

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 25, 2006

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, July 25, 2006, at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chairman Orris Rasmussen. The Pledge of Allegiance was recited. Roll call was taken. Commissioners present were Orris Rasmussen, Alan Johnston, Mark Foldesi, Jack Swanson and Russell Walker. Also present were members of the media.

APPROVAL OF AGENDA

The 11:45 am appointment with County Attorney Michelle Moren was removed from the agenda. An appointment with site-manager Arnold Pederson was added to the agenda. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried by unanimous vote to approve the revised agenda.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried by unanimous vote.

The Board, by adoption of its consent agenda, received and approved the warrant payment list submitted by the Auditor's Office as follows:

WARRANTS APPROVED ON 7/25/2006 FOR PAYMENT 7/28/2006			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
309.34	D & L AUTO GLASS INC	492.41	TONY DORN INC
248086.12	ELECTION SYSTEMS & SOFTWARE IN	19978.91	FARMERS UNION OIL CO-ROSEAU
1271.15	FARMERS UNION OIL CO-WARROAD	14079.62	GARTNER REFRIGERATION CO
1250.52	HASLER INC	1315.00	HOFFMAN DALE & SWENSON PLLC
1154.75	HONEYWELL	5145.25	JOHNSON OIL CO INC
10542.00	KAMAR SOLID WASTE FUND	861.33	LAB SAFETY SUPPLY, INC
575.00	O'NEIL LUND	35843.40	MAR-KIT LANDFILL
802.03	MARSHALL CO AUDITOR-TREASURER	459.00	MIDWEST MONITORING & SURVEILLA
16947.25	MN DEPT OF CORRECTIONS STS	1156.79	MN DEPT OF TRANSPORTATION
690.87	MULTI OFFICE PRODUCTS INC	544.50	RUSSELL NELSON
2185.64	NORTHLAND TIRE	562.32	OCCUPATIONAL DEVELOPMENT CTR I
342.53	POLARIS INDUSTRIES INC	9186.30	ROSEAU CO COOP ASSN
32463.43	ROSEAU CO HWY DEPT	450.00	SHANON SIKORSKI
1112.00	TOWN OF JADIS	462.69	THE TRIBUNE
372.45	WALLY'S SUPERMARKETS INC		
	44 PAYMENTS LESS THAN \$300	49,528.85	
	**** FINAL TOTAL.....	\$458,171.45	****

And the summary of auditor warrants, as follows:

July 13, 2006	\$819,862.70
July 20, 2006	\$255,351.37
July 20, 2006	\$ 5,000.00

The Board, by adoption of its Consent Agenda, approved the proceedings of the July 11, 2006 Board meeting.

The Board, by adoption of its Consent Agenda, approved a loan subordination agreement on real property described as Section Eleven (11), Township One Hundred Sixty North (160 N), Range Thirty-nine west (39 W), lot five (5) east of the Roseau River. Roseau County serves as the fiscal agent for Department of Economic Development funds that were used to finance the mortgage that is now being re-financed on this property. A condition of the grant funding is that Roseau County agrees to subordinate its lien on the property to the lien that would be created by the sale of or refinancing of the property.

COMMITTEE REPORTS

Commissioner Swanson presented a news release from the University of Minnesota's Academic Health Center (AHEC) requesting a letter of interest from communities interested in serving as a host site for a proposed expansion project. The AHEC is home to the University of Minnesota's six health professional schools and colleges as well as several health-related centers and institutes. Due to a shortfall of health professionals in Minnesota, the University of Minnesota is seeking to expand educational opportunities to out-state locations and is seeking regional partnerships to assist communities in becoming active participants in ensuring health care access for the future. Coordinator Harren was directed to draft a letter of interest to AHEC. Swanson noted that Roseau Area Hospital and Homes and the City of Roseau are interested in partnering with the county in this endeavor.

Commissioner Foldesi noted that he has not attended any committee meetings in the past two weeks, but that he has three matters he has been researching. Foldesi noted that surrounding counties have been approved for emergency grazing and haying of CRP acres and wondered where Roseau County was in this process. Foldesi asked Coordinator Harren to research this matter. It was reported that Roseau County's Farm Service Board has met and voted to submit a request to the state. Notice of approval or denial of the request should be received within a few days.

Mr. Foldesi noted that he has heard concern regarding the number of listings available in Roseau County and requested Coordinator Harren contact local realtors to get input on causation. Ms. Harren reported that she had spoken to USA Realty and to Pahlen Realty. USA Realty stated that a number of homes have gone on the market due to the new assisted living facility. Additionally Polaris' reorganization and downsizing has impacted the market. Employees have been relocated, positions have been eliminated, and employees have self-selected to seek employment elsewhere due to perceived job instability. It was noted that after many years of a strong housing market, it is becoming a buyers market in the City of Roseau and that houses are selling closer to the assessed value than they have historically. USA Realty noted that this is of concern. Pahlen Realty acknowledged that the assisted living facility has increased listings, but stated that their sales are actually above average this year, including sales in the City of Roseau. It was also noted that some sales are closer to assessed values than previously but attributed this to increased valuations that have occurred since the new assessor took office. Pahlen Realty noted they are not overly concerned with the number of listings.

Commissioner Rasmussen reported on the July 24, 2006 Building Committee meeting. Rasmussen noted that Wikstrom met with the committee to review phone system needs and expectations and that CenturyTel has been invited to the next Building Committee meeting. It

was noted that the contract with SimplexGrinnel to provide access control on courthouse doors has been finalized and that project should begin soon. The committee is still waiting for Horner Plumbing to return and complete the landscaping on the Lofstedt lots south of the courthouse.

NORTHWEST REGIONAL LIBRARY DIRECTOR APPOINTMENT

Northwest Regional Library Director Barbara Jauquet-Kalinowski met with the Board to review the 2007 budget for the three libraries in Roseau County. Ms. Kalinowski noted the budget reflects a 3% salary increase and increased benefit costs. Roseau County's 2007 Maintenance of Effort (MOE) amount is \$66,922 which is unchanged since 2004. Ms. Kalinowski stated the MOE does not meet budget needs. The combined budget for the three libraries is \$177,318. This budget only includes operational expenses and some customer service items such as materials and equipment. It does not include any facility expense. The cities of Warroad, Roseau, and Greenbush appropriate funding for the libraries and provide in-kind donations including the library facilities. To meet the proposed 2007 budget, city and county contributions would have to increase by \$16,000 over last year's amount.

KLEIN MCCARTHY JAIL/SOCIAL SERVICES BUILDINGS CONSTRUCTION UPDATE

Architects Rich McCarthy and John Howell met with the Board to give an update on the jail and social service construction projects. Construction is ahead of schedule due to the dry weather conditions. Pay requests are a bit behind and are being refined to reflect separate billing for the two different projects as they have different funding sources. There have been two change orders to date. One was the addition of slurry concrete to stabilize the ground to pour footings. The second change order is a result of the Department of Health - Plumbing Division change requests. These primarily involve pipe sizing and a few ADA compliance issues. Some concern was expressed regarding the plumbing sub-contractor. The project manager died unexpectedly and scheduling has been effected. Mr. McCarthy stated that they are working to insure this unfortunate event does not delay the project.

NW REGIONAL SMALL BUSINESS DEVELOPMENT CENTER DIRECTOR SUSAN HOOSIER

Northwest Regional Small Business Development Center (SBDC) Director Susan Hoosier met with the Board. Roseau County is one of twelve counties in the northwest regional SBDC service area. Ms. Hoosier presented an overview of the services provided by SBDC and their funding sources. This program, with an annual budget of \$250,000, is funded by state and federal dollars and requires a 1 to 1 local match. Ms. Hoosier is meeting with the 12 counties that comprise the Northwest Regional SBDC service area and seeking financial support. Ms. Hoosier's goal is to obtain 20% of the match funding from user counties. The remaining 30% of the match comes from the host site and donations. According to the proposed formula, Roseau County would be assessed a 2% fee, which would be \$5,000. SBDC's primary focus is to promote growth and expansion of existing businesses, but also supports start-up businesses and encourages entrepreneurial activities. In 2005, SBDC served 15 clients in Roseau County for a total of 51 client hours. No action was taken.

PRO-WEST & ASSOCIATES, INC. GIS SPECIALIST JENNIFER WARD

Pro-West & Associates, Inc. GIS Specialist Jennifer Ward met with the Board to demonstrate the county's Geographic Information System Technology (GIS). Board members viewed the demonstration and reviewed their decision regarding information to make available

to the public. They discussed offering more detailed information to the public via subscription. No action was taken.

ROSS NO. 7 IMPOUNDMENT PUBLIC HEARING CONTINUED FROM July 11, 2006

Commissioner Rasmussen recessed the regular Board meeting to reconvene the Public Hearing on the Two Rivers Watershed District proposed Ross No. 7 Impoundment Project. Also present were Two Rivers Watershed District Managers Richard Novacek and John Younggren and Two Rivers Watershed Administrator Dan Money. Thief Lake Wildlife Management Area Supervisor Randy Prachar was also in attendance.

The Board acknowledged and reviewed a proposed Findings of Fact and Order concerning the Ross Impoundment provided by attorney Kurt Deter of Rinke Noonan. A motion was made by Commissioner Foldesi, seconded by Commissioner Rasmussen and carried by unanimous vote to adopt the following resolution:

2006-07-05

WHEREAS, A Petition was submitted by the Two Rivers Watershed District requesting permission for an impoundment on Roseau County Ditch No. 13, known as Ross No. 7 Impoundment; and

WHEREAS, Roseau County Board of Commissioners, acting as Drainage Authority for Roseau County Ditch No. 13 appointed Houston Engineering to review the proposed impoundment and operating plan; and

WHEREAS, a Public Hearing was held on July 11, 2006 at 11:30 a.m. in the Commissioner Room of the Roseau County Courthouse; and

WHEREAS, a presentation was made by Blake Carlson of JOR Engineering concerning the proposed impoundment and draft Operational Plan; and

WHEREAS, questions, comments and concerns were raised by landowners and County Engineer Brian Ketring; and

WHEREAS, several of those concerns are to be made a condition of the authority to establish the impoundment pursuant to Minnesota Statutes 103E.227; subd. 3;

NOW, THEREFORE, BE IT RESOLVED, that the Roseau County Board of Commissioners, acting as Drainage Authority for Roseau County Ditch No. 13, hereby makes the following Findings of Fact and Order:

1. That based on the Engineer's Report and other evidence presented for this impoundment, that it would be of public or private benefit and will not impair the utility of the ditch or deprive affected landowners of its benefit.
2. That a permit authorizing the installation of the Ross Impoundment of Roseau County Ditch No. 13 is hereby granted subject to the following conditions:
 - a. That this permit for the installation of the Ross Impoundment is not effective until a showing by Petitioner of either ownership of property or Flowage Easements on all property affected by the Ross Impoundment.

- b. That due to the fact that final plans and specifications may change, Petitioner is required to appear before the Roseau County Board of Commissioners with final plans and specifications prior to putting them out for bid, so as to allow the Petitioner to inform the Drainage Authority of any changes made to the proposed project after the Public Hearing of July 11, 2006.
- c. That prior to final acceptance of the Operational Plan by the Two Rivers Watershed District, that said Plan will be presented to the Roseau County Board of Commissioners as Drainage Authority for Roseau County Ditch No. 13 for review and comment.
- d. That upon completion of the impoundment, as built drawings shall be provided to the Roseau County Board of Commissioners to be placed in the Roseau County Ditch No. 13 file.
- e. That permission to install this impoundment is conditioned on the fact that Petitioner will not transfer the project to any other entity without approval of the Roseau County Board of Commissioners acting as Drainage Authority for Roseau County Ditch No. 13.
- f. That as a condition of this permission for an impoundment, Petitioner agrees that the Roseau County Board of Commissioners as Drainage Authority for Roseau County Ditch No. 13 has all rights to maintain Roseau County Ditch No. 13 over and through the impoundment area and that Petitioner shall allow all reasonable access to Roseau County Ditch No. 13 so as to provide for the maintenance of Roseau County Ditch No. 13.
- g. That as a condition of this permit, Petitioner agrees to only bank enough wetland acres so as to meet its permit requirements and not create additional wetland acres for banking purposes.
- h. That Petitioner agrees that they will control the brush and weeds in the impoundment area.
- i. That Petitioner agrees that they shall be responsible for all costs incurred in authorizing this impoundment so as to have those costs reimbursed by Petitioner rather than assessed against landowners within the Roseau County Ditch No. 13 system.
- j. That a specific condition of this permit and permission is that Petitioner shall appear in front of the Roseau County Board of Commissioners acting as Drainage Authority for Roseau County Ditch No. 13 no later than two (2) years after final construction of the project to review and discuss any unforeseen impacts or adjustments that may need to be made to the Operational Plan so as to cause the impoundment to respond as designed, but also to address any unforeseen occurrences as a result of the installation of this impoundment.

The Two Rivers Watershed District Board of Managers will review permit conditions and report back to the Roseau County Board of Commissioners with any concerns or requests.

A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen and carried by unanimous vote to adjourn the public hearing.

Chair Rasmussen reconvened the regular Board meeting.

SITE MANAGER ARNOLD PEDERSON

Arnold Pederson met with the Board to provide a construction update on the jail and social service buildings. Mr. Pederson informed the Board that the social service building floor has been poured, the block laid, and the walls will arrive later this week. The pre-cast jail walls are going up. Mr. Pederson told the Board that the project continues to progress smoothly.

ENGINEER KETRING

Engineer Brian Ketring met with the Board. Ketring requested the Board pass a resolution of support for two road segments to be considered as routes of regional significance. A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

2006-07-06

WHEREAS, the segment of County State Aid Highway No. 13 TH No. 313 east to Springsteel Island was last surfaced in 1983; and

WHEREAS, this segment of County State Aid Highway No. 13 serves as the only access to Springsteel Island Resort; and

WHEREAS, this segment of County State Aid Highway No. 13 provides year-round access to Lake of the Woods; and

WHEREAS, Springsteel Island Resort draws tourists from all over the United States;

BE IT RESOLVED, that the Roseau County Board of Commissioners does hereby support the reconstruction of CSAH No. 13, TH No. 313 east to Springsteel Island.

BE IT FURTHER RESOLVED, that the Roseau County Board of Commissioners recognizes this segment of CSAH No. 13 as a Route of Regional Significance for the State of Minnesota.

A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

2006-07-07

WHEREAS, the Roseau County Board recognizes that the segment of County State Aid Highway No. 28 from Trunk Highway No. 11 north one-half mile serves as access to local and regional industry; and

WHEREAS, this segment of CSAH No. 28 supports year-round commercial traffic;

BE IT RESOLVED, that the Roseau County Board of Commissioners does hereby support the reconstruction of CSAH No. 28, TH No. 11 north one-half mile.

BE IT FURTHER RESOLVED, that the Roseau County Board of Commissioners recognizes this segment of CSAH No. 28 as a Route of Regional Significance for the State of Minnesota.

Engineer Ketring requested the Board approve a call for bids on a construction project on County State Aid Highway No. 34. A motion was made by Commissioner Walker, seconded by Commissioner Johnston, and carried by unanimous vote to approve a call for bids on August 21, 2006 at 11:00 am on SAP 68-634-03 bituminous surfacing and aggregate shouldering of County State Aid Highway No. 34 from Trunk Highway No. 11 east to the Lake of the Woods County line.

Engineer Ketring requested approval to award a contract on three seal coat projects that were let on July 24, 2006. A motion was made by Commissioner Johnston, seconded by Commissioner Swanson, and carried by unanimous vote to adopt the following resolution:

2006-07-08

BE IT RESOLVED, that the Board does hereby award a contract on County Project 06-02 seal coat County State Aid Highway No. 15; County Project 06-04 seal coat County State Aid Highway No. 16; and County Project 06-05 seal coat County State Aid Highway No. 22 to low bidder Aztec Construction, St. Cloud, in the amount of \$277,136.

DISCUSSION ITEMS

The Board discussed the 2007 Budget planning process. Auditor Anne Granitz informed the Board that the preliminary budget and levy must be set by September 15, 2006. The Board directed Auditor Granitz to instruct department heads to prepare budgets reflecting a zero percent or less increase excluding wage, benefits, and items that cannot be controlled such as gas, fuel, and out-of-home placements. The Board will review these preliminary budgets at the August 15, 2006 Board meeting.

Upon motion carried, the meeting adjourned at 1:15 p.m. The Board will convene its next regular meeting at 8:30 a.m. on August 15, 2006.

Attest:

Date: _____

Teresa Harren
County Coordinator

Orris Rasmussen
Board Chairman