



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

AGENDA

Tuesday August 11, 2009, 8:30 a.m.

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on August 11, 2009 at 8:30 am in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Presentation of Colors
2. Approve Agenda

8:45 Consent Agenda

1. Approve Proceedings
2. Approve Proceedings of the 7-7-09 Public Hearing
3. Approve Bills

8:55 Comments and Announcements

9:00 Committee Reports

9:30 Environmental Services Officer

1. Review Pup Trailer Quotes

9:45 Break

10:00 Highway Department

1. Approve Resolution Transferring Municipal Funds
2. FEMA Update
3. MPCA Update
4. Update and Amend ATV Ordinance

10:30 Northwest Community Action

1. Resolution of Support for Administration of Homelessness Prevention and Rapid Re-Housing Program

11:00 Wynne Consulting

1. Discuss Stimulus Funding

11:30 Discussion

1. Land Asset Pilot Project
2. 2010 County Appropriations & Misc Budget Items
3. One Woman 2010 Candidate
4. Interoffice Communications

12:00 Assessor's Office

1. Discuss Appraiser Position

12:15 Future Agenda Items

12:30 Adjourn

To schedule an appointment with the Board, please contact the County Coordinator at 218-463-4248

County Coordinator's e-mail address: trish.klein@co.roseau.mn.us

Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

District 1, Alan Johnston, Vice Chair - District 2, Jack Swanson, Chairman -
District 3, Orris Rasmussen - District 4, Russell Walker - District 5, Mark Foldesi

An Equal Opportunity Employer

ITEM # Consent 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Aug 11 2009
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***Subject Title (As it will appear on the agenda):**
Approve Proceedings from 8-4-09 Board Meeting

***Background (Provide sufficient detail of the subject):**
Please review carefully and advise of any changes.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**
None

***Resolution (Wording should reflect the intent of the Board vote):**
None

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Folds						Failed	
Rasmussen							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 4, 2009

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, August 4, 2009, at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chairman Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Mark Foldesi, Alan Johnston, Orris Rasmussen, Jack Swanson and Russell Walker.

APPROVAL OF AGENDA

Approval of a Confidentiality Agreement with Curt's Lock and Key, appointment of Commissioner Rasmussen as an alternate to the Roseau County Household Hazardous Waste Committee and appointment of Russell Walker as an alternate to the Northwest Community Action Committee were added to the Consent Agenda. A motion to approve the agenda was made by Commissioner Walker, seconded by Commissioner Johnston, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson acknowledged the invitation for the opening of the Warroad Senior Living Center on August 19, 2009; acknowledged the letter received from MnDot regarding the construction of a tower near Winner Silo in Beltrami Island State Forrest; announcement that the MN DNR, Division of Forestry, is going to replace the Keenan Bridge along the Winner State Forrest Road at Hanson Creek; noted that the Minnesota Counties Insurance Trust Dividend for 2008 is \$96,000 and stated the City of Roseau's concern about a crossing at Highway 11 near the airport curves should the rail be abandoned and a trail system be put in place.

Commissioner Walker announced that the Bovine TB Stakeholders Conference was very beneficial.

Commissioner Johnston forwarded an article from the Star Tribune regarding tax increases in Scott County; acknowledged Susan Horner's concern about the trail crossing on her property and. acknowledged receipt of an invitation for the 2009 Community Health Conference sponsored by the Minnesota Department of Health, October 1-2, 2009.

Coordinator Klein informed the Board that a second letter was sent to Pioneer Farm regarding the disposition of that property. Ms. Klein also informed the Board that the Green Corps Grant had been submitted.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Rasmussen, seconded by Commissioner Foldesi and carried unanimously.

The Board, by adoption of its consent agenda, approved Proceedings from the July 28, 2009 Board Meeting.

The Board, by adoption of its consent agenda, accepted the Minnesota Department of Public Safety Office of Crime Victim Services \$1200 Emergency Fund Grant.

The Board, by adoption of its consent agenda, approved the appointment of Commissioner Rasmussen as an alternate to the Roseau County Household Hazardous Waste Committee.

The Board, by adoption of its consent agenda, approved the appointment of Commissioner Walker as an alternate to the Northwest Community Action Committee.

Upon motion carried, the Board adjourned the regular meeting at 9:00 a.m. The next regular meeting of the Board is scheduled for August 11, 2009 at 8:30 a.m.

Attest:

Date: _____

Teresa Klein, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota

ITEM # Consent 2

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Aug 11 2009
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***Subject Title (As it will appear on the agenda):**
Approve Proceedings from the 7-7-09 Public Hearing

***Background (Provide sufficient detail of the subject):**
Please review carefully and advise of any changes.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**
None

***Resolution (Wording should reflect the intent of the Board vote):**
None

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Folds						Failed	
Rasmussen							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

**PROCEEDINGS OF THE JULY 7, 2009 PUBLIC HEARING
ON THE ROSEAU RIVER WATERSHED DISTRICT HAY CREEK SET BACK LEVEES,
CONNECTION CHANNEL, AND NORLAND IMPOUNDMENT PROJECT PETITION**

July 7, 2009

A motion to open the public hearing was made by Commissioner Rasmussen, seconded by Commissioner Walker, and carried unanimously.

The Public Hearing was called to order at 9:00 a.m. by Roseau County Board Chair Jack Swanson. The hearing was held pursuant to Minnesota Statutes 103E.401 to hear public comment on a petition presented by the Roseau River Watershed District requesting authorization to proceed with the Hay Creek Set Back Levees, Connection Channel, and Norland Impoundment Project.

Citizens present: Rob Sando, Roseau River Watershed, Steve Lee, Roseau River Watershed, Janice McAlpine, Warroad Pioneer, Brian Ketring, Roseau County Engineer, Laverne Voll, Roseau River Watershed, Todd Miller, Roseau River Watershed, LeRoy Carrier, Roseau River Watershed, and Nate Dalager, HDR Engineering.

Chair Swanson turned the meeting over to Roseau River Watershed Director (RRWD) Rob Sando. Mr. Sando introduced RRWD project engineer Nate Dalager of HDR Engineering and invited him to provide an overview of the Hay Creek Setback Levees and Norland Impoundment Final Engineer's Report.

Mr. Dalager gave a PowerPoint presentation overview of the project. A copy of the PowerPoint presentation, construction drawings and the engineer's report may be viewed at the Roseau River Watershed District Office or in the Roseau County Coordinator's Office.

Mr. Dalager noted that the overall intent of the project is to provide flood damage reduction with respect to flows from the Hay Creek and Norland drainage areas in order to help reduce flood flows on the Roseau River, affecting the City of Roseau and areas downstream.

Mr. Dalager stated that the project that has been in the planning for over a decade. Dalager noted that the key component of the project is the ability to divert and store flood water in a gated fashion.

Mr. Dalager noted that this is a three phase project that includes construction of Hay Creek setback levees (Phase I); construction of the Norland Impoundment (Phase II); and construction of Hay Creek Connection Channel (phase III). This project involves ditch cleaning on the section line between sections 20 and 21; an impoundment that will provide relief on the entire JD61 system during flood events; ditch clearing and creation of embankments on a portion of CD 18; culvert sizing changes with the impact being that 60% of the flow goes down JD 61 and 40% flows into CD 18 and CD 7, culvert sizing changes in section 32 and a diversion from CD 7 to CD 18. .

Mr. Dalager stated that there is an existing Roseau County FEMA project going on. He noted that the original plan was that once the county was done with its repair to put the set back levees way out on the fringe of the watershed right-of-way. However, as Roseau County proceeded with the FEMA project it was determined, with FEMA concurrence that the ditch was unstable and a decision was made to go to 4-1 side slopes. As a result of this decision, the ditch was essentially so large and amount of spill off the top of the ditch so large, that the original RRWD project became infeasible. Mr. Dalager noted that it just made sense to take the county project and enhance it by giving the spoil a consistent 5 to 1 on inside and 4 to 1 on the outside. Using the spoil created by the county's project, on the north side where there was existing road, a 10 to 1 slope will be used to make an extremely well constructed road to replace what was a muddy unimproved road. Mr. Dalager stated that the plan is basically just to enhance the county's project. The only other thing that is in addition is that they intend to put in side inlet pipes and gated culverts everywhere there is in an open ditch coming in from the north and south. That includes private drainage as well. Everything will be gated a flat gate. R. Dalager summarized that these are the enhancements or improvement beyond the county FEMA project.

Mr. Dalager reviewed the drainage area that will be affected includes County Ditch 18, Judicial Ditch 61 and a portion of Hay Creek, also known as County Ditch 7. The Hay Creek set back levees will serve to reduce flooding on the land in the vicinity of CD 7.

Mr. Dalager stated that the total project cost is estimated at 10 million with a 75% state and 25% local cost share. The local share will be split between the Roseau River Watershed District (12.5%) and the Red River Watershed Management Board (12.5%). Mr. Dalager stated that the intent is to pursue phases 1 & 3, noting that funding for Phase II is not 100% secured, but is anticipated to come through.

Commissioner Swanson asked how many miles the improved road will be.

Dalager answered, that it will be about 4 miles of improved road and identified its location on the map. Dalager noted that this road is referred to by locals as the Mattson Island Road. Engineer Ketrang noted that it ends at Mike Dahl's.

Commissioner Rasmussen asked about the ditch on the south side of the project that takes care of water for local farmers?"

Dalager answered that the ditch will still be there, that exterior ditch remains kind of at the watershed boundaries lines to collect any adjacent water and bring it east or west and then the collector ditch's will bring it into the main ditch.

Commissioner Rasmussen asked how it will affect the local landowners.

Dalager answered that it should actually improve their drainage. Dalager added that they have had local landowner meetings and they were all appraised. Dalager noted that the local landowners understand the changes to the project and have been for the most part in favor.

Commissioner Swanson asked about the construction schedule.

Dalager responded that the bids will be opened on August 8 on Phases 1 & 3. Dalager noted that a caveat to the bid opening is that it says right in the bid document that there are several permits that are required; including the county ditch authority and that the contract is contingent upon all approvals. Dalager stated that with the short construction season, if they had waited to go out for bids they would not have been able to begin construction until 2010.”

Commissioner Swanson asked if he expected any of the other permitters to be opposed to the project.

Dalager responded that he did not expect opposition, but just that some may take time. Adding that Phases 1 & 3 are the least problematic.”

Commissioner Swanson asked if Phases 1 & 3 are funded.

Rob Sando answered that funding is due this week.

Dalager stated that the idea is to do the project in the next two years. Dalager added that the overall cost for all three phases is roughly 10 million which includes land acquisition, engineering, constructions permitting, and contingencies. Dalager noted that the cost for Phases 1 & 3 is less than 2 million.

Dalager referred to a slide in the power point presentation and to a map of the project area that he had provided and provided a summary of phases 1 and 3 impacts to ditch systems in the area. Dalager noted that there is a whole mosaic of county systems that this project is involved with. Dalager highlighted the various triggers that involve the county systems and why this project requires approval from the county ditch authority. Dalager noted that there is work along County Ditch 7 otherwise known as Hay Creek. He pointed out the planned connection channel that will divert high water. Dalager noted that at points, when the water is really high, there will be a structure that will divert water north into the impoundment. Dalager noted that when when the impoundment is full, the gates are closed and then drainage is restored to the county ditch.

Dalager continued describing the impoundment itself, and noted that there will be a number of other smaller projects going on including ditch cleaning in the laterals adding that it will be to clean and not to deepen or widen. Dalager stated that there is existing spoil along either side of CD 18 that will be massaged to create consistent elevation and consistent side slopes in order to serve as an embankment rather than random spoil with no integrity. Dalager stated that when the impoundment is full, the water will essentially sit right on top of county JD 61 lateral 3 for a period of weeks. Dalager stated that when it is full, in order to keep and maintain drainage on JD 61 lateral 3, the high water will have to go around the impoundment and actually go into County Ditch 18 temporarily.

Commissioner Swanson asked what Engineer Ketring thought of the project.

Ketring answered that he thought the intent today was to look at Phases 1 and 3 and that as the Board has discussed previously, the County will want to hire a consulting engineer to provide an outside set of eyes on the impoundment part. Ketring stated that there is

essentially no impact to the landowners on the ditch system on the hay creek portion or on the connection channel.

Commissioner Swanson asked what impacts there will be on ditches themselves.

Ketring responded that there will be no impact on the ditches. He added that as Dalager has stated they will just be massaging the spoils. Ketring stated that it will actually have a positive benefit to those landowners along the corridor in that there will not be flows going out in high waters. Ketring stated that there is the possibility that you might be backing water up if the impoundment is not in there. But he added that there are ways to mitigate that after construction. Ketring stated that there is not a lot of liability to landowners on CD 7 if the impoundment does not come. Ketring stated that he is in support of Phases of 1 & 3 and added that the county is actively seeking quotes to review the impoundment portion of project. “

Dalager referred back to the map and stated that right now there is a junction where CD 18 turns and goes south back to CD 7 and then lateral 9 of JD 61 comes from north and turns and goes west. He noted that there is a mix of culverts that send most water down CD 18 and it tends to break out and wants to go north or North West and leaving the system and cuts across. Dalager stated that what is proposed as part of the project is to flip flop the sizing of these culverts at intersection so that 40% of water goes down CD 18 and 60 % goes down JD 61 lateral 9. This would mean that that this ditch would have more capacity to hold flows, especially with an impoundment in place that will be metering out only when downstream conditions allow.

Dalager stated that there is an old beat up culvert at this intersection just east of county bridge WHERE IS THIS SPECIFICALLY. Dalager noted that right now it is a 60 inch culvert but the plan is to replace it with a 72 inch round pipe culvert. Dalager added that the new culvert will also be longer. He noted that the sides are collapsing on the existing one and that it is a safety concern.

RRWD Manager Lavern Voll asked if Dalager would back up to the previous slide prior where he had described how the water flows. Voll stated that the water does not go south, but rather it goes straight to the river.

Dalager responded that at some point JD 61 lateral 9 takes the water.

Voll stated that it takes very little, adding that it stays in the system and goes to river.

Commissioner Rasmussen asked about the impact to the seed cleaning business; specifically whether this project will have a negative impact on them.”

Dalager responded that there will not be a negative impact and if the impoundment is built it will be absolutely zero. Dalager added that the outlet should reduce flow to a manageable level for all events.

Commissioner Rasmussen stated that he knew they did have a problem.

Commissioner Walker stated that he thought they recently build a ring dike?

RRWD Manager Todd Miller stated that they had half of a ring dike and that the RRWD added on to it and put culverts in.

Dalager concluded his presentation summarizing that he had provided an overview of some of the impacts to the system, and comments from the public.

Commissioner Swanson asked if the County had received any written comments.

County Coordinator Trish Klein stated that the County had not received any written or oral comments.

Commissioner Swanson asked RRWD Administrator Sando if they had received any written comments or verbal comments.

Sando stated that no written comments had been received but that he had gotten a positive verbal comment from Mike Dahl.

Commissioner Swanson asked if there were any further comments or questions.

Commissioner Rasmussen asked if there had been any negative concerns from the landowners.

RRWD Manager Miller restated that the Watershed had met with landowners a couple of different times so all their concerns were ironed out or at least answered.

Commissioner Walker asked if the culvert sizing change will increase water downstream.

Dalager responded that typically the Roseau River is the problem for these landowners.

Ketring added that by pulling water off Hay reek into the impoundment the overall impact on the river itself is positive so increasing culvert size will not put more water in the system.

Commissioner Rasmussen asked about the impact on farmsteads immediately north and west.

Ketring responded that this concern is what makes the Norland Impoundment such an important project.

Dalager stated that the culvert is a replacement for a worn out culvert. He noted that adding that it is opportunity for some of the concerns along here and that it is a feel good thing that will have no negative impact.

Ketring asked the Board how they wanted to proceed. He stated that he assumed the Board would want to proceed in phases. He added that he also assumed that the County would want to have another public hearing or at least another meeting to go over the outside engineer's report.

Commissioner Swanson asked what the timeline is for getting started.

Dalager stated that they hoped to have a contractor working by mid July.

Commissioner Swanson asked if the Board approval was necessary prior to starting.

Dalager answered that he believed it was needed.

Commissioner Swanson asked if the Board approved the project if there would be an opportunity to make changes so that comments and suggestions from the outside engineer's report could be incorporated.

Ketring stated that he thought the Board could approve Phases 1 and 3 and Phase 2, the Norland Impoundment, could be contingent upon the engineers report. Ketring added that if Phases 1 and 3 are approved and the Norland Impoundment was not done that they could easily mitigate potential problems by removing traps. Ketring stated that this project keeps the water off the land and meters it through the river system. He added that if there are potential upstream problems there is the possibility of re-opening culverts. Ketring added that the positive that will come out of the project is that high water that normally breaks out into this area and flows the back way to the river will be eliminated.

Commissioner Swanson asked about oversight, noting that with the recent Two River Watershed District project that oversight continued throughout the project.

Ketring answered that that the Board could approve Phases 1 and 3 and you could do it contingent upon an outside engineers report.

Swanson asked Ketring if he was less concerned about phases 1 & 3 and more concerned about the impoundment.

Ketring stated Phases 1 and 3 have limited impact to the system. He stated that the collector ditch will have no bearing on anything and will essentially not do anything but wait to be utilized when the impoundment is finished.

Commissioner Swanson asked if Ketring would recommend approving Phases 1 and 3 and then having another public hearing on Phase 2 when we get to that point.

Ketring stated that he did not know if we needed a public hearing or not but that the Board definitely wants to hear the engineers report before approving the impoundment project.

Coordinator Klein stated that if this public hearing was closed and only two phases were approved that another hearing would be required before the Board could formally take action on that portion of the petition.

Commissioner Rasmussen asked if the Board could approve all three phases contingent upon the engineer's report.

Coordinator Klein stated that it would be possible given the parameters of the petition provided the contingencies were clarified.

Dalager stated that an outside party is not legally part of the project. He stated that Ketring is the County Engineer and represents the County and that he is the appointed engineer for the Roseau River Watershed District and he represents their interest but that he did not think that their presence at a public hearing would not be the proper protocol.

Coordinator Klein clarified that the discussion point is not about whether or not the consulting engineer makes a presentation to the County Board but rather it is about the County Engineer getting the information, making a recommendation to the County Board, and the flexibility existing to make changes in the project based on the consulting engineer's input and the county engineer's recommendation.

Dalager stated that he agreed with that process.

Ketring concurred.

Commissioner Walker asked for clarification on the replacement culvert.

Dalager stated that it is not necessary to increase sizing as it will not make any difference in drainage.

Commissioner Swanson stated that the sizing increase made the upstream people happy.

Ketring stated that it would not have any effect on the people downstream at all because that culvert does not stage any water. Ketring added that it is a flat enough area and that it is close enough to the outlet, that even if you had an 18 inch culvert there it would not have a positive or negative impact on those people to the west.

Voll asked if there are three spots where the outlet flows into the impoundment.

Dalager stated that yes, there are three outlets; noting that water will be flowing out to where it is suppose to.

Voll asked if the impoundment is going to be wet or dry.

Dalager answered that it will be dry, adding that it will drain down to the bottom of those ditches.

Ketring addressed Commissioner Walker's concern regarding the increased culvert sizing. Ketring stated that a bigger culvert actually pushes water back into the system so it flows as designed.

Commissioner Rasmussen asked if the project would help the issues with the Roseau River itself. Rasmussen stated that he had driven in this area in the spring and it was a solid water mass to the north because of the river backing out. Rasmussen asked what effect this project will have when the river is actually flowing out into this private land and floods this whole area and remains flooded for 2-3 weeks.

Dalager answered that when a project like this is designed there is an operating plan based on downstream stages. Gates are closed when certain flood condition are persisting downs stream and that water is held until water drops below those stages. So in theory, when there is flooding to the west downstream, you hold that water until those conditions subside or until you don't add to those problems.

Ketring asked if it will completely alleviate those problems.

Dalager answered, no, this project can take the peak off the Roseau River but once it has done that, then its job is done.

Sando stated that there are trigger points downstream and then water can start being released out of the impoundment. He noted there are trigger points at Ross and when the gauges drop there will be a certain point where water will be released Sando stated there will be an Operating and Maintenance plan associated with the project.

Voll stated that when the impoundment is full, there will be a ditch around it so there will still be opportunities to drain.

Dalager concurred stating the system will either be flowing into the impoundment or around the impoundment when it is full and that drainage should be better in all circumstances.

Ketring asked Sando about the O & M Plan and asked if the O & M could be finalized for the Board to review prior to approval.

Sando said the O & M is essentially already in the engineers report.

Ketring stated that the O & M Plan, how the project will function, is an important part of the Board's decision.

Voll asked Dalager how much the project will take off the peak in Roseau.

Dalager answered that the Army Corps of Engineers estimates that it will take about 1/10th. Dalager clarified that the discharge is downstream of Roseau so it will not directly reduce flow through town.

Voll asked if is there a provision to pay damages if the project doesn't work and water backs up.

Dalager answered not at this time.

Commissioner Swanson called for a motion to close the public hearing. A motion was made by Commissioner Rasmussen, seconded by Commissioner Walker, and carried unanimously to close the public hearing.

A motion to close the Public Hearing was made by Commissioner Rasmussen, seconded by Commissioner Walker and carried unanimously.

Chair Swanson reconvened the regularly scheduled Board meeting at 9:45 a.m.

A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen and carried unanimously to approve all three phases of the project contingent upon the consulting engineer's report and the creation of a mutually acceptable operating and maintenance agreement for the project.

JACK SWANSON COMMITTEE MEETINGS

JULY 29, 2009 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY; talked about a pending survey of county economic development appropriations, and how that might apply to Roseau County.

JULY 29, 2009 - ROSEAU COUNTY FAIR SURVEYS; tabulated 500+ surveys.

AUGUST 3, 2009 - ROSEAU CONVENTION AND VISITORS BUREAU; shared information on proposed county OHV park north of Greenbush.

AUGUST 3, 2009 - ROSEAU CITY COUNCIL; this meeting has a scheduled agenda spot for county commissioner.

AUGUST 4, 2009 - ROSEAU COUNTY BOARD MEETING.

AUGUST 5, 2009 - ROSEAU RIVER WATERSHED BOARD; heard about a pending lawsuit naming Roseau County, along with Kittson and the Two Rivers Watershed District apparently to be filed by the Minnesota Center for Environmental Advocacy. This relates to a drainage issue in a ditch jointly maintained by the two counties.

AUGUST 5, 2009 - CRIMINAL JUSTICE COORDINATING COMMITTEE; AnnMarie will compile notes/minutes.

AUGUST 6, 2009 - NORTHERN COUNTIES LAND USE COORDINATING BOARD (NORTHOME); heard a presentation from Aitkin County Land Commissioner Mark Jacobs on carbon credits through forest management. Aitkin County is considering a voluntary plan which could generate \$200,000 annually for their county by selling carbon credits. Their plan would have some implementation costs. Private and public lands are eligible, but companies buying credits will likely want to buy from a large landholder. Jacobs says planting trees on county land will create even more credits. Roseau County would have to assign an employee (or create a land position) to pursue this concept.

NCLUCB also heard that Aitkin County is considering plasma gasification (burning hazardous waste) to create heat. Koochiching County has a feasibility study underway. Cook County urged caution.

2010 budget was approved, with the same \$5000 per county commitment; although NCLUCB will only bill for \$2500 for next year as reserves are healthy.

AUGUST 7, 2009 - DNR LAND ASSET PILOT PROJECT; met with Mike Carroll & Cindy Buttleman re: land exchanges between Roseau County and the Minnesota DNR.

AUGUST 10, 2009 - KaMaR (KARLSTAD)

ITEM # 9:30 appt.

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Pelowski, Jeff	*Department Environmental Services	*Board Meeting Date Aug 11 2009
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***Subject Title (As it will appear on the agenda):**
Environmental Office Operations

***Background (Provide sufficient detail of the subject):**
2009 Budget included \$40,000 for the purchase of a new pup trailer at the Transfer Station. Have asked for quotes from 3 vendors... only received 1 quote, (Sanitation Products: \$28,734.00). Requesting Board approval to purchase the trailer from Sanitation Products for the quoted price. Also, we have an old loader, boom truck and several containers that we would like to scrap; awaiting a proposal from the firm we have used in the past. Would like Board approval to proceed under the assumption that we receive a "reasonable" proposal.

***Financial Consideration:**
The quoted price falls within budget guidelines.

***Legal Consideration:**

***Other Consideration:**
None

***Resolution (Wording should reflect the intent of the Board vote):**
None

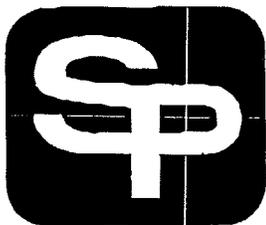
Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Folds						Failed
Rasmussen						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk



SANITATION PRODUCTS, INC.

Box 186 • 1402 41st St. NW
FARGO, ND 58107
701-282-0296 FAX: 701-277-1149

Box 1261 • 901 E. 4th St. N.
SIOUX FALLS, SD 57101
605-332-2487 FAX: 605-332-2349

July 30, 2009

Roseau Co Environmental
Attn: Jeff Polowski
060 – 5th Ave S.W. Room 150
Roseau, MN 56751

Dear Jeff:

As per your request for a bid on a Pup Trailer, Sanitation Products proposes the following.

- (1) One Galbreath, Model SP2A, 40,000 lb. Pup Trailer W/10' Tongue W/ Ratchet & Spring Assist Tongue, Air Powered Dolly Lock-out, Poly Fenders, Front & Rear 25,000 lb. Axles, Two Container Hold Down Per Side, ABS Brakes.

FOB Roseau, Minnesota..... \$ 28,734.00

FET and Sales Tax not included in price.
This quotation good for 30 days.

If you have any questions, please give me a call.

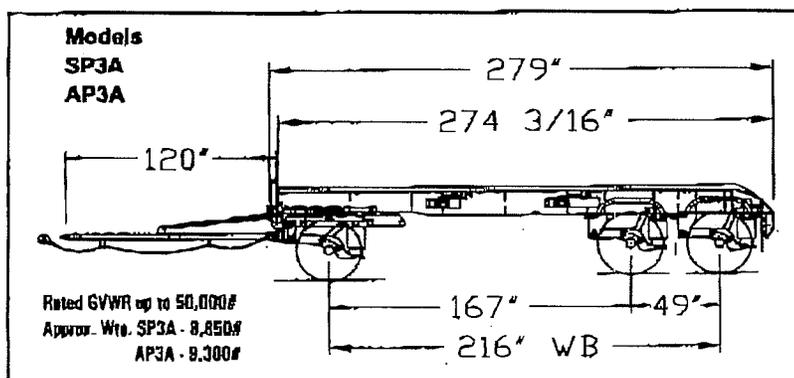
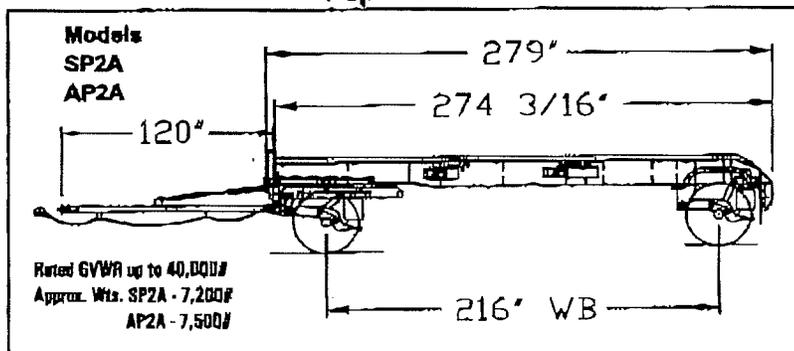
Sincerely,

Terry Hoas
Sanitation Products, Inc.

Effective May 24, 1999

(Replaces Price List

Dated Jan. 1, 1999)

- Pup Trailers -**Specifications**

Axles	25,000# Capacity 5" Round
Suspension	Air Ride - 25,000# Capacity Per Axle; Spring Ride - 25,000# Capacity Per Axle
Brakes	16 1/2" x 7" Air
Drums	Cast Spoke w/ Oil Seals
Rims	8.25 x 22.5
Tires	225/70R-22.5
Kingpins	2"
Fifth Wheel	Fixed w/ Polymer Wear Disc
Lighting	ICC Approved, Seal Beam Type & Sealed Wiring Harness
ICC Recoper	Rigid
Safety Cables	(2) 1/2" x 150" Cable Assembly
Electric Connections	7 Way
Loading Bar	4" x 3" x 1/4" Corzan Angle
Front Bulkhead	4" x 2" x 1/4" Rectangular Tube
Dolly Frame	6" x 3" x 1/4" Rectangular Tube
Fifth Wheel Plate	3/8" High Tensile Reinforced

GALBREATH INC. 1999

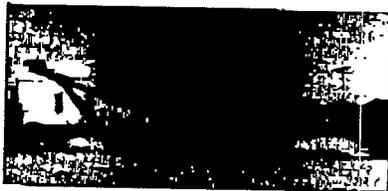
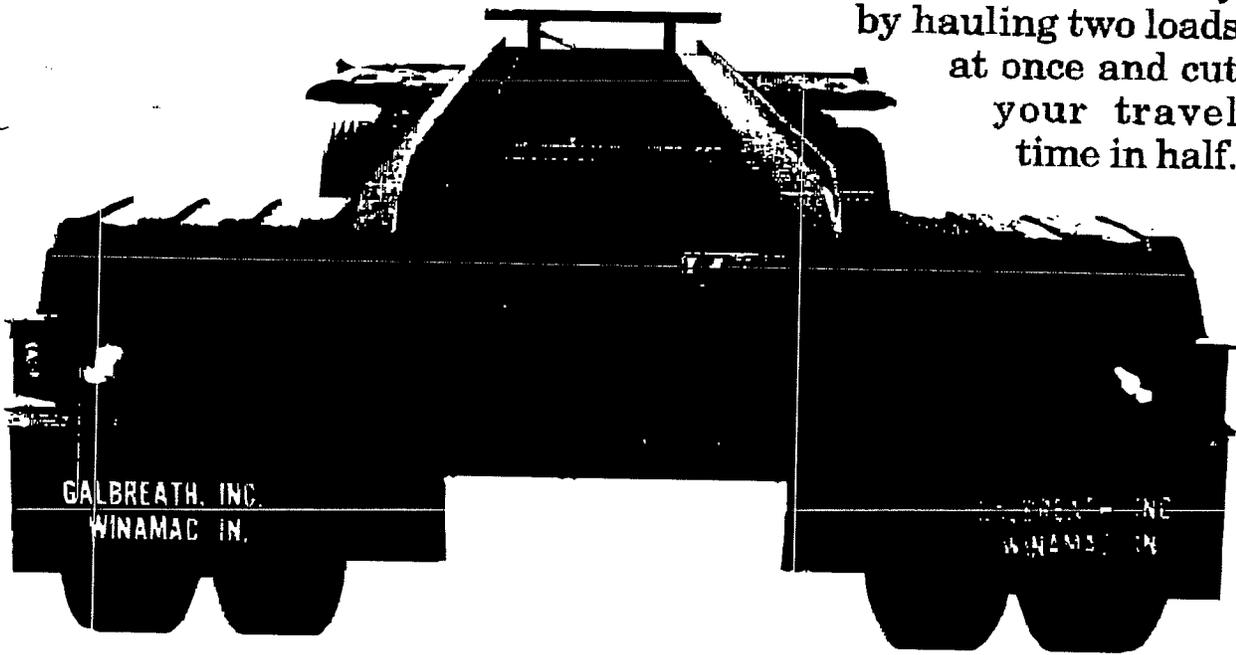
PUP TRAILER

MODELS SP & AP

Galbreath

Why make two trips when you can get the job done in one? The Galbreath Pup Trailer enables you to transport two containers at once. One on the pup trailer and the other on a roll-off hoist.

Save time and money by hauling two loads at once and cut your travel time in half.



ITEM # Highway No. 4

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Johnston, Alan	*Department Commissioner	*Board Meeting Date Aug 11 2009
--	------------------------------------	---

***Subject Title (As it will appear on the agenda):**
Update & Amend County ATV Ordinance

***Background (Provide sufficient detail of the subject):**
A number of road numbers have changed since the ATV Ordinance was developed and approved. The ATV Ordinance needs to be updated to reflect those changes. The County Engineer has been asked to review the ordinance and provide the updated road numbers. The County Attorney has reviewed the Ordinance and has advised that unless there is other language in the ordinance that is being changed, there is no legal reason the ordinance cannot be amended to reflect the change in road numbers.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**
None

***Resolution (Wording should reflect the intent of the Board vote):**
None

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Folds						Failed	
Rasmussen							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

ROSEAU COUNTY ORDINANCE NO. 33

**ROSEAU COUNTY ORDINANCE
FOR THE MANAGEMENT OF ALL TERRAIN VEHICLES
IN THE PUBLIC RIGHT OF WAY ON CERTAIN ROADS
WITHIN THE COUNTY'S JURISDICTION**

THE COUNTY OF ROSEAU DOES ORDAIN:

Subdivision 1. Findings, purpose and intent.

Minnesota Statutes § 84.82-84.928 generally regulate the use of all terrain vehicles within the right of way for trunk highways, county state aid highways, and county roads. Consistent with these statutes, and to provide for the health, safety and welfare of its citizens, and to ensure the integrity of roads falling under the jurisdiction of Roseau County, this Ordinance is enacted to regulate the use of all terrain vehicles on county state aid highways and county roads within Roseau County.

Pursuant to Minnesota Statutes § 84.928, subd. 6(c), the County makes the following findings:

1. That the following County State Aid Highways and County Roads exist throughout Roseau County:

- County State Aid Highway 2 from County State Aid Highway 13 east sixteen (16) miles to County Road 141
- County State Aid Highway 4 from Trunk Highway 89 east nine (9) miles to Hayes Lake State Park
- County State Aid Highway 7 from Kittson County State Aid Highway No. 25 south and east to County State Aid Highway 10
- County State Aid Highway 72 (excepting 2nd Ave. SE to 2nd Ave. SW in the City of Roseau)
- County State Aid Highway 8
- County State Aid Highway 10
- County State Aid Highway 11
- County State Aid Highway 12
- County State Aid Highway 13
- County State Aid Highway 14
- County State Aid Highway 16
- County State Aid Highway 17
- County State Aid Highway 18
- County State Aid Highway 19
- County State Aid Highway 20
- County State Aid Highway 23
- County State Aid Highway 24
- County State Aid Highway 28
- County State Aid Highway 30
- County State Aid Highway 33
- County State Aid Highway 34
- County State Aid Highway 35

- County Road 103
- County Road 104
- County Road 108
- County Road 109
- County Road 114
- County Road 115
- County Road 118
- County Road 120
- County Road 121
- County Road 122
- County Road 123
- County Road 124
- County Road 125
- County Road 126
- County Road 136
- County Road 137
- County Road 138
- County Road 141
- County Road 142
- County Road 143
- County Road 145
- County Road 146

2. That the above County State Aid Highways and County Roads are in an area of the County that is generally flat and contains numerous and extensive lowlands.

3. That the terrain adjacent to the above roads is such that travel by all terrain vehicles in the ditch or outside slopes for such roads is not possible.

Subdivision 2. Definitions.

The following definitions apply to this Ordinance.

1. **ATV or All Terrain Vehicle** shall mean a motorized flotation-tired vehicle of not less than three, but not more than six, low pressure tires, with an engine displacement of less than 800 cubic centimeters, and a total dry weight of less than 900 pounds.

2. **County** means the County of Roseau, Minnesota.

3. **County State Aid Highway or CSAH** means the following roads located in Roseau County:

- County State Aid Highway 2 from County State Aid Highway 13 east sixteen (16) miles to County Road 141
- County State Aid Highway 4 from Trunk Highway 89 east nine (9) miles to Hayes Lake State Park
- County State Aid Highway 7 from Kittson County State Aid Highway No. 25 south and east to County State Aid Highway 10
- County State Aid Highway 72 (excepting 2nd Ave. SE to 2nd Ave. SW in the City of Roseau)
- County State Aid Highway 8

- County State Aid Highway 10
- County State Aid Highway 11
- County State Aid Highway 12
- County State Aid Highway 13
- County State Aid Highway 14
- County State Aid Highway 16
- County State Aid Highway 17
- County State Aid Highway 18
- County State Aid Highway 19
- County State Aid Highway 20
- County State Aid Highway 23
- County State Aid Highway 24
- County State Aid Highway 28
- County State Aid Highway 30
- County State Aid Highway 33
- County State Aid Highway 34
- County State Aid Highway 35

4. County Road means the following roads located in Roseau County:

- County Road 103
- County Road 104
- County Road 108
- County Road 109
- County Road 114
- County Road 115
- County Road 118
- County Road 120
- County Road 121
- County Road 122
- County Road 123
- County Road 124
- County Road 125
- County Road 126
- County Road 136
- County Road 137
- County Road 138
- County Road 141
- County Road 142
- County Road 143
- County Road 145
- County Road 146

Subdivision 3. Permitted Operation of ATVs on certain roads in Roseau County.

1. Except as provided below and in Minnesota Statutes § 84.928, subd. 1(e), it shall be unlawful for any person to operate an all terrain vehicle on the roadway, shoulder or inside bank or slope of any County State Aid Highway or county road within Roseau County.

2. It shall be permissible to operate an all terrain vehicle on the roadway on the following County State Aid Highways and County Roads within Roseau County:

- County State Aid Highway 2 from County State Aid Highway 13 east sixteen (16) miles to County Road 141
- County State Aid Highway 4 from Trunk Highway 89 east nine (9) miles to Hayes Lake State Park
- County State Aid Highway 7 from Kittson County State Aid Highway No. 25 south and east to County State Aid Highway 10
- County State Aid Highway 72 (excepting 2nd Ave. SE to 2nd Ave. SW in the City of Roseau)
- County State Aid Highway 8
- County State Aid Highway 10
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- County State Aid Highway 12
- County State Aid Highway 13
- County State Aid Highway 14
- County State Aid Highway 16
- County State Aid Highway 17
- County State Aid Highway 18
- County State Aid Highway 19
- County State Aid Highway 20
- County State Aid Highway 23
- County State Aid Highway 24
- County State Aid Highway 28
- County State Aid Highway 30
- County State Aid Highway 33
- County State Aid Highway 34
- County State Aid Highway 35
- County Road 103
- County Road 104
- County Road 108
- County Road 109
- County Road 114
- County Road 115
- County Road 118
- County Road 120
- County Road 121
- County Road 122
- County Road 123
- County Road 124
- County Road 125
- County Road 126
- County Road 136
- County Road 137
- County Road 138
- County Road 141
- County Road 142
- County Road 143
- County Road 145
- County Road 146

3. Persons operating all terrain vehicles on any of the roadways listed above must operate the all terrain vehicle on the extreme right hand side of the road, making left turns across the road only if it is safe to do so under prevailing conditions.

4. Persons operating all terrain vehicles within the right of way of any of the roadways listed above shall not operate their ATV on the inside slope, ditch bottom or outside slope of the right of way, unless such operation is otherwise permitted by appropriate trail designation or signage.

5. Except as otherwise provided in this Ordinance, all operation of all terrain vehicles shall be in compliance with Minnesota Statutes § 84.92-84.928, as well as any other federal, state, or local rule or regulation.

Subdivision 4. Effective Date.

This ordinance shall be in full force and effect upon adoption pursuant to Minnesota law.

Dated this 28th day of February, 2006.

ROSEAU COUNTY BOARD OF COMMISSIONERS

By _____
Orris Rasmussen, Chairman
Roseau County Board of Commissioners

ATTEST:

By _____
Teresa Harren
Roseau County Coordinator

ITEM # 10:30 Appt

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Aug 11 2009
--	-----------------------------------	---

***Subject Title (As it will appear on the agenda):**
Northwest Community Action

***Background (Provide sufficient detail of the subject):**
NWCA will be requesting Board approval of a resolution authorizing them to administer the Homelessness Prevention and Rapid Re-Housing Program. This grant funded program provides financial assistance for homelessness prevention to re-house singles, families or unaccompanied youth who meet HUD's definition of homelessness. NWCA must have a resolution of support from the Roseau County Board in order to administer the program.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**
None

***Resolution (Wording should reflect the intent of the Board vote):**
None

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Folds						Failed
Rasmussen						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

**RESOLUTION AUTHORIZING ADMINISTRATION OF
HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM**

WHEREAS the need for homeless prevention and assistance exists in Roseau County; and

WHEREAS the Minnesota Department of Human Services (DHS) Office of Economic Opportunity (OEO) has announced the availability of Homelessness Prevention and Rapid Re-Housing Program (HPRP) funding; and

WHEREAS Northwest Community Action has applied for said funding; and

WHEREAS Northwest Community Action desires to administer the Homelessness Prevention and Rapid Re-Housing Program (HPRP) in Roseau County in accordance with all applicable State and Federal regulations; and

WHEREAS in order to administer the Homelessness Prevention and Rapid Re-Housing Program (HPRP) Northwest Community Action, Inc. must first obtain a resolution of approval executed by the Roseau County Board of Commissioners and file said resolution with the Minnesota Department of Human Services, Office of Equal Opportunity.

NOW THEREFORE BE IT RESOLVED that Roseau County hereby supports Northwest Community Action's application for funding under the Homelessness Prevention and Rapid Re-Housing Program and Northwest Community Action, Inc. is hereby authorized to administer the Homelessness Prevention and Rapid Re-Housing Program in Roseau County, according to the program guidelines, contingent upon funding being granted.

Approved this _____ day of _____, 2009

BY: _____
(Authorized Officer)

BY: _____
(Authorized Officer)

ITS: _____
(Title)

ITS: _____
(Title)

Homelessness Prevention and Rapid Re-Housing Grant (HPRP)

Homelessness Prevention

Financial assistance and stabilization services to keep singles, families or unaccompanied youth at imminent risk of becoming homeless in their current living situation, **OR**

Financial assistance and relocation and stabilization services to re-house singles, families or unaccompanied youth who are at imminent risk of becoming homeless.

In either instance, funds may be used for:

- Up to six months rental and utility arrears (if payment enables program participant to remain in that housing unit, or move to another unit);
- Temporary rental and utility assistance up to 18 months (including any arrears);
- Moving costs, including up to three months storage fees, but excluding furnishings
- Motel vouchers up to 30 days if no appropriate shelter beds are available and subsequent rental housing has been identified but is not yet available for move-in; and,
- Housing relocation and stabilization services designed to assist people in maintaining or obtaining stable housing.

Rapid Re-Housing

Financial assistance and relocation and stabilization services to re-house singles, families or unaccompanied youth who meet HUD's definition of homelessness: (see Target Population below). **Funds may be used for:**

- Up to six months rental and utility arrears (if payment enables program participant to move to another unit);
- Temporary rental and utility assistance up to 18 months (including any arrears);
- Moving costs, including up to three months storage fees, but excluding furnishings
- Motel vouchers up to 30 days if no appropriate shelter beds are available and subsequent rental housing has been identified but is not yet available for move-in; and,
- Housing relocation and stabilization services designed to keep people in housing

Eligible Populations:

- **All Households:** Must be at or below 50 percent of HUD Area Median Income (AMI).
- **All Households:** Must lack financial resources and support networks needed to obtain housing or remain in their existing housing **and** have no other appropriate housing options identified.
- **Prevention Households:** singles, families and unaccompanied youth at a high-risk of becoming homeless who would be homeless but for this assistance. This includes persons facing eviction within 2 weeks from a private dwelling, including housing provided by family or friends, those living in unsafe overcrowding situations, and persons being discharged from an institution where they resided more than 180 days.
- **Rapid Re-Housing Households:** singles, families and unaccompanied youth meeting HUD's definition of homelessness: 1) spent the last night in an emergency shelter or place not meant for human habitation 2) a victim of domestic violence 3) leaving a time-limited transitional housing program 4) leaving a hospital or institution where they stayed up to 180 days but were homeless prior to entry.

Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Federal Information: As part of the stimulus package, President Obama allocated \$1.5 billion to create the Homelessness Prevention and Rapid Re-Housing Program – HPRP. Each State and local community is allocated a specific portion of that money. Local communities submitted plans on how they plan to use that money to the Department of Housing and Urban Development (HUD) in May 2009. Once the plan is approved, the money can be disbursed.

State Information: In the State of Minnesota, there is \$10.3 million available to provide financial resources and support services to singles, families, and unaccompanied youth who are risk of becoming homeless or are currently experiencing homelessness. Agencies applying for funds in northwest Minnesota include: Inter County Community Council, Northwest Community Action Agency, Northwest Minnesota Legal Services, Northwestern Mental Health Center, Tri-Valley Opportunity Council, and the Violence Intervention Program.

What is HPRP? The Homelessness Prevention and Rapid Re-Housing Program will provide financial assistance and stabilization services to keep singles, families or unaccompanied youth at imminent risk of becoming homeless in their current living situation. Case management staff will also provide financial assistance, relocation and stabilization services to re-house singles, families or unaccompanied youth who meet HUD's definition of homelessness. Achieving housing stability is the single most important goal of the HPRP program.

Why are the agencies coming to the County Commissioners for the Certificate of Approval? Non-profit agencies are required to obtain a Certification of Approval by the local unit(s) of government in the service area.

ITEM # 11:00 Appt

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Aug 11 2009
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***Subject Title (As it will appear on the agenda):**
Discuss Stimulus Funding Application

***Background (Provide sufficient detail of the subject):**
John Wynne of Wynne Consulting will meet with the Board to discuss stimulus funding.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**
None

***Resolution (Wording should reflect the intent of the Board vote):**
None

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Folds						Failed	
Rasmussen							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

ITEM # Discussion 2

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Granitz, Anne	*Department Auditor	*Board Meeting Date Aug 11 2009
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***Subject Title (As it will appear on the agenda):**
2010 County Appropriation Requests

***Background (Provide sufficient detail of the subject):**
Attached you will find letters requesting county appropriations. The Board can review the requests and make a decision regarding a 2010 appropriation. Township budgets and other miscellaneous budget items that were not covered on August 4, 2009 will be presented for your review.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**
None

***Resolution (Wording should reflect the intent of the Board vote):**
None

Coordinator's Office Use (Do Not Write Below)

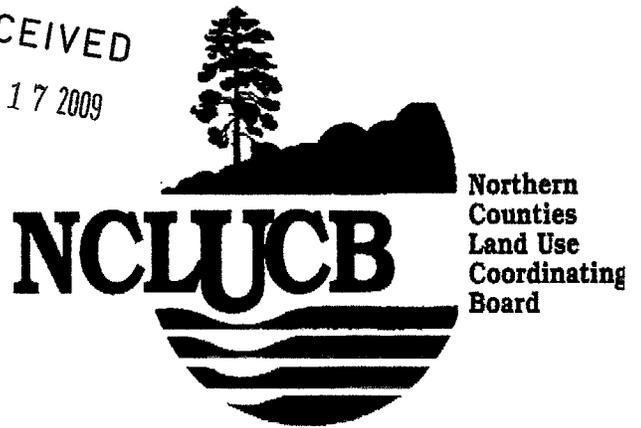
Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Folds						Failed	
Rasmussen							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

RECEIVED
JUL 17 2009



July 15, 2009

Clerk of Roseau County Board
Court House
606 5th Avenue SW
Roseau MN 56751-1477

Dear Roseau County Clerk:

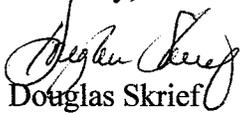
In anticipation of the setting of your 2010 budget, the Northern Counties Land Use Coordinating Board wishes to inform member counties of its expected dues requests.

For 2009, only half of annual appropriations will be requested from member counties. For Roseau County, this will mean \$2,500, already received, of your \$5,000 annual dues amount. The Board will set its 2010 budget in August, but the solvency of the organization would indicate that dues amounts will not increase and half-payment of dues should prove adequate for next year as well.

Taxpayers of your county benefit from their commissioners being better informed about land use issues regionally, statewide and nationally. Their concerns are heard. Better solutions are found. And their concerns find regional input and support.

If you have any further questions, please contact me or your representative commissioner. Further information may now be found at the organization's website, including past minutes and agendas:
www.nclucb.org

Sincerely,


Douglas Skrief
Administrator/Exec. Dir.

Member Counties:

Aitkin County
Cook County
Koochiching County
Lake County
Lake of the Woods
Pennington County
Roseau County
St. Louis County

P.O. Box 136
Ranier, Minnesota
56668

(218) 286-3110

FAX: 283-1159

www.nclucb.org



ROSEAU COUNTY AGRICULTURAL SOCIETY

RECEIVED
AUG 08 2009

ROSEAU, MINNESOTA 56751

• *Make Fair Week Vacation Week* •

July 31, 2009

Commissioner Jack Swanson, Chairman
Roseau County Commissioners

Re: 2010 Roseau County Agricultural Society Appropriation

The Roseau County Ag Society (fair) is requesting appropriation for 2010 in the amount of \$15,000. This amounts to a 25 percent reduction of what we received last year and a 40 percent reduction of the amount we received in 2005. The fair board realizes the difficult situation that you will be in with the reduced amount of state aid, so we decided to voluntarily request a lesser amount. If, in the future, your funding is improved, we would hope to receive the \$20,000 that we have been getting for the last few years.

The cooperation between the fair board and the county goes back 57 years. At that time, the county board raised the mil levy one-quarter of a point so that the fair could be a free-gate fair. The money received from the county goes to operation expenses and improvements on the fairgrounds.

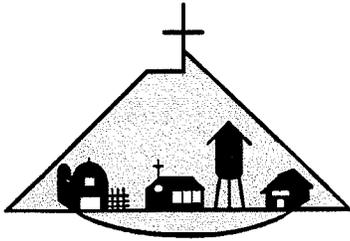
The fair board is made up of 15 members that come from throughout the county. Six of these members are from Roseau, three are from Badger, two are from Greenbush, two are from Warroad, one each Wannaska and Roosevelt. All our volunteers receive no compensation except for the secretary/manager.

The fair is an important part of the quality of life we have in Roseau County. It is one of many reasons the people want to live here and raise their families. The county appropriations go a long way to help insure that the fair will continue to stay strong and provide family and community entertainment.

Thank you for your past support and any support provided in the future.

Sincerely,

Buddy Erickson
Secretary/Manager



RECEIVED
JUL 27 2009

RURAL LIFE OUTREACH OF NW MINNESOTA

July 23, 2009

Trish Klein, Coordinator
Roseau County
606 5th Avenue SW Room 130
Roseau MN 56751-1477

Dear Roseau County Commission,

County Commissions have generously supported the work of Rural Life Outreach for several years. We realize that funding has become increasingly difficult in all of our counties. Unfortunately the requests for emergency help have not decreased and we could use your support. We would welcome being listed as a budget item on the Roseau County County 2010 Budget.

The needs of our low income Roseau County residents seem to increase each year. This year is no exception. Each day brings many more request than we can possibly fulfill. The heating and shelter needs of our residents are becoming more critical as the devastating effects of energy costs, unemployment and decreased assistance continue to plague our clients. While past appropriations are greatly appreciated, consideration of an appropriation for 2010 is encouraged.

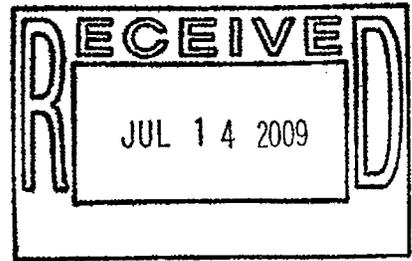
Please consider a \$1,000.00 budget request for 2010.

If there are any unreleased 2009 funds allocated for Rural Life Outreach, please consider this a request for those funds.

Sincerely,

Robert Larson
Administrative Assistant

July 10, 2009



TO: Anne Granitz, Auditor
Roseau County
606 5 th Ave SW
Roseau MN 56751-1477

FROM: Milan Drewlow, Secretary
Red River Valley Development Association
1948 280 Th Street
Breckenridge MN 56520

RE: **Request for Funding for the Red River Valley Development Association for 2009.**

Thank you for the \$ 800.00 that Roseau County appropriated towards support of the Red River Valley Development Association. We sincerely appreciate your continued support. As the Roseau County Board of Commissioners begins working on the 2010 county budget, the Red River Valley Development would like to request funding for 2010 in the amount of:

\$ 800.00

The Association is still very active after 95 years. At the 70 Th Annual Honors Recognition Dinner held on Saturday, March 21,2009 sixteen farm families, including **Gordon & Judy Landin** were recognized for their leadership activities in northwest Minnesota. Two high school students each received a \$500.00 scholarship to be used to further their education. We also return \$100.00 to each County 4-H program to recognize an outstanding 4-H er for their leadership activities to be presented at the county fair or achievement night. We appropriate \$4,500 towards the Emerging Leadership Program and **Bryan & Lindsay Horntvet** represented Roseau County in that Leadership and Learning experience in 2009.

If you have any questions regarding our request or would like to have the RRVDA county director meet with the commissioners, please call the director listed below.

Xc: Selvin Erickson , RRVDA Director 218-463-1009



Red River Basin Commission

Manitoba • Minnesota • North Dakota • South Dakota

Moorhead Office: 119 5th St. S. • PO Box 66 • Moorhead, MN 56561-0066
Phone 218-291-0422 • FAX 218-291-0438 • staff@redriverbasincommission.org

Winnipeg Office: Suite 206 309 Hargrave Street • Winnipeg, MB R3B 2J8
Phone 204-982-7250 • FAX 204-982-7255 • staff@redriverbasincommission.org

www.redriverbasincommission.org

2009-2010

BOARD OF DIRECTORS

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John Falk
Kurtiss Krasnesky
Joy MacLean
Herm Martens
Marvin Magnusson
R. S. "Bud" Oliver
Bill Paulishyn
Sam Schellenberg
Muriel Smith
Steven Topping
Dwight Williamson

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Ben Varnson
Hetty Walker
Shane Walock

South Dakota

Roger Navratil

Tribal/First Nation

Melissa Hotain
Allen Pemberton

Federal Ex Officio

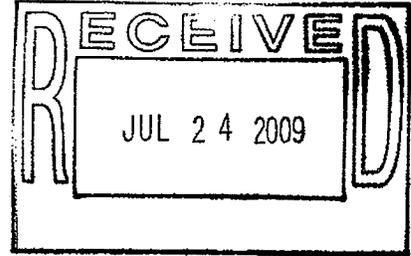
Judith DesHarnais
Tony Kettler
Jim Tokarchuk

Federal Elected Ex Officio

Sen. Conrad - Scott Stofferahn
Sen. Dorgan - Pam Gulleson
Sen. Klobuchar - Andy Martin
Rep. Peterson - Wally Sparby
Rep. Pomeroy - Joan Carlson
M.P. Toews, P.C.

July 23, 2009

Auditor Anne Granitz
Roseau County
606 5th Ave. SW., Rm. 160
Roseau, MN 56751



Dear Anne Granitz:

The Minnesota County Commissioners' Joint Powers Board has asked the Red River Basin Commission to continue to provide its administration, a role that we feel is an important part in fulfilling our mission of creating a comprehensive, integrated basin-wide plan, building consensus and commitment to that plan, and speaking with a unified voice for the Red River Basin. Janeen Stenso and Julie Goehring will be providing coordination.

This letter serves as our formal request for release of funding in Roseau County's budget for 2009 in the amount of \$347. This request is based upon the agreed-upon rate of 2.5¢ per capita times the population in Roseau County in the Red River Basin.

Please don't hesitate to call Janeen, Julie or me if you have any questions.

Sincerely,

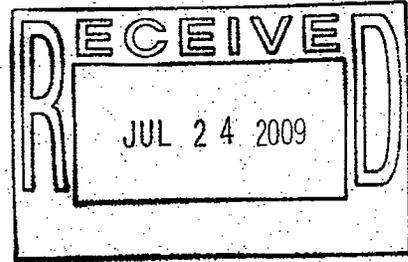
Lance Yohe
RRBC Executive Director



PEMBINA TRAIL

RESOURCE CONSERVATION & DEVELOPMENT ASSOCIATION

2605 WHEAT DRIVE RED LAKE FALLS, MN 56750-4800 PHONE: 218-253-2646, EXT. 103 FAX: 218-253-4112



DATE: July 23, 2009

TO: Arne K. Grantz
Auditor
606 5th Ave. SW, Rm 160
Roseau, MN 56751-1477

FROM: Charles Naplin
Chair
Charles Naplin

RE: Pembina Trail RC&D Sponsor Fee For 2010

This letter is presented to assist you in formulating your county's 2010 budget. Pembina Trail RC&D county sponsor fee for 2010 is set at \$500.00.

The Pembina Trail Resource Conservation and Development (RC&D) Association, Inc. is sponsored by the County Board of Commissioners and the Soil and Water Conservation Districts in each of the seven counties of northwest Minnesota: Kittson, Roseau, Marshall, Pennington, Red Lake, Polk and Norman. The Council is made up of 14 members, two from each of the seven counties, selected with concurrence from the local Soil and Water Conservation District and County Board of Commissioners. Each selected member is appointed to a two year term.

Meeting Expense Details for Pembina Trail RC&D Council Members are as follow:

The county will be responsible for paying per diem for the members to attend six general membership meetings that are held each year. Additionally one member from each county serves on the Executive Committee (which meets as needed). The Pembina Trail RC&D meetings are usually held in Red Lake Falls, Minnesota and those serving as Pembina Trail RC&D council members are encouraged to attend the Minnesota RC&D State Association summer and winter conference. The two-day summer conference is rotated to different areas around the state with the one-day winter conference usually scheduled in the St. Cloud area. The total estimated meeting expense would depend on the per diem rate paid by your organization.

Thank you for your continued support of the Pembina Trail RC&D Association, Inc. If you have any questions, please call the office in Red Lake Falls at 218-253-2646 Extension 4.

SPONSORED BY COUNTY COMMISSIONERS AND SOIL & WATER CONSERVATION DISTRICTS IN:
KITTSOON MARSHALL NORMAN PENNINGTON POLK RED LAKE ROSEAU



ITEM # Discussion 3

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Aug 11 2009
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***Subject Title (As it will appear on the agenda):**
Roseau County Women's History Month "One Woman 2010"

***Background (Provide sufficient detail of the subject):**
The Roseau County Historical Society has once again asked you to nominate a woman from one of the unorganized townships for the 2010 Women's History Month celebration. This nomination is due August 31, 2009.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Folds						Failed
Rasmussen						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk



Celebrate Women

RECEIVED
JUN 10 2009

WOMEN'S HISTORY MONTH – MARCH, 2010 “ONE WOMAN 2010”

TO: ALL ROSEAU COUNTY TOWNSHIP BOARDS AND CITY COUNCILS

FROM: 2010 Roseau County Women's History Month Committee:
Linda Vatnsdal, Carole Wilson, Dawn Johnson

Date: June 9, 2009

In March 2010, the Roseau County Museum & Historical Society will celebrate its 2nd Annual Women's History Month, which has been a national effort since 1987.

*Please send us the name of one woman who has made a difference
in your township or city.*

Past or present.

Living or deceased.

The woman must have lived in your township/city at one time.

***We will include information about her, along with women representing every
township/city in Roseau County, in a display at the County Museum
during the month of March***

This celebration is an annual event. You will be contacted in subsequent years to give us other women's names. A press release has been sent notifying the public about this project, asking your constituents to contact you giving their recommendation.

Don't miss out...Make sure your township/city is represented

Please complete the enclosed form and return it in the self-addressed, stamped envelope by August 31, 2009. Contact us if you have questions, 463-1676 or vatnsdal@mncable.net



Celebrate Women

WOMEN'S HISTORY MONTH – MARCH, 2009

ONE WOMAN 2009

<u>TOWNSHIP/CITY</u>	<u>SELECTED WOMAN</u>	<u>TOWNSHIP/CITY</u>	<u>SELECTED WOMAN</u>
1. Badger	Lois M. Johnson/deceased	11. Mickinock	Florence Hanson/living 42929 Co. Rd. 128 Wannaska 56761 218-425-7521
2. Barto	Agnes Paulsen/living 24535 Co. Rd. 103 Greenbush 56726	12. Reine	Luella Solberg/deceased
3. Deer	Hilda Erickson/living 106 E. Lincoln Ave Strathcona, MN 56759 218-781-2655	13. Roseau	Marie Budd/deceased
4. Dieter	Nelsine Dahl/deceased	14. Ross	Gladys Venaas/living Greenbush Community Nursing Home PO Box 250 Greenbush, MN 56726 218-782-2131
5. Enstrom	Irene Kristofferson/living 680 SE Roberts Ave Gresham, OR 97080	15. Spruce	Pat Westman/living 510 11 th Ave SE Roseau 56751 218-463-2220
6. Greenbush	Ruth Eeg/living 108 4 th St. Greenbush 56726 218-782-2294	16. Stokes	Maxine Penas/deceased
7. Grimstad	Clarice Bolin/deceased	17. <u>Unorganized Townships</u>	Verna Grafstrom/living 47913 350 th St. Salol, MN 56756 218-463-1587
8. Jadis	Delores L. Andol/living 35500 St. Hwy. 11 Roseau 56751 218-463-2761	<i>America/Beltrami Clear River/Oaks Jadis Unorganized Juneberry/Blooming Valley Norland/Spruce Valley</i>	
9. Lake	Amelia Janson/living 55843 St. Hwy. 11 Warroad 56763	18. Warroad	Margaret Marvin/ deceased
10. Malung	Lorraine Hedlund/living 26562 Co. Rd. 31 Roseau 56751 218-424-7246		



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

For Immediate Release
August 6, 2009

Roseau County is seeking nominations for Women's History Month "One Woman 2010" celebration. Candidates must be from an **unorganized Roseau County** township, have a connection to service in the military, and have made a difference in their township.

Candidates may be living or deceased, served recently or in the past, and need only have lived in the township at one time. Nominations may be submitted to the County Coordinator (463-4248) or given to any County Commissioner.

District 1, Alan Johnston, Vice Chair - District 2, Jack Swanson, Chairman -
District 3, Orris Rasmussen - District 4, Russell Walker - District 5, Mark Foldesi

An Equal Opportunity Employer

ITEM # Consent 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Aug 11 2009
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***Subject Title (As it will appear on the agenda):**
Discuss Appraiser Position

***Background (Provide sufficient detail of the subject):**
Attached you will find a copy of the job description for the appraiser position that you reviewed last year with former County Assessor Lorna Sandvik and that current Assessor Allen Heim discussed with you at the August 4, 2009 Board meeting. Mr. Heim will review the position with you at the meeting and request approval to advertise to fill it. The job description was reviewed by Employers Association in 2008.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**
None

***Resolution (Wording should reflect the intent of the Board vote):**
None

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Folds						Failed
Rasmussen						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk



APPRAISER II

Department: Appraiser II	FLSA Status: Non Exempt
Supervisor: County Assessor	Position Status: Regular Full-Time
Prepared by: Coordinator's Office	Salary Grade:
Union Status: Non-union	Revision Date: September 2008

Job Summary:

Under the general direction of the Assessor with minimal supervision, the Appraiser II is responsible for property appraisal and classification for property tax purposes.

Essential Duties and Responsibilities:

Requirements are representative of minimum levels of knowledge, skills, and experience required. To perform this job successfully, the worker must possess the abilities and aptitudes to perform each duty proficiently.

1. Appraise and classify residential, agricultural, and commercial properties according to established assessment standards and practices and in conformity with MN Statute and Department of Revenue directives.
 - 1.1 Complete field inspections and examine interior and exterior of property to collect appropriate data.
 - 1.2 Discover and appraise new construction annually and maintain spreadsheets and reports regarding new construction.
 - 1.3 Estimate values and/or taxes on proposed structures, land and improvements.
2. Maintain appraisal data on field cards and the Computer Aided Mass Appraisal System (CAMA).
3. Explain the Minnesota tax and Assessment system and educate property owners regarding the assessment of their property.
4. Supply information on market values and assessments to real estate professionals, local state and federal agencies, and other persons and institutions requesting the data.
5. Assist local assessors in the application of assessment manual and coding procedures.
6. Attend and participate in annual Board of Appeal and Equalization and assist Assessor with meeting preparation.
7. Participate in professional staff development and continuing education opportunities to build skills and improve efficiency.
8. Manually calculate tax capacity for pre-paid mobile home taxes and property tax breakdowns for property splits.
9. Assist office staff in data entry and property coding.
10. Provide information and assistance to the public.
 - 10.1 Greet public and answer specific and general questions regarding assessment records, maps, property tax, legal descriptions, and assessment related topics.
 - 10.2 Search records to assist public with information.
 - 10.3 Respond to taxpayer requests for information, inquires and grievances.
11. Maintain a safe working environment for self and others as described in the Roseau County Safety Policy Manual.
12. Perform other related functions as apparent or assigned.

Minimum Qualifications/Education Training:

- Possess High School Diploma or equivalent
- Three years of progressively responsible assessment and/or appraisal experience
- Possess and maintain Certified Minnesota Assessor (CMA) license plus two Income Courses as required by the State Board of Assessors (Income Certified)
- Possess valid Minnesota Driver's License with satisfactory driving record
- Ability to maintain confidentiality regarding private and sensitive data

Knowledge/Skills:

- Knowledge of appraisal principles, methods, and techniques as they relate to all classifications of property
- Knowledge of tax and assessment laws, special programs, real estate terminology and legal property descriptions
- Ability to view and assess property correctly in conformity with MN Statute and Department of Revenue directives
- Knowledge of process for filing homestead documents and other assessment procedures
- Competent in computer applications including knowledge of Microsoft Office Suite, property tax system software, CAMA System, and GIS
- Ability to listen, comprehend and communicate effectively
- Ability to manage time effectively, meet deadlines, and handle multiple tasks
- Ability to complete complex mathematical computations and tabulations with speed and accuracy
- Ability to interpret and explain complex rules, regulations and computations
- Ability to interact effectively with a wide variety of people including the public, other governmental officers and agencies, and co-workers
- Knowledge of office practices and procedures
- Ability to exercise self-control, confidentiality, responsibility, courtesy and patience

Physical Demands and Working Conditions:

Position requires employee to work inside, outside, in confined areas, on uneven ground, alone, with others, around others, and to have frequent contact with the public. While performing duties, employee may be exposed to dust, heat, cold, extreme cold, wetness, humidity, and marked changes in temperature. Activities occurring continuously are using fingers, using fine manipulation, talking, hearing, using near and distance vision, depth perception, color vision, and peripheral vision. Activities occurring frequently are standing, walking, sitting, pushing, twisting, reaching straight, reaching above and below the shoulder, carry and lifting up to approximately ten pounds. Activities occurring infrequently are bending, squatting, crouching, and kneeling. Position requires frequent travel, often in inclement weather. There is frequent exposure to deadlines, hectic pace and airborne illness and occasional exposure to wild and domesticated animals and angry people.

Roseau County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the employer.

**Roseau County Sheriff's Office
Monthly Report
July, 2009**

The Roseau County Sheriff's Office reports the following for the month of July.

The Roseau County Detention Center is averaging 20 inmates per day. This new facility is an excellent asset for Roseau County, keeping prisoners local is the best interest financially for the county.

The Fourth of July weekend was a safe weekend for the Sheriff's Office. People are taking a safe and smart approach to drinking and driving and only one DWI arrest was made by the Sheriff's Office during the Fourth of July weekend.

The Roseau County Fair also went well for the Sheriff's Office with only one arrest being made during fair week. The Roseau County Sheriff's Office would like to thank the Sheriff's Posse members for an excellent turn out and for their help during the fair. The Posse members put in countless volunteer hours and don't get enough recognition. Thanks again!

The Sheriff's Office has discontinued using its Administrative Citations due to legislative issues. The Sheriff's Office will keep using regular State Citations.

The Sheriff's Office recently purchased Tasers for their deputies. The Tasers have been a valuable tool for the deputies. There have been two deployments of the Tasers recently. This practice has practically eliminated injuries for

the deputies while they are engaging in lawful arrests and altercations.

The Sheriff's Office is in the process of setting up their patrol squads with in squad video cameras to use in court, lap top computers for interoperability with other agencies, and GPS Units to help them locate addresses and digital cameras for photographing crime and accident scenes. This updated technology will assist the deputy in their work and make their job safer. With the support of the County Commissioners, the assistance from the I.T. Department, Emergency Management and the County Attorney's Office this is a project that has been in the making for a long time and will be in operation soon. This equipment was purchased with Stone Garden Grant Monies.

The Sheriff's Office would like to thank the public again for their continued support! With your help we can make Roseau County a safer place to live.

**Terry Bandemer
Chief Deputy**

INFORMATION ONLY

Number	Call
	Citations
12	Speed
3	No Seat Belt
1	Expired Registration
	Exhibition Driving
	Open Bottle
	Careless Driving
	Expired DL
	No Minnesota DL
	Driving After Cancellation
1	Driving After Revocation
2	Driving After Suspension
4	No Proof of Insurance
1	Display Wrong Plate
3	Lost Property
1	Found Property
3	Deer MVA
3	MVA Property Damage
2	Hit and Run with Property Damage
1	Firearm Accident
	Reports of Dog Bites
	TB Permit Check
	Grass Fire
2	Ambulance Calls with Deputy
	Mental Health Cases
8	Domestic Complaints
31	Public Assists
24	Animal Complaints
8	Noise Complaints
3	ATV Complaint
7	Harassment Orders Received
6	Order for Protections Received
6	Permit to Acquire
11	Permit to Carry
8	Car Unlock
1	Welfare Checks
1	Harassing Phone Calls
5	Attempt to Locate
6	Assist Other Agencies
3	Alarm Checks
3	Warrant Received
3	Tow Calls
6	Suspicious Vehicle

3	Suspecious Persons
1	Missing Persons
5	Adult Transports
7	Juvenile Transports
1	911 Fail Checks
3	Home Monitoring Checks
2	Arrest on Warrant
	Powerline Down
	Red Cross Request
	Report Scam
	Property Exchange Request
	Motorist Assist
	Traffic Stops
30	Speed Warnings
2	No Trailer Lights Warning
3	No Headlight Warning
3	Left of Center Warnings
1	Expired Registration Warning
3	Stop Sign Violation Warning
	Seatbelt Warning
	No Exhaust Warning
1	Failure to Yield Warning
1	No Brake Lights Warning
1	No Tail Lights Warning
3	Equipment Violation Warning
2	Jail Incidents
4	Jail Transports
2	Assaults
2	Terroistic Threats
4	Burglary
3	Drug Offenses
2	Family Crimes
5	Misd DWI
1	Gross Misd DWI
1	Criminal Sexual Conduct
1	Minor Consumption under 18
1	Minor Possession of Tobacco
5	Minor Consumption over 18
1	Disorderly Conduct
6	Damage to Property
4	Tresspass
4	Theft
5	Theft from Building
	Theft from Vehicle

1	Theft from Watercraft
3	Contempt of Court
2	NSF Checks
1	Order for Protection Violation
5	Probation Violation