

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

May 13, 2008

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on May 13, 2008, at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Jack Swanson, Alan Johnston, Mark Foldesi, Orris Rasmussen and Russell Walker.

APPROVAL OF AGENDA

Approval of forthwith payment to Northland Community College was added to the consent agenda. Appointment with Roseau County Trailblazers Trail Administrator Terry Sizemore was added to the agenda. Discussion of Roseau County Posse uniforms was added to the Sheriff's Office agenda. Correspondence from AMC President Commissioner Paul Wilson regarding Minnesota Futures was added to discussion. AMC District III meeting planning was added to discussion. Installation of a window in the 4-H Coordinators office was added to discussion. The MCIT Human Resource Seminar on June 19, 2008, was added to discussion. The Regional Radio Board was added to discussion. A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen and carried unanimously to approve the amended agenda.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Foldesi, seconded by Commissioner Rasmussen and carried unanimously to adopt the consent agenda.

The Board, by adoption of its consent agenda, approved proceedings from the April 29 and May 6, 2008 Board meetings.

The Board, by adoption of its consent agenda, approved the Badger Jaycees application for a temporary on-sale 3.2 malt liquor license.

The Board, by adoption of its consent agenda, approved bills for payment as follows:

WARRANTS APPROVED FOR PAYMENT 5/08/2008

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
2444.36	CAPITAL GUARDIAN TRUST CO	3868.08	CENTURYTEL
1508.35	KIP & CHUCKS LOCK & KEY SHOP	616.05	LAW ENFORCEMENT LABOR SERVICES
7060.75	MII LIFE-VEBA	418.05	MN CHILD SUPPORT PAYMENT CENTE
2216.00	MN DEPT OF FINANCE-TREAS	2804.44	NATIONWIDE RETIREMENT SOLUTION
10984.34	ROSEAU CITY	500.00	ROSEAU CO COURT ADMINISTRATOR
	17 PAYMENTS LESS THAN \$300	1,588.83	
****	FINAL TOTAL.....	\$34,009.25	****

WARRANTS APPROVED ON 5/13/2008 FOR PAYMENT 5/16/2008

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1107.51	ACE HARDWARE-ROSEAU	406.25	AMERIPRIDE LINEN & APPAREL SER
77396.00	ASTLEFORD INTERNATIONAL	744.26	BALLARD MOTOR CO
301.53	CHARM-TEX INC.	359.75	COUNTRYSIDE TIRE

324.62 D & L AUTO GLASS INC	303.53 DEATONS MAILING SYSTEMS INC
1563.57 TONY DORN INC	3417.29 FARMERS UNION OIL CO-LK BRNSN
13504.82 FARMERS UNION OIL CO-ROSEAU	4048.75 FARMERS UNION OIL CO-WARROAD
25618.58 H & J DISPLAYS INC	396.84 HEARTLAND PAPER CO
718.52 HOLIDAY COMMERCIAL	7149.83 JOHNSON OIL CO INC
2200.00 LIFECARE MEDICAL CENTER	35041.95 MAR-KIT LANDFILL
2821.47 MN COUNTIES COMPUTER COOP	2550.00 MN DEPT OF EMPLOYMENT
421.15 MN DEPT OF TRANSPORTATION	447.29 MONTECH COMPUTERS
2338.99 MULTI OFFICE PRODUCTS INC	1648.96 NORTHLAND TIRE
525.00 NW CONCRETE PRODUCTS INC	812.06 JEFF PARKER
351.00 POLARIS INDUSTRIES INC	3819.56 POWER PLAN
1267.59 QUILL CORPORATION	640.00 RELIANCE TELEPHONE SYSTEMS
4651.66 RIVERFRONT STATION	860.16 ROSEAU AUTO VALUE
16551.38 ROSEAU CITY	495.45 ROSEAU CLEANING SYSTEMS
5917.71 ROSEAU CO COOP ASSN	348.17 ROSEAU CO SHERIFF-SUNDRY ACCOU
1845.41 ROSEAU DIESEL SERVICE INC	2188.00 SIMPLEX GRINNELL LP
2435.25 SJOBERG'S INC	340.00 SOLOM MACHINE SHOP
1786.98 STREICHER'S PROF POLICE EQUIP	500.00 SVEN & OLE'S ULTIMATE CARWASH
364.15 JACK SWANSON	1200.00 UND FORENSIC PATHOLOGY
338.86 RUSSELL WALKER	646.75 WARROAD PIONEER
2446.34 WEST GROUP PAYMENT CENTER	483.78 ZEE SERVICE CO
	55 PAYMENTS LESS THAN \$300 7,101.08
****	FINAL TOTAL..... \$242,747.80 ****

WARRANTS APPROVED FOR PAYMENT 5/15/2008

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
588.37	JOHN CARTER	381.33	CELLULAR 2000-UNICEL
363.92	BRIAN HARDWICK P.A.	2363.53	NORTHLAND COMM & TECH COLLEGE-
43000.00	NW REGIONAL LIBRARY		
	8 PAYMENTS LESS THAN \$300 1,977.51		
****	FINAL TOTAL..... \$48,674.66 ****		

And forthwith payment to Northland Community and Technical College in the amount of \$2363.53

ROSEAU COUNTY TRAILBLAZERS

Trail Administrator Terry Sizemore met with the Board. Mr. Sizemore introduced himself as the new Roseau County Trailblazers, Inc. trail administrator and presented the Certificates of Satisfactory Grooming 3rd and 4th benchmarks for Pelan Trail and BISF Section 1 Trails for approval. A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried unanimously to adopt the following resolution:

2008-05-01

BE IT RESOLVED, that the Board does hereby approve Pelan Trail Certificate of Satisfactory Grooming Benchmark 3 and Benchmark 4.

BE IT FURTHER RESOLVED, that the Board does hereby approve BISF Section 1 Certificate of Satisfactory Grooming Benchmark 3 and Benchmark 4.

Mr. Sizemore requested the Board once again serve as sponsor and fiscal agent for the Roseau County Trailblazers maintenance and grooming application to the DNR Trails & Waterways through the Minnesota Snowmobile Trails Assistance Program. A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried to adopt the following resolution:

2008-05-02

BE IT RESOLVED, that Roseau County agrees to act as the legal sponsor for the Roseau County Trailblazers, Inc. to receive funding from the State of Minnesota Dept. of Natural Resources for maintenance and grooming of BISF Section 1.

BE IT FURTHER RESOLVED, that upon approval of its application by the state, Roseau County may enter into an agreement with the State of Minnesota and will comply will all applicable federal and state laws and regulations and conditions as stated in the agreement.

BE IT FURTHER RESOLVED, that Roseau County hereby agrees to serve as the fiscal agent for BISF Section 1 Snowmobile Trails maintained and groomed by the Roseau County Trailblazers, Inc. and authorizes the Board Chair to sign all related documents on behalf of Roseau County.

A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried to adopt the following resolution:

2008-05-03

BE IT RESOLVED, that Roseau County agrees to act as the legal sponsor for funding received from the State of Minnesota Dept. of Natural Resources for maintenance and grooming of the Pelan Snowmobile Trails by the Roseau County Trailblazers, Inc.

BE IT FURTHER RESOLVED, that upon approval of its application by the state, Roseau County may enter into an agreement with the State of Minnesota and will comply will all applicable federal and state laws and regulations and conditions as stated in the agreement.

BE IT FURTHER RESOLVED, that Roseau County hereby agrees to serve as the fiscal agent for Pelan Snowmobile Trails maintained and groomed by the Roseau County Trailblazers, Inc., and authorizes the Board Chair to sign all related documents on behalf of Roseau County.

SHERIFF'S OFFICE

Chief Deputy Bandemer met with the Board to discuss a salary grade change for Sergeant Kevin Becker and Sergeant Chad Maurstad. Chief Deputy Bandemer explained the crucial role the Sergeants play in the Sheriff's Office both administratively and in the field. The Sergeants role has changed significantly since Chief Deputy Bandemer joined the Sheriff's office. Becker and Maurstad were promoted to Sergeant on April 24, 2008 and a job description was developed and sent to Employers Association (EA) for evaluation. A rating of 470 was determined by EA and falls between a Deputy and a Captain position on the grade system and places the job in Grade 8. A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi and carried unanimously to adopt the following resolution:

2008-05-04

BE IT RESOLVED, that the Board does hereby approve a grade change for the SERGEANT position from a Grade 7 to a Grade 8.

BE IT FURTHER RESOLVED, the grade change is effective as of the first pay period following Board approval.

Chief Deputy Bandemer discussed the hiring of a full time Dispatch/Jailer to replace the most recent resignation. The Board agreed that since the last hiring occurred on April 23, 2008 that it is appropriate to make this hire from the list of interviewed candidates according to rank.

Chief Deputy Bandemer discussed renewing the GeoCom contract with the Board. This is a combined contract for software support and data management. A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen and carried unanimously to adopt the following:

2008-05-05

BE IT RESOLVED, that the Board does approve a one (1) year contract with GeoCom in the amount of \$5,656.00.

Commissioner Foldesi requested a discussion with Chief Deputy Bandemer regarding the Roseau County Volunteer Mounted Posse. Commissioner Foldesi noted that he received a call from a posse member who was frustrated with the new uniform requirement; specifically with having to purchase it themselves. Commissioner Foldesi suggested that since these volunteers are performing a valuable service for the Sheriff's Office, and we are requiring the uniform as a condition of their service, that the Sheriff's Office should purchase the first set of uniforms. A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen and carried unanimously to adopt the following resolution:

2008-05-06

BE IT RESOLVED, that the Roseau County Sheriff's Office will provide a uniform shirt and a badge for each member of the Roseau County Volunteer Mounted Posse.

ENVIRONMENTAL OFFICER, JEFF PELOWSKI

Environmental Officer Jeff Pelowski met with the Board to discuss Subsurface Sewage Treatment Systems (SSTS). Mr. Pelowski informed the Board that he attended a meeting of licensed SSTS officers where attendees discussed existing programs, new rules and what impact these new rules will have on counties. Mr. Pelowski explained that there will be three critical issues the Board will have to consider before implementing a SSTS program in Roseau County. The County will have to decide what type of ordinance to adopt in 2010 and determine how to administer or enforce the ordinance and soil verification. The most immediate issue would be soil verification.

HIGHWAY DEPARTMENT

Mr. Ketring met with the Board to discuss the purchase of a Salt Shed for Roseau County. Mr. Ketring informed the Board that the total cost of this project would be \$140,000.00. Mr. Ketring's cost analysis showed that building this salt shed would save the County \$30,000 annually therefore this building could pay for itself within five years. A motion was made by Commissioner Walker, seconded by Commissioner Johnston and carried unanimously to adopt the following:

2008-05-07

BE IT RESOLVED that the Board does approve building a 60 x 100 salt shed at a cost of \$140,000 to be paid for with land sale funds dedicated to a capital improvement project.

BE IT FURTHER RESOLVED, that the Highway Department Committee will finalize the details of the project.

DISCUSSION

Jack Swanson and Anne Granitz met with the Board on behalf of the Beautification Committee. The committee recommended to the Board that the trees that were removed on Roseau County property bordering the Dan Fabian residence, during construction of the Social Services building, be replaced. A motion was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2008-05-08

BE IT RESOLVED, that the Board approves the planting of no more than four (4) evergreen trees on the property of Mr. D. Fabian.

The Board directed the Coordinator to contact the County Attorney to get a liability release form and have it signed by Fabian's prior to planting the trees.

The committee discussed other possible beautification items with the Board including additional signage for the front of the Courthouse, planting the Jack Stone memorial trees and repositioning the large rock on the north side of the building to the south side. The Board would like to see pricing on these items before giving approval to proceed.

TAX FORFEITED LAND SALE

Auditor Anne Granitz met with the Board to discuss a tax-forfeited land sale for August 2008. Ms. Granitz reviewed the potential list of parcels with the Board and requested the Board approve a resolution that land parcels be offered for sale and providing authorization to request approval for sale from the DNR. A motion was made by Commissioner Rasmussen, seconded by Commissioner Foldesi, and carried unanimously to adopt the following resolution:

2008-05-09

Resolution requesting approval of the Minnesota Department of Natural Resources to sell parcels of land that have forfeited to the State of Minnesota for non-payment of taxes:

WHEREAS, the Roseau County Board of Commissioners desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes, and

WHEREAS, said parcels of land have been viewed by the Roseau County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED that the Roseau County Board of Commissioners hereby certifies that all parcels of land on the attached list have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of tax-forfeited lands from sale.

BE IT FURTHER RESOLVED that the Roseau County Board of Commissioners hereby requests approval from the Minnesota Department of Natural Resources for the sale of said lands.

The Board discussed the purchase of several parcels of land in unorganized Blooming Valley Township. The Board authorized Ms. Granitz to pursue the purchase of these properties. A motion was made by Commissioner Foldesi, seconded by Commissioner Johnston, and carried unanimously to adopt the following resolution:

2008-05-10

BE IT RESOLVED, that the Board authorizes Auditor Anne Granitz to initiate the process to purchase parcels of land in Unorganized Twp. 164N., Rg. 44W that have forfeited to the State of Minnesota for non-payment of taxes:

DESIGNATION OF LAND SALE FUNDS

The Board discussed the designation of land sale income. 2004 land sale proceeds were \$181,935.29. The Board, by resolution (February 2005), designated those proceeds for Capital Improvement.

County Share of the 2007 land sale proceeds is \$111,654.80. The Board discussed designation of these funds for capital improvements but no action was taken.

OLD LEC UTILIZATION

The Board discussed what to do with the old LEC. No bids were received. The estimate to demo the building is \$58,000. Operating costs to have the building sit vacant are over \$10,000 per year. The Board discussed advertising to give the property away on the condition that the owner demolish the building. Coordinator Klein will consult with the Environmental Officer on this matter. Commissioner Rasmussen will contact local contractors regarding renovation of the building. No action will be taken until Commissioner Rasmussen returns with quotes.

WATERSHED RECLASSIFICATION

Coordinator Klein reported on a meeting with Board of Water and Soil Resources Wetland Specialists Bill Best and Dale Krystosek in Bemidji on Friday, May 9, 2008. Pro West & Associates President and CEO Annette Theroux also attended the meeting representing the county as our GIS Consultant. There are two other counties that have successfully completed watershed re-classifications; Clearwater and Wadena. Wadena most recently went through the process and successfully completed it in 1997. The process took over 2 years to complete. The process includes:

1. Formally Notify BWSR in writing of intent- DONE
2. BWSR notifies necessary agencies of counties intent WILL DO
3. If reclassification involves another county, approval is gained from that county.
4. County gathers data
 - a. Overlay hydraulic pre-settlement soils data with land use to determine % of pre-settlement wetland still undisturbed or successfully restored
 - i. Internal GIS Department generates data/ or

- ii. Consulting GIS agencies generates data
 - iii. Digitize data if not already done
5. Draft Report is completed.
6. Report is put out for public comments to various agencies – BWRS/SWCD/ARMY CORPS/DNR/Others
7. Revise Report as Necessary
8. Submit Report to BWSR Sub Committee
9. Upon Approval of Sub-Committee – Submit Proposal to FULL BWSR Board.
10. Reclassification approved/denied.

Annette Theroux is putting together a bid to do the data gathering and analysis. Initial estimate is anywhere between \$20,000 to \$50,000. No action was taken.

AMC FUTURES REQUEST FOR IDEAS

Commissioner Swanson presented correspondence from AMC President Commissioner Paul Wilson (Olmstead County) requesting submittal of innovative county management ideas and practices. Coordinator Klein will forward the letter to department heads and develop a cumulative list to send to AMC.

The Board discussed plans for the AMC District III meeting on May 29, 2008, in Roseau. The meeting will be held at the Roseau City Center beginning at 9:00 am. Following the regular meeting, attendees will tour the flood recovery area. Jack Swanson and Jeff Pelowski will make arrangements for transportation and will guide the tour.

The Board discussed the request for an interior office window from Roseau County 4-H Coordinator Sandi Weiland. The Board tabled the discussion until future plans of the office space have been determined.

The Board discussed the MCIT Human Resource Seminar scheduled for June 19, 2008, in St. Cloud. The Board agreed that this would be a good training for Commissioners and the Coordinator to attend and directed the County Coordinator to make reservations.

REGIONAL RADIO BOARD

Commissioner Jack Swanson said he had spoken to Lake of the Woods County Commissioner Todd Beckel who expressed concern regarding local costs of participating in the Regional Radio Board. Emergency Manager Gracia Nelson addressed the concerns. Ms. Nelson stated that some of the county costs will be covered by a regional emergency management grant. At this time it is unknown what the total costs will be.

COMMITTEE REPORTS

Commissioner Swanson reported on the following committee meetings: County Board meeting, 5/6/08; Roseau River Watershed meeting, 5/7/08; Meeting with Michael Sparby regarding Roseau gasification project, 5/8/08; KaMar Board, 5/12/08.

Commissioner Walker reported on the following committee meetings: TB fencing meeting, 4/30/08; TB teleconference, 5/1/08; TB meeting in St. Paul, 5/5/08; County Board meeting, 5/6/08; TB meetings in Roseau and Grygla re: elk/deer proposal; TB teleconference, 5/8/08; TB teleconference, 5/12/08.

Commissioner Foldesi reported on the following committee meetings: County Board meeting, 3/25/08; Joint Ditch #95 meeting, 3/28/08; Joint Watershed meeting, 4/7/08, Ditch #69 Public Hearing, 4/14/08; Multi-Ditch meeting, 5/5/08; Soil & Water Conservation District meeting, 5/13/08.

Commissioner Johnston reported on the following committee meetings: Legislative Steering Committee – AMC, 5/2/08; County Board meeting, 5/6/08; Lost River State Forest Road Committee meeting, 5/9/08.

Commissioner Rasmussen reported on the following committee meetings: State Ditch #72 landowners meeting.

Upon motion carried, the meeting adjourned at 1:50 p.m. The Board will convene its next regular meeting at 8:30 a.m. on May 27, 2008.

Attest:

Date: _____

Teresa Klein, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota