

## **PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS**

October 27, 2009

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, October 27, 2009 at 8:30 a.m.

### **CALL TO ORDER**

The meeting was called to order at 8:30 a.m. by County Board Vice-Chairman Alan Johnston. The Pledge of Allegiance was recited. Commissioners present were Mark Foldesi, Alan Johnston, Orris Rasmussen, and Russell Walker. Commissioner Swanson was excused.

### **APPROVAL OF AGENDA**

A motion to approve the agenda was made by Commissioner Walker, seconded by Commissioner Rasmussen and carried unanimously.

### **CONSENT AGENDA**

A motion to approve the consent agenda was made by Commissioner Rasmussen, seconded by Commissioner Walker and carried unanimously.

The Board, by adoption of its consent agenda, approved proceedings of the October 6, 2009 Board Meeting.

The Board, by adoption of its consent agenda, approved the Association of Minnesota Counties Voting 2009 Delegates as follows: Jack Swanson, Alan Johnston, Mark Foldesi, Orris Rasmussen, Russell Walker, Brian Ketring, Dave Anderson and Trish Klein.

The Board, by adoption of its consent agenda, approved the Minnesota Department of Public Safety Homeland Security and Emergency Management Sub-Grant Agreement for Federal Assistance Public Assistance Program which authorizes the state of Minnesota to allocate Federal Emergency Management Agency (FEMA) funding to Roseau County. Roseau County is eligible to receive a total of \$1,259,730.54. \$944,797.94 (75%) is Federal dollars, \$314,932.60 (25%) is state dollars, and there is a zero % local share required for Roseau County.

The Board, by adoption of its consent agenda, approved the annual Employers Association Preferred Membership in the amount of \$965.00.

The Board, by adoption of its consent agenda, approved the Minnesota Counties Insurance Trust voting delegates and alternates appointing Auditor Anne Granitz as delegate and Commissioner Russell Walker as Alternate.

The Board, by adoption of its consent agenda, authorized Roseau County Emergency Manager Gracia Nelson to solicit Request for Proposals for dedicated fiber to be installed from the Roseau County Courthouse to Sjoberg's Cable TV tower and west approximately seven miles with multiple access points. The fiber will tie Roseau County communications to the MnDOT Tower.

The use of the fiber will be for governmental entities located in Roseau County and will be funded through a Northern Border Counties grant.

The Board, by adoption of its consent agenda, approved payment of bills as follows:

**WARRANTS APPROVED ON 10/15/2009 FOR PAYMENT 10/15/2009**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
2748.99	DELL MARKETING LP	3141.00	MN DEPT OF FINANCE-TREAS
9749.87	ROSEAU CITY		
		<b>7 PAYMENTS LESS THAN \$300</b>	<b>376.10</b>
****		<b>FINAL TOTAL.....</b>	<b>\$16,015.96 ****</b>

**WARRANTS APPROVED FOR PAYMENT 10/22/2009**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
525.07	CANON FINANCIAL SERVICES INC	2203.10	CAPITAL GUARDIAN TRUST CO
31085.80	GOULET CONSTRUCTION	4183.03	LAURE JOHNSON
473.00	KB BOBCAT SERVICE	706.96	MN CHILD SUPPORT PAYMENT CENTE
870.56	MN ENERGY RESOURCES	3202.48	NATIONWIDE RETIREMENT SOLUTION
12163.35	ROSEAU ROOFING & REMODELING	628.77	REBECCA ROSENKRANS
7673.50	SELECT ACCOUNT-VEBA	975.00	STOREY LESLIE
		<b>18 PAYMENTS LESS THAN \$300</b>	<b>2,297.60</b>
****		<b>FINAL TOTAL.....</b>	<b>\$66,988.22 ****</b>

**WARRANTS APPROVED ON 10/27/2009 FOR PAYMENT 10/30/2009**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
985.50	ALTRU HEALTH SYSTEM-ROSEAU	8128.35	AVIANDS LLC
1239.37	BELTRAMI COUNTY JAIL	3890.83	CDW GOVERNMENT INC
1153.95	DELL MARKETING LP	800.00	DW MECHANICAL
2963.57	DYNAMIC IMAGING SYSTEMS INC	423.06	EMERGENCY MEDICAL PRODUCTS, IN
750.83	GARTNER REFRIGERATION CO	367.42	GRAINGER INC
520.00	CURT IRELAND	4719.35	JOHNSON OIL CO INC
21084.00	KAMAR SOLID WASTE FUND	3256.60	LIFECARE MEDICAL CENTER
377.52	LIFECARE MEDICAL CENTER-HOME C	741.38	MATTSON PHARMACY INC
778.50	MIDWEST MONITORING & SURVEILLA	362.23	MN COUNTIES COMPUTER COOP
700.00	MN OFFICE OF ENTERPRISES TECH	1429.67	MULTI OFFICE PRODUCTS INC
1600.00	PATRICK NOVACEK	989.25	PB ELECTRONICS INC
751.83	QUILL CORPORATION	9890.32	ROSEAU CO HWY DEPT
14043.57	ROSEAU CO SOIL & WATER CONS	330.26	RUTTIGERS BAY LAKE LODGE
1279.31	SHORT ELLIOT HENDRICKSON INC	4624.97	ARIA TRUDEAU
2729.19	UPBEAT INC	2837.00	WEST GROUP PAYMENT CENTER
		<b>21 PAYMENTS LESS THAN \$300</b>	<b>2,931.91</b>
****		<b>FINAL TOTAL.....</b>	<b>\$96,679.74 ****</b>

And forthwith bills as follows: \$5,000 to Roseau County Soil and Water Conservation District; \$3,026.56 to R & Q Trucking; \$271.70 to Teresa Klein for mileage reimbursement, and \$348.15 to MN Department of Commerce under the Unclaimed Property Program.

**COMMENTS AND ANNOUNCEMENTS**

The Board briefly discussed employee meetings held with union and non-union employees. Informational meetings were held with the Law Enforcement Labor Services, Roseau County Highway Employees Association, and two sessions for non-union employees. The Board discussed the need to develop short term and long term budget goals and the need for a strategic planning session. .

## COUNTY TREASURER DIANE GREGERSON

County Treasurer Diane Gregerson met with the Board to request authorization to remit unclaimed warrants to the State of Minnesota Department of Commerce – Unclaimed Property Section.

A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen, and carried unanimously to adopt the following resolution:

2009-10-01

WHEREAS, Minnesota Statutes §345.31-345.60 (Minnesota Uniform Disposition of Unclaimed Property Act) requires counties to remit unclaimed property to the State of Minnesota.

NOW, THEREFORE, BE IT RESOLVED, that Roseau County Treasurer Diane Gregerson be and is hereby authorized to remit twelve unclaimed warrants to the State of Minnesota Department of Commerce Unclaimed Property Section in the total amount of \$348.15.

<u>No.</u>	<u>Date</u>	<u>Amount</u>	<u>Payee</u>
95582	August 4, 2005	\$ 2.00	Tara Lynch
95590	August 4, 2005	\$ 2.00	Virginia Schrader
97868	April 7, 2006	\$ 2.00	Ralph O. & Virginia P. Lian
97872	April 7, 2006	\$ 1.50	Benjamin Reese
68838	April 21, 2006	\$ 65.00	Jake Borreson
98438	June 16, 2006	\$252.50	Robert Brandt
5441	September 27, 2005	\$ 1.64	Scott R. Janson
5459	October 12, 2005	\$ 1.20	Darcie L. Loewe
5553	January 5, 2006	\$ 1.28	Robert L. Craig
5605	March 15, 2006	\$ 1.43	Lisa Vogel
5633	April 12, 2006	\$ 2.60	Debra Diepenbrock
5652	April 26, 2006	\$ 15.00	Rachel Hamilton
	Total	\$348.15	

## COMMITTEE REPORTS

Commissioner Walker reported on the following committee meetings: Legislative Auditor Meeting, 10-13-09: Discussed ditch tax and PILT.

Commissioner Foldesi reported on the following committee meetings: Quin County Advisory Committee, 10-19-09: Discussed budget and H1N1 concerns; Northwest Community Action, 10-19-09: Overview from all committees.

## HIGHWAY DEPARTMENT

County Engineer Brian Ketring met with the Board and reviewed proposed 2010 ditch levies and budgets. Ketring acknowledged the work of Jeff Bakken and Ron Beito for their work in surveying each mile of ditch and putting together an AutoCAD file documenting all the information including photos. The Board reviewed the report and recommendations for ditches in their districts. A motion was made by Commissioner Rasmussen, seconded by Commissioner Foldesi, and carried unanimously to adopt the following resolution:

2009-10-02

### RESOLUTION ESTABLISHING 2010 DITCH LEVIES AND BUDGETS

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the ditch systems located in Roseau County; and

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on ditch systems as stated below;

NOW, THEREFORE, BE IT RESOLVED that the County Auditor is directed to spread one-year levies on the following ditches for repairs and maintenance for the year 2010:

<u>Ditch</u>	<u>Year 2010 Levy Percentage of Assessed Benefits</u>
County Ditch No. 5	25%
County Ditch No. 6	20%
County Ditch No. 7	25%
County Ditch No. 9	25%
County Ditch No. 10	25%
County Ditch No. 11	25%
County Ditch No. 13	20%
County Ditch No. 17	20%
County Ditch No. 18	10%
Judicial Ditch No. 19	20%
County Ditch No. 20	20%
County Ditch No. 21	25%
Judicial Ditch No. 22	-0-
County Ditch No. 23	25%
County Ditch No. 24	-0-
County Ditch No. 25	5%
County Ditch No. 26	25%
Judicial Ditch No. 33	20%
Judicial Ditch No. 61	15%
Judicial Ditch No. 62	-0-
State Ditch No. 63	15%
State Ditch No. 69	25%
State Ditch No. 72	20%

State Ditch No. 87	10%
State Ditch No. 90	20%
State Ditch No. 91	25%
State Ditch No. 95	10%
State Ditch No. 20	25%

BE IT FURTHER RESOLVED that the 2010 ditch budgets are hereby approved and are on file in the office of the Roseau County Auditor.

Vice Chair Johnston recessed the meeting at 10:30 am. The Board reconvened at 10:45 am.

## **U.S. CENSUS 2010**

United States Department of Census Bureau Partnership Specialist Cynthia Madigan met with the Board to provide an overview of the Census 2010 project. Ms. Madigan explained that the 2010 census will use the short 10 form which is designed to capture a census of everyone residing in the United States. The U.S. Constitution requires a national census once every 10 years to count the population and determine the number of seats each state will have in the U.S. House of Representatives as well as other boundaries for state and local legislative and congressional districts. More importantly over 300 billion dollars in federal funding is awarded to states and communities based on census results. Ms. Madigan stressed that the census process is easy, important, and safe with only ten questions to answer that should take approximately ten minutes to complete. Individual data cannot be shared with anyone other than federal agencies and law enforcement entities. Census questionnaires will be mailed out in March of 2010. Households that don't respond may receive a replacement questionnaire in early April. All households that do not return the census form will be visited and have a count taken in person. Ms. Madigan asked that the Board consider ways to partnership with the 2010 Census project. A 2010 Census Partnership Agreement was reviewed and Roseau County identified ways to partner including organizing the Roseau County Complete Count Committee.

## **ROSEAU COUNTY TRAILBLAZERS ASSOCIATION**

Greg Anderson of the Roseau County Trailblazers requested the Board amend the agenda to include an opportunity for him to present the most up to date information on the Minnesota Northern Rail abandonment from Warroad to Roseau. A motion was made by Commissioner Walker, seconded by Commissioner Johnston, and carried unanimously to amend the agenda to include an appointment with the Roseau County Trailblazers Association.

Mr. Anderson addressed the Board requesting a letter of support to include as part of a Roseau County Trailblazers letter of intent to the Surface Transportation Board to purchase the land potentially to be abandoned by the Minnesota Northern Railroad. The Trailblazers would use grant funding for the land purchase that could come from a variety of sources including the Park and Trail Legacy Grant Program, the Federal Recreational Trail Program, the Regional Trail Program, the Snowmobile GIA Capital Improvement program and the Minnesota Department of Natural Resources Grant-in-Aid Trail Program. The letter of intent will give the club 180 days to negotiate with the MN Northern Railroad attorney. A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen and carried unanimously to support the letter of intent to purchase MN Northern Rail Road abandoned land. The Board also provided Mr. Anderson with a copy of the September 8, 2009 resolution of support for the abandonment of the rail line.

Vice Chair Johnston recessed the regular Board Meeting at 11:15 for a Public Hearing on the Roseau County Local Water Management Plan.

## **PUBLIC HEARING – ROSEAU COUNTY LOCAL WATER MANAGEMENT PLAN 2010-2019**

A motion was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously to open the public hearing.

On behalf of the Water Management Taskforce, Water Plan Coordinator Janine Lovold reviewed the changes and updates to the Roseau County Water Management Plan. Ms. Lovold informed the audience that the purpose of the water management plan is to insure that our water resources and related land resources are protected, managed and developed through the application of sound water and related land resource management. Ms. Lovold noted that this water plan is also recognized as the Roseau County SWCD Comprehensive Plan. Ms. Lovold reviewed the identified top five priority concerns that will be worked on during the next 10 years with an amendment opportunity in the 5th year. Ms. Lovold explained that the purpose of the public hearing is to provide an opportunity to respond to the Roseau County Water Management Plan, its goals and objectives and action plan. Ms. Lovold noted that a number of suggested changes from Roseau County Engineer and County Environmental Officer as well as the Roseau River Watershed District have been incorporated into this draft plan. The draft plan can be viewed at [www.nwmnswcd.org](http://www.nwmnswcd.org) or by contacting Roseau County SWCD at 218-463-1903. The draft plan will now be sent to the Board of Water and Soil Resources Regional Supervisor who will forward the document to the MN DNR, MPCA, Dept of Ag, Dept of Health, and the Environmental Quality Board for review. Once reviewed, the document will be returned to the BWSR Regional Supervisor with comments. BWSR will then forward the document back to the Water Plan Coordinator who will present the final plan review to the North Committee.

No written or oral comments regarding the water plan were received.

A motion was made by Commissioner Foldesi, seconded by Commissioner Rasmussen, and carried unanimously to close the public hearing.

At 11:45 am Vice Chair Johnston reconvened the regular board meeting.

A motion was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously to approve the draft Roseau County Local Water Management Plan for 2010-2019 including Goals and Action Plan.

## **DISCUSSION**

The Board discussed the One Woman 2010 Nomination. Commissioner Walker presented Brenda Yanok's name from unorganized Clear River Township for consideration. The Board supported the nomination by consensus. Coordinator Klein will work with Commissioner Walker to complete the application form.

The Board discussed attendance at the October 29, 2009 AMC District 3 meeting. Commissioner Rasmussen will attend on behalf of Roseau County.

The Board opened bids on the 2009-2010 sidewalk snow removal contract. Two bids were received. One from Comstock Mowing & Snow Removal in the amount of \$42.50 per hour

and one from ByJo Construction & Seamless Gutters in the amount of \$45.00 per hour. A motion was made by Commissioner Rasmussen, seconded by Commissioner Foldesi, and carried unanimously to award a one-year contract to Comstock Mowing & Snow Removal for sidewalk snow removal for the 2009-2010 snow season.

The Northwest Regional Development Commission is seeking nominations for public services representatives. Currently Roseau County does not have any members serving on this Commission. Gracia Nelson has expressed interest on serving and would need your nomination. The Board by consensus approved submission of Gracia Nelson as a nominee for the Northwest Regional Development Commissioner At-Large Public Interest Position.

Effective August 1, 2009 legislative changes to MN Statute 169.011, altered the legality of driving mini-trucks on roadways. This legislative change now allows these vehicles to operate under basically the same conditions as ATV's and golf carts (MN Statute 169.045). This statute allows counties, towns, and cities to pass an ordinance to allow the operation of mini-trucks on designated roads. Coordinator Klein was directed to request that the County Attorney revise the Roseau County ATV Ordinance to include authorization for mini-trucks to operate on the same designated roads as ATV's. The revised ordinance will be presented to the Board for review and approval.

Upon motion carried, the Board adjourned the regular meeting at 12:30 pm. The next regular meeting of the Board is scheduled for November 3, 2009 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Teresa Klein, County Coordinator  
Roseau County, Minnesota

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Alan Johnston, Vice-Chairman  
Board of County Commissioners  
Roseau County, Minnesota