

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 2, 2007

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, January 2, 2007, at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Coordinator Teresa Klein. The Pledge of Allegiance was recited. Court Administrator Teresa McDonnell conducted the swearing in ceremony for re-elected County Commissioners District 1 Alan Johnston, District 3 Orris Rasmussen, and District 5 Mark Foldesi.

APPROVAL OF AGENDA

Discussion of the Highway Employee Association Contract and discontinuation of monitoring of alarms was added to the agenda. A motion was made by Commissioner Swanson, seconded by Commissioner Rasmussen, and carried by unanimous vote to approve the revised agenda.

ELECTION OF COUNTY BOARD OF COMMISSIONER OFFICERS

The Board discussed adoption of a policy for the selection of officers. Commissioner Swanson made a motion, seconded by Commissioner Foldesi, to adopt a policy of rotation by district on an annual basis. After discussion, Commissioner Swanson withdrew his motion.

Commissioner Foldesi made a motion to adopt a policy for selecting the Board Chair and Vice-chair by rotation of commissioner districts with the provision that a commissioner could have the option to pass. The motion died for lack of a second. The Board agreed to defer the conversation on a policy for selection of officers and study it further before taking action.

Coordinator Klein called for nominations for chair to the Roseau County Board for the year 2007. Commissioner Walker nominated Commissioner Swanson. Coordinator Klein asked Commissioner Swanson if he was willing and able to serve in this capacity. Commissioner Swanson stated that he was willing and able to provided that Commissioner Rasmussen would support that nomination. Commissioner Rasmussen noted that he supported the nomination. Coordinator Klein called for further nominations. After calling for further nominations three times and hearing none, Coordinator Klein called for a motion to cease nominations. A motion was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried by unanimous vote to cease nominations and call for a vote. Coordinator Klein called for a vote. Coordinator Klein asked all who support the name of Commissioner Swanson for Chair to signify by saying aye. Commissioner Swanson was elected as Chair to the Roseau County Board unanimously. Coordinator Klein handed the gavel to Commissioner Swanson and congratulated him as the new Chair of the Roseau County Board.

Chair Swanson called for nominations for Vice-chair. Commissioner Walker nominated Alan Johnston. Chair Swanson called for further nominations three times. There were no further nominations. Chair Swanson called for a motion to cease nominations and to call for a vote. Commissioner Walker made a motion to cease nominations and call for a vote, seconded by Commissioner Foldesi, and the motion passed unanimously. Chair Swanson asked that all

who support the name of Commissioner Alan Johnston for 2007 Vice-chair to signify by saying aye. Commissioner Alan Johnston was elected Vice-chair unanimously.

CONSENT AGENDA

A motion was made by Commissioner Foldesi, seconded by Commissioner Rasmussen, and carried by unanimous vote to set the 2007 mileage reimbursement amount at the IRS rate of .485 effective January 1, 2007 and to leave the mileage reimbursement policy unchanged.

A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried by unanimous vote to leave the meal expense reimbursement policy unchanged from 2006 with a maximum reimbursement amount for travel outside Roseau County not to exceed \$40.00 per day for a full day.

A motion was made by Commissioner Foldesi, seconded by Commissioner Johnston, and carried by unanimous vote to approve the 2007 pocket gopher bounty unchanged from 2006 at \$2.00 per gopher with an additional \$1.00 reimbursement paid for gophers trapped in unorganized townships to match the \$1.00 paid by organized townships.

A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen, and carried by unanimous vote to adopt the following resolution:

2007-01-01

BE IT RESOLVED, that the County Auditor be hereby authorized to pay regular wages, approved benefits, and related withholding; flexible spending and VEBA administration; county contract wages paid to University of Minnesota for extension services; custodial contract; engineering consultant contract; emergency management director contract; excess PERA Police State Aid; unemployment tax; expenses for jurors and witnesses; claims signed by a judge; utility bills, postage, telephone, and freight; contract partial payments; claims approved by other authorized boards, which includes authorization for payments by designated officials where the County is serving as fiscal agent; pass-through grants; tax and miscellaneous refunds; gopher bounty; claims for sheriff service fees, garnishments, and miscellaneous legal fees and expenses required by the County Attorney; license and tax on vehicles; and other prior approved transactions for 2007.

