

**PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS**

May 9, 2006

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, May 9, 2006, at 8:30 a.m.

**CALL TO ORDER**

The meeting was called to order at 8:30 a.m. by County Board Chairman Orris Rasmussen. The Pledge of Allegiance was recited. Chair Rasmussen welcomed newly-elected Commissioner Jack Swanson to the Board. Swanson was elected to fill out the remainder of the term of the late Commissioner Jack Stone. Roll call was taken. Commissioners present were Orris Rasmussen, Alan Johnston, Mark Foldesi, Jack Swanson and Russell Walker. Also present were members of the media.

**APPROVAL OF AGENDA**

A motion to approve the agenda was made by Commissioner Foldesi, seconded by Commissioner Johnston and carried by unanimous vote.

**CONSENT AGENDA**

A motion to adopt the consent agenda was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried by unanimous vote.

The Board, by adoption of its Consent Agenda, approved the proceedings of the April 24, 2006 Board meeting.

The Board, by adoption of its Consent Agenda, approved the 2006 lawn mowing contract with Gumeringer Lawn Service at a rate of \$40 per hour.

The Board, by adoption of its Consent Agenda, approved the Simplex Grinnell Access Control System Proposal. Commissioner Rasmussen was authorized to sign the contract on behalf of Roseau County.

The Board, by adoption of its Consent Agenda, authorized an increase in the Horner Plumbing and Excavating Contract for Lofstedt's Addition Lots 1 and 2, BLK – 1 to include additional stump removal and black dirt at an amount not to exceed \$700.

The Board, by adoption of its consent agenda, received and approved the warrant payment list submitted by the Auditor's Office as follows:

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
844.78	ACE HARDWARE-ROSEAU	604.53	AMERICAN SOLUTIONS FOR BUSINES
357.52	AMERIPRIDE LINEN & APPAREL SER	648.71	BALLARD MOTOR CO
500.00	JIM BERGSNEV	761.10	BOB BARKER CO
560.21	D & L AUTO GLASS INC	500.00	DEPT OF NATURAL RESOURCES
1707.05	RICHARD DICK	2956.00	DLT SOLUTIONS INC
644.79	DW MECHANICAL	681.00	BRYAN ERICKSON
2633.98	FARMERS UNION OIL CO-LK BRNSN	8891.15	FARMERS UNION OIL CO-ROSEAU
3616.86	FARMERS UNION OIL CO-WARROAD	761.40	FLAGS OVER AMERICA INC
2539.41	GLOBAL COMPUTER SUPPLIES	324.73	GRAND FORKS GROCERY FOOD SERV

1258.00	KEVIN HANSON	350.39	HEAD LITES
1439.45	DOUGLAS HEDLUND	3355.00	HEPPNER CONSULTING INC
617.30	HOLIDAY COMMERCIAL	401.57	HOUSTON ENGINEERING
2555.50	KLEIN MCCARTHY & CO LTD ARCHIT	1021.29	KRIDER EQUIPMENT CO INC
306.72	L & K SALES & SERVICE	359.75	LAKWOOD HEALTH CENTER
456.25	TINA LISELL	1084.46	M & R SIGN CO INC
34528.95	MAR-KIT LANDFILL	530.62	MATHISON COMPANY
891.80	MII LIFE-SELECT ACCOUNT	1351.40	MILLER SPRUCE HALL PARTNERSHIP
2611.10	MN COUNTIES COMPUTER COOP	1233.12	MN DEPT OF TRANSPORTATION
600.00	MN OFFICE OF ENTERPRISES TECH	1800.00	MN TRANSPORTATION ALLIANCE
689.20	MULTI OFFICE PRODUCTS	1837.16	NORTHLAND COMMUNITY & TECHNICA
1756.02	NORTHLAND TIRE	2030.25	PATRICK NOVACEK
505.50	TAMMY OBIE	607.25	CHANCY OTTO
349.32	QUALITY PRINTING	1027.74	QUILL CORPORATION
16205.10	R & Q CONTRACTING INC	2678.28	RIVERFRONT STATION
308.11	ROSEAU AUTO PARTS INC	559.44	ROSEAU AUTO VALUE
473.45	ROSEAU CLEANING SYSTEMS	17900.35	ROSEAU CO HWY DEPT
348.41	ROSEAU CO SHERIFF-SUNDRY ACCOU	10545.19	ROSEAU CO TREASURER
1520.40	ROSEAU DIESEL SERVICE INC	535.26	RUFFRIDGE-JOHNSON EQUIP CO
3143.53	SJOBORG'S INC	956.11	SORENSEN CHEVROLET OLDS INC
750.00	JAMIE SOVDE	4792.68	STONE'S MOBILE RADIO INC
865.31	SWANSON'S REPAIR INC	312.95	THIEF RIVER JOBBING CO
375.00	TOWN OF LAKE	644.35	TOWN OF MALUNG
2174.74	TRANSCOR AMERICA LLC	1200.00	UND FORENSIC PATHOLOGHY
383.50	NEIL VAGLE	398.94	WARROAD PIONEER
		<b>58 PAYMENTS LESS THAN \$300</b>	<b>8,049.17</b>
		****	****
		<b>FINAL TOTAL.....</b>	<b>\$170,208.60</b>
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And the summary of auditor warrants, as follows:

5-04-06	\$12,392.37
4-27-06	\$72,858.81

#### MATT ANDERSON APPOINTMENT

Matt Anderson, representing the thirty-nine residents of River Oaks Subdivision met with the Board to request assistance in finding a solution to the long-standing maintenance issue on the road into River Oaks Subdivision. Mr. Anderson presented a packet of information that included: the names and property tax information of the residents of River Oaks Subdivision; a letter from Roseau Independent School District 682 indicating that due to the condition of the road, they would no longer be able to drive in to pick up students; a letter from the Roseau Volunteer Fire Department expressing concern regarding their ability to provide service to residents due to the impassable condition of River Oaks Drive; a letter from the Roseau Postmaster requesting that the condition of River Oaks Drive be addressed to insure the safety of its mail carrier; a letter from Hammer Sanitation regretfully informing residents of River Oaks Subdivision of a potential lapse in service due to the condition of the road; and twenty-one 8"x10" color photos illustrating the condition of the road.

Roseau County is not the road authority for the road in question, and does not have the legal authority to direct the activities of the townships that are the road authority, however, the Board invited representatives of the townships to attend the meeting. Curt Kjar was present representing Malung Township and Tom Johnson was present representing Stafford Township. Greg Dahl from the Roseau County Highway Department was present to answer questions regarding ideas and costs for road repair.

In 2000, River Oaks Subdivision residents residing in Stafford Township presented a petition to be annexed into Malung Township to the Roseau County Board. Stafford Township was opposed to the petition and it did not go forward. Stafford Township agreed to take over maintenance of the road if the subdivision owner would put four inches of gravel on the road. That was done, however the problem is structural and the addition of gravel was only a short-term solution. After discussion, Curt Kjar and Tom Johnson assured the represented landowners that they will bring the matter before their respective Boards, appoint a committee to negotiate solutions, and make the necessary repairs to the road.

#### NORTHWEST MINNESOTA MENTORING APPOINTMENT

Northwest Minnesota Mentoring Co-Directors Tammy Doebler and Brenda Arntzen met with the Board to update them regarding the revised funding process. Minnesota Department of Health is now funding coalitions instead of programs. Roseau County formed a coalition and their grant proposal was one of nine statewide to be selected. In addition to the current youth mentoring and Teen Problem Solving curriculum, services will be expanded to include a Truancy Mentoring Program, Teen Journey, and Project Northland, which is a teacher directed eight-hour drug and alcohol prevention program. The overall focus of youth drug, alcohol, and tobacco prevention will remain the same, but the grant includes an expectation of community support and involvement.

#### SENIOR MEDICAL TRAVEL APPOINTMENT

Senior Medical Travel Coordinator Gayle Gustafson met with the Board at their request to discuss the impact of rising gas costs on the program. Ms. Gustafson informed the Board that the program averages 12,000 miles a month and currently reimburses volunteer drivers at a rate of \$.40 per mile. The 2006 IRS rate for mileage reimbursement is \$.445. Increasing reimbursement to match the IRS rate would cost the program on average \$540 per month. Given the program's limited \$45,000 budget, it simply cannot afford to increase the reimbursement rate. 35% of the budget is grant funded with the remaining 65% of the budget dependent on donations. Volunteer driver Jack Rosenkrans addressed the Board regarding the impact that gas prices have on drivers who already volunteer their time and vehicle to transport individuals to medical appointments. Ms. Gustafson told the Board that Roseau Area Hospital & Homes has written a grant to provide transportation for the chronically ill for such needs as kidney dialysis, chemotherapy, and radiation therapy. This will take enormous financial pressure off the program. The Board acknowledged the importance of this program to Roseau County and agreed to provide additional funding. The Board specified their intention to fund an additional \$.04 per mile to be used toward volunteer driver reimbursement. A motion was made by Commissioner Johnston, seconded by Commissioner Swanson, and carried by unanimous vote to adopt the following resolution:

2006-05-01

BE IT RESOLVED, that the Board does hereby authorize reimbursement to Senior Medical Travel in the amount \$.04 per mile.

BE IT FURTHER RESOLVED, that Senior Medical Travel will bill Roseau County monthly or bi-monthly for actual mileage driven by volunteer drivers.

BE IT FURTHER RESOLVED, that reimbursement is effective for mileage driven between May 1, 2006 through December 31, 2006.

Commissioner Foldesi addressed the Board regarding resolving issues and misunderstandings among Board members. Commissioner Foldesi made a motion, seconded by Commissioner Swanson, to eliminate per-diem and mileage payments and the health insurance benefit for all Commissioners for the remainder of 2006. Chair Rasmussen called for discussion. Commissioner Johnston noted that the resolution would not resolve the current problems. The Board discussed developing a process for discussing concerns regarding points of disagreement. Commissioner Foldesi withdrew his motion.

### COORDINATOR ITEMS

Coordinator Harren requested clarification on the role of the Building Committee regarding the Jail and Social Services building projects. The Board concurred that the Building Committee would have the same role they did during the Courthouse construction. It was agreed to disband the Construction Committee. The Board discussed change orders and agreed to authorize the Building Committee to make certain decisions within a financial guideline. If the change order exceeds that amount, the decision will then be referred to the Board for consideration. The matter was deferred to the May 23, 2006 meeting for action.

Coordinator Harren asked the Board when they wanted to schedule a ground breaking ceremony for the jail and social service building project. By consensus the Board agreed to not have a ground breaking ceremony and to place greater emphasis on a ribbon cutting ceremony when community members can tour the new facilities.

The Board discussed committee appointments. It was agreed that Commissioner Swanson would assume all of Jack Stone's committee responsibilities. Sheriff Jule Hanson and Building Maintenance Supervisor Lenny Johnson were appointed to the Building Committee. A motion was made by Commissioner Johnston, seconded by Commissioner Walker and carried by unanimous vote to adopt the following resolution:

#### 2006-05-02

BE IT RESOLVED, that the Board does hereby disband the Construction Committee.

BE IT FURTHER RESOLVED, that the Board does hereby appoint Sheriff Jule Hanson and Building Maintenance Supervisor Lenny Johnson to the Building Committee.

BE IT FURTHER RESOLVED, that Commissioner Swanson is appointed as delegate to the following Committees: Committee of the Whole; Association of Minnesota Counties; Budget Committee; Judicial Ditch No. 33; Judicial Ditch No. 63; State Ditch No. 95; KaMaR Board; Joint Committee for Funding of Roseau County Library; Northwestern Minnesota Household Hazardous Waste Joint Powers Board;

Quinn County Community Health Services; Roseau Community Development Committee; Roseau County Affordable Housing Fund Advisory Committee; Roseau County Building Committee; Roseau County Committee on Aging; Roseau County Extension Committee; Roseau County Insurance Committee; Roseau County Jail Finance Committee; Roseau County Law Library Board; Roseau County Safety Committee; and Solid Waste Planning Committee.

### COMMITTEE REPORTS

Commissioner Walker reported on the Northern Land Use Coordinating Board meeting he attended on May 4, 2006. Walker requested Board authorization to direct the County Coordinator to draft a letter on behalf of the Board supporting de-listing timber wolves on the endangered species list. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to authorize Coordinator Harren to submit a letter on behalf of the County Board to the Department of Natural Resources supporting de-listing the timber wolf.

### DISCUSSION ITEMS

The Board deferred all discussion items to the May 23, 2006 Board meeting.

### COUNTY ENGINEER APPOINTMENT

County Engineer Brian Ketring met with the Board. Bids were opened on two bridge construction projects. One is SAP 68-602-32, CSAH No. 2 located 4.5 miles southeast of Roseau and the second is SAP 68-602-33, CSAH No. 2 located 5.5 miles southeast of Roseau. Both of these projects are dependent upon the bridge bonding bill that is awaiting approval at the State legislature. Engineer Ketring will return to the Board with a recommendation to award a contract once the bridge bonding bill has passed.

A bid opening was held on the 2006 herbicide supply. Engineer Ketring will tally the bids and return to the May 23, 2006 Board meeting with a recommendation to award a contract.

Engineer Ketring presented the Board with a recommendation to purchase a low-hour Model 143 H Caterpillar motor grader. The purchase price is \$216,415. The maintenance contract is \$4,490 and the trade-in price is \$140,496. A motion was made by Commissioner Walker, seconded by Commissioner Johnston, and carried by unanimous vote to adopt the following resolution:

#### 2006-05-03

BE IT RESOLVED, that the Board does hereby approve the purchase of a low mile 2005 Model 143 H Caterpillar Motor Grader from Zeigler in the amount of \$216,415 less trade of \$140,496 for a 2001 Model 143H Caterpillar and \$4,490 to purchase a five-year maintenance agreement for a total out-of-pocket expense of \$80,409 plus tax.

Engineer Ketring recommended the Board award two contracts for FEMA ditch repair under DR-1288. A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

#### 2006-05-04

BE IT RESOLVED, that the Board does hereby award a contract to Olson Construction in the amount of \$336,126.44 for FEMA PW No. 246, repairs on State Ditch No. 95 Lateral One, located in Barto, Skagen, Stokes, and Ross townships.

A motion was made by Commissioner Foldesi, seconded by Commissioner Swanson, and carried by unanimous vote to adopt the following resolution:

2006-05-05

BE IT RESOLVED, that the Board does hereby award a contract to Olson Construction in the amount of \$94,632.61 for FEMA PW No. 268, repairs to State Ditch No. 72 located in Soler and Juneberry Unorganized Townships.

Engineer Ketring invited Joe and Anita Laurin to meet with the Board to discuss their response to the Board's letter regarding State Ditch No. 69 and Roseau River Watershed District Ditch No. 3. The letter was sent to landowners who are receiving benefit from SD No. 69 but are not currently paying into that system. Landowners were asked to petition and start paying into the system or block the outlets into SD No. 69. The Laurin's are in favor of petitioning into the system, but are unclear why this was not done previously. Engineer Ketring informed the Board there has only been one response from a landowner not in favor of petitioning into the system. Ketring recommended inviting ditch attorney Kurt Deter to meet with the Board and discuss the process necessary to move forward. The Board agreed to schedule a Committee of the Whole work session on May 25, 2006 at 8:00 am. The day will be spent touring the ditch systems in question and discussing a number of ditch-related concerns.

Engineer Ketring informed the Board that a Preliminary Disaster Assessment meeting was held earlier today with FEMA to review damages resulting from the 2006 flood event. Consultant Morris Hulst and Emergency Manager Gracia Nelson met with the FEMA representatives and provided estimated damages and documentation of damages for review.

Engineer Ketring provided the Board with a copy of the revised 5-Year Construction Schedule for the Roseau County Highway Department. Ketring told the Board that he had removed one municipal project from the schedule to accommodate a storm sewer project along CSAH No. 35 in Warroad where the new Warroad Care Center is being constructed. Ketring requested the Board approve the revised construction schedule. The Board tabled action until a Highway Department Committee meeting can be held to discuss the schedule in more detail.

Roseau County Public Health Representatives Julie Pahlen and Deb Johnson met with the Board to provide pandemic flu preparedness training. Julie Pahlen provided an update as to the planning that has been completed to date. The Board was invited to attend a mass dispensing exercise schedule for May 11, 2006. Ms. Nelson told the Board that she had invited all county department heads to attend the training today. Only one employee was able to attend. Nelson suggested scheduling another session and reviewing the planning that is in place now and to begin working on the county's continuity of operations plan. The Board concurred. The Board invited Ms. Pahlen and Ms. Nelson to attend the May 23, 2006 Board meeting to give a report on the mass dispensing exercise.

Upon motion carried, the meeting adjourned at 1:05 p.m. The Board will convene its next regular meeting at 8:30 a.m. on May 23, 2006.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Teresa Harren  
County Coordinator

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Orris Rasmussen  
Board Chairman