

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

September 25, 2007

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on Tuesday, September 25, 2007 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Orris Rasmussen, Jack Swanson, Alan Johnston, Russell Walker and Commissioner Mark Foldesi.

APPROVAL OF AGENDA

Authorization to publish the 2006 Audit and discussion of the Report of the Administrative Law Judge Barbara Neilson regarding the Minnesota Department of Natural Resources proposed permanent rule change impacting State-Owned land in consolidated conservation areas were added to the Agenda. A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen, and carried by unanimous vote to approve the revised agenda.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Rasmussen, seconded by Commissioner Foldesi, and carried by unanimous vote.

The Board, by adoption of its consent agenda, approved proceedings of the September 18, 2007 Special Board Meeting.

The Board, by adoption of its consent agenda, accepted the Minnesota Department of Natural Resources Off Highway Enforcement Safety Grant.

The Board, by adoption of its consent agenda, approved the Warroad Area Chamber of Commerce's "Application for Authorization for an Exemption from Lawful Gambling License."

The Board, by adoption of its consent agenda, authorized the Appointment Process to fill the seat on the Roseau River Watershed Board.

The Board, by adoption of its consent agenda, approved bills for payment as follows:

WARRANTS APPROVED ON 9/25/2007 FOR PAYMENT 9/28/2007			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
2859.43	DELL MARKETING LP	6865.91	TONY DORN INC
800.00	DALLAS ERICKSON	2978.50	FARMERS UNION OIL CO-ROSEAU
1407.89	FARMERS UNION OIL CO-WARROAD	348.88	HILLYARD HUTCHINSON
3720.00	HOFFMAN DALE & SWENSON PLLC	22060.45	HORNER PLUMBING & EXCAVATION
5481.10	JOHNSON OIL CO INC	318.49	TERESA KLEIN
366.90	MATTSON PHARMACY INC	1079.64	MILLER DAVIS COMPANY
563.82	NORTHLAND TIRE	655.04	PEART & ASSOCIATES INC
558.75	PRO-WEST & ASSOCIATES INC	488.52	PROVANTAGE CORPORATION
6800.00	R & Q CONTRACTING INC	640.00	RELIANCE TELEPHONE SYSTEMS
518.00	ROSEAU AREA HOSPITAL HOMES INC	957.24	ROSEAU CO HWY DEPT

433.02 SHERATON BLOOMINGTON
4839.35 US RECORDS

923.09 TESSCO
10247.46 WIDSETH SMITH NOLTING

29 PAYMENTS LESS THAN \$300 3,271.63
****** FINAL TOTAL..... \$79,183.11 ******

And the summary of auditor warrants and forthwith payments, as follows:

9-13-07	\$513,666.41
9-20-07	\$85,870.91

AUDITOR ANNE GRANITZ

Auditor Granitz met with the Board to request authorization to proceed with the Public Sale of Tax Forfeited Land, the Private Sale of Tax Forfeited Land, the Private Sale of Tax Forfeited Lands to Owners of Adjoining Property, and the Request from Governmental Subdivisions to purchase tax forfeited parcels. A motion was made by Commissioner Johnston, seconded by Commissioner Walker and unanimously carried to adopt the following resolution:

2007-09-08

BE IT RESOLVED that all parcels of tax forfeited land listed on the List of Tax-Forfeited Land #681001 be classified as non-conservation land; that the basic sale price of each parcel on the List of Tax-Forfeited Land #681001 that is on file with the County Auditor be approved and authorization for a public sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held by the Roseau County Auditor at 9:00 a.m. on Wednesday, October 24, 2007, at the Roseau County Courthouse Meeting Room, for not less than the basic sale price; and that all sales shall be for full payment on the day of the sale.

BE IT FURTHER RESOLVED that the conditions and terms of the sale shall be described in the list contained herein and approved by the Roseau County Board of Commissioners.

2007-09-09

A motion was made by Commissioner Rasmussen, seconded by Commissioner Foldesi and unanimously carried to adopt the following resolution:

BE IT RESOLVED that all parcels of tax forfeited land listed on the List of Tax-Forfeited Land #681002 be classified as non-conservation land; that the basic sale price of each parcel on the List of Tax-Forfeited Land #681002 that is on file with the County Auditor be approved and authorization for a private sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held by the Roseau County Auditor at 9:00 a.m. on Thursday, October 25, 2007, at the Roseau County Courthouse Meeting Room, for not less than the basic sale price to the owner of adjoining property; and that all sales shall be for full payment on the day of the sale.

2007-09-10

A motion was made by Commissioner Johnston, seconded by Commissioner Walker and unanimously carried to adopt the following resolution:

WHEREAS, the Enstrom Town Board, Skagen Town Board, and Roseau County Board of Commissioners have requested purchasing parcels of tax-forfeited land located within Roseau County; and

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered said requests;

NOW, THEREFORE, BE IT RESOLVED that the following requests to purchase tax-forfeited lands are hereby granted:

Enstrom Township: Lot 6, Block 3, First Addition to Townsite of Norland - Basic Sale Price = \$1.00

Skagen Township: SE NE, SW NW, NW SW, and NE SE N of Hwy 11 less railroad, Section 22, Twp. 161N., Rg. 42W. - Basic Sale Price = \$78,700.00

Roseau County: Government Lot 2 and SE SW, Section 7, Twp. 163N., Rg. 36W. – Basic Sale Price = \$1,000

COMMUNICATIONS CONSULTANT PAT NOVACEK

Pat Novacek met with the Board to discuss the Joint Data Wide Area Network. This network would have the ability to link emergency data together to benefit all public service entities. Pat informed the Board that he would like a Joint Powers Committee between the County of Roseau, the City of Roseau, the City of Warroad, the City of Greenbush, and the City of Badger to establish a scope for a proposed Joint Data Wide Area Network (WAN).

A motion was made by Commissioner Walker, Seconded by Commissioner Foldesi and unanimously carried, to adopt the following resolution:

2007-09-11

BE IT RESOLVED, that the Roseau County Board does hereby approve the formation of a Joint Powers Committee for the establishment of a Joint Data Wide Area Network.

KLEIN MCCARTHY ARCHITECTS PROJECT UPDATE

Mark Schneider of Klein McCarthy met with the Board to provide an update on the social service and jail construction projects. Mr. Schneider informed the Board that remarkable progress had been made in the previous two weeks and that the current timeline for occupancy remains the same.

INSURANCE COMMITTEE

Gwynne Roadfeldt and Patty Ignaszewski met with the Board to present the 2007 Insurance Renewal Information and to present the Insurance Committee's 2008 recommendations. It was reported that since changing to VEBA in 2003, Roseau County has had four years of decreases in experience ratings. This negative experience rating makes Roseau County eligible for a 5% decrease in premium in 2008 which calculates out to a savings of nearly \$30,000. The Insurance Committee recommended that the County continue the VEBA Health Plan and leave the employee/employer contribution and VEBA account contribution at

the 2007 amounts. The Insurance Committee recommended that the County continue to provide TOP HEALTH monthly newsletters to all employees at an approximate annual cost of \$600. The Insurance Committee recommended continuing to contract with Select Accounts to manage 125 medical Flex monies and to leave the maximum employee medical flex amount at \$4,000. The Insurance Committee recommended that the County continue to offer an employee sponsored dental plan through Humana. A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen and unanimously carried to adopt the following resolution:

2007-09-12

BE IT RESOLVED, that the Board hereby authorizes the continuation of the NW Minnesota Service Cooperatives' VEBA Health Plan and the VEBA accounts for Roseau County for the year 2007 as recommended by the Insurance Committee;

BE IT FURTHER RESOLVED, that the 2007 monthly insurance premium is \$255 for a single plan and \$600 for a family plan.

BE IT FURTHER RESOLVED, that the employee contribution toward the health insurance premium for 2007 will continue at the 2006 rate of \$50.00 for single and \$100.00 for family and the County will continue contributing \$74.00/single, and \$164.50/family monthly to employee VEBA accounts.

The Insurance Committee informed the Board that additionally they recommend that the Board dedicate a portion of the premium savings to a wellness program and offer a Health Fair for employees that would include the flu shot, health screenings, and additional wellness presentations. Coordinator Klein noted that Roseau Area Hospital and Homes Wellness Coordinator could help coordinate the health fair and that the City of Roseau would be interested in co-participating again and hosting the event at the Roseau City Center. County employees who subscribe to the county health insurance receive their flu shots free of charge and city employees can be fully reimbursed for their flu shots. The primary cost of the health fair would be glucose and cholesterol screening and the cost of miscellaneous materials. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried by unanimous vote to adopt the following resolution:

2007-09-13

BE IT RESOLVED, that the Board does hereby approve a 2007 Health Fair.

DEB JOHNSON, ROSEAU COUNTY PUBLIC HEALTH

Deb Johnson and Julie Pahlen of the Roseau County Public Health Department met with the Board to discuss the new Freedom to Breathe Act. Ms. Johnson informed the Board that a fact sheet detailing the Minnesota Clean Indoor Air Act and its effective date of October 1, 2007 was sent to all area businesses. Ms. Pahlen stated that on October 30, 2007, an informational meeting regarding the new Freedom to Breathe Act will be held for all Public Information Officers.

BID OPENING

One bid was received on Parcel No. 543005800 for purchase. The bid was in the amount of \$25.00 from Roger and Susan Peterson. A motion was made by Commissioner

Johnston, seconded by Commissioner Rasmussen and carried by unanimous vote to adopt the following resolution:

2007-09-14

BE IT RESOLVED, that the Roseau County Board does hereby accept the bid of Roger and Susan Peterson for Parcel No. 543005800 in the amount \$25.00.

ADMINISTRATIVE LAW JUDGE

The Board reviewed Administrative Law Judge Barbara Neilson's report in the matter of the Proposed Permanent Rules to Drainage Projects Impacting State-Owned Lands in Consolidated Conservation Areas. The Board agreed to meet with the Roseau River Watershed to discuss an action plan on how to proceed.

HIGHWAY DEPARTMENT

Engineer Ketring met with the Board to request final payment on highway construction project SP 68-606-10, CSAH No. 6, from west County Line, east to TH 32 (approx. 1 mile N of Strathcona). A motion was made by Commissioner Foldesi, seconded by Commissioner Johnston and unanimously carried to adopt the following resolution:

2007-09-15

BE IT RESOLVED that the Board does hereby approve final payment to Northstar Materials in the amount of \$78,879.00.

Engineer Ketring discussed with the Board a possible land lease opportunity with Acker Body Shop. The land to be leased is located on Highway 11 west of Roseau. Mr. Acker would like to lease the land to display cars for sale. Engineer Ketring will discuss the terms with Mr. Acker and County Attorney Hanson will draw-up an agreement for final approval.

FAR NORTH TRANSIT

Far North Transit Director, Steve Butler met with the Board to provide an update on the services Far North Transit provides to Roseau County. Mr. Butler noted the increased use of this service on his 2007 Service Analysis report. A new bus was purchased and a back-up bus will be purchased when the proper vehicle is found. Mr. Butler also expressed a need for another Board member to serve on the Far North Transit Advisory Board and noted that it would be preferable to have more geographic representation. Chair Jack Swanson currently serves on the Board.

COMMITTEE REPORTS

Board Chair Swanson reported on the following committee meetings: Highway Meeting, 9-12-07; Tax Forfeit Land Sale meeting, 9-13-07; Social Services Board meeting, 9-18-07; Special County Board meeting, 9-18-07; Pembina Trails R C & D in Badger, 9-18-07; Roseau River Watershed Subcommittee, 9-20-07; Building Committee, 9-24-07; DNR Land Exchange, 9-25-07.

Commissioner Russell Walker reported on the following committee meetings: Highway Department meeting, 9-24-07; County Board meeting, 9-25-07.

Commissioner Alan Johnston reported on the following committee meetings: AMC & MRCC, 9-13-07; AMC, 9-14-07; NWRDS Transportation meeting, 9-24-07; Board Meeting, 9-25-07.

Commissioner Mark Foldesi reported on the following committee meetings: Assessor/Auditor Land Sale meeting, 9-20-07.

Commissioner Rasmussen reported on the following committee meetings: Joint Powers National Resource Board, 9-17-07; Building Committee, 9-24-07.

DISCUSSION

Environmental Officer, Jeff Pelowski, met with the Board to discuss the Agriculture Inspector program. In the past this position was handled by the Environmental Office. It is currently being run through the Soil and Water Conservation District. The Board requested a cost comparison between employing an Inspector with the County vs. the Soil and Water District. Commissioner Johnston stated his disappointment with the current Agriculture Inspector program and would like to have the Soil and Water Conservation District update the Board on their progress on a routine basis.

Due to time constraints the board deferred discussion on the Roseau County Geographic Information System and the Information Technology Description and Grade.

MINNESOTA DEPARTMENT OF NATURAL RESOURCES.

Cindy Buttleman, DNR Lands & Minerals Supervisor, Bemidji, Paul Telander, DNR Wildlife Regional Supervisor, Bemidji, Dave Thomas, DNR Regional Forester, Bemidji, and Mary Broten, Division of Trails and Waterways, met with the Board to discuss possible land purchase, transfer or exchange options on the current list of tax forfeited land for sale. Dave Thomas explained to the Board the process of how the DNR handles the sale, exchange or transfer of land and wanted to make sure that all the Board members were informed of this process and wanted to proceed. A consensus was reached that the Board would like to move forward with compiling a list for the DNR on possible sites and that the DNR would do the same. Auditor Granitz stated that she could have this land list back to the Board by the October 9, 2007 Board Meeting. The Department of Natural Resources agreed to have their information available at the October 23, 2007 Board Meeting.

The Board acknowledged the following correspondence: A brochure to attend a seminar "Administration and Enforcement of the Wetlands in Minnesota," a letter from Steele County Chair, Bruce Kubicek, thanking Roseau County for extending support, a notice of submission of exempt rules proposed for adoption to the Office of Administrative Hearings regarding proposed exempt permanent rules relating to designated special management waters and fishing restrictions.

Upon motion carried, the meeting adjourned at 2:30 p.m. The Board will convene its next regular meeting at 8:30 a.m. on October 9, 2007.

Attest:

Teresa Klein, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota