

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

September 15, 2009

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, September 15, 2009, at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chairman Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Mark Foldesi, Alan Johnston, Orris Rasmussen, Jack Swanson and Russell Walker.

APPROVAL OF AGENDA

Approval of a final payout on FEMA PW 254 – Project #1 was added to the Highway Department Agenda. Clarification of the Citizen Complaint Committee structure was added to discussion. A motion to approve the amended agenda was made by Commissioner Rasmussen, seconded by Commissioner Foldesi and carried unanimously.

CONSENT AGENDA

A motion to approve the consent agenda was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously.

The Board, by adoption of its consent agenda, approved proceedings from the September 8, 2009 Board Meeting.

The Board, by adoption of its consent agenda, approved the MN Department of Natural Resources Grant-In-Aid Trail Permit for Bemis Hill Area Trail.

The Board, by adoption of its consent agenda, approved an annual maintenance agreement with ESRI for the county’s GIS software in the amount of \$2,027.50.

The Board, by adoption of its consent agenda, approved the Election Systems & Software, Inc. Post Warranty Hardware Maintenance Services and Software Maintenance and Support Agreement.

The Board, by adoption of its consent agenda, approved payment of bills as follows:

WARRANTS APPROVED FOR PAYMENT 8/27/2009			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
5750.00	ACE HARDWARE-ROSEAU	2178.10	CAPITAL GUARDIAN TRUST CO
1250.00	CHAD MCDONALD CONSTRUCTION	424.19	BRIAN HARDWICK P.A.
706.96	MN CHILD SUPPORT PAYMENT CENTE	364.07	MN ENERGY RESOURCES
3102.48	NATIONWIDE RETIREMENT SOLUTION	20000.00	NW MN MENTORING PROGRAM
2694.96	PRIOR ELECTRIC INC	383.68	ROSEAU ELECTRIC COOP INC
575.50	SATHER LAW OFFICE	7784.50	SELECT ACCOUNT-VEBA
401.72	VERIZON WIRELESS	3200.00	WYNNE CONSULTING INC
		9 PAYMENTS LESS THAN \$300	244.33
	****	FINAL TOTAL.....	\$49,060.49 ****

WARRANTS APPROVED FOR PAYMENT 9/03/2009

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1616.89	SCHOOL DIST 447	16686.07	SCHOOL DIST 682
57502.89	SCHOOL DIST 690	2571.22	TOWN OF BEAVER
404.22	TOWN OF GOLDEN VALLEY	423.95	TOWN OF LAONA
		8 PAYMENTS LESS THAN \$300	930.00
****		FINAL TOTAL.....	\$80,135.24 ****

WARRANTS APPROVED FOR PAYMENT 9/03/2009

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
2033.52	AMERITAS LIFE INSURANCE CORP	1351.58	ASSURANT EMPLOYEE BENEFITS
2677.29	CENTURYTEL	2046.00	MN DEPT OF FINANCE-TREAS
1730.71	MN MUTUAL LIFE INSURANCE	640.00	MN NCPERS GROUP LIFE INS
53925.00	NW MN SERV COOP-BLUE CROSS BLU	600.00	ROSEAU CO VICTIM SERVICES
		4 PAYMENTS LESS THAN \$300	734.24
****		FINAL TOTAL.....	\$65,738.34 ****

WARRANTS APPROVED FOR PAYMENT 9/10/2009

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
354.34	CANON FINANCIAL SERVICES INC	2178.10	CAPITAL GUARDIAN TRUST CO
934.03	CENTURYTEL	242813.21	KNIFE RIVER MATERIALS
742.20	LAW ENFORCEMENT LABOR SERVICES	706.96	MN CHILD SUPPORT PAYMENT CENTE
3102.48	NATIONWIDE RETIREMENT SOLUTION	1400.00	KATHLEEN O'HARA
2997.62	R & Q CONTRACTING INC	10200.30	ROSEAU CITY
7389.75	SELECT ACCOUNT-VEBA		
		11 PAYMENTS LESS THAN \$300	982.66
****		FINAL TOTAL.....	\$273,801.65 ****

WARRANTS APPROVED ON 9/15/2009 FOR PAYMENT 9/18/2009

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
608.97	ACE HARDWARE-ROSEAU	400.00	ASSN OF MN COUNTIES
8519.85	AVIANDS LLC	1024.50	BALLARD MOTOR CO
4320.00	BEITO REPAIR	3396.82	BERGSTROM ELECTRIC INC
2871.15	CDW GOVERNMENT INC	343.54	D & L AUTO GLASS INC
300.00	MSHA DEPARTMENT OF LABOR	645.80	TONY DORN INC
760.00	DUSTCOATING INC	2671.12	FARMERS UNION OIL CO-LK BRNSN
3320.29	FARMERS UNION OIL CO-WARROAD	534.15	FASTENALCOMPANY
2509.68	FLEET SERVICES DIVISION	21792.00	GARTNER REFRIGERATION CO
356.00	GIRARD'S BUSINESS MACHINES	1101.75	GRAINGER INC
322.65	GREENBUSH CITY	1196.22	GREENBUSH IMPLEMENT CO
845.76	MICHAEL GROVER	1816.09	H & L MESABI INC
525.00	HILDI INC	1203.04	HLUCNY REPAIR
410.00	HOFFMAN DALE & SWENSON PLLC	384.75	HOLTE IMPLEMENT INC
7702.99	JOHNSON OIL CO INC	2177.23	JOHNSTON FARGO CULVERT INC
1101.94	KITTSOON CO HIGHWAY	2774.00	KLAAS MARC
568.44	KOFSTAD SIGNS	575.00	LAKE OF THE WOODS CO PUBLIC WO
645.42	M & R SIGN CO INC	475.00	MAAO
30288.60	MAR-KIT LANDFILL	808.94	MATTSON PHARMACY INC
790.00	MN COUNTIES INSURANCE TRUST	1140.62	MN DEPT OF TRANSPORTATION
700.00	MN OFFICE OF ENTERPRISES TECH	1035.19	MULTI OFFICE PRODUCTS INC
2000.00	NCDPSA	497.20	GRACIA NELSON
8546.16	NINTH JUDICIAL DISTRICT	400.00	NORTH COUNTRY WEBSITES
18704.98	NORTHERN RESOURCES COOPERATIVE	752.27	NORTHLAND TIRE
346.90	GLENDA PHILLIPE	2384.05	POWER PLAN
1250.00	PSYCHOLOGY SERVICES OF SOUTHER	537.39	QUILL CORPORATION
11526.02	RATWIK, ROSZAK & MALONEY, PA	1081.35	REESE RENTAL
900.00	RELIANCE TELEPHONE SYSTEMS	5419.82	RIVERFRONT STATION

1056.11 ROSEAU AUTO VALUE	462.76 ROSEAU CLEANING SYSTEMS
6339.14 ROSEAU CO COOP ASSN	12958.41 ROSEAU CO HWY DEPT
527.25 ROSEAU CO SHERIFF-SUNDRY ACCOU	123272.38 SANITATION PRODUCTS INC
2718.20 SJOBERG'S INC	1320.98 SPRUCE VALLEY CORPORATION THE
340.00 SVEN & OLE'S ULTIMATE CARWASH	2671.00 TC STORAGE SOLUTIONS
1409.36 TITAN MACHINERY-CONST DIVISION	2800.00 ARIA TRUDEAU
1500.00 UND FORENSIC PATHOLOGY	7100.00 VANGUARD APPRAISALS, INC
510.74 WALLWORK TRUCK CENTER	2056.00 WARROAD READY MIX
2312.00 WEST GROUP PAYMENT CENTER	7042.50 WRIGHT CONSTRUCTION CO INC
653.28 ZIEGLER INC	

60 PAYMENTS LESS THAN \$300 8,207.23

FINAL TOTAL..... \$352,565.98 ****

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson announced that he was appointed as a delegate to a Health and Human Services Redesign Work Group. Social Service Director Dave Anderson will also serve as an unofficial alternate to this Work Group.

The Board was reminded of the All Terrain Vehicle Association of MN Annual Fall Convention being held in Roseau Friday, September 18, 2009 at the Roseau City Park. Commissioner Walker will represent the County at this event.

Commissioner Rasmussen noted that he will be attending the Beltrami Island State Forest Work Group for Water Retention projects. Commissioner Swanson will also attend.

Commissioner Foldesi noted that he was again receiving a number of phone calls from residents in his district regarding concerns within the Sheriff's Office.

Administrative Assistant Ann Marie Miller reminded the Board that the Respectful Workplace training is scheduled for September 23rd and 24th and that all employees are required to attend.

Commissioner Swanson notified the Board of a request from the Northwest Private Industry Council, Inc. (NWPIC) Workforce Investment Board to comment or recommend an application from Robert Evans to serve as a Private Sector Member. It is the Board's recommendation that Mr. Evans should be appointed to the Northwest Workforce Investment Board and instructed Administrative Assistant Ann Marie Miller to notify the NWPIC of this recommendation.

COMMITTEE REPORTS

Commissioner Foldesi reported on the following committee meetings: Highway Committee Meeting, 8/31/09: Discussed gravel pit concern, inter-office communication and watershed appointments. Sheriff's Committee Meeting, 9/8/09: Met with Jerome Burkel regarding his concerns within the Sheriff's office. Meeting with Tim Erickson, Highway Department, 9/11/09: Discussed FEMA projects. Northwest Community Action, 9/2/09: Discussed grant projects available.

Commissioner Johnston reported on the following committee meetings: Sheriff's Committee Meeting, 9/8/09: Met with Jerome Burkel regarding his concerns within the Sheriff's Office.

Commissioner Rasmussen reported on the following committee meetings: Joint Powers Natural Resource Board, 8/27/09; Northwest Regional Development Commission meeting, 9/7/09.

Commissioner Swanson reported on the following committee meetings: Association of MN Counties Futures Task Force, 9/2/09: Heard from Governor Al Quie on leadership and statesmanship. Also had update on human services redesign. Affordable Housing Loan Committee, 9/10/09: Discussed loan pool cash balance. KaMaR meeting, 9/14/09: Discussed and approved 2010 budget.

Commissioner Walker reported on the following committee meetings: TB Tax Credit meeting, 8/31/09: Discussed application process. Highway Committee meeting, 8/31/09: Discussed gravel pit concern, inter-office communication and watershed appointments.

HIGHWAY DEPARTMENT

Engineer Brian Ketring met with the Board to request final payout on S.A.P. 68-599-83. A motion was made by Commissioner Rasmussen, seconded by Commissioner Foldesi and carried unanimously to adopt the following resolution:

2009-09-03

BE IT RESOLVED, that the Board does hereby approve final payout on S.A.P. 68-599-83 to Lian Construction in the amount of \$5,455.68.

Engineer Ketring requested final payout on SP 68-090-003. A motion was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2009-09-04

BE IT RESOLVED, that the Board does hereby approve final payout on SP 068-090-003 to R & Q Trucking in the amount of \$10,377.91.

Engineer Ketring requested final payout on FEMA PW 254. A motion was made by Commissioner Walker, seconded by Commissioner Johnston and carried unanimously to adopt the following resolution:

2009-09-05

BE IT RESOLVED, that the Board does hereby approve final payout on DR-1288, FEMA PW 254 – Project #1 located on County Ditch #26, Lateral #1 to Holthusen Construction in the amount of \$4,184.59.

AUDITOR ANNE GRANITZ - BUDGET DISCUSSION

Auditor Anne Granitz and Deputy Auditor John Huss met with the Board to review the proposed 2010 budget and levy. A motion was made by Commissioner Johnston, seconded by

Commissioner Walker and carried by a 4-1 vote with Commissioner Foldesi opposed to adopt the following resolution:

2009-09-06

BE IT RESOLVED, that the payable 2010 Proposed Property Tax Levy for Roseau County is hereby approved, as follows:

<u>Fund</u>	<u>Levy</u>
Revenue	\$3,195,910
Road & Bridge	1,100,000
Welfare	1,600,000
<u>Debt Service</u>	<u>472,200</u>
Total	\$6,368,110

BE IT FURTHER RESOLVED that the proposed budgets for the year 2010—incorporating the proposed levy as shown above—are hereby approved, as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Net Budget</u>
Revenue	\$ 6,319,893	\$ 6,755,641	\$(435,748)
Road & Bridge	7,084,626	7,296,095	(211,469)
Welfare	3,112,478	3,321,909	(209,431)
<u>Debt Service</u>	<u>485,803</u>	<u>448,918</u>	<u>36,885</u>
Tax Supported Funds – Total	\$17,002,800	\$17,822,563	\$(819,763)
<u>Environmental</u>	<u>\$ 1,276,942</u>	<u>\$ 1,258,853</u>	<u>\$ 18,089</u>
Total – All Funds	\$18,279,752	\$19,081,416	\$(801,674)

BE IT FURTHER RESOLVED that the Roseau County Board of Commissioners will hold a meeting at the courthouse on Wednesday, December 2, 2009, at 6:00 p.m. to discuss the proposed levy and budget and allow the public to comment and ask questions.

The Board reviewed 2010 unorganized township budgets and levies. A motion was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously to adopt the following resolution:

2009-09-07

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the unorganized townships located in Commissioner Districts No. 3, 4, and 5, and

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on all taxable property in specified unorganized townships in Roseau County.

NOW, THEREFORE, BE IT RESOLVED that the year 2010 unorganized township budgets are hereby approved and the following amounts shall be levied upon all taxable property in unorganized townships in Roseau County for the year 2010:

Twp. 161N., Rg. 36W. (Clear River)	\$ 6,000
Twp. 161N., Rg. 37W. (America)	\$ 3,400
Twp. 162N., Rg. 44W. (Juneberry)	\$ 4,250
Twp. 163N., Rg. 38W. (Norland)	\$13,000
Twp. 163N., Rg. 39W. (Spruce Valley)	\$ 6,000
Twp. 163N., Rg. 40W. (Jadis)	\$ 500
Twp. 163N., Rg. 43W.	\$ 125
Twp. 163N., Rg. 44W. (Blooming Valley)	\$ 1,500
Twp. 164N., Rg. 38W. (Norland)	\$ 50
Twp. 164N., Rg. 39W. (Spruce Valley)	\$ 200
Twp. 164N., Rg. 40W.	\$ 700
Twp. 164N., Rg. 44W. (Blooming Valley)	\$ 360

A copy of the year 2010 unorganized township budgets is on file in the County Auditor's office.

Auditor Granitz requested the Board approve the 2010 PILT Payment Resolution. A motion was made by Commissioner Walker, seconded by Commissioner Johnston and carried unanimously to adopt the following resolution:

2009-09-08

WHEREAS, pursuant to M.S. 477A.14 Subdivision 1 (b), payments for natural resources lands not located in an organized township shall be deposited in the county general revenue fund, and

WHEREAS, the county may allocate the amount determined to be necessary for maintenance of roads in unorganized townships.

NOW, THEREFORE, BE IT RESOLVED that the Roseau County Board of Commissioners hereby allocates the 2010 Natural Resources Land Payment in Lieu of Property Taxes to the following unorganized townships: Twp. 161N., Rg. 36W. (Clear River); Twp. 161N., Rg. 37W. (America); Twp. 162N., Rg. 44W. (Juneberry); Twp. 163N., Rg. 38W. (Norland); Twp. 163N., Rg. 39W. (Spruce Valley); Twp. 163N., Rg. 40W. (Jadis); Twp. 163N., Rg. 43W.; Twp. 163N., Rg. 44W. (Blooming Valley); Twp. 164N., Rg. 39W. (Spruce Valley); and Twp. 164N., Rg. 44W. (Blooming Valley).

BE IT FURTHER RESOLVED that no allocation will be made to the unorganized townships that do not have township roads.

The commissioners concurred that if funds are required for road maintenance in an unorganized township whose fund balance cannot absorb the expenditure, the commissioner from that district will bring a request to the County Board for approval to spend funds from the Revenue Fund not to exceed the balance of previous years' PILT payments that have been credited to the Revenue Fund.

DISCUSSION

Commissioner Walker requested the Board consider reducing Commissioner Salaries and per diems for 2010. After discussion a motion was made by Commissioner Swanson,

seconded by Commissioner Rasmussen and carried unanimously to adopt the following resolution:

2009-09-09

BE IT RESOLVED, that the Roseau County Board of Commissioners will freeze the year 2010 Commissioner salaries.

The Board discussed the Complaint Committee established at the September 8, 2009 Board Meeting. Clarification was needed as to whether or not this Committee should meet as a Committee of the Whole or as a separate committee. The Board agreed to set up times for Citizens Complaints during the first regularly scheduled Board meeting of the month at 9:00 a.m. Ann Marie Miller will coordinate the scheduling.

Upon motion carried, the Board adjourned the regular meeting at 12:30 p.m. The next regular meeting of the Board is scheduled for September 29, 2009 at 8:30 a.m.

Attest:

Date: _____

Trish Klein, Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota