

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 28, 2007

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, August 28, 2007 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Orris Rasmussen, Jack Swanson, Alan Johnston, and Russell Walker. Commissioner Mark Foldesi was excused.

APPROVAL OF AGENDA

Acceptance of the FY 08 MN Department of Natural Resources, Division of Trails and Waterways, Pelan Trail/Roseau County Trail Blazers FY 08 Grant-In-Aid was added to the consent agenda. An appointment with Klein McCarthy Architects was added to committee reports. A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen, and carried by unanimous vote to adopt the revised agenda.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote.

The Board, by adoption of its consent agenda, approved proceedings of the August 14, 2007 regular Board meeting

The Board, by adoption of its consent agenda, approved the Lake of the Woods Water Sustainability Foundation Resolution of Support.

The Board, by adoption of its consent agenda, accepted a \$78,110 grant from the Department of Public Safety, Office of Justice Programs, for the implementation of a Victim Service program for fiscal year 2008 running from July 1, 2007 through June 30, 2008.

The Board, by adoption of its consent agenda, approved a Resolution of Support for the flood damaged southern Minnesota counties.

The Board, by adoption of its consent agenda, accepted the MN Department of Natural Resources, Division of Trails and Waterways, Pelan Trail/Roseau County Trail Blazers FY 08 Grant-In-Aid in the amount of \$11,602.50 and authorized Board Chair Jack Swanson to sign the grant on behalf of Roseau County.

The Board, by adoption of its consent agenda, approved bills for payment as follows:

WARRANTS APPROVED ON 8/28/2007 FOR PAYMENT 8/31/2007			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
654.00	BREEZY POINT RESORT	3020.84	CHARM-TEX INC.
351.95	CREATIVE FORMS & CONCEPTS	7401.75	D & J RADIO SALES & SERVICE
814.53	DELL MARKETING LP	940.00	E & L ELECTRIC CO
3699.48	FARMERS UNION OIL CO-WARROAD	51627.38	FRONTIER PRECISION INC

\$3,200 from ICS to install a sidewalk from the east courthouse exit near the court system to the employee parking area. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2007-08-10

BE IT RESOLVED, that the Board does hereby approve the ICS, Inc. quote in the amount of \$3,200 to install a sidewalk on the east side of the courthouse.

Mr. Schneider told the Board that he wanted to publicly commend ICS for their willingness to take care of numerous changes and improvements on the social service and jail project without added cost to the county.

Chair Swanson informed the Board that a Food Service Subcommittee of the Building Committee conducted an extensive analysis and reference check on the two food service providers who submitted bids to provide food service in the new jail. Coordinator Klein advised the Board that as a result of that study, the subcommittee made a recommendation to the Building Committee to offer a food service contract to A'Viands. The Building Committee approved the recommendation and is recommending that the Board award a five-year contract to A'viands Food Service. A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen, and carried by unanimous vote to adopt the following resolution:

2007-08-11

BE IT RESOLVED, that the Board does hereby award a five-year contract to A'viands Food and Services Management for the provision of food service to the Roseau County Jail.

BE IT FURTHER RESOLVED, that the Board does hereby authorize Chair Swanson to sign the contract on behalf of Roseau County.

HOFFMAN, DALE AND SWENSON GOVERNMENT AUDIT SERVICES

Colleen Hoffman, of Hoffman, Dale, and Swenson Government Audit Services met with the Board to review the 2006 audit report. A copy of the report may be reviewed in the County Auditor's Office, the County Coordinator's Office or on the County web site.

NORTHWEST HOUSING AUTHORITY DIRECTOR LEE MEIER

Northwest Housing Authority Director Lee Meier met with the Board to request the Board consider imposing a one-year special Housing Rehabilitation Authority levy to generate revenue to fund rehabilitation projects. Mr. Meier informed the Board that the county statutorily may levy an amount up to 0.0144% of the taxable market value. Mr. Meier is requesting the Board approve a levy for 25% of the eligible levy amount or \$31,011. Mr. Meier noted that Roseau County has received \$10,197,766 in HRA funds for housing rehabilitation and home purchases since the inception of the program. The Board deferred the matter to the September 11, 2007 agenda for action.

DISCUSSION ITEMS

The Board discussed the NIMS (National Integration Center (NIC) Management Systems) training requirements. Eligibility for Department of Homeland Security and Emergency Management funding is dependent upon Roseau County Commissioners and other

county employees completing certain NIMS training. Emergency Manager Gracia Nelson is scheduling training to comply with this requirement.

The Board discussed the Barto and Polonia SD95 concerns. On July 18th a multi-agency meeting was held to discuss drainage and flooding concerns. At that meeting, five outcomes were agreed upon which are summarized as follows:

1. Roseau County Engineer Brian Ketring, Kittson County Engineer Kelly Bengston, and Two Rivers Watershed District Engineer Blake Carlson would meet and determine the scope and cost of conducting the survey. It was agreed that they would ascertain who could do it – whether or not Roseau County Highway Department staff could handle the project or whether it would have to out-source through a Request for Proposals..
2. Roseau County will take another look at the request by Polonia Township to remove one of the two culverts in place on the county line.
3. Roseau County will look at lowering the berm along Lateral 8 SD 72.
4. Kittson County will install a 36 inch culvert going west into Section 1 of Klondike Township.
5. TRWD Administrator will coordinate another meeting of this group after the survey has been complete to decide what the next steps should be.

Luke Novacek, Brad Blawat, Neil Novacek and Kenny Chruszch met with the Board for an update on SD 95. County Engineer Brian Ketring stated that the engineers from Roseau County, Kittson County, and Two Rivers Watershed met to determine the scope and cost of conducting the agreed upon survey, however the cost estimate was over \$20,000 and it was determined that it was not financially feasible to conduct the survey as originally planned. Mr. Ketring stated that a follow-up meeting was held on August 24, 2007. At that meeting it was determined that the segment of lateral 1, SD 95 through the northeast part of Polonia Township will be surveyed by Roseau County to determine if a clean out of this portion would be necessary. This work will be done by September 15, 2007. Mr. Ketring stated that the portion of this ditch system along the Kittson/Roseau County line and into Section 32 of Klondike Township was inspected. Two plugged culverts were found through the county line in section 1 of Klondike Township (east side of section). These culverts will be repaired or replaced with the same size pipes. Some brush located on the top of the backslope and inslope was discovered south of the junction of SD 50. This brush will be sprayed or mowed as needed in order to provide for proper drainage. The 60" culvert through the county line at SD 50 is over 50% plugged with a beaver dam on the west end of the pipe and this will be cleaned out with a backhoe. Some minor sloughing was observed in Sections 26 and 27 of Klondike Township. These sloughs do not impede the flow of water, however, they will be monitored to see if they remain stable. If not, the sloughs will be pulled up and reshaped with a backhoe. The roadway has been mowed to provide for vehicles travel. Once the survey is completed, a follow up multi-jurisdictional meeting will be called to review the findings.

HIGHWAY DEPARTMENT

Engineer Ketring met with the board to ask for approval of final payment on the following projects:

County Highway Construction Maintenance Project for:

Seal Coat:

CP 0701, CSAH No. 8, from CSAH 3, east to TH 89 (approx. 2.0 miles S of Wannaska).
CP 0702, CSAH No. 4, from CSAH 2, east to TH 89 (approx. 1.0 mile N of Wannaska).
CP 0704, CSAH No. 4, from TH 78, east to Hayes Lake State Park (approx. 1.0 mile S of Wannaska).

A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen, and carried by unanimous vote to adopt the following resolution:

2007-08-12

BE IT RESOLVED that the Board does hereby approve final payment to Bituminous Paving, Inc, in the amount of \$13,335.86 for the above-stated County Highway Construction Maintenance Projects.

Engineer Ketring met with the Board and requested final payment on the following projects:

Ditch Repair Project:

FEMA PW No. 259 – Project 1,
County Ditch No. 21, Lateral 1
Location: Mickinock and Golden Valley Townships
Total Length: 24,423 ft.
Contractor: Wright Construction

FEMA PW No. 259 – Project 2
County Ditch No. 21 – Branch 1 & Branch 1 – Lateral 2
Location: Mickinock and Beaver Townships
Total Length: 18,153 ft.
Contractor: Wright Construction

A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen, and carried by unanimous vote to adopt the following resolution:

2007-08-13

BE IT RESOLVED that the Board does hereby approve final payment to Wright Construction in the amount of \$8,762.53 and \$18,155.29 for the above stated Ditch Repair Projects.

PUBLIC HEARING

Chair Swanson recessed the regular Board meeting at 11:30 a.m. to conduct a public hearing on the Palmville Flood Damage Reduction and Fen Restoration Project. Public Hearing attendees included: Laverne Voll, Roseau River Watershed; Todd Miller, Roseau River Watershed; Steve Lee, Roseau River Watershed; Mark Zak, Poplar Grove; Wes Pesek, Poplar Grove; Tony Gust, Poplar Grove; Randy Prachar, DNR - Thief Lake; Ted Kruta, Poplar Grove; Betty Larsen, Landowner – Palmville; LeRoy Carriere; Patrick D. Moren, Roseau River Watershed Attorney; Rob Sando, Roseau River Watershed; and Brian Ketring, Roseau County Engineer. Roseau River Watershed Consulting Engineer Nate Dahlager provided a power point overview of the proposed project and fielded questions. County Engineer Brian Ketring

advised the group that the public hearing is being held because Roseau County is the ditch authority and must approve the proposed project before it can go forward. Ketring continued that he is in support of the project and recommends the Board approve the petition because he believes it will benefit landowners.

Discussion was held on oversight of the control structure. Concern was expressed that the MN Department of Natural Resources will adjust the control structure and adversely affect landowners. Because the County Board is the ditch authority, they have ultimate control over what happens on the ditch and assured landowners that this will not happen.

A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen, and carried to close the public hearing.

A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen, and carried by a 3-1 vote with Commissioner Rasmussen, Swanson, and Walker voting in favor and Commissioner Johnston opposed to adopt the following resolution:

2007-08-14

BE IT RESOLVED, that the Board does hereby approve the Roseau River Watershed District Petition to complete Palmville Flood Damage Reduction and Fen Restoration Project.

BE IT FURTHER RESOLVED, that the Board approves this petition provided language is included in the control agreement whereby the current Project Work Team acts as the Control Team and each member receives one vote in all decisions.

2008 BUDGET DISCUSSION

Roseau County Historical Society Museum Curator Charleen Haugen and Historical Society Board Members Darrell Borgen, Irene Olson, Ida Novacek, and Sheila Winstead met with the Board. Ms. Haugen presented the 2006 Annual Report and reviewed the 2008 proposed budget. Ms. Haugen requested a \$52,000 appropriation for 2008, which reflects a \$14,000 increase over the 2007 appropriation. Ms. Haugen stressed that the Roseau County Historical Society is the only official historical society in the county and that they are charged with a big responsibility. Ms. Haugen stated that it is difficult to hire and keep quality staff because they are unable to provide a competitive wage. Ms. Haugen advised the Board that in 2007, Kittson County appropriated \$44,300 or \$9.14 per capita, Lake of the Woods appropriated \$39,097 or \$9.04 per capita while Roseau County appropriated \$38,000 or \$2.32 per capita. The Board will take the request under advisement and approve an appropriation in light of other budget decisions.

Upon motion carried, the meeting adjourned at 1:30 p.m. The Board will convene its next regular meeting at 8:30 a.m. on September 11, 2007.

Attest:

Teresa Klein, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota