

**PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS**

August 12, 2008

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on August 12, 2008 at 8:30 a.m.

**CALL TO ORDER**

The meeting was called to order at 8:30 a.m. by County Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Jack Swanson, Alan Johnston, Orris Rasmussen, Russell Walker and Mark Foldesi.

**APPROVAL OF AGENDA**

Approval of a forthwith payment to the Pennington County Sheriff's Department was added to the Consent Agenda; the AMC Leadership Development Summit was added to discussion; Assessment Agreement with the City of Roseau was added to the 9:30 appointment with Assessor Lorna Sandvik and storage possibilities at the old LEC for Salvation Army use was added to discussion. A motion to adopt the agenda was made by Commissioner Foldesi, seconded by Commissioner Rasmussen and carried unanimously.

**CONSENT AGENDA**

A motion to adopt the consent agenda was made by Commissioner Foldesi, seconded by Commissioner Walker and carried unanimously.

The Board, by adoption of its Consent Agenda, approved proceedings from the July 29, and August 4, 2008 Board Meetings.

The Board, by adoption of its Consent Agenda, accepted the Emergency Management Performance Grant in the amount of \$13,815.00.

The Board, by adoption of its Consent Agenda, approved a forthwith payment to the Pennington County Sheriff's Department in the amount of \$40.00.

The Board, by adoption of its Consent Agenda, approved bills for payment as follows:

**WARRANTS APPROVED FOR PAYMENT 7/31/2008**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
358.45	CELLULAR 2000-UNICEL	14786.99	MACTEK SYSTEMS INC
425.00	MINNESOTA CLE	674.23	MN ENERGY RESOURCES
<b>6 PAYMENTS LESS THAN \$300</b>		<b>842.41</b>	
****	<b>FINAL TOTAL.....</b>	<b>\$17,087.08</b>	****

**WARRANTS APPROVED FOR PAYMENT 8/01/2008**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
2436.95	CAPITAL GUARDIAN TRUST CO	1265.63	FORTIS BENEFITS
1355.14	HUMANA DENTAL	658.05	LAW ENFORCEMENT LABOR SERVICES
7307.50	MII LIFE-VEBA	648.78	MN CHILD SUPPORT PAYMENT CENTE
1599.03	MN MUTUAL LIFE INSURANCE	640.00	MN NCPERS GROUP LIFE INS
2764.44	NATIONWIDE RETIREMENT SOLUTION	54690.00	NW MN SERV COOP-BLUE CROSS BLU
<b>1 PAYMENTS LESS THAN \$300</b>		<b>150.00</b>	
****	<b>FINAL TOTAL.....</b>	<b>\$73,515.52</b>	****

**WARRANTS APPROVED FOR PAYMENT 8/07/2008**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
656.25	ANDERSON LAW OFFICE STEVEN A	30583.14	BEITO REPAIR
3215.30	CENTURYTEL	1522.62	BRIAN HARDWICK P.A.
5244.59	ROSEAU CO TRAILBLAZERS		

**12 PAYMENTS LESS THAN \$300 119,806.03**  
**\*\*\*\* FINAL TOTAL..... \$161,027.93 \*\*\*\***

**WARRANTS APPROVED FOR PAYMENT 8/07/2008**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
114353.40	DAVIDSON READY MIX & CONSTRUCT		

**0 PAYMENTS LESS THAN \$300 .00**  
**\*\*\*\* FINAL TOTAL..... \$114,353.40 \*\*\*\***

**WARRANTS APPROVED FOR PAYMENT 8/08/2008**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
20000.00	NW MN MENTORING PROGRAM		

**0 PAYMENTS LESS THAN \$300 .00**  
**\*\*\*\* FINAL TOTAL..... \$20,000.00 \*\*\*\***

**WARRANTS APPROVED ON 8/12/2008 FOR PAYMENT 8/15/2008**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
351.29	AMERIPRIDE LINEN & APPAREL SER	6673.08	AVIANDS LLC
1387.94	BALLARD MOTOR CO	566.56	TONY DORN INC
6389.45	DUSTCOATING INC	850.00	DALLAS ERICKSON
4448.38	FARMERS UNION OIL CO-LK BRNSN	79510.68	FARMERS UNION OIL CO-ROSEAU
4285.49	FARMERS UNION OIL CO-WARROAD	740.59	FRANK'S TV REPAIR
3745.25	GARTNER REFRIGERATION CO	1720.00	GOULET CONSTRUCTION
3500.00	GOVERNMENT MANAGEMENT GROUP IN	6040.22	H & L MESABI INC
5244.70	JOHNSON OIL CO INC	947.39	JOHNSTON FARGO CULVERT INC
420.12	KAR PRODUCTS INC	3461.55	KITSON CO HIGHWAY
803.43	M & R SIGN CO INC	34790.85	MAR-KIT LANDFILL
345.77	MEDICAL IMAGING NORTH	2821.47	MN COUNTIES COMPUTER COOP
2205.77	NORTHLAND TIRE	896.82	ARIA OLSLUND
2235.00	OLSON CONSTRUCTION TRF INC	1230.00	OLSON LAWNCARE & SNOW REMOVAL
947.62	PEART & ASSOCIATES INC	1926.62	POWER PLAN
1047.00	POWERPHONE INC	2699.40	PTS OF AMERICA, LLC
305.66	QUALITY PRINTING	1400.00	RAMSEY CO MEDICAL EXAMINER
5522.57	RIVERFRONT STATION	462.76	ROSEAU AUTO VALUE
495.45	ROSEAU CLEANING SYSTEMS	11192.03	ROSEAU CO COOP ASSN
1505.61	ROSEAU DIESEL SERVICE INC	325.09	ROSEAU TIMES REGION AND
5240.47	SJOBERG'S INC	2929.79	TITAN MACHINERY
20524.74	VOYAGEURS COMTRONICS CORPORATI	912.62	RUSSELL WALKER
3824.72	WEST GROUP PAYMENT CENTER	340.47	WILLIAM LAWS
843.29	MARK WOJCIECHOWSKI	1225.00	WRIGHT CONSTRUCTION CO INC
1866.56	ZIEGLER INC		

**65 PAYMENTS LESS THAN \$300 7,793.18**  
**\*\*\*\* FINAL TOTAL..... \$248,942.45 \*\*\*\***

**UNIVERSITY OF MINNESOTA EXTENSION REGIONAL DIRECTOR NATHAN JOHNSON**

University of Minnesota Extension Regional Director Nathan Johnson met with the Board to discuss and review Extensions 2009 budget. No action was taken.

**SOIL AND WATER CONSERVATION DISTRICT DIRECTOR SCOTT JOHNSON**

Soil and Water Conservation District Director Scott Johnson met with the Board to give an overview of the 2009 SWCD and the Roseau County Agricultural Inspector budget. Mr.

Johnson requested an appropriation of \$94,977 for the 2009. The 2008 approved appropriation was \$50,000. No action was taken.

### **AUDITOR – ANNE GRANITZ**

Roseau County Auditor Anne Granitz met with the Board to give an update on levy limits. Ms. Granitz informed the Board that the official numbers to calculate levy limits have not yet been released.

Ms. Granitz reviewed with the Board a letter received from the MN DNR regarding the proposed land sale/exchange. Ms. Granitz reminded the Board that representatives from the MN DNR will be at the September 11, 2008 Board meeting to further discuss this issue.

Ms. Granitz requested the Board approve a lease for a new copier in the Auditor's office. A motion was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously.

Ms. Granitz presented the Board a quote for shelving to house election materials in the meeting room adjacent to the Auditor's office. The quote from H & J displays shows only new upper cabinets with the existing lower cabinets remaining. The Board discussed moving the existing lower cabinets into the Board room to house the Board's official books of record and requested a new quote which would include lower cabinets. Ms. Granitz will bring a revised quote to the August 26, 2008 Board Meeting.

### **ASSESSOR – LORNA SANDVIK**

Ms. Sandvik met with the Board to give an overview of the legislative changes impacting property assessment.

Ms. Sandvik informed the Board that Lake Township has found a certified assessor candidate and won't likely need the county to do their assessing this year. Ms. Sandvik advised the Board that the city of Roseau has been unable to find an assessor and is interested in contracting with the County. Ms. Sandvik presented the Board with an Assessment Agreement for the City of Roseau for their approval. This agreement would allow the County to assess property within the City of Roseau for 36 months. A motion was made by Commissioner Swanson, seconded by Commissioner Walker and failed, with Commissioners Walker, Foldesi and Johnston opposed and Commissioners Swanson and Rasmussen in favor.

### **HIGHWAY DEPARTMENT**

The Highway Department had no action items for the Board.

### **DISCUSSION**

County Attorney, Lisa Hanson requested the Board approve a committee to review all County contracts. Ms. Hanson has requested this committee be formed due to legislative changes impacting tort caps and other liability issues. A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi and carried unanimously to adopt the following resolution:

2008-08-01

BE IT RESOLVED, that the Roseau County Board hereby establishes a Contract Review Committee for the purpose of reviewing all county contracts. Members of the committee will be: County Attorney Lisa Hanson, County Coordinator Trish Harren-Klein, County Commissioner Jack Swanson and County Auditor Anne Granitz.

The Board discussed the upcoming expiring terms on the Roseau River, Two Rivers and Warroad River Watershed Boards. The Board directed the Coordinator's office to publish notice of the openings.

The Board discussed the need to submit a candidate on behalf of the unorganized townships for "One Woman 2009".

The Board discussed the possibility of offering space in the vacated jail for the Salvation Army to utilize. The Board, by consensus, agreed to this would be a good use of the space.

## **CORRESPONDENCE**

The Board acknowledged the following correspondence: Letter from the Roseau County Agricultural Society requesting appropriation for 2009; Letter from the MN DNR regarding amendments to Rules Governing Aquatic Plant Permit Fees; and a Letter from the Red Lake County Historical Society inviting the Roseau County Board to their "Story of the Old Crossing."

## **COMMITTEE REPORTS**

Commissioner Swanson reported on the following committee meetings: MRCC summer meeting, 7-29-08: Upcoming MRCC projects were reviewed. AMC Policy Committee meeting, 7-30-08: Implications wheel practice session. AMC Policy Committee, 7-31-08: Facilitated I-wheel for health and human services committee. AMC Policy Committee meeting, 8-1-08: General government committee, heard from Secretary of States Office also discussed Lanning Bill regarding Basin Water Plan. TV Translator Committee meeting, 8-4-08: Met with Lake of the Woods County about shared reception issues. Crow Duck meeting, 8-4-08: Discussed Crow Duck problem on Lake of the Woods. Emergency Management meeting with Gracia Nelson, 8-5-08: Discussed County Emergency Plan. Roseau River Watershed District monthly meeting, 8-6-08: Discussed lease on Old LEC and RRWD projects. Northern Counties Land Use Coordinating Board, 8-7-08: Presentation from Don Parmeter on the Oberstar Clean Waters Bill; discussed Lanning Bill on basin water and discussed Heart of the Continent Group. Meeting with RRWD, 8-8-08: Discussed responsibilities for upgrades to the old LEC. Building Committee meeting, 8-11-08: Discussed punch list and warranty items for the Social Services and Detention Center projects.

Commissioners Foldesi and Swanson were excused.

Commissioner Johnston reported on the following committee meetings: Minnesota Rural Counties Caucus, 7-30-08: Pre-legislative overview discussion. Association of Minnesota Counties Transportation Committee, 7-31-08 – 8-1-08: Greater MN Transit – Interagency Cooperation discussion, Commissioner Johnston was elected as AMC's Transportation Chair. TV Translator Committee meetings, 8-4-08: Discussed shared reception issues. Crow Duck meeting, 8-4-08: Discussed Crow Duck problem on Lake of the Woods.

Commissioner Walker reported on the following committee meetings: TB planning meeting with Dave Grafstrom, 7-30-08: Discussed rural county outreach program for those affected by the Bovine TB crisis, also discussed split state zone. TB Incident Command teleconference meeting, 8-4-08: Minnesota TB update - reviewed fencing plans, buyout contracts and movement permits.

Commissioner Foldesi reported on the following committee meeting: KaMar Board meeting, 8-11-08: Discussed 2009 budget. There will be no budget changes.

Commissioner Rasmussen reported on the following committee meetings: Building Committee meeting, 8-11-08: Discussed punch list and warranty items for the Social Services and Detention Center projects. Meeting with RRWD, 8-8-08: Discussed responsibilities for upgrades to the old LEC.

Upon motion carried, the meeting adjourned at 11:30 p.m. The Board will convene its next regular meeting at 8:30 a.m. on Tuesday, August 26, 2008.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Teresa Klein, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Jack Swanson, Chairman  
Board of County Commissioners  
Roseau County, Minnesota