2006 Board meetings for the first Tuesday following the second Monday, and the third Tuesday following the second Monday at 8:30 a.m.

BE IT FURTHER RESOLVED, that the second regular Board meeting will be eligible for a per-diem.

BE IT FURTHER RESOLVED, that the 2006 Meeting Schedule is as follows:

DATE:

TIME

January 3, 2006	8:30 A.M.
January 10, 2006	8:30 A.M.
January 24, 2006	8:30 A.M.
February 14, 2006	8:30 A.M.
February 28, 2006	8:30 A.M.
March 14, 2006	8:30 A.M.
March 28, 2006	8:30 A.M.
April 11, 2006	8:30 A.M.
April 25, 2006	8:30 A.M.
May 9, 2006	8:30 A.M.
May 23, 2006	8:30 A.M.
June 13, 2006	8:30 A.M.
June 27, 2006	8:30 A.M.
July 11, 2006	8:30 A.M.
July 25, 2006	8:30 A.M.
August 15, 2006	8:30 A.M.
August 29, 2006	8:30 A.M.
September 12, 2006	8:30 A.M.
September 26, 2006	8:30 A.M.
October 10, 2006	8:30 A.M.
October 24, 2006	8:30 A.M.
November 14, 2006	8:30 A.M.
November 28, 2006	8:30 A.M.
December 12, 2006	8:30 A.M.
December 27, 2006	8:30 A.M.

The Board discussed 2006 mileage and meal expense reimbursement. A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

2006-01-02

BE IT RESOLVED, that the rate for reimbursement for travel expense by Roseau County employees and officials for the use of their private vehicles on official County business is hereby established at the IRS rate, effective January 1, 2005 (Note: The IRS rate is .445 cents per mile for 2006).

BE IT FURTHER RESOLVED, that the mileage policy shall be reviewed on an annual basis.

A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

2006-01-03

BE IT RESOLVED, that the meal reimbursement for travel outside Roseau County shall not exceed \$40.00 per day for a full day; that meal reimbursement shall be made for the exact expenditure(s) and not the maximum amount allowed; that snack items, tips and alcoholic

beverages shall not be reimbursed; and that all receipts shall be attached to the claim for reimbursement.

BE IT FURTHER RESOLVED, that there shall be no reimbursement for meals within the County of Roseau.

BE IT FURTHER RESOLVED, that meal reimbursement without overnight lodging shall be submitted on a claim form, with receipt(s) attached, to be processed through payroll whereby withholding tax and FICA will be deducted and that meals reimbursement with overnight lodging will not enter into the payroll system.

BE IT FURTHER RESOLVED, that the County Auditor be and is hereby authorized to adjust the amount of reimbursement if the above policy is not met.

BE IT FURTHER RESOLVED, that this meal policy shall be effective January 1, 2006, and shall be reviewed on an annual basis.

The Board discussed the 2006 committee appointments. A motion was made by Commissioner Stone, seconded by Commissioner Walker, and carried by unanimous vote to approve the following committee appointments:

2006-01-04

BE IT RESOLVED, that the following committee appointments are hereby approved:

Association of Minnesota Counties: Commissioners Foldesi, Johnston, Stone, Walker, and Rasmussen; County Coordinator Teresa Harren, Social Services Director David Anderson, and County Auditor Anne Granitz. County Engineer Brian Ketring alternate.

Budget Committee: Commissioners Rasmussen, Johnston, Foldesi, Stone and Walker.

Children's Justice Initiative: Commissioner Johnston (2006).

Committee of the Whole: Commissioners Rasmussen, Johnston, Foldesi, Stone and Walker.

Department of Natural Resources Beltrami Island State Forest Off Highway Vehicle (OHV) Planning Committee: Commissioners Walker and Johnston. Alternates: Commissioners Foldesi, Stone, and Rasmussen.

Department of Natural Resources Lost River State Forest Trail Planning Committee: Commissioners Rasmussen and Johnston. Alternates: Commissioners Stone, Walker, and Foldesi.

Western Roseau County State Wildlife Property Management Committee: Commissioners Rasmussen and Foldesi. Alternates: Commissioners Walker, Stone, and Johnston.

Emergency Management Committee: Commissioner Johnston, Commissioner Rasmussen, Emergency Manager Gracia Nelson, Sheriff Jule Hanson, Coordinator Teresa Harren; Alternates: Commissioners Foldesi, Stone, and Walker. Other team members: County Engineer Brian Ketring, Auditor Anne Granitz, County Attorney Michelle Moren, Social Services Director Dave Anderson, Environmental Officer Jeff Pelowski, and Pat Novacek.

Joint Powers Board for Administration of the Wetland Conservation Act: Commissioners Johnston and Foldesi. Member-at-large: Jeff Pelowski.

Joint Powers Natural Resources Board: Commissioner Walker. Alternates: Commissioners Rasmussen and Johnston.

KaMaR Board: Commissioner Foldesi and Commissioner Stone. Alternate: Commissioner Walker. Ex-officio member: Environmental Officer Jeff Pelowski.

Joint Committee for Funding of Roseau County Library Services: Commissioner Stone.

Minnesota Counties Computer Cooperative (MCCC): Assessor Lorna Sandvik. Alternates: Treasurer Diane Gregerson and Auditor Anne Granitz.

MCCC County Attorney's User Group: County Attorney Michelle Moren. Alternate: Legal Secretary Olafson.

Minnesota Rural Counties Caucus (MRCC): Commissioner Rasmussen. Alternates: Commissioners Walker, Johnston, Stone, and Foldesi.

Northern Border Counties Coalition: Commissioners Johnston and Walker. Alternates: Commissioners Rasmussen, Foldesi, and Stone.

Northern Counties Land Use Coordinating Board: Commissioners Rasmussen and Walker. Alternate(s): Commissioners Foldesi, Johnston, and Stone.

Northwest Alliance Victim Services Committee Board Liaison Representatives: Commissioners Foldesi and Johnston.

Northwest Community Action Board: Commissioner Foldesi. Alternate: Commissioner Rasmussen.

Northwest Regional Development Commission: Commissioner Rasmussen. Alternate: Commissioner Johnston.

Northwest Regional Development Commission Aging Advisory Committee: Pat Hockstedler (2007); Julie Pahlen (2007).

Northwest Regional Development Commission Arts Council: Paulette Christianson (June 30, 2006); OPEN.

Northwest Regional Development Commission Enterprise Loan Fund: Commissioner Foldesi.

Northwest Regional Library Board: Member-at-large: Nadene Johnston (2007)

Northwest Technical College Advisory Board: Commissioner Johnston

Northwestern Counties Data Processing Security Association: Auditor Anne Granitz (2007). Alternate: Deputy Auditor Martha Monsrud (2009).

Northwest Minnesota Household Hazardous Waste Joint Powers Board: Commissioner Stone. Alternate: Commissioner Johnston. Ex-officio: Jeff Pelowski.

Northwestern Minnesota Juvenile Center Board: Sheriff Jule Hanson (2008); Social Services Director Dave Anderson (2006).

Noxious Weed Appeal Committee: Commissioner Foldesi, Curtis Skrutvold, Snooky Erickson, Tim O'Donnell, Arne Heggedal, and Greg Broten.

Pembina Trail Resource Conservation Development Association (RC&D): Commissioner Foldesi. Member-at-large: Melvin Wang

Quin County Community Health Services: Commissioner Stone. Non-provider member: Roger Norman (2007).

Rainy River Basin Team: Commissioner Johnston.

Red River Development Association: Selvin Erickson, Jr. (2008)

Roseau Area Hospital District Board Nominating Committee: Commissioner Johnston.

Roseau Community Redevelopment Committee: Commissioner Stone. Alternate: Commissioner Rasmussen.

Roseau County Affordable Housing Fund Advisory Committee: Commissioner Stone.

Roseau County Assessor: Lorna Sandvik (2008).

Roseau County Board of Adjustment: Bernard Gonshorowski; John Douglas; Randy Horner. Ex-officio member Jeff Pelowski.

Roseau County Building Committee: Commissioners Stone and Rasmussen, Auditor Anne Granitz, Social Services Director Dave Anderson, Environmental Officer Jeff Pelowski, and County Coordinator Teresa Harren. Alternate: Commissioner Foldesi.

Roseau County Committee on Aging: Commissioner Stone. Alternate: Commissioner Rasmussen.

Roseau County Coordinator Committee: Commissioners Johnston and Rasmussen.

Roseau County E-9-1-1 Committee: Commissioners Rasmussen and Walker; Sheriff Jule Hanson, Chief Deputy John Anderson, Environmental Officer Jeff Pelowski, and Emergency Manger Gracia Nelson.

Roseau County Equal Opportunity Officer: County Coordinator Teresa Harren.

Roseau County Extension Committee: Commissioners Foldesi and Stone, Auditor Anne Granitz (per statute), Mike Hagen (2007), Debbie Johnson (2007), Colleen Nelson (2008), Gordon Landin (2008), Jan Wollin (2006), and Denny Dvergsten (2006).

Roseau County Health Officer: Ralph Herseth, M.D.

Roseau County Highway and Ditch Committee: Commissioners Foldesi, Commissioner, Walker, County Engineer Brian Ketring, and Assistant County Engineer Tim Erickson. Alternates: Commissioners Johnston, Rasmussen, and Stone.

Roseau County Information Technology Committee: Assessor; Recorder; Engineer; Sheriff; Environmental Officer; Auditor; Treasurer; Social Service Director, County Coordinator, Commissioner Johnston, and a representative from the Roseau County Soil and Water Conservation District.

Roseau County Insurance Committee: Commissioner Walker, Commissioner Stone, Social Services Director Dave Anderson, Deputy Auditor Jon Huss, Deputy Auditor Patricia Ignaszewski, Fiscal Supervisor Gwynne Roadfeldt, Sheriff Jule Hanson, Highway Clerk Rhonda Hanson, Equipment Operator LaVerne Voll, Senior Assessment Tech Valerie Wensloff, County Coordinator Teresa Harren. Alternate: Commissioner Johnston.

Roseau County Jail Finance Committee: Commissioner Johnston, Commissioner Stone, Auditor Anne Granitz, Treasurer Diane Gregerson, County Coordinator Teresa Harren, Snooky Erickson, and Elliot Larson.

Roseau County Land Use Committee: Commissioners Rasmussen, Stone, Walker, Foldesi and Johnston. Ex-officio member Jeff Pelowski.

Roseau County Law Library Board: Commissioner Stone.

Roseau County Safety Committee – Board Representatives: Commissioners Rasmussen and Stone.

Roseau County Sheriff’s Commission Committee: Commissioner Johnston, Commissioner Walker, Sheriff Jule Hanson, Chief Deputy John Anderson, Assistant County Attorney Lisa Hanson, and County Coordinator Teresa Harren. Alternates: Commissioner Rasmussen, Foldesi, and Stone.

Roseau County Soil and Water Conservation District Board Representative: Commissioner Johnston and Commissioner Foldesi.

Roseau County Television Translator Committee: Commissioners Rasmussen, Commissioner Walker, Auditor Anne Granitz, Dick Sjoberg and James Lundquist.

Roseau County Veterans Service Officer: Col. Jeffrey Parker (2009)

Roseau County Victim Services Advisory Board: Commissioner Johnston, Commissioner Foldesi, and County Coordinator Teresa Harren.

Roseau County Human Resource Committee: Commissioner Johnston, Commissioner Walker, and County Coordinator Teresa Harren. Alternates: Commissioners Rasmussen, Stone, and Foldesi.

Roseau County Wage Negotiation Committee: Commissioner Rasmussen, Commissioner Foldesi and County Coordinator Teresa Harren. Alternates: Commissioners Johnston, Stone and Walker.

Roseau County Water Resource Advisory Committee: Commissioner Johnston and Environmental Officer Jeff Pelowski.

Roseau Flood Mitigation Coordinating Board: Commissioner Johnston and Commissioner Rasmussen. Alternate: Commissioner Foldesi.

Solid Waste Planning Committee: Marsha Yates; Ronald Jacobson; Scott Waage; Elliot Larson; Terry Hanson; Jim Pederson; Dick Soderberg, Commissioner Foldesi and Commissioner Stone. Ex-officio member: Environmental Officer Jeff Pelowski.

Watershed Board - Roseau River: LaVern Voll (2007), Farrell Erickson (2006), LeRoy Carrier (2008), Todd Miller (2008), and Allison Frislie (Kittson County - 2007).

Watershed Board – Two Rivers: Dick Novacek (2006) and Jim Kukowski (2008).

Watershed Board – Warroad River: Richard Battles (2007), Jeff O'Donnell (2006), Lester Storey (2006), Keith Landin (2008), and Loren Horner (2008).

Watershed Roseau County Board Representatives: **Roseau River Watershed:** Commissioner Rasmussen and Commissioner Johnston. **Two Rivers Watershed:** Commissioner Rasmussen and Commissioner Foldesi. **Warroad River Watershed:** Commissioner Walker and Commissioner Johnston.

Welfare Board: Lay Members: Peggy Swart (2007) and Mavis Brandt (2006).

Wetland Conservation Act Contact Person: Roseau County Soil and Water Conservation District Director Scott Johnson.

BE IT FURTHER RESOLVED, that the Roseau County Board of Commissioners hereby concurs with the following District III Association of Minnesota Counties appointments for 2006

Association of Minnesota Counties Health and Human Services Policy Committee: David Anderson, Social Services Director (alternate).

Association of Minnesota Counties General Policy Committee: County Coordinator Teresa Harren

Association of Minnesota Counties Membership Services Committee: Commissioner Johnston.

Association of Minnesota Counties Natural Resources Policy Committee: Commissioner Walker.

Association of Minnesota Counties Transportation and Agriculture Policy Committee: Commissioner Johnston. Alternate: Commissioner Rasmussen.

The Board discussed the 2006 Pocket Gopher Bounty. Commissioner Foldesi noted that organized townships pay an additional \$1.00 bounty on gophers and requested that unorganized townships follow suit making gopher bounty equitable regardless of whether it is taken in an organized or unorganized township. A motion was made by Commissioner

Johnston, seconded by Commissioner Stone, and carried by unanimous vote to adopt the following resolution:

2006-01-05

BE IT RESOLVED, that the Board does hereby set the 2006 pocket gopher bounty at \$2.00.

BE IT FURTHER RESOLVED, that unorganized townships will pay an additional \$1.00 pocket gopher bounty.

The Board discussed regular business transactions for 2006. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote, to adopt the following resolution:

2006-01-06

BE IT RESOLVED, that the County Auditor be hereby authorized to pay regular wages, approved benefits, and related withholding; flexible spending and VEBA administration; county contract wages paid to University of Minnesota for extension services; custodial contract; engineering consultant contract; emergency management director contract; excess PERA Police State Aid; unemployment tax; expenses for jurors and witnesses; claims signed by a judge; utility bills, postage, telephone, and freight; contract partial payments; claims approved by other authorized boards, which includes authorization for payments by designated officials where the County is serving as fiscal agent; pass-through grants; tax and miscellaneous refunds; gopher bounty; claims for sheriff service fees, garnishments, and miscellaneous legal fees and expenses required by the County Attorney; license and tax on vehicles; and other prior approved transactions for 2004.

BE IT FURTHER RESOLVED, that the County Auditor be hereby authorized to issue warrants forthwith for all year 2006 appropriations upon request from the organizations, and that the SWCD appropriation will be paid half in January and half in July.

Sealed bids were received until 10:00 a.m., per advertised notice, for year 2006 publishing. Bids, were opened and read by Auditor Anne Granitz as follows:

- 1) First publication of the Financial Statement Summary pursuant to M.S. §375.17 (Laws of Minnesota, 2002, Ch. 158), in the year 2006.

The Tribune

\$1.59 per column inch

- 2) Second publication of the Financial Statement Summary pursuant to M.S. §375.17 (Laws of Minnesota, 2002, Ch. 158), in the year 2006.

Warroad Pioneer

\$5.00 per column inch

- 3) Publication of the County Board Proceedings pursuant to M.S. §375.12, and the publication of all legal notices of the County, including bid and public hearing notices, sample ballots, boxed employment ads, and all other publishing requests, needs or requirements of the County, regardless of size, type and/or format, known or unknown, during the year 2006.

The Tribune

\$1.59 per column inch

- 4) Two publications of the list of delinquent taxes pursuant to M.S. §279.05, 279.06, 279.07, 279.08, and 279.09.

The Tribune

\$1.59 per column inch

A motion was made by Commissioner Stone, seconded by Commissioner Johnston, and carried by unanimous vote to adopt the following resolution:

2006-01-07

BE IT RESOLVED, that **The Tribune** be designated to publish the first publication of the year 2005 Financial Statement Summary at the rate of \$1.59 per column inch.

A motion was made by Commissioner Johnston, seconded by Commissioner Stone, and carried by unanimous vote to adopt the following resolution:

2006-01-08

BE IT RESOLVED, that the **Warroad Pioneer** be designated to publish the second publication of the 2005 Financial Statement Summary at the rate of \$5.00 per column inch.

A motion was made by Commissioner Johnston, seconded by Commissioner Stone, and carried by unanimous vote, to adopt the following resolution:

2006-01-09

BE IT RESOLVED, that **The Tribune** be and hereby is designated as the official county newspaper to publish the County Board Proceedings pursuant to M.S. §375.12, and publication of all legal notices of the County, including bid and public hearing notices, sample ballots, boxed employment ads, and all other publishing requests, needs or requirements of the County, regardless of size, type and/or format, known or unknown, during 2006, at the rate of \$1.59 per column inch and that a contract will be awarded.

A motion was made by Commissioner Stone, seconded by Commissioner Johnston, and carried by unanimous vote to adopt the following resolution:

2006-01-10

BE IT FURTHER RESOLVED, that **The Tribune** be designated to publish the notice and list of real estate taxes remaining delinquent pursuant to M.S. §279.05, 279.06, 279.07, 279.08, and 279.09, at the rate of \$1.59 per column inch.

Chair Rasmussen recessed the Board at 10:15 a.m. and reconvened the meeting at 10:25 a.m.

Chair Rasmussen recessed the meeting at 10:30 a.m. to hold a public hearing on the Election Equipment Plan. There were no written or oral comments received concerning the Election Equipment Plan. The public hearing was closed at 10:45 a.m. Chair Rasmussen reconvened the regular Board meeting.

A motion was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2006-01-11

BE IT RESOLVED, that the Board does hereby approve the Roseau County Election Equipment Plan.

A motion was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

2006-01-12

BE IT RESOLVED, that the Board does hereby authorize Board Chair Orris Rasmussen and Auditor Anne Granitz to sign the Optical Scan Voting Equipment Grant Application and Agreement and the Assistive Voting System Grant Application and Agreement on behalf of Roseau County.

Ms. Granitz informed the Board that a location will need to be determined to store the election equipment when not in use.

The Board discussed meeting protocol for 2006. The Board agreed by consensus that debate on any matter be limited to ten minutes and that if the matter cannot be settled in that time it be deferred to committee or the next board meeting for further discussion and action. Coordinator Harren was directed to schedule Mr. Jim Jenson for fifteen minutes at the January 10, 2006 meeting. If Mr. Jenson does not feel satisfied with the board response to his questions and concerns, a Committee will be appointed to meet independently with Mr. Jenson to continue discussing his concerns.

The Board discussed support staff for the Coordinator. The Board previously approved funds for part-time support during 2006. Coordinator Harren suggested the name of Jill Pederson to provide project based support. Ms. Pederson has a background in writing and communications and would be an asset to the Board in this capacity. Ms. Harren also suggested contacting the Work Force Center regarding the displaced worker program to see if a work placement could be arranged to provide other clerical support. The Board concurred with these suggestions.

Upon motion carried, Chairman Orris Rasmussen adjourned the meeting at 12:10 p.m. The Board will convene its next regular meeting at 8:30 a.m. on January 10, 2005.

Attest:

Date: _____

Teresa Harren
County Coordinator

Orris Rasmussen
Board Chairman