

**PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS**

January 27, 2009

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 27, 2009, at 8:30 a.m.

**CALL TO ORDER**

The meeting was called to order at 8:30 a.m. by County Board Chairman Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Jack Swanson, Alan Johnston, Orris Rasmussen, and Russell Walker. Commissioner Foldesi was excused.

**APPROVAL OF AGENDA**

Approval of a tandem axle snow plow truck purchase and acceptance of a Board of Water and Soil Resources Modernization Grant was added to the Highway Department agenda. A motion to approve the amended agenda was made by Commissioner Johnston, seconded by Commissioner Rasmussen and carried unanimously.

**CONSENT AGENDA**

A motion to adopt the consent agenda was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously.

The Board, by adoption of its consent agenda, approved the proceedings from the January 13, 2009 Board Meeting.

The Board, by adoption of its consent agenda, approved a Step Increase for the Emergency Manager.

The Board, by adoption of its consent agenda, approved the purchase of a Dell Domain Controller in the amount of \$7,899.57.

The Board, by adoption of its consent agenda, approved the 2009 Pay Equity Report.

The Board, by adoption of its Consent Agenda, approved payment of bills as follows:

**WARRANTS APPROVED FOR PAYMENT 1/15/2009**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
2109.22	CAPITAL GUARDIAN TRUST CO	609.09	CELLULAR 2000-UNICEL
7604.35	DAVIDSON READY MIX & CONSTRUCT	7399.31	HORNER PLUMBING & EXCAVATION
7747.50	MII LIFE-VEBA	811.22	MN CHILD SUPPORT PAYMENT CENTE
2578.50	MN DEPT OF FINANCE-TREAS	412.50	MN DEPT OF HEALTH (ENVIRONMENT
800.00	MN RED RIVER VALLEY DEV ASSOC	2972.87	NATIONWIDE RETIREMENT SOLUTION
1336.41	RATWIK, ROSZAK & MALONEY, PA		
	<b>5 PAYMENTS LESS THAN \$300</b>	<b>3,549.72</b>	
	****	<b>FINAL TOTAL.....</b>	<b>\$37,930.69 ****</b>

**WARRANTS APPROVED FOR PAYMENT 1/15/2009**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
2976.60	BADGER CITY	3112.95	GREENBUSH CITY
624.54	NW REGIONAL DEV COMM	23025.44	ROSEAU CITY

11004.35 ROSEAU RIVER WATERSHED DIST	8951.04 SCHOOL DIST 2683
708.87 SCHOOL DIST 447	9478.71 SCHOOL DIST 676
48768.02 SCHOOL DIST 682	27073.65 SCHOOL DIST 690
782.48 TOWN OF BARNETT	734.22 TOWN OF BARTO
479.93 TOWN OF CEDARBEND	327.00 TOWN OF DEWEY
473.18 TOWN OF DIETER	764.51 TOWN OF ENSTROM
463.98 TOWN OF FALUN	1202.75 TOWN OF GOLDEN VALLEY
791.55 TOWN OF GRIMSTAD	845.81 TOWN OF HEREIM
407.24 TOWN OF HUSS	871.66 TOWN OF JADIS
3793.16 TOWN OF LAKE	642.46 TOWN OF LAONA
334.56 TOWN OF LIND	599.60 TOWN OF MICKINOCK
533.81 TOWN OF MOOSE	1314.74 TOWN OF MORANVILLE
724.66 TOWN OF NERESON	348.04 TOWN OF PALMVILLE
547.89 TOWN OF POLONIA	324.49 TOWN OF REINE
731.29 TOWN OF ROSS	1249.04 TOWN OF SKAGEN
328.07 TOWN OF SOLER	492.21 TOWN OF SPRUCE
437.63 TOWN OF STAFFORD	560.56 TOWN OF STOKES
4289.26 TWO RIVER WATERSHED DISTRICT	13211.79 WARROAD CITY
1190.51 WARROAD PORT AUTHORITY	

**10 PAYMENTS LESS THAN \$300      1,386.14**  
\*\*\*\*  
**FINAL TOTAL..... \$176,908.39 \*\*\*\***

**WARRANTS APPROVED FOR PAYMENT 1/22/2009**

<b>AMOUNT    VENDOR NAME</b>	<b>AMOUNT    VENDOR NAME</b>
2337.00 BERGSTROM'S INC	523.24 CANON FINANCIAL SERVICES INC
4183.03 LAURE JOHNSON	6618.87 MN ENERGY RESOURCES
848.54 ROSEAU CITY	40000.00 ROSEAU CO HISTORICAL SOCIETY

**17 PAYMENTS LESS THAN \$300      3,792.47**  
\*\*\*\*  
**FINAL TOTAL..... \$58,303.15 \*\*\*\***

**WARRANTS APPROVED ON 1/27/2009 FOR PAYMENT 1/30/2009**

<b>AMOUNT    VENDOR NAME</b>	<b>AMOUNT    VENDOR NAME</b>
6866.40 AVIANDS LLC	390.00 EMPLOYERS ASSOCIATION INC
1654.89 FARMERS UNION OIL CO-ROSEAU	5107.86 FARMERS UNION OIL CO-WARROAD
2035.47 FLEET SERVICES DIVISION	899.72 DIANE GREGERSON
795.00 HELGESON FUNERAL CHAPEL INC	403.60 HILLYARD HUTCHINSON
746.80 KLEIN MCCARTHY & CO LTD ARCHIT	3540.95 LIFECARE MEDICAL CENTER
1270.04 MATTSON PHARMACY INC	967.50 MIDWEST MONITORING & SURVEILLA
284049.00 MN COUNTIES INSURANCE TRUST	17903.00 MN DEPT OF CORRECTIONS STS
300.00 MN MINE SAFETY ASCN	1114.99 MN OFFICE OF ENTERPRISES TECH
2135.00 MN RURAL COUNTIES CAUCUS	980.00 NORTH COUNTRY WEBSITES
600.00 ARIA OLSLUND	371.10 OLSON'S SKIME STORE
311.45 PRO AUTOMOTIVE	632.50 PRO-WEST & ASSOCIATES INC
354.65 QUALITY PRINTING	349.26 QUILL CORPORATION
6648.62 ROSEAU CO HWY DEPT	475.59 ROSEAU TIMES REGION AND
455.00 STATE OF MINNESOTA BCA	347.12 US FOOD SERVICE INC
3898.17 WEST GROUP PAYMENT CENTER	

**25 PAYMENTS LESS THAN \$300      3,340.47**  
\*\*\*\*  
**FINAL TOTAL..... \$348,944.15 \*\*\*\***

**COMMENTS AND ANNOUNCEMENTS**

Commissioner Swanson brought two articles written in the Grand Forks Herald to the attention of the Board: Be afraid of Inflation and Petrified of Deflation by Ralph Kingsbury and the We Asked column by Harlan Iverson regarding what changes Americans would like to see now that President Obama is in office.

## **ROSEAU COUNTY PREVENTION COALITION**

Roseau County Prevention Coalition co-directors Brenda Arntzen and Tammie Doebler presented the Board with the Mid-Year review report. Ms. Arntzen and Ms. Doebler responded to the questions regarding program successes and areas of concern. It was noted that reduction in alcohol and drug use among youth is complicated and tied to a number of systemic causal factors including enforcement of existing laws, reduction of access, and community norms and practices including exposure to modeling of responsible drinking practices. It was noted that the Prevention Coalition has been most successful with regard to enforcement of existing laws and reducing access. Greater education and enforcement through such things as Responsible Beverage Training and compliance checks have also been effective. In 2006, only four establishments passed the alcohol compliancy check. In December of 2008, 31 establishments passed and only five failed.

Ms. Arntzen and Ms. Doebler noted that in February 2008, 641 Warroad and Roseau students in grades 9-12 took the *Most of Us* survey. According to data received on this survey, there is a disparity between actual and perceived norms on underage drinking rates. 70% of Roseau County High School students don't drink but 85% believe that their peers are drinking one time a month or more. It was noted that the consequence of misperceptions include the increase of actual use. The *Most of Us* Campaign has been implemented to address this perception gap. A second youth survey will be conducted in February, 2009.

Other prevention strategies include a drug, alcohol, and tobacco educational and awareness enhancing curriculum called Project Northland that is offered to the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade classes in Warroad, Roseau, Badger, and Greenbush school systems. Additionally, the County Attorney's Office is working with local clinics and the hospital to implement a medical intervention strategy designed to assist in detecting chemical dependency risks and allow for early intervention.

The Board discussed the need for more activities and a youth center as prevention strategies. It was noted that the Prevention Coalition may want to focus more on the group of youth in the middle of the spectrum. Ms. Arntzen and Ms. Doebler informed the Board that a Prevention Coalition youth group called TADA (Teens Against Drugs and Alcohol) has formed. This group has a representative on the Prevention Coalition Board and is planning a number of prevention activities and events.

## **COMMITTEE MEETINGS**

Commissioner Swanson reported on the following committee meetings: Regional Radio Board, 1/14/09: Discussed meeting quarterly and AMC's policy committee recommendation for regionalization. Roseau County Committee on Aging, 1/19/09: Discussed cash balance, income to expense ratio's and inclusion in County Health Fair. Roseau Civic and Commerce Banquet, 1/19/09: Heard presentations from Mark Karl, Polaris, The Roseau County Prevention Coalition and the Roseau Area Community Fund; Roseau County Social Services Board Meeting, 1/20/09: Discussed ongoing issues; Bovine Tuberculosis Stakeholders/Advisory Committee, 1/20/09: Facilitated members in first meeting for input on the State Bovine TB eradication efforts, Reducing Energy Costs in Local Government workshop, 1/22/09: Workshop demonstrated efficiencies government can make to reduce energy costs and Extension Committee meeting, 1/26/09: Meeting to select 2009 Roseau County farm family.

Commissioner Johnston reported on the following committee meetings: Winter Road SNA meeting, 1/23/09: Discussed snowmobile trails, Bemis Hill and minerals in SNA.

Commissioner Walker reported on the following committee meetings: TB Tax Credit Conference Call, 1/7/09: Discussed split state status and tax credits within zone. Board of Animal Health Meetings, 1/12 – 1/13/09: Discussed policy changes. Also met with Representative Dave Olin and Senator LeRoy Stumpf. USDA, 1/12/09: Discussed sharp shooting efforts. Elk Depredation meeting, Greenbush, 1/20/09: Discussed giving landowners more permits to hunt elk. Joint Powers Natural Resource Board, 1/20/09: Discussed con con issues, DNR staffing, wood sales, sharp shooting, and election of officers.

Commissioner Foldesi was excused and had no meetings to report.

Commissioner Rasmussen reported on the following committee meetings: Annual Safety Training 1/22/09: Employees were trained on workplace safety.

**HIGHWAY DEPARTMENT**

Engineer Ketring met with the Board to request approval of the 2009 Bridge Program Resolution. A motion was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2009-01-08

**WHEREAS** Roseau County has determined that the following deficient bridges on the CSAH, County Road, and Township bridge systems are a high priority and require replacement or rehabilitation in the next five years and has revised the overall priority list as follows:

Bridge No.	Road No.	Sufficiency Rating	Engineers Estimate	Proposed Construction Yr.
L-9063	Twp. Road	28.1	\$210k	2009
R0303	Twp. Road	40.0	\$240k	2009
3744	Twp. Road	28.0	\$210k	2010
7511	CR 111	42.4	\$175k	2010
L-9509	Twp. Road	39.7	\$140k	2010
I-9025	Twp. Road	45.5	\$225k	2011
L-9285	Twp. Road	37.9	\$275k	2011
I-9057	Twp. Road	29.7	\$480k	2011
92653	CR 149	42.9	\$220k	2012
3741	Twp. Road	36.0	\$210k	2012
L-5987	Twp. Road	54.0	\$225k	2012
68522	Twp. Road	42.0	\$600k	2013
I-4439	Twp. Road	56.0	\$120k	2013
R0235	Twp. Road	43.0	\$360k	2013
92593	Twp. Road	40.0	\$520k	2014
88320	CSAH 4	53.8	\$225K	2014

**WHEREAS** local roads play an essential role in the overall state transportation network and local bridges are the critical component of the local road systems, and

**WHEREAS** State support for the replacement or rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road systems and is necessary for the County and the

townships to proceed with the replacement or rehabilitation of the high priority deficient bridges described above, and

**WHEREAS** Roseau County intends to proceed with replacement or rehabilitation of these bridges as State Transportation Bond Funds become available.

**NOW, THEREFORE, BE IT RESOLVED** Roseau County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to permit construction to take place within one year of notification.

Engineer Ketring requested the Board approve an agreement with the International Water Institute to provide LiDAR services. The Board had previously approved the agreement but there has been a change in scope and a change in cost. The International Water Institute is completing a 39,800 square mile LiDAR project. All but 185.6 square miles of the 1676 square miles comprising Roseau County will be included in this project at no cost to the county. To cost to complete the remaining acres is \$23,269.63. Engineer Ketring had previously discussed cost sharing this project with the DNR, Roseau County Soil & Water Conservation District and the Warroad River Watershed District and will follow up. A motion was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2009-01-09

BE IT RESOLVED, that the Board does hereby agree to enter into contract with the International Water Institute for the provision of LiDAR mapping services in the amount of \$23,269.63

Engineer Ketring requested the Board approve the purchase of a Mack tandem axle snowplow truck and equipment. A motion was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2009-01-10

BE IT RESOLVED, that the Roseau County Board does hereby approve the purchase of one (1) Mack tandem-axle snow plow truck in the amount of \$89,162.20 including trade in.

BE IT FUTHER RESOLVED, the Board does hereby approve the purchase of snow plow equipment for the tandem axel Mack truck in the amount of \$79,728.03. Note: equipment price may vary slightly depending on actual equipment purchased.

Engineer Ketring requested Commissioner Swanson accept a grant from the Board of Water and Soil Resources for Drainage Records Modernization. A motion was made by Commissioner Walker, seconded by Commissioner Johnston, and carried unanimously to accept a 2009 State of Minnesota Board of Water and Soil Resources Drainage Records Modernization Grant uner the Local Water Resources Protection and Management Program in the amount of \$15,357 and authorizes Chair Swanson to sign the grant agreement on behalf of Roseau County.

Commissioner Rasmussen was excused from the meeting at 10:20 am.

## DISCUSSION

The Board discussed the recommendation to appoint Glenda Phillipe to serve as the at Large Member on the Pembina Trail RC&D committee. A motion to approve this appointment was made by Commissioner Swanson, seconded by Commissioner Johnston and carried unanimously.

The Board discussed the recommendation to appoint Carrie Kern-Taggert as the Community at large member to the QUIN County Community Health Service Advisory Board. A motion was made by Commissioner Walker, seconded by Commissioner Johnston and carried unanimously.

The Board discussed the Warroad Estates Landowners Association Resolution of Support for SSTS alternatives approved at the Board meeting on January 13, 2009. The Board has received communication from Lake Township and landowners in the Warroad Estates requesting that the Board rescinds this resolution. Members of the Warroad Estates Land Owners Association including Mike Marsh, Donna LaDuke, Scot Johnston, Mark Harder, and Harvey Corneiliusen were present at the meeting and requested the Board not rescind the motion until further research could be done. WELA representatives stated that the resolution previously passed does not lock anyone into anything but simply aids in meeting the criteria to have a shovel ready project should there be funds available under the Rebuild America economic stimulus package. WELA representatives requested that the Board not rescind the resolution at this time. The Board agreed to table today's discussion and place it on the February 10, 2009 agenda.

Coordinator Klein presented the Board with the Internal Revenue Services regulations on cell phone use for government employees. According to the IRS cell phones are classified as listed property and as such the value of any personal use is subject to tax and must be included as wages. It was further noted a policy that restricts the phone use to only work related calls would require that phone bills be audited. The Board reviewed four options the county could adopt to stay in compliance with the IRS. The Board agreed that a committee should be established to examine options for county wide cell phone purchases and contracts as well as to research future communication equipment contracts and purchases. After further discussion a motion was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2009-01-11

WHEREAS, Roseau County desires to be in compliance with Internal Revenue Codes regarding certain electronic telecommunication equipment provided to employees in the performance of their duties for use outside the employer's premises; and

WHEREAS; Roseau County supports the cost most effective means of the purchase and provision of cell phone contracts and equipment:

BE IT RESOLVED, that the Board does hereby approve a cell phone use policy that allows county provided cell phones to be used for personal and county business provided the full cost of the phone contract is considered an employee taxable benefit and is included as wages on the employees W-2 form.

BE IT FURTHER RESOLVED, that the Board does hereby establish a Communication Equipment Policy Committee to research options and to develop a comprehensive Communication Devise Policy.

BE IT FURTHER RESOLVED that the Board appoints Chris Stauffer, Commissioner Alan Johnston, Commissioner Jack Swanson, Brian Ketring, John Huss and Trish Klein to serve on the committee.

The Board discussed a request to pass a resolution of support to increase Deputy Registrar user fees. The current user fees for title registration services for motor vehicles and DNR recreation vehicles is inadequate to cover the operational costs to maintain most deputy registrar offices. This is particularly true in rural areas with lower volumes. The ability to obtain vehicle registrations on line through the DPS has had a significant impact on local license bureaus. The Board has been asked to pass a resolution in support of the Minnesota Deputy Registrar's efforts to get legislation passed increasing the fee. A motion was made by Commissioner Walker, seconded by Commissioner Johnston and carried unanimously to adopt the following resolution:

2009-01-12

WHEREAS, The State of Minnesota established a public/private deputy registrar system to provide citizens convenient locations to conduct title registration services for motor vehicles and DNR recreational vehicles; and,

WHEREAS, The State of Minnesota in 1949 established a user service fee on motor vehicle transactions to be retained by the deputy registrar to defray the cost of providing the local service; and,

WHEREAS, The State of Minnesota has shifted increased costs and responsibilities onto the deputy registrar such as regular replacement schedules of computers and associated electronic equipment, printing of previously supplied state forms, and expanded auditing tasks with additional risks and potential liability that was previously the responsibility of the State; and,

WHEREAS, The labor skills to employ qualified employees as a deputy registrar office have evolved to require highly trained and adequately paid individuals to maintain a quality level of customer service to our citizens; and,

WHEREAS, collectively the deputy registrar system handles over one billion dollars of state funds for the State of Minnesota annually on a cash basis only with considerable risk whereby dishonored checks are the responsibility of the deputy registrar in the full amount tendered after remitting the bulk of those funds to the State; and the State of Minnesota has not authorized the acceptance of more secure alternative payments at deputy registrar offices; and,

WHEREAS, the State of Minnesota now competes with deputy registrar offices for the retention of some user fees that were traditionally retained solely by deputy registrars; and,

WHEREAS, the user service fee that should fully support the cost for providing motor vehicle transactions no longer covers the operational costs to maintain most deputy registrar offices. Public deputy registrars must use property tax levy proceeds to subsidize this service. Rural areas with lower volumes are in jeopardy of losing service.

NOW, THEREFORE, BE IT RESOLVED that Roseau County supports and recommends a user service fee increase in the year 2009 to maintain local title and registration service to the citizens of Minnesota.

The Sheriff's Office requested the Board consider overtime compensation for exempt employees Chief Deputy Terry Bandemer and Captain Tobi Eidsmoe. These positions are exempt and

there is no compensation for hours worked in excess of 42. This would allow the Sheriff to authorize overtime compensation in specific situations including natural disasters, high level criminal cases, times when the department is short staffed, and for special operations including the Federal Stonegarden Grant. The Board requested this discussion be tabled until the February 3, 2009 Board meeting.

Upon motion carried the board adjourned at 11:30 am. The next regular meeting of the Board is scheduled for February 3, 2009, at 8:30 am.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Teresa Klein, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Jack Swanson, Chairman  
Board of County Commissioners  
Roseau County, Minnesota