

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

May 15, 2007

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, May 15, 2007 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Mark Foldesi, Orris Rasmussen, Jack Swanson, Alan Johnston, and Russell Walker.

APPROVAL OF AGENDA

Approval of a Request for Proposals for publication of a Roseau County Plat Book and purchase of a backup bus for Far North Transit were added to the Discussion Items. A motion was made by Commissioner Rasmussen, seconded by Commissioner Walker, and carried by unanimous vote to approve the amended agenda.

A motion to adopt the consent agenda was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote.

CONSENT AGENDA

The Board, by adoption of its consent agenda, approved the proceedings of the April 24, 2007 regular board meeting.

The Board, by adoption of its consent agenda, acknowledged the Nereson Impoundment Petition.

The Board, by adoption of its consent agenda, approved the purchase of a 2005 Chevy Impala from Bryan Erickson Auto Sales in the amount of \$12,300 plus state and local taxes for a total amount of \$13,282 for the Sheriff's Department.

The Board, by adoption of its consent agenda, approved the contract extension of Gumeringer Lawn Care commencing May 1, 2007 and terminating October 31, 2007 at a contractor rate of \$40 per hour.

The Board, by adoption of its consent agenda, approved the Far North Transit Application for Abatement in the amount of \$2,612.

The Board, by adoption of its consent agenda, approved bills for payment as follows:

<i>WARRANTS APPROVED ON 5/15/2007 FOR PAYMENT 5/18/2007</i>			
<i>AMOUNT</i>	<i>VENDOR NAME</i>	<i>AMOUNT</i>	<i>VENDOR NAME</i>
710.59	ACE HARDWARE-ROSEAU	489.90	ALIVE OUTDOOR SERVICES
397.98	AMERIPRIDE LINEN & APPAREL SER	1751.65	BALLARD MOTOR CO
3343.00	BEMIDJI CITY OF	311.32	BREEZY POINT RESORT
13282.00	BRYAN ERICKSON AUTO SALES	1184.58	CONSOLIDATED PLASTICS CO INC
787.19	CONSTRUCTION BULLETIN MAGAZINE	1016.87	DELL MARKETING LP
6850.70	DONALD SALVERDA & ASSOCIATES	860.73	TONY DORN INC

500.00	ELDERHORST BELLS INC	2109.00	FARMERS UNION OIL CO-LK BRNSN
13168.18	FARMERS UNION OIL CO-ROSEAU	4054.83	FARMERS UNION OIL CO-WARROAD
574.55	GEROY'S BUILDING CENTER INC	4122.01	GRAINGER INC
1012.31	GRAND FORKS GROCERY FOOD SERV	4039.18	H & L MESABI INC
2620.00	HEPPNER CONSULTING INC	2209.03	HILLYARD HUTCHINSON
585.00	HOFFMAN DALE & SWENSON PLLC	4982.25	JOHNSON OIL CO INC
351.15	KAR PRODUCTS INC	2761.34	KENNEDY SCALES INC
1082.72	KIP & CHUCKS LOCK & KEY SHOP	10703.65	KLEIN MCCARTHY & CO LTD ARCHIT
1115.61	LOCATORS & SUPPLIES INC	890.10	M & R SIGN CO INC
30626.55	MAR-KIT LANDFILL	540.00	MN BOARD OF PEACE OFFICERS
2761.77	MN COUNTIES COMPUTER COOP	2090.68	MN DEPT OF EMPLOYMENT
600.00	MN OFFICE OF ENTERPRISES TECH	420.00	MN WEIGHTS & MEASURES
1211.14	MULTI OFFICE PRODUCTS INC	1900.52	NORTHLAND COMMUNITY & TECHNICA
1350.85	NORTHLAND TIRE	361.70	NOVOTNY'S OVERHEAD DOOR SALES
357.50	NW CONCRETE PRODUCTS INC	962.00	JEFF O'DONNELL
581.73	JEFF PARKER	1052.13	PEART & ASSOCIATES INC
401.58	PEDERSON ARNOLD	1835.67	POWER PLAN
668.19	PRIOR ELECTRIC INC	751.25	PROVANTAGE CORPORATION
789.59	QUILL CORPORATION	671.28	RATWIK, ROSZAK & MALONEY, PA
1800.00	RELIANCE TELEPHONE SYSTEMS	596.94	REUBEN'S BODY SHOP INC
1024.13	RHI SUPPLY	3189.55	RIVERFRONT STATION
856.68	ROSEAU AUTO VALUE	489.45	ROSEAU CLEANING SYSTEMS
6690.53	ROSEAU CO COOP ASSN	414.70	ROSEAU CO HOME HEALTH CARE INC
666.41	ROSEAU CO SHERIFF-SUNDRY ACCOU	16900.45	ROSEAU CO SOIL & WATER CONS
6907.23	ROSEAU CO TREASURER	776.15	ROSEAU DIESEL SERVICE INC
394.96	RUFFRIDGE-JOHNSON EQUIP CO	2064.00	SIMPLEX GRINNELL LP
3166.96	SJOBURG'S INC	2955.09	STREIFF SPORTING GOODS
353.18	SUPER 8 MOTEL BAXTER	17505.00	SWANSTON EQUIPMENT CORPORATION
306.74	THE TRIBUNE	1512.34	U SAVE FOODS
329.05	UNIFORMS UNLIMITED INC	398.00	WARROAD MOTORS INC
15187.50	WIDSETH SMITH NOLTING	1197.10	ZETRON - US
698.80	ZIEGLER INC		

57 PAYMENTS LESS THAN \$300 6,321.93

FINAL TOTAL..... \$230,504.42 ****

And the summary of auditor warrants, as follows:

4-26-07	\$ 454,514.32
5-03-07	\$ 14,820.72
5-10-07	\$ 22,063.73

HIGHWAY DEPARTMENT

Engineer Ketring met with the Board. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried to adopt the following resolution:

2007-05-01

Pursuant to Minnesota Statute § 163.06, the Board does hereby re-appoint Brian Ketring to serve as County Highway Engineer for Roseau County for a term of four years, expiring May 2011.

Mr. Ketring requested the Board approve a call for bids on ten FEMA ditch projects. A motion was made by Commissioner Johnston, seconded by Commissioner Swanson, and carried to adopt the following resolution:

2007-05-02

BE IT RESOLVED, that the Board does hereby approve a call for bids on June 18, 2007 at 11:00 am at the Roseau County Courthouse on ten (10) 1288 FEMA Ditch Projects:

FEMA PW No. 274
County Ditch No. 6
Cedarbend and Lake Townships
18,480 ft.

FEMA PW No. 273
County Ditch No.7 – Main Ditch and Laterals 1-6 & 8
Spruce, Enstrom & Falun Townships
89,416 ft.

FEMA PW No. 269
County Ditch No. 10
Clear River Unorganized Township
15,840 ft.

FEMA PW No. 268 – Project 2
County Ditch No. 11 – Branch 1 – Lateral 1
Spruce Township
15,900 ft.

FEMA PW No. 255
County Ditch No. 25 – Branch 1
Moranville Township
10,560 ft.

FEMA PW No. 254 – Project 1
County Ditch No. 26 – Lateral 1
Laona Township
42,240 ft.

FEMA PW No. 265 – Project 1
Judicial Ditch No. 61 – Lateral 2 – Branch 4
Norland Unorganized Township
2,661 ft.

FEMA PW. No – 265 – Project 2
Judicial Ditch No. 61 – Lateral 3 – Branch 4
Spruce Valley Unorganized and Norland Unorganized Townships
66,333.7 ft.

FEMA PW No. 265 – Project 3
Judicial Ditch No. 61 – Lateral 3 – Branch 5
Spruce Valley Unorganized Township
7,207.6 ft.

FEMA PW No. 265 – Project 4
Judicial Ditch No. 61 – Lateral 8
Spruce Valley Unorganized Township
10,485 ft.

Mr. Ketring requested the Board approve publication of the updated Roseau County Highway Map. A motion was made by Commissioner Walker, seconded by Commissioner Swanson, and carried by unanimous vote to adopt the following resolution:

2007-05-03

BE IT RESOLVED, that the Board does hereby approve the quote from Mustang Mapping & GIS, Inc., to publish 7,500 County Highway Maps at a cost of \$6,250.

Mr. Ketring requested the Board approve purchase of GPS survey equipment. Mr. Ketring advised the Board that this purchase was planned in the 2007 budget and that he is recommending purchasing the equipment off the state bid. A motion was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

2007-05-04

BE IT RESOLVED, that the Board does hereby approve the purchase of a Trimble R8 GNSS RTK from Frontier Precision, Inc., in the amount of \$48,734.50 plus tax.

RED RIVER DEVELOPMENT ASSOCIATION UPDATE

Selvin Erickson met with the Board to give an overview of the programs sponsored by the Red River Development Association and an overview of the 2006-07 activities.

AUDITOR

Auditor Anne Granitz met with the Board and presented a list of tax-forfeited parcels for the Board to review for consideration for sale.

BREAK

Chair Swanson recessed the meeting at 10:20 a.m. The meeting reconvened at 10:30 a.m.

COMMITTEE REPORTS

The Board heard the following committee and other meeting reports: i.) NWRD; ii.) Building Committee; iii.) Pembina Trail RC& D; iv.) AMC Futures Task Force; v.) Northland College Foley Media Room Dedication; vi.) Town Hall Meetings – Warroad/Roseau; vii.) Roseau River Watershed District; viii.) Roseau County Committee on Aging; ix.) Roseau County Soil & Water; x.) MRCC; xi.) Highway Committee; xii.) KaMaR; xiii.) Two Rivers Watershed District; xiv.) Wetlands Appeal Hearing; xv.) Sheriff's Commission; xvi.) AMC Legislative Steering Committee.

DISCUSSION

The Board discussed the Request for Proposals for publication of a paper atlas prepared by Pro-West & Associates, Inc. A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried by unanimous vote to adopt the following resolution:

2007-05-05

BE IT RESOLVED, that the Board does hereby approve a Request for Proposals for publication of a Roseau County Plat Book.

The Board discussed Far North Transit's need for a back-up bus. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2007-05-06

BE IT RESOLVED, that the Board does hereby agree to advance the 2008 appropriation to Far North Transit in an amount not to exceed \$3,000 for the purchase of a back-up bus for public transit purposes in Roseau County.

Commissioner Johnston requested that he be replaced on the DNR Delinquent Tax Committee due to the time demands that this committee will have. Commissioner Walker agreed to serve in his place. The Board discussed the addition of a Beautification Sub-Committee to the Building Committee. The Board discussed having a booth at the Roseau County Fair and agreed to form a planning committee. A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen, and carried by unanimous vote to adopt the following resolution:

2007-05-07

BE IT RESOLVED, the Board does hereby make the following Committee changes:

Remove Commissioner Johnston from the DNR Delinquent Ditch Tax Committee and add Commissioner Walker; add a Beautification Sub-Committee to the Building Committee; and add a Fair Booth Planning Committee.

The Board reviewed a number of furniture and technology expenditures for the jail and social services building projects and authorized their purchase. A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen, and carried to adopt the following resolution:

2007-05-08

BE IT RESOLVED, the Board does hereby approve the furniture and technology expenses as presented.

The Board discussed 2008 budget planning. They discussed whether to conduct the planning sessions by sub-committee or as a full Committee of the Whole. By censuses, the Board agreed to hold budget planning meetings as Committee of the Whole sessions.

The Board discussed department head discretion in spending within approved budgets. By consensus the Board agreed that department heads will have authority to approve purchases on all items discussed during Committee of the Whole planning sessions and approved in their budgets. The Board concurred that they would allow for this authority even on larger capital items provided department heads have itemized quotes or bids on items and that they receive a courtesy notice that the item is being purchased.

The Board discussed budget expectations for 2008. The Board by consensus agreed to request department heads plan for a 0% budget increase in 2008.

The Board agreed that Board Chair Swanson and Vice-Chair Johnston would meet with department heads and review the 2007 budget planning expectations. This meeting will be scheduled for June 6, 2007 at 8:30 a.m.

Upon motion carried, the meeting adjourned at 12:45 p.m. The Board will convene its next regular meeting at 8:30 a.m. on May 29, 2007.

Attest:

Teresa Klein County Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota