

## **PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS**

June 30, 2009

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, June 30, 2009, at 8:30 a.m.

### **CALL TO ORDER**

The meeting was called to order at 8:30 a.m. by County Board Chairman Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Mark Foldesi, Alan Johnston, Orris Rasmussen, Jack Swanson and Russell Walker.

### **APPROVAL OF AGENDA**

A motion to approve the agenda was made by Commissioner Walker, seconded by Commissioner Rasmussen, and carried unanimously.

### **HIGHWAY DEPARTMENT**

Engineer Ketring met with the Board to request approval to award a contract to Dallco Inc. for S.A.P. 68-624-04 & S.P. 6803-39/6803-68008 in the amount of \$2,848,271.80. This contract is for the two bridges, one on the Park Road and one off Highway 11 that are part of the East Diversion Flood Mitigation Project. This is a City of Roseau project, but Roseau County has agreed to serve as the fiscal agent. Awarding the contract is contingent upon the City of Roseau's approval on July 6, 2009. A motion was made by Commissioner Swanson, seconded by Commissioner Johnston, and carried unanimously to adopt the following resolution:

2009-06-02

BE IT RESOLVED, that the Board does hereby award a contract to Dallco. Inc. for S.A.P. 68-624-04 & S.P. 6803-39/6803-68008 in the amount of \$2,848,271.80 contingent upon the city of Roseau's approval.

### **CONSENT AGENDA**

A motion to adopt the consent agenda was made by Commissioner Rasmussen seconded by Commissioner Foldesi and carried unanimously.

The Board, by adoption of its consent agenda, approved the proceedings from the June 16, 2009 Board Meeting.

The Board, by adoption of its consent agenda, approved a quote from Gartner Refrigeration Company in the amount of \$21,792,00.

The Board, by adoption of its consent agenda, approved payment of bills as follows including a forthwith claim to Dave Anderson in the amount of \$1,135.45 and to Voyagers Communications, Inc. in the amount of \$143,753.70.

**WARRANTS APPROVED FOR PAYMENT 6/15/2009**

**AMOUNT VENDOR NAME**

**AMOUNT VENDOR NAME**

**1 PAYMENTS LESS THAN \$300 15.00**

\*\*\*\* **FINAL TOTAL..... \$15.00 \*\*\*\***

**WARRANTS APPROVED FOR PAYMENT 6/18/2009**

**AMOUNT VENDOR NAME**

**AMOUNT VENDOR NAME**

57144.40	ARROWHEAD RADIO AND SECURITY	523.24	CANON FINANCIAL SERVICES INC
2178.10	CAPITAL GUARDIAN TRUST CO	1673.43	BRIAN HARDWICK P.A.
51886.63	HOLTE IMPLEMENT INC	4183.03	LAURE JOHNSON
1310.00	KB BOBCAT SERVICE	7537.75	MII LIFE-VEBA
837.83	MN CHILD SUPPORT PAYMENT CENTE	1253.13	MN ENERGY RESOURCES
3177.48	NATIONWIDE RETIREMENT SOLUTION	920.17	ROSEAU CITY
58121.67	TESSCO TECHNOLOGIES INC	425.11	VERIZON WIRELESS
1200.00	WYNNE CONSULTING INC		

**5 PAYMENTS LESS THAN \$300 149.28**

\*\*\*\* **FINAL TOTAL..... \$192,521.25 \*\*\*\***

**WARRANTS APPROVED FOR PAYMENT 6/22/2009**

**AMOUNT VENDOR NAME**

**AMOUNT VENDOR NAME**

58003.16 TESSCO TECHNOLOGIES INC

**0 PAYMENTS LESS THAN \$300 .00**

\*\*\*\* **FINAL TOTAL..... \$58,003.16 \*\*\*\***

**WARRANTS APPROVED FOR PAYMENT 6/25/2009**

**AMOUNT VENDOR NAME**

**AMOUNT VENDOR NAME**

13027.00	COMMITTEE ON AGING	692.00	KB BOBCAT SERVICE
933.48	RACHEL KRAHN	880.67	MN ENERGY RESOURCES
20000.00	NW MN MENTORING PROGRAM	22500.00	NW REGIONAL LIBRARY
499.09	ROSEAU ELECTRIC COOP INC	45154.00	TITAN MACHINERY

**11 PAYMENTS LESS THAN \$300 831.32**

\*\*\*\* **FINAL TOTAL..... \$104,517.56 \*\*\*\***

**WARRANTS APPROVED ON 7/06/2009 FOR PAYMENT 7/06/2009**

**AMOUNT VENDOR NAME**

**AMOUNT VENDOR NAME**

8577.47	AVIANDS LLC	1532.78	D & L AUTO GLASS INC
1091.79	DELL MARKETING LP	2588.46	FLEET SERVICES DIVISION
7813.40	GARTNER REFRIGERATION CO	510.89	GRAINGER INC
821.26	DIANE GREGERSON	300.00	STUART GUST
933.85	HALVERSON SAND & GRAVEL INC	618.22	HILLYARD HUTCHINSON
322.00	HORNER PLUMBING & EXCAVATION	375.86	PATRICIA IGNASZEWSKI
450.00	RANDY JENSON	519.20	ALAN JOHNSTON
592.45	LIFECARE MEDICAL CENTER	774.50	LIFECARE MEDICAL CENTER-HOME C
359.00	MN COUNTIES INSURANCE TRUST	700.00	MN OFFICE OF ENTERPRISES TECH
550.00	ARIA OLSLUND	384.02	PEART & ASSOCIATES INC
1053.29	QUALITY PRINTING	900.00	RELIANCE TELEPHONE SYSTEMS
2435.25	SJOBERG'S INC	1671.88	TW VENDING INC
2384.21	WEST GROUP PAYMENT CENTER	800.00	DALE WICKLUND

**42 PAYMENTS LESS THAN \$300 5,558.35**

\*\*\*\* **FINAL TOTAL..... \$44,618.13 \*\*\*\***

**COMMENTS AND ANNOUNCEMENTS**

1. Coordinator Klein was directed to contact Two Rivers Watershed District and schedule a meeting date and time for Commissioners Rasmussen and Foldesi regarding the TRWD Permit concerns.
2. Commissioner Foldesi announced that he will be out of town until July 10, 2009.

3. Commissioner Walker announced that he will be out of town from July 12, 2009 to July 21, 2009.
4. Commissioner Swanson noted that he spoke at the East Diversion Ground Breaking ceremony.

## **COMMITTEE REPORTS**

Commissioner Foldesi reported on the following committee meetings: Highway Committee, 6/29/09: Discussed East Diversion bids.

Commissioner Johnston reported on the following committee meetings: AMC Board Retreat, 6/18/09. Participated in the AMC Leadership Training; East Diversion Project Groundbreaking Ceremony, 6-29-09.

Commissioner Rasmussen reported on the following committee meetings: Joint Powers Natural Resource Board, 6/22/09: Reviewed newly developed manual for assessing benefits of state land; Northwest Regional Development Commissioner quarterly meeting, 6/23/09: Discussed 2010 budget, 2009 Visitor's Guide, Arts Council, other.

Commissioner Swanson reported on the following committee meetings: Board of Appeal & Equalization, June 16, 2009; Roseau/Lake of the Woods Joint Meeting, 6/17/09: Discussed collaboration ideas in Social Services, Highway Department, Extension, television translator, and wetland banking; Roseau County Committee on Aging, 6/22/09: Reviewed budget, discussed bus purchase, RCCOA participation in the Roseau County fair booth; TV Translator Committee, 6/22/09: Discussed translators for Roseau County; Social Services Board meeting, 6/23/09; Board of Appeal & Equalization, 6/23/09; County Fair Committee, 6/24/09. Began initial planning for the 2009 Roseau County fair booth; Roseau Community Meeting, 6/24/09: Heard updates from Polaris Industries and other local business owners and representatives; DNR Land Asset Pilot Project, 6/24/09: Met with Mike Carroll and Cindy Buttleman on Roseau County's participation in the pilot project; East Diversion Project Groundbreaking Ceremony, 6-29-09, Spoke on behalf of Roseau County in support of this project.

Commissioner Walker reported on the following committee meetings: Environmental Services Interviews, 6/19/09 and 6/24/09; Board of Appeal & Equalization, 6/19/09; TV Translator Committee, 6/22/09; Social Services Board meeting, 6/23/09; Board of Appeal & Equalization, 6/23/09; Highway Department Employees Relations meetings, 6/23/09.

Chair Swanson recessed the meeting at 10:20 am. The meeting reconvened at 10:30 am.

## **DISCUSSION**

The Board discussed the Transfer Station and Demolition Landfill Operator hiring committee recommendation. A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen, and carried unanimously to offer the position Transfer Station and Demolition Landfill Operator to Tim Erickson at a Grade 6 Step G.

The Board discussed filling the vacated assistant Transfer Station and Demolition Landfill Operator position. A motion was made by Commissioner Foldesi, seconded by Commissioner Walker, and carried unanimously to advertise to fill the vacancy according to the Uniform Hiring Practices Policy.

The Board discussed upgrading the TV Translators in Roseau County from analog to digital transmission. The County will have to upgrade by 2012 or abandon this service. Commissioner Johnston requested the if the Board agrees to approve the digital upgrade that they also agree to add a tower or do whatever is necessary to provide coverage for all county residents should this upgrade still leave some constituents without signal. Commissioner Swanson noted that he is not opposed to funding this service so long as it does not result in a reduction in other essential services such as public safety and roads. A motion was made by Commissioner Walker, seconded by Commissioner Rasmussen, and carried unanimously to authorize the purchase of digital equipment and installation from Voyagers Communications, Inc. to upgrade the TV translator in the amount of \$143,753.70. Correspondence from Ken Wojciehoswski in favor of the digital upgrade was acknowledged.

The Board discussed the county cost share portion of the new Far North Transit bus. The amount has increased by \$627 since the Board reviewed the request. A motion was made by Commissioner Rasmussen, seconded by Commissioner Johnston, and carried unanimously to pay the county portion of the bus purchase in the amount of \$ \$13,027.00.

The Board discussed gravelling projects in unorganized townships. Commissioner Walker noted that the cost of road repair projects in the unorganized townships in his district have exceeded his expectation and requested that the Board increase the amount previously authorized. Walker stated that a number of the gravelling projects are necessitated by the spring 2009 high water event and the repair expenses are likely FEMA reimbursable on a cost share formula. A motion was made by Commissioner Walker, seconded by Commissioner Johnston, and carried unanimously to increase commissioner authorization to complete road repair and maintenance projects in unorganized townships for 2009 from the previously approved \$6,000 to \$10,000.

The Board discussed updating the officer board in the courthouse entrance. The Auditor's Office has worked on this project and has a quote. A motion was made by Commissioner Johnston, seconded by Commissioner Rasmussen and carried unanimously to approve the quote from Advantage Marketing in the amount of \$1,900.00. Non-levy revenue will be used for this project.

The Board discussed development of a line item in the county budget that would allow commissioners to prioritize and invest in projects in their districts. There is currently money in a capital improvement line item that the Board has already agreed should be spent on capital projects. The Board discussed whether to allot an amount to each district or to establish one pot of money that all commissioners could utilize but that would require the support of all commissioners. The Board discussed the development of a financial policy that would serve as a guide for spending these funds. The Board will continue this discussion at a later date.

The Social Services Board at their June 23, 2009 meeting made a recommendation to the County Board to move forward with the documents imaging project. The Board discussed the recommendation and agreed to defer a decision until Information Technology Administrator Chris Stauffer can research the options and present a recommendation.

The Board acknowledged the request for a One Woman 2010 Nomination from an unorganized township for the March 2010 Women's History Month celebration.

Commissioner Swanson presented the Board with maps of potential parcels to consider trading with the Department of Natural Resources as part of the DNR Pilot Land Asset Project. This matter is before the Board at the July 7, 2009 Committee of the Whole Meeting.

Upon motion carried, the Board adjourned the regular meeting at 12:30 p.m. The next regular meeting of the Board is scheduled for July 14, 2009 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Teresa Klein, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Jack Swanson, Chairman  
Board of County Commissioners  
Roseau County, Minnesota