

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 23, 2007

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, January 23, 2007 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Alan Johnston, Mark Foldesi, Orris Rasmussen, Jack Swanson, and Russell Walker.

APPROVAL OF AGENDA

Revision of December 27, 2006 proceedings to clarify second meeting of the month as a per-diem meeting and the addition of a 10:30 am appointment with Roseau River Watershed Manager Alison Frislie were added to the consent agenda. A motion to adopt the consent agenda was made by Commissioner Rasmussen, seconded by Commissioner Foldesi, and carried by unanimous vote.

CONSENT AGENDA

The Board, by adoption of its consent agenda, approved the proceedings of the December 27, 2006 Board meeting, with revisions.

The Board, by adoption of its consent agenda, approved the joint powers agreement between Roseau County and Roseau County Soil & Water for Administration of the Wetland Conservation Act.

The Board, by adoption of its consent agenda, approved the date for the 2007 County Board of Appeal and Equalization for June 14, 2007 at 5:00 pm in the Board of Commissioners Meeting Room.

The Board, by adoption of its consent agenda, acknowledged the hire of Greg Sorenson as temporary dispatcher/jailer.

The Board, by adoption of its consent agenda, approved a two-year fire coverage contract between the Greenbush Fire Department and the Unorganized Juneberry Township.

The Board, by adoption of its consent agenda, approved advertising to fill the part-time Civil Process Clerk position.

The Board, by adoption of its consent agenda, received and approved payment of bills as submitted by the Auditor's Office as follows:

WARRANTS APPROVED ON 1/23/2007 FOR PAYMENT 1/26/2007			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
300.00	ASSN OF MN COUNTIES	1017.34	BALLARD MOTOR CO
378.25	FRED CLASEN	317.57	CULLIGAN
925.02	D & E SPORT SHOP-ROSEAU	610.77	TONY DORN INC
11500.66	FARMERS UNION OIL CO-ROSEAU	3371.28	FARMERS UNION OIL CO-WARROAD

1318.36	GRAINGER INC	664.79	GRAND FORKS GROCERY FOOD SERV
1815.00	HEPPNER CONSULTING INC	1844.50	HILLYARD HUTCHINSON
1212.50	HONEYWELL	2701.50	HOUSTON ENGINEERING
4885.18	JOHNSON OIL CO INC	2045.20	KAYWAY INDUSTRIES INC
26955.00	MAR-KIT LANDFILL	886.50	MIDWEST MONITORING & SURVEILLA
2565.43	MN COUNTIES COMPUTER COOP	340.00	MN MINE SAFETY ASCN
325.83	MONTECH COMPUTERS	11962.88	MULTI OFFICE PRODUCTS INC
2069.39	NETWORK CENTER INC	467.37	NOBLE THRIFTY WHITE
1200.00	NORTHERN TECHNOLOGIES INC	456.82	NORTHLAND TIRE
763.75	NW CONCRETE PRODUCTS INC	310.40	PEART & ASSOCIATES INC
343.28	POLARIS INDUSTRIES INC	1246.01	QUILL CORPORATION
606.60	ROSEAU AREA HOSPITAL HOMES INC	500.00	ROSEAU CITY
6608.74	ROSEAU CO COOP ASSN	725.84	ROSEAU CO MEDICAL TRAVEL
471.53	ROSEAU CO SHERIFF-SUNDRY ACCOU	16694.92	ROSEAU CO SOIL & WATER CONS
385.77	ROSEAU DIESEL SERVICE INC	3283.81	ROSEAU FARM SERVICE
1303.03	SIMPLEX GRINNELL LP	310.00	STATE OF MINNESOTA BCA
376.83	THE TRIBUNE	1261.50	U SAVE FOODS
432.00	WANNASKA SANITARY DISTRICT	791.65	WARROAD MOTORS INC
305.00	WEST GROUP PAYMENT CENTER		
	42 PAYMENTS LESS THAN \$300	4,208.57	
	****	FINAL TOTAL.....	\$123,066.37 ****

And the summary of auditor warrants and forthwith payments, as follows:

1-11-07	\$145,316.37
1-18-07	\$ 25,477.96
1-22-07	\$ 450.00

AUDITOR'S OFFICE

Auditor Anne Granitz met with the Board to present 2007 liquor licenses for approval. A motion was made by Commissioner Foldesi, seconded by Commissioner Johnston, and carried to adopt the following resolution:

2007-01-13

BE IT RESOLVED that off-sale 3.2 percent malt liquor licenses for the period February 1, 2007 through January 31, 2008, be granted to Judy Olson (Olson's Skime Store), Don Jackson (DJ's Salol Store), and Philo Peterson (Springsteel Resort) at a fee of \$30 each.

BE IT FURTHER RESOLVED that a one-year on-sale intoxicating liquor license, effective February 1, 2007, with license fee set at \$500 and an additional 20 percent, or \$100, fee set by the Lake Town Board, and a Sunday license, with license fee set at \$125, is granted to Philo Peterson (Springsteel Resort). The Board recommends that said license be approved by the Alcohol and Gambling Enforcement Director.

BE IT FURTHER RESOLVED that a one-year club on-sale liquor license, effective February 1, 2007, with license fee set at \$300 and an additional 20 percent, or \$60, fee set by the Lake Town Board, and a Sunday license, with license fee set at \$125, is granted to the Warroad Aerie No. 4195 Fraternal Order of Eagles. The Board recommends that said license be approved by the Alcohol and Gambling Enforcement Director.

BE IT FURTHER RESOLVED that a one-year off-sale intoxicating liquor license, effective February 1, 2007, with license fee set at \$500 and an additional 20 percent, or \$100,

fee set by the Lake Town Board, is granted to Sheila Stoskopf and Shannon Stoskopf (Pine Ridge Liquor, Inc.). The Board recommends that said license be approved by the Alcohol and Gambling Enforcement Director.

COMMITTEE REPORTS

The Board heard the following committee and other meeting reports: i.) Law Enforcement Labor Service Negotiations; ii) Building Committee; iii.) County Government 101 New Officer Training; iv.) Roseau County Affordable Housing Fund Advisory Committee; v.) MRCC; vi.) Joint Powers Natural Resource Board; and vii.) State Ditch #72 Joint Ditch Committee.

The Board discussed quotes received for blinds in the new social service building. A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi, and carried to adopt the following resolution:

2007-01-14

BE IT RESOLVED, that the Board does hereby approve the low quote of Larson's Window Décor for 53 window blinds for the new social service building in the amount of \$7,900.

The Board reviewed bids for construction of a security wall in Court Administration, the County Attorney's Office, and to build and install a security door in the hallway behind the courtrooms.

A motion was made by Commissioner Walker, seconded by Commissioner Swanson, and carried to adopt the following resolution:

2007-01-15

BE IT RESOLVED, that the Board does hereby approve the low bid of Industrial Contract Services in the amount of \$12,335 to provide all labor, materials, and equipment to build two security walls and one security door in the Roseau County Courthouse.

CONSTRUCTION UPDATE

John Howell and Rich McCarthy of Klein-McCarthy met with the Board to give an update on the jail and social service construction projects. The Board reviewed a letter submitted to ICS outlining concerns with the construction timeline. Rich McCarthy discussed transition planning with the Board. The Board agreed to hire a consultant to assist with transition planning and to invite jail inspector Diane Grindy to meet with the Board to keep the Department of Corrections apprised of the construction process and to review administrative requirements for occupancy.

The Board discussed monitoring of alarms. Jail Administrator Janice Anderson advised the Board that agencies expressing concern may not have a clear understanding of the distinction between the various type of alarm monitoring that Roseau County does and that the type of monitoring being discontinued accounts for only a small portion of the total alarms monitored. Ms. Anderson was directed to contact the local units of government that have expressed concern and discuss this matter. The Board agreed to consider collaborating with other local units of government within Roseau County for alarm monitoring if this is the most

fiscally responsible direction to take including the development of an alarm monitoring ordinance and a fee schedule.

COUNTY ATTORNEY'S OFFICE

County Attorney Lisa Hanson met with the Board. Ms. Hanson introduced Michael Grover as the new Assistant County Attorney. Ms. Hanson reviewed the details of the Robert Anderson wetland designation appeal. Roseau County's Wetland Conservation Act Administrator Scott Johnson was present to explain the position of the BOWSR Board of Water and Soil Resources and Department of Natural Resources. A teleconference between the entities is scheduled for January 24, 2007 at 1:00. Environmental Officer Jeff Pelowski was invited to participate. Ms Hanson will give an update at the February 13, 2007 Board meeting. The Board discussed setting up a Wetland Appeal Committee as provided in the JPA between Roseau County and Roseau County Soil & Water. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried to adopt the following resolution:

2007-01-16

BE IT RESOLVED, that the Board does hereby establish a Wetland Appeals Board per Article 2 of the Joint Powers Agreement between Roseau County and the Roseau County Soil & Water Conservation District for Administration of the Wetland Conservation Act.

BE IT FURTHER RESOLVED, that appointees to the Wetland Advisory Board include two county commissioners as delegates, one county commissioner as alternate, one at-large member to be appointed by the Roseau County Board, and two supervisors and one alternate to be appointed by the Roseau County Soil & Water Advisory Board. Members will be named at a later date.

Chair Jack Swanson recessed the meeting at 10:15 am. The Board toured the newly remodeled County Attorney's Office during the break. The meeting reconvened at 10:30 am.

ROSEAU RIVER WATERSHED MANAGER ALISON FRISLIE

Roseau River Watershed Manger Alison Frislie met with the Board. Mr. Frislie addressed concerns regarding re-appointing Todd Miller to the Roseau River Watershed Board of Managers. Mr. Frislie discussed his concern regarding Mr. Miller's residency requirements to serve on the RRWD Board of Managers. Mr. Frislie also outlined a number of allegations of misconduct and concern that Mr. Miller did not understand his role as a manager versus the Roseau River Watershed Board Administrator. Mr. Frislie provided the Board with board member per-diem amounts and stated that Mr. Miller had submitted per-diem requests for unauthorized work. The Board clarified that their responsibility is to make a legal appointment to the Board and advised Mr. Frislie that if the Roseau River Watershed Board has concerns regarding role clarification and allegations of misconduct it is their responsibility to address those matters. The Board suggested that the Roseau River Watershed discuss fiscal controls and provide orientation training to new managers that clarifies their role and responsibility as mangers.

DISCUSSION

The Board discussed filling the un-expired term of Todd Miller and agreed to defer the matter to the February 13, 2007 agenda.

The Board reviewed committee appointments and agreed to add a Personnel Board of Appeals as required by Minnesota Statute § 375.65. A motion was made by Commissioner Rasmussen, seconded by Commissioner Johnston, and carried to adopt the following resolution:

2007-01-17

BE IT RESOLVED, that per Minnesota Statute Subd. § 375.65, the Board does hereby establish a Personnel Board of Appeals to hear appeals of employees not protected by union or association contracts.

BE IT FURTHER RESOLVED, that appointees will be named at a later date.

ROSEAU COUNTY PREVENTION COALITION

Prevention Coalition representatives Tammy Doebler and Brenda Arntzen met with the Board to give the mid-year report. Ms. Doebler summarized the activities and achievements of the six programs that are overseen by the Roseau County Prevention Coalition and requested that the Board approve the mid-year report. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried to adopt the following resolution:

2007-01-18

BE IT RESOLVED, that the Board does hereby approve the Roseau County Prevention Coalition mid-year report and authorizes Board Chair Jack Swanson and Auditor Anne Granitz to sign the report on behalf of Roseau County, who serves as the fiscal agent for this grant.

HIGHWAY DEPARTMENT

Engineer Brian Ketring met with the Board. Mr. Ketring requested Board approval of the final payout to M-K Construction for bridge replacement on CSAH No. 2. A motion was made by Commissioner Rasmussen, seconded by Commissioner Foldesi, and carried to adopt the following resolution:

2007-01-19

BE IT RESOLVED, that the Board does hereby approve final payment to M-K Construction in the amount of \$92,462.61 for bridge construction on SAP 68-602-32, CSAH No. 2 and SAP 68-602-33, CSAH No. 2.

Mr. Ketring requested the Board approve a contract with Northland Community and Technical College to provide the 2007 MSHA Annual Refresher Training. A motion was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried to adopt the following resolution:

2007-01-20

BE IT RESOLVED, that the Board does hereby approve a contract between Roseau County and Northland Community and Technical College to provide the 2007 MSHA Annual Refresher Training to the Roseau County Highway Department at a rate of \$45 per participant.

Mr. Ketring requested the Board approve payment to Irvin and Sally Donarski for gravel material used in 2006. A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen, and carried to adopt the following resolution:

2007-01-21

BE IT RESOLVED, that the Board does hereby authorize payment to Irvin and Sally Donarski in the amount of \$2,999.40 for gravel material.

PUBLIC HEARING

Irene Wynne of Wynne Consulting met with the Board to host a public hearing to close out the Wannaska Project CDAP grant. A motion was made by Commissioner Rasmussen, seconded by Commissioner Walker, and carried to recess the meeting.

Chair Swanson opened the public hearing and invited Irene Wynne to run the public hearing. Ms. Wynne informed the Board that this hearing was to close out CDAP-01-0083-0-FYO2. No members of the public were present for the hearing. No public comment was heard. Ms. Wynne closed the public hearing. A motion was made by Commissioner Foldesi, seconded by Commissioner Rasmussen, and carried to re-open the regular Board meeting.

Commissioner Rasmussen noted the significance of this grant to the community of Wannaska and commended Ms. Wynne and the staff of Wynne Consulting for their contributions to the success of this project.

Ms. Wynne informed the Board that Wynne Consulting is facilitating a grant to provide down payment assistance or principal buy-down to up to seven applicants.

Commissioner Walker requested permission to address the Board on a personal matter. Mr. Walker presented a letter of resignation effective January 26, 2007 stating personal reasons for his decision. No action was taken.

Upon motion carried, the meeting adjourned at 12:50 p.m. The Board will convene its next regular meeting at 8:30 a.m. on February 13, 2007.

Attest:

Date: _____

Teresa Klein
County Coordinator

Jack Swanson
Board Chairman