BE IT FURTHER RESOLVED, that the County Auditor is hereby authorized to issue warrants forthwith for all year 2007 appropriations upon request from the organizations, and that the Soil and Water Conservation District appropriation will be paid half in January and half in July.

Phil Heppner of Heppner Consulting met with the Board to discuss the need and timing of hiring a computer technology employee. Mr. Heppner stated that he had advised the county that when their consulting fee had reached the amount that hiring a full time employee would cost, it would be time to consider hiring. He noted that the county was at that point. He further noted that what the county needed in addition to the services that he is able to provide as an AS400 specialist and consultant is a technician. This position can be hired at a lower rate and is a compliment to the services that he provides. Counties comparable to Roseau County have had technology departments for some time. Commissioner Rasmussen asked when Mr. Heppner thought the appropriate time would be and Mr. Heppner noted that now would be the time. He added that with the new jail coming online in a few months and the move to social

services, there will be a high demand for technology services that will require additional staff regardless of whether the county hires internally or has to hire consulting.

The Board reviewed and revised committee appointments. A motion was made by Commissioner Rasmussen, seconded by Commissioner Foldesi, and carried by unanimous vote to approve the following committee appointments:

2007-01-02

APPOINTMENTS

Office	Appointee
Agriculture Inspector	Scott Johnson
Assessor	Lorna Sandvik
Engineer	Brian Ketring
Health Officer	Ralph Herseth, M.D.
Veterans Service Officer	Jeff Parker
County Coordinator	Teresa (Trish) Harren-Klein
Equal Employment Opportunity Officer	County Coordinator, Teresa Klein
Emergency Services Director	Gracia Nelson
Roseau River Watershed	LaVerne Voll (2007)
	Steve Lee (2009)
	LeRoy Carrier
	OPEN (2008)
	Allison Frislie (07/Kittson County)
Two Rivers Watershed	Dick Novacek (2009)
	Jim Kukowski (2008)
Wetland Conservation Act	Soil & Water Director, Scott Johnson
Warroad River Watershed	Richard Battles (2007)
	Jeff O'Donnell (2009)
	Gerald Phillipe (2009)
	Keith Landin (2008)
	Loren Horner (2008)
Social Services Board	Commissioner Jack Swanson
	Commissioner Mark Foldesi
	Commissioner Alan Johnston
	Commissioner Orris Rasmussen
	Commissioner Russell Walker
	Social Service Director, Dave Anderson
	Gwynne Roadfeldt
	Peggy Swart
	Mavis Brandi

INTERGOVERNMENTAL COMMITTEES

Committee Name	Committee Members	Alternates
Beltrami Island State Forrest	Commissioner Alan Johnston	
OHV Trail	Commissioner Russell Walker	
Lost River State Forrest	Commissioner Orris Rasmussen	
OHV Trail Planning Committee	Commissioner Alan Johnston	
Roseau County Wildlife	Commissioner Mark Foldesi	
Management Area Planning Committee	Commissioner Orris Rasmussen	
Delinquent Ditch Tax Committee	Commissioner Alan Johnston	
	Commissioner Orris Rasmussen	
Unorganized Township Road		
Planning Committee	Commissioner Alan Johnston	
Northwest Community Action Board	Commissioner Mark Foldesi	
NW MN Juvenile Center	SS Director Dave Anderson	
	Sheriff Jule Hanson	
Rainy River Basin Team	Commissioner Alan Johnston	
Red River Development Association	Selvin (Buddy) Erickson, Jr.	
NW Multi Housing & Redevelopment		
Authority	Brian Hardwick	
Northwest Technical College Advisory	Commissioner Alan Johnston	
Board	Commissioner Jack Swanson	
Roseau County Soil & Water		
Conservation District Board Rep	Commissioner Alan Johnston	Commissioner Mark Foldesi
Roseau County Water Resource	Commissioner Alan Johnston	
Advisory Committee	Environmental Officer, Jeff	
Roseau Flood Mitigation Coordinating	Commissioner Jack Swanson	Commissioner Orris Rasmussen
Board	Commissioner Mark Foldesi	
Solid Waste Planning Committee	Commissioner Mark Foldesi	
	Commissioner Jack Swanson	
	Marsha Yager (Badger)	
	Ronald Jacobson (Twn Officers	
	Association)	
	Larry Kern (Greenbush)	
	Elliott Larson (Marvin Windows)	
	Terry Hanson (Roseau)	
	Jim Pederson (Polaris)	
	Dick Soderberg (Warroad)	
Roseau County Affordable Housing		
Fund Advisory Committee	Commissioner Jack Swanson	
Roseau County Committee on Aging	Commissioner Jack Swanson	Commissioner Orris Rasmussen
	Glen Johnson (District 1)	
	Earl Gehrke (District 2)	
	Colette Roth (District 3)	
	Dorothy Jesme (District 4)	
	Carol Melby (District 5)	
Roseau River Watershed (Commissioner	Commissioner Mark Foldesi	
Delegates)	Commissioner Jack Swanson	
Two Rivers Watershed (Commissioner	Commissioner Mark Foldesi	
Delegates)	Commissioner Jack Swanson	
Warroad River Watershed (Commissioner	Commissioner Alan Johnston	
Delegates)	Commissioner Russell Walker	
Roseau Area Hospital Board	Jon Johnson (Ross)	
	Steven Haugen (Malung)	
	Peter Helegeson ((Roseau)	
	Mike Hetteen (Mickinock)	
	Carmen Przekwas (Jadis)	
	Ralph Herseth M.D. (Roseau)	
Roseau Area Hospital Board Selection		
Committee	Commissioner Alan Johnston	
Roseau County Board of Adjustment	Bernard Gonshorowski	
	John Douglas	
	Randy Horner	
	Ex-Officio Member – Jeff Pelowski	

INTERGOVERNMENTAL COMMITTEES

Committee Name	Committee Members	Alternates
Roseau County Extension Committee	Commissioner Mark Foldesi Commissioner Jack Swanson Mike Hagen Deb Johnson Rhett Hulst Tom Lund Denny Dvergsten Auditor Anne Granitz	

JOINT POWERS AGREEMENT COMMITTEES

Committee Name	Committee Members	Alternates
Joint Power Board for Administration of Wetland Conservation Act	Commissioner Johnston Commissioner Foldesi	
Joint Powers Natural Resource Board	Commissioner Orris Rasmussen	Commissioners Walker/Johnston
Joint Ditch Authority	<u>Ditch</u> Judicial Ditch No. 19 District 3 & 5 Judicial Ditch No. 2 District 1 & 4 Judicial Ditch No. 33 District 2 & 5 State Ditch No. 50 District 3 & 5 State Ditch No. 62 District 3 & 4 Judicial Ditch No. 63 District 2, 3, 4, 5 State Ditch No. 72 District 1, 3 & 5 State Ditch No. 90 District 5 State Ditch No. 95 District 2, 3 & 5	<u>Commissioners</u>
KaMaR Board	Commissioner Mark Foldesi	Commissioner Jack Swanson
Northern Regional Development Board – Executive Committee	Commissioner Orris Rasmussen	
Northwest Regional Library Board	Nadene Johnston – Member at Large	
NW Counties Date Processing Security Association	Auditor Anne Granitz	Martha Monsrud
MCCC County Attorney Users Group	County Attorney Lisa Hanson	Maryanne Olafson
MCCC	Assessor Lorna Sandvik	Auditor Anne Granitz
Minnesota Counties Computer Cooperative		Auditor Anne Granitz Treasurer, Diane Gregerson
Pembina Trail R C & D Quinn County	Commissioner Jack Swanson Commissioner Mark Foldesi Julie Pahlen	
NW MN Household Hazardous Waste Northwest Regional Development Board Of Directors	Commissioner Jack Swanson Commissioner Orris Rasmussen	
Northwest Regional Development Commission on Aging	Commissioner Orris Rasmussen Pat Hockstedler Julie Pahlen	
Northwest Regional Development Transportation Committee	Commissioner Alan Johnston	
Northwest Regional Development Commissioner Art Council	Paulette Christianson OPEN	
Northwest Private Industry Council	Victor N. Carder, At Large	

ORGANIZATIONS

<u>Committee Name</u>	<u>Committee Members</u>	<u>Alternates</u>
Association of Minnesota Counties	Commissioner Jack Swanson Commissioner Alan Johnston Commissioner Mark Foldesi Commissioner Orris Rasmussen Commissioner Russell Walker Social Services Director, Dave Anderson Coordinator, Trish Harren-Klein Engineer, Brian Ketring Social Services Director, Dave Anderson (Alt 1)	Auditor Anne Granitz
AMC Health & Human Services Policy Committee	Commissioner Jack Swanson (Alt)	
AMC General Government Policy Committee	Commissioner Orris Rasmussen	
AMC Natural Resources Policy Committee	Commissioner Alan Johnston (Committee Vice Chair)	
AMC Transportation and Agriculture Policy Committee	Commissioner Alan Johnston	
AMC Membership Services Committee	Commissioner Alan Johnston	
AMC Legislative Steering Committee	Commissioner Orris Rasmussen	All Commissioners
Minnesota Rural Counties Caucus (MRCC) Committee of the Whole	Commissioner Jack Swanson Commissioner Orris Rasmussen Commissioner Mark Foldesi Commissioner Russell Walker Commissioner Alan Johnston Commissioner Mark Foldesi Commissioner Orris Rasmussen	
Agriculture Committee	Commissioner Jack Swanson Commissioner Orris Rasmussen	
Wage Contract Negotiation Committee	Board Chair, Commissioner Swanson Board Vice Chair, Commissioner Johnson Emergency Manager, Gracia Nelson Coordinator, Trish Harren-Klein County Engineer, Brian Ketring County Auditor, Anne Granitz County Attorney, Lisa B. Hanson Social Services Director, Dave Anderson Environmental Officer, Jeff Pelowski	Commissioners Foldesi Rasmussen, Walker
Emergency Management	Commissioner Foldesi Curtis Skrutvold Snooky Erickson Tim O'Donnell Arne Heggedal Greg Broten	
Noxious Weed Appeal	Need to appoint three non-county employees with experience in Human Resources for staggered terms	
Personnel Appeal Committee	County Attorney will advise Commissioner Alan Johnston Commissioner Orris Rasmussen Sheriff Jule Hanson Chief Deputy – Environmental Officer, Jeff Pelowski Emergency Manager, Gracia Nelson	
Wetland Appeal Board E-911 Committee	Commissioner Alan Johnston Assessor Lorna Sandvik Auditor, Anne Granitz Coordinator, Trish Harren-Klein Engineer, Brian Ketring Environmental Officer, Jeff Pelowski Recorder, Rick Kvien Sheriff Jule Hanson Social Services Director, Dave Anderson Treasurer Diane Gregerson	
Information Technology Committee		

ORGANIZATIONS

Committee Name	Committee Members	Alternates
Insurance Committee	Commissioner Jack Swanson Commissioner Russell Walker Social Services Director, Dave Anderson Sheriff Jule Hanson Rhonda Hanson John Huss Patty Ignaszewski Rosalie Isham Gwynne Roadfeldt LaVerne Voll Coordinator, Trish Harren-Klein	
Safety Committee	Commissioner Jackson Swanson Commissioner Orris Rasmussen Auditor, Anne Granitz Engineer, Brian Ketring ????	
Land Use Committee	Commissioner Orris Rasmussen Commissioner Russell Walker Auditor, Anne Granitz Dick SJoberg (Sjoberg's Cable) James Lundquist	
TV Translator Committee	Commissioner Orris Rasmussen Commissioner Russell Walker Auditor, Anne Granitz Dick Sjoberg (Sjoberg's cable) James Lundquist	
Law Library Committee Highway and Ditch Department Committee	Commissioner Jack Swanson Commissioner Foldesi Commissioner Walker Engineer, Brian Ketring Assistant Engineer, Tim Erickson	Commissioner Mark Foldesi
Building Committee	Commissioner Swanson Commissioner Rasmussen Environmental Officer Jeff Pelowski Auditor, Anne Granitz Social Services Director, Dave Anderson Sheriff Jule Hanson Coordinator, Trish Harren-Klein Building Maintenance Supervisor, Lenny Johnson Ad Hoc – Arne Pederson	
Wellness Committee	Commissioner Alan Johnston Coordinator Trish Harren-Klein Janice Anderson Jeff Parker Lynette Blazek Kristina Kaml	

Auditor Granitz met with the Board for the 2007 Publishing bid opening. Sealed bids were received until 11:00 a.m., per advertised notice, for year 2007 publishing. Auditor Granitz opened the bids and presented them to Chair Swanson to read. Two bids were received, one from the Greenbush Tribune and one from the Roseau Times-Region as follows:

- 1) First publication of the Financial Statement Summary pursuant to M.S. §375.17 in the year 2007.

The Tribune	\$1.69 per column inch
Roseau Times-Region	\$2.12 per column inch

- 2) Second publication of the Financial Statement Summary pursuant to M.S. §375.17 in the year 2007.

The Tribune	\$4.69 per column inch
Roseau Times-Region	\$2.12 per column inch

- 3) Publication of the County Board Proceedings pursuant to M.S. §375.12, and the publication of all legal notices of the County, including bid and public hearing notices, sample ballots, boxed employment ads, and all other publishing requests, needs or requirements of the County, regardless of size, type and/or format, known or unknown, during the year 2007.

The Tribune	\$1.69 per column inch
Roseau Times-Region	\$2.12 per column inch

- 4) Two publications of the list of delinquent taxes pursuant to M.S. §279.05, 279.06, 279.07, 279.08, and 279.09.

The Tribune	\$1.69 per column inch
Roseau Times-Region	\$2.12 per column inch

After review of the bids, a motion was made by Commissioner Foldesi, seconded by Commissioner Rasmussen, and carried by unanimous vote to adopt the following resolution:

2007-01-03

BE IT RESOLVED, that **The Tribune** be designated to publish the first publication of the year 2006 Financial Statement Summary at the rate of \$1.69 per column inch.

BE IT FURTHER RESOLVED, that the **Roseau Times-Region** be designated to publish the second publication of the 2006 Financial Statement Summary at the rate of \$2.12 per column inch.

BE IT FURTHER RESOLVED, that **The Tribune** be and hereby is designated as the official county newspaper to publish the County Board Proceedings pursuant to M.S. §375.12, and publication of all legal notices of the County, including bid and public hearing notices, sample ballots, boxed employment ads, and all other publishing requests, needs or requirements of the County, regardless of size, type and/or format, known or unknown, during 2007, at the rate of \$1.69 per column inch and that a contract will be awarded.

BE IT FURTHER RESOLVED, that **The Tribune** be designated to publish the notice and list of real estate taxes remaining delinquent pursuant to M.S. §279.05, 279.06, 279.07, 279.08, and 279.09, at the rate of \$1.69 per column inch.

Auditor Granitz requested authorization to pay the first bond payment by auditor warrant. A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen, and carried by unanimous vote to adopt the following resolution:

2007-01-04

BE IT RESOLVED, that the Board does hereby authorize the first payment for debt service on the \$6,200,000 bond for the Roseau County Jail in the amount of \$190,513.12, and the compensation to the Paying Agent in the amount of \$450, to be paid by auditor warrant.

The Board discussed the Uniform Hiring Policy. Suggested revisions were adding provisions for greater commissioner inclusion and involvement. A motion was made by Commissioner Rasmussen, seconded by Commissioner Johnston, and carried by unanimous vote to approve the revisions to the Uniform Hiring Policy.

The Board discussed the counteroffer received from the Roseau County Highway Employee Association. The Board agreed that the counteroffer was not in alignment with either of the two offers that the Board had agreed to and directed the wage negotiation committee to return to the Roseau County Highway Employee Association and clarify the Board's offer.

The Board discussed the discontinuation of monitoring of alarms. This continues to be a complaint for the City of Warroad. Coordinator Klein reminded the Board of the key reasons why this decision was made and suggested that perhaps these reasons could have been communicated more effectively. Commissioner Johnston noted that the City of Warroad's primary concern is that they received the notice after they had already concluded their budget planning and did not include outsourcing this service in their 2007 budget. Johnston added that the Board has been discussing this decision for over a year and should have contacted those affected earlier in the process. Coordinator Klein agreed to contact acting City Administrator Kathy Lovelace and discuss this matter in further detail.

Upon motion carried, the meeting adjourned at 12:30 p.m. The Board will convene its next regular meeting at 8:30 a.m. on December 9, 2007.

Attest:

Date: _____

Teresa Klein
County Coordinator

Orris Rasmussen
Board Chairman