

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 6, 2009

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 6, 2009, at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Coordinator Teresa Klein. The Pledge of Allegiance was recited. Commissioners present were Jack Swanson, Alan Johnston, Orris Rasmussen, Russell Walker and Mark Foldesi.

APPROVAL OF AGENDA

A motion to approve the agenda was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously.

ELECTION OF COUNTY BOARD OF COMMISSIONER OFFICERS

Coordinator Klein called for nominations for chair to the Roseau County Board for the year 2009. Commissioner Walker nominated Commissioner Swanson. Coordinator Klein called for further nominations. After calling for further nominations three times and hearing none, Coordinator Klein called for a motion to cease nominations. A motion was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously to cease nominations and cast a unanimous ballot for Commissioner Swanson as chair to the Roseau County Board for the year 2009. Coordinator Klein turned the meeting over to Chair Swanson.

Chair Swanson called for nominations for vice-chair. Commissioner Swanson nominated Alan Johnston. Chair Swanson called for further nominations three times. A motion was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried by unanimous vote to cease nominations and cast a unanimous vote for Alan Johnston as vice-chair to the Roseau County Board for the year 2009.

Commissioner Swanson requested a motion be passed clarifying that in the year 2010 the Board Chair position will rotate among the Commissioners. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to adopt the following resolution:

2009-01-01

BE IT RESOLVED, that the Board will rotate the Chair and Vice Chair positions on the Roseau County Board beginning in the year 2010.

BE IT FURTHER RESOLVED, that the rotation will go in reverse order and the District 1 representative will serve as chair in 2010 and the District 5 representative will serve as vice-chair in 2010.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Foldesi, seconded by Commissioner Rasmussen and carried unanimously.

The Board, by adoption of its consent agenda, set the 2009 mileage reimbursement amount at the IRS rate of .55 effective January 1, 2009.

The Board, by adoption of its consent agenda, approved the meal expense reimbursement as not to exceed \$40.00 per day for a full day.

The Board, by adoption of its consent agenda, set the 2009 pocket gopher bounty at \$2.50 per gopher with an additional \$1.00 reimbursement paid for gophers trapped in unorganized townships to match the \$1.00 paid by organized townships.

The Board, by adoption of its consent agenda, authorized the County Auditor to pay regular wages, approved benefits, and related withholding; flexible spending and VEBA administration; county contract wages paid to University of Minnesota for Extension Services; custodial contracts; engineering consultant contract; excess PERA Police State Aid; unemployment tax; claims signed by a judge; utility bills, postage, telephone, and freight; contract partial payments; claims approved by other authorized boards, which includes authorization for payments by designated officials where the County is serving as fiscal agent; pass-through grants; tax and miscellaneous refunds; gopher bounty; beaver bounty at a rate of \$25.00 per beaver; claims for sheriff service fees, garnishments, and miscellaneous legal fees and expenses required by the County Attorney; license and tax on vehicles; and other prior approved transactions for 2009.

The Board, by adoption of its consent agenda, authorized the County Auditor to issue warrants forthwith for all year 2009 appropriations upon request from the organizations, and that the Soil and Water Conservation District appropriation be paid half in January and half in July. The Coordinator's Office will notify agencies of their approved appropriation amounts and inform them that they will receive their appropriation upon request.

BID OPENING

Sealed bids were received until 9:00 a.m., per advertised notice, for year 2009 publishing. Auditor Anne Granitz opened the bids. Bids were received from the Greenbush Tribune, the Roseau Times-Region, and Warroad Pioneer as follows:

- 1) First publication of the Financial Statement Summary pursuant to M.S. §375.17 in the year 2008.

The Tribune	\$1.39 per column inch
Roseau Times-Region	\$1.91 per column inch
Warroad Pioneer	\$1.88 per column inch
- 2) Second publication of the Financial Statement Summary pursuant to M.S. §375.17 in the year 2008.

The Tribune	\$2.59 per column inch
Roseau Times-Region	\$1.91 per column inch
Warroad Pioneer	\$2.33 per column inch
- 3) Publication of the County Board Proceedings pursuant to M.S. §375.12, and the publication of all legal notices of the County, including bid and public hearing notices, sample ballots,

boxed employment ads, and all other publishing requests, needs or requirements of the County, regardless of size, type and/or format, known or unknown, during the year 2008.

The Tribune	\$1.39 per column inch
Roseau Times-Region	\$1.91 per column inch
Warroad Pioneer	\$1.88 per column inch

- 4) Two publications of the list of delinquent taxes pursuant to M.S. §279.05, 279.06, 279.07, 279.08, and 279.09.

The Tribune	\$1.39 per column inch
Roseau Times-Region	\$1.91 per column inch
Warroad Pioneer	\$1.88 per column inch

After review of the bids, a motion was made by Commissioner Johnston, seconded by Commissioner Foldesi, and carried by a 4-0 vote, with Commissioner Walker abstaining, to adopt the following resolution:

2009-01-02

BE IT RESOLVED, that **The Tribune** be designated to publish the first publication of the year 2007 Financial Statement Summary at the rate of \$1.39 per column inch.

BE IT FURTHER RESOLVED, that the **Roseau Times-Region** be designated to publish the second publication of the 2007 Financial Statement Summary at the rate of \$1.91 per column inch.

BE IT FURTHER RESOLVED, that **The Tribune** be designated as the official county newspaper to publish the County Board Proceedings pursuant to M.S. §375.12, and publication of all legal notices of the County, including bid and public hearing notices, sample ballots, boxed employment ads, and all other publishing requests, needs or requirements of the County, regardless of size, type and/or format, known or unknown, during 2009, at the rate of \$1.39 per column inch and that a contract will be awarded.

BE IT FURTHER RESOLVED, that **The Tribune** be designated to publish the notice and list of real estate taxes remaining delinquent pursuant to M.S. §279.05, 279.06, 279.07, 279.08, and 279.09, at the rate of \$1.39 per column inch.

2009 COMMITTEES

The Board reviewed the 2009 Committees Appointments. The Board discussed and approved the reorganization and elimination of several committees. A motion was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously to adopt the 2009 Committee Appointments as follows:

2009 Roseau County APPOINTMENTS

COMMITTEE	APPOINTEE
Agriculture Inspector	Scott Johnson
Assessor	Allen Heim
County Coordinator	Trish Klein

Data Practices Officer	County Attorney Lisa Hanson
EEOC Officer	Coordinator Trish Klein
Health Officer	Ralph Herseth M.D.
Roseau River Watershed District Board of Managers	LaVerne Voll (2010) Steve Lee (2009) LeRoy Carrier (2011) Todd Miller (2011) Allison Frislie(2010/Kittson County Appt) Commissioner Mark Foldesi Commissioner Alan Johnston
Social Services Board	Commissioner Mark Foldesi Commissioner Alan Johnston Commissioner Orris Rasmussen Commissioner Russell Walker SS Director Dave Anderson SS Supervisor Gwynne Roadfeldt Peggy Swart - Member At Large Mavis Brandli – Member at Large
Two Rivers Watershed District Board of Managers	Dick Novacek (2009) Jim Kukowski (2011) Commissioner Mark Foldesi Commissioner Orris Rasmussen
Veterans Service Officer	Jeff Parker
Warroad River Watershed District Board of Managers	Richard Battles (2010) Jeff O'Donnell (2009) Gerald Phillipe (2009) Keith Landin (2011) Loren Horner (2011) Commissioner Russ Walker Commissioner Alan Johnston

2009 Roseau County INTERGOVERNMENTAL Committee Appointments

COMMITTEES	COMMITTEE MEMBER(S)
DNR County Road Planning Committee	Commissioner Russell Walker Commissioner Alan Johnston Mike O'Donnell
Beltrami Island State Forrest Planning Committee	Commissioner Alan Johnston Commissioner Orris Rasmussen
LifeCare Medical Center Hospital Board	Jon Johnson (Ross) 2011 Steve Haugen (Malung) 2012 Peter Helgeson (Roseau) 2009 Mike Hetteen (Mickinock) 2014 Carmen Przekwas (Jadis) 2012 Ralph Herseth, MD (Roseau) 2011 Cory Vatnsdal (Roseau) 2013

Lost River State Forrest Planning Committee	Commissioner Orris Rasmussen Commissioner Alan Johnston
LOW/Rainy River Basin Crow Duck Committee	Commissioner Alan Johnston
Wildlife Management Area Planning Committee	Commissioner Orris Rasmussen; Commissioner Mark Foldesi
Northwest Community Action Board	Commissioner Mark Foldesi
NW MN Juvenile Center	SS Director Dave Anderson Sheriff Jule Hanson
NW Multi-Housing & Redevelopment Authority	Brian Hardwick
Northwest Technical College Advisory Board	Commissioner Alan Johnston Commissioner Jack Swanson
Red River Development Association	Selvin (Buddy) Erickson, Jr.
Regional Radio Advisory Board	Emergency Manager Gracia Nelson Pat Novacek – At Large Member
Roseau Area Hospital Board Selection Committee	Commissioner Alan Johnston
Roseau County Affordable Housing Fund Advisory Board	Commissioner Jack Swanson
Roseau County Board of Adjustment MS 394	Bernard Gonshorowski John Douglas Randy Horner Environmental Officer Jeff Pelowski
Roseau County Committee on Aging	Commissioner Jack Swanson Richard Otto (City of Roseau) Glenda Phillipe (District 1) Orvel Olson (District 2) Sandi Otto (District 3) Jim Hallan (District 4) Rachel Green (District 5)
Roseau County Extension Committee MS 38.36	Commissioner Mark Foldesi Commissioner Jack Swanson Doug Green Carmen Przekwas Kari Milner Rhett Hulst Tom Lund Denny Dvergsten
Roseau County Soil & Water Conservation District	Commissioner Mark Foldesi Commissioner Alan Johnston

Roseau Flood Mitigation Coordinating Board	Commissioner Jack Swanson Commissioner Mark Foldesi Emergency Manager Gracia Nelson
Scientific Natural Area (SNA) Planning Committee	Commissioner Alan Johnston Commissioner Orris Rasmussen
Solid Waste Planning Committee	Commissioner Mark Foldesi Commissioner Jack Swanson Marsha Yates (Badger) Ronald Jacobson (Twn Officers Association) Scott Waage (Greenbush) Elliott Larson (Marvin Windows) Terry Hanson (Roseau) Jim Pederson (Polaris) Dick Soderberg (Warroad)
Subsoil Septic Treatment System Advisory Committee	Commissioner Alan Johnston
Transportation Alliance	Commissioner Alan Johnston Engineer Brian Ketring
Unorganized Township Road Planning Committee	Commissioner Alan Johnston Commissioner Mark Foldesi

**2009 Roseau County JOINT POWERS Committee Appointments
COMMITTEES MEMBERS**

Joint Ditch Authority	<u>Ditch Commissioners</u> Judicial Ditch No. 19 (District 3 & 5) Judicial Ditch No. 2 (District 1 & 4) Judicial Ditch No. 33 (District 2 & 5) State Ditch No. 50 (District 2, 3 & 5) State Ditch No. 62 (District 3 & 4) Judicial Ditch No. 63 (District 2, 3, 4, 5) State Ditch No. 72 (District 2, 3 & 5) State Ditch No. 90 (District 5) State Ditch No. 95 (District 2, 3 & 5)
Joint Powers Natural Resource Board	Commissioner Orris Rasmussen Commissioner Russell Walker
KaMaR Board	Commissioner Mark Foldesi
MCCC County Attorney Users Group	County Attorney Lisa Hanson
County Computer Cooperative	IT Administrator Chris Stauffer
Northern Counties Land Use Coordinating Board	Commissioner Jack Swanson
NW Counties Data Processing Security Association	IT Administrator Chris Stauffer

NW MN Household Hazardous Waste	Commissioner Jack Swanson
NWRD Arts Council	Paulette Christianson
Land of the Dancing Sky Area Agency on Aging Advisory Board	Commissioner Orris Rasmussen Julie Pahlen
Land of the Dancing Sky Joint Powers Board	Commissioner Orris Rasmussen
NWRD Commission	Commissioner Orris Rasmussen
NWRD Transportation Committee	Commissioner Alan Johnston County Engineer Brian Ketring
Northwest Regional Library Board MS375.335	Nadene Johnston – Member at Large Diane Churchill, Greenbush Rod Kjersten, Roseau Sue E. Carder, Warroad
Northwest Service Cooperative Advisory Board	Trish Klein Gwynne Roadfeldt
Pembina Trail RC & D	Commissioner Jack Swanson Roseau County at Large Appointee TBD RCSW Appointee TBD
Red River Basin County Commissioner Joint Powers Board	Commissioner Mark Foldesi Jack Swanson
Regional Radio Board Quin County Advisory Board	Commissioner Mark Foldesi Public Health Rep Julie Pahlen Community at Large Member TBD

2009 Roseau County ASSOCIATION Appointments

COMMITTEE	COMMITTEE MEMBER(S)
Association of Minnesota Counties	Commissioner Jack Swanson Commissioner Alan Johnston Commissioner Mark Foldesi Commissioner Orris Rasmussen Commissioner Russell Walker Coordinator Trish Klein Engineer Brian Ketring Commissioner Jack Swanson (Alt)
AMC General Government Policy Committee	
AMC Health & Human Services Policy Committee	Social Service Director Dave Anderson
AMC Legislative Steering Committee	Commissioner Alan Johnston
AMC Membership Services Committee	Commissioner Alan Johnston
AMC Natural Resources Policy Committee	Commissioner Orris Rasmussen
AMC Public Safety	Trish Klein, Delegate

AMC Transportation and Agriculture Policy Committee Commissioner Alan Johnston
(Committee Chair)

**Minnesota Counties Insurance Trust
(MCIT)** Auditor Anne Granitz

Minnesota Rural Counties Caucus (MRCC) Commissioner Orris Rasmussen
Commissioner Mark Foldesi

2009 Roseau County STANDING Committee Appointments
COMMITTEE COMMITTEE MEMBER(S)

Agriculture Committee	Commissioner Mark Foldesi Commissioner Orris Rasmussen
Beautification Committee	Auditor Anne Granitz Linda Vatnsdal- At Large Member Commissioner Jack Swanson
Bovine TB Committee	Commissioner Mark Foldesi Commissioner Russell Walker
Building Committee	Commissioner Rasmussen Commissioner Jack Swanson Environmental Officer Jeff Pelowski Auditor Anne Granitz Soc Services Director Dave Anderson Sheriff Jule Hanson Coordinator Trish Klein Bdg Mant. Supervisor Lenny Johnson
Committee of the Whole	Commissioner Jack Swanson Commissioner Orris Rasmussen Commissioner Mark Foldesi Commissioner Russell Walker Commissioner Alan Johnston
Community Roundtable	Commissioner Jack Swanson
County Fair Planning Committee	Jeff Pelowski Jack Swanson Trish Klein Anne Granitz Ann Marie Miller
Credit Card Committee	Commissioner Jack Swanson Commissioner Orris Rasmussen Auditor Anne Granitz Treasurer Diane Gregerson Coordinator Trish Klein
Ditch Committee	Commissioner Russell Walker Commissioner Orris Rasmussen
E911 Committee	Commissioner Orris Rasmussen Sheriff Jule Hanson Chief Deputy Terry Bandemer Captain Tobi Eidsmoe

	Environmental Officer Jeff Pelowski Emergency Manager Gracia Nelson
Economic Development Committee	Commissioner Jack Swanson Commissioner Orris Rasmussen
Emergency Management	Board Chair Commissioner Swanson Board Vice-Chair Commissioner Johnston Emergency Manager Gracia Nelson Assessor Allen Heim Recorder Pam Grand Coordinator Trish Klein County Engineer Brian Ketring County Auditor Anne Granitz County Attorney Lisa Hanson Sheriff Jule Hanson Chief Deputy Terry Bandemer Soc. Serv. Director Dave Anderson Treasurer Diane Gregerson Environmental Officer Jeff Pelowski
Highway Department Committee	Commissioner Foldesi Commissioner Walker Engineer Brian Ketring Asst Engineer Tim Erickson
Human Resource Committee	Commissioner Jack Swanson Commissioner Orris Rasmussen Coordinator Trish Klein
Insurance Committee	Commissioner Jack Swanson Commissioner Russell Walker Social Service Director Dave Anderson Sheriff Jule Hanson Rhonda Hanson John Huss Patty Ignaszewski Rosalie Isham Gwynne Roadfelt LaVerne Voll Coordinator Trish Klein
Land Use Committee	Commissioner Mark Foldesi Commissioner Alan Johnston Commissioner Orris Rasmussen Commissioner Jack Swanson Commissioner Russell Walker Auditor Anne Granitz
Tax Forfeited Land Sale Subcommittee	Commissioner Mark Foldesi Highway Engineer Brian Ketring Assessor Allen Heim Auditor Anne Granitz
Law Library Board of Trustees MS 134A.10 Sub 4	Commissioner Jack Swanson Judge Dixon Law Clerk Mike Mattocks

	County Attorney Lisa Hanson Court Administrator Teresa McDonnell
Noxious Weed Appeal MS 18.83, Subd 3	Commissioner Foldesi Curtis Skrutvold Snooky Erickson Tim O'Donnell Arne Heggedal Greg Broten
Personnel Appeal Committee MS 376.65	To be appointed per County Personnel Act
Safety Committee MS 182.676	<u>Highway (3)</u> Brian Ketring Terry Haaby Wilfred Moser <u>Law Enforcement (3)</u> Terry Bandemer Mary Solberg Kelly Gustafson <u>Courthouse Administration (3)</u> Anne Granitz Patty Ignaszewski Carmie Stoe <u>Social Services (2)</u> Dave Anderson Julie Hallie <u>Transfer Station</u> Jeff Pelowski <u>Maintenance (1)</u> Lenny Johnson <u>County Board (1)</u> Orris Rasmussen <u>Ex-Officio</u> Gracia Nelson Greg Dahl
Technology Committee	Assessor Allen Heim Auditor Anne Granitz Coordinator Trish Klein Engineer Brian Ketring Environmental Officer Jeff Pelowski IT Administrator Chris Stauffer Recorder Pam Grand Sheriff Jule Hanson Social Service Director Dave Anderson Treasurer Diane Gregerson Commissioner Alan Johnston Trish Klein
TV Translator Committee	Commissioner Orris Rasmussen Commissioner Russell Walker Auditor Anne Granitz Dick Sjoberg (Sjoberg's cable) James Lundquist at Large
Wellness Committee	Insurance Committee Members

Ann Marie Miller, Gracia Nelson
Jeff Parker, Kristina Kaml, Lynette Blazek

Wetland Appeal Board

Commissioner Alan Johnston
Commissioner Orris Rasmussen
Dan Johnston – Member at Large
Gary Johnston – SWCD Rep
John Gaukerud – SWCD Rep

A copy of the Committee List including meeting dates and time is available on-line on the Roseau County website or is available from the County Coordinator's Office.

The Board discussed the format of the first meeting of the month. The Board concurred that a short regular meeting should be scheduled followed by a Committee of the Whole work session. It was noted that each appointment should be kept to 30 minutes and the meeting conclude promptly at 11:00 a.m. Agenda appointments can be made through the Coordinators Office but should be done so by the Thursday before the first meeting of the month. The work session will be utilized primarily for informational appointments, training sessions, strategic planning, and informational and planning sessions with department heads.

REGIONAL AIRPORT FUNDING MEETING – ST. PAUL

Commissioner Johnston informed the Board of a Regional Airport Funding lunch in St. Paul on Tuesday, January 13, 2009. This meeting has been scheduled to educate legislators on the significance of regional airports to rural communities in response to the regional airport funding cut during the 2008 legislative session. Commissioner Johnston noted that he felt it important to inform legislators of the significant role the Roseau and Warroad regional airports play in keeping such industry as Marvin Windows and Doors and Polaris Industries located in Roseau County. Commissioner Johnston noted that he is unable to attend but has spoken to AMC Legislative Analyst Ryan O'Conner who will speak on behalf of Roseau County.

ACKNOWLEDGE CORRESPONDENCE

The Board acknowledged correspondence from Minnesota Department of Natural Resources regarding the Highway Department Document Retrieval Bill.

The Board acknowledged correspondence from Industrial Contract Services regarding sharing expenses related to the installation of a split system for the Social Services Mechanical Room.

Upon motion carried the board adjourned at 10:30 am. The next regular meeting of the Board is scheduled for January 13, 2009, at 8:30 am.

Attest:

Date: _____

Teresa Klein, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota