

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

December 27, 2006

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, December 27, 2006, at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chair Orris Rasmussen. The Pledge of Allegiance was recited. Roll call was taken. Commissioners present were Mark Foldesi, Orris Rasmussen, Jack Swanson, and Russell Walker. Commissioner Alan Johnston was absent.

APPROVAL OF AGENDA

A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried by unanimous vote to approve the agenda.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Swanson, seconded by Commissioner Walker, and carried by unanimous vote.

The Board, by adoption of its consent agenda, approved the proceedings of the December 12, 2006 Board meeting for publication.

The Board, by adoption of its consent agenda, approved the status change of Jason Hanson from temporary part-time to regular part-time.

The Board, by adoption of its consent agenda, approved the status change of Heather Johnson from temporary part-time to regular part-time.

The Board, by adoption of its consent agenda, approved the hire of Jennifer Berggren as regular part-time dispatcher/jailer/deputy.

The Board, by adoption of its consent agenda, acknowledged the hire of Nathan Cossentine as temporary part-time deputy.

The Board, by adoption of its consent agenda, acknowledged the hire of Adam Gast as temporary part-time deputy.

The Board, by adoption of its consent agenda, acknowledged the promotion of Carmela Stoe to Senior Deputy Recorder.

The Board, by adoption of its consent agenda, acknowledged the hire of Michael Grover as Assistant County Attorney.

July 10, 2007	8:30 A.M.
July 24, 2007	8:30 A.M.
August 14, 2007	8:30 A.M.
August 28, 2007	8:30 A.M.
September 11, 2007	8:30 A.M.
September 25, 2007	8:30 A.M.
October 9, 2007	8:30 A.M.
October 23, 2007	8:30 A.M.
November 13, 2007	8:30 A.M.
November 27, 2007	8:30 A.M.
December 11, 2007	8:30 A.M.

The Board discussed the County Board leadership development and strategic planning retreat and scheduled the retreat for February 6, 2007. Salverda Consulting will conduct the retreat.

The Board discussed the need for a county credit card. They agreed that the card would be used primarily to make lodging reservations and for the purchase of gas in county vehicles. Coordinator Klein suggested that she and the Treasurer and Auditor develop a policy for oversight and use of this card. The Board suggested applying for a card with some type of reward and recommended contacting local banks to see if they had a credit card that the county could apply for. A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

2006-12-13

BE IT RESOLVED, that the Board does hereby authorize the application for a Roseau County credit card.

The Board discussed the Highway Department Employee Association 2007/08 contract requests. The Board developed a counter-proposal and directed Commissioners Rasmussen and Swanson to meet with the Highway Association.

The Board discussed commissioner salary. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried by unanimous vote to invalidate resolution 2006-12-04 setting the 2007 annual commissioner salary at \$16,525 and authorizing commissioners to take cash in lieu of the health benefit.

A motion was made by Commissioner Swanson, seconded by Commissioner Rasmussen to set the 2007 commissioner salary at \$18,600. The motion failed 2-2 with Commissioners Swanson and Rasmussen in favor and Commissioners Walker and Foldesi opposed.

A motion was made by Commissioner Walker, seconded by Commissioner Swanson, and carried 3-1, with Commissioners Swanson, Walker, and Rasmussen in favor, and Commissioner Foldesi opposed to adopt the following resolution:

2006-12-14

WHEREAS, pursuant to Minnesota Statute § 375.055, "The County Commissioners shall receive as compensation for services rendered by them for their respective counties, salaries and in addition may receive per diem payments and reimbursement for necessary expenses in performing duties of the office as set by resolution of the County Board.

BE IT RESOLVED, that the Board hereby sets the 2007 Roseau County Board of Commissioner salary at \$18,200.

BE IT FURTHER RESOLVED, the Board sets the 2008 Commissioner salary at \$18,564, reflecting a 2% increase over 2007.

HIGHWAY DEPARTMENT

Engineer Brian Ketring met with the Board. Mr. Ketring discussed the forthcoming request to the Minnesota Department of Transportation to advance and encumber road construction funds. Mr. Ketring advised that this will mean some revision to the five-year Highway Department plan. Mr. Ketring will schedule a planning session to discuss this once he has more information. Commissioner Swanson suggested that the Board and Highway Department work closely with former Minnesota Representative Maxine Penas on leveraging influence to increase the gas tax.

COUNTY ATTORNEY OFFICE

County Attorney Michelle Moren met with the Board to discuss a legal matter. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2006-12-15

WHEREAS, the Minnesota Open Meeting Law, Minn. Stat. § 13D.05, subd. 2(b) states that "meetings may be closed if the closure is expressly authorized by statute or permitted by the attorney-client privilege; and

WHEREAS, County Attorney Michelle Moren has requested that the meeting be closed to discuss potential litigation with regard to the appointment of a watershed director; and

WHEREAS, it would be detrimental to the interests of the County for the Board to hold a public discussion regarding this matter where an opposing party or opposing attorney could listen to or be made aware of the County's positions; and

WHEREAS, there is an absolute need for the Board to obtain confidential legal advice regarding the potential litigation in order to maintain the attorney-client privilege;

NOW, THEREFORE, BE IT RESOLVED by the Roseau County Board of Commissioners as follows:

1. The County Board hereby closes this meeting based upon the attorney-client privilege pursuant to Minn. Stat. § 13D.05, subd. 3(b);

The specific subject to be discussed, pursuant to Minn. Stat. § 13D.01, subd. 3, is potential litigation with regard to the appointment of a watershed director.

A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

2006-12-16

BE IT RESOLVED, that the Board does hereby re-open the Board meeting.

A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried by unanimous vote to adopt the following resolution:

2006-12-17

BE IT RESOLVED, that the Board does hereby invalidate resolution 2005-09-19 appointing Todd Miller to a three-year term on the Roseau River Watershed District Board with the term expiring September 18, 2008.

The Board directed the County Coordinator to follow procedure to advertise for candidates to be appointed to fill the vacancy to the Roseau River Watershed Board. The Board will put the matter on the January 23, 2007 agenda for approval.

AUDITOR APPOINTMENT

Auditor Granitz met with the Board and presented the bills to be approved. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried by unanimous vote to approve the payment of bills:

WARRANTS APPROVED ON 12/27/2006 FOR PAYMENT 12/30/2006

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
800.00	AGGREGATE & READY MIX OF MINNE	600.00	R ASCANO PH D
700.00	ASSN OF MN COUNTIES	319.50	BERT'S TRUCK EQUIPMENT OF MHD
475.00	COMMISSIONER OF TRANSPORTATION	351.11	CREATIVE FORMS & CONCEPTS
29953.73	CUTLER-MAGNER	890.70	TONY DORN INC
10272.80	ELECTION SYSTEMS & SOFTWARE IN	540.00	EMPLOYERS ASSOCIATION INC
1024.85	FARMERS UNION OIL CO-WARROAD	1200.00	GRAFF CONSTRUCTION
825.00	HEPPNER CONSULTING INC	379.08	HOSE CONVEYORS INC
815.48	ALAN JOHNSTON	25055.00	KAMAR SOLID WASTE FUND
3355.00	CLAIRE KJERSTEN	418.30	TERESA KLEIN
773.91	LAB SAFETY SUPPLY, INC	8688.33	LITTLE FALLS MACHINE INC
491.33	M & R SIGN CO INC	990.00	MACO
693.00	MIDWEST MONITORING & SURVEILLA	327.86	BRIANNA MILBRATH
11237.00	MN COUNTIES INSURANCE TRUST	2166.21	MN DEPT OF NATURAL RESOURCES
1090.75	MULTI OFFICE PRODUCTS INC	883.01	NETWORK CENTER INC
308.31	NOBLE THRIFTY WHITE	320.00	NORTHERN TECHNOLOGIES INC
5850.00	OAKRIDGE GRAVEL	900.00	CASEY PEARSON
1378.05	PEART & ASSOCIATES INC	452.58	QUILL CORPORATION
46835.34	R & Q CONTRACTING INC	882.68	RIVERFRONT STATION
442.00	ROSEAU AREA HOSPITAL HOMES INC	8050.00	ROSEAU CO. ENVIRONMENTAL OFFICE
398.45	ROSEAU CO HOME HEALTH CARE INC	21280.50	ROSEAU COUNTY FORD INC
892.51	STONE'S MOBILE RADIO INC	962.36	THE KAHLER GRAND HOTEL
2104.84	TRI-STAR RECYCLING INC	9800.00	U OF MN EXTENSION SERVICE
432.00	WANNASKA SANITARY DISTRICT	2728.68	WEST GROUP PAYMENT CENTER
561.95	ZEE SERVICE CO	55159.27	ZIEGLER INC
	46 PAYMENTS LESS THAN \$300	4,764.47	

**** FINAL TOTAL..... \$269,820.94****

And the summary of auditor warrants and forthwith payments, as follows:

December 12, 2006	\$ 12,165.95
December 21, 2006	\$425,119.52

Auditor Granitz reviewed ditch and unorganized township fund balances with the Board. Auditor Granitz advised the Board that according to standard bookkeeping practices, interest must be paid on accounts carrying loans and requested Board approval to make those payments. Auditor Granitz noted several sizeable negative balances in a number of ditch accounts due to ongoing un-reimbursed flood event projects and requested direction on how to proceed. The general fund could loan money to those accounts to be paid back at a later date to avoid being written up in the audit report, but it would simply be a paper shuffle. The Board concurred that they supported leaving the balances as is and would expect it to be noted in the audit report. Auditor Grantiz requested a motion to this effect. A motion was made by Commissioner Walker, seconded by Commissioner Swanson, and carried by unanimous vote to adopt the following resolution:

2006-12-18

BE IT RESOLVED, that the Board agrees to leave negative balances in the ditch accounts.

BE IT FURTHER RESOLVED, that the Board understands this will result in a write -up in the 2006 financial audit report.

BE IT FURTHER RESOLVED, that the Board expects this matter will be resolved and that the county will be able to respond to the notation in the report explaining that it is related to the ongoing flood related projects in Roseau County and the reimbursement process from FEMA.

The Board discussed the Information Technology position. Heppner Consulting will be invited to the January 2, 2007 meeting to discuss the matter. Coordinator Klein will work with the Technology Director for the Roseau School System, Heppner Consulting and others to develop a job description and get the position graded.

The Board discussed approval of forthwith payments. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2006-12-19

BE IT RESOLVED that the Board does hereby approve the following forthwith payments:

December 27, 2006	\$ 4,680.00
December 27, 2006	\$ 20,987.43
December 27, 2006	\$ 9,542.30

Upon motion carried, the meeting adjourned at 1:15 p.m. The Board will convene its next regular meeting at 8:30 a.m. on January 9, 2007.

Attest:

Teresa Klein
County Coordinator

Date: _____

Orris Rasmussen
Board Chairman