

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

October 14, 2008

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on October 14, 2008 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Jack Swanson, Alan Johnston, Orris Rasmussen, Russell Walker and Mark Foldesi.

APPROVAL OF AGENDA

A motion was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried unanimously to adopt the agenda.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Walker, seconded by Commissioner Rasmussen and carried unanimously.

The Board by adoption of its Consent Agenda, approved the proceedings of the September 30, 2008 Board meeting.

The Board, by adoption of its Consent Agenda, approved the Roseau County Prevention Coalition FY09 Quarter 1 Reports.

The Board by adoption of its Consent Agenda, approved bills for payment as follows:

WARRANTS APPROVED FOR PAYMENT 10/02/2008

| AMOUNT | VENDOR NAME | AMOUNT | VENDOR NAME |
|---------------|-----------------------------------|-------------------------|--------------------------------|
| 487.50 | ANDERSON LAW OFFICE STEVEN A | 1250.69 | ASSURANT EMPLOYEE BENEFITS |
| 1065.98 | BRIAN HARDWICK P.A. | 1284.17 | HUMANA DENTAL |
| 1768.00 | MN DEPT OF FINANCE-TREAS | 1688.03 | MN MUTUAL LIFE INSURANCE |
| 640.00 | MN NCPERS GROUP LIFE INS | 54195.00 | NW MN SERV COOP-BLUE CROSS BLU |
| 106020.00 | R & Q CONTRACTING INC | | |
| | 9 PAYMENTS LESS THAN \$300 | 712.17 | |
| | **** | FINAL TOTAL..... | \$169,111.54 **** |

WARRANTS APPROVED FOR PAYMENT 10/09/2008

| AMOUNT | VENDOR NAME | AMOUNT | VENDOR NAME |
|---------------|-----------------------------------|-------------------------|----------------------------|
| 300.00 | ANDERSON LAW OFFICE STEVEN A | 2261.95 | CAPITAL GUARDIAN TRUST CO |
| 405.07 | CELLULAR 2000-UNICEL | 3657.65 | CENTURYTEL |
| 300.00 | ALAN FISH | 2588.73 | BRIAN HARDWICK P.A. |
| 718.75 | MARK HAUGEN PHD LP | 1298.00 | KB BOBCAT SERVICE |
| 616.05 | LAW ENFORCEMENT LABOR SERVICES | 7315.75 | MII LIFE-VEBA |
| 648.78 | MN CHILD SUPPORT PAYMENT CENTE | 300.00 | JASON MONSRUD |
| 2416.72 | NATIONWIDE RETIREMENT SOLUTION | 40000.00 | NW MN MENTORING PROGRAM |
| 9447.88 | ROSEAU CITY | 268439.02 | WRIGHT CONSTRUCTION CO INC |
| | 8 PAYMENTS LESS THAN \$300 | 745.52 | |
| | **** | FINAL TOTAL..... | \$341,459.87 **** |

WARRANTS APPROVED ON 10/14/2008 FOR PAYMENT 10/17/2008

| AMOUNT | VENDOR NAME | AMOUNT | VENDOR NAME |
|---------------|------------------------------------|--------------------------------------|--------------------------------|
| 1087.28 | ACE HARDWARE-ROSEAU | 656.25 | ALTRU HEALTH SYSTEM-ROSEAU |
| 348.73 | AMERIPRIDE LINEN & APPAREL SER | 912.74 | ANDERSONS DISPLAY INDUSTRIES |
| 1061.71 | BALLARD MOTOR CO | 460.93 | BEAR GRAPHICS INC |
| 647.02 | CANON FINANCIAL SERVICES INC | 1160.92 | CDW GOVERNMENT INC |
| 694.91 | CITIZENS STATE BANK | 1968.31 | TONY DORN INC |
| 2961.79 | DYNAMIC IMAGING SYSTEMS INC | 3872.58 | ELECTION SYSTEMS & SOFTWARE IN |
| 2026.00 | ENVIRONMENTAL SYSTEMS RESEARCH | 4045.57 | FARMERS UNION OIL CO-LK BRNSN |
| 49844.00 | FARMERS UNION OIL CO-ROSEAU | 5778.82 | FARMERS UNION OIL CO-WARROAD |
| 924.89 | GRAINGER INC | 77317.00 | GREYSTONE CONSTRUCTION |
| 1236.11 | HILLYARD HUTCHINSON | 550.00 | SHAUN JEVNE |
| 12308.18 | JOHNSON OIL CO INC | 557.13 | KITTSOON CO HIGHWAY |
| 400.00 | LAW ENFORCEMENT TRAINING SERVI | 1245.10 | LIFECARE MEDICAL CENTER |
| 844.97 | LIFECARE MEDICAL CENTER-HOME C | 2140.79 | M & R SIGN CO INC |
| 34456.05 | MAR-KIT LANDFILL | 1022.68 | MATTSON PHARMACY INC |
| 4562.92 | MN COUNTIES COMPUTER COOP | 32135.64 | MN DEPT OF CORRECTIONS |
| 1121.57 | MN DEPT OF TRANSPORTATION | 1247.37 | MULTI OFFICE PRODUCTS INC |
| 644.36 | GRACIA NELSON | 2250.97 | NORTHLAND TIRE |
| 2087.21 | ARIA OLSLUND | 634.62 | PARADISE |
| 15131.25 | R & Q CONTRACTING INC | 3304.46 | RIVERFRONT STATION |
| 990.66 | ROSEAU AUTO VALUE | 495.45 | ROSEAU CLEANING SYSTEMS |
| 10214.59 | ROSEAU CO COOP ASSN | 54700.43 | ROSEAU CO HWY DEPT |
| 1088.57 | ROSEAU CO MEDICAL TRAVEL | 1563.85 | ROSEAU CO SHERIFF-SUNDRY ACCOU |
| 784.83 | LORNA SANDVIK | 420.00 | SAY SECURITY NORTH COUNTRY |
| 469.51 | SEVEN CLANS CASINO | 440.00 | STATE OF MINNESOTA BCA |
| 1118.25 | SWANSONS' REPAIR INC | 2372.41 | TITAN ACCESS ACCOUNT |
| 35031.20 | TRAFFIC MARKING SERVICE INC | 471.47 | TWINS CORNER CAFE |
| 2087.51 | VOYAGEURS COMTRONICS CORPORATI | 321.63 | YE OLE PRINT SHOPPE |
| | 74 PAYMENTS LESS THAN \$300 | 10,791.37 | |
| | **** | FINAL TOTAL..... \$397,012.56 | **** |

MN-DOT COMMUNICATIONS PLANNING DIRECTOR MICHAEL HOGAN

Minnesota's Department of Transportation Communications Director Michael Hogan met with the Board to give an overview of the Communication System Planning and Tower Sighting Process as it pertains to Roseau County. Mr. Hogan requested the Board enter into a partnership agreement with the State of Minnesota for shared use of communications facilities in Roseau County. A motion was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2008-10-02

BE IT HEREBY RESOLVED, that the Roseau County Board authorizes a partnership agreement for shared use of communications facilities between the Minnesota Department of Transportation and Roseau County.

HIGHWAY DEPARTMENT

The Board, Engineer Ketring and Dave Meyer of Rinke-Noonan Attorneys at Law held a conference call regarding the designation of roads in Roseau County. Mr. Meyer informed the Board that designation of road ownership is determined first by the method by which the road was initially established. If the road was established by judicial order, or county order, the road is a county road. Mr. Meyer further explained that any public road in an unorganized township is a county road.

The Board directed Coordinator Klein to draft a letter to the Mike Carroll of the MN DNR advising him that Norland Road is a county road and request that the DNR remove the gate and the signs that are currently posted.

The Board discussed scheduling a drainage authority training for the Roseau County Board, the Roseau River Watershed Board and the Warroad River Watershed Board. Attorney, Kurt Deter of Rinke Noonan has agreed to conduct the training and suggested scheduling this class in January. The Board instructed Coordinator Klein to schedule this training with Mr. Dieter.

Engineer Ketring requested final pay out on a Seal Coat Project on CSAH No. 4 in the amount of \$9,113.08. A motion was made by Commissioner Foldesi, seconded by Commissioner Rasmussen and carried unanimously to adopt the following resolution.

2008-10-03

WHEREAS, the Project No. 07:02 with Astech Corporation has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Roseau County Highway Department and authorize final payment in the amount of \$9,113.08.

Engineer Ketring requested final payout for a FEMA project on County Ditch #21 to R & Q trucking in the amount of \$5,580.00. A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi and carried unanimously to adopt the following resolution:

2008-10-04

WHEREAS, Contract No. FEMA PW 481 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Roseau County Highway Department and authorize final payment in the amount of \$5,580.00.

Mr. Ketring presented proposed ditch budgets and levies for discussion and approval. A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried unanimously to adopt the following resolution:

2008-10-05

RESOLUTION ESTABLISHING 2009 DITCH LEVIES AND BUDGETS

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the ditch systems located in Roseau County; and

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on ditch systems as stated below;

NOW, THEREFORE, BE IT RESOLVED that the County Auditor is directed to spread one-year levies on the following ditches for repairs and maintenance for the year 2009:

| <u>Ditch</u> | <u>Year 2009 Levy Percentage of Assessed Benefits</u> |
|-----------------------|---|
| County Ditch No. 5 | 25% |
| County Ditch No. 6 | 10% |
| County Ditch No. 7 | 25% |
| County Ditch No. 9 | 25% |
| County Ditch No. 10 | 25% |
| County Ditch No. 11 | 25% |
| County Ditch No. 13 | 25% |
| County Ditch No. 17 | 20% |
| County Ditch No. 18 | 10% |
| Judicial Ditch No. 19 | 20% |
| County Ditch No. 20 | 20% |
| County Ditch No. 21 | 25% |
| Judicial Ditch No. 22 | -0- |
| County Ditch No. 23 | 25% |
| County Ditch No. 24 | -0- |
| County Ditch No. 25 | 15% |
| County Ditch No. 26 | 25% |
| Judicial Ditch No. 33 | 20% |
| Judicial Ditch No. 61 | 15% |
| Judicial Ditch No. 62 | -0- |
| State Ditch No. 63 | 15% |
| State Ditch No. 69 | 25% |
| State Ditch No. 72 | 20% |
| State Ditch No. 87 | 10% |
| State Ditch No. 90 | 20% |
| State Ditch No. 91 | 25% |
| State Ditch No. 95 | 20% |
| State Ditch No. 20 | 25% |

BE IT FURTHER RESOLVED that the 2009 ditch budgets are hereby approved and are on file in the office of the Roseau County Auditor.

RED RIVER BASIN COMMISSION

This appointment was cancelled.

Chair Swanson recessed the regular Board Meeting.

PUBLIC HEARING ON SOLID WASTE FEE SCHEDULE

A motion to open the public hearing on Solid Waste Fee Schedules was made by Commissioner Rasmussen, seconded by Commissioner Foldesi and carried unanimously.

Commissioner Swanson called for oral or written comment from the public. There were none.

A motion to close the public hearing was made by Commissioner Foldesi, seconded by Commissioner Rasmussen and carried unanimously.

Chair Swanson re-opened the regular Board Meeting.

A motion was made by Commissioner Swanson, seconded by Commissioner Rasmussen and carried unanimously to adopt the following resolution approving recommended changes to the Solid Waste Ordinance:

2008-10-06

ORDINANCE NO. 31

BE IT RESOLVED, that the Board does hereby approve the amended Solid Waste Ordinance as follows:

That the County of Roseau, State of Minnesota, has established solid waste management facilities on property located in Enstrom Township, Roseau County, Minnesota, and that anyone using said facilities shall pay to the Roseau County Treasurer the following fees, plus all applicable Minnesota sales tax and surcharges:

| | | |
|----------------------------|---|------------------------|
| A. Residential Haulers | : | \$ 37.50 per ton |
| B. Commercial Haulers | : | \$ 37.50 per ton |
| C. Demolition-Debris Waste | : | \$ 7.50 per cubic yard |
| D. Out-of-County Waste | : | \$ 75.00 per ton |
| E. Pickup Trucks | : | \$ 11.00 per load |
| F. Automobiles | : | \$ 5.00 per load |
| G. Car Tires | : | \$ 3.00 per tire |
| H. > 20" Tires | : | \$ 5.00 per tire |
| I. Tractor Tires | : | \$ 10.00 per tire |
| J. Appliances/CRTs | : | \$ 5.00 per unit |

In addition to the above user fees, each resident and commercial entity residing in the County shall pay an annual solid waste assessment according to the following service fee schedule:

| | | |
|--|---|-------------|
| A. Residential Fee | : | \$ 60.00 |
| B. Seasonal Recreation Fee (County Resident) | : | \$ 0.00 |
| C. Seasonal Recreation Fee (Non-County Resident) | : | \$ 33.00 |
| D. Category #1 Commercial | : | \$ 75.00 |
| E. Category #2 Commercial | : | \$ 125.00 |
| F. Category #3 Commercial | : | \$ 250.00 |
| G. Category #4 Commercial | : | \$ 375.00 |
| H. Category #5 Commercial | : | \$ 550.00 |
| I. Category #6 Commercial | : | \$ 700.00 |
| J. Category #7 Commercial | : | \$ 925.00 |
| K. Category #8 Commercial | : | \$1,250.00 |
| L. Category #9 Commercial | : | \$1,650.00 |
| M. Category #10 Commercial | : | \$2,100.00 |
| N. Category #11 Commercial | : | \$2,500.00 |
| O. Category #12 Commercial | : | \$12,500.00 |

That if an entity fails or neglects to pay said charges or fees, including all applicable Minnesota sales tax and surcharges, the Board of Commissioners can certify the same to real estate owned by the entity, and the same shall be collected with other taxes. In the case of any

village or governmental unit failing to pay the fees, including the applicable Minnesota sales tax and surcharges, the Board of County Commissioners can certify said amount to the County Auditor who shall levy a sufficient amount on all property in said governmental unit to pay said amount.

This ordinance shall be in full force and effect from January 1, 2009, through December 31, 2010, following its passage and publication according to law.

DISCUSSION

The Board reviewed two survey quotes and discussed whether or not conducting a survey to determine how television is received in Roseau County would be a worthwhile investment. The Board questioned whether the survey would give an accurate account of how TV is being viewed in the county and whether or not the county should provide TV as an essential service to its constituents. The Board agreed that if a survey was conducted that the questions posed should include asking residents what their priorities would be on how their tax dollars get spent. The Board agreed to review a list of questions that Coordinator Klein and Commissioner Swanson will put together. Further action was deferred.

Per the Board's request at the October 7, 2008 meeting, Coordinator Klein presented the Board with the Wellness Committees initiatives and a proposed five year Wellness Committee budget. The Board agreed to establish a County Wellness Program and discussed whether the 2006 settlement funds should be dedicated specifically for the Wellness Program or whether the money should be placed in the revenue fund and a line item established for wellness in the budget. A motion was made by Commissioner Johnston, seconded by Commissioner Swanson and carried unanimously to adopt the following resolution:

2008-10-07

BE IT RESOLVED, that the Board of Roseau County hereby establishes a Wellness Program and authorizes the establishment of a Wellness Program line item in the Personnel Department budget.

BE IT FURTHER RESOLVED, the Board approves a budget of \$7500 for 2008 and \$7500 for 2009.

BE IT FURTHER RESOLVED, the \$34,688.83 Northwest Service Cooperative 2006 settlement payment will be credited to the revenue fund.

Coordinator Klein presented the Board with a draft of a news release regarding the Short Term Offender program in the State of Minnesota. As part of the Minnesota Re-Design project counties are taking the initiative to inform their constituents of the issues affecting Minnesota counties. The Board signed the news release and directed Coordinator Klein to send it out for publishing.

Coordinator Klein presented the Board with a draft of a letter to Dan Larson at Minnesota Rural Counties Caucus. The Board directed Ms. Klein to compose this letter with suggestions on how Commissioners within the State of Minnesota can better aide the MRCC. The Commissioners agreed with the content of the letter and to have Commissioner Swanson sign the letter of behalf of the Board.

COMMITTEE REPORTS

Commissioner Swanson reported on the following committee meetings: Regional Radio Board, 10/8/08: Discussed billing for 2009. Roseau River Watershed Subcommittee meeting: Discussed Ditch #69 culvert installation and hydraulic report necessary for new culvert installation. Building Committee, 10/13/08: Discussed open ended construction items with Klein McCarthy; Highway Department communication equipment and reviewed renovation project at the old LEC.

Commissioner Johnston reported on the following committee meetings: Wellness Committee, 10/8/08: Discussed proposed budget, initiatives, possible mission statements and health fair. Lost River State Forest, 10/8/08: Discussed areas of limitation.

Commissioner Walker reported on the following committee meetings: Teleconference on split state zone, 10/9/08: Reviewed split state status. TB meeting, 10/13/08: Discussed process for transporting cattle in and out of the split state zone. Wellness Committee, 10/8/08: Discussed proposed budget, initiatives, possible mission statements and health fair.

Commissioner Mark Foldesi reported on the following committee reports: Roseau River Watershed Subcommittee meeting: Discussed Ditch #69 culvert closure and hydraulic report necessary for new culvert installation.

Commissioner Rasmussen reported on the following committee meetings: Building Committee, 10/13/08: Discussed open ended construction items with Klein McCarthy; Highway Department communication equipment and reviewed the renovation project at the old LEC.

Upon motion carried, the meeting adjourned at 1:30 p.m. The Board will convene its next regular meeting at 8:30 a.m. on Tuesday, October 28, 2008.

Attest:

Date: _____

Teresa Klein, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota