

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 15, 2006

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, August 15, 2006, at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chair Orris Rasmussen. The Pledge of Allegiance was recited. Roll call was taken. Commissioners present were Orris Rasmussen, Alan Johnston, Mark Foldesi, Jack Swanson and Russell Walker. Also present were members of the media.

APPROVAL OF AGENDA

The following items were added to the consent agenda:

- 1.) Approve Proceedings of the August 10, 2006 Emergency Board Meeting
- 2.) Approve Mackenzie Johnson's Abatement Application
- 3.) Approve Purchase of Two Squad Cars for Sheriff's Office
- 4.) Approve Status Change of Sheriff Deputy Aaron Phillippe from Regular Part-time Employee to Regular Full-time Employee
- 5.) Authorize Coordinator Harren to Write Thank-you Letter on Behalf of the Board in Regard to the August 5, 2006 Tornado in the City of Warroad

A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried by unanimous vote to approve the revised agenda.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote.

The Board, by adoption of its consent agenda, approved the Proceedings of the July 25, 2006 Board meeting for publication.

The Board, by adoption of its consent agenda, acknowledged the Two Rivers Watershed Plans and Specifications for the Hammer and Olson Farmstead Dikes to be constructed as part of the Roseau County Ditch No. 13 Ross Impoundment No. 7 Project.

The Board, by adoption of its consent agenda, approved the 2006-07 Department of Public Safety, Office of Justice Programs, Victim Service Grant in the amount of \$74,180 and authorized the County Attorney to execute such agreements and amendments as are necessary to implement the project on behalf of Roseau County.

The Board by adoption of its consent agenda approved the 2006 Emergency Management Performance Grant in the amount of \$10,105.

The Board, by adoption of its consent agenda, approved the Chris Hamness Abatement Application reducing the tax payable due in 2006 from \$2,910.51 to \$2,250.51.

The Board, by adoption of its consent agenda, approved the Proceedings of the August 10, 2006 Emergency Board meeting for publication.

The Board, by adoption of its consent agenda, approved the Mackenzie Johnson Abatement Application reducing the tax payable due in 2006 from \$199 to \$139.

The Board, by adoption of its consent agenda, approved the purchase of two squad cars for the Roseau County Sheriff's Office in an amount that is in accordance with the previously approved 2006 department budget.

The Board, by adoption of its consent agenda, approved the status change of Aaron Phillipe from regular part-time employee to regular full-time employee effective immediately.

The Board, by adoption of its consent agenda, authorized Coordinator Harren to write a thank-you letter and submit it to the Warroad Pioneer on behalf of the Board for the life-saving early warning and the collaborative response to the August 5, 2006 tornado in the City of Warroad.

The Board, by adoption of its consent agenda, received and approved the warrant payment list submitted by the Auditor's Office as follows:

WARRANTS APPROVED ON 8/15/2006 FOR PAYMENT 8/18/2006			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
768.65	ACE HARDWARE-ROSEAU	2493.50	ALTRU HEALTH SYSTEM-ROSEAU
845.00	AUSTIN TOWING	2169.96	BALLARD MOTOR CO
342.80	BOB BARKER CO	303.54	CRAGUN'S CONFERENCE CENTER
335.38	CULLIGAN	316.00	DELL SERVICE SALES
529.06	TONY DORN INC	310.00	DW MECHANICAL
3177.83	FARMERS UNION OIL CO-LK BRNSN	90437.55	FARMERS UNION OIL CO-ROSEAU
6886.75	FARMERS UNION OIL CO-WARROAD	1681.06	GARTNER REFRIGERATION CO
3800.00	GLADEN CONSTRUCTION INC	12740.50	GOULET CONSTRUCTION
584.00	GRAFF CONSTRUCTION	919.07	GRAND FORKS GROCERY FOOD SERV
324.85	PAMELA GRAND	320.00	GUMERINGER LAWN CARE
454.51	HAMMER SANITATION	2948.00	HEPPNER CONSULTING INC
847.10	HILLYARD HUTCHINSON	5560.00	HOFFMAN DALE & SWENSON PLLC
426.57	HOLIDAY COMMERCIAL	654.32	HOLTE IMPLEMENT INC
1847.61	HOUSTON ENGINEERING	5110.05	JOHNSON OIL CO INC
27922.22	JOHNSTON FARGO CULVERT INC	341.08	KAR PRODUCTS INC
11826.57	KLEIN MCCARTHY & CO LTD ARCHIT	1250.00	LAKE OF THE WOODS CO SHERIFF
452.80	LAKESIDE PROTECTION INC	400.00	KALEB LARSON
893.05	LEXISNEXIS MATTHEW BENDER	508.00	LORMAN EDUCATION SERVICES
499.09	M & R SIGN CO INC	34549.65	MAR-KIT LANDFILL
958.50	MIDWEST MONITORING & SURVEILLA	6761.00	MIDWEST SEEDING OF MIDDLE RIVE
940.80	MII LIFE-SELECT ACCOUNT ADM	325.00	MN ASSN OF ASSESSING OFFICERS
2611.10	MN COUNTIES COMPUTER COOP	600.00	MN OFFICE OF ENTERPRISES TECH
439.00	MN STATE BAR ASSN	527.03	MULTI OFFICE PRODUCTS INC
1000.00	NCDPSA	14751.00	NORTHERN TECHNOLOGIES INC
642.61	NORTHLAND TIRE	385.66	JEFF PARKER
694.38	QUALITY PRINTING	378.63	QUILL CORPORATION
2000.00	RBR DEVELOPMENT INC	662.01	REUBEN'S BODY SHOP INC
4696.82	RIVERFRONT STATION	3116.00	ROSEAU AREA HOSPITAL INC
473.45	ROSEAU CLEANING SYSTEMS	6520.76	ROSEAU CO COOP ASSN
990.68	ROSEAU CO HOME HEALTH CARE INC	375.00	ROSEAU CO MEDICAL TRAVEL
7209.16	ROSEAU CO SOIL & WATER CONS	1294.79	ROSEAU DIESEL SERVICE INC
500.53	ROSEAU FARM SERVICE	2435.25	SJOBORG'S INC
575.00	JEREMY SPINDLER	23635.49	TKDA ENGINEERS ARCHITECTS PLAN
9800.00	U OF MN EXTENSION SERVICE	1704.59	U SAVE FOODS

3136.66 WEST GROUP PAYMENT CENTER 1396.61 ZIEGLER INC
70 PAYMENTS LESS THAN \$300 8,387.81
**** **FINAL TOTAL..... \$335,701.44 ******

And the summary of auditor warrants, as follows:

July 26, 2006	\$ 15,109.68
July 27, 2006	\$ 52,406.95
August 3, 2006	\$ 160,317.16
August 10, 2006	\$1,231,207.44

AUDITOR ANNE GRANITZ

Auditor Anne Granitz met with the Board to give an election update. Ms. Granitz informed the Board that the Primary Election is scheduled for September 12, 2006 and the General Election is scheduled for November 7, 2006. Ms. Granitz requested the Board appoint two commissioners to serve on the Canvassing Board for each of the elections. Ms. Granitz also requested the Board appoint all of her staff as election judges. Ms. Granitz noted that due to the change in election procedures this year as a result of the *Help America Vote Act* she will need their assistance. Ms. Granitz advised the Board that all four deputy auditors will have had election judge training prior to elections. A motion was made by Commissioner Johnston, seconded by Commissioner Swanson, and carried by unanimous vote to adopt the following resolution:

2006-08-02

BE IT RESOLVED, that the Board does hereby appoint Commissioners Orris Rasmussen and Russell Walker to serve on the 2006 Primary Election. The Canvassing Board will meet September 15, 2006 at 10:30 am.

BE IT FURTHER RESOLVED, that the Board does hereby appoint Commissioners Russell Walker and Jack Swanson to serve on the 2006 General Election. The Board will meet November 9, 2006 at 2:30 pm.

BE IT FURTHER RESOLVED, that the Board does hereby appoint John Huss, Martha Monsrud, Patricia Ignaszewski, and Brianna Milbrath as Roseau County Election Judges.

Ms. Granitz informed the Board that 26 voter assist machines and 19 ballot tabulation machines have been purchased with the Help America Vote grant funds. Approximately \$37,000 in grant funds remain and will be carried over and used to buy down maintenance and election costs over the next several years. Ms. Granitz gave the Board a demonstration of the new election equipment. The Board thanked Ms. Granitz for her hard work and efficiency in implementing the new election requirements.

MAR-KIT LANDFILL JOINT POWERS BOARD

The Board met with representatives of the Mar-Kit Landfill Joint Powers Board. Pennington County has asked to haul their solid waste to the Mar-Kit facility beginning January 1, 2007. To accommodate this request, the Mar-Kit Landfill Joint Powers Board has decided to ask each of its customers to consider revising their existing contracts to change the language regarding processing of solid waste from "shall" to "may". This will not affect

the delivery/acceptance of solid waste by the County to Mar-Kit, but would give them the flexibility of changing their processing practices should they become overburdened by the additional solid waste. In return for the members' agreement to do this, the Mar-Kit Landfill Joint Powers Board has agreed to extend our contract for five years (to 2015) at the current rate of \$45 per ton. The Board agreed to defer the matter to the Solid Waste Committee for their review and requested that they return to the Board by mid-October with a recommendation. Environmental Officer Jeff Pelowski agreed to schedule the meeting.

ASSESSOR LORNA SANDVIK

Assessor Lorna Sandvik met with the Board to request approval to purchase computer assisted mass appraisal (CAMA) software. This purchase was discussed during 2006 budget planning and \$20,000 was included in the technology budget. Funds generated from recording fees will be used to pay for this software. Ms. Sandvik researched various different types of software and recommended the Board approve the purchase of the Vanguard Appraisals, Inc. product. Ms. Sandvik advised the Board that currently hand calculations are done on 14,000 parcels of property each year. The new software will reduce both time and the potential for human error. There are eight independent assessors who are now doing the property appraisal work and hand calculations. These calculations are then reviewed and checked for accuracy by Ms. Sandvik and her staff. CAMA software allows thousands of calculations per second with a high degree of accuracy. Assessors can then devote more time to gathering information necessary to value property. This software has been in use in counties for over 25 years. A motion was made by Commissioner Johnston, seconded by Commissioner Swanson and carried by unanimous vote to adopt the following resolution:

2006-08-03

BE IT RESOLVED, that the Board does hereby authorize the purchase of Computer Assisted Mass Appraisal (CAMA) software and the support components from Vanguard Appraisals, Inc. in the amount of \$24,897 with an annual service/software license renewal fee of \$6,500.

ENGINEER BRIAN KETRING

Engineer Ketring met with the Board. Mr. Ketring presented the Board with the proposed 2007 Highway Department budget. The Board discussed the request from Pine to Prairie to place birding signs in Roseau County. The Pine to Prairie Birding Trail is a unique partnership between the Northwest Minnesota communities of Detroit Lakes, Fergus Falls, Pelican Rapids, Roseau, Thief River Falls and Warroad; participating agencies U.S. Fish & Wildlife Service, Minnesota Department of Natural Resources Non-game Wildlife Program, Explore Minnesota Tourism; the birding entities of the Minnesota Ornithologist's Union, Audubon Minnesota, Lakes Area Birding Club and the Agassiz Chapter of the National Audubon Society. The trail is over 200 miles in length with 45 sites to view birds and passes through Roseau County. A motion was made by Commissioner Swanson, seconded by Commissioner Johnston, and carried by a 4-1 vote with Commissioners Rasmussen, Walker, Johnston, and Swanson, voting in favor, and Foldesi opposed, to adopt the following resolution:

2006-08-04

BE IT RESOLVED, that the Board does hereby approve placement of Pine to Prairie Birding signs on Roseau County road signs that have been designated as part of the Pine to Prairie Birding Trail and authorizes the Highway Department to install the signs.

SITE MANAGER ARNOLD PEDERSON

Arnold Pederson met with the Board to provide a construction update on the jail and social service buildings. Mr. Pederson informed the Board that the pre-cast walls on the jail have all been set except three that will be left out until the interior of the project is more complete. The hollow-core roof is going on, the sally-port floor has been poured and the plumbers and electricians are doing the pre-pour work for the floor in the jail. The social service rafters have been delivered and the walls will begin going up in the next few days. Mr. Pederson told the Board that the project continues to progress smoothly.

EMERGENCY MANAGER GRACIA NELSON

Emergency Manager Gracia Nelson met with the Board. Ms. Nelson gave a recap of the August 5, 2006 tornado disaster in Warroad and a recovery update. Ms. Nelson thanked Commissioner Johnston for his presence during the initial hours of the disaster and his continued support during the past week. Ms. Nelson noted that a substantial amount of recovery work had been done already and commended the collaborative efforts of the many agencies and individuals who worked together so efficiently. Ms. Nelson credited the early warning for the lack of injuries and fatalities. Ms. Nelson discussed the need for legislation to provide funding for disasters that do not meet the federal disaster threshold of \$5.8 million and informed the Board that she is working diligently to see that a bill is brought before the legislature this session. Ms. Nelson noted all the assistance the county provided from keeping the landfill open extended hours to sending over highway department employees and equipment, but asked the Board if there was any financial assistance the county could offer. The Board discussed various options and agreed to wait and see what type of assistance Warroad is able to get from the state and other grant sources.

Commissioner Johnston thanked Ms. Nelson for her expertise and professionalism during this disaster event.

COMMITTEE REPORTS

Commissioner Swanson reported on the Wage Committee. Swanson noted that he and Commissioner Rasmussen have met with six employee groups. Commissioner Swanson presented a summary of the requests and a handout of his suggestions.

Commissioner Swanson reported on the August 8, 2006 Roseau River Watershed District Board meeting he attended. He noted that Farrell Erickson will be resigning due to health reasons.

Commissioner Swanson reported on the August 14, 2006 Committee on Aging Roseau Area Transit meeting he and Commissioner Rasmussen attended. He noted that use is up substantially in the first six months of the year and that director Steve Butler will be requesting increased funding as well as a new bus from the state. Swanson stated that he advised

contacting Marvin Windows, Polaris Industries and Central Boiler to survey employees' interest in using Far North Transit as a transportation option.

Commissioner Johnston reported on the August 10, 2006 Association of Minnesota Counties (AMC) Policy Committee Meeting he attended. He informed the Board that he had been elected as Vice-Chair of the Transportation Committee. The Board congratulated Johnston on this honor. Johnston noted that AMC has agreed to support the MVST constitutional amendment in principle, but not in allegiance with the Transportation Alliance and stated that he would encourage the Roseau County Board to do the same.

Commissioner Walker reported on the Sheriff's Commission meeting. He noted that he would be working with Sheriff Jule Hanson on the purchase of two new squad cars and was encouraging the department to buy one Chevy Impala and one Ford Crown Victoria. Although the deputies prefer to drive the Ford Crown Victoria for interior room and road handling reasons, the gas savings over the life of the car is approximately \$8,000 at current prices.

Commissioner Walker reported on the August 8, 2006 Highway Department Committee meeting. He and Commissioner Foldesi met with Engineer Ketring to discuss the 2007 budget and various highway issues.

Commissioner Foldesi reported on the August 7, 2006 Extension Committee meeting he attended. He noted that the meeting focused on the 2007 budget and that he had also met with Extension Director Nathan Johnson to discuss the budget.

Commissioner Foldesi reported on the August 8, 2006 Roseau County Soil & Water Conservation District meeting. He noted that Soil & Water is celebrating their 50 year anniversary.

Commissioner Foldesi attended a Highway Committee meeting on August 8, 2006 with Commissioner Walker and a Two Rivers Watershed District meeting in Hallock on August 1, 2006 where they discussed a new proposed impoundment. Foldesi attended a KaMaR Meeting on August 14, 2006. The 2007 budget was the main discussion.

Upon motion carried, the meeting adjourned at 11:40 a.m. The Board will convene its next regular meeting at 8:30 a.m. on August 29, 2006.

Attest:

Date: _____

Teresa Harren
County Coordinator

Orris Rasmussen
Board Chairman