

## PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 28, 2006

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, November 28, 2006, at 8:30 a.m.

### CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chair Orris Rasmussen. The Pledge of Allegiance was recited. Roll call was taken. Commissioners present were Mark Foldesi, Orris Rasmussen, Jack Swanson, Alan Johnston, and Russell Walker.

### APPROVAL OF AGENDA

Discussion of Horner Plumbing and Heating bill was added to the agenda. Acknowledgement of the 2006 Roseau County Veterans Service Report was removed from the agenda and added to the December 12, 2006 agenda. A motion was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried by unanimous vote to approve the revised agenda.

### CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Swanson, seconded by Commissioner Walker, and carried by unanimous vote.

The Board, by adoption of its consent agenda, approved the proceedings of the November 14, 2006 Board meeting for publication.

The Board, by adoption of its consent agenda, approved the adoption of a voluntary employee sponsored dental benefit.

The Board, by adoption of its consent agenda, approved the purchase of six computers for Sheriff's Department.

The Board, by adoption of its consent agenda, approved Pat Novacek's per-diem claim in the amount of \$1,355.37.

The Board, by adoption of its consent agenda, appointed Commissioner Orris Rasmussen to a four-year term on the NW Regional Development Commission.

The Board, by adoption of its consent agenda, appointed Social Service Director Dave Anderson to a four-year term on the Northwest Minnesota Juvenile Center Board of Directors.

The Board acknowledged a letter received from the Bureau of Criminal Apprehension commending Sheriff Jule Hanson for his participation and support during the recent storefront sting operation in Warroad.

The Board, by adoption of its consent agenda, received and approved the warrant payment list submitted by the Auditor's Office as follows, including a forthwith partial payment to Horner Plumbing and Heating in the amount of \$2,835:

**WARRANTS APPROVED ON 11/28/2006 FOR PAYMENT 12/01/2006**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
360.00	BADGER TOWING SERVICE	3028.00	E-911
27513.80	ELECTION SYSTEMS & SOFTWARE IN	850.00	EMPLOYERS ASSOCIATION INC
830.19	FARMERS UNION OIL CO-WARROAD	841.25	FRANK'S TV REPAIR
375.00	MICHAEL FRERICKS	618.00	GRAND VIEW LODGE
1045.00	HEPPNER CONSULTING INC	492.98	ALAN JOHNSTON
19169.20	CLAIRE KJERSTEN	6552.56	KLEIN MCCARTHY & CO LTD ARCHIT
407.25	LAKEWOOD HEALTH CENTER	589.50	MIDWEST MONITORING & SURVEILLA
1908.75	MONTECH COMPUTERS	522.38	NOBLE THRIFTY WHITE
2658.00	NORTHERN TECHNOLOGIES INC	1355.37	PATRICK NOVACEK
2162.50	PRO-WEST & ASSOCIATES INC	464.00	RATWIK, ROSZAK & MALONEY, PA
1376.79	RBR DEVELOPMENT INC	628.93	ROSEAU CO HOME HEALTH CARE INC
7060.51	SIMPLEX GRINNELL LP	1633.65	U SAVE FOODS
540.74	WARROAD PIONEER	814.73	WARROAD READY MIX
2260.08	WEST GROUP PAYMENT CENTER	400.00	DALE WICKLUND
	<b>32 PAYMENTS LESS THAN \$300</b>	<b>3,127.97</b>	
	<b>**** FINAL TOTAL.....</b>	<b>\$89,587.13</b>	<b>****</b>

And the summary of auditor warrants, as follows:

November 16, 2006	\$	115,101.63
November 22, 2006	\$	241,791.92

**COMMITTEE REPORTS**

The Board heard the following committee and other meeting updates: i) Extension; ii) Building Committee; iii) Department of Natural Resources Beltrami Island State Forest OHV Planning Committee; iv) Crimestoppers ; v) Legislative Planning vi) Association of Minnesota Counties Legislative Planning Meeting; vii) Sheriff's Commission; and viii) Housing Authority.

Commissioner Johnston informed the Board that following the proposal to the Department of Natural Resources on Monday, November 27, 2006, they were advised that submit a resolution noting their intent to form a joint powers agreement with Lake of the Woods County to implement the trail project. A motion was made by Commissioner Swanson seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

**2006-11-06**

WHEREAS, pursuant to Minnesota Statutes Section 471.59, political subdivisions of the State of Minnesota may jointly and cooperatively exercise powers common to each of the other contracting parties; and

WHEREAS, the Lake of the Woods and Roseau County Boards made a formal agreement to partner with the Minnesota DNR to develop an All Terrain Vehicle/Off-Highway Motorcycle (ATV/OHM) Trail that spans Roseau and Lake of the Woods counties:

NOW, THEREFORE, BE IT RESOLVED, that the Roseau County Board does hereby agree to enter into a Joint Powers Agreement with Lake of the Woods County for the purpose of fulfilling the contractual obligations set forth by the State of Minnesota Department of Natural Resources in the development and management of a 70-mile ATV/OHM Trail in the Beltrami Island State Forest.

## KLEIN-MCCARTHY ARCHITECTS

Architects Rich McCarthy and John Howell met with the Board to give an update on the jail and social service construction projects. It was reported that the social service building is on target for its February completion. Concern was expressed regarding the jail timeline. Mr. McCarthy advised the Board that he felt a formal letter to ICS was warranted expressing their concern given the back sliding on the progress on the jail. The Board concurred. Mr. McCarthy discussed ideas for election equipment storage and Board meeting room ideas. The Board discussed ideas for the extension suite. Mr. McCarthy will draft some ideas for review and discussion.

## COUNTY COORDINATOR

The County Coordinator gave a power point presentation on the 2007 Human Resource Initiatives.

## HIGHWAY DEPARTMENT AGENDA

Engineer Ketring met with the Board. Mr. Ketring requested the Board approve a call for quotes on cleaning services. A motion was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried by unanimous vote to approve a call for quotes on cleaning services at the Roseau County Highway Department.

Mr. Ketring asked the Board for input regarding re-printing county 911 maps at an estimated cost of \$5,000. Mr. Ketring agreed to see if local publishing firms had any interest in selling advertising and doing this as a project.

## DISCUSSION

The Board discussed 2007 appropriations. A motion was made by Commissioner Johnston, seconded by Commissioner Swanson, and carried by unanimous vote to adopt the following resolution:

2006-11-07

BE IT RESOLVED, that the Board does hereby approve the following appropriations for 2007:

Roseau County Medical Travel \$4,465  
Roseau County Area Transit \$3,000  
Rural Life Outreach \$750  
Area Ag Information Center \$750  
Memorial Day \$600  
Northwest Regional Library \$86,000  
Joint Powers Natural Resource Board \$2,000  
Northern Counties Land Use Board \$5,000  
Roseau County Agricultural Society (Fair) \$20,000  
Roseau County Soil & Water \$50,000  
The International Coalition \$347  
Pembina Trail Resource Conservation & Development Association \$400

A motion was made by Commissioner Foldesi, seconded by Commissioner Swanson, and carried by a 4-1 vote, with Commissioners Rasmussen, Foldesi, Swanson, and Johnston, voting in favor, and Commissioner Walker opposed to adopt the following:

2006-11-08

BE IT RESOLVED, that the Board does hereby appropriate \$800 to the Minnesota Red River Development Association.

A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi, and carried by a 3-2 vote with Commissioners Rasmussen, Foldesi, and Swanson in favor, and Commissioners Walker and Johnston opposed, to adopt the following resolution:

2006-11-09

BE IT RESOLVED, that the Board does hereby appropriate \$38,000 to the Roseau County Historical Society.

The Board discussed the Emergency Management position. The Board weighed the pros and cons of an internal position versus a contract position. As an internal position, the Emergency Manager was graded as an 8 with a starting wage of \$42,828 (\$20.59). The health benefit would add an additional \$8,352. Other payroll taxes and retirement expenses would add an additional \$6,000-\$8,000. The Emergency Manager averages 10,000 miles per year so the mileage expense would add another \$4,500. Other expenses incurred include hotels, training fees, memberships, for and average another \$10,000 a year. With the current contract, the county pays a professional service fee and does not pay for any extra employment related expenses. If the position were filled by an employee, the county would also be paying the sick, holiday, and vacation benefit, which is not part of a professional service contract which is a savings of a minimum of 248 paid hours per year. The Board discussed a possible reduction in the hours in the contract. The Board discussed the legality of continuing professional service contracts. Coordinator Klein agreed to solicit and provide the Board with a legal opinion. A motion was made by Commissioner Johnston, seconded by Commissioner Swanson, and carried by a 3-2 vote with Commissioners Johnston, Swanson, and Walker voting in favor, and Commissioners Rasmussen and Foldesi opposed, to adopt the following resolution:

2006-11-10

BE IT RESOLVED, that the Board does hereby approve the renewal of the Emergency Management Contract with Gracia Nelson, d/b/a/ Emergency Services and Safety Consulting, Inc. for the period from December 15, 2006 through December 15, 2007 pending a legal opinion that provides that the competitive bidding statute does not apply to contracts of employment for professional services.

The Board discussed 2007 and 2008 wage adjustments. Commissioners Rasmussen and Swanson gave a full report to the Board on employee requests and on research they had done regarding wage trends. Commissioner Foldesi made a motion to freeze wages. The motion died for a lack of a second. Commissioner Swanson made a motion to increase wages by 3% in 2007 and 2% in 2008. Commissioner Rasmussen seconded the motion for

discussion. Commissioner Swanson withdrew his motion and Commissioner Rasmussen withdrew his second. A motion was made by Commissioner Swanson, seconded by Commissioner Rasmussen to increase wages by 2.5% in 2007. The motion failed by a 2-3 vote with Commissioners Swanson and Johnston voting in favor and Commissioners Foldesi, Walker, and Rasmussen opposed. A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi, and carried by a 4-1 vote, with Commissioners Swanson, Foldesi, Rasmussen, and Johnston, voting in favor, and Commissioner Walker opposed, to adopt the following resolution:

2006-11-11

BE IT RESOLVED, the Board does hereby approve a two year pay increase of 3% in 2007 and 2% in 2008 for all non-union and non-organized employees.

The Board discussed commissioner wages. No action was taken.

Upon motion carried, the meeting adjourned at 3:35 p.m. The Board will convene its next regular meeting at 8:30 a.m. on December 12, 2006.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Teresa Klein  
County Coordinator

\_\_\_\_\_  
Orris Rasmussen  
Board Chairman