

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

December 2, 2008

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, December 2, 2008 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chairman Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Jack Swanson, Alan Johnston, Orris Rasmussen, Russell Walker and Mark Foldesi

APPROVAL OF AGENDA

Authorization for the Auditor's office to advertise for bids for the 2009 Roseau County Publishing contract, approval of the Tobacco license fee, and approval to set the 2009 Liquor License fees was added to the Consent Agenda. Cost sharing of the 4H laminator was added to discussion. A motion was made by Commissioner Rasmussen, seconded by Commissioner Walker and carried unanimously to adopt the revised agenda.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously.

The Board, by adoption of its Consent Agenda, authorized the Auditor's office to advertise for bids for the 2009 publishing contract and set bid opening for January 6, 2009 at 9:00 am.

The Board, by adoption of its Consent Agenda, approved the Tobacco License fees for 2009 in the amount of \$50.00.

The Board, by adoption of its consent agenda, set Liquor License Fees for February 1, 2009 – January 31, 2010, unchanged from 2008.

COMMENTS AND ANNOUNCEMENTS

Russell Walker attended the ribbon cutting ceremony at the Roseau County Historical Society opening of the Travelling Through Time Exhibit.

COMMITTEE REPORTS

Commissioner Swanson reported on the following committee meetings: Meeting with Arthur Wells, 11/26/08: Discussed Social Service check disbursement. Bovine TB meeting, 12/01/08: Met with Dave Grafstrom regarding sportsman concerns and formation of local Stakeholders Committee.

Orris Rasmussen had no meetings to report.

Russell Walker reported on the following committee meetings: Bovine TB Stakeholders meeting 12/01/08: Discussed formation of local Stakeholders Committee and correspondence from Stewart McFarlane regarding a sportsman bovine TB tax credit.

Alan Johnston reported on the following committee meetings: Northwest Regional Development Transportation Committee meeting, 12/1/08: Discussed expanding eligibility criteria for minimum maintenance county status and forming a task force to study the transportation needs formula to determine why rural counties are falling behind in transportation funding.

Mark Foldesi had no committee meetings to report.

The Board discussed approval of the 2009 Budget and Levy. A motion was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2008-12-01

BE IT RESOLVED that the 2009 property tax levy for Roseau County is hereby approved, as follows:

<u>Fund</u>	<u>Levy</u>
Revenue	\$3,057,313
Road & Bridge	1,000,000
Welfare	1,500,000
<u>Debt Service</u>	<u>475,800</u>
Total	\$6,033,113

BE IT FURTHER RESOLVED that the proposed budgets for the year 2009—incorporating the proposed levy as shown above—are hereby approved, as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Net Budget</u>
Revenue	\$ 6,581,275	\$ 6,651,123	\$ (69,848)
Road & Bridge	8,130,122	8,241,282	(111,160)
Welfare	2,993,178	3,112,608	(119,430)
<u>Debt Service</u>	<u>476,473</u>	<u>448,000</u>	<u>28,473</u>
Tax Supported Funds – Total	\$18,181,048	\$18,453,013	\$ (271,965)
<u>Environmental</u>	<u>\$ 1,262,475</u>	<u>\$ 1,323,489</u>	<u>\$ (61,014)</u>
Total – All Funds	\$19,443,523	\$19,776,502	\$ (332,979)

Notes:

- Budgeted revenues that cannot be used for 2009 expenditures = \$131,608 (Revenue and Debt Service Funds).
- Planned use of reserves = \$464,587.

BE IT FURTHER RESOLVED that the \$289,475 levy increase (5.0399 percent) qualifies for an exemption from the Truth In Taxation public hearing requirement in that it is less than the IPD inflation adjustment of 1.061943—the Roseau County Board of Commissioners will NOT hold a public hearing on December 4, 2008.

The Board discussed 2009 elected official salaries. The Board agreed to increase elected official salaries by 3.5%. A motion was made by Commissioner Foldesi, seconded by Commissioner Swanson, and carried unanimously to adopt the following resolution:

2008-12-02

BE IT RESOLVED, that the Board does hereby set the Roseau County elected official wages for 2009 as follows REFLECTING A 3.5% increase:

Auditor \$67,961
Recorder \$54,972
Attorney \$84,064
Sheriff \$66,003
Treasurer \$61,437

BE IT FURTHER RESOLVED that the Treasurer will continue to be compensated an additional \$250 per month for management of Vital Statistic and Passports.

The Board discussed the 2009 commissioner salary. The Board agreed upon a 3.5% increase. A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen, and carried unanimously to adopt the following resolution:

2008-12-03

WHEREAS, pursuant to Minnesota Statute § 375.055, "The County Commissioners shall receive as compensation for services rendered by them for their respective counties, salaries and in addition may receive per diem payments and reimbursement for necessary expenses in performing duties of the office as set by resolution of the County Board.

BE IT RESOLVED, the Board sets the 2009 Commissioner salary at \$19,214, reflecting a 3.5% increase over 2008.

Chair Swanson recessed the meeting at 10:45 am. The meeting reconvened at 11:00 am.

WYNNE CONSULTING

John Wynne of Wynne Consulting met with the Board to request authorization to submit Phase II of a Small Cities Grant application that includes funding for installation of an arsenic removal system at the Oak Manor Mobile Home Park in Roseau County and conversion of the old Catholic Church in Warroad to residential rental property. The total funding proposal is \$100,000. Mr. Wynne noted that the original application was submitted by the City of Kelliher and included a number of larger projects. However, only the two Roseau County projects have been invited to continue the application process. The City of Kelliher has agreed to continue as the lead applicant and to act as fiscal manager despite the fact that they have no projects included in the Phase II application. Mr. Wynne requested the Board approve the Small Cities Program Joint participation Agreement. The Board noted that a thank-you should be sent to the City of Kelliher for submission of this application on Roseau County's behalf. A motion was made by Commissioner Foldesi, seconded by Commissioner Johnston, and carried unanimously to adopt the following resolution:

2008-12-04

BE IT RESOLVED, that the Board does hereby approve the Small Cities Program Joint Participation Agreement authorizing Wynne Consulting to submit a Phase II Small Cities Economic Development Program Application to the Minnesota Department of Employment and Economic Development requesting funds for installation of an arsenic removal system at the Oak Manor Mobile Home Park in Roseau County (\$20,000) and conversion of the old Catholic Church in Warroad to residential rental property in Warroad (\$80,000).

Mr. Wynne requested the Board approve a Citizen Participation Plan that must be completed as part of the Phase II application process. A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen and carried unanimously to adopt the following resolution:

2008-12-05

BE IT RESOLVED that the Board does hereby accept and agrees to comply with the Citizen Participation Plan.

The Board discussed per-diem payments for 2009. The Board agreed to leave per-diems reimbursement at the 2008 level but amended the out of county per-diem language. A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen, and carried unanimously to adopt the following resolution:

2008-12-06

BE IT RESOLVED, that the 2009 Commissioner in county per-diem is \$100.

BE IT FURTHER RESOLVED that the out of county meeting per-diem is \$150.

BE IT FURTHER RESOLVED that the 2009 out of county one day meeting requiring an overnight per-diem is \$200.

BE IT FURTHER RESOLVED that the second and third regular meetings of the Board are eligible for per-diem reimbursement.

BE IT RESOLVED, that 2009 per-diem reimbursement for non-elected committee members is set at a maximum of \$100.

The Board discussed 2009 appropriations. Commissioner Foldesi requested that the Board consider increasing appropriations to the Northwest Regional Library by \$4,000, the Roseau County Historical Society by \$2,000, and the Roseau County Soil and Water District by \$10,000. Commissioner Foldesi acknowledged the difficult economic situation we are in as a nation, state and county, but noted that these entities are also impacted by rising costs and the economic downturn, and encouraged the Board to increase their appropriation amount. Commissioner Swanson noted that he would support the suggested increases. Commissioner Foldesi noted that the county just received a MCIT dividend check and suggested that this money be used to fund the additional cost. Commissioner Johnston stated that the money all goes to the Revenue Fund, so there is no benefit to earmarking funds. The Board discussed Soil & Water Conservation District funding at length. It was agreed that the Board would increase Soil & Water funding by \$10,000, adding \$5,000 of the increase specifically to the Ag

Inspector budget. A motion was made by Commissioner Foldesi, seconded by Commissioner Swanson, and carried by a 4 to 1 vote with Commissioner Rasmussen, Walker, Swanson and Foldesi in favor and Commissioner Johnston opposed.

2008-12-07

BE IT RESOLVED, that the Board does hereby approve the following appropriations for 2009:

Roseau County Medical Travel \$4,465
Far North Transit \$3,000
Rural Life Outreach \$750
Area Ag Information Center \$750
Memorial Day \$600
Northwest Regional Library \$90,000
Joint Powers Natural Resource Board \$2,000
Northern Counties Land Use Board \$5,000
Roseau County Agricultural Society (Fair) \$20,000
Roseau County Soil & Water Conservation District \$60,000 (\$5,000 to Ag Inspector)
The International Coalition \$347
Pembina Trail Resource Conservation & Development Association \$400
Minnesota Heartland Tourism Association \$250
Minnesota Red River Development Association \$800
Roseau County Historical Society \$40,000

2008-12-08

BE IT RESOLVED, the Roseau County Board of Commissioners will meet on the following posted dates:

DATE:

TIME

January 6, 2009	8:30 A.M.
January 13, 2009	8:30 A.M.
January 27, 2009	8:30 A.M.
February 3, 2009	8:30 A.M.
February 10, 2009	8:30 A.M.
February 24, 2009	8:30 A.M.
March 10, 2009	8:30 A.M.
March 17, 2009	8:30 A.M.
March 31, 2009	8:30 A.M.
April 7, 2009	8:30 A.M.
April 14, 2009	8:30 A.M.
April 28, 2009	8:30 A.M.
May 5, 2009	8:30 A.M.
May 12, 2009	8:30 A.M.
May 26, 2009	8:30 A.M.
June 9, 2009	8:30 A.M.
June 16, 2009	8:30 A.M.
June 30, 2009	8:30 A.M.
July 7, 2009	8:30 A.M.

July 14, 2009	8:30 A.M.
July 28, 2009	8:30 A.M.
August 4, 2009	8:30 A.M.
August 11, 2009	8:30 A.M.
August 25, 2009	8:30 A.M.
September 8, 2009	8:30 A.M.
September 15, 2009	8:30 A.M.
September 29, 2009	8:30 A.M.
October 6, 2009	8:30 A.M.
October 13, 2009	8:30 A.M.
October 27, 2009	8:30 A.M.
November 3, 2009	8:30 A.M.
November 10, 2009	8:30 A.M.
November 24, 2009	8:30 A.M.
December 8, 2009	8:30 A.M.
December 15, 2009	8:30 A.M.
December 29, 2009	8:30 A.M.

The Board discussed the 2009/2010 Janitorial Professional Services Contract. It was noted that the county will discontinue its contract with Clene-Rite Janitorial for Detention Center cleaning and these responsibilities have been added to the Laure Johnson contract. A motion was made by Commissioner Rasmussen, seconded by Commissioner Foldesi and carried unanimously to adopt the following resolution:

2008-12-09

BE IT RESOLVED, that the Board does hereby enter into agreement with Laure A. Johnson to provide custodial services beginning January 1, 2009 and terminating December 31, 2010.

The Board discussed the AMC Cohort program. This is a leadership training program specifically designed to develop leadership skills and capacity within local government. The cost is \$1000 per participant with a minimum six-person team required. Five neighboring counties are needed to initiate the program. The Association of Minnesota Counties will recruit the counties needed to administer the training and notify Roseau County when the training is available. A motion to participate in the Cohort Training Program was made by Commissioner Walker, seconded by Commissioner Swanson and carried unanimously.

The Board discussed cost sharing a laminator with the Roseau County 4H. A motion to fund half the purchase of a new laminator for the County was made by Commissioner Foldesi, seconded by Commissioner Walker and carried unanimously.

The Board discussed the MN Board of Animal Health Joint Powers Agreement Addendum. The addendum includes: a requirement for Roseau County to form a local stakeholder group by January 15, 2009; a requirement for a Roseau County representative to complete two Risk Assessment/Herd plans each month and provide a copy of those plans to the MN Board of Animal Health; development and presentation of ideas to the Multi-Agency Coordinating Board; submission of a spreadsheet of expenses; attendance at the MN Board of Animal Health Work Conference in St. Paul; and specific funding allocations for each activity. A motion was made by Commissioner Walker, seconded by Commissioner Johnston, and carried unanimously to

approve the Joint Powers Agreement Addendum with the MN Board of Animal Health and authorize Commissioner Russell Walker to sign the addendum on behalf of Roseau County.

Commissioner Foldesi requested the Board consider offering woodcutting permits on Roseau County Recreation Land. Coordinator Klein will contact the DNR Forestry for direction and Commissioners will contact colleagues in other counties for ideas on how to proceed.

CORRESPONDENCE

The Board acknowledged a letter from the Northwest Regional Development Commission regarding development of an inventory of public works construction projects for possible funding under a Public Works Construction Economic Stimulus Program. Commissioner Johnston noted that Engineer Ketring is already working on this.

Attest:

Date: _____

Teresa Klein, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota