

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 15, 2008

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on January 15, 2008 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Jack Swanson, Alan Johnston, Russell Walker, Orris Rasmussen, and Mark Foldesi.

APPROVAL OF AGENDA

Authorization for the Treasurer to pay scheduled bond payments, appointment of an alternate to the Regional Radio Board, acceptance of the resignation of Victim Service Program Coordinator Nick Hoffman, acceptance of the resignation of Deputy Auditor Brianna Millbrath, setting non-elected official committee per-diem rates, web site photo, Lost River State Forest Trail Planning meetings, attending the Strategic Entrepreneurial Economic Development (SEED) meeting, and participation in the Northern Counties Land Use Coordinating Board were added to the agenda. A motion was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously to approve the revised agenda.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously.

The Board, by adoption of its consent agenda, approved proceedings of the January 8, 2008 Board Meeting.

The Board, by adoption of its consent agenda, scheduled the 2008 County Board of Appeal and Equalization for June 17, 2008 at 10:30 am.

The Board, by adoption of its consent agenda, approved the Dancing Sky AAA Senior Chore Service Agreement and authorized Chair Swanson to sign the agreement on behalf of Roseau County.

The Board, by adoption of its consent agenda, appointed Carmen Przekwas and Kari Millner to the Roseau County Extension Committee for three year terms.

The Board, by adoption of its consent agenda, approved the following liquor licenses and recommended that the licenses be approved by the Alcohol and Gambling enforcement Director:

Off-sale 3.2 percent malt liquor licenses for the period February 1, 2008 through January 31, 2009, to Judy Olson (Olson's Skime Store), Don Jackson (DJ's Salol Store), and Philo Peterson (Springsteel Resort) at a fee of \$30 each; a one-year on-sale intoxicating liquor license, effective February 1, 2008, with license fee set at \$500 and an additional 20 percent, or \$100, fee set by the Lake Town Board, and a Sunday license, with license fee set at \$125, to Philo Peterson (Springsteel Resort.); a one-year club on-sale liquor

license, effective February 1, 2008, with license fee set at \$300 and an additional 20 percent, or \$60, fee set by the Lake Town Board, and a Sunday license, with license fee set at \$125, to the Warroad Aerie No. 4195 Fraternal Order of Eagles; a one-year off-sale intoxicating liquor license, effective February 1, 2008, with license fee set at \$500 and an additional 20 percent, or \$100, fee set by the Lake Town Board, to Sheila Stoskopf and Shannon Stoskopf (Pine Ridge Liquor, Inc.).

The Board, by adoption of its consent agenda, authorized the County Treasurer to make regularly scheduled bond payments.

The Board, by adoption of its consent agenda, approved bills for payment as follows:

WARRANTS APPROVED ON 1/15/2008 FOR PAYMENT ON 1/18/2008

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
407.03	ACE HARDWARE-ROSEAU	550.00	NATHAN ADAMS
1000.00	AMERICAN LEGION POST 24-ROSEAU	350.00	JANICE ANDERSON
7624.00	ASSN OF MN COUNTIES	789.41	AVIANDS LLC
550.00	TERRY BANDEMER	550.00	KEVIN BECKER
373.53	BRANDY CHRISTIAN	448.63	FRED CLASEN
823.00	CLENE RITE JANITORIAL SERVICE	350.00	DEAUNE COLE
668.40	CONSOLIDATED PLASTICS CO INC	424.75	CPR SAVERS & FIRST AID SUPPLY
460.18	CREATIVE PRODUCT SOURCING INC	534.45	D & E SPORT SHOP-ROSEAU
3120.00	D & J RADIO SALES & SERVICE	4594.62	D-A LUBRICANT CO. INC.
2664.63	DEPT OF NATURAL RESOURCES	4632.54	E-911
550.00	TOBI EIDSMOE	3880.75	FARMERS UNION OIL CO-LK BRNSN
15536.18	FARMERS UNION OIL CO-ROSEAU	4755.54	FARMERS UNION OIL CO-WARROAD
455.00	GARTNER REFRIGERATION CO	680.82	GEROY'S BUILDING CENTER INC
550.00	STEVE GUST	550.00	KELLY GUSTAFSON
2875.00	H & J DISPLAYS INC	550.00	JULE HANSON
350.00	SHARON HETTEEN	407.10	HOLIDAY COMMERCIAL
7890.05	HOLTHUSEN CONSTRUCTION INC	6479.10	JOHNSON OIL CO INC
444.98	ALAN JOHNSTON	368.68	JANET KLATT
799.00	LAKE COUNTRY CHEV BUICK PONTIA	350.00	HEATHER MAGNUSSON
27001.80	MAR-KIT LANDFILL	550.00	CHAD MAURSTAD
1070.00	MCFARLANE SHEET METAL	350.00	DARYL MICKELSON
2600.66	MINNCOR INDUSTRIES	29812.17	MN COUNTIES COMPUTER COOP
284892.00	MN COUNTIES INSURANCE TRUST	17903.00	MN DEPT OF CORRECTIONS STS
450.00	MN MINE SAFETY ASCN	825.00	MN OFFICE OF ENTERPRISES TECH
1910.00	MN TRANSPORTATION ALLIANCE	638.00	MOTOR VEHICLE DEPUTY REGISTRAR
734.87	MULTI OFFICE PRODUCTS INC	400.00	NATIONAL ASSN OF COUNTIES
550.00	JEFF NELSON	875.19	NORTHLAND TIRE
1850.00	PATRICK NOVACEK	2821.50	NW CONCRETE PRODUCTS INC
6049.00	NW MN HOUSEHOLD HAZARDOUS	887.50	OLSONS LAWCARE & SNOW REMOVAL
1851.07	PEART & ASSOCIATES INC	550.00	AARON PHILLIPE
6793.11	POLARIS INDUSTRIES INC	4558.50	REAL VISION SOFTWARE INC
1998.00	REMLOH & ASSOCIATES LLC	550.00	MATT RESTAD
2856.53	RIVERFRONT STATION	938.13	ROSEAU AUTO VALUE
489.45	ROSEAU CLEANING SYSTEMS	9023.27	ROSEAU CO COOP ASSN
3625.00	ROSEAU CO MEDICAL TRAVEL	608.03	ROSEAU CO SHERIFF-SUNDRY ACCOU
12941.55	ROSEAU CO SOIL & WATER CONS	1950.16	ROSEAU DIESEL SERVICE INC
551.83	ROSEAU FARM SERVICE	3500.00	SAFETY COMPLIANCE SERVICES
310.00	KYLE SEVERSON	330.00	SIMPLEX GRINNELL LP
2435.25	SJOBORG'S INC	350.00	MARY SOLBERG
350.00	GREGORY SORENSEN	550.00	WADE STEINBRING
3694.25	CATHERINE STENZEL	500.00	SVEN & OLE'S ULTIMATE CARWASH
428.26	TESSCO	339.44	BRYON VANDEWEGE MD
1950.00	VOYAGEURS COMTRONICS CORPORATI	300.60	WARROAD MOTORS INC
350.00	STEPHANIE WHITLOW	3332.16	WIKSTROM TELECOM-INTERNET
	73 PAYMENTS LESS THAN \$300	10,754.86	

**** FINAL TOTAL..... \$539,317.51 ****

WARRANTS APPROVED FOR PAYMENT ON 1/04/2008

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
2443.03	CAPITAL GUARDIAN TRUST CO	5915.67	EMERGENCY SERV & SAFETY CONSUL
2875.85	BRIAN HARDWICK P.A.	686.10	LAW ENFORCEMENT LABOR SERVICES
6925.00	MII LIFE-VEBA	418.05	MN CHILD SUPPORT PAYMENT CENTE
2444.44	NATIONWIDE RETIREMENT SOLUTION		
9 PAYMENTS LESS THAN \$300		1,528.46	
****		FINAL TOTAL.....	\$23,236.60 ****

WARRANTS APPROVED FOR PAYMENT ON 1/10/2008

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
750.00	AREA AG INFORMATION CENTER	4160.23	CENTURYTEL
475.00	COMM OF REVENUE	347.00	THE INTERNATIONAL COALITION
57696.82	LIAN CONSTRUCTION	1640.00	MN DEPT OF FINANCE-TREAS
800.00	MN RED RIVER VALLEY DEV ASSOC	345.00	ODLAND,FITZGERALD,REYNOLDS
400.00	PEMBINA TRAIL R C & D ASCN	6921.80	ROSEAU CITY
20000.00	ROSEAU CO AGRICULTURAL SOCIETY	38000.00	ROSEAU CO HISTORICAL SOCIETY
25000.00	ROSEAU CO SOIL & WATER CONS	750.00	RURAL LIFE OUTREACH
7 PAYMENTS LESS THAN \$300		798.71	
****		FINAL TOTAL.....	\$158,084.56 ****

The Board discussed expense claims by former Victim Service Coordinator Catherine Stenzel that were submitted substantially later than the 90 day policy allows for reimbursement of expenses. It was noted that the grant year that the expenses were occurred in has closed and the payment cannot be made out of grant funds. It was noted that the claims could be paid from non-grant program funds including donations and fine money. The Board discussed extenuating circumstances in this matter and agreed to approve payment of the claims. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried unanimously to approve claims submitted by Catherine Stenzel totaling \$3,694.24

ROSEAU COUNTY PREVENTION COALITION

Roseau County Prevention Program Director Tammie Doebler, and Program Coordinator Brenda Arntzen met with the Board to review the FY08 Mid-Year Report. In the first half of the grant year, fifteen youth have been served through the Mentoring Program, twenty-two youth have been serviced through the Truancy Mentoring Program, there have been no recidivisms in the students participating in the Problem Solving Class, Project Northland is going well in the local schools and the Coalition is meeting its goals and objectives. Ms. Doebler and Ms. Arntzen described a new prevention marketing campaign called "Most of Us" that they will be rolling out later this year. This campaign is modeled after a successful Montana Meth campaign.

DISCUSSION

Commissioner Swanson and Commissioner Rasmussen gave a report on the Highway Department Employees Association negotiations.

The Board discussed training on the new equipment in the Detention Center for dispatch/jailers. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried unanimously to authorize ZETRON to provide a 1-2 day training session for Roseau County Detention Center employees.

The Board discussed potential meeting dates for a committee of the Board to meet with a committee of Two Rivers Watershed Board to discuss issues and concerns. Coordinator Klein was directed to see if February 13, 2008 would work.

The Board discussed membership in the Minnesota Association of Professional County Economic Developers (MAPCED). Chair Swanson stated that he has attended several meetings and is not sure if it is the best use of county funds. Commissioner Swanson stated that he would like to attend a second meeting of the Community Venture Network and see if this organization would better serve Roseau County economic development needs. The Board authorized Chair Swanson to continue membership in MAPCED and to attend the next CVN meeting and attend which meetings he felt were in the best interest of the county.

A motion was made by Commissioner Rasmussen, seconded by Commissioner Walker, and unanimously carried to accept the resignation of Brianna Milbrath as Deputy Auditor. The Board directed Chair Swanson to meet with Auditor Granitz to determine if the position needs to be filled at its current full-time status.

The Board appointed Orris Rasmussen to serve as alternate on the Regional Radio Board.

The Board directed Coordinator Klein to again invite local units of government to attend a board meeting.

The Board discussed the need to fill a position on the Committee on Aging. Coordinator Klein was directed to follow up on this.

Commissioner Johnston stated that he would like the current photo being used on the web site removed. It was noted that our web site is under construction and that the Ad Monkey has been contracted to develop a county logo that will replace that photo on the web site.

Commissioner Johnston informed the Board that the planning sessions for the Lost River State Forest trails are scheduled for January 24-25, 2008. The Board discussed following up with an inventory of all roads in Roseau County.

The Board discussed attending the Strategic Entrepreneurial Economic Development (SEED) meeting in Thief River Falls. The Board specifically requested that a meeting be scheduled closer to Roseau County, unfortunately the date scheduled, January 29, 2008, conflicts with a county board meeting date. Coordinator Klein agreed to attend the meeting on behalf of Roseau County.

The Board discussed participation in the Northern Counties Land Use Coordinating Board. At the previous Board meeting the Board voted to discontinue participation. Commissioner Johnston stated that he felt this organization better served a wide variety of land-use issues and that the county would benefit from continued membership. No action was taken.

County Attorney Lisa Hanson met with the Board to discuss the recent resignation of Victim Service Coordinator Nick Hoffman. This resignation marks the third change of the Program Coordinator in the past year. Ms. Hanson suggested that instead of filling the position, that the Victim Service Program be re-organized and integrated into the County Attorney's office and that she expand the job description of one of her current employees to take on some additional victim service responsibilities. A motion was made by Commissioner Walker,

seconded by Commissioner Johnston, and unanimously carried to adopt the following resolution:

2008-01-07

BE IT RESOLVED that the Board does hereby approve the re-organization of the Roseau County Victim Service Program and authorizes its integration in the County Attorney office.

BE IT FURTHER RESOLVED, that the Board authorizes the change of status of the temporary part-time Legal Administrative Assistant position to regular full-time effective immediately.

COMMITTEE REPORTS

Commissioner Swanson reported on the following meeting: Contract Negotiations, 1-14-08.

Commissioner Walker had no committee reports.

Commissioner Johnston reported on the following meeting: University of Minnesota Extension Effective Training – “Committees that Work”, 1-14-08.

Commissioner Foldesi reported on the following meeting: KaMaR, 1-14-08.

Commissioner Rasmussen reported on the following meetings: MRCC, 1-10-08; Building Committee, 1-14-08; and Contract Negotiations, 1-14-08.

HIGHWAY DEPARTMENT

Engineer Ketring met with the Board. Mr. Ketring requested the Board approve a resolution clearing up the legal description of a parcel of land sold to the Two Rivers Watershed District as part of the Ross Impoundment Project.. A motion was made Commissioner Johnston, seconded by Commissioner Foldesi, and unanimously carried to adopt the following resolution:

2008-01-08

RESOLUTION OF THE BOARD OF COMMISSIONERS OF ROSEAU COUNTY FOR THE CONVEYANCE OF CERTAIN LANDS TO THE TWO RIVERS WATERSHED DISTRICT

WHEREAS, Roseau County owns certain lands located within the Northwest Quarter of the Northwest Quarter (NW ¼ NW ¼) of Section Thirty-three (33), Ross Township, Roseau County, Minnesota, and

WHEREAS, Two Rivers Watershed District is endeavoring to construct and operate the Ross Impoundment Project No. 7, a flood reduction and watershed impoundment project located along Skunk Creek/County Ditch No. 13 in Ross Township, and

WHEREAS, the furtherance of the Ross Impoundment Project No. 7, the Watershed District owns certain lands also located within the Northwest Quarter of the Northwest Quarter (NW ¼ NW ¼) of Section Thirty-three (33), Ross Township, Roseau County, Minnesota, and

WHEREAS, Roseau County owns certain amounts of gravel on its property, and has located additional gravel which can be removed from the southern edge of a portion of its property, and

WHEREAS, in order to construct its project, Two Rivers Watershed District requires the ability to construct a dike along the northern edge of its property, and

WHEREAS, an uncertainty has arisen, due to conflicting legal descriptions and past instruments of conveyance, as to the exact boundary line between the lands owned by Roseau County and the lands owned by Two Rivers Watershed District, and

WHEREAS, the Board of Commissioners of the County, at a meeting attended by some of the Managers of the District, directed the County Engineer and the District Administrator to reach an amicable agreement which would allow the County to obtain and use gravel on the property it had claimed, but at the same time allow the District to continue with the timely construction of its impoundment project, and

WHEREAS, on August 27, 2007, the Roseau County Engineer Brian Ketring, and the Two Rivers Watershed District Administrator Dan Money met in person at the site of the gravel pit/dike construction area and reached an agreement on behalf of the parties, and

WHEREAS, the agreement called:

1. For the District to
 - a) Move the alignment of its dike twenty feet (20') to the south, from Station 42+50 all the way to Station 47+50 (a distance of 500 feet (500'));
 - b) Grant to the County the right to remove gravel from the lands previously covered by the prior dike alignment between Station 42+50 and Station 47+50; and
2. For Roseau County to
 - a) Release its claim on the lands acquired by the District; and
 - b) Remove its gravel from the lands listed in 1) (b) in a manner that will maintain the grade of the side slope on the District's adjacent dike, with the understanding that a consistent side slope from the District's dike across the County's gravel lands will prevent the undercutting of the District's dike.

WHEREAS, the District and the County have reached an amicable agreement which allows the County to obtain and use gravel, and allows the District to continue with timely construction of its impoundment project.

THEREFORE, BE IT RESOLVED, that in consideration of the mutual promises previously made by the Two Rivers Watershed District and Roseau County, the Board of

Commissioners of Roseau County does hereby direct its chairman and its secretary to quit claim its interest in the lands described below, and convey the same to Two Rivers Watershed District.

That part of the North Half of the Northwest Quarter (N ½ NW ¼) of Section Thirty-three (33), Township One Hundred Sixty-two (162) North, Range Forty-one (41) West of the Fifth Principal Meridian, Roseau County, Minnesota, described as follows:

Commencing at the Northwest corner of said Section 33; thence North 89 degrees, 57 minutes, 39 seconds East, along the North line of said Section 33, a distance of 1770.00 feet to the point of beginning; thence south 89 degrees 57 minutes 39 seconds West, along said north line, a distance of 506.08 feet; thence South 52 degrees 44 minutes 09 seconds West 835.91 feet; thence South 37 degrees 15 minutes 51 seconds East 100.00 feet; thence south 52 degrees 44 minutes 09 seconds West 825.97 feet to the West line of said North Half of the Northwest Quarter; thence South 0 degrees 05 minutes 53 seconds East, along said West line, a distance of 235.02 feet, more or less to the Southwest corner of said North half of the Northwest Quarter; thence North 53 degrees 13 minutes 32 seconds East 2206.92 feet to the point of the beginning.

AND

That part of the South Half of the Southwest Quarter of Section 28, Township 162 North, Range 41 West of the Fifth Principal Meridian, Roseau County, Minnesota, described as follows:

Commencing at the Southwest corner of the South Half of the Southwest Quarter; thence south 89 degrees 57 minutes 39 seconds West, along the south line of said Section 28, a distance of 870.00 feet to the point of beginning; thence North 53 degrees 17 minutes 09 seconds East 500.00 feet; thence North 0 degrees 10 minutes 34 seconds West, parallel with the East line of said South Half of the Southwest Quarter, a distance of 454.87 feet; thence South 53 degrees of 05 minutes 11 seconds West 1256.17 feet to the South line of said South Half of the Southwest Quarter; thence North 89 degrees 57 minutes 39 seconds East, along said south line a distance of 604.56 feet to the point of beginning.

Said tract of land contains 7.33 acres, more or less, in said Section 28 and contains 11.09 acres, more or less in said Section 33. The total area of described parcel is 18.42 acres, more or less.

Reserving unto the County the right to remove gravel from certain lands north of the northern-most toe of the side slope of the re-aligned dike as identified in the official Plans and Specifications of the Ross Impoundment Project No. 7, lying between Station 42+50 and Station 47+50, provided that at all times the County shall remove gravel in a manner that maintains the grade of the side slope of the District's adjacent dike.

Mr. Ketring requested the Board final out two FEMA projects. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried unanimously to adopt the following resolution:

2008-01-09

BE IT RESOLVED, that the Board does hereby approval final payment to Horner Plumbing and Excavating on FEMA Project County Ditch No. 6 in the amount of \$2,844.

A motion was made by Commissioner Foldesi, seconded by Commissioner Rasmussen, and carried unanimously to adopt the following resolution:

2008-01-10

BE IT RESOLVED, that the Board does hereby approval final payment to Holthusen Construction on FEMA Project State Ditch No. 91 in the amount of \$19,287.45.

KLEIN MCCARTHY ARCHITECTS

Mark Schneider of Klein McCarthy Architects, Inc. met with the Board to give a project update. Mr. Schneider reported on the ongoing HVAC issue in the social service building and noted three options that were suggested by mechanical engineer Jim Nelson. The walls in the mechanical room could be foamed to reduce noise and vibration; the fan speed could be reduced, or a larger fan could be put on the system. The Board concurred to try lowering the fan speed and then consider the other options.

Mr. Schneider presented a change order for approval. A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen, and carried unanimously to adopt the following resolution:

2008-01-11

BE IT RESOLVED, that the Board does hereby approve Change Order J-10 in the amount of \$6,716.94 and authorizes Chair Swanson to sign the change order on behalf of Roseau County.

Commissioner Swanson asked Mr. Schneider if the new carbon monoxide alarm requirements would have any impact on our project. Mr. Schneider stated that the new regulation affects new residential construction but agreed to research the matter further and report back to the Board.

Upon motion carried, the meeting adjourned at 12:00 p.m. The Board will convene its next regular meeting at 8:30 a.m. on January 29, 2008.

Attest:

Teresa Klein, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota