

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

December 27, 2007

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on December 27, 2007 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by acting County Board Chair Alan Johnston. The Pledge of Allegiance was recited. Commissioners present were Alan Johnston, Russell Walker, Orris Rasmussen, and Mark Foldesi. Commissioner Swanson was excused.

APPROVAL OF AGENDA

Approval of an amendment to the Minnesota Counties Computer Cooperative Joint Powers Agreement and acceptance of a Minnesota Department of Homeland Security and Emergency Management Hazardous Material Training grant were added to the consent agenda. Non-elected official per-diem and a request to utilize county land for a fund raising event were added to discussion. A motion was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried unanimously to approve the amended agenda.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Rasmussen, seconded by Commissioner Walker, and carried unanimously.

The Board, by adoption of its consent agenda, approved proceedings of the December 11, 2007 Board Meeting.

The Board, by adoption of its consent agenda, approved the Real Vision Software, Inc. annual software support renewal agreement.

The Board, by adoption of its consent agenda, approved the Roseau County Trail Blazers 1st Benchmark Certification of Trail Completion for BISF Section 1 in the amount of \$7,540.

The Board, by adoption of its consent agenda, approved the Roseau County Trail Blazers 1st Benchmark Certification of Trail Completion for Pelan Trail in the amount of \$40,368.

The Board, by adoption of its consent agenda, appointed Rick Battles to the Warroad River Watershed District board of Managers for a term expiring September 19, 2010.

The Board, by adoption of its consent agenda, approved the hire of Gracia Nelson as Homeland Security Emergency Management Director at a Grade 9 Step C.

The Board, by adoption of its consent agenda, appointed Nadine Johnston to the Northwest Regional Library Advisory Board for a term expiring December 31, 2010.

The Board, by adoption of its consent agenda, approved Amendment One (1) to the Minnesota Counties Computer Cooperative Joint Powers Agreement.

The Board, by adoption of its consent agenda, accepted a Minnesota Department of Homeland Security and Emergency Management Hazardous Material Training grant in the amount of \$3,000.

COMMITTEE REPORTS

Commissioner Swanson submitted reports on the following committee meetings: Community Venture Network, 12-14-07; Highway Employee Association Wage Negotiation Session, 12-18-07; and Safety Training Session, 12-18-07.

Commissioner Johnston reported on the following meetings: AMC Transportation Policy Committee, 12-12-07; AMC Transportation Executive Committee, 12-13-07; and Homeland Security and Emergency Management Director Interview Session, 12-19-07.

Commissioner Walker reported on the following meeting: Highway Department Committee; 12-27-07.

Commissioner Foldesi reported on the following meetings: Homeland Security and Emergency Management Director Interview Session, 12-19-07; State Ditch No. 95 Joint Ditch Authority, 12-21-07; and Highway Department Committee meeting, 12-27-07.

Commissioner Rasmussen reported on the following meetings: Highway Employee Association Wage Negotiation Session, 12-18-07; and State Ditch No. 95 Joint Ditch Authority, 12-21-07.

Acting Chair Johnston recessed the meeting at 9:30 am. Acting Chair Johnston reconvened the meeting at 9:45 am.

DISCUSSION

The Board discussed the Klein McCarthy quote to conduct a feasibility study on the old Roseau County Law Enforcement Center and Detention Facility. A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried unanimously to adopt the following resolution:

2007-12-18

BE IT RESOLVED, that the Board does hereby accept the Klein McCarthy Architects, Inc. proposal to analyze utilization of the old Roseau County Law Enforcement Center and Detention Facility for a fee not to exceed \$3000.

The Board discussed the per-diem reimbursement for non-elected committee members. At the December 11, 2007 Board meeting the Board approved leaving the per-diem at \$50. Commissioner Johnston opposed that motion and requested the Board consider increasing the per diem. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried unanimously to adopt the following resolution:

2007-12-19

BE IT RESOLVED, that the Board does hereby authorize amendment of Resolution 2007-12-13 to read: "The 2008 per-diem reimbursement for non-elected committee members is set at a maximum of \$100".

The Board discussed a request to utilize tax-forfeited county land for a fund-raising activity. The Board directed Coordinator Klien to get a legal opinion on this matter.

HIGHWAY DEPARTMENT

Engineer Ketring met with the Board. Mr. Ketring presented a snow plow truck bid tabulation sheet for the Board's review. Mr. Ketring advised the Board that the Highway Committee met and reviewed the bids and recommends purchasing one tandem axel International truck (\$143,579.88) and one tandem axel Mack truck (\$150,999). These prices include equipment purchases and trade in deductions. The Board discussed the equipment purchases. The equipment quote is for two snow plow attachments. The Board agreed to order the two trucks as recommended but to defer action on the equipment purchase. A motion was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously to adopt the following resolution:

2007-12-20

BE IT RESOLVED, that the Board does hereby authorize Engineer Ketring to order one tandem axel 2008 International 7600 6x4 truck and one 2008 tandem axel Mack GU713 truck.

AUDITOR APPOINTMENT

Auditor Anne Granitz met with the Board. Ms. Granitz invited Engineer Ketring to join her in addressing the Board to discuss unorganized township fund balances and ditch fund balances. Ms. Granitz noted for the Board that there are a number of negative balances and outstanding loans and the Board needs to decide whether to loan money to the various ditch systems and unorganized township accounts or leave the balances as they are and be written up in the 2007 audit report. Mr. Ketring informed the Board that the negative balances are primarily the result of FEMA work projects that have been finalized and paid out but have not been reimbursed by FEMA. A motion was made by Commissioner Rasmussen, seconded by Commissioner Foldesi, and carried unanimously to adopt the following resolution:

2007-12-21

BE IT RESOLVED, that the Board does hereby authorize the Auditor to loan money from the Revenue Fund to the ditch systems to pay off their outstanding balances to the Highway Department through December 31, 2007.

The Board discussed the two ditch systems that have outstanding loans. County Ditch No 5 and State Ditch No. 20 both have outstanding loans and not enough money in their accounts to pay off the loans. A motion was made by Commissioner Rasmussen, seconded by Commissioner Foldesi, and carried unanimously to adopt the following resolution:

2007-12-22

BE IT RESOLVED, that the Board does hereby authorize the Auditor to loan money from the Revenue fund to County Ditch No. 5 to pay the principal and interest of its current loan.

A motion was made by Commissioner Rasmussen, seconded by Commissioner Foldesi, and carried unanimously to adopt the following resolution:

2007-12-23

BE IT RESOLVED, that the Board does hereby authorize the Auditor to pay current interest and \$100 principal leaving a loan balance of \$600 for Sate Ditch No. 20.

The Board reviewed the balances in unorganized township accounts. A motion was made by Commissioner Foldesi, seconded by Commissioner Rasmussen, and carried unanimously to adopt the following resolution:

2007-12-24

BE IT RESOLVED, that the Board does hereby authorize the Auditor to loan money from the Revenue Fund to the Unorganized Township accounts to pay money owed to the Highway Department through year end 2007.

The Board discussed Unorganized 163-38 Norland. The account has a balance of \$9,757.76 and an unpaid balance owed to the Highway Department of \$20,100.20. The Board discussed researching the spending activity for this account to see why the charges to the account are consistently higher than the amount of funding generated by the township.

A motion was made by Commissioner Foldesi, seconded by Commissioner Rasmussen, and carried unanimously to adopt the following resolution:

2007-12-25

BE IT RESOLVED, that the Board does hereby authorize the Auditor to spend out the account balance in Unorganized 163-43 (Axel & Dick) and to utilize unorganized township maintenance account funds to pay off its outstanding debt to the Highway Department.

Ms. Granitz presented the bills for approval. A motion was made by Commissioner Rasmussen, second by Commissioner Foldesi, and carried unanimously to adopt the following resolution:

2007-12-26

BE IT RESOLVED, that the Board does hereby approve bills for payment as follows:

<i>WARRANTS APPROVED ON 12/27/2007 FOR PAYMENT 12/30/2007</i>			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
313.08	DAN BERGGREN	422.33	CANON FINANCIAL SERVICES INC
690.08	CONSOLIDATED PLASTICS CO INC	6256.52	D & J RADIO SALES & SERVICE
21618.49	DELL MARKETING LP	3195.06	TONY DORN INC
6525.00	E & L ELECTRIC CO	8888.22	E-911
7716.52	FARMERS UNION OIL CO-ROSEAU	3201.58	FARMERS UNION OIL CO-WARROAD
2496.00	GEO-COMM CORPORATION	2000.00	GF SPORTS INC

2000.00	GREENBUSH CITY	1256.70	H & J DISPLAYS INC
478.31	LISA HANSON	367.00	HELGESON FUNERAL CHAPEL INC
714.53	HILLYARD HUTCHINSON	36428.04	HOLTHUSEN CONSTRUCTION INC
735.55	HYATT REGENCY MINNEAPOLIS	435.26	ALAN JOHNSTON
40130.00	KAMAR SOLID WASTE FUND	424.63	JANET KLATT
3225.18	KLEIN MCCARTHY & CO LTD ARCHIT	26129.15	LIFECARE MEDICAL CENTER
993.32	LIFECARE MEDICAL CENTER-HOME C	1251.13	M & R SIGN CO INC
2106.00	MIDWEST MONITORING & SURVEILLA	2610.00	MN COUNTIES COMPUTER COOP
4394.00	MN COUNTIES INSURANCE TRUST	1387.00	MN COUNTY ATTORNEYS ASSN
550.00	JASON MONSRUD	2085.18	MULTI OFFICE PRODUCTS INC
304.78	PAMIDA STORES OPERATION CO LLC	730.99	JEFF PARKER
3000.00	PEART & ASSOCIATES INC	2093.75	PENNINGTON CO ATTORNEY
1165.81	POWER PLAN	746.25	PRO-WEST & ASSOCIATES INC
936.90	QUILL CORPORATION	9539.33	R & Q CONTRACTING INC
15950.00	ROSEAU CO ENVIRONMENTAL OFFICE	7111.17	SIMPLEX GRINNELL LP
489.96	JACK SWANSON	2000.00	TRI-COUNTY EMS DISTRICT
3557.32	TRI-STAR RECYCLING INC	15150.00	U OF MN EXTENSION SERVICE
25000.00	WARROAD AMBULANCE & RESCUE SQU	2967.40	WEST GROUP PAYMENT CENTER
302.53	WINNING EDGE GRAPHICS	2080.46	ZIEGLER INC
		40 PAYMENTS LESS THAN \$300	4,871.95
		****	****
		FINAL TOTAL.....	\$289,022.46

<i>WARRANTS APPROVED ON 12/27/07</i>		<i>FOR PAYMENT 12/31/2007</i>	
<i>AMOUNT</i>	<i>VENDOR NAME</i>	<i>AMOUNT</i>	<i>VENDOR NAME</i>
353.43	CELLULAR 2000-UNICEL	1109.23	FORTIS BENEFITS
1086.81	HUMANA DENTAL	1799.47	ICS,INC
395.28	MII LIFE-SELECT ACCOUNT ADM	4599.24	MN ENERGY RESOURCES
1630.13	MN MUTUAL LIFE INSURANCE	594.00	MN NCPERS GROUP LIFE INS
50571.00	NW MN SERV COOP-BLUE CROSS BLU	103430.55	ROSEAU CO HWY DEPT
91805.84	ROSEAU CO TREASURER	778.19	ROSEAU ELECTRIC COOP INC
		7 PAYMENTS LESS THAN \$300	371.97
		****	****
		FINAL TOTAL.....	\$258,525.14

Upon motion carried, the meeting adjourned at 12:15 p.m. The Board will convene its next regular meeting at 8:30 a.m. on January 8, 2008.

Attest:

Teresa Klein, County Coordinator
Roseau County, Minnesota

Alan Johnston, Acting Chairman
Board of County Commissioners
Roseau County, Minnesota