

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

December 27, 2005

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, December 27, 2005, at 8:30 a.m. Commissioners present were Orris Rasmussen, Alan Johnston, Mark Foldesi, and Russell Walker. Commissioner Jack Stone was excused. Also present were members of the media.

The meeting was called to order at 8:30 a.m. by County Board Chairman Orris Rasmussen. The Board recited the Pledge of Allegiance.

An appointment with Assessor Lorna Sandvik, Deputy Auditor Martha Monsrud and Treasurer Diane Gregerson to discuss a new tax system software and approval of the 2006 appropriations were added to the agenda. A motion was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried by unanimous vote to approve the amended agenda.

The Board gave committee reports. Commissioner Walker and Commissioner Johnston had a preliminary meeting with DNR Regional Director Mike Carroll to discuss the upcoming Beltrami Island State Forrest trail designation work group.

Commissioner Johnston gave an AMC Transportation Committee update. Commissioner Johnston provided information on the proposed ten-ton route system. Commissioner Johnston reported on the Human Services conference call that he participated in with Social Service Director Dave Anderson. Forty billion dollars has been cut from the human services budget. These cuts will have a significant impact on such programs as child support and elderly waivers but the specifics have not been finalized. Commissioner Johnston and Mr. Anderson will continue to participate in conference calls to discuss the impact of this new legislation.

The Board agreed to schedule a pre-construction conference with ICS on January 10, 2005 in Roseau as part of the regular Board meeting.

The Board discussed selection of an owner representative/site manager on the Jail/Social Services construction project. Commissioner Foldesi met with Arnold Pederson and discussed terms. The Board agreed to offer Mr. Pederson \$20.00 per hour plus expenses.

The Board discussed the 2006 Levy and Budget. A motion was made by Commissioner Walker, seconded by Commissioner Johnston to approve the revised 2006 levy of \$5,169,411. The vote was 2-2 vote with Commissioner Walker and Johnston voting in favor and Commissioner Rasmussen and Foldesi opposed.

A motion was made by Commissioner Foldesi, seconded by Commissioner Rasmussen to approve a levy of \$5,069,411, reduce the Revenue levy portion by \$100,000 by cutting the Commissioner budget to the 2005 level, freezing 2006 step increases, and reducing the emergency management position to half-time. The vote was 2-2 with Commissioner Foldesi and Commissioner Rasmussen voting in favor and Commissioner Walker and Commissioner Johnston opposed.

A motion was made by Commissioner Foldesi, seconded by Commissioner Johnston, and carried by a 3-1 vote, with Commissioner Rasmussen voting opposed to adopt the following resolution:

2005-12-14

WHEREAS, the Roseau County Board of Commissioners held its Truth in Taxation Public Hearing for Taxes Payable in 2005, on December 1, 2005, and

WHEREAS, the Board has reviewed and considered proposed 2006 budgets and levy options for Roseau County.

NOW, THEREFORE, BE IT RESOLVED that the 2006 Property Tax Levy for Roseau County is hereby approved, as follows:

<u>Fund</u>	<u>Gross Levy</u>	<u>County Program Aid</u>	<u>Net Levy</u>
Revenue	\$3,700,000	\$830,589	\$2,869,411
Road & Bridge	\$1,000,000		\$1,000,000
Welfare	<u>\$1,200,000</u>		<u>\$1,200,000</u>
Total	\$5,900,000	<u>\$830,589</u>	\$5,069,411

BE IT FURTHER RESOLVED that the proposed budgets for the year 2006—incorporating the proposed net levy as shown above—are hereby approved, as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Use of Designated Fund Balance</u>	<u>+/- Net Fund Balance</u>
Revenue	\$ 5,153,623	\$ 7,248,275	2,000,000	\$ - 94,652
Road & Bridge	\$ 7,050,500	\$ 7,162,199		\$ - 111,699
Welfare	\$ 2,749,476	\$ 2,859,734		\$ - 110,258
Environmental	\$ 991,507	\$ 1,181,946		- 190,439
Total	\$15,945,106	\$18,452,154	\$2,000,000	\$ - 507,048

Sheriff Jule Hanson and Civil Service Supervisor Jan Klatt met with the Board to request approval of a revised civil service fee schedule. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2005-12-15

BE IT RESOLVED, that the Board does hereby approve the following Civil Service Fee Schedule effective January 1, 2006

1. *TAKING AND APPROVING A BOND, EIGHT DOLLARS (\$8.00), AND FOR A CERTIFIED COPY; TWO DOLLARS (\$2.00) PER FOLIO*
2. *COLLECTION ON EXECUTION AFTER LEVY TEN PERCENT (10%) OF THE FIRST TWO-HUNDRED-FIFTY DOLLARS (\$250.00), SIX PERCENT (6%) ON THE REMAINING AMOUNT OF EACH LEVY*

3. *SERVING A SUMMONS, WARRANT, WRIT, SUBPOENA ISSUED BY A COURT OF RECORD: THIRTY DOLLARS (30.00) FOR EACH DEFENDANT SERVED PLUS MILEAGE*
4. *POSTING THREE NOTICES OF SALE: FORTY DOLLARS (\$40.00)*
5. *CERTIFICATE OF SALE OF REAL ESTATE: TWENTY-FIVE DOLLARS (\$25.00); A COPY WHEN REQUESTED, TWELVE DOLLARS (\$12.00)*
6. *SELLING LAND ON FORECLOSURE OF A MORTGAGE, FOR ALL SERVICES REQUIRED, INCLUDING EXECUTING A CERTIFICATE OF SALE: FIFTY DOLLARS (\$50.00)*
7. *MAKING DILIGENT SEARCH AND INQUIRY AND RETURNING SUMMONS WHEN DEFENDANTS CANNOT BE FOUND: THIRTY DOLLARS (\$30.00) PLUS MILEAGE*
8. *RETURNING AN EXECUTION UNSATISFIED WHEN NO SERVICE IS MADE: FIFTY DOLLARS (\$50.00) PLUS MILEAGE*
9. *RECEIVING AND PAYING OVER MONEY PAID ON REDEMPTION OF PROPERTY AND EXECUTING A CERTIFICATE, TO BE COLLECTED FROM THE PERSON REDEEMING, FEE HOLDER: REDEMPTION OF PROPERTY AND EXECUTING A CERTIFICATE OF REDEMPTION AND ANY RELATED SERVICE (MS 580.25), TWO HUNDRED-FIFTY DOLLARS (\$250.00). DOCUMENTS RECEIVED FOLLOWING REDEMPTION, TWENTY DOLLARS (\$20.00) PER MS 580.25*
10. *NOTICES OF INTENT TO REDEEM RECEIVED BY THE SHERIFF (MS 580.24), ONE HUNDRED DOLLARS (\$100.00)*
11. *SECURING AND SAFELY KEEPING PROPERTY IN REPLEVIN OR ATTACHMENT OR ON EXECUTION, TO BE COMPUTED ON THE BASIS OF TIME SPENT AND HOURLY RATE OF PAY OF THE SHERIFF OR DEPUTY EXECUTING THE PROCESS: SEVENTY-FIVE DOLLARS (\$75.00) MINIMUM PLUS MILEAGE, AND TIME AT THE DEPUTY'S HOURLY RATE OF PAY OF MORE THAN ONE HOUR.*
12. *STANDING BY ON PROPERTY EXCHANGE ON WRIT OF RESTITUTION (EVICTIONS) AND OTHER COURT ORDERS: THIRTY DOLLARS (\$30.00) FEE PLUS MILEAGE PLUS DEPUTY TIME.*
13. *PREPARING A LEVY: TWENTY-FIVE DOLLARS (\$25.00).*
14. *WRIT OF EXECUTION FOR EACH BANK LEVY, WAGE LEVY, OR PERSONAL DEMAND, A FIFTY DOLLAR (\$50.00) DEPOSIT, TO BE PAID IN ADVANCE.*
15. *FOR SERVICES NOT HEREIN ENUMERATED, THIRTY DOLLARS (\$30.00) IF PROVIDED BY THE COUNTY BOARD.*
16. *FOR ALL PROCESS WHEN NO CHARGE IS MADE FOR SERVICE OF A RETURN OF NOT FOUND OR UNSATISFIED: THIRTY DOLLARS (\$30.00)*
17. *REISSUE OF AFFIDAVIT AND/OR CERTIFICATE OF SERVICE: TEN DOLLARS (\$10.00).*
18. *MECHANIC'S LIEN CERTIFICATE OF SALE FORTY DOLLARS (\$40.00).*

19. MILEAGE SHALL BE COMPUTED FROM THE PLACE WHERE THE COURT IS USALLY HELD AT THE RATE OF: FIFTY CENTS (\$0.50) PER MILE WITH A \$5.00 MINIMUM CHARGE.
20. THE FEES ALLOWED FOR THE SERVICE OF AN EXECUTION, FOR ADVERTISING THEREON, AND FOR FILING CERTIFICATE WITH THE COUNTY RECORDER SHALL BE COLLECTED BY VIRTUE THEREOF AND IN THE SAME MANNER AS THE SUM THEREIN DIRECTED TO BE LEVIED.

Deputy Auditor John Huss met with the Board. Mr. Huss presented the bills for approval. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to approve payment of auditor warrants and commissioner warrants as follows:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1200.00	ALTRU HEALTH SYSTEM-GRAND FORK	1682.24	C & M FORD SALES INC
7500.00	CMRS-TMS	1527.82	COMPUTERLAND AN NETWORK CENTER
310.63	CREATIVE FORMS & CONCEPTS	2758.20	DELL MARKETING LP
1424.08	DONOVAN ENTERPRISES INC	2924.44	TONY DORN INC
545.25	DEBORAH ERICKSON M.D.	2002.09	FARMERS UNION OIL CO-ROSEAU
426.23	FARMERS UNION OIL CO-WARROAD	516.26	FRANK'S TV REPAIR
324.00	GALL'S INC	6132.00	LESTER GRAFSTROM
616.42	GRAINGER INC	446.29	GRAND FORKS GROCERY FOOD SERV
401.14	TERESA HARREN	316.19	HELLO DIRECT INC
1430.00	HEPPNER CONSULTING INC	1699.00	HOLTE IMPLEMENT INC
9500.61	HORNER PLUMBING & EXCAVATION	489.83	ALAN JOHNSTON
3045.08	KITTSOON COUNTY HWY DEPT	325.60	LAB SAFETY SUPPLY, INC
353.81	LEXISNEXIS MATTHEW BENDER	3253.60	RANDALL LORENSON
1250.16	M & R SIGN CO INC	400.00	M.B MCGEE M.D.
3367.00	MN COUNTIES COMPUTER COOP	1272.00	MN COUNTY ATTORNEYS ASSN
1400.99	MN DEPT OF TRANSPORTATION	4067.85	MONTECH COMPUTERS
996.15	OLSON'S SKIME STORE	1363.50	LAYTON OSLUND
359.14	PAMIDA INC	924.98	PEART & ASSOCIATES INC
12715.76	PRO-WEST & ASSOCIATES INC	578.30	QUALITY PRINTING
530.69	QUILL CORPORATION	1828.85	R & Q CONTRACTING INC
803.43	RADISSON HOTEL ST PAUL	1205.35	RAMSEY CO MEDICAL EXAMINER
14599.50	RBR DEVELOPMENT INC	3195.00	REAL VISION SOFTWARE INC
333.98	RELIANCE TELEPHONE SYSTEMS	1579.56	REUBEN'S BODY SHOP INC
585.00	ROSEAU AREA HOSPITAL INC	589.26	ROSEAU CO CASH FUND
301.05	ROSEAU CO COOP ASSN	19350.00	ROSEAU CO ENVIRONMENTAL OFFICE
353.73	ROSEAU CO HOME HEALTH CARE INC	404.61	ROSEAU CO SHERIFF-SUNDRY ACCOU
18385.71	ROSEAU CO SOIL & WATER CONS	1135.79	ROSEAU CO TREASURER
634.26	SPIELMAN RADIO	1620.85	STREICHER'S PROF POLICE EQUIP
8872.50	U OF MN EXTENSION SERVICE	1458.49	U SAVE FOODS
484.19	RUSSELL WALKER	1127.00	WARROAD PIONEER
2476.33	WEST GROUP PAYMENT CENTER	4045.00	ZIEGLER INC
	46 PAYMENTS LESS THAN \$300	4,769.46	
	**** FINAL TOTAL.....	\$170,516.23	****

And that the summary of auditor warrants and forthwith claims be approved as follows:

December 13, 2005	\$ 466,089.11
December 15, 2005	\$ 132,422.93
December 22, 2005	\$ 22,408.72
December 27, 2005	\$ 224.33 (forthwith)

The Board discussed the ditch levies for payable 2006 and the unorganized township fund balances.

Chair Rasmussen recessed the Board at 11:05 a.m. and reconvened the meeting at 11:25 a.m.

Assessor Lorna Sandvik, Deputy Auditor Martha Monsrud and Treasurer Diane Gregerson met with the Board to discuss a new tax system software being developed by Manatron. The Minnesota Counties Computer Cooperative (MCCC), a 48-county cooperative that Roseau County is a part of, hired an agency to put out a request for proposals (RFP) for a software vendor to develop and provide a server based tax system software product. This request was done in response to dissatisfaction with the current AS400 products that are available to counties. As a result, MCCC selected Manatron to develop this product. To date, 25 counties have ratified this agreement, 17 have decided to stay with their current tax software vendor and five are undecided. Roseau County currently is in the 3-year contract with ACS for the provision of a tax system software program. The County Treasurer is very pleased with the product and has concerns regarding switching to a PC based software program. The County Auditor and County Assessor recommend ratification of the contract with Manatron. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by a 3-1 vote, with Commissioners Johnston, Walker, and Rasmussen voting in favor and Commissioner Foldesi opposed, to adopt the following resolution:

2005-12-16

BE IT RESOLVED, that the Board does hereby ratify the agreement between Minnesota Counties Computer Cooperative Tax User Group and Manatron for the development and provision of property tax software effective October 21, 2005 through December 31, 2010 and authorized Board Chair Orris Rasmussen to sign the ratification document on behalf of Roseau County.

Assistant County Attorney Lisa Hanson met with the Board. Ms. Hanson provided the Board with requested statutory information on powers relating to establishment and vacation of county roads. Ms. Hanson reported that one of the CHIPS cases recently filed has been resolved and the child returned to the home under close supervision. Ms. Hanson reported that the ATV Ordinance is on track. Ms. Hanson noted that an emergency delinquency had been filed related to a terrorstic threat in the Roseau School. Commissioner Johnston requested Ms. Hanson research the process for taking over ownership of unorganized township roads in the Beltrami Island State Forrest. Ms. Hanson noted that she is still researching the Juneberry Cartway.

The Board finalized the 2006 Appropriation List. A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

2005-12-17

BE IT RESOLVED, that the Board does hereby approve the following appropriations payable in year 2006:

Roseau County Medical Travel	\$ 3,265
Roseau County Area Transit	\$ 3,000
Rural Life Outreach	\$ 750
Area Ag Information Center	\$ 750

Memorial Day Expenses	\$ 600
Roseau County Historical Society	\$30,000
Northwest Regional Library	\$80,000
Pembina Trail RC & D Association	\$ 400
Joint Powers Natural Resources Board	\$ 2,000
Northern Counties Land Use Board	\$ 2,500
Roseau County Soil and Water District	\$47,000
Roseau County Agricultural Society	\$20,000
The International Coalition	\$ 347
MN Red River Development Ass'n	\$ 800
Minnesota Heartland Tourism	\$ 200
Housing Loan Program	\$ 5,000

The Board discussed 2006 Commissioner Wages. A motion was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried by a 3-1 vote, with Commissioners Foldesi, Walker, and Rasmussen voting in favor, and Commissioner Johnston opposed, to adopt the following resolution:

2005-12-18

BE IT RESOLVED, that the Board does hereby set the 2006 Roseau County Commissioner salary at \$16,200, unchanged from 2005.

The Board discussed the 2006 Commissioner Per Diem. A motion was made by Commissioner Johnston, seconded by Commissioner Walker and carried by a 3-1 vote with Commissioners Johnston, Walker, and Foldesi voting in favor and Commissioner Rasmussen opposed, to adopt the following resolution:

2005-12-19

BE IT RESOLVED, that the Board does hereby set the 2006 Commissioner Per Diem at \$100.

BE IT FURTHER RESOLVED, that the Board does hereby set the 2006 Overnight Per Diem at \$150.

Upon motion carried, Chairman Orris Rasmussen adjourned the meeting at 1:35 p.m. The Board will convene its next regular meeting at 8:30 a.m. on January 10, 2005.

Attest:

Date: _____

Teresa Harren
County Coordinator

Orris Rasmussen
Board Chairman