



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

AGENDA

Tuesday, June 16, 2009, 8:30 a.m.

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on June 16, 2009 at 8:30 am in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Presentation of Colors
2. Approve Agenda

8:45 Consent Agenda

1. Approve Proceedings
2. Approve Bills

8:55 Comments and Announcements

9:00 HSEM Gracia Nelson

1. Review Continuity of Operations Plan
2. Approve Claim for HSEM Grant Funded Communications Equipment

9:15 Maria Pahlen- DWI Court Coordinator

9:30 Committee Reports

9:45 Discussion

1. TV Translator Digital Upgrade

10:00 Highway Department

10:30 Break

10:45 Sheriff's Office

1. Purchase of Sheriff's Office Squad Car with Administrative Fine Money
2. Enforcement of Weight Limits on County Roads
3. Detention Center Monitoring of Alarms

11:00 Board of Appeal and Equalization

12:15 Future Agenda Items

12:30 Adjourn

To schedule an appointment with the Board, please contact the County Coordinator at 218-463-4248

County Coordinator's e-mail address: trish.klein@co.roseau.mn.us

Roseau County Home Page Address: <http://co.roseau.mn.us/>

District 1, Alan Johnston, Vice Chair - District 2, Jack Swanson, Chairman -
District 3, Orris Rasmussen - District 4, Russell Walker - District 5, Mark Foldesi

An Equal Opportunity Employer

ITEM # Consent 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Jun 16 2009
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***Subject Title (As it will appear on the agenda):**
Approve Proceedings

***Background (Provide sufficient detail of the subject):**
Please review carefully and advise of any changes.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Folds						Failed	
Rasmussen							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

June 9, 2009

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, June 9, 2009, at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chairman Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Mark Foldesi, Alan Johnston, Jack Swanson and Russell Walker. Orris Rasmussen was excused.

COMMENTS AND ANNOUNCEMENTS

1. Commissioner Walker relayed concerns about the roads in his district.
2. Coordinator Klein advised the Board that Arlo Bures is a new AFLAC provider and that he has requested an opportunity to meet with county employees to inform them of the products available and to determine the amount of interest. Roseau County is one of the few businesses in Roseau County that does not offer this as an employee sponsored benefit. The Board noted that they did not have an objection. Coordinator Klein suggested that the county should develop a policy regarding how we respond to solicitations such as this in order to provide for fairness and uniformity in the way that we respond to such requests. The Board concurred with this as well. The Insurance Committee will be meeting on June 30, 2009 and will begin policy development.

APPROVAL OF AGENDA

A motion to approve the agenda was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Foldesi seconded by Commissioner Johnston and carried unanimously.

The Board, by adoption of its consent agenda, approved the proceedings from the May 26, 2009 Board Meeting.

The Board, by adoption of its consent agenda, approved the quote to purchase shelving for the Roseau County Historical Society from TC Storage Solutions in the amount of \$3,640.00.

The Board, by adoption of its consent agenda, approved the purchase of a heavy duty truck/hook lift system from Sanitation Products in the amount of \$88,664.00.

The Board, by adoption of its consent agenda, authorized HSEM Director Gracia Nelson to purchase grant reimbursed communication equipment as follows: \$61,500 for two-way radio base radios and \$60,750 for voter, software, antennas, coax and support items for a total of \$122,500. \$7,500 of the total cost will be funded by the E911 account.

DISCUSSION

Commissioner Walker requested Board authorization to do road repair projects in Unorganized America and Clear River Townships in the amount of \$6,000 per township. A motion was made by Commissioner Walker, seconded by Commissioner Johnston and carried unanimously.

HIGHWAY DEPARTMENT

Engineer Ketring met with the Board to request their approval on a resolution approving an advance on construction funds from the County State Aide Highway 2010 allotment. A motion was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2009-06-01

WHEREAS, the County of Roseau is planning to implement County State Aid Street Project(s) in 2009 which will require State Aid funds in excess of those available in its State Aid Regular Construction Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date June 1, 2009		\$379,093.18
		\$1,247,842.11 (2009 Const. Fund Payments)
		\$65,675.91 (Encumbered)
Total Balance:		\$1,692,611.20
Less estimated disbursements		
Project #SP 68-609-17	\$1,650,000.00	\$330,000.00 (20% of Total Federal Contract)
Project #SAP 68-628-04		\$925,000.00
Project #SAP 68-628-02	\$340,000.00	\$40,000.00 (300k LIRP)
Project #SAP 68-631-04		\$940,000.00
Project #SAP 68-613-16		\$220,000.00
Project #SAP 68-613-18	\$130,000.00	\$22,000.00 (108k LIRP)
Project #SAP 68-605-07		\$220,000.00
Total Estimated Disbursements		\$2,697,000.00
Total Balance:		(\$1,692,611.20)

Advance Amount (amount in excess of acct balance) \$1,000,000.00

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, Be It Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Roseau in an amount up to \$1,000,000.00 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular Construction Account of said County from future year allocations until fully repaid.

Roseau River Watershed Manager Todd Miller and Roseau River Watershed Administrator Rob Sando met with the Board to advise the Board that they will be petitioning the Board authorization to proceed with the Hay Creek set back levies, connection channel, and Northland Impoundment Project under provision of 103E.227

Engineer Ketring requested permission to contact Drainage Authority Attorney Kurt Deter for legal advice on this matter. Ketring also requested permission to begin the search for a consultant to oversee the project. The Board concurred on both requests.

Upon motion carried, the Board adjourned the regular meeting at 1:20 p.m. The next regular meeting of the Board is scheduled for June 16, 2009 at 8:30 a.m.

