

13 PAYMENTS LESS THAN \$300 1,718.32
****** FINAL TOTAL..... \$9,635.89 ******

ARRANTS APPROVED ON 2/12/2008 FOR PAYMENT ON 2/15/2008

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
559.24	ACE HARDWARE-ROSEAU	818.59	BERGSTROM ELECTRIC INC
368.49	CDW GOVERNMENT INC	417.50	MR CHANTHANOUVONG
352.06	CREATIVE FORMS & CONCEPTS	18083.94	CUTLER-MAGNER COMPANY
2950.78	DELL MARKETING LP	579.05	TONY DORN INC
11695.18	E & L ELECTRIC CO	2101.88	FARMERS UNION OIL CO-LK BRNSN
12643.60	FARMERS UNION OIL CO-ROSEAU	1539.88	FLEET SUPPLY
1080.00	GIESEKE FUNERAL CHAPEL, FLORAL	1119.07	GRAINGER INC
360.49	DIANE GREGERSON	1503.29	HILLYARD HUTCHINSON
2477.00	HOFFMAN DALE & SWENSON PLLC	27740.65	KITTSOON CO AUDITOR
1000.00	CLAIRE KJERSTEN	2534.76	KLEIN MCCARTHY & CO LTD ARCHIT
2022.00	LIFECARE MEDICAL CENTER	3250.91	M & R SIGN CO INC
30235.50	MAR-KIT LANDFILL	894.18	MARRIOTT INTERNATIONAL
400.00	M.B MCGEE M.D.	2980.44	MN COUNTIES COMPUTER COOP
1809.27	MN DEPT OF TRANSPORTATION	2110.00	MN RURAL COUNTIES CAUCUS
1402.29	MULTI OFFICE PRODUCTS INC	840.10	NORTHERN FIRE EQUIPMENT SERV
1571.42	NORTHLAND TIRE	675.92	JEFF PARKER
323.14	PEART & ASSOCIATES INC	318.98	POLARIS INDUSTRIES INC
387.66	QUALITY PRINTING	1538.19	QUILL CORPORATION
1200.00	RAMSEY CO MEDICAL EXAMINER	1677.84	RIVERFRONT STATION
495.45	ROSEAU CLEANING SYSTEMS	583.56	ROSEAU CO CASH FUND
5015.06	ROSEAU CO COOP ASSN	656.95	ROSEAU DIESEL SERVICE INC
1346.71	ROSEAU ELECTRIC COOP INC	3852.97	SIMPLEX GRINNELL LP
1038.38	SWANSONS' REPAIR INC	363.02	BRYON VANDEWEGE MD
1672.24	WEST GROUP PAYMENT CENTER	33800.64	WIKSTROM TELECOM-INTERNET
6780.54	ZIEGLER INC		

60 PAYMENTS LESS THAN \$300 7,493.69
****** FINAL TOTAL..... \$206,662.50 ******

HIGHWAY DEPARTMENT

Highway Engineer Brian Ketring met with the Board. Mr. Ketring requested the Board approve final payout on two FEMA DR 1288 projects. A motion was made by Commissioner Walker, seconded by Commissioner Johnston, and unanimously carried to adopt the following resolution:

2008-02-01

BE IT RESOLVED, that the Board approves final payout to Wright Construction in the amount of \$2,178.89 for FEMA DR 1288 PW 255.

A motion was made by Commissioner Foldesi, seconded by Commissioner Rasmussen, and carried unanimously to adopt the following resolution:

2008-02-02

BE IT RESOLVED, that the Board approves final payout to Holthusen Construction in the amount of \$23,355.42 for FEMA DR 1288 PW 275 – Project 4. .

The Board asked Mr. Ketring if he had looked into asphaltting the road that will lead into the new Greenbush Nursing home. Mr. Ketring stated that he met with LifeCare Medical and that he will be setting up a meeting with the City of Greenbush.

The Board discussed the request from AMC to pass a County Board resolution in support of comprehensive road and transit funding. The Board concurred that they had already passed several resolutions in support of increased transportation funding and did not think passing another one would serve a useful purpose.

The Board discussed the MnDNR/Roseau County Road meeting held on February 8, 2008. Commissioner Walker and Commissioner Johnston were both present at that meeting and felt it was a worthwhile meeting and a good start. Commissioner Johnston presented an agreement written by Dennis Cameron, Warroad DNR Forestry Supervisor, regarding how ditch grades in the LRSF will be managed. This agreement is the outcome of a second meeting that was held on February 11, 2008. The purpose of the agreement is to allow the DNR and the County to move forward designating access trails in the LRSF without being bogged down by differences of opinion on a few ditch grades.

The Board discussed the possibility of claiming certain roads in the LRSF and asked Engineer Ketring to return to the next meeting with a draft Road Inventory Procedure. Engineer Ketring was also asked to conduct an inventory of the roads in LRSF and start a priority road list and an estimate of maintenance costs.

Commissioner Foldesi stated that Roseau County needs a county recreation land plan and that we need to begin setting priorities for providing access. He noted there is grant in aid funding available and we should be investigating this opportunity.

The Board reviewed the Houston Engineering Hydraulic Report on State Ditch No. 69 and RRWD Ditch No. 3. The outcome of the study shows that State Ditch No. 69 would have adequate hydraulic capacity but the roadside conveyance system between the existing 24 inch CMP and State Ditch No. 69 does not have adequate capacity. The report advises the Board to take this information into consideration before acting on the petition the Board received to grant authority to use the State Ditch No. 69 system as an outlet under M.S. 103E.401. Roseau County Ditch Attorney Kurt Deter of Rinke Noonan advised the Board that the next step is to schedule the continued public hearing on this issue. Coordinator Klein will contact Mr. Deter to establish a date.

KLEIN MCCARTHY ARCHITECTS

Architect Mark Schneider met with the Board to review remaining items on the Roseau County Detention Center and Social Service building projects. A number of minor items can be taken care of in the next few weeks. The most critical item on the list for social services is the HVAC system. The most critical items on the list for the detention center are items that can't be addressed until spring including installation of a handrail at the main jail entrance; reconnecting two exterior lights between the Detention Center and the Courts; installing bollards around sally port intercom; and repairing the cracked cement slab in the Sallyport. Mr. Schneider will write a memo documenting outstanding items and provide the Board with a copy.

Mr. Schneider presented Change Order J-11 for approval. Included in the change order is a \$6,013.16 credit back for an eye wash station; \$2,835.68 for an eye wash station in the detention center kitchen; \$3,131.39 for block walls that were built in the video rooms to cover exposed conduit; \$4,973.53 for 125 lineal feet of concrete curb that was an add; and \$4,583.17 for electrical panels that were specked in the plans but did not fit the "as built" for a total of \$21,571.93. A motion was made by Commissioner Rasmussen, seconded by Commissioner Swanson, and carried unanimously to adopt the following resolution:

2008-02-03

BE IT RESOLVED, that the Board does hereby approve Change Order J-11.

BE IT FURTHER RESOLVED, that the Board authorizes Chair Swanson to sign the change order on behalf of Roseau County.

Mr. Schneider presented a report entitled Roseau County Adaptive Reuse for Law Enforcement centre in which he outlined three possible options and associated costs. Commissioner Swanson reported that the Building Committee had reviewed the proposal and recommend that the County offer the building for sale as it is. If the building does not sell, the committee recommends the County demolish the building and leave the two lots as a green space. The Board agreed that the options presented do not make economic sense and will discuss other options at the next Board meeting.

ENVIRONMENTAL OFFICER

Environmental Officer Jeff Pelowski met with the Board. Mr. Pelowski provided an overview of the Strategic Entrepreneurial Economic Development (SEED) Initiative training he attended on January 29, 2008. Mr. Pelowski noted that the program includes three initiatives containing 22 tactics with the goal of stimulating economic growth in rural Minnesota. The strategy is based on the belief that investing in small business is the most beneficial method of stimulating long term economic growth. Mr. Pelowski noted that the Governor's plan calls for \$20 million in funding from the general fund and \$50 million in bonding. Mr. Pelowski advised the Board that if they believe the SEED program is a good initiative they need to pass that message on to their legislators.

Discussion of the new Subsoil Septic Treatment Systems rules was deferred to March 4, 2008.

ROSEAU COUNTY AGRICULTURE SOCIETY

Roseau County Agriculture Society Secretary Buddy Erickson met with the Board. Mr. Erickson thanked the County for the appropriation to the Agriculture Society noting that the County's support helps make the Roseau County fair one of the best in the state. Mr. Erickson gave a report on the 2007 Roseau County Fair and plans for the 2008 Fair.

Chair Swanson recessed the meeting at 10:45 am. The meeting reconvened at 11:00 am.

DISCUSSION

The Board discussed the Deputy Sheriff Hiring Committee recommendation. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried unanimously to adopt the following resolution:

2008-02-04

BE IT RESOLVED, that the Board approves the hire of Wade Steinbring as a regular full time Deputy Sheriff at a Grade 7 Step A.

The Board discussed filling the vacated COPS grant position. A motion was made by Commissioner Foldesi, seconded by Commissioner Johnston, and unanimously carried to authorize advertisement to fill the remaining term of the COPS grant positions.

Northland Community College Business Agriculture Instructor Dave Grafstrom met with the Board. Mr. Grafstrom presented an outline of a Bovine TB project proposal. Items included in the proposal include inventorying livestock in Roseau County, requesting that the MnDNR provide white tail deer and elk numbers to the county; request the DNR provide a threshold level for white tail deer and elk in the Bovine TB core and managed areas; determine the economic impact of the Bovine TB outbreak to the livestock industry in Roseau County; conduct a series of focus group sessions with livestock producers, white tail deer enthusiasts, deer hunters, and the general public to solicit ideas to incorporate into a strategic plan to reduce and eliminate Bovine TB from the livestock and free ranging animals in Roseau County. A motion was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously to accept the proposal presented by Dave Grafstrom. Mr. Grafstrom will further refine the plan with time lines and projected costs and return to the Board.

IT ADMINISTRATOR

Information Technology Administrator Chris Stauffer met with the Board to request approval of a software upgrade for the Sheriff's Office CrimeStar Records Management System. The current software version has reached its maximum database storage capacity. Mr. Stauffer informed the Board that the Sheriff's Office also has need for additional licenses. Currently they have five and would like a total of nine with one going to the County Attorney's Office. The new software is the Enterprise Edition paired with Microsoft Sequel Server as the backend database; providing essentially unlimited database storage capacity. This system will enable other law enforcement agencies in the county to enter their data into the system as well as reducing redundancy. A motion was made by Commissioner Johnston, seconded by Commissioner Swanson and carried by a 3-2 vote with Commissioners Johnston, Swanson and Walker in favor and Commissioners Foldesi and Rasmussen opposed, to adopt the following resolution:

2008-02-05

BE IT RESOLVED, that the Board authorizes the purchase of the Enterprise edition of CrimeStar software and nine licenses at a cost of \$11,775.

BE IT FURTHER RESOLVED, that the Board authorizes the purchase of Microsoft Sequel Server software and 10 licenses at a cost of \$3000.

BE IT FURTHER RESOLVED, that the purchase of the software and eight licensees will be billed to the Sheriff's Office budget and one software license will be billed to the County Attorney's Office.

The Board discussed correspondence from the Northwest Minnesota Multi-County Housing & Redevelopment Authority requesting the Board approve an HRA levy. The Board acknowledged the request but did not take action.

The Board discussed correspondence from DNR Lands & Mineral Regional Supervisor Cindy Buttleman regarding a process for a land exchange. The Board requested Auditor Anne Granitz contact Ms. Buttleman to schedule a meeting to discuss the sale and acquisition

process. The Commissioners agreed to review parcels in their districts to be considered for exchange.

The Board discussed an analysis of the 2007 Roseau County mileage expense. The Board had considered purchasing another vehicle to add to the county fleet as a cost reduction mechanism, but agreed after reviewing the figures that it would not be cost effective at this time.

The Board acknowledged correspondence from the MnDNR regarding the adoption of rules relating to drainage projects impacting state owned lands in consolidated conservation areas.

The Board acknowledged correspondence received from Ehlers & Associates, Inc. regarding the Warroad Port Authority and the City of Warroad's proposed modification to the Industrial Development District Plan for Industrial Development District 1 and the proposed establishment of the Housing (No. 8) Tax Increment Financing District.

ROSEAU RIVER WATERSHED

Roseau River Watershed District Administrator Rob Sando met with the Board. Mr. Sando gave a brief update on current RRWD activities. Mr. Sando noted that the RRWD is seeking \$6 million in funding for the Hay Creek Project. He noted that the Palmville Project is in full swing and that they are seeking land acquisition dollars for the Malung project. Mr. Sando also noted that he has been informed by FEMA that the RRWD project worksheet on the CSAH No. 310 bridge north of Roseau where the Wahlberg Dike is eroding has been approved. The Board requested that Mr. Sando be scheduled at regular intervals to meet with the Board as the Board's new meeting schedule conflicts with the RRWD regular meeting date.

The Board discussed employee badges. Emergency Manager Gracia Nelson has purchased the software to create identity badges through grant funds and is willing to create badges for all county employees. The cost to add a Micros Prox Tag to the ID badges so that they can also serve as proximity devices is \$4.00 per badge. The Board tabled the matter.

COMMITTEE REPORTS

Commissioner Johnston reported on the following committee meetings: AMC Legislative Conference, 2-1-08; DNR County Road Committee 2-8-08; Lost River State Forest Road Committee 2-11-08.

Commissioner Walker reported on the following committee meetings: DNR County Road Committee meeting; Bovine TB meeting, 2-6-08; Bovine TB meeting, 2-11-08.

Commissioner Rasmussen reported on the following committee meetings: Regional Radio Board meeting, 2-6-08; NWRD – NW Senior Link 2-6-08; DNR Road Committee, 2-11-08.

Commissioner Foldesi reported on the following committee meetings: Bovine TB meeting, 2-6-08; KaMar Board 2-11-08; Two Rivers Watershed District, 2-12-08.

Commissioner Swanson reported on the following committee meetings; Roseau Economic Development Authority, 1-30-08; TV Translator Committee 1-31-08; Roseau Convention and Visitors Bureau, 2-4-08; AMC Futures Task Force, 2-6-08, 2-7-08; Roseau County Committee on Aging, 2-11-08; Building Committee, 2-11-08.

Upon motion carried, the meeting adjourned at 1:45 p.m. The Board will convene its next regular meeting at 8:30 a.m. on February 26, 2008.

Attest:

Teresa Klein, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota