

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 10, 2009

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, November 10, 2009 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chairman Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were, Alan Johnston, Orris Rasmussen, Jack Swanson and Russell Walker. Mark Foldesi was excused.

APPROVAL OF AGENDA

Approval of the Small Cities Development Program State of Minnesota Grant Adjustment Request was added to the consent agenda. A motion to approve the amended agenda was made by Commissioner Rasmussen, seconded by Commissioner Walker and carried unanimously.

CONSENT AGENDA

A motion to approve the consent agenda was made by Commissioner Johnston, seconded by Commissioner Rasmussen and carried unanimously.

The Board, by adoption of its consent agenda, approved proceedings from the October 27, 2009 and November 3, 2009 Board meetings.

The Board, by adoption of its consent agenda, accepted the Land of the Dancing Sky Area Agency on Aging Chore Services Grant in the amount of \$5,000.00.

The Board, by adoption of its consent agenda, approved a benefit payout for Priscilla VonEnde in the amount of \$1,838.28.

The Board, by adoption of its consent agenda, approved payment of bills as follows:

WARRANTS APPROVED FOR PAYMENT 10/29/2009

<i>AMOUNT</i>	<i>VENDOR NAME</i>	<i>AMOUNT</i>	<i>VENDOR NAME</i>
1351.58	ASSURANT EMPLOYEE BENEFITS	348.15	MN DEPT OF COMMERCE
318.65	MN ENERGY RESOURCES	1724.01	MN MUTUAL LIFE INSURANCE
640.00	MN NCPERS GROUP LIFE INS	20000.00	NW MN MENTORING PROGRAM
54525.00	NW MN SERV COOP-BLUE CROSS BLU	3026.56	R & Q CONTRACTING INC
5000.00	ROSEAU CO SOIL & WATER CONS	629.52	SELECT ACCOUNT ADM
19960.00	WARROAD READY MIX		
	12 PAYMENTS LESS THAN \$300	1,623.00	
	****	FINAL TOTAL.....	\$109,146.47 ****

WARRANTS APPROVED FOR PAYMENT 11/04/2009

<i>AMOUNT</i>	<i>VENDOR NAME</i>	<i>AMOUNT</i>	<i>VENDOR NAME</i>
35952.79	BADGER CITY	65234.69	GREENBUSH CITY
424.24	MN DEPT OF FINANCE-TREAS	604.91	MN DEPT OF REVENUE
11673.38	NW MN MULTI COUNTY HRA	8560.21	NW REGIONAL DEV COMM

3952.97	ROOSEVELT CITY	562649.21	ROSEAU CITY
140490.56	ROSEAU RIVER WATERSHED DIST	919.11	SCHOOL DIST 2358
48346.02	SCHOOL DIST 2683	3143.15	SCHOOL DIST 447
71839.58	SCHOOL DIST 676	628972.79	SCHOOL DIST 682
631485.42	SCHOOL DIST 690	24740.99	SPRINGSTEEL ISLAND SANITARY DI
840.54	STRATHCONA CITY	3509.34	TOWN OF BARNETT
3027.44	TOWN OF BARTO	743.14	TOWN OF BEAVER
2265.95	TOWN OF CEDARBEND	1968.22	TOWN OF DEER
1680.56	TOWN OF DEWEY	3186.21	TOWN OF DIETER
5818.55	TOWN OF ENSTROM	5565.34	TOWN OF FALUN
5677.10	TOWN OF GOLDEN VALLEY	4136.92	TOWN OF GRIMSTAD
3478.17	TOWN OF HERIM	2053.76	TOWN OF HUSS
11127.00	TOWN OF JADIS	122860.01	TOWN OF LAKE
7263.12	TOWN OF LAONA	842.15	TOWN OF LIND
4141.14	TOWN OF MALUNG	3263.70	TOWN OF MICKINOCK
1609.65	TOWN OF MOOSE	25886.95	TOWN OF MORANVILLE
1274.93	TOWN OF NERESON	2309.14	TOWN OF PALMVILLE
1000.63	TOWN OF POHLITZ	1977.12	TOWN OF POLONIA
1047.26	TOWN OF POPLAR GROVE	4242.59	TOWN OF REINE
6320.54	TOWN OF ROSS	5488.80	TOWN OF SKAGEN
1634.16	TOWN OF SOLER	7918.56	TOWN OF SPRUCE
6840.05	TOWN OF STAFFORD	3759.25	TOWN OF STOKES
25463.85	TWO RIVER WATERSHED DISTRICT	314051.34	WARROAD CITY
90361.97	WARROAD PORT AUTHORITY	3366.03	WARROAD WATERSHED DISTRICT

1 PAYMENTS LESS THAN \$300 128.64

**** **FINAL TOTAL..... \$2,937,119.84** ****

WARRANTS APPROVED FOR PAYMENT 11/05/2009

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
5030.69	ALLAN MONSRUD CONSTRUCTION	1991.04	AMERITAS LIFE INSURANCE CORP
1941.74	CAPITAL GUARDIAN TRUST CO	742.20	LAW ENFORCEMENT LABOR SERVICES
706.96	MN CHILD SUPPORT PAYMENT CENTE	1208.00	MN DEPT OF FINANCE-TREAS
3201.73	NATIONWIDE RETIREMENT SOLUTION	8226.39	OLSON CONSTRUCTION TRF INC
1270.50	SELECT ACCOUNT-VEBA	306.37	VERIZON WIRELESS

14 PAYMENTS LESS THAN \$300 1,676.01

**** **FINAL TOTAL..... \$32,301.63** ****

WARRANTS APPROVED FOR PAYMENT 11/06/2009

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
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1 PAYMENTS LESS THAN \$300 88.75

**** **FINAL TOTAL..... \$88.75** ****

WARRANTS APPROVED ON 11/10/2009 FOR PAYMENT 11/13/2009

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
673.21	ACE HARDWARE-ROSEAU	4310.51	ARROWHEAD RADIO AND SECURITY
1728.39	BALLARD MOTOR CO	988.59	BEITO PLUMBING & HEATING
1809.08	BERGSTROM ELECTRIC INC	2250.00	CRIMESTAR CORPORATION
635.00	D & J RADIO SALES & SERVICE	364.80	D & L AUTO GLASS AND MORE
5390.24	D-A LUBRICANT CO. INC.	424.30	TONY DORN INC
1400.00	DW MECHANICAL	2963.57	DYNAMIC IMAGING SYSTEMS INC
965.00	EMPLOYERS ASSOCIATION INC	1646.99	FARMERS UNION OIL CO-LK BRNSN
2432.18	FLEET SERVICES DIVISION	356.80	FLEET SUPPLY
36360.20	GOULET CONSTRUCTION	8806.00	MICHAEL GOULET
471.46	GRAINGER INC	588.72	LISA HANSON
969.40	HILLYARD HUTCHINSON	8370.00	HOFFMAN DALE & SWENSON PLLC
957.60	JOHNSTON FARGO CULVERT INC	424.73	LEE JEFF
2182.77	M & R SIGN CO INC	943.00	MN COUNTIES COMPUTER COOP

1437.00 MN COUNTY ATTORNEYS ASSN	2704.69 MN DEPT OF TRANSPORTATION
338.73 MN SHERIFF'S ASSN	826.16 MULTI OFFICE PRODUCTS INC
1780.12 NINTH JUDICIAL DISTRICT	15414.36 NORTH AMERICAN SALT COMPANY
8947.84 NORTHERN RESOURCES COOPERATIVE	1567.15 NORTHLAND TIRE
9451.01 PEART & ASSOCIATES INC	2321.09 POWER PLAN
603.49 QUALITY PRINTING	4788.00 R & Q CONTRACTING INC
1462.00 RATWIK, ROSZAK & MALONEY, PA	375.54 RELIABLE
2951.73 RIVERFRONT STATION	901.95 ROSEAU AUTO VALUE
462.76 ROSEAU CLEANING SYSTEMS	4992.89 ROSEAU CO COOP ASSN
1919.11 ROSEAU DIESEL SERVICE INC	576.78 ROSEAU TIMES REGION AND
395.80 SAY SECURITY NORTH COUNTRY	2718.20 SJOBERG'S INC
1322.03 TESSCO TECHNOLOGIES INC	76494.24 TOWMASTER INC
447.58 THE TRIBUNE	2292.68 TW VENDING INC
605.00 VANGUARD APPRAISALS, INC	14779.14 ZIEGLER INC

58 PAYMENTS LESS THAN \$300 6,497.00

FINAL TOTAL..... \$257,786.61 ****

A motion was made by Commissioner Walker, seconded by Commission Rasmussen and carried unanimously to remove the Telvent DTN subscription claim in the amount of \$2,948.60 from the approved bills and directed Coordinator Klein to research the details of this bill and report back to the Board at the November 24, 2009 Board Meeting.

COMMENTS AND ANNOUNCEMENTS

Coordinator Klein informed the Board that Roseau County did not receive the Office of Justice Grant for implementation of a Mental Health Court.

Coordinator Klein presented the Board with a 2009 Health Fair summary.

The Board acknowledged a letter to Governor Pawlenty from Kittson County regarding the Maintenance of Public Drainage Ditches.

Coordinator Klein advised the Board that Jody Horntvedt will be available to facilitate a Budget Planning Session on November 17, 2009.

COMMITTEE REPORTS

Commissioner Rasmussen reported on the following committee meetings: November 16, 2009, Land of the Dancing Sky, Area Agency on Aging: Discussed food service vendors. Minnesota Rural Counties Caucus, November 19, 2009: Discussed PILT payments; Joint Powers Natural Resource Board, November 23, 2009: Discussed ditch taxes and PILT payments; Northwest Regional Development Center, November 23, 2009: Discussed membership expansion.

Commissioner Swanson reported on the following committee meetings: Roseau Convention and Visitors Bureau, 11-2-09: Discussed Off Highway Vehicle Park; Roseau River Watershed District, 11-4-09: Discussed ongoing business items; Community Justice Coordinating Committee, 11-4-09: Discussed alternatives to detention for youth; Association of Minnesota Counties Futures Task Force, 11-5-09: Heard presentation from Dave Unmacht on leadership challenges post recession; 11-6-09: Work session on county re-design project and KaMar, 11-9-09: Discussed budget.

HIGHWAY DEPARTMENT

Engineer Ketring met with the Board regarding a previous request to complete an assessment on county owned land. The Board clarified the request and asked Mr. Ketring to develop a cost estimate and time frame for the completion of this project. This information will then be used to assist the county when discussing possible land trade/sales with the Department of Natural Resources. Mr. Ketring will collaborate with the Assessor's Office and retrieve as much information as possible before beginning on-site assessments. The outcome expectation is an inventory product that documents county parcels and stores the information in an accessible format.

Chair Swanson recessed the meeting at 10:30 a.m. The Board reconvened at 10:45 a.m.

AUDITOR ANNE GRANITZ

Auditor Anne Granitz met with the Board to request approval of the 2010 Tobacco license fee. A motion to approve the 2010 Tobacco license fees in the amount of \$50 per establishment was made by Commissioner Johnston, seconded by Commissioner Rasmussen and carried unanimously.

Auditor Granitz requested approval of the 2010 Liquor License Fees. A motion to adopt Liquor License Fees from February 1, 2010 through January 31, 2010, unchanged from 2009, was made by Commissioner Johnston, seconded by Commissioner Rasmussen and carried unanimously.

Auditor Granitz presented the Board with a 2009 Budget to actual analysis as of October 31, 2009. Ms. Granitz noted that the budget to actual is substantially more favorable than the negative budget approved by the Board on December 2, 2008. In addition to the approved negative budget, the county was also unallotted \$83,911. Ms. Granitz estimates that the year-end actual, including the unallotment, will be a negative \$150,726. According to Ms. Granitz's analysis, the difference between the approved budget and actual expenses is approximately \$400,000 (\$397,772). Ms. Granitz reviewed a number of receivables that were not included in the approved budget including the annual MCIT rebate, HAVA grant income, and federal grant reimbursement for the digital TV translator purchase. Ms. Granitz advised that a budget is a planning tool only and not an accurate reflection of expenses and income.

The Board reviewed with Auditor Granitz changes to the Truth in Taxation hearing process per MN statute H275.065 Roseau County's scheduled Budget and Levy Public Hearing is scheduled for December 2, 2009 at 6:00 p.m.

DISCUSSION

The Board discussed the Officer Board Display Case in the Courthouse foyer. The Board authorized updating the Officer Board at the June 30, 2009 meeting accepting a quote from Advantage Marketing in the amount of \$1,900. Commissioner Walker requested the Board consider rescinding that motion to update the Officer Board as it is not a high priority in this difficult economic time. The existing Board was updated with plates and the data is current. Commissioner Walker noted that Advantage Marketing would be willing to discontinue the project at no charge to the county. A motion was made by Commissioner Walker, seconded by

Commissioner Swanson, and carried unanimously to discontinue the Officer Board update at this time.

Upon motion carried, the Board adjourned the regular meeting at 12:20 p.m. The next regular meeting of the Board is scheduled for November 24, 2009 at 8:30 a.m.

Attest:

Date: _____

Teresa Klein, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chair
Board of County Commissioners
Roseau County, Minnesota