

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 25, 2008

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, November 25, 2008, at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chairman Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Jack Swanson, Alan Johnston, Orris Rasmussen, Russell Walker and Mark Foldesi.

APPROVAL OF AGENDA

Discussion of a Watch for Children sign was moved to the Highway Department Appointment. The North Country Media Websites contract and Minnesota Department of Agriculture wolf depredation and elk crop damage correspondence were added to discussion. A motion to adopt the revised agenda was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Foldesi, seconded by Commissioner Rasmussen and carried unanimously.

The Board, by adoption of its Consent Agenda, approved proceedings of the November 12, 2008 Board meeting.

The Board, by adoption of its Consent Agenda, approved the Lake of the Woods Water Quality Forum Resolution of Support.

The Board, by adoption of its Consent Agenda, approved a one year snow removal quote to the lowest bidder, Comstock Custom Mowing & Snow Removal, in the amount of \$42.50 per hour, per snow event.

The Board, by adoption of its Consent Agenda, approved the Independent Emergency Services, LLC contract for one (1) year in the amount of \$5,558.71.

The Board, by adoption of its Consent Agenda, approved a Benefit Payout to Wade Steinbring in the amount of \$1,596.63.

The Board, by adoption of its Consent Agenda, approved the Employers Association 2009 Membership.

The Board, by adoption of its Consent Agenda, approved bills for payment as follows:

WARRANTS APPROVED FOR PAYMENT 11/13/2008			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
612.50	NORTH HOMES INC	8937.82	ROSEAU CITY
	3 PAYMENTS LESS THAN \$300	105.38	
****	FINAL TOTAL.....	\$9,655.70	****

WARRANTS APPROVED ON 11/20/2008 FOR PAYMENT 11/20/2008

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
2206.95	CAPITAL GUARDIAN TRUST CO	566.91	CELLULAR 2000-UNICEL
513.59	BRIAN HARDWICK P.A.	3618.00	LAURE JOHNSON
7537.75	MII LIFE-VEBA	811.22	MN CHILD SUPPORT PAYMENT CENTE
3076.50	MN DEPT OF FINANCE-TREAS	2909.58	MN ENERGY RESOURCES
2977.87	NATIONWIDE RETIREMENT SOLUTION	799.53	ROSEAU CITY
3100.00	WYNNE CONSULTING INC	1975.98	ZACK JONES AND MAGNUS
6 PAYMENTS LESS THAN \$300		236.64	
****	FINAL TOTAL.....	\$30,330.52	****

WARRANTS APPROVED ON 11/25/2008 FOR PAYMENT 12/01/2008

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1223.00	ACS	6787.84	AVIANDS LLC
353.10	CANON FINANCIAL SERVICES INC	1037.87	FARMERS UNION OIL CO-WARROAD
460.15	FLAMENT ULMAN INC	5500.72	GARTNER REFRIGERATION CO
710.55	GRAINGER INC	357.72	GRAND FORKS GROCERY FOOD SERV
18727.52	HORNER PLUMBING & EXCAVATION	57032.00	KAMAR SOLID WASTE FUND
550.94	LEXISNEXIS MATTHEW BENDER	3898.00	LIFECARE MEDICAL CENTER
1982.34	LIFECARE MEDICAL CENTER-HOME C	1694.65	MATTSON PHARMACY INC
1251.00	MIDWEST MONITORING & SURVEILLA	911.20	GRACIA NELSON
800.00	NORTH COUNTRY WEBSITES	800.00	ARIA OLSLUND
306.79	JEFF PARKER	4128.80	R & Q CONTRACTING INC
340.00	RELIANCE TELEPHONE SYSTEMS	860.00	RINKE-NOONAN LAW FIRM
384.27	ROSEAU CO COOP ASSN	15170.39	ROSEAU CO HWY DEPT
8206.63	ROSEAU CO SOIL & WATER CONS	425.00	RICK SOVDE
303.00	THE BERRY COMPANY	651.00	THE TRIBUNE
500.00	TW VENDING INC	1188.01	WARROAD EXPLORER
936.89	WARROAD PIONEER	305.50	WEST GROUP PAYMENT CENTER
7772.24	WIDSETH SMITH NOLTING	45749.25	WRIGHT CONSTRUCTION CO INC
35 PAYMENTS LESS THAN \$300		3,910.03	
****	FINAL TOTAL.....	\$195,216.40	****

HOMELAND SECURITY & EMERGENCY MANAGER GRACIA NELSON

HSEM Director, Gracia Nelson met with the Board to review the updated Roseau County Emergency Action Plan. The Board reviewed the Emergency Action Plan and advised Ms. Nelson of suggested changes. Ms. Nelson will submit the updated copy of the Emergency Action Plan to the County Attorney for review and will return to the Board for final approval.

The Board discussed the development of an official County Government Closing policy. Coordinator Klein reviewed some examples with the Board and will continue to develop this policy with the safety committee.

SHERIFF'S DEPARTMENT

Chief Deputy Terry Bandemer met with the Board to discuss shared services among the cities within Roseau County. The Board requested the Sheriff's Office meet with the Roseau Police Chief and the Warroad Police Chief to discuss jointly hiring part-time employees. The Board discussed the benefit of installing in-squad computers and requested that Chief Deputy Bandemer provide the Board with costs. Commissioner Rasmussen again requested comparative data on the number of licensed peace officers.

COMMITTEE REPORTS

Commissioner Swanson reported on the following committee meetings: Senior Medical Travel, 11/12/08: Discussed fees for senior medical travel. Criminal Justice Coordinating Committee, 11/13/08 – 11/14/08: Discussed creation of CJCC and benefits generated with formation of committee. Kamar Board, 11/17/08: Discussed equipment purchases and billing. Extension Committee, 11/17/08: Discussed employee reviews and economic development tools for counties. Social Services Committee, 11/18/08: Discussed and reviewed agenda items. Household Hazardous Waste Committee, 11/19/08: Discussed salary increases. Meeting with Dave Olin, 11/24/08: Discussed levy limits and MN Re-design project.

Orris Rasmussen reported on the following committee meetings: Joint Powers Natural Resource Board, 11/24/08: Discussed Wildlife Depredation and Elk Crop Control, met with Senator Mary Olson, discussed deficit and climate changes.

Russell Walker reported on the following committee meetings: Bovine TB Split State and Wildlife Depredation Planning meeting, 11/17/08: Received local input regarding TB split state and wildlife depredation issues. Bovine TB Split State and Wildlife Depredation planning meetings, 11/19/08, 8:30 a.m. and 7:00 p.m.: Received local input regarding TB Split State and Wildlife Depredation issues. Bovine TB Split State and Wildlife Depredation planning meetings, 11/20/08, 9:30 a.m. and 7:00 p.m.: Received local input regarding TB split state and wildlife depredation issues. Joint Powers Natural Resource Board, 11/24/08: Discussed wildlife depredation issues, met with Senator Olson regarding deficit issues and climate changes.

Alan Johnston reported on the following committee meetings: Wellness Committee meeting, 11/21/08: Wrap-up discussion on Health Fair.

Mark Foldesi reported on the following committee meetings: Sheriff's Commission meeting, 11/12/08: Discussed ongoing action items within the Sheriff's Office. Soil and Water Conservation District, 11/18/08: Discussed budget. Northwest Regional Library Board, 11/19/08: Discussed funding. Northwest Community Action, 11/20/08: Elected officers. Bovine TB meeting, 11/20/08: Received local input regarding TB split state and wildlife depredation issues.

HIGHWAY DEPARTMENT

Assistant County Engineer Tim Erickson met with the Board to request final payment on four highway department projects.

A motion was made by Commissioner Foldesi, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2008-11-04

WHEREAS, S.A.P. 68-626-06, Bituminous Base, Bituminous Wear and Aggregate Shoulders on County Road #26 with Knife River Materials, has in all things been completed, and the County Board fully advised in the premises;

NOW, THEREFORE, BE IT RESOLVED, that the County Board does hereby accept said completed project for and on behalf of the Roseau County Highway Department, and authorizes final payment in the amount \$74,228.91.

A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to adopt the following resolution:

2008-11-05

WHEREAS PW 273 – Project #2, located on County Ditch #7 – Laterals 1 – 6 & 8, with Wright Construction has in all things been completed, and the County Board fully advised in the premises;

NOW THEREFORE, BE IT RESOLVED, that the County Board does hereby accept said completed project for and on behalf of Roseau County Highway Department, and authorizes final payment in the amount of \$13,067.26.

A motion was made by Commissioner Walker, seconded by Commissioner Johnston and carried unanimously to adopt the following resolution:

2008-11-06

WHEREAS PW 271 – Project #2, located on County Ditch #9 – Main, with Wright Construction has in all things been completed, and the County Board fully advised in the premises;

NOW THEREFORE, BE IT RESOLVED, that the County Board does hereby accept said completed project for and on behalf of Roseau County Highway Department, and authorizes final payment in the amount of \$26, 221.98.

A motion was made by Commissioner Walker, seconded by Commissioner Johnston and carried unanimously to adopt the following resolution:

2008-11-07

WHEREAS, PW 271- Project #5, located on County Ditch #9, Branch 1 & 2, with Wright Construction has in all things been completed, and the County Board fully advised in the premises;

NOW THEREFORE, BE IT RESOLVED, that the County Board does hereby accept said completed project for and on behalf of Roseau County Highway Department, and authorizes final payment in the amount of \$3,886.90.

Commissioner Swanson received a request from a daycare owner requesting the county place a “Watch for Children” sign on Center Street near East Side Grocery in an effort to slow traffic. Mr. Erickson stated that the Highway Department’s position is that placement of this type of sign in essence signifies that the roadway is unsafe and creates liability to the county. Commissioner Swanson indicated that he had spoken to County Engineer Ketring who had informed him of the county policy on placement of signs. Commissioner Swanson noted that Engineer Ketring had suggested that the daycare owner could place a sign in front of her home indicating that “children play here” and that she would likely get the same result, which is a reduction in speed. Commissioner Swanson noted that he had passed that suggestion on to the daycare provider. It was stated that there are other signs similar to the one being requested in place throughout the county and that one is actually located on Center Street near the West Side Trailer Court. It was also noted that such signs are very common in other counties.

Coordinator Klein was directed to request a legal opinion from the County Attorney regarding the liability of placement of signage intended to slow traffic to protect children.

PUBLIC HEARING

Commissioner Swanson recessed the regularly schedule Board meeting to open the public hearing on Aggregate Resource Preservation Property Tax Law Opt Out Resolution.

A motion was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried unanimously to open the Public Hearing.

Commissioner Swanson called for written or public comment. There was none.

A motion to close the public hearing was made by Commissioner Walker, Seconded by Commissioner Foldesi and carried unanimously.

Commissioner Swanson called the regularly scheduled Board Meeting back to order.

The Board discussed the adoption of the Aggregate Resource Preservation Property Tax Law Opt Out Resolution and agreed to table this discussion until a new Assessor has been appointed to Roseau County.

TWO RIVERS WATERSHED DISTRICT UPDATE – MANAGER DICK NOVACEK

Board appointed Two Rivers Watershed District (TRWD) Manager Dick Novacek met with the Board to give an update on several projects within the Watershed District. Mr. Novacek provided a Ross #7 Funding Report. Mr. Novacek informed the Board that there are three new members on the TRWD Board. The Board asked if Roseau County's interest is being serviced. Mr. Novacek noted that it would be beneficial to continue holding joint County Board/Watershed meetings so that areas of concern can be addressed more efficiently. Mr. Novacek requested that the TRWD Board be invited to the drainage training scheduled in February. The Board advised Mr. Novacek that all watersheds will be invited.

DISCUSSION

The Board agreed to defer the AMC redesign project discussion to a future Board meeting.

The Board discussed ways in which County Government can be made more transparent to its constituents. The Board discussed methods to include per-diem payments as part of the proceedings. The Board agreed to defer this discussion to a future Board meeting so that they could have time to put together ideas for discussion.

Coordinator Klein provided the Board with a copy of the new Assessor II job description and the position evaluation completed by Employers Association. The position was rated at 670 points which places it in a Grade 12. The Board authorized Coordinator Klein to offer the County Assessor position to the number one ranked candidate. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried unanimously to adopt the following resolution:

2008-11-08

BE IT RESOLVED that the Board does hereby approve the hire of Mr. Allen Heim as the Roseau County Assessor at a Grade 12 Step F with an official start date of January 1, 2009.

BE IT FURTHER RESOLVED, it is understood that Mr. Heim may start on a part-time basis prior to his official start date of January 1, 2009 and will be compensated at a Grade 12 Step F, under the 2008 salary schedule.

The Board discussed the formation of a Community Justice Coordinating Committee. Commissioner Swanson attended a meeting in St. Cloud which outlined this program defining the efficiencies generated through a CJCC. Commissioner Swanson agreed to represent the County on this committee. The Coordinator's office has invited key stakeholders to a meeting to determine interest in establishing this committee. It was noted that formalizing the CJCC is premature at this time and the Board agreed to defer establishment of a committee until it is known whether or not there is support for the committee. A motion authorizing Commissioner Swanson to attend Community Justice Coordinating Committee planning meetings was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously.

The Board discussed sending a representative(s) to AMC training on Reducing Energy Costs in Local Government. A motion to authorize Commissioner Swanson and Building Maintenance Supervisor Lenny Johnson attend the training was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously.

Coordinator Klein updated the Board on the meeting with North Country Media regarding the County's website maintenance contract. Mr. Bain updated Coordinator Klein on progress with the North Country Website contract. A motion to accept North County Website quote in the amount of \$400.00 per month for a one (1) year contract was made by Commissioner Foldesi, seconded by Commissioner Walker and carried unanimously. Commissioners Swanson and Johnston abstained from voting.

CORRESPONDENCE

The Board reviewed correspondence from Minnesota Counties Insurance Trust indicating a 2008 Roseau County dividend in the amount of \$96,691.

The Board reviewed and discussed correspondence from the Minnesota Department of Agriculture regarding a stakeholders meeting scheduled for December 11, 2008 in St. Paul concerning wolf depredation and elk crop damage. The Board authorized Commissioner Walker to attend on behalf of Roseau County.

COMMENDATION

The Board acknowledged the Auditor's office on its exemplary performance in administering the 2008 election process for Roseau County and the senate re-count.

The Board acknowledged Veterans Service Officer Jeff Parker for his outstanding commitment and willingness to go above and beyond in assisting Veteran's in need.

Attest:

Date: _____

Teresa R. Klein, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota