

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

September 11, 2007

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, September 11, 2007 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Orris Rasmussen, Jack Swanson, Alan Johnston, Russell Walker and Mark Foldesi.

APPROVAL OF AGENDA

Discussion of the Bergstrom Electric proposal to utilize excess generator power was added. Approval to accept the MN DNR Pelan Grant-in-Aid Trail and MN DNR BISF Section 1 Grant-in-Aid Trail funds were added to the consent agenda. Approval of purchases for the jail was added to the consent agenda. Acceptance of the resignation of Extension Support Specialist Stephanie Olson and approval to fill this position was added to the consent agenda. Discussion of correspondence from the MN DNR regarding the proposed tax-forfeited land sale was added to the agenda. Curtis Haugen concern regarding noxious weeds was added as a discussion item. Scheduling of the Board to attend the National Incident Management training session IS 300 and IS 400 was added to discussion. Discussion of membership on the Roseau County Safety Committee was added to discussion. A motion was made by Commissioner Foldesi, seconded by Commissioner Rasmussen, and carried by unanimous vote to approve the revised agenda.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Rasmussen, seconded by Commissioner Foldesi, and carried by unanimous vote.

The Board, by adoption of its consent agenda, approved proceedings of the August 28, 2007 regular Board meeting

The Board, by adoption of its consent agenda, approved the purchase of Guard 1 Plus, an inmate and cell check computer system, in the amount of \$3,887.25

The Board, by adoption of its consent agenda, approved the hire of Aria Olslund as the Roseau County Victim Services Coordinator at a Grade 7, Step D.

The Board, by adoption of its consent agenda, approved the Minncor Industries, Inc. sign quote for the jail, law enforcement center, and social service buildings.

The Board, by adoption of its consent agenda, approved the ESRI Inc. quote in the amount of \$1,013 for a ArcGIS service maintenance bundle effective December 2, 2007 to December 1, 2008.

The Board, by adoption of its consent agenda, accepted the FY2008-2009 Remote Electronic Alcohol Monitoring Grant in the amount of \$16,000.

The Board, by adoption of its consent agenda, accepted the MNDNR Pelan Trail Roseau County Trail Blazers FY 08 Grant-In-Aid in the amount of \$100,920.

The Board, by adoption of its consent agenda, accepted the MNDNR BISF Section 1 Trail Roseau County Trail Blazers FY 08 Grant-In-Aid in the amount of \$18,850.

The Board, by adoption of its consent agenda, approved the purchase of furniture and appliance items for the jail in the amount of \$20,631.

The Board, by adoption of its consent agenda, accepted the resignation of Stephanie Olson as Extension Support Specialist, and authorized re-filling the position.

The Board, by adoption of its consent agenda, approved bills for payment as follows:

WARRANTS APPROVED ON 9/11/2007 FOR PAYMENT 9/14/2007			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1168.74	ACE HARDWARE-ROSEAU	706.91	BALLARD MOTOR CO
241818.90	BOEC FOR ZIEGLER RENTAL	390.16	BORDER LAND AUTO ELECTRIC
921.71	CHARM-TEX INC.	420.22	CONSOLIDATED PLASTICS CO INC
1129.30	CPR SAVERS & FIRST AID SUPPLY	5811.07	DELL MARKETING LP
300.00	DW MECHANICAL	1021.52	EMBASSEY SUITES HOTEL
3029.25	FARMERS UNION OIL CO-LK BRNSN	1309.25	GEROY'S BUILDING CENTER INC
311.00	GIRARD'S BUSINESS MACHINES	2047.10	GRAINGER INC
760.62	GRAND FORKS GROCERY FOOD SERV	610.69	DIANE GREGERSON
1600.00	GUMERINGER LAWN CARE	449.98	LISA HANSON
1190.00	HEPPNER CONSULTING INC	2772.90	HILLYARD HUTCHINSON
313.76	HOLIDAY COMMERCIAL	341.08	HORNER PLUMBING & EXCAVATION
302.66	INTOXIMETERS INC	4075.00	ISANE TRUCKING INC
865.46	ALAN JOHNSTON	633.78	L & K SALES & SERVICE
1262.50	LAKE OF THE WOODS CO PUBLIC WO	650.00	SHELDON LARSON
35019.90	MAR-KIT LANDFILL	2836.77	MN COUNTIES COMPUTER COOP
1482.17	MULTI OFFICE PRODUCTS INC	1977.27	NORTHLAND TIRE
357.35	NW MN HOUSEHOLD HAZARDOUS	332.93	POLARIS INDUSTRIES INC
465.56	POWER PLAN	488.79	PRIOR ELECTRIC INC
1374.25	PROVANTAGE CORPORATION	996.84	QUALITY PRINTING
407.32	QUILL CORPORATION	39993.76	R & Q CONTRACTING INC
3784.91	RIVERFRONT STATION	1815.00	ROBERT R ANDERSON TRUCKING
503.14	ROSEAU AUTO VALUE	775.54	ROSEAU CITY
2205.82	ROSEAU DIESEL SERVICE INC	3311.99	ROSEAU FARM SERVICE
664.02	RUFFRIDGE-JOHNSON EQUIP CO	2435.25	SJOBORG'S INC
645.21	SYNERGY GRAPHICS	304.20	THE TRIBUNE
1253.93	U SAVE FOODS	592.39	UPBEAT INC
38061.69	WIKSTROM TELECOM-INTERNET	7437.17	ZIEGLER INC
	43 PAYMENTS LESS THAN \$300	5,824.44	
	**** FINAL TOTAL.....	\$431,561.17	****

And the summary of auditor warrants and forthwith payments, as follows:

August 30, 2007	\$ 69,049.13
September 6, 2007	\$211,413.95

COMMUNICATIONS CONSULTANT PAT NOVACEK

Pat Novacek met with the Board to review the progress of the communication component of the jail construction project. Mr. Novacek advised the Board that they need to make a decision regarding the Bergstrom Electric quote to put in the wiring necessary to utilize

the excess generator power to run the Emergency Operations Center, the Law Enforcement Center, and the data room during an emergency situation. A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen, and carried to adopt the following resolution:

2007-09-01

BE IT RESOLVED, that the Board does hereby accept the Bergstrom Electric Inc. proposal in the amount of \$21,172.

BE IT FURTHER RESOLVED, that the Board does hereby authorize its Chair Jack Swanson to sign the proposal on behalf of the County.

ENVIRONMENTAL OFFICER JEFF PELOWSKI

Environmental Officer Jeff Pelowski met with the Board to discuss a lighting proposal for the Solid Waste Transfer Station. Mr. Pelowski noted that the project is included in the 2008 budget, but that funding is available in the 2007 budget and he would like to move the project up and complete it this fall. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote to approve a call for bids on a Lighting Improvement Project at the Roseau County Solid Waste Transfer Station.

NORTH STAR ATV TRAIL

North Star ATV Trail representative Mike Klein met with the Board. Mr. Klein requested that the Board serve as a fiscal host for an ATV trail grant-in-aid proposal that his club would like to submit. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried to adopt the following resolution:

2007-09-02

BE IT RESOLVED that Roseau County agrees to act as the legal sponsor for funding to the State of Minnesota Dept. of Natural Resources for Northstar ATV Club.

BE IT FURTHER RESOLVED that upon approval of its application by the state, Roseau County may enter into an agreement with the State of Minnesota and will comply with all applicable federal and state laws and regulations and conditions as stated in the agreement.

BE IT FURTHER RESOLVED that Roseau County hereby agrees to serve as the fiscal agent for Northstar ATV Club and authorizes the Board Chair to sign all related documents on behalf of Roseau County.

KLEIN MCCARTHY ARCHITECTS PROJECT UPDATE

ICS Project Manager and Klein McCarthy Architect Mark Schneider met with the Board to provide an update on the social service and jail construction projects. Due to a number of factors, the completion date on the jail has been delayed four to six weeks. The critical areas to complete at this point are the radio control room and the dispatch center. By consensus the Board agreed to extend the deadline without a contract change. An open house is scheduled

the first week of November. Mr. Schneider requested approval to have ICS install the mirrored glass around the dispatch center. A motion was made by Commissioner Rasmussen, seconded by Commissioner Johnston, and carried to authorize ICS to install the mirrored glass in the Roseau County Jail Dispatch Center.

Mr. Schneider noted that there are three key punch list items open on the social service building including the HVAC system, the roll up doors in the reception area and the overheating in the data rooms.

Roseau County Site Manager Arnold Pederson met with the Board. Mr. Pederson presented the finalized plans for the addition of a wall in the former Board room. Mr. Pederson noted that the cost will be under \$1000 to complete the project. A motion was made by Commissioner Rasmussen, seconded by Commissioner Johnston, and carried to adopt the following resolution:

2007-09-03

BE IT RESOLVED, that the Board does hereby authorize Arnold Pederson to construct a wall in Room 160 at a cost not to exceed \$1000.

Chair Swanson recessed the meeting at 10:00 am. The meeting reconvened at 10:15 am.

COMMITTEE REPORTS

Board Chair Swanson reported on the following committee meetings: Roseau County Watershed 9-4-07; Far North Transit 9-10-07; Building Committee 9-10-07; Interview Committee 9-30-07; and Special Board Meeting 9-29-07.

Commissioner Foldesi reported on the following committee meetings: KaMaR 9-10-07; Roseau County Soil & Water 9-28-07; Two Rivers Watershed Board 9-4-07; Ditch 95 Inspection 9-07; and Special Board Meeting 9-29-07.

Commissioner Johnston reported on the following committee meetings: AMC Transportation Policy Committee 9-07; and Special Board Meeting 9-29-07.

Commissioner Rasmussen reported on the following committee meetings: Building Committee 9-10-07; NWRD Executive Board of Directors; and Special Board Meeting 9-29-07.

Commissioner Walker reported on the following committee meetings: Insurance Committee 9-6-07; and Special Board Meeting 9-29-07.

Commissioner Johnston noted that he will be attending the AMC Fall Policy Committee meetings September 13 -14, 2007 in St. Cloud.

The Board discussed adding a sub-committee to the Roseau River Watershed Board committee to deal with specific topics that affect the Roseau River Watershed and Roseau County. Current Committee members are Commissioner Foldesi and Commissioner Swanson. It was agreed that these two commissioners would serve on the sub-committee and that Engineer Brian Ketrng would be asked to serve on the sub-committee.

Commissioner Rasmussen stated that he had received several phone calls from Curtis Haugen regarding noxious weed control. The Board concurred to hold this item over until the 11:30 am appointment with Soil and Water Director Scott Johnson who serves as the Agriculture Inspector.

The Board discussed membership on the Safety Committee. Coordinator Klein distributed membership forms. Ms. Klein noted that statute designates committee membership and the county needs to make a few changes to membership to be in compliance. Ms. Klein also noted that only one county commissioner must be on the committee. Roseau County currently has two commissioners who serve on the committee. Two may serve, but it is not necessary. Commissioner Rasmussen noted that he would like to continue on the Committee. Coordinator Klein will serve as the county administration representative.

HRA LEVY

The Board reviewed the Northwest Minnesota Multi-County Housing & Re-development Authority request to approve an HRA levy for 2007 payable in 2008. The Board agreed by consensus to not approve the request. Coordinator Klein was directed to inform HRA Director Mr. Lee Meier of the Board's decision.

HIGHWAY DEPARTMENT

Engineer Ketring met with the Board. Mr. Ketring did not have any action items.

DISCUSSION

Minnesota Grass Seed Council Chair Richard Magnusson met with the Board. Mr. Magnusson requested the Board include an appropriation in the 2008 Roseau County budget to help fund the Agriculture Education position currently held by Derek Crompton. Currently this position is co-funded by the University of Minnesota Extension and the Grass Seed Council. Mr. Magnusson stressed that funding would stay local supporting research in Roseau County.

Soil and Water Director Scott Johnson met with the Board. Mr. Johnson and support Staff Peggy Swart presented the proposed 2008 Soil and Water budget and requested an appropriation of \$83,000. Ms. Johnson stated that Soil and Water needs \$96,225 to have a balanced budget. In 2007 Mr. Johnson requested an appropriation of \$68,000 and the Board appropriated \$50,000.

The Board discussed the 2008 Roseau County budget and levy.

A motion was made by Commissioner Walker seconded by Commissioner Rasmussen, and carried by a unanimous vote to adopt the following resolution:

2007-09-04

Resolution: Adoption of the 2008 Proposed Budget and Levy

BE IT RESOLVED, that the Proposed 2008 Property Tax Levy for Roseau County is hereby approved, as follows:

<u>Fund</u>	<u>Gross Levy</u>	<u>County Program Aid</u>	<u>Net Levy</u>
Revenue	\$3,895,438	\$925,595	\$2,969,843
Road & Bridge	900,000		900,000
Welfare	1,400,000		1,400,000
Debt Service	473,800		473,800
Total	\$6,669,238	\$925,595	\$5,743,643

BE IT FURTHER RESOLVED that the proposed budgets for the year 2008—incorporating the proposed net levy as shown above—are as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Net Budget</u>
Revenue	\$ 5,845,827	\$ 5,792,638	\$ 53,189
Road & Bridge	5,378,000	5,665,461	(287,461)
Welfare	2,971,513	3,183,405	(211,892)
Debt Service	473,800	454,076	19,724
Tax Supported Funds – Total	\$14,669,140*	\$15,095,580	\$ (426,440)
Environmental	\$ 1,094,525	\$ 1,161,525	\$ (67,000)
Total – All Funds	\$15,763,665	\$16,257,105	\$ (493,440)**

Notes:

* Budgeted Revenues that cannot be used for 2008 expenditures = \$171,720.

** Planned use of Reserves = \$665,160.

BE IT FURTHER RESOLVED that—because the 3 percent net levy increase of \$167,291 qualifies for an exemption from the Truth In Taxation public hearing requirement in that it is less than the IPD inflation adjustment of 1.042853—the Roseau County Board of Commissioners will NOT hold a public hearing on December 6, 2007.

A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen, and carried by unanimous vote to adopt the following resolution:

2007-09-05

Resolution: Adoption of the 2008 Unorganized Township Levies and Budgets

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the unorganized townships located in Commissioner Districts No. 3, 4, and 5, and

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on all taxable property in specified unorganized townships in Roseau County.

NOW, THEREFORE, BE IT RESOLVED that the year 2008 unorganized township budgets are hereby approved and the following amounts shall be levied upon all taxable property in unorganized townships in Roseau County for the year 2008:

Twp. 161N., Rg. 36W. (Clear River)	\$ 6,000
Twp. 161N., Rg. 37W. (America)	\$ 3,400
Twp. 162N., Rg. 44W. (Juneberry)	\$ 4,250
Twp. 163N., Rg. 38W. (Norland)	\$13,000
Twp. 163N., Rg. 39W. (Spruce Valley)	\$ 5,000
Twp. 163N., Rg. 43W.	\$ 125
Twp. 163N., Rg. 44W. (Blooming Valley)	\$ 1,500
Twp. 164N., Rg. 38W. (Norland)	\$ 50
Twp. 164N., Rg. 39W. (Spruce Valley)	\$ 200
Twp. 164N., Rg. 40W.	\$ 700
Twp. 164N., Rg. 44W. (Blooming Valley)	\$ 325

A copy of the year 2008 unorganized township budgets is on file in the County Auditor's office.

Upon motion carried, the meeting adjourned at 1:50 p.m. The Board will convene its next regular meeting at 8:30 a.m. on September 28, 2007.

Attest:

Teresa Klein, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota