



**Board of Commissioners**  
606 5<sup>th</sup> Ave. SW, Room #131  
Roseau, MN 56751  
Phone: 218-463-4248  
Fax: 218-463-3252

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## AGENDA

**REVISED 3-29-10**

**Tuesday March 30, 2010 8:30 a.m.**

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on March 30, 2010 at 8:30 am in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**8:30 Call to Order**

1. Presentation of Colors
2. Approve Agenda

**8:35 Welcome Badger High School 9<sup>th</sup> Grade Civics Class**

**8:50 Comments and Announcements**

**9:00 Consent Agenda**

1. Approve Proceedings
2. QUIN Community Health Services JPA Amendment
3. Approve Resolution of Support for NMF Renewable Energy and Energy Conservation Grant
4. Approve Filling Vacated Financial Worker Position
5. Approve JPA w/State of Minnesota for I-Mobile System
6. Approve Board of Water and Soil Resources Natural Resources Grant
7. Approve Bills

**9:15 Roseau County Trailblazers**

1. Review Sponsor and Snowmobile Trail Club Grant-in-Aid Responsibilities
2. Address Trail Complaints
3. MnUSA GIA Meeting on April 10, 2010
4. Summary for Railbank Property Roseau to Warroad

**9:45 Break**

**10:00 Highway Department Engineers Report**

1. Discuss Ditch 69 Petition
2. Approve Gravel Purchase Contract

**10:30 Committee Reports**

**11:00 Sheriff's Office**

1. Part-time Deputy Officers
2. Stonegarden Administration
3. Approve Office of Traffic Safety, Safe and Sober Grant for the May Mobilization Project

**11:30 Discussion**

1. Northwest Regional Radio Board JPA Amendment
2. Local Deer Hunter Bovine TB Eradication – Deer Management Program Suggestions

**12:25 Future Agenda Items**

**12:30 Adjourn**

To schedule an appointment with the Board, please contact the County Coordinator at 218-463-4248  
County Coordinator's e-mail address: [trish.klein@co.roseau.mn.us](mailto:trish.klein@co.roseau.mn.us)  
Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

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District 1, Alan Johnston, Chair - District 2, Jack Swanson -  
District 3, Roger Falk - District 4, Russell Walker - District 5, Mark Foldesi, Vice-Chair

An Equal Opportunity Employer

ITEM # Civics Class

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Mar 30 2010
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**\*Subject Title (As it will appear on the agenda):**  
Welcome Badger 9th Grade Civics Class

**\*Background (Provide sufficient detail of the subject):**  
Mr. Ross Reincke's, a 9th Grade Civics teacher from Badger high school, has requested to bring his students to the courthouse to learn more about how local government works. His class will be spending 5-10 minutes in each department beginning with the county board.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk



A publication from the Association of Minnesota Counties.

## What is a “county”?

*You may not know it, but your county plays a big role in your everyday life!*

**You already know that you live in a city or town, but you may not realize that your hometown is also located within something called a “county.”**

You may know about the federal (United States) government. The President of the United States is the head of this branch of government, located in Washington, D.C.. And you may have heard about state (Minnesota) government. The governor is the head of this branch of government, located in St. Paul. Counties are considered local governments, just like your city or town.

We have all types of counties in Minnesota—87 of them to choose from! Some are large, some are small. Some have many people living there, some have very few residents. Some have large cities, some have a lot of farms. They are all different, but they are all counties.

If you have ever been on a trip in Minnesota, you may have noticed signs that said you were leaving one county and entering another. Or perhaps you know your home county from watching storm warnings on TV, because the weather service uses counties to identify where a storm is heading. Chances are that you may have heard the term “courthouse” or have visited a county library.

**You may not know it now, but if you read on you’ll learn more about what counties do and how your county plays a big role for your whole life!**



# WHAT DO COUNTIES DO?

## Counties work very hard for each of our lives every day!

From the day you are born your relationship with the county begins.

The county, beginning with your birth certificate, keeps your personal record for your entire life. As you grow, your relationship with your county continues through major life events like getting your drivers' license, marriage license, or buying land to build a home.

In between these major events, your need for county services continues daily. The county disposes of your waste, maintains your roads and parks, provides public health care, manages the jails and provides many other services.

## County services help many people in your community.

Counties do a lot of things every day that help all kinds of people, the environment and other things that make your county a better place to live.

At the **Sheriff's Department**, the county sheriff and deputies work like the police department in your town. If you ever have an emergency and have to call 911, you'll be calling the county sheriff's department.

The **Social Services Department** helps needy citizens in the county. This department can help unemployed people find jobs by providing training and counseling. The social services department also makes sure that the disabled and elderly get the care they need and it even helps in handling the adoption of children.

The county **Health Department** oversees things like childhood vaccinations (those shots you have to get before you start school!). It also tests your local water supply to make sure it's safe to drink. If you ever need to get a copy of your birth certificate, you will probably have to go to the health department in the county where you were born to get it.

The **Solid Waste Management Office** is where the county takes care of trash and recycling.

When you are old enough to drive, you will probably go to the county **License Bureau** to get your drivers' license. This is the same place that you go to get a passport if you are going on vacation to another country.

You may visit the county **library** to check out books or to do research for a school project.

## Counties do so much! How do they pay for it all?

Running counties and providing all its services requires a lot of money. Most of the funds counties need come from taxes, and some of them come from the state.

Counties collect two different kinds of taxes: **property taxes** on things like houses, land and cars and **sales taxes**, which you have probably already paid if you've ever purchased anything at a store (when a candy bar costs 75 cents and you have to pay 80 cents at the counter, that extra five cents is sales tax).

Some county funds also come from fees that citizens pay for specific services, like buying a marriage license or a permit to build an addition on your house.

Most county services are provided because higher levels of government require that county government provide them. These services that counties are required to provide are called **mandates**.

## Who is in charge of the county?

You may know that the "mayor" is in charge of your city or town, and, instead of one person being in charge, counties have a group of people who govern the county called the county board of commissioners. Each county has at least five commissioners and some have as many as seven. All are elected when citizens of the county, just like the President is chosen when people vote. Each commissioner is elected to the position for four years.

The commissioners work closely with the people in charge of specific county services, like the county library and the health department. These people are sometimes called department heads. Most of these department heads are hired by the commissioners or the county manager, but the sheriff and the recorder are elected by voters, just like the commissioners.

## Citizens are very important to helping counties do what they do.

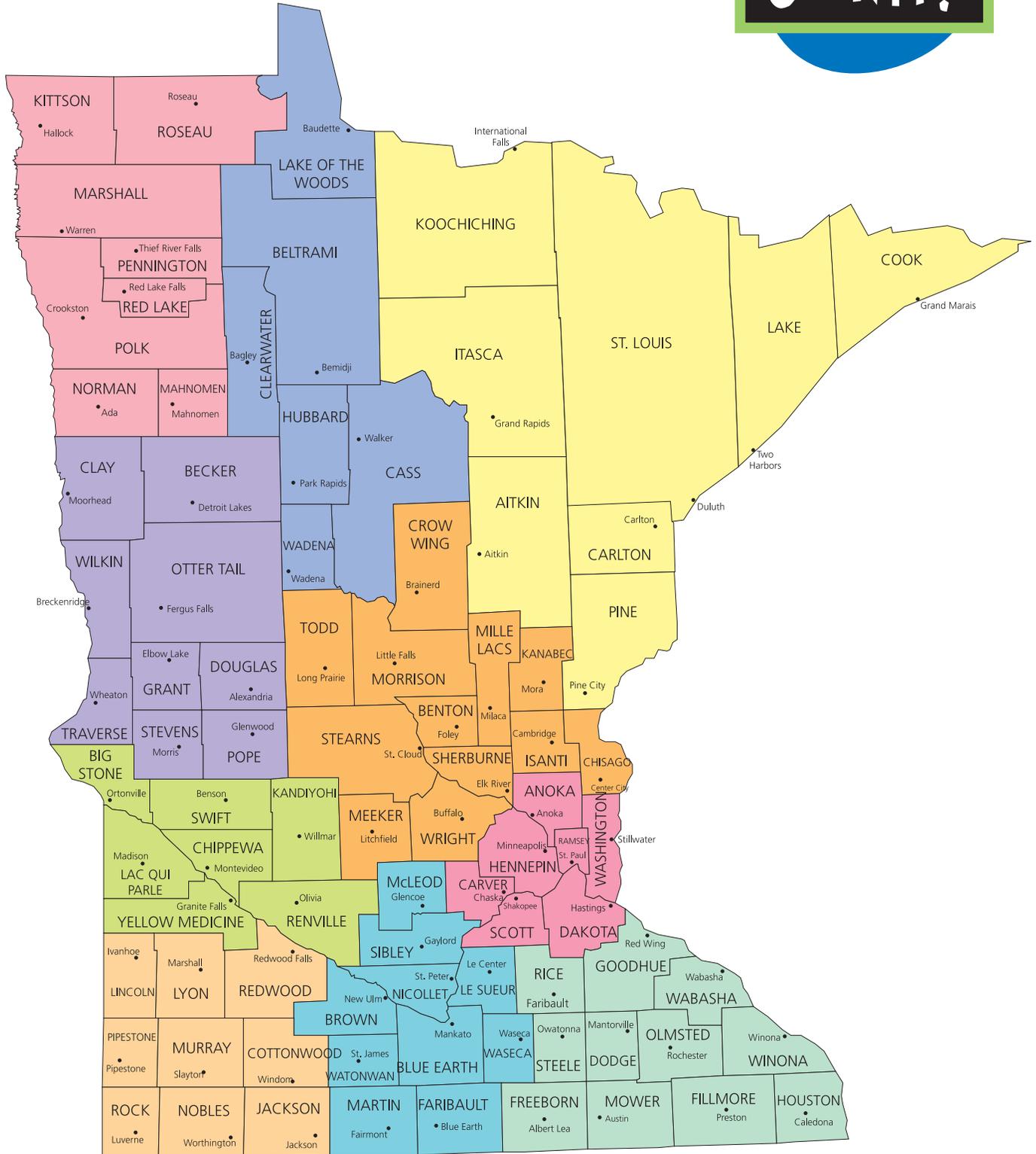
Counties are very important units of government, providing new services to citizens each year. Because counties are local governments, it's very important that citizens have a voice in what counties do. This can be achieved by voting in elections and attending county board meetings.

There are 87 counties in Minnesota and now you know a little more about what all the hard work they do each day to make your life better.

Can you find your home county on this map?

St. Paul is the capital of Minnesota. Can you find in which county it's located?

What other counties do you sometimes visit?



## How did your county get its name?

Some of the Minnesota county names may seem very strange to you. Minnesota counties are named for many different things. Some are named after United States Presidents, Minnesota politicians, and many have Native American names. Find your county on the list below and learn how it got its name!

**Aitkin:** Scottish-born fur trader William Alexander Aitkin  
**Anoka:** Sioux or Dakota word meaning "on both sides"  
**Becker:** George Loomis Becker, former St. Paul mayor, state senator, brigadier general and St. Paul and Pacific Railroad land commissioner  
**Beltrami:** Giamcomo Beltrami; discoverer of the Bloody (Red Lake) River and the Mississippi River  
**Benton:** Missouri Senator Thomas Hart Benton; enactor of homestead land laws  
**Big Stone:** Big Stone Lake  
**Blue Earth:** Named for the bluish-green earth in the region  
**Brown:** Joseph Renshaw Brown; drummer boy, soldier, Indian trader, lumberman, pioneer, speculator, sounder, legislator, politician, editor and inventor  
**Carlton:** Rueben B. Carlton; early settler and member of the first senate (1858)  
**Carver:** Jonathan Carver; explorer and writer of the northland, traveled with the Sioux on the Minnesota River  
**Cass:** Statesman Lewis Cass  
**Chippewa:** Chippewa River  
**Chisago:** Named after the largest lake in the county  
**Clay:** Statesman Henry Clay  
**Clearwater:** Clearwater River and Lake  
**Cook:** Major Michael Cook; brave Civil War soldier  
**Cottonwood:** Cottonwood River  
**Crow Wing:** Named for an island shaped like a raven's wing at the junction of the Crow Wing and Mississippi Rivers  
**Dakota:** Named after the Dakota Tribe of Indians  
**Dodge:** Henry and August Caesar Dodge; father and son politicians of the time  
**Douglas:** Stephen Arnold Douglas; know as "little giant," adversary of Abe Lincoln  
**Faribault:** Jean Baptiste Faribault; trader among the Sioux  
**Fillmore:** Millard Fillmore; US President (1850-1853)  
**Freeborn:** William Freeborn; second mayor of Red Wing  
**Goodhue:** James Madison Goodhue; Minnesota's first printer and editor  
**Grant:** Ulysses Simpson Grant; Civil War general and US President (1869-1877)  
**Hennepin:** Father Louis Hennepin; missionary, explorer and author  
**Houston:** Sam Houston; general and political leader  
**Hubbard:** Lucius Frederick Hubbard; editor, soldier, businessman, and first governor 1882-1887  
**Isanti:** Tribal name of the area  
**Itasca:** Lake Itasca  
**Jackson:** Henry Jackson; first merchant, postmaster, and justice-of-the-peace in St. Paul  
**Kanabec:** Named after the Snake River, Kanabec is Ojibway for "snake"  
**Kandiyohi:** Dakota Indian name meaning "where the buffalo fish come"  
**Kittson:** Norman Wolfred Kittson; leading pioneer, fur trader, and mayor of St. Paul  
**Koochiching:** Cree Indian name of uncertain meaning given by Ojibways to Rainy River and the falls and rapids  
**Lac qui Parle:** French, meaning "lake who speaks"  
**Lake:** Named after Lake Superior  
**Lake of the Woods:** Named after the lake that forms the county's northern border  
**Le Sueur:** French-Canadian Pierre Charles Le Sueur; trader and explorer  
**Lincoln:** Abraham Lincoln  
**Lyon:** General Nathaniel Lyon; killed in the Battle of Wilson's Creek, Missouri  
**Mahnomen:** Ojibway word for wild rice  
**Marshall:** William Rainey Marshall; pioneer merchant, banker, soldier, and governor (1866-1870)  
**Martin:** Henry Martin, who came from Connecticut in 1856 and purchased thousands of acres in this and other counties  
**McLeod:** Martin McLeod; a pioneer fur trader who became president of the Territorial Legislature Council in 1853  
**Meeker:** Bradley B. Meeker; territorial legislator, Minnesota Supreme Court Justice and charter member of the Minnesota Historical Society  
**Mille Lacs:** Named after the lake the French called "Thousand Lakes"  
**Morrison:** William and Allen Morrison; pioneer fur traders who explored the Mississippi headwaters  
**Mower:** John El. Mower; pioneer lumberman who served both the Territorial (1854-55) and State Legislatures (1874-75)  
**Murray:** William Pitt Murray; Territorial Legislator and president of its council, also a state representative and senator  
**Nicollet:** Joseph Nicolas Nicollet; a French-born geographer and explorer who mapped the Itasca Lake basin in 1836  
**Nobles:** William H. Nobles; a wagon maker and road builder who served in the Minnesota Territorial Legislature in 1854 and 1856



**Norman:** Named after the early Norwegian (Norsemen or Norman) settlers  
**Olmsted:** David Olmsted; first mayor of St. Paul who was also an editor and a publisher  
**Otter Tail:** Ottertail Lake and River, named by the Ojibway for its long, ancient sandbar shaped like an otter's tail  
**Pennington:** Edmund Pennington; a railroad man who become president of the Minneapolis, St. Paul and Sault Ste. Marie Railway  
**Pine:** Named for the great forests of white and Norway pine which once flourished in the county  
**Pipestone:** Named for the red pipestone, or catlinite, which was venerated and quarried by Indians  
**Polk:** James Knox Polk; US President (1845-1849)  
**Pope:** General John Pope; explorer and soldier who assisted Generals Sibley and Sully in the 1863-64 campaign against the Sioux Indians  
**Ramsey:** Alexander Ramsey; Minnesota's first Territorial Governor (1849-1853) and the second mayor of St. Paul (1855)  
**Red Lake:** Red Lake River, named by the Ojibway for the river's red sand and reddish water  
**Redwood:** Named after a river believed to be named for a slender bush whose red bark the Dakota mixed with tobacco for smoking  
**Renville:** Joseph Renville who led the Sioux warriors for the British against the US in the War of 1812  
**Rice:** Henry Mower Rice who aided in negotiating Indian treaties and became one of the first two Minnesota Senators  
**Rock:** Named for a large rocky outcrop or plateau, know as "The Mound"  
**Roseau:** Roseau Lake and Roseau River  
**St. Louis:** St. Louis River which was given its name by French explorer Verendrye  
**Scott:** General Winfield Scott who served in the War of 1812 and was American troop commander in the Mexican War (1846-1848)  
**Sherburne:** Moses Sherburne; a Territorial Supreme Court Justice from 1853-1857, he helped to compile Minnesota's statutes  
**Sibley:** Henry Hastings Sibley; fur trader, pioneer, and first governor of Minnesota (1858-1860)  
**Stearns:** Charles Thomas Stearns; distinguished pioneer resident of St. Cloud  
**Steele:** Franklin Steele; a prominent Minneapolis pioneer and charter member of the Minnesota Historical Society and member of the University of Minnesota Board of Regents  
**Stevens:** Isaac Ingalls Stevens; a statesman who requested this county be named for him seven years after a clerical error denied him that honor in 1855 for Stearns County  
**Swift:** Henry Adoniram Swift, Minnesota's governor in 1863  
**Todd:** John Blair Smith Todd; commander of Fort Ripley from 1849-1856  
**Traverse:** Lake Traverse  
**Wabasha:** Named for a three-generation line of great Sioux chiefs named Wabasha  
**Wadena:** Wadena Trading Post, built on the old Crow Wing-to-Pembina Trail  
**Waseca:** Dakota or Sioux word translated as "rich," "fertile" and "plentiful"  
**Washington:** George Washington  
**Watonwan:** Watonwan River, a Dakota name believed to signify "where fish-bait abounds"  
**Wilkin:** Colonel Alexander Wilkin, an attorney, state marshal and soldier who was killed in 1864 during the Battle of Tupelo, Mississippi  
**Winona:** Named after a Dakota woman of distinction, Winona, who was a cousin of the last of the three chiefs named Wabasha  
**Wright:** Silas Wright, New York lawyer and politician  
**Yellow Medicine:** Yellow Medicine River, the Dakota or Sioux Pajutzæe ("yellow-plant root diggings")



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# County Government 101

A County Government Primer

A publication of the Association of Minnesota Counties

People often ask questions about the role of county government and how it operates. Hopefully the information in this primer will help people better understand the unique relationship counties have with citizens and other levels of government.

## What are counties and why were they established?

Counties, in their infancy, were organized to be administrative agencies of the state as well as local governments. Traditionally, counties performed state mandated duties which included assessment of property, record keeping (i.e. property and vital statistics), maintenance of rural roads, administration of election and judicial functions, maintaining peace in rural areas, and poor relief. The Minnesota county structural model is similar to those found in Wisconsin, Ohio, New York and many other states. There are 87 counties in Minnesota.

## How has the role of county governments evolved?

In addition to serving as an administrative arm of the state, counties rapidly moved into other areas of government support, including social services, corrections, child protection, library services, hospitals and nursing homes, public health services, planning and zoning, economic development, parks and recreation, water quality, and solid waste management.

## How are counties governed?

Boards of Commissioners are the governing bodies of Minnesota's Counties. County commissioner are elected by district, serve a four-year term that are staggered among the board (not all elected at the same time), and are responsible for the operation of the county and the delivery of county services. The number of commissioners on a county board is five. Counties with a population of over 100,000 people may, by board resolution, increase the size of the county board from five to seven members. Six counties currently have seven member county boards.

## Who makes up the board of commissioners?

County commissioners are the elected officials who oversee county activities and work to ensure that citizen concerns are met, federal and state requirements are fulfilled, and county operations run smoothly. Newly elected commissioners take office the first Monday in January following their election. County board chairs are elected at the board's first meeting in early January. County commissioners' salaries vary from county to county. Individual county boards set salaries at the beginning of each year. Most commissioners elected to the county board are considered part-time.

## Are the commissioners the only decision makers in county government?

Because some other county officials are elected, county commissioners cannot directly control all county activities. Even though commissioners approve a budget for these offices, county commissioners have little say in how these offices operate. County commissioners (as well as citizens) need to understand that their power is limited in this way. Other elective offices of county government include county attorney, county auditor, county treasurer, county recorder, and county sheriff. Many counties have reduced the number of elected officials in their counties. Public school systems in Minnesota operate independently of county government and the county board does not exercise control over its local school districts, school boards or school tax levies.

## How are counties managed?

Counties are managed in a number of ways. Many counties have a central administration led by either a county administrator or a county coordinator. In some counties the county auditor provides the administrative function.

FOR YOUR KNOWLEDGE INFORMATION

## Do counties have complete autonomy in budgetary decisions?

No. Generally, when county boards begin working on the county budget, many of the expenditures have already been determined by mandates. Mandates are legal requirements imposed by the federal and state governments. Local government mandates are often passed without appropriate funding by state and federal lawmakers. In these cases, local governments must pay the cost of implementing the mandate.

Some examples of unfunded mandates are those setting requirements for waste management, pollution control, treatment of prisoners, providing court-appointed legal representation for those citizens who cannot afford it, providing disabled citizens with easy access to government buildings, voter registration, public health, welfare and social services, training for various licensed personnel, etc. Because the county budget must be balanced, only a portion of the budget is left to pay for everything else that county citizens want or need.

## Do all counties provide the same services?

No. When you look at the types of services that counties choose to provide, you see that no two counties provide exactly the same set of services. Rather, each provides its own unique mix of a broad range of services, including street maintenance, garbage pick-up, landfills, hospitals, libraries, parks and recreation, police and fire protection and water and sewer facilities.

Minnesota Counties also provide extensive health and human services as the administrative entity responsible for the delivery of these services. For some counties, providing such services is relatively new and reflects the shifting and expanding responsibilities counties and county commissioners must undertake.

## Where do counties get their revenue?

In Minnesota, local governments derive the majority of their funding from property taxes and from state and federal grants. Fees, fines, forfeitures, sale of public lands, investments and special assessments are other revenue sources that augment these major revenue sources. The property tax is the chief source of revenue for Minnesota counties. Most counties receive between 30 and 50 percent of their revenues from property tax collections. All property except that owned by governments, churches, charitable institutions and certain other tax exempt entities, is subject to the "ad valorem" property tax. However, the state does put restrictions on these levies, further hampering the county budgeting process.

## How do counties spend their revenue?

In 2007, Minnesota county expenditures totaled nearly \$4.25 billion and 2008 expenditures are projected to be \$4.63 billion. The largest percentage of those expenditures are in the area of human services. The second largest expenditure area for counties is public safety and the third largest is general government.

## What rights to information does the public have to county government proceedings?

The Open Meeting Law requires that public business be conducted in public. The public has a right to attend the meeting and observe the transaction of public business. All formal and informal county board meetings, as well as county committee and subcommittee meetings, fall under this law. Also, Under the Open Meeting Law, counties are required to maintain, in a journal, a record of all votes taken at open meetings. This journal must be available to the public during regular business hours. Anyone who believes the county board has violated the open meeting law can seek legal action against individual members of the board.

Revised August 2008



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ITEM # Consent 1

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Mar 30 2010
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**\*Subject Title (As it will appear on the agenda):**  
Approve Proceedings from the March 16, 2010 Board Meeting

**\*Background (Provide sufficient detail of the subject):**  
Attached are proceedings from the March 16, 2010 Board Meeting. Please review carefully and advise of any changes.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
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**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk



**1 PAYMENTS LESS THAN \$300 132.30**

\*\*\*\* **FINAL TOTAL..... \$26,520.13 \*\*\*\***

**WARRANTS APPROVED FOR PAYMENT 3/04/2010**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
1479.84	AFLAC	1943.00	AMERITAS LIFE INSURANCE CORP
1343.19	ASSURANT EMPLOYEE BENEFITS	2145.65	CENEX CREDIT CARDS
1123.60	BRIAN HARDWICK P.A.	400.00	DARYL MICKELSON
3098.00	MN DEPT OF FINANCE-TREAS	1852.81	MN MUTUAL LIFE INSURANCE
640.00	MN NCPERS GROUP LIFE INS	62614.00	NW MN SERV COOP-BLUE CROSS BLU
14000.00	ROSEAU CO MEDICAL TRAVEL	528.19	ROSEAU ELECTRIC COOP INC
642.15	SATHER LAW OFFICE	627.69	SELECT ACCOUNT ADM

**11 PAYMENTS LESS THAN \$300 1,036.20**

\*\*\*\* **FINAL TOTAL..... \$93,474.32 \*\*\*\***

**WARRANTS APPROVED FOR PAYMENT 3/11/2010**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
400.00	RICHARD BUTLER	354.34	CANON FINANCIAL SERVICES INC
2761.48	CAPITAL GUARDIAN TRUST CO	3299.33	CENTURYLINK
718.75	MARK HAUGEN PHD LP	742.20	LAW ENFORCEMENT LABOR SERVICES
706.96	MN CHILD SUPPORT PAYMENT CENTE	3197.12	NATIONWIDE RETIREMENT SOLUTION
962.50	NORTH HOMES INC	13940.07	ROSEAU CITY
375.00	ROSEAU CO TREASURER	6805.75	SELECT ACCOUNT-VEBA

**15 PAYMENTS LESS THAN \$300 1,228.68**

\*\*\*\* **FINAL TOTAL..... \$35,492.18 \*\*\*\***

**WARRANTS APPROVED ON 3/16/2010 FOR PAYMENT 3/19/2010**

<b>AMOUNT</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>VENDOR NAME</b>
874.60	ACE HARDWARE-ROSEAU	667.97	ACME ELECTRIC TOOL CRIB OF THE
331.00	ALTRU HEALTH SYSTEM-ROSEAU	924.27	AMERICAN SOLUTIONS FOR BUSINES
7666.50	AVIANDS LLC	871.94	BALLARD MOTOR CO
483.00	BERGSTROM ELECTRIC INC	300.00	RONALD BRUMMER M.D.
464.63	BYFUGLIEN TRUCKING CO INC	8249.83	CDW GOVERNMENT INC
1260.90	COMSTOCK CUSTOM MOWING & SNOW	336.71	D & L AUTO GLASS AND MORE
730.40	TONY DORN INC	2735.11	FARMERS UNION OIL CO-LK BRNSN
5864.24	FARMERS UNION OIL CO-WARROAD	2509.70	FLEET SERVICES DIVISION
679.61	FLEET SUPPLY	1918.62	FULL COMPASS SYSTEMS LTD
758.17	DAVE GRAFSTROM	578.68	GRAINGER INC
2420.00	HELGESON FUNERAL CHAPEL INC	782.25	HILLYARD HUTCHINSON
318.33	HOLIDAY COMMERCIAL	626.69	INTOXIMETERS INC
3925.65	KITTSOON CO AUDITOR	430.00	LIFECARE MEDICAL CENTER-HOME C
9619.65	M & R SIGN CO INC	21805.20	MAR-KIT LANDFILL
635.81	MATTSON PHARMACY INC	2250.00	MN ASSN OF COUNTY OFFICERS
28500.83	MN DEPT OF CORRECTIONS	700.00	MN OFFICE OF ENTERPRISES TECH
525.00	MN SHERIFF'S ASSN	317.00	MN SUPREME COURT
1303.39	MULTI OFFICE PRODUCTS INC	400.00	NORTH COUNTRY WEBSITES
346.79	NORTHERN ACE STORES INC-GBUSH	16291.95	NORTHERN RESOURCES COOPERATIVE
1568.67	NORTHLAND TIRE	2169.00	NW CONCRETE PRODUCTS INC
1089.53	QUALITY PRINTING	812.50	QUILL CORPORATION
306.54	RATWIK, ROSZAK & MALONEY, PA	2135.47	RIVERFRONT STATION
363.57	ROSEAU AUTO VALUE	462.76	ROSEAU CLEANING SYSTEMS
6134.95	ROSEAU CO COOP ASSN	2404.64	ROSEAU CO HWY DEPT
4250.56	ROSEAU DIESEL SERVICE INC	2803.70	SAY SECURITY NORTH COUNTRY
674.75	SHERATON MINNEAPOLIS MIDTOWN	1202.34	SWANSONS' REPAIR INC
1418.40	SYNERGY GRAPHICS	466.88	TITAN ACCESS ACCOUNT
1107.00	TOWN OF ENSTROM	1229.26	TOWN OF GRIMSTAD
1066.00	TOWN OF ROSS	1400.00	TOWN OF SPRUCE
791.00	TOWN OF STAFFORD	998.00	TOWN OF STOKES
500.00	TW VENDING INC	511.10	US FOOD SERVICE INC
491.15	VARDA SILENT ALARM	413.68	WALLWORK TRUCK CENTER
2312.00	WEST GROUP PAYMENT CENTER	544.65	ZIEGLER INC

**51 PAYMENTS LESS THAN \$300    7,118.35**  
\*\*\*\* **FINAL TOTAL..... \$176,150.87 \*\*\*\***

## **COMMITTEE REPORTS**

Commissioner Falk reported on the following committee meetings: Bovine TB Task Force meeting, 3/12/10; New Commissioner Training, 3/12/10.

Commissioner Foldesi reported on the following committee meetings: Big Swamp/Two Rivers Watershed District meeting, 1/28/10; Highway Committee meeting, 2/22/10; Quin County Advisory Committee, 3/1/10; Highway Committee Meeting, 3/3/10; Bovine TB Task Force Meeting, 3/5/10; KaMar, 3/8/10; Wage Negotiation Committee, 3/11/10; TB Meeting, 3/14/10; Highway Committee Meeting, 3/15/10.

Commissioner Johnston reported on the following committee meetings: Northwest Regional Development Center, Transportation Advisory Committee, 3/1/10; Annual Township Officers meeting, 3/2/10; Transportation Day at the Capital, 3/4/10; New Commissioner Training, 3/12/10.

Commissioner Swanson reported on the following committee meetings: Bovine TB Task Force, 2/23/10; Roseau Economic Development Authority, 2/24/10; Special Election, Canvassing Board, 2/24/10; Roseau County Extension Committee, 3/1/10; Bovine TB Task Force meeting, 3/2/10; Roseau River Watershed Board meeting, 3/3/10; Community Justice Coordinating Committee, 3/3/10; Northern Counties Land Use Coordinating Board, 3/4/10; KaMar Board meeting, 3/8/10; Regional Radio Board, 3/10/10; Bovine TB Task Force, 3/11/10; New Commissioner Training, 3/12/10; Roseau County Committee on Aging, 3/15/10.

Commissioner Walker reported on the following committee meetings: Joint Powers Natural Resource Board, 2/22/10; State Bovine TB Task Force meeting, 2/23-2/24/10; Minnesota Rural Counties Caucus, 2/25/10; Roseau River Watershed District, 3/3/10; Livestock Producers meeting, 3/4/10.

## **WYNNE CONSULTING**

John Wynne of Wynne Consulting met with the Board to request support of a resolution supporting Northwest Community Action in their appeal to Minnesota Counties Intergovernmental Trust for continued membership within MCIT for reasonable and affordable health insurance. A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to adopt the following resolution:

2010-03-01

WHEREAS, Northwest Community Action and the Community Action Agencies of Minnesota have been members of Minnesota Counties Intergovernmental Trust (MCIT) for many years and;

WHEREAS, Northwest Community Action has been a valued partner of Roseau County and;

WHEREAS, Northwest Community Action provides critical services which not only directly benefit our low income and elderly residents, but provide employment to area contractors, and support the local economy through purchases of materials, goods and services from local vendors and businesses. In these economically troubled times programs and services such as these are critically important to our county and its residents.

WHEREAS, MCIT membership has provided Northwest Community Action with reasonable and affordable insurance coverage and;

WHEREAS, forcing Northwest Community Action to seek insurance coverage outside of MCIT will result in increased operational costs which will ultimately mean the loss of or reduction of critical programs and services to our residents;

WHEREAS, Northwest Community Action understands that continued participation is based on a willingness to pay a contribution that reflects their unique exposure as a community action agency and a commitment to loss reduction.

NOW THEREFORE BE IT RESOLVED, that the Roseau County Board of Commissioners encourages the MCIT Board of Directors to take all the necessary steps to assure continued membership in the Trust for Northwest Community Action and the other Community Action Agencies of Minnesota well into the future.

Chair Johnston recessed the meeting at 10:15 a.m. The meeting reconvened at 10:30 a.m.

#### **HIGHWAY DEPARTMENT ENGINEERS REPORT**

Engineer Brian Ketring met with the Board to request approval of the purchase of two new motor graders. A motion to extend the life of one motor grader, and purchase one new motor grader on trade-in was made by Commissioner Walker, seconded by Commissioner Swanson and failed by a 1-4 vote with Commissioner Walker in favor and Commissioners, Falk, Foldesi, Johnston and Swanson opposed.

A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried by a 4-1 vote with Commissioners Falk, Foldesi, Johnston and Swanson in favor and Commissioner Walker opposed, to adopt the following resolution:

2010-03-02

BE IT RESOLVED, that the Board does hereby agree to purchase two (2) New Production Model 2010 John Deere 772D motor graders from Nortrax in the amount of \$158,874.00 per unit.

Engineer Ketring requested the Board approve the purchase of a Schulte XH1500 Series Mower from Titan Machinery to aide in highway brush mowing. A motion was made by Commissioner Foldesi, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2010-03-03

BE IT RESOLVED, that the Board does hereby approve the purchase of a Schulte XH1500 Series Mower from Titan Machinery in the amount of \$21,500.00.

Engineer Ketring requested approval of Seal Coating Project #: CSAH 3, CSAH 12, CSAH 24 and CSAH 25 to lowest bidder Bituminous Paving, Inc. A motion was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2010-03-05

BE IT RESOLVED, that the Board does hereby approve a contract with Bituminous Paving, Inc., for Seal Coating Project CSAH 3, CSAH 12, CSAH 24 and CSAH 26 in the amount of \$333,045.75.

Engineer Ketring requested the Board approve an amendment to the Minnesota Department of Transportation's Master Partnership Agreement with Roseau County for the occasional procurement of services. This amendment pertains to emergency repairs resulting from natural disasters. A motion was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously to adopt the following resolution:

2010-03-04

WHEREAS, Roseau County entered into a State of Minnesota Professional and Technical Services Master Contract No. 92078 with the Minnesota Department of Transportation; and

WHEREAS, the original master contract did not contain language for Emergency Repairs;

THEREFORE BE IT RESOLVED:

1. That Roseau County approve the amendment to Master Contract No. 92078 presented to the Board and
2. That the proper County officers are authorized to execute such amendments thereto.

Engineer Ketring requested a call for bids on two bituminous overlay projects: State Aid project No. 68-613-19 and State Aid project No. 68-675-05. A motion to approve this call for bids was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously. Bids will be accepted until 2:00 p.m. Monday, April 26, 2010.

Discussion on a gravel lease agreement was deferred.

#### **TREASURER DIANE GREGERSON**

Treasurer Diane Gregerson met with the Board to request approval of a resolution changing the minimum tax payment required for making tax payments in two equal installments on any individual real estate tax bill from \$250.00 to \$50.00 per parcel. A motion was made by Commissioner Foldesi, seconded by Commissioner Falk, and carried unanimously, to adopt the following resolution:

2010-03-06

WHEREAS, until the 2009 Minnesota Statutes were written and adopted into law, Minnesota property tax payers were allowed to pay any individual real estate tax bill that exceeded \$50 in two equal halves; and

WHEREAS, House File 1298, adopted into law in 2009; increased the amount to pay in installments for real property from \$50 to \$250; and

WHEREAS, the new installment threshold could create a significant change to first half amount due for owners of multiple parcels, if the \$250 due in full threshold is administered; and

WHEREAS, the law allows for counties to adopt resolutions that set individual installment thresholds.

NOW, THEREFORE, BE IT RESOLVED, the Roseau County Board of Commissioners do hereby adopt the recommendation of the County Treasurer to continue the payment in full requirement to be on real estate parcels of \$50 or less.

#### **AUDITOR ANNE GRANITZ AND ASSESSOR AL HEIM**

Auditor Granitz and Assessor Heim met with the Board to request the date of June 15, 2010 for the 2010 Board of Appeal and Equalization. A motion to approve June 15, 2010 from 5:30 - 7:00 p.m. for the Roseau County Board of Appeal and Equalization was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously.

Mr. Rodney Sikorski met with the Board to discuss his concern regarding the state land factor that adds a 25% increase in value to all county land adjoining state land. Mr. Sikorski asked the Board to consider eliminating that factor on productive agricultural land and to pass a resolution that would set the value of land according to use. A motion to form a Factored Land Committee to evaluate tax valuation concerns was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously. Commissioners Falk and Foldesi agreed to serve on this committee.

#### **DISCUSSION**

Roseau County Prevention Coalition Director Tammie Doebler and Roseau County Prevention Coalition Program Coordinator Brenda Arntzen met with the Board to request approval to submit a Drug Free Communities grant proposal to the Substance Abuse and Mental Health Services Administration. This grant would enable the Roseau County Prevention Coalition to sustain its current status beyond the end of its Department of Health and Human Services Grant and also expand into the communities of Badger and Greenbush. A motion to approve the submission of the Drug Free Communities Grant proposal was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously.

The Board discussed distribution of sandbags to Roseau County residents. The Board agreed that Emergency Manager Gracia Nelson should use her discretion on requests for sandbags.

Upon motion carried, the Board adjourned the regular meeting at 12:30 p.m. The next regular meeting of the Board is scheduled for March 30, 2010 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Teresa Klein, Board Clerk  
Roseau County, Minnesota

\_\_\_\_\_  
Alan Johnston, Chair  
Board of County Commissioners  
Roseau County, Minnesota

DRAFT

ITEM # Consent 2

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Mar 30 2010
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**\*Subject Title (As it will appear on the agenda):**  
QUIN Community JPA Amendment

**\*Background (Provide sufficient detail of the subject):**  
The QUIN Community Health Board has approved an amendment to the Joint Powers Agreement to add an alternate position in the event a Board member is unable to attend. Formalizing of the amendment requires approval by all JPA members.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**  
see attached

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Falk							
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk



ITEM # Consent 3

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Mar 30 2010
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**\*Subject Title (As it will appear on the agenda):**  
NW Minnesota Foundation Renewable Energy and Energy Conservation Grant

**\*Background (Provide sufficient detail of the subject):**  
NMF, in cooperation with the Northwest Regional Development Commissioner and the Headwaters Regional Development Commissioner is offering a grant to promote renewable energy and energy conservation projects throughout the NMF 12 county service area. Roseau County is eligible to apply. The max grant award in \$10,000 and requires matching funds. Eligible activities include analysis of existing renewable resources and assets; development of community-wide energy efficiency programs; feasibility studies for renewable energy projects and energy audits and assessments. Wynne Consulting has agreed to write the grant and would need a letter of support from the Board. The application is due March 31st. NWRD Commission has some funding available that could be used toward the counties matching funds.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

ITEM # Consent 4

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Anderson, Dave	<b>*Department</b> Human Services	<b>*Board Meeting Date</b> Mar 29 2010
--	--------------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
Approve Filling Vacated Financial Worker Position

**\*Background (Provide sufficient detail of the subject):**  
Due to a resignation of a Financial Worker at Social Services, approval to advertise for this position is being requested. The Board discussed this matter at the March 9th Board meeting and requested more information before making a decision. The matter was discussed at the 3/22/10 Social Services Board meeting. Additional information has been provided. Please see attached.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk

## REGIONAL CASELOAD STUDY

<u>County</u>	<u># Financial Workers</u>	<u>Cases Per Worker</u>
Marshall County	5.8	132.8
Kittson County	3	151.7
Pennington County	8	161.4
Norman County	4	162.8
Red Lake County	2.5	164.8
<b>Roseau County</b>	<b>6</b>	<b>182.67</b>

Roseau County's statistics are based on 6 Financial Workers. If the vacant position is not filled, the caseload will rise to **219.2 cases per worker**.

# INCOME MAINTENANCE DEPARTMENT

## FINANCIAL WORKER POSITION COSTS

<b>NEW WORKER:</b>	<b>GRADE 6 STEP A</b>	<b>\$17.93</b>
2080 HOURS	\$37,300.00	
<b>PLUS BENEFITS:</b>		
PERA	\$2,611.00	
MEDICARE	\$540.00	
FICA	\$2,312.00	
LIFE INS	\$56.40	
HEALTH INS-S	\$3,750.00	
<b>PAYROLL TOTAL</b>	<b>\$46,569.40</b>	

## POSSIBLE OVERTIME COSTS

	HOURLY RATE	OVERTIME RATE	1 WEEK OF OT @ 1 HOUR PER DAY
MARY HALVORSON	\$22.54	\$33.81	\$169.05
JODEE HAUGEN	\$18.71	\$28.07	\$140.33
CINDY HOLMGREN	\$22.54	\$33.81	\$169.05
ROSALIE ISHAM	\$22.54	\$33.81	\$169.05
MARILYN PLOVIE	\$22.54	\$33.81	\$169.05
TOTAL OF 1 WEEK OF OVERTIME			\$816.53
<b>ESTIMATE OF MONTHLY OVERTIME SALARY COST</b>			<b>\$3,266.10</b>

**NEW FINANCIAL WORKER MONTHLY SALARY COST**  
**GRADE 6 STEP A \$17.93 \$3,107.86**

**OFFICE SUPPORT SPECIALIST:**  
**POSSIBLE ADDITIONAL TIME FOR DATA ENTRY**

## FEDERAL ADMINISTRATION REVENUE

PROGRAM NAME	2006	2007	2008	2009	AVG EARNED PER WORKER 2009
IV-E	\$1,533.00	\$1,856.00	\$1,992.00	\$1,736.00	\$289.33
TANF	\$25,797.00	\$18,772.00	\$21,153.00	\$21,959.00	\$3,659.83
FOOD SUPPORT	\$54,656.00	\$53,254.00	\$64,337.00	\$75,753.00	\$12,625.50
CHILD SUPPORT	\$223,033.00	\$182,265.00	\$189,378.00	\$181,293.00	\$60,431.00 (CHILD SUPPORT ONLY)
MEDICAL ASSISTANCE	\$81,252.00	\$79,413.00	\$93,009.00	\$111,928.00	\$18,654.67
REFUGEE	\$477.00	\$266.00	\$200.00	\$186.00	\$31.00
<b>YEARLY TOTALS</b>	<b>\$386,748.00</b>	<b>\$335,826.00</b>	<b>\$370,069.00</b>	<b>\$392,855.00</b>	<b>\$95,691.33 (INCLUDES IV-D)</b> <b>\$35,260.33 (IM DEPT ONLY)</b>

### STAFF NOTATIONS:

SARA BULEY TX TO FIN WKR 3/10/2008  
 HARRY HAMILTON RETIRED 9/30/2008  
 JODEE HAUGEN HIRED 9/22/2008

OTHER REVENUE	2006	2007	2008	2009	TOTAL
MN CARE APPLICATIONS	\$60.00	\$2,070.00	\$3,060.00	\$4,830.00	\$9,960.00
STATE FOOD SUPPORT BONUS EARNED		\$6,760.96	\$5,356.00	\$5,420.00	\$17,536.96
THESE BONUS DOLLARS HAVE BEEN USED TO PURCHASE DESKS/COMPUTERS ETC.					

ITEM # Consent 5

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Bandemer, Terry	<b>*Department</b> Chief Deputy	<b>*Board Meeting Date</b> Mar 30 2010
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**\*Subject Title (As it will appear on the agenda):**  
I-Mobile JPA Agreement

**\*Background (Provide sufficient detail of the subject):**  
The State of Minnesota needs a resolution to accompany the I-Mobile Contract the Board approved on Feb 2, 2010. A draft resolution is attached for your review.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk



**Board of Commissioners**  
606 5<sup>th</sup> Ave. SW, Room #131  
Roseau, MN 56751  
Phone: 218-463-4248  
Fax: 218-463-3252

---

A motion was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2010-02-01

**WHEREAS**, Sheriff Jule D. Hanson appeared before the Roseau County Commissioners to discuss the mobile data computer contract between Roseau County and the State of Minnesota; and

**WHEREAS**, The purpose of this agreement is for the State to provide Roseau County Sheriff's Office with access to the State's I-Mobile System; through software purchased and installed by the County and the County laptop computer mounted in the County patrol vehicle; and

**WHEREAS**, the term of the agreement shall be for the 2010 year.

I, Teresa Klein, in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on February 2, 2010.

(SEAL)

\_\_\_\_\_  
Teresa Klein  
Roseau County Board Clerk

ITEM # Consent 6

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Mar 30 2010
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**\*Subject Title (As it will appear on the agenda):**  
Approve Board of Water and Soil Resources Natural Resources Block Grant

**\*Background (Provide sufficient detail of the subject):**  
Attached the BWSR Natural Resources Block Grant in the amount of \$9,931 for the SSTS program. This is for Board review and approval.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

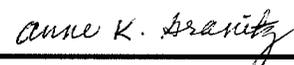
Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk

Actual use of grant and match amounts and the entity using/providing must be reported in eLINK.

BY SIGNING BELOW, WE AGREE to expend grant and match amounts as listed above and to provide documentation to support these actions.

Organization:	Environmental Office
Printed Name:	Jeff Pelowski
Title:	Environmental Officer
Phone Number:	218-463-3750
Signature:	 Date: 3/25/10

Organization:	Roseau County Auditor
Printed Name:	Anne Granitz
Title:	Roseau County Auditor
Phone Number:	218-463-1282
Signature:	 Date: 3/25/2010

Organization:	Roseau County
Printed Name:	Alan Johnston
Title:	Roseau County Chair
Phone Number:	218-463-4248
Signature:	Date:

Organization:	
Printed Name:	
Title:	
Phone Number:	
Signature:	Date:

I verify that this Program Allocation and Contribution Plan represents the county's request for state funds and the required minimum local match for each specified program.

  
County LWPer/Signature

  
Date

**This NRBG Program Allocation and Contribution Plan meets minimum NRBG requirements.**

Board Conservationist Signature

Date

**Board of Water & Soil Resources  
Natural Resources Block Grant  
Program Allocation and Contribution Plan**

County: Roseau Grant Period: July 1, 2009 to June 30, 2011 Fiscal Year: 10

The following lists the eligible state program fund amounts and required minimum match.

P.O. 16898

State Fund		Required Match	
LWM		Levy:	
WCA		1:1	
DNR Shoreland		1:1	
MPCA SSTS	\$9,931	NA	\$0
MPCA Feedlot Base		0.7:1	
MPCA Feedlot PC* Award		NA	

The following designates grant amounts to be used and match amounts to be provided by specified program participants.

PROGRAM PARTICIPANTS	LWM		WCA		DNR SHORELAND		MPCA STSS		MPCA FEEDLOT		
	Grant \$	County Levy	Grant \$	Match	Grant \$	Match	Grant	Match	Grant \$	Match	PC Award*
<b>COUNTY DEPT:</b>											
Environmental Office							\$9,931	\$43,038			
<b>SWCD:</b>											
<b>CITIES:</b>											
<b>OTHER:</b>											
<b>PROGRAM SUMMARY</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$9,931	\$43,038	\$0	\$0	\$0
<b>PROGRAM CONTRIBUTION</b>	\$0		\$0		\$0		\$52,969		0		
<b>Total Program Contribution:</b>										\$52,969	

\*PC = Performance Credit

ITEM # Approve Bills  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Granitz, Anne	<b>*Department</b> Auditor	<b>*Board Meeting Date</b> Mar 30 2010
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**\*Subject Title (As it will appear on the agenda):**  
 Approve Bills

**\*Background (Provide sufficient detail of the subject):**  
 Attached you will find warrants for your review and approval.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

3/18/2010 COURTNEY P  
12:06:15

ROSEAU COUNTY  
INTEGRATED FINANCIAL SYSTEM  
INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
A/P AUDIT LIST FOR BOARD

COUNTY 68  
AUDITOR'S WARRANTS

IFD53 PAGE 0

\*\*\*\*\* SELECTION PANEL \*\*\*\*\*

Print List in Order by . . . 2 1 - Fund (Page break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Paid on Behalf  
of Name on Audit List. . . YES (Y/N)

Type of  
Audit List to Print. . . . 1 1 - Detailed Audit List  
2 - Condensed Audit List  
3 - Both Detailed & Condensed List

Print Paid Invoice Warngs. NO (Y/N)

Save Report Options. . . . NO (Y/N)

\*\*\*\*\* RUN INSTRUCTIONS PANEL \*\*\*\*\*

Comment. . . . .

Copies . . . . . 1

Submit to Batch. . . . . YES

Print Quality. . . . . \*STD

Hold Spool File. . . . . YES

Form Type. . . . . \*STD

Characters Per Inch. . . . 10

Lines Per Page . . . . . 66

Overflow Line Number . . . 60

Lines Per Inch . . . . . 6

Printer Name . . . . . PJ

Save Spooled File. . . . . NO

COURTNEY P  
 3/18/2010 01 FUND  
 12:06:15 REVENUE

ROSEAU COUNTY  
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
 A/P AUDIT LIST FOR BOARD

COUNTY 68  
 AUDITOR'S WARRANTS

IFD53 PAGE 1

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	014 DEPT				JUVENILE RESTITUTION		
-	5803 ALCO DISCOUNT STORE	302					
		01-014-000-0000-6801		89.30	REST: 68-JV-09-599		MISC EXPENSE
*	5803 ALCO DISCOUNT STORE	302		\$89.30	*VENDOR TOTAL		
-999999997	BUEGLER/CONNIE						
		01-014-000-0000-6801		304.12	REST: 68-JV-09-599		MISC EXPENSE
*999999997	BUEGLER/CONNIE			\$304.12	*VENDOR TOTAL		
-999999997	BUEGLER/TAMMY						
		01-014-000-0000-6801		419.62	REST: 68-JV-09-599		MISC EXPENSE
*999999997	BUEGLER/TAMMY			\$419.62	*VENDOR TOTAL		
-	2342 DOUGS SUPERMARKET - WARROAD						
		01-014-000-0000-6801		946.99	REST: 68-JV-09-599		MISC EXPENSE
*	2342 DOUGS SUPERMARKET - WARROAD			\$946.99	*VENDOR TOTAL		
-999999997	KOOPMAN/CURTIS						
		01-014-000-0000-6801		60.00	REST: 68-JV-09-599		MISC EXPENSE
*999999997	KOOPMAN/CURTIS			\$60.00	*VENDOR TOTAL		
-999999997	LOVELACE/KATHY						
		01-014-000-0000-6801		136.00	REST: 68-JV-09-599		MISC EXPENSE
*999999997	LOVELACE/KATHY			\$136.00	*VENDOR TOTAL		
-	2313 WARROAD CITY						
		01-014-000-0000-6801		254.00	REST: 68-JV-09-599		MISC EXPENSE
*	2313 WARROAD CITY			\$254.00	*VENDOR TOTAL		
-999999997	WARROAD POST OFFICE						
		01-014-000-0000-6801		392.76	REST: JV-09-599		MISC EXPENSE
*999999997	WARROAD POST OFFICE			\$392.76	*VENDOR TOTAL		
-999999997	WARROAD TOWNHOMES						
		01-014-000-0000-6801		304.21	REST: 68-JV-09-599		MISC EXPENSE
*999999997	WARROAD TOWNHOMES			\$304.21	*VENDOR TOTAL		
-999999997	WESTOVER/JASON SCOTT						
		01-014-000-0000-6801		168.00	REST: 68-JV-09-599		MISC EXPENSE
*999999997	WESTOVER/JASON SCOTT			\$168.00	*VENDOR TOTAL		
**	014 DEPT	TOTAL.....		\$3,075.00	* JUVENILE RESTITUTION		10 VENDORS 10 TRANSACTIONS
--	191 DEPT				BUILDING MAINTENANCE		
-	6808 ALLTEL						
		01-191-000-0000-6203		43.57	CELL-JANITOR-FEB 10	218-469-0661	TELEPHONE
*	6808 ALLTEL			\$43.57	*VENDOR TOTAL		

3/18/2010 01 FUND  
12:06:15 REVENUE

ROSEAU COUNTY  
INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
A/P AUDIT LIST FOR BOARD

COUNTY 68  
AUDITOR'S WARRANTS

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
-	4443 JOHNSON/LAURE A						
	01-191-000-0000-6317			2,015.66	CUSTODIAL-MAR 10		REP & MAINT-OTHER
	01-191-000-0000-6317			138.59	SALES TAX-MAR 10		REP & MAINT-OTHER
*	4443 JOHNSON/LAURE A			\$2,154.25	*VENDOR TOTAL		
**	191 DEPT	TOTAL.....		\$2,197.82	* BUILDING MAINTENANCE		2 VENDORS 3 TRANSACTIONS
--	196 DEPT	.....			BUILDINGS AND GROUNDS		.....
-	9001 MN ENERGY RESOURCES						
	01-196-000-0000-6258			1,652.81	CTHSE-FEB 10	4163461-3	GAS
*	9001 MN ENERGY RESOURCES			\$1,652.81	*VENDOR TOTAL		
**	196 DEPT	TOTAL.....		\$1,652.81	* BUILDINGS AND GROUNDS		1 VENDORS 1 TRANSACTIONS
--	201 DEPT	.....			SHERIFF		.....
-	5041 GARDEN VALLEY TELEPHONE CO						
	01-201-000-0000-6203			3.95	RECURRING PHONE CHARGE	100249561	TELEPHONE
*	5041 GARDEN VALLEY TELEPHONE CO			\$3.95	*VENDOR TOTAL		
-	4443 JOHNSON/LAURE A						
	01-201-000-0000-6317			806.27	CUSTODIAL-MAR 10		REP & MAINT-OTHER
	01-201-000-0000-6317			55.44	SALES TAX-MAR 10		REP & MAINT-OTHER
*	4443 JOHNSON/LAURE A			\$861.71	*VENDOR TOTAL		
-	9001 MN ENERGY RESOURCES						
	01-201-000-0000-6258			225.38	LEC BLDG-FEB 10	4163461-3	GAS
*	9001 MN ENERGY RESOURCES			\$225.38	*VENDOR TOTAL		
**	201 DEPT	TOTAL.....		\$1,091.04	* SHERIFF		3 VENDORS 4 TRANSACTIONS
--	204 DEPT	.....			JAIL		.....
-	4443 JOHNSON/LAURE A						
	01-204-000-0000-6317			201.57	CUSTODIAL-MAR 10		REP & MAINT-OTHER
	01-204-000-0000-6317			13.86	SALES TAX-MAR 10		REP & MAINT-OTHER
*	4443 JOHNSON/LAURE A			\$215.43	*VENDOR TOTAL		
-	9001 MN ENERGY RESOURCES						
	01-204-000-0000-6258			753.67	JAIL BLDG-FEB 10	4822415-8	GAS
*	9001 MN ENERGY RESOURCES			\$753.67	*VENDOR TOTAL		
**	204 DEPT	TOTAL.....		\$969.10	* JAIL		2 VENDORS 3 TRANSACTIONS
--	501 DEPT	.....			CULTURE/PARKS/AND RECREATION		.....
-	5612 NW REGIONAL LIBRARY						
	01-501-000-0000-6802			22,964.25	2010 APPROP-1ST QTR		APPROPRIATIONS
*	5612 NW REGIONAL LIBRARY			\$22,964.25	*VENDOR TOTAL		

COURTNEY P  
 3/18/2010 01 FUND  
 12:06:15 REVENUE

ROSEAU COUNTY  
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
 A/P AUDIT LIST FOR BOARD

COUNTY 68

IFD53 PAGE 3

AUDITOR'S WARRANTS

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
** 501 DEPT		TOTAL.....		\$22,964.25	* CULTURE/PARKS/AND RECREATION		1 VENDORS 1 TRANSACTIONS
-- 706 DEPT		.....			BUSINESS PROGRAMS		.....
-	6205 ROSEAU ROOFING & REMODELING						
	01-706-000-0000-6803			983.80	HOUSE REHAB-J OLSON	SCDP FUNDS	GRANTS OUT
*	6205 ROSEAU ROOFING & REMODELING			\$983.80	*VENDOR TOTAL		
-	1213 WYNNE CONSULTING INC						
	01-706-000-0000-6270			1,145.00	GEN ADM-MAR 10	SCDP FUNDS	PROFESSIONAL SERVICES
*	1213 WYNNE CONSULTING INC			\$1,145.00	*VENDOR TOTAL		
** 706 DEPT		TOTAL.....		\$2,128.80	* BUSINESS PROGRAMS		2 VENDORS 2 TRANSACTIONS
-- 840 DEPT		.....			GENERAL FUND UNALLOCATED		.....
-	3161 TOWN OF HEREIM						
	01-840-000-0000-6317		P	1,367.50	547 GOPHERS-2009		REP & MAINT-OTHER
*	3161 TOWN OF HEREIM			\$1,367.50	*VENDOR TOTAL		
-	3172 TOWN OF PALMVILLE						
	01-840-000-0000-6317		P	280.00	112 GOPHERS-2009		REP & MAINT-OTHER
*	3172 TOWN OF PALMVILLE			\$280.00	*VENDOR TOTAL		
** 840 DEPT		TOTAL.....		\$1,647.50	* GENERAL FUND UNALLOCATED		2 VENDORS 2 TRANSACTIONS
**	01 FUND TOTAL.....			\$35,726.32	** REVENUE		26 TRANSACTIONS

COURTNEY P  
 3/18/2010 11 FUND  
 12:06:15 SOCIAL SERVICES

ROSEAU COUNTY  
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
 A/P AUDIT LIST FOR BOARD

COUNTY 68  
 AUDITOR'S WARRANTS

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	420 DEPT				INCOME MAINTENANCE		
-	4443 JOHNSON/LAURE A						
		11-420-600-4820-6317		423.29	CUSTODIAL-MAR 10		CUSTODIAN CONTRACT
		11-420-600-4820-6317		29.10	SALES TAX-MAR 10		CUSTODIAN CONTRACT
*	4443 JOHNSON/LAURE A			\$452.39	*VENDOR TOTAL		
**	420 DEPT	TOTAL.....		\$452.39	* INCOME MAINTENANCE		1 VENDORS 2 TRANSACTIONS
--	430 DEPT				SOCIAL SERVICES		
-	4443 JOHNSON/LAURE A						
		11-430-700-4820-6317		584.55	CUSTODIAL-MAR 10		CUSTODIAN CONTRACT
		11-430-700-4820-6317		40.19	SALES TAX-MAR 10		CUSTODIAN CONTRACT
*	4443 JOHNSON/LAURE A			\$624.74	*VENDOR TOTAL		
**	430 DEPT	TOTAL.....		\$624.74	* SOCIAL SERVICES		1 VENDORS 2 TRANSACTIONS
**	11 FUND	TOTAL.....		\$1,077.13	** SOCIAL SERVICES		4 TRANSACTIONS

COURTNEY P  
 3/18/2010 82 FUND  
 12:06:15 STATE REVENUE COLLECTION AGENCY

ROSEAU COUNTY  
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
 A/P AUDIT LIST FOR BOARD

COUNTY 68  
 AUDITOR'S WARRANTS

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	000 DEPT				BALANCE SHEET		
-	12018 MN DEPT OF FINANCE-TREAS						
		82-000-000-0000-2305		2,236.50	RE SURCH-FEB 10		R.E. SURCHARGE/ASSURANC
		82-000-000-0000-2305		1.50	ASSURANCE-FEB 10		R.E. SURCHARGE/ASSURANC
*	12018 MN DEPT OF FINANCE-TREAS			\$2,238.00	*VENDOR TOTAL		
**	000 DEPT	TOTAL.....		\$2,238.00	* BALANCE SHEET		1 VENDORS 2 TRANSACTIONS
**	82 FUND	TOTAL.....		\$2,238.00	** STATE REVENUE COLLECTION AGENCY		2 TRANSACTIONS
****		FINAL TOTAL.....		\$39,041.45	**** 26 VENDORS 32 TRANSACTIONS		



3/18/2010  
12:06:15

COURTNEY P

ROSEAU COUNTY  
INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
A/P AUDIT LIST FOR BOARD

COUNTY 68  
AUDITOR'S WARRANTS

IFD53 PAGE 6

\*\*\*\* RECAP BY FUND

FUND	AMOUNT	NAME
01	35,726.32	REVENUE
11	1,077.13	SOCIAL SERVICES
82	2,238.00	STATE REVENUE COLLECTION AGENCY

DATE APPROVED .....

\*\*

39,041.45 \* TOTAL

APPROVED BY, .....

.....

.....

3/25/2010 01 FUND  
 12:48:27 REVENUE

ROSEAU COUNTY  
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
 A/P AUDIT LIST FOR BOARD

COUNTY 68  
 AUDITOR'S WARRANTS

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	000 DEPT				BALANCE SHEET		
-	6128 CAPITAL GUARDIAN TRUST CO	01-000-000-0000-2125		704.00	AM DEFER COMP-3/26/10		AMERICAN FUND DEFER COM
*	6128 CAPITAL GUARDIAN TRUST CO			\$704.00	*VENDOR TOTAL		
-	4935 MN CHILD SUPPORT PAYMENT CENT	01-000-000-0000-2126		233.04	MICKELSON-0012434161		CHILD SUPPORT
*	4935 MN CHILD SUPPORT PAYMENT CENT			\$233.04	*VENDOR TOTAL		
-	12264 NATIONWIDE RETIREMENT SOLUTIO	01-000-000-0000-2121		1,266.12	DEFER COMP-3/26/10		NRS DEFER COMP PAYABLE
*	12264 NATIONWIDE RETIREMENT SOLUTIO			\$1,266.12	*VENDOR TOTAL		
-	6226 SELECT ACCOUNT-VEBA	01-000-000-0000-2127		2,812.75	VEBA-3/26/10		VEBA PAYABLE
*	6226 SELECT ACCOUNT-VEBA			\$2,812.75	*VENDOR TOTAL		
**	000 DEPT	TOTAL.....		\$5,015.91	* BALANCE SHEET		4 VENDORS 4 TRANSACTIONS
--	016 DEPT				DWI COURT		
-	7338 PAHLEN/MARIA	01-016-000-0000-6801		40.00	ROSEAU DOUGH-PARTICIPANTS		MISC EXPENSE
*	7338 PAHLEN/MARIA			\$40.00	*VENDOR TOTAL		
**	016 DEPT	TOTAL.....		\$40.00	* DWI COURT		1 VENDORS 1 TRANSACTIONS
--	041 DEPT				AUDITOR		
-	6712 CANON FINANCIAL SERVICES INC	01-041-000-0000-6345		230.12	COPIER LEASE (-004)	9800004	EQUIP LEASE OR RENTAL
*	6712 CANON FINANCIAL SERVICES INC			\$230.12	*VENDOR TOTAL		
**	041 DEPT	TOTAL.....		\$230.12	* AUDITOR		1 VENDORS 1 TRANSACTIONS
--	092 DEPT				MENTORING PROGRAM		
-	1386 NW MN MENTORING PROGRAM	01-092-000-0000-6803		20,000.00	MENTORING		GRANTS OUT
*	1386 NW MN MENTORING PROGRAM			\$20,000.00	*VENDOR TOTAL		
**	092 DEPT	TOTAL.....		\$20,000.00	* MENTORING PROGRAM		1 VENDORS 1 TRANSACTIONS
--	121 DEPT				VETERANS SERVICES		
-	7335 VERIZON WIRELESS	01-121-000-0000-6203		64.91	CELL-VET SERVICE	2372681533	TELEPHONE
*	7335 VERIZON WIRELESS			\$64.91	*VENDOR TOTAL		

3/25/2010 01 FUND  
 12:48:27 REVENUE

ROSEAU COUNTY  
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
 A/P AUDIT LIST FOR BOARD

COUNTY 68  
 AUDITOR'S WARRANTS

IFD53 PAGE 2

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
** 121 DEPT		TOTAL.....		\$64.91	* VETERANS SERVICES		1 VENDORS 1 TRANSACTIONS
-- 196 DEPT					BUILDINGS AND GROUNDS		
-	9001 MN ENERGY RESOURCES						
	01-196-000-0000-6258			116.74	OLD LEC BLDG-FEB 10	4067608-2	GAS
* 9001 MN ENERGY RESOURCES				\$116.74	*VENDOR TOTAL		
** 196 DEPT		TOTAL.....		\$116.74	* BUILDINGS AND GROUNDS		1 VENDORS 1 TRANSACTIONS
-- 501 DEPT					CULTURE/PARKS/AND RECREATION		
-	12282 ROSEAU CO TRAILBLAZERS						
	01-501-000-0000-6803			30,577.05	PELAN TRAIL #2		GRANTS OUT
* 12282 ROSEAU CO TRAILBLAZERS				\$30,577.05	*VENDOR TOTAL		
** 501 DEPT		TOTAL.....		\$30,577.05	* CULTURE/PARKS/AND RECREATION		1 VENDORS 1 TRANSACTIONS
-- 603 DEPT					EXTENSION		
-	3510 TDS METROCOM						
	01-603-000-0000-6203			3.74	PHONE	8004501052	TELEPHONE
* 3510 TDS METROCOM				\$3.74	*VENDOR TOTAL		
** 603 DEPT		TOTAL.....		\$3.74	* EXTENSION		1 VENDORS 1 TRANSACTIONS
-- 840 DEPT					GENERAL FUND UNALLOCATED		
-	6226 SELECT ACCOUNT-VEBA						
	01-840-000-0000-6171			74.00	VEBA CONTR-MAR 10	J ANDERSON	RETIREE VEBA CO SHARE
	01-840-000-0000-6171			164.50	VEBA CONTR-MAR 10	J HANSON	RETIREE VEBA CO SHARE
	01-840-000-0000-6171			74.00	VEBA CONTR-MAR 10	M BERG	RETIREE VEBA CO SHARE
	01-840-000-0000-6171			74.00	VEBA CONTR-MAR 10	O RASMUSSEN	RETIREE VEBA CO SHARE
* 6226 SELECT ACCOUNT-VEBA				\$386.50	*VENDOR TOTAL		
** 840 DEPT		TOTAL.....		\$386.50	* GENERAL FUND UNALLOCATED		1 VENDORS 4 TRANSACTIONS
** 01 FUND TOTAL.....				\$56,434.97	** REVENUE		15 TRANSACTIONS

3/25/2010 02 FUND  
 12:48:27 ROAD AND BRIDGE

ROSEAU COUNTY  
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
 A/P AUDIT LIST FOR BOARD

COUNTY 68  
 AUDITOR'S WARRANTS

IFD53 PAGE 3

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	000 DEPT				BALANCE SHEET		
-	6128 CAPITAL GUARDIAN TRUST CO	02-000-000-0000-2125		1,102.00	AM DEFER COMP-3/26/10		AMERICAN FUND DEFER COM
*	6128 CAPITAL GUARDIAN TRUST CO			\$1,102.00	*VENDOR TOTAL		
-	4935 MN CHILD SUPPORT PAYMENT CENT	02-000-000-0000-2126		80.75	MIELKE-0012504839		CHILD SUPPORT
		02-000-000-0000-2126		393.17	ABRAHAMSON-0014685923		CHILD SUPPORT
*	4935 MN CHILD SUPPORT PAYMENT CENT			\$473.92	*VENDOR TOTAL		
-	12264 NATIONWIDE RETIREMENT SOLUTIO	02-000-000-0000-2121		672.50	DEFER COMP-3/26/10		NRS DEFER COMP PAYABLE
*	12264 NATIONWIDE RETIREMENT SOLUTIO			\$672.50	*VENDOR TOTAL		
-	6226 SELECT ACCOUNT-VEBA	02-000-000-0000-2127		1,677.75	VEBA-3/26/10		VEBA PAYABLE
*	6226 SELECT ACCOUNT-VEBA			\$1,677.75	*VENDOR TOTAL		
**	000 DEPT	TOTAL.....		\$3,926.17	* BALANCE SHEET	4 VENDORS	5 TRANSACTIONS
**	02 FUND TOTAL.....			\$3,926.17	** ROAD AND BRIDGE		5 TRANSACTIONS

3/25/2010 11 FUND  
 12:48:27 SOCIAL SERVICES

ROSEAU COUNTY  
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
 A/P AUDIT LIST FOR BOARD

COUNTY 68  
 AUDITOR'S WARRANTS

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	420 DEPT				INCOME MAINTENANCE		
-	6128	CAPITAL GUARDIAN TRUST CO					
		11-420-000-0000-2125		562.68	AM DEFER COMP-3/26/10		AMERICAN FUND DEFER COM
*	6128	CAPITAL GUARDIAN TRUST CO		\$562.68	*VENDOR TOTAL		
-	12264	NATIONWIDE RETIREMENT SOLUTIO					
		11-420-000-0000-2121		978.08	DEFER COMP-3/26/10		NRS DEFER COMP PAYABLE
*	12264	NATIONWIDE RETIREMENT SOLUTIO		\$978.08	*VENDOR TOTAL		
-	6226	SELECT ACCOUNT-VEBA					
		11-420-000-0000-2127		2,878.21	VEBA-3/26/10		VEBA PAYABLE
*	6226	SELECT ACCOUNT-VEBA		\$2,878.21	*VENDOR TOTAL		
**	420 DEPT	TOTAL.....		\$4,418.97	* INCOME MAINTENANCE		3 VENDORS 3 TRANSACTIONS
--	430 DEPT				SOCIAL SERVICES		
-	6128	CAPITAL GUARDIAN TRUST CO					
		11-430-000-0000-2125		392.80	AM DEFER COMP-3/26/10		AMERICAN FUND DEFER COM
*	6128	CAPITAL GUARDIAN TRUST CO		\$392.80	*VENDOR TOTAL		
-	12264	NATIONWIDE RETIREMENT SOLUTIO					
		11-430-000-0000-2121		280.42	DEFER COMP-3/26/10		NRS DEFER COMP PAYABLE
*	12264	NATIONWIDE RETIREMENT SOLUTIO		\$280.42	*VENDOR TOTAL		
-	6226	SELECT ACCOUNT-VEBA					
		11-430-000-0000-2127		987.07	VEBA-3/26/10		VEBA PAYABLE
*	6226	SELECT ACCOUNT-VEBA		\$987.07	*VENDOR TOTAL		
**	430 DEPT	TOTAL.....		\$1,660.29	* SOCIAL SERVICES		3 VENDORS 3 TRANSACTIONS
**	11 FUND	TOTAL.....		\$6,079.26	** SOCIAL SERVICES		6 TRANSACTIONS

COURTNEY P  
 3/25/2010 25 FUND  
 12:48:27 ENVIRONMENTAL

ROSEAU COUNTY  
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
 A/P AUDIT LIST FOR BOARD

COUNTY 68  
 AUDITOR'S WARRANTS

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	000 DEPT				BALANCE SHEET		
-	6226 SELECT ACCOUNT-VEBA						
		25-000-000-0000-2127		238.50	VEBA-3/26/10		VEBA PAYABLE
*	6226 SELECT ACCOUNT-VEBA			\$238.50	*VENDOR TOTAL		
**	000 DEPT	TOTAL.....		\$238.50	* BALANCE SHEET		1 VENDORS 1 TRANSACTIONS
--	391 DEPT				TRANSFER STATION/DEMOLANDFILL		
-	6712 CANON FINANCIAL SERVICES INC						
		25-391-000-0000-6345		294.95	COPIER LEASE (-001)	9800004	EQUIP LEASE OR RENTAL
*	6712 CANON FINANCIAL SERVICES INC			\$294.95	*VENDOR TOTAL		
-	1163 ROSEAU ELECTRIC COOP INC						
		25-391-000-0000-6254		395.93	T STATION		GAS-UTILITIES
*	1163 ROSEAU ELECTRIC COOP INC			\$395.93	*VENDOR TOTAL		
**	391 DEPT	TOTAL.....		\$690.88	* TRANSFER STATION/DEMOLANDFILL		2 VENDORS 2 TRANSACTIONS
**	25 FUND TOTAL.....			\$929.38	** ENVIRONMENTAL		3 TRANSACTIONS

COURTNEYP  
 3/25/2010 76 FUND  
 12:48:27 KAMAR RECYCLING

ROSEAU COUNTY  
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
 A/P AUDIT LIST FOR BOARD

COUNTY 68  
 AUDITOR'S WARRANTS

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	000 DEPT				BALANCE SHEET		
-	6226	SELECT ACCOUNT-VEBA					
		76-000-000-0000-2127		238.50	VEBA-3/26/10		VEBA PAYABLE
*	6226	SELECT ACCOUNT-VEBA		\$238.50	*VENDOR TOTAL		
**	000 DEPT	TOTAL.....		\$238.50	* BALANCE SHEET		1 VENDORS 1 TRANSACTIONS
--	393 DEPT				KAMAR RECYCLING		
-	7521	CENEX CREDIT CARDS					
		76-393-000-0000-6561		1,662.68	MARCH 2010	9970029683	GAS, DIESEL, PROPANE
*	7521	CENEX CREDIT CARDS		\$1,662.68	*VENDOR TOTAL		
**	393 DEPT	TOTAL.....		\$1,662.68	* KAMAR RECYCLING		1 VENDORS 1 TRANSACTIONS
**	76 FUND	TOTAL.....		\$1,901.18	** KAMAR RECYCLING		2 TRANSACTIONS
****		FINAL TOTAL.....		\$69,270.96	**** 27 VENDORS		31 TRANSACTIONS

3/25/2010  
12:48:27

COURTNEY P

ROSEAU COUNTY  
INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
A/P AUDIT LIST FOR BOARD

COUNTY 68

IFD53 PAGE 7

AUDITOR'S WARRANTS

\*\*\*\* RECAP BY FUND

FUND	AMOUNT	NAME
01	56,434.97	REVENUE
02	3,926.17	ROAD AND BRIDGE
11	6,079.26	SOCIAL SERVICES
25	929.38	ENVIRONMENTAL
76	1,901.18	KAMAR RECYCLING

DATE APPROVED .....

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69,270.96 \* TOTAL

APPROVED BY, .....

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.....  
.....

3/25/2010 COURTNEY P  
10:23:33

ROSEAU COUNTY  
INTEGRATED FINANCIAL SYSTEM  
INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
A/P AUDIT LIST FOR BOARD

COUNTY 68  
COMMISSIONER'S WARRANTS

IFD53 PAGE 0

\*\*\*\*\* SELECTION PANEL \*\*\*\*\*

Print List in Order by . . . 2  
1 - Fund (Page break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Paid on Behalf  
of Name on Audit List. . . YES (Y/N)

Type of  
Audit List to Print. . . . 1  
1 - Detailed Audit List  
2 - Condensed Audit List  
3 - Both Detailed & Condensed List

Print Paid Invoice Warngs. NO (Y/N)

Save Report Options. . . . NO (Y/N)

\*\*\*\*\* RUN INSTRUCTIONS PANEL \*\*\*\*\*

Comment. . . . .

Copies . . . . . 1

Submit to Batch. . . . . YES

Print Quality. . . . . \*STD

Hold Spool File. . . . . YES

Form Type. . . . . \*STD

Characters Per Inch. . . . 10

Lines Per Page . . . . . 66

Overflow Line Number . . . 60

Lines Per Inch . . . . . 6

Printer Name . . . . . PJ

Save Spooled File. . . . . NO

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	005 DEPT				BOARD OF COMMISSIONERS		
-	1871 FOLDESI/MARK S						
		01-005-000-0000-6331		23.00	MI-HWY MTG 2/22		MILEAGE & EXPENSE
		01-005-000-0000-6331		23.00	MI-BRD MTG 2/23		MILEAGE & EXPENSE
		01-005-000-0000-6331		23.00	MI-SP HWY COMM 3/3		MILEAGE & EXPENSE
		01-005-000-0000-6331		23.00	MI-BRD MTG 3/9		MILEAGE & EXPENSE
		01-005-000-0000-6331		23.00	MI-WAGE COMM 3/11		MILEAGE & EXPENSE
		01-005-000-0000-6331		23.00	MI-HWY COMM 3/15		MILEAGE & EXPENSE
		01-005-000-0000-6331		23.00	MI-BRD MTG 3/16		MILEAGE & EXPENSE
		01-005-000-0000-6331		23.00	MI-COMM TRNG 3/12		MILEAGE & EXPENSE
*	1871 FOLDESI/MARK S			\$184.00	*VENDOR TOTAL		
-	1872 JOHNSTON/ALAN B						
		01-005-000-0000-6331		23.00	MI-NWRD TAC 3/1		MILEAGE & EXPENSE
		01-005-000-0000-6331		23.00	MI-TWP MTG 3/2		MILEAGE & EXPENSE
		01-005-000-0000-6331		23.00	MI-BRD MTG 3/3		MILEAGE & EXPENSE
		01-005-000-0000-6331		370.00	MI-TRANSP DAY 3/4		MILEAGE & EXPENSE
		01-005-000-0000-6331		23.00	MI-BRD & COW MTG 3/9		MILEAGE & EXPENSE
		01-005-000-0000-6331		23.00	MI-COMMISS TRNG 3/12		MILEAGE & EXPENSE
		01-005-000-0000-6331		23.00	MI-BRD MTG 3/16		MILEAGE & EXPENSE
*	1872 JOHNSTON/ALAN B			\$508.00	*VENDOR TOTAL		
-	1279 MULTI OFFICE PRODUCTS INC						
		01-005-000-0000-6405		30.11	SUPPLIES	29234	OFFICE SUPPLIES
*	1279 MULTI OFFICE PRODUCTS INC			\$30.11	*VENDOR TOTAL		
-	1215 NORTHERN RESOURCES COOPERATIV						
		01-005-000-0000-6331		18.26	FUEL-J SWANSON 2/3		MILEAGE & EXPENSE
		01-005-000-0000-6331		21.03	FUEL-J SWANSON 2/4		MILEAGE & EXPENSE
*	1215 NORTHERN RESOURCES COOPERATIV			\$39.29	*VENDOR TOTAL		
-	895 WALKER/RUSSELL						
		01-005-000-0000-6331		36.00	MI-MRCC 2/25		MILEAGE & EXPENSE
		01-005-000-0000-6331		27.00	MI-BRD MTG 3/9		MILEAGE & EXPENSE
		01-005-000-0000-6331		27.00	MI-BRD MTG 3/16		MILEAGE & EXPENSE
*	895 WALKER/RUSSELL			\$90.00	*VENDOR TOTAL		
**	005 DEPT	TOTAL.....		\$851.40	* BOARD OF COMMISSIONERS		5 VENDORS 21 TRANSACTIONS
--	006 DEPT				PERSONNEL/SAFETY		
-	6258 RATWIK, ROSZAK & MALONEY, PA						
		01-006-000-0000-6270		433.00	SERVICES-FEB 10	44438	PROFESSIONAL SERVICES
*	6258 RATWIK, ROSZAK & MALONEY, PA			\$433.00	*VENDOR TOTAL		
-	1465 ROSEAU DATA RUN						
		01-006-000-0000-6801		35.00	PLAQUE-R FALK		MISC EXPENSE
*	1465 ROSEAU DATA RUN			\$35.00	*VENDOR TOTAL		

3/25/2010 01 FUND  
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ROSEAU COUNTY  
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VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
** 006 DEPT	TOTAL.....			\$468.00	* PERSONNEL/SAFETY		2 VENDORS 2 TRANSACTIONS
-- 016 DEPT	.....				DWI COURT		.....
-	7338 PAHLEN/MARIA						
	01-016-000-0000-6801			12.54	COOKIES-PHASE CHANGE		MISC EXPENSE
* 7338 PAHLEN/MARIA				\$12.54	*VENDOR TOTAL		
** 016 DEPT	TOTAL.....			\$12.54	* DWI COURT		1 VENDORS 1 TRANSACTIONS
-- 041 DEPT	.....				AUDITOR		.....
-	1279 MULTI OFFICE PRODUCTS INC						
	01-041-000-0000-6405			7.79	NOTEPADS	29171	OFFICE SUPPLIES
	01-041-000-0000-6405			6.40	NOTEPADS	29216	OFFICE SUPPLIES
* 1279 MULTI OFFICE PRODUCTS INC				\$14.19	*VENDOR TOTAL		
** 041 DEPT	TOTAL.....			\$14.19	* AUDITOR		1 VENDORS 2 TRANSACTIONS
-- 053 DEPT	.....				TREASURER		.....
-	1070 AMERICAN SOLUTIONS FOR BUSINE						
	01-053-000-0000-6405			728.96	TAX STATEMENTS	INV00485561	OFFICE SUPPLIES
	01-053-000-0000-6405			268.35	TAX STATEMENTS	INV00486173	OFFICE SUPPLIES
* 1070 AMERICAN SOLUTIONS FOR BUSINE				\$997.31	*VENDOR TOTAL		
** 053 DEPT	TOTAL.....			\$997.31	* TREASURER		1 VENDORS 2 TRANSACTIONS
-- 063 DEPT	.....				INFORMATION TECHNOLOGY		.....
-	9126 CDW GOVERNMENT INC						
	01-063-000-0000-6405			176.34	3 BATTERY BACKUPS	SBD1146	OFFICE SUPPLIES
	01 063-000-0000-6405			230.84	MISC SUPPLIES	SBD1146	OFFICE SUPPLIES
* 9126 CDW GOVERNMENT INC				\$407.18	*VENDOR TOTAL		
-	5779 DELL MARKETING LP						
	01-063-000-0000-6405			216.74	3 TONER CARTRIDGES	XDP2P33J6	OFFICE SUPPLIES
	01-063-000-0000-6405			329.71	MONITOR/BATTERY/SOUND BAR	XDP2XPX99	OFFICE SUPPLIES
* 5779 DELL MARKETING LP				\$546.45	*VENDOR TOTAL		
-	7052 NORTH COUNTRY WEBSITES						
	01-063-000-0000-6270			400.00	WEBSITE DESIGN-MAR 10	1505	PROFESSIONAL SERVICES
* 7052 NORTH COUNTRY WEBSITES				\$400.00	*VENDOR TOTAL		
** 063 DEPT	TOTAL.....			\$1,353.63	* INFORMATION TECHNOLOGY		3 VENDORS 5 TRANSACTIONS
-- 071 DEPT	.....				ELECTIONS		.....
-	1871 FOLDESI/MARK S						
	01-071-000-0000-6331			23.00	MI-CANVAS BRD 2/24		MILEAGE & EXPENSE

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
*	1871	FOLDESI/MARK S		\$23.00	*VENDOR TOTAL		
-	1279	MULTI OFFICE PRODUCTS INC 01-071-000-0000-6405		47.02	M100 PAPERS	29171	OFFICE SUPPLIES
*	1279	MULTI OFFICE PRODUCTS INC		\$47.02	*VENDOR TOTAL		
-	3167	TOWN OF MALUNG 01-071-000-0000-6331		20.00	MI-SP ELECT EXP 2/3		MILEAGE & EXPENSE
		01-071-000-0000-6331		30.00	MI-SP ELECT EXP 2/23		MILEAGE & EXPENSE
		01-071-000-0000-6801		310.00	SP ELECT EXP 2/3		MISC EXPENSE
		01-071-000-0000-6801		80.00	SP ELECT CLERK 2/3		MISC EXPENSE
		01-071-000-0000-6801		240.00	SP ELECT EXP 2/23		MISC EXPENSE
		01-071-000-0000-6801		130.00	SP ELECT CLERK 2/23		MISC EXPENSE
*	3167	TOWN OF MALUNG		\$810.00	*VENDOR TOTAL		
-	1057	TRIBUNE/THE 01-071-000-0000-6241		21.00	TWP POLLING PLACES	836	PUBLISHING
*	1057	TRIBUNE/THE		\$21.00	*VENDOR TOTAL		
**	071 DEPT	TOTAL.....		\$901.02	* ELECTIONS		4 VENDORS 9 TRANSACTIONS
--	093 DEPT	.....			VICTIM SERVICES		.....
-	1401	QUILL CORPORATION 01-093-000-0000-6405		133.86	OFFICE SUPPLIES FY10Q2	3903019	OFFICE SUPPLIES
		01-093-000-0000-6405		17.78	OFFICE SUPPLIES FY10Q2	3961406	OFFICE SUPPLIES
*	1401	QUILL CORPORATION		\$151.64	*VENDOR TOTAL		
**	093 DEPT	TOTAL.....		\$151.64	* VICTIM SERVICES		1 VENDORS 2 TRANSACTIONS
--	101 DEPT	.....			RECORDER		.....
-	9126	CDW GOVERNMENT INC 01-101-000-0000-6486		195.58	3 BATTERY BACKUPS	RZG4286	ELECTRONICS
*	9126	CDW GOVERNMENT INC		\$195.58	*VENDOR TOTAL		
**	101 DEPT	TOTAL.....		\$195.58	* RECORDER		1 VENDORS 1 TRANSACTIONS
--	191 DEPT	.....			BUILDING MAINTENANCE		.....
-	1157	GRAINGER INC 01-191-000-0000-6415		123.33	REFILL KIT	9196286612	JANITORIAL SUPPLY
		01-191-000-0000-6415		8.57	SUPPLIES	9196535919	JANITORIAL SUPPLY
		01-191-000-0000-6415		261.56	SUPPLIES	9199220451	JANITORIAL SUPPLY
		01-191-000-0000-6415		326.27	AIR FILTERS	9200309590	JANITORIAL SUPPLY
		01-191-000-0000-6415		150.57	SUPPLIES	9201900892	JANITORIAL SUPPLY
		01-191-000-0000-6415		18.38	SUPPLIES	9206753163	JANITORIAL SUPPLY
*	1157	GRAINGER INC		\$888.68	*VENDOR TOTAL		
-	1101	HILLYARD HUTCHINSON					

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
		01-191-000-0000-6415		135.56	SUPPLIES	6243987	JANITORIAL SUPPLY
		01-191-000-0000-6415		10.04	SUPPLIES	6245895	JANITORIAL SUPPLY
		01-191-000-0000-6415		39.62	SUPPLIES	7304420	JANITORIAL SUPPLY
*	1101 HILLYARD HUTCHINSON			\$185.22	*VENDOR TOTAL		
**	191 DEPT	TOTAL.....		\$1,073.90	* BUILDING MAINTENANCE		2 VENDORS 9 TRANSACTIONS
--	196 DEPT	.....			BUILDINGS AND GROUNDS		.....
-	1095 DORN INC/TONY						
		01-196-000-0000-6485		561.10	2 CHAIRS-EXTENSION	ARIN103085	SMALL EQUIP-FURNITURE
*	1095 DORN INC/TONY			\$561.10	*VENDOR TOTAL		
-	1101 HILLYARD HUTCHINSON						
		01-196-000-0000-6613		859.10	FLOOR SCRUBBER-JAIL	6245874	CAPITAL-EQUIPMENT
*	1101 HILLYARD HUTCHINSON			\$859.10	*VENDOR TOTAL		
-	4509 SIMPLEX GRINNELL LP						
		01-196-000-0000-6305		540.00	SEMI-ANNUAL SERV-CTHSE	73496414	REP & MAINT-MACH & EQUI
		01-196-000-0000-6305		1,080.00	SEMI-ANNUAL SERV-DET CTR	73496415	REP & MAINT-MACH & EQUI
*	4509 SIMPLEX GRINNELL LP			\$1,620.00	*VENDOR TOTAL		
-	3995 ZEE SERVICE CO						
		01-196-000-0000-6801		52.20	SUPPLIES	110613429	MISC EXPENSE
*	3995 ZEE SERVICE CO			\$52.20	*VENDOR TOTAL		
**	196 DEPT	TOTAL.....		\$3,092.40	* BUILDINGS AND GROUNDS		4 VENDORS 5 TRANSACTIONS
--	201 DEPT	.....			SHERIFF		.....
-	7587 AMERICAN COMMUNICATION SYSTEM						
		01-201-000-0000-6590		1,394.93	KENWOOD RADIO	2049	SQUAD EQUIP/ACCESSORIES
*	7587 AMERICAN COMMUNICATION SYSTEM			\$1,394.93	*VENDOR TOTAL		
-	7167 FLEET SERVICES DIVISION						
		01-201-000-0000-6616		2,273.60	UNITS 2901 & 2902	2010080052	CAPITAL-VEHICLES LEASED
*	7167 FLEET SERVICES DIVISION			\$2,273.60	*VENDOR TOTAL		
-	6867 INTERSTATE ALL BATTERY						
		01-201-000-0000-6456		57.01	BATTERIES	48983	SUPPLY-FIELD
*	6867 INTERSTATE ALL BATTERY			\$57.01	*VENDOR TOTAL		
-	1279 MULTI OFFICE PRODUCTS INC						
		01-201-000-0000-6405		28.69	STAMP	29225	OFFICE SUPPLIES
*	1279 MULTI OFFICE PRODUCTS INC			\$28.69	*VENDOR TOTAL		
-	6932 PB ELECTRONICS INC						
		01-201-000-0000-6411		910.00	PYTHON BAND RADAR	116966	SUPPLY-DWI EXPENSE
*	6932 PB ELECTRONICS INC			\$910.00	*VENDOR TOTAL		

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VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
-	1829 ROSEAU CITY	01-201-000-0000-6356		284.28	FEB DOG POUND/FOOD	03102010-001	MISC-SERV & CHARGES
*	<b>1829 ROSEAU CITY</b>			<b>\$284.28</b>	<b>*VENDOR TOTAL</b>		
-	6681 WINNING EDGE GRAPHICS	01-201-000-0000-6590		23.51	UNIT 2801 SQUAD NUMBERS	11632	SQUAD EQUIP/ACCESSORIES
*	<b>6681 WINNING EDGE GRAPHICS</b>			<b>\$23.51</b>	<b>*VENDOR TOTAL</b>		
**	<b>201 DEPT</b>	<b>TOTAL.....</b>		<b>\$4,972.02</b>	<b>* SHERIFF</b>		<b>7 VENDORS 7 TRANSACTIONS</b>
--	204 DEPT				JAIL		
-	6823 AVIANDS LLC	01-204-000-0000-6457		7,232.40	INMATE MEALS-FEB 10	35785	SUPPLY-GROCERIES
*	<b>6823 AVIANDS LLC</b>			<b>\$7,232.40</b>	<b>*VENDOR TOTAL</b>		
-	1823 LIFECARE MEDICAL CENTER	01-204-000-0000-6288		734.79	PRISONER MEDICAL		SERV-PRISONER MEDICAL
		01-204-000-0000-6288		888.25	PRISONER MEDICAL	1046152	SERV-PRISONER MEDICAL
		01-204-000-0000-6289		270.00	ALCOHOL DRAWS	1061211	BLOOD ALCOHOL SERVICES
*	<b>1823 LIFECARE MEDICAL CENTER</b>			<b>\$1,893.04</b>	<b>*VENDOR TOTAL</b>		
-	6756 MIDWEST MONITORING & SURVEILL	01-204-000-0000-6356		999.00	MONITORING FEES	FEB REAM	MISC-SERV & CHARGES
*	<b>6756 MIDWEST MONITORING &amp; SURVEILL</b>			<b>\$999.00</b>	<b>*VENDOR TOTAL</b>		
-	1401 QUILL CORPORATION	01-204-000-0000-6405		371.62	OFFICE SUPPLIES	3900892	OFFICE SUPPLIES
		01-204-000-0000-6405		286.15	OFFICE SUPPLIES	3962071	OFFICE SUPPLIES
*	<b>1401 QUILL CORPORATION</b>			<b>\$657.77</b>	<b>*VENDOR TOTAL</b>		
**	<b>204 DEPT</b>	<b>TOTAL.....</b>		<b>\$10,782.21</b>	<b>* JAIL</b>		<b>4 VENDORS 7 TRANSACTIONS</b>
--	249 DEPT				CORONER		
-	3820 MCGEE P.A./M.B	01-249-000-0000-6270		500.00	ME: 10-0166	L MONKMAN	PROFESSIONAL SERVICES
*	<b>3820 MCGEE P.A./M.B</b>			<b>\$500.00</b>	<b>*VENDOR TOTAL</b>		
-	3819 RAMSEY CO MEDICAL EXAMINER	01-249-000-0000-6270		1,400.00	ME: 012842	E ULVIN	PROFESSIONAL SERVICES
		01-249-000-0000-6270		1,400.00	ME: 012841	J ULVIN	PROFESSIONAL SERVICES
		01-249-000-0000-6270		1,400.00	ME: 10-0166	L MONKMAN	PROFESSIONAL SERVICES
*	<b>3819 RAMSEY CO MEDICAL EXAMINER</b>			<b>\$4,200.00</b>	<b>*VENDOR TOTAL</b>		
-	1414 REGIONS HOSPITAL	01-249-000-0000-6270		85.00	ME: 012842	E ULVIN	PROFESSIONAL SERVICES
		01-249-000-0000-6270		85.00	ME: 012841	J ULVIN	PROFESSIONAL SERVICES
		01-249-000-0000-6270		219.00	ME: 10-0166	L MONKMAN	PROFESSIONAL SERVICES
*	<b>1414 REGIONS HOSPITAL</b>			<b>\$389.00</b>	<b>*VENDOR TOTAL</b>		

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
** 249 DEPT		TOTAL.....		\$5,089.00	* CORONER		3 VENDORS 7 TRANSACTIONS
-- 401 DEPT					HEALTH/WELFARE		
-	7135 OLSON/ORVEL						
	01-401-000-0000-6331			22.00	MI-RCCOA 3/15		MILEAGE & EXPENSE
	01-401-000-0000-6338			50.00	RCCOA 3/15		COMMITTEE EXPENSE
*	7135 OLSON/ORVEL			\$72.00	*VENDOR TOTAL		
-	7242 OTTO/SANDRA L						
	01-401-000-0000-6331			14.00	MI-RCCOA 3/15		MILEAGE & EXPENSE
	01-401-000-0000-6338			50.00	RCCOA 3/15		COMMITTEE EXPENSE
*	7242 OTTO/SANDRA L			\$64.00	*VENDOR TOTAL		
-	7133 PHILLIPE/GLENDA A						
	01-401-000-0000-6331			23.00	MI-RCCOA 3/15		MILEAGE & EXPENSE
	01-401-000-0000-6338			50.00	RCCOA 3/15		COMMITTEE EXPENSE
*	7133 PHILLIPE/GLENDA A			\$73.00	*VENDOR TOTAL		
** 401 DEPT		TOTAL.....		\$209.00	* HEALTH/WELFARE		3 VENDORS 6 TRANSACTIONS
-- 610 DEPT					CONSOLIDATED CONSERVATION DEVELOPMENT		
-	1871 FOLDESI/MARK S						
	01-610-000-0000-6331			40.00	MI-TB MTG 3/14		MILEAGE & EXPENSE
	01-610-000-0000-6331			23.00	MI-TB MTG 3/5		MILEAGE & EXPENSE
*	1871 FOLDESI/MARK S			\$63.00	*VENDOR TOTAL		
-	895 WALKER/RUSSELL						
	01-610-000-0000-6331			194.00	MI-BRD NAT HEALTH 2/24		MILEAGE & EXPENSE
	01-610-000-0000-6331			27.00	MI-TB MTG 3/4		MILEAGE & EXPENSE
	01-610-000-0000-6331			27.00	MI-TB MTG 3/5		MILEAGE & EXPENSE
	01-610-000-0000-6336			273.30	LODGE-TB MTGS 2/23		HOTEL & MEALS
	01-610-000-0000-6336			57.70	LODGE-TB MTG 2/22		HOTEL & MEALS
*	895 WALKER/RUSSELL			\$579.00	*VENDOR TOTAL		
** 610 DEPT		TOTAL.....		\$642.00	* CONSOLIDATED CONSERVATION DEVELOPMENT		2 VENDORS 7 TRANSACTIONS
-- 611 DEPT					CONSERVATION OF NATURAL RESOURCE		
-	1871 FOLDESI/MARK S						
	01-611-000-0000-6331			7.50	MI-TWO RIVERS 1/28		MILEAGE & EXPENSE
*	1871 FOLDESI/MARK S			\$7.50	*VENDOR TOTAL		
-	895 WALKER/RUSSELL						
	01-611-000-0000-6331			135.00	MI-NAT RESOURCES 2/22		MILEAGE & EXPENSE
	01-611-000-0000-6331			27.00	MI-WATERSHED 3/3		MILEAGE & EXPENSE
*	895 WALKER/RUSSELL			\$162.00	*VENDOR TOTAL		
** 611 DEPT		TOTAL.....		\$169.50	* CONSERVATION OF NATURAL RESOURCE		2 VENDORS 3 TRANSACTIONS

3/25/2010 01 FUND  
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ROSEAU COUNTY  
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VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	840 DEPT				GENERAL FUND UNALLOCATED		
-	6988 ADVANTAGE MARKETING & PROMOTI						
	01-840-000-0000-6241			13.12	MINI TRUCK ORD MTG	6419	PUBLISHING
	01-840-000-0000-6241			40.50	BRD MINUTES	6521	PUBLISHING
*	6988 ADVANTAGE MARKETING & PROMOTI			\$53.62	*VENDOR TOTAL		
-	1698 CULLIGAN						
	01-840-000-0000-6801			13.00	2 BOTTLES-COMMISS 3/15		MISC EXPENSE
	01-840-000-0000-6801			32.50	5 BOTTLES-CTHSE 3/15		MISC EXPENSE
*	1698 CULLIGAN			\$45.50	*VENDOR TOTAL		
-	6806 DEATONS MAILING SYSTEMS INC						
	01-840-000-0000-6305			329.00	POSTAGE MAINT AGMT	0453-05	REP & MAINT-MACH & EQUI
					4/01/2010 3/31/2011		
*	6806 DEATONS MAILING SYSTEMS INC			\$329.00	*VENDOR TOTAL		
-	11887 HASLER INC						
	01-840-000-0000-6305			1,250.52	POSTAGE MACHINE LEASE	H915406	REP & MAINT-MACH & EQUI
					8/10/2009 8/09/2010		
*	11887 HASLER INC			\$1,250.52	*VENDOR TOTAL		
-	1045 POSTMASTER						
	01-840-000-0000-6205			612.50	125 PRIORITY STAMPS		POSTAGE
*	1045 POSTMASTER			\$612.50	*VENDOR TOTAL		
**	840 DEPT	TOTAL.....		\$2,291.14	* GENERAL FUND UNALLOCATED		5 VENDORS 7 TRANSACTIONS
**	01 FUND TOTAL.....			\$33,266.48	** REVENUE		103 TRANSACTIONS

COURTNEY P  
 3/25/2010 41 FUND  
 10:23:33 DITCH

ROSEAU COUNTY  
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
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COUNTY 68  
 COMMISSIONER'S WARRANTS

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	654 DEPT				COUNTY DITCH #7 HAY CREEK (0070)		
-	6579 SHORT ELLIOT HENDRICKSON INC	41-654-000-0000-6270		999.00	CD 7-INITIAL REVIEW	227986	PROFESSIONAL SERVICES
*	6579 SHORT ELLIOT HENDRICKSON INC			\$999.00	*VENDOR TOTAL		
**	654 DEPT	TOTAL.....		\$999.00	* COUNTY DITCH #7 HAY CREEK (0070)		1 VENDORS 1 TRANSACTIONS
--	679 DEPT				STATE DITCH #87 (0870)		
-	7586 RICE FARMS INC	41-679-000-0000-6317		490.00	SD 87-BEAVER DAM REMOVAL		REP & MAINT-OTHER
*	7586 RICE FARMS INC			\$490.00	*VENDOR TOTAL		
**	679 DEPT	TOTAL.....		\$490.00	* STATE DITCH #87 (0870)		1 VENDORS 1 TRANSACTIONS
**	41 FUND	TOTAL.....		\$1,489.00	** DITCH		2 TRANSACTIONS

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	141 DEPT				UNORG 162-44,JNBERRY-(5)		
-	7026 GREENBUSH CITY						
		72-141-000-0000-6317		463.65	2010 FIRE CONTRACT	2351	REP & MAINT-OTHER
		72-141-000-0000-6317		46.67	2010 LT EQUIP PLAN	2351	REP & MAINT-OTHER
*	7026 GREENBUSH CITY			\$510.32	*VENDOR TOTAL		
**	141 DEPT	TOTAL.....		\$510.32	* UNORG 162-44,JNBERRY-(5)		1 VENDORS 2 TRANSACTIONS
--	142 DEPT				UNORG 163-38,NORLAND-(3)		
-	1048 ROSEAU CO TREASURER						
		72-142-000-0000-6804		5,300.00	LOAN PAYMENT		LOAN PAYMENTS
*	1048 ROSEAU CO TREASURER			\$5,300.00	*VENDOR TOTAL		
**	142 DEPT	TOTAL.....		\$5,300.00	* UNORG 163-38,NORLAND-(3)		1 VENDORS 1 TRANSACTIONS
--	143 DEPT				UNORG 163-39,SPRUCE VLY-(3)		
-	1048 ROSEAU CO TREASURER						
		72-143-000-0000-6804		4,400.00	LOAN PAYMENT		LOAN PAYMENTS
*	1048 ROSEAU CO TREASURER			\$4,400.00	*VENDOR TOTAL		
**	143 DEPT	TOTAL.....		\$4,400.00	* UNORG 163-39,SPRUCE VLY-(3)		1 VENDORS 1 TRANSACTIONS
**	72 FUND	TOTAL.....		\$10,210.32	** UNORGANIZED TOWNSHIPS		4 TRANSACTIONS
****	FINAL	TOTAL.....		\$44,965.80	**** 56 VENDORS 109 TRANSACTIONS		

3/25/2010  
10:23:33

COURTNEY P

ROSEAU COUNTY  
INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM  
A/P AUDIT LIST FOR BOARD

COUNTY 68  
COMMISSIONER'S WARRANTS

IFD53 PAGE 10

\*\*\*\* RECAP BY FUND

FUND	AMOUNT	NAME
01	33,266.48	REVENUE
41	1,489.00	DITCH
72	10,210.32	UNORGANIZED TOWNSHIPS

DATE APPROVED .....

\*\* 44,965.80 \* TOTAL

APPROVED BY, .....  
.....  
.....



ITEM # Trailblazers

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Mar 30 2010
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**\*Subject Title (As it will appear on the agenda):**  
Roseau County Trailblazers

**\*Background (Provide sufficient detail of the subject):**  
Roseau County received a copy of a complaint on the Pelan Trail regarding signage. Roseau County also received a monitoring report from the DNR on a segment of trail on the Pelan Trail that notes there is brush hanging over the trail off the ROW trails, that more "stay on the trail" signs are needed on the route adjacent to the Canadian Border throughout the SNA and that there is a shelter located in the SNA that does not have a permit. See attached documentation. The Board would like to meet with the Trailblazers to make sure a plan of action is in place to get these matters resolved. MnUSA, the association that provides guidance to the DNR Parks & Trails Division has scheduled a meeting on April 10, 2010 to discuss grant-in-aid trail issues. All trail sponsors and trail administrators and strongly encouraged to attend.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk



## MINNESOTA DEPARTMENT of NATURAL RESOURCES

Parks and Trails Division

246 125<sup>th</sup> Avenue NE Thief River Falls, MN 56701

Telephone (218) 681-0889 Fax 681-0948

March 2, 2010

Jack Swanson, Chairman  
Roseau County Board  
606 5<sup>th</sup> Avenue Rm 131  
Roseau, MN 56751

Dear Jack:

Enclosed please find complaint form that we have received regarding the Pelan Trail in Roseau County.

If you have any questions regarding this complaint, please contact our office.

Sincerely,

A handwritten signature in cursive script that reads "Wade Miller".

Wade Miller  
Area Trails Supervisor

WM/pkm

Cc: Terry Sizemore  
405 9<sup>th</sup> Avenue SE  
Roseau, MN 56751



# MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM

## Trail Complaint Form

Complainant Made By (last/first)		Date of Complaint	2/16/10
Name:	Martin Enoksen	Address:	
Phone:	218-782-3746		333 McKezie Ave. W
Email:			Box 153 Greenbush, MN 56726
Location (County):	Beltrami, Lake of the Woods, Roseau	Description of Location:	
Trail Name:	Beltrami Island State Forest snowmobile Trails		Beltrami Island State Forest
Club Name:	Big Red Lake Bog, Roseau Trailblazers, Border Trails		
Type of Complaint:	<input type="checkbox"/> Trespass <input type="checkbox"/> Illegal Activities <input type="checkbox"/> Facility <input checked="" type="checkbox"/> Signing <input type="checkbox"/> Trail Condition <input type="checkbox"/> Wetland Impact <input type="checkbox"/> Other:	Complaint Description:	Caller states snowmobile trail signage is in need of attention. Signs are missing and/or misleading in areas throughout the forest.
Action Taken:	<input checked="" type="checkbox"/> Contacted Sponsor <input checked="" type="checkbox"/> Contacted Club <input type="checkbox"/> On-site Inspection <input checked="" type="checkbox"/> File Review <input type="checkbox"/> Phone Call <input type="checkbox"/> Letter <input type="checkbox"/> Email <input type="checkbox"/> Other:	Action Taken/Comments:	
 3/2/10 Responded By / Date		Comes with Forms and Documentation to:	<input checked="" type="checkbox"/> DNR Grant File <input checked="" type="checkbox"/> Sponsor <input checked="" type="checkbox"/> Club <input type="checkbox"/> Regional TAW Manager <input type="checkbox"/> Other (Optional):



## MINNESOTA DEPARTMENT of NATURAL RESOURCES

Parks and Trails Division

246 125<sup>th</sup> Avenue NE Thief River Falls, MN 56701

Telephone (218) 681-0889 Fax 681-0948

March 2, 2010

Jack Swanson  
Chairman  
Roseau County Board  
606 5<sup>th</sup> Avenue Rm 131  
Roseau, MN 56751

Dear Jack:

Enclosed please find complaint form that we have received regarding the Pelan Trail in Roseau County.

If you have any questions regarding this complaint, please contact our office.

Sincerely,

A handwritten signature in cursive script that reads "Wade Miller".

Wade Miller  
Area Trails Supervisor

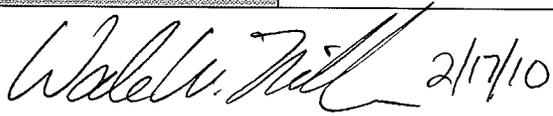
WM/pkm

Cc: Terry Sizemore  
405 9<sup>th</sup> Avenue SE  
Roseau, MN 56751



**MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM  
MAINTENANCE AND GROOMING GRANTS  
Trail Monitoring Form**

<b>Sponsor Name:</b>	Roseau County	<b>Grant Fiscal Year:</b>	10	
<b>Club Name:</b>	Roseau Trailblazers	<b>Grant Amount:</b>	\$122,308.20	
<b>Trail Name:</b>	Pelan Trail	<b>Date of Monitoring:</b>	2/17/10	
<b>Reason for Monitoring:</b>		<b>Who was Present for Monitoring (Name/Phone)?</b>		
<input checked="" type="checkbox"/>	Routine Monitoring	<b>DNR:</b>	Wade Miller, Katie Haws, Ben Huener, Dawn Torrison	
<input type="checkbox"/>	Responding to Complaint	<b>Club:</b>		
<input type="checkbox"/>	Other:	<b>Sponsor:</b>		
<b>Description of Trail Section Monitored:</b>	Segments in and around Lost River state forest, including the Pine Creek and Sprague Creek SNA's.(Scientific and Natural Area)			
<b>Were the following completed according to performance requirements?</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Comments</b>
<b>Brushed Satisfactorily?</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brushing hanging over the trail consistantly off the ROW trails
<b>Bridges in Good Repair?</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Signs Installed?</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	more "stay on trail" signs needed on the route adjacent to the Canada border and throughout the SNA's.
<b>Gates Open?</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

<i>Continued...</i>	Yes	No	N/A	Comments
Groomed Satisfactorily (If Snow)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Parking Area Maintained?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Shelter/Facility Maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No permit for shelter located in the SNA. NW of HWY 310. UTM= E 0294284, N 5430204
Restroom Facility Maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
General Trail Conditions / Additional Observations?	Trail grooming looked good. Attention to signage is needed to inform users where the trail is located especially when crossing roads or in remote areas.			
Comments / Follow Up	Parks & Trails will contact club to discuss shelter relocation and signage needs			
Photos Taken and Attached?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No		GPS Information Recorded?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
 Monitor Signature / Date			 Area Supervisor Signature / Date	
Copies of Form and Documentation to:			<input checked="" type="checkbox"/> DNR Grant File <input checked="" type="checkbox"/> Sponsor <input checked="" type="checkbox"/> Club <input checked="" type="checkbox"/> Other (Optional): DNR: ER: WLD, ENF	

# Sprague Creek Peatland SNA

Current Shelter Location

Sprague Creek Peatland SNA

## Legend