Attest:

Date: _____

Teresa Klein, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota

ITEM # 9:00 Appt. #1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Nelson, Gracia	*Department Emergency Management	*Board Meeting Date Jun 16 2009
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***Subject Title (As it will appear on the agenda):**
Review Continuity of Operations Plan

***Background (Provide sufficient detail of the subject):**
This is an item that has been deferred twice in the past because it was not complete. It is now completed and HSEM Gracia Nelson will be here to go over the plan and request your approval.

***Financial Consideration:**

***Legal Consideration:**
Roseau County is required to have COO plan to maintain eligibility for some HSEM funding.

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Folds						Failed
Rasmussen						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

ITEM # 9:00 Appt. #2

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Nelson, Gracia	*Department Emergency Management	*Board Meeting Date Jun 16 2009
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***Subject Title (As it will appear on the agenda):**
Approve Claim for HSEM Grant Radio Equipment

***Background (Provide sufficient detail of the subject):**
Authorization to purchase grant funding communication equipment for our area public safety entities was approved by the Board on June 9, 2009. This grant requires that the money be spent first and then is reimbursed. The communication equipment and cost is as follows: \$61,500 for two-way radio base radios and \$60,750 estimate for voter, software, antennas, coax and support items for a total of \$122,500. The grant total is \$115,000. E-911 funds will be used to pay the additional \$7,500 as was approved by the E-911 Committee on June 5, 2009. Gracia will have the claim for your forthwith approval.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

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Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

ITEM # 9:00 Appt. #2

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***Other Consideration:**

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Swanson						Passed
Johnston						
Folds						Failed
Rasmussen						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

JACK SWANSON COMMITTEE MEETINGS

JUNE 3, 2009 - ROSEAU RIVER WATERSHED BOARD - TALKED ABOUT THE HAY CREEK/NORLAND FLOOD CONTROL PROJECT. ROSEAU COUNTY MAY NEED TO ISSUE PERMITS RE: DIVERTED WATER INTO EXISTING COUNTY DITCHES.

JUNE 3, 2009 - CRIMINAL JUSTICE COORDINATING COMMITTEE - SEE ANN MARIE MILLER MEETING NOTES.

JUNE 4, 2009 - ASSOCIATION OF MINNESOTA COUNTIES DISTRICT SUMMER CONFERENCE (HALLOCK) - HEARD A LEGISLATIVE UPDATE FROM JIM MULDER (AND STAFF). ARRANGED A JOINT MEETING WITH KITTSOON COUNTY ON POTENTIAL SOCIAL SERVICES COLLABORATIONS.

JUNE 8, 2009 - KAMAR BOARD (KARLSTAD) - DISCUSSED RAMIFICATIONS OF ADDING LAKE OF THE WOODS COUNTY AS A FIFTH MEMBER.

JUNE 8, 2009 - JOB SERVICE EMPLOYERS COMMITTEE - TALKED ABOUT CO-LOCATED SERVICES IN ROSEAU RE: DEED OFFICE; AND SERVICE FOR MFIP CLIENTS.

JUNE 9, 2009 - COUNTY BOARD MEETING.

JUNE 11, 2009 - LELS WAGE RE-NEGOTIATION DISCUSSION; AGREED TO PRESENT HIGHWAY DEPARTMENT EFFICIENCY IDEAS FOR LELS CONSIDERATION (AFTER JUNE 24).

JUNE 15, 2009 - EXTENSION COMMITTEE

JUNE 15, 2009 - COLLABORATIVE MEETING WITH KITTSOON COUNTY (WITH SOCIAL SERVICES DIRECTOR DAVE ANDERSON).

ITEM # Discussion 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Jun 16 2009
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***Subject Title (As it will appear on the agenda):**
Digital Upgrade for TV Translators

***Background (Provide sufficient detail of the subject):**
LeRoy Harvey from Voyageurs Comtronics Corporation met with the Board at our Committee of the Whole meeting on June 9, 2009. Per the presentation regarding upgrading the counties equipment from analog to digital the Board needs to discuss whether or not to approve this project,

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

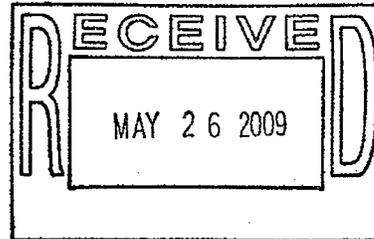
Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Folds						Failed	
Rasmussen							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

VOYAGEURS COMTRONICS CORPORATION

May 22, 2009

Roseau County
Office of the County Auditor
Roseau, MN 56751



Dear Translator Owner,

The second round of funding for the digital upgrade is now available. It is not a grant; it is a reimbursement program. The Federal government has made \$44 million available through the National Telecommunications and Information Administration, a division of the Department of Commerce. There are most likely going to be more applications than the program can fund, so it is critical to act quickly.

Eligible stations can apply for reimbursement of up to \$6,000 per translator for modifications or up to \$20,000 per translator for replacement. Priority compensation shall be given to stations that either are non-profit organizations or serve rural areas of fewer than 10,000 viewers. You qualify for priority compensation, so this gives us an advantage. Priority reimbursement applications **only** will be accepted until July 13, 2009, and receipts for the equipment are required as part of the application. After that first round, applications will be accepted on a monthly basis until the funding runs out. Because of summer schedules, the 4th of July holiday, and delivery delays, our goal is to have these applications ready by the end of June.

We have been gathering the pertinent information for your site(s) and your current equipment. I am in the process of determining what equipment is needed and completing a quote for you. I hope to have your quote to you within the next few days. Because each site is unique, we will have the quotes broken down on a per site basis. I can meet with you and explain what is involved to upgrade your translator system to digital. In the meantime, it may be helpful to review the enclosed information about the program.

Brian Gibbons is the NTIA contact person designated for our area. If you wish to contact him, he can be reached at: bgibbons@ntia.doc.gov or 202-482-6094.

Sincerely,

A handwritten signature in black ink, appearing to read "LeRoy E. Hervey".

LeRoy E. Hervey
President

218-283-9477
Shipping — 6063 Highway 11

Correspondence — P.O. Box 4
International Falls, MN 56649

Voyageurs Comtronics Corporation

6063 Hwy 11
P.O. Box 4
International Falls, MN 56649-0004

FAX COVER SHEET

Number of pages, including cover sheet: 4

DATE: 6-5-09

TO: TRISH

Phone: 463-4248

COUNTY COORDINATOR

Fax: 463-3252

FROM: Lee Keruey

Phone: 218-283-9477

Voyageurs Comtronics Corporation Fax: 218-283-5747

MESSAGE:

Roseau County owns five (licensed) translators. One digital-capable translator was purchased 9-21-06 but qualifies for the reimbursement because it was installed after February 2006.

NTIA Reimbursement money pays \$20,000 per translator license. So your reimbursement will be \$100,000. Your total out-of-pocket expenses from this invoice would be 43,753.70.

I plan to be at the Board Room on Tuesday at 8 am with handouts, but must leave promptly at 9:15. Thank You for your assistance!



FROM:

Voyageurs Comtronics Corporatione-mail: voycom@northwinds.net

fax: 218-283-5747 phone: 218-283-9477

6063 Hwy 11 ~ PO Box 4, International Falls, MN 56649

TO:

Anne K Granitz
 Roseau County Auditor
 606 5 Avenue SW Room 160
 Roseau, MN 56751-1477

Invoice No: 6550

Date: 5/27/2009

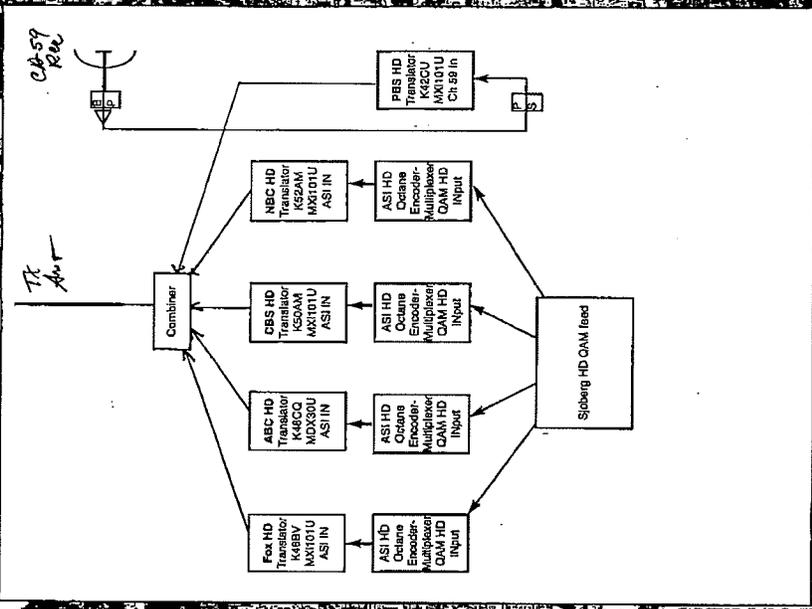
Your Order No: verbal

Qty	Description		
1	Larcan MXi101U 8VSB Digital Translator, Frequency Agile for Digital Service, input digital PBS ch 59 from Williams, output 5 multicast channels on ch K42CU	19,990.00	19,990.00
1	Kathrein PRTV Paraflector Antenna with Low Noise Pre-Amp Coax and Fasteners needed to connect the new Antenna Installation of the above Antenna and Coax to the existing tower	1,849.00 1,040.00 1,476.00	1,849.00 1,040.00 1,476.00
1	Larcan MXi101U 8VSB Digital Translator, Frequency Agile for Digital Service with ASI input, KVRB from Sjoberg HD Cable feed to ch K46BV	21,990.00	21,990.00
1	Larcan "Octane" Encoder-Multiplexer with Qam HDTV Decoder	9,990.00	9,990.00
	Note: K48CQ, WDAZ is Larcan MX100U Translator, purchased 9-21-06, and is digital-capable by adding the following:		
1	8VSB Regen Transcoder with ASI Input	4,695.00	4,695.00
1	Larcan "Octane" Encoder-Multiplexer with Qam HDTV Decoder	9,990.00	9,990.00
1	Larcan MXi101U 8VSB Digital Translator, Frequency Agile for Digital Service with ASI input, KXJB from Sjoberg HD Cable feed to ch K50AM	21,990.00	21,990.00
1	Larcan "Octane" Encoder-Multiplexer with Qam HDTV Decoder	9,990.00	9,990.00
1	Larcan MXi101U 8VSB Digital Translator, Frequency Agile for Digital Service with ASI input, KVLV from Sjoberg HD Cable feed to ch K52AM	21,990.00	21,990.00
1	Larcan "Octane" Encoder-Multiplexer with Qam HDTV Decoder	9,990.00	9,990.00
	Installation into equipment building at no additional cost as part of our Maintenance Agreement. Charges for tower work are additional. Voyageurs will remove and dispose of old equipment. Terms: 50% down payment with order, 50% on installation.		
		MN Sales Tax (6.5%)	\$8,773.70
		Total	\$143,753.70

Voyageurs file copy

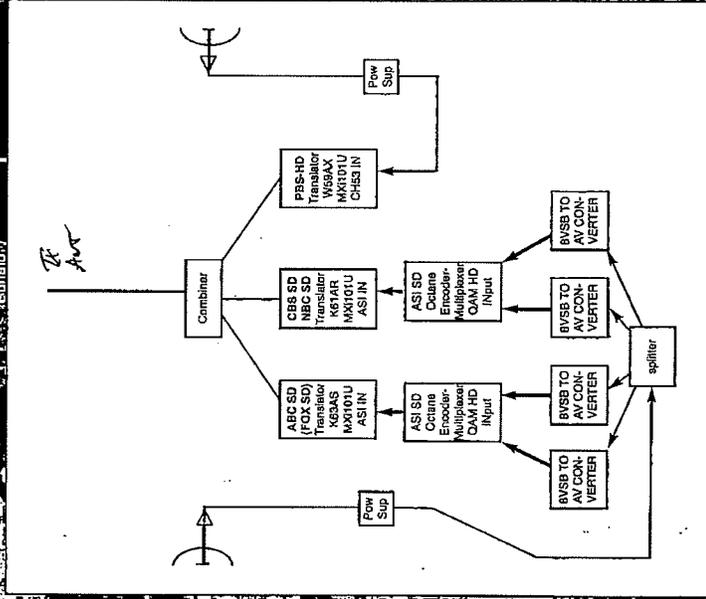
Roseau and Lake of the Woods
Proposed Digital Translators
Equipment Blocks
5-2-09

More...
Satellite



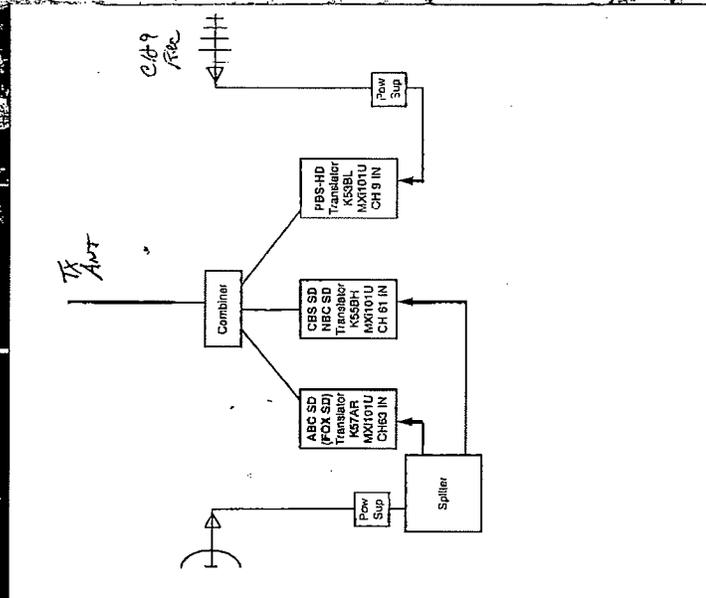
Roseau Translator Site: (All HD)
 K52AM-NBC-KVLY-11 Via Sjoberg
 K50AM-CBS-KXJB-4 Via Sjoberg
 K48CC-ABC-WDAZ-8 Via Sjoberg
 K46BV-FOX KVRR Via Sjoberg
 K42CU-PBS-KAWM-9 Via 59 Williams
 (5 programs)

Roseau tower # 1023323
 GE: 318.2M (146.3M AGL)
 N48-51-10 W095-46-14



Low Williams Translator Site:
 K63AS-NBC-KVLY-11 Via 52 Roseau (SD)
 CBS-KXJB-4 Via 50 Roseau (SD)
 K61AR-ABC-WDAZ-8 Via 48 Roseau (SD)
 FOX KVRR Via 46 Roseau (SD)
 W59AX-PBS-KAWM-9 Via 53 Baudette
 (5 programs)

Williams tower # 1024494
 GE: 333.8M
 N48-51-49 W094-58-22



Low BDT Translator Site:
 K55BH-NBC-KVLY-11 Via 63 (SD)
 CBS-KXJB-4 Via 63 (SD)
 K57AR-ABC-WDAZ-8 Via 61 (SD)
 FOX KVRR Via 61 (SD)
 K53BL-PBS-KAWM-9 Via 9 Blackduck
 (5 programs as streamed)

Baudette tower # 1024495
 GE: 339.2M
 N48-40-14 W094-34-24

Ch 9 Blackduck
 N47-42-03
 W094-29-15

June 4, 2009

Roseau County Auditor
606 5th Ave SE - Room 160
Roseau, MN 56751-1477



Re: Translator Carriage of KAWE-DT

Good Day,

Lakeland Public Television hereby grants carriage of KAWE-DT's digital broadcast signal by Roseau County on its low power TV translator located in Roseau, MN (K42CU).

We are pleased that the residents of Roseau County will have access to Lakeland's five different multicast channels including our primary HD channel and our four other SD channels including a 24x7 kids channel, a 24x7 "how-to" channel called Create, a 24x7 channel with the best of PBS prime-time type programming 24 hours a day with no kids programming, as well as the Minnesota channel. The Minnesota Channel is a channel programmed with regional content produced by public television stations from around the Midwest. In addition, the Minnesota Channel provided gavel-to-gavel coverage of the Minnesota legislature when they are in session.

Please let us know when your new digital translator is on the air serving your residents.

Again, thank you for your willingness to provide Lakeland's digital channels to your area residents. If we can be of any assistance during your digital conversion, please feel free to call on us.

Best regards,

Bill Sanford
General Manager / Director of Engineering
Lakeland Public Television
218-333-3015
bsanford@lptv.org

KAWE-TV
BSU, Box 9
1500 Birchmont Drive NE
Bemidji, MN 56601-2699
(218) 751-3407
1-800-292-0922
FAX (218) 751-3142

KAWB-TV
422 NW Third Street
Brainerd, MN 56401-2917
(218) 855-0022
1-888-292-0922
FAX (218) 855-0024

ITEM # Sheriff's Office #1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Hanson, Jule	*Department Sheriff	*Board Meeting Date Jun 16 2009
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***Subject Title (As it will appear on the agenda):**
Purchase of Sheriff's Office Squad Car with Administrative Fine Money

***Background (Provide sufficient detail of the subject):**
As of August 1, 2009 the State of MN has made law that administrative citations are legal in the state of MN. Under the new law, citations will increase in cost for \$50 to \$60.00 per violation. 60% of the money will go to the agency that writes the citation (in our case Roseau County) and 40% will go to the state. If a state officer writes a citation 60% goes to the state and 40% goes to jurisdiction it was wrote in. We do not need a county resolution for this change. The money that has been collected we would like to use those funds for a new squad car. Thank you for your support on the administrative tickets. It was a good tool for our law enforcement officers to use to make Roseau County a safer place to drive.

***Financial Consideration:**
As of the end of April, the account balance is \$20,401.18

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**
The money that was received from the administrative fines be used to purchase a squad car.

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Folds						Failed
Rasmussen						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

ITEM # Sheriff's Office #2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Hanson, Jule	*Department Sheriff	*Board Meeting Date Jun 16 2009
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***Subject Title (As it will appear on the agenda):**
 Enforcement of Weight Restrictions on County Roads

***Background (Provide sufficient detail of the subject):**
 At the May 26, 2009 Board meeting, Commissioner Rasmussen suggested that the county should be doing a better job of enforcing weight restrictions. Rasmussen noted that overweight vehicles are causing substantial damage on our roads and that the county is not in a position to be able to fund the repairs. He noted that the Highway Department spends a lot of time and energy installing weight restitution signs and that it is a waste of time if enforcement is not taking place. Coordinator Klein spoke to Captain Tobi Eidsmoe who schedule a meeting with State Trooper Nick Robertson and Sheriff Hanson. See meeting notes attached.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

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			Yes	No	Abstain	
Swanson						Passed
Johnston						
Folds						Failed
Rasmussen						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

5/28/09

State Patrol Officer Nick Robertson met with Sheriff Jule Hanson, Tobi Eidsmoe, and myself regarding questions on enforcement of road restrictions.

Officer Robertson noted that it is never a waste of time to sign roads for weight restrictions. He noted that in addition to damaging roads, overweight vehicles may put themselves in danger driving on roads that don't have the capacity to handle the weight, and in particular certain bridges. Should such a vehicle crash or break through a bridge, if the county has not signed the roads, they would be liable.

Trooper Robertson noted that the State patrol primarily monitors state roads and some CSAH. He noted that they have been directed NOT to sit on township roads and look for overweight vehicles. This is due to public outcry for being fined for violations and the political fall-out of that activity.

Trooper Robertson advised the group that while he is all in favor of enforcement of weight restrictions, that it is political suicide. He referenced a recent situation where a driver in the Badger area was significantly over weight and had a number of other violations. He noted that the initial fine for the violations was in excess of \$20,000. Robertson noted that in the case the county could also have sued the individual civilly to pay for any damage to the road. Robertson noted this was mitigated down – but that it led to legislators being contacted and a town hall meeting etc. While he understood the concern about the roads in Roseau County, he questioned whether this is something the county board would really like to take on at this time.

Trooper Roberston suggested a number of possibilities:

- A. If the county is serious about enforcement, the State Patrol would cover the cost of training officers to be able to be "weight" certified to do the stops. He noted it is a three day training and to do it right all officers should receive the training. In this case the county would also have to purchase portable scales as by statute you cannot legally make a truck drive more than 5 miles one way out of their way to be weighed. Robertson got a very good quote on the purchase of scales at \$800 each. We would need a min of two per car. We would also need to carry around two other pieces of boards to place under another set of tires.
- B. Invite the Truck Division to come to Roseau County and spend more time on enforcement
- C. Request a weight restriction enforcement **saturation campaign** during times of particular vulnerability on roads. This could be a weeklong event that involved public education.
- D. The County Engineer can lower weight restrictions even further should he note that a particular road is being damaged.
- E. Engineer can request the truck division come to Roseau County at any time and do a short term saturation. For example in Kittson County Engineer Bengston requests extra enforcement during beet harvest season.
- F. Could request that vehicles be stopped and inspected vs weighed and use the opportunity to educate the driver about weight restrictions and the damage to roads and potential consequences etc.

ITEM # Sheriff's Office #3

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Foldesi, Mark	*Department Commissioner	*Board Meeting Date Jun 16 2009
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***Subject Title (As it will appear on the agenda):**
Dispatch Center Monitoring Of Alarms

***Background (Provide sufficient detail of the subject):**
Historically the Roseau County Sheriff's Department had a system where they were able to monitor various alarms for cities, businesses and some local residents. When the new jail was being designed, the Board had a conversation with the SO regarding the feasibility of continuation of this practice. The county would have had to purchase equipment in excess of \$10,000 and to insure that the alarms were monitored, would have to hire additional staff to perform this function. The new design of the detention center and the supervision model separated the tasks of the jailer/correctional officer and the dispatch personnel and added additional duties to both positions. In addition to the expense, this service was not being offered uniformly through-out the county. Some business were receiving the service and others were not. As well, it was noted that by Roseau County providing this service for free, it was in direct competition with the private sector. There are at least two local businesses that provide this service. Based on these and other factors, the Board agreed to discontinue the practice. Commissioner Foldesi has received several calls regarding the Board's decision to discontinue this service and requested that the item be placed on the agenda for further discussion.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Folds						Failed
Rasmussen						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

A G E N D A

**Roseau County Board of Appeal and Equalization
606 5 Avenue SW – Room 110
Roseau, MN 56751-1477
Tuesday, June 16, 2009 – 11:00 a.m.**

- 11:00 a.m. Anne K. Granitz, County Auditor**
1. Call meeting to order.
 2. Sign Official Oath of the Roseau County Board of Appeal and Equalization.
 3. Elect Chairman.
- 11:05 a.m. Chairman presides for remainder of meeting.**
1. Elect Clerk.
 2. Approve Agenda.
 3. Approve proceedings of June 17 and 24, 2008, County Board of Appeal and Equalization meetings.
 4. Acknowledge correspondence.
- 11:10 a.m. Allen Heim, Roseau County Assessor**

TAXPAYER APPEARANCES are limited to persons who first appealed either in person, through a letter, or through an authorized representative to the City or Town Board of Appeal and Equalization; or to persons whose property is located in an unorganized township; or to persons whose local jurisdiction has transferred its powers of appeal and equalization to the County. Taxpayers are required to call the County Auditor in advance to be placed on the agenda.

11:20 a.m. Jim Jenson

11:25 a.m. _____

11:30 a.m. _____

Recess meeting to Friday, June 19, 2009, at 7:00 p.m.

**PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF APPEAL AND
EQUALIZATION**

June 17, 2008

The Board of Appeal and Equalization of Roseau County, Minnesota, met in the County Board room in the courthouse in the City of Roseau, Minnesota, on Tuesday, June 17, 2008. County Auditor Anne Granitz called the meeting to order at 9:00 a.m. Members present were Commissioners Russell Walker, Alan Johnston, Mark Foldesi, Orris Rasmussen, Jack Swanson, and County Auditor Anne K. Granitz. Also present were County Assessor Lorna Sandvik and members of the public.

After members signed the official oath of the Roseau County Board of Appeal and Equalization, Auditor Granitz asked for nominations for Chairman. Commissioner Rasmussen nominated Commissioner Swanson. A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote that nominations cease and that Commissioner Swanson shall hereby serve as Chairman of the 2008 Roseau County Board of Appeal and Equalization.

Chairman Swanson presided for the remainder of the meeting.

A motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried by unanimous vote that County Auditor Anne Granitz shall hereby serve as Clerk of the 2008 Roseau County Board of Appeal and Equalization.

A motion was made by Auditor Granitz, seconded by Commissioner Walker, and carried by unanimous vote that the Roseau County Board of Appeal and Equalization Agenda, as amended, be approved with the added appointments of taxpayers Scott Habstritt, Jerry Endrizzi, and Ed Krzoska.

A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen, and carried by unanimous vote that the proceedings of the June 14 and June 26, 2007, meetings of the Roseau County Board of Appeal and Equalization be approved as printed.

There was no correspondence received from taxpayers.

Assessor Sandvik explained the purpose of the meeting is to provide a fair and objective forum for property owners to appeal their valuation or classification. She informed the Board that 2008 legislation requires that prior to the 2009 meeting there be at least one member who has attended an appeals and equalization course developed and approved by the Commissioner of Revenue.

Assessor Sandvik reviewed information regarding 2008 assessments and recommendations from local boards regarding 2008 assessment adjustments that she mailed to County Board of Appeal and Equalization members prior to the meeting.

She also discussed arm's length sales from October 1, 2006, to September 30, 2007, that were used to determine changes necessary for the 2008 assessment for all areas of Roseau County. She distributed copies showing assessment changes for 2007

to 2008 for primary property types and a Fact Sheet entitled, "My House is Worth What?" that was prepared by the Department of Revenue.

Board members referenced the detailed documentation that Ms. Sandvik prepared regarding each of the properties to be discussed at today's meeting.

Taxpayer Appearances:

- (1) **Keith Peppel** appeared at the meeting but did not have an appointment. The Board scheduled him to meet at the reconvened meeting on June 24, 2008.
- (2) **Scott Habstritt** questioned the values on two of his agricultural parcels located in Unorganized Spruce Valley Township. Assessor Sandvik explained that she had made adjustments on these parcels prior to today's meeting.
- (3) **Jerry Endrizzi** appealed the value of the Marian Endrizzi et al agricultural parcel located in Spruce Township. Mr. Endrizzi stated that the parcel is not worth the assessor's market value because it is marginal land and not able to produce a crop.
- (4) **Ed Krzoska** stated that the land around him in Beaver Township is selling for more than the land is worth, and he is of the opinion that land should be valued according to purchase price. He informed the Board that he has discussed this with Representative Olin.
- (5) **Robert Novacek** previously appeared before the Soler Township Local Board of Appeal and Equalization. He is a voting member of that Board. To avoid a conflict of interest, the Township made no change to this valuation and referred Mr. Novacek to the County Board.

Mr. Novacek raised issue with the value placed on one of his parcels in Soler Township that adjoins corner to corner with State land because it is being assessed an added value due to location (adjacent to State Land). Assessor Sandvik informed Mr. Novacek that if he qualifies for Green Acres for payable 2010, the location factor will not be a tax issue.

- (6) **James Jenson** previously appeared before the Skagen Township Local Board of Appeal and Equalization, and that Board made no changes to the value or classification of his parcel.

Mr. Jenson commented that he has discussed the classification of his land in Skagen Township with Soil Conservation Service and Farm Service Agency. He believes that the county's tillable farm land breakdown for all agricultural parcels should be redone using a new method. Assessor Sandvik explained that for the past several decades, the county's tillable land has been valued based on an A, B, and C productivity rating.

- (7) **Jeff Muirhead** informed the Board that he had contacted the County Assessor regarding removal of a shed and a correction on a detached garage on his parcel in Spruce Township that was not complete at the time of the 2008 assessment. He also noted that a comparable home located in another township was valued less than his home. Assessor Sandvik explained that she corrected the 2008 estimated market value and that homes located in another township may have a different value based on the location.

(Because the Spruce Township Local Board of Appeal and Equalization met without a statutorily trained voting member in attendance, the duties of the local board were turned over to the County for the 2008 and 2009 assessments.)

- (8) **Dale Dahl** previously appeared at the open book meeting held for Reine Township.

Mr. Dahl commented that his 480 acres in Reine Township are valued too high and that the location factor (“adjacent to State Land”) used to value his property is unfair. He stated that much of the wooded acreage is dying out and the land is swampy. It was agreed that the local assessor would accompany Mr. Dahl to tour his property, and the valuation concerns would be addressed at a reconvened meeting of this Board.

- (9) **Randall Horner and Loren Horner** previously appeared before the Cedarbend Township Local Board of Appeal and Equalization, and that Board made some adjustment to the Horner parcels.

Their main contention is with parcels located in Sections 3, 9, and 10 because of the location factor added for being adjacent to State land. Randall Horner believes that land owned by the DNR should be assessed using something other than current statute allows, and he has issues with the DNR’s payment/nonpayment of tax. Assessor Sandvik stated that exempt property (such as State Land) will be reassessed in 2010 according to statute.

- (10) **Floyd Haugen** previously appeared before the Moose and Ross Township Local Boards of Appeal and Equalization, and those Boards made no changes to the Haugen parcels.

Mr. Haugen met with the Board on behalf of his brothers Elmer and Jalmer, son Brent, and himself regarding their agricultural land in Moose and Ross Townships. Regarding the location factor added for being adjacent to State land, Mr. Haugen commented that he owned land before the State land was there; and he also commented that with Green Acres, your rights are really disappearing.

- (11) **Francine Fish** appeared on behalf of TARASAM Corporation regarding the proposed market value of a residential rental property located in the City of Roseau. Assessor Sandvik recently viewed the parcel and recommends reducing the value to \$74,500.

The Board agreed that today's meeting should be recessed pending follow up with the items listed above. They reviewed Assessor Sandvik's recommendations for changes to the 2008 assessment of several properties.

Chairman Swanson recessed the meeting of the Roseau County Board of Appeal and Equalization at 12:35 p.m. until said Board reconvenes at 9:00 a.m. on Tuesday, June 24, 2008.

June 24, 2008

The Board of Appeal and Equalization of Roseau County, Minnesota, reconvened the June 17, 2008, meeting in the County Board room in the courthouse in the City of Roseau, Minnesota, on Tuesday, June 24, 2008, at 9:10 a.m. Members present were Commissioners Orris Rasmussen, Russell Walker, Alan Johnston, Mark Foldesi, Jack Swanson, and County Auditor Anne K. Granitz. Also present were County Assessor Lorna Sandvik, and members of the public (sign-in sheet on file in the County Auditor's office).

A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen, and carried by unanimous vote that the Roseau County Board of Appeal and Equalization Agenda be approved.

Keith Peppel met with Assessor Sandvik and then canceled today's appointment. He had previously appeared at the open book meeting for Reine Township regarding his concerns on the impact of the Bovine TB issues on his property value and the additional increase in value as he is adjacent to State land. Ms. Sandvik recommended a classification change to agricultural for a portion of the parcel.

Assessor Sandvik provided the Board with information regarding the breakdown of the land that comprises the **Marian Endrizzi et al** parcel in Spruce Township.

The following individuals—who previously met with the County Board of Appeal and Equalization on June 17th reappeared before said Board to further discuss the value of their parcels:

Dale Dahl informed the Board that on June 18 he, local assessor Phillip Kotta, and Assessor Sandvik met at Mr. Dahl's property and viewed it. Mr. Dahl gave a presentation regarding his research of similar properties in Roseau and adjoining counties, and he recommended that tamarack swamp acres in Roseau County should have a base value of \$250 per acre.

Assessor Sandvik reported that they also reviewed and measured certain areas of the parcels from the aerial photos on the County GIS system and reviewed the acreage breakdown on neighboring parcels. The local assessor and Assessor Sandvik recommend that several acres on the three parcels should be moved from wooded value to lowland brush value. Mr. Kotta will review the logged acres for the 2009 assessment for work done after January 2, 2008, for the 2009 assessment.

Randall Horner and Loren Horner addressed the Board and Assessor Sandvik adamantly opposing the location factor assigned to parcels that are adjacent to State land.

Members of the Board reviewed the June 17, 2008, requests for adjustments to the 2008 assessments. Assessor Sandvik provided her recommendations regarding the requests previously presented to the County Board of Appeal and Equalization.

A motion was made by Commissioner Johnston, seconded by Auditor Granitz, and carried by unanimous vote that the following resolution be adopted:

BE IT RESOLVED that, upon recommendation of County Assessor Lorna Sandvik, the Roseau County Board of Appeal and Equalization concurs that the following changes shall be made to the 2008 assessments on the following parcels:

<u>Owner/Parcel No.</u>	<u>Explanation for Change</u>
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Arne Heggedal

22.0039700 - Reduce value from \$77,000 to \$75,300 (Woods to tillable)

Layton Oslund

23.0032800 - Reduce value from \$91,600 to \$81,400 (Location Factor)

Engkjer Properties

23.0045700 - Reduce value from \$37,700 to \$33,500 (Location Factor)

23.0039700 - Reduce value from \$138,600 to \$134,600 (Location Factor)

23.0037900 - Reduce value from \$153,700 to \$133,000 (Location Factor)

Troy Freeberg

23.0048100 - Reduce value from \$74,300 to \$63,700 (Location Factor)

Ron Kotschevar

13.0023700 - Classification change from residential to agricultural

13.0024600 - Classification change from residential to agricultural

13.0024500 - Classification change from residential to agricultural

13.0025501 - Classification change from residential to agricultural

13.0025500 - Classification change from residential to agricultural

13.0042300 - Classification change from residential to agricultural

13.0041100 - Classification change from residential to agricultural

26.0002600 - Classification change from seasonal recreation to agricultural (36 acres)

26.0002800 - Classification change from seasonal recreation to agricultural (20 acres)

Gerald Graff

30.0035000 - Reduce value from \$3,700 to \$1,000 (Parcel combined)

Gerald Wilhelmi

51.0074500 - Reduce value from \$106,300 to \$98,900 (Land adjustment)

Thomas Dann

51.0074200 - Reduce value from \$119,900 to \$111,100 (Land adjustment)

Danny Hanson

51.0078102 - Reduce value from \$36,800 to \$32,800 (Land adjustment)

Allan Monsrud

51.0078400 - Reduce value from \$100,100 to \$96,100 (Land adjustment)

Marsha Yates

51.0073900 - Reduce value from \$150,400 to \$142,400 (Land adjustment)

Kyle Geroy

51.0069700 - Reduce value from \$16,100 to \$10,900 (Land adjustment)

Morris Vacura

51.0072100 - Increase value from \$65,000 to \$67,000 (Land and Building adjustment)

Raymond Blazek

51.0072400 - Increase value from \$8,700 to \$13,400 (Land adjustment)

Isane Farms

51.0074100 - Reduce value from \$169,200 to \$160,300 (Land adjustment)

Shane Lee

51.0074300 - Reduce value from \$67,600 to \$63,800 (Land adjustment)

Kathryn Bronson

51.0074600 - Reduce value from \$77,500 to \$75,600 (Land adjustment)

Jeffrey Secord

51.0076900 - Reduce value from \$41,700 to \$38,700 (Land adjustment)

Carol Hanson

51.0077800 - Reduce value from \$68,600 to \$66,200 (Land adjustment)

Marcus Thompson

51.0078100 - Reduce value from \$12,200 to \$8,200 (Land adjustment)

Tim Hanson

51.0078101 - Reduce value from \$109,000 to \$104,200 (Land adjustment)

Nathan Olafson

51.0078521 - Reduce value from \$126,300 to \$124,100 (Land adjustment)

A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried by unanimous vote that the following resolution be adopted:

BE IT RESOLVED that the Roseau County Board of Appeal and Equalization makes changes to the 2008 assessment on the following parcels owned by **Dale Dahl**:

Parcel No. 27.0006700	Reduce from \$150,000 to \$117,500
Parcel No. 27.0008200	Reduce from \$73,600 to \$71,300
Parcel No. 27.0022000	Reduce from \$125,400 to \$119,000

A G E N D A

**Roseau County Board of Appeal and Equalization
606 5 Avenue SW – Room 110
Roseau, MN 56751-1477
Friday, June 19, 2009 - 7:00 p.m.**

The Roseau County Board of Appeal and Equalization recessed its meeting on June 16, 2009, and reconvened to Friday, June 19, 2009, at 7:00 p.m.

TAXPAYER APPEARANCES are limited to persons who first appealed either in person, through a letter, or through an authorized representative to the City or Town Board of Appeal and Equalization; or to persons whose property is located in an unorganized township; or to persons whose local jurisdiction has transferred its powers of appeal and equalization to the County. Taxpayers are required to call the County Auditor in advance to be placed on the agenda.

7:00 p.m.	Sallie Wilkus
7:05 p.m.	_____
7:10 p.m.	_____
7:15 p.m.	_____

- **Allen Heim, Roseau County Assessor
RE: Recommendations for changes in valuations**

- **Adopt resolution regarding assessments.**

- **Adjourn sine die.**

A motion was made by Commissioner Swanson, seconded by Commissioner Johnston, and carried by unanimous vote that the following resolution be adopted:

BE IT RESOLVED that, upon recommendation of County Assessor Lorna Sandvik, the Roseau County Board of Appeal and Equalization concurs that the following change shall be made to the 2008 assessment on the following parcel owned by **TARASAM Corp:**

Parcel No. 54.0101300 Reduce from \$94,600 to \$74,500

A motion was made by Commissioner Walker, seconded by Commissioner Johnston, and carried by unanimous vote that the following resolution be adopted:

BE IT RESOLVED that, upon recommendation of County Assessor Lorna Sandvik, the Roseau County Board of Appeal and Equalization concurs that the following change shall be made to the 2008 assessment on the following parcel owned by **Randall Horner:**

Parcel No. 04.0009200 Increase from \$53,800 to \$58,100

A motion was made by Commissioner Rasmussen, seconded by Commissioner Walker, and carried by unanimous vote that the following resolution be adopted:

BE IT RESOLVED that no changes—other than those listed above—are necessary in the assessments of real estate or in the assessments of personal property for payable 2009.

BE IT FURTHER RESOLVED that said assessments be and are hereby approved.

There being no other business to bring before the Board, Chairman Swanson declared that the County Board of Appeal and Equalization is hereby adjourned sine die at 10:40 a.m.

Attest:

Approved: Date _____

Anne K. Granitz, Clerk
County Auditor

Jack Swanson, Chairman
Commissioner, District 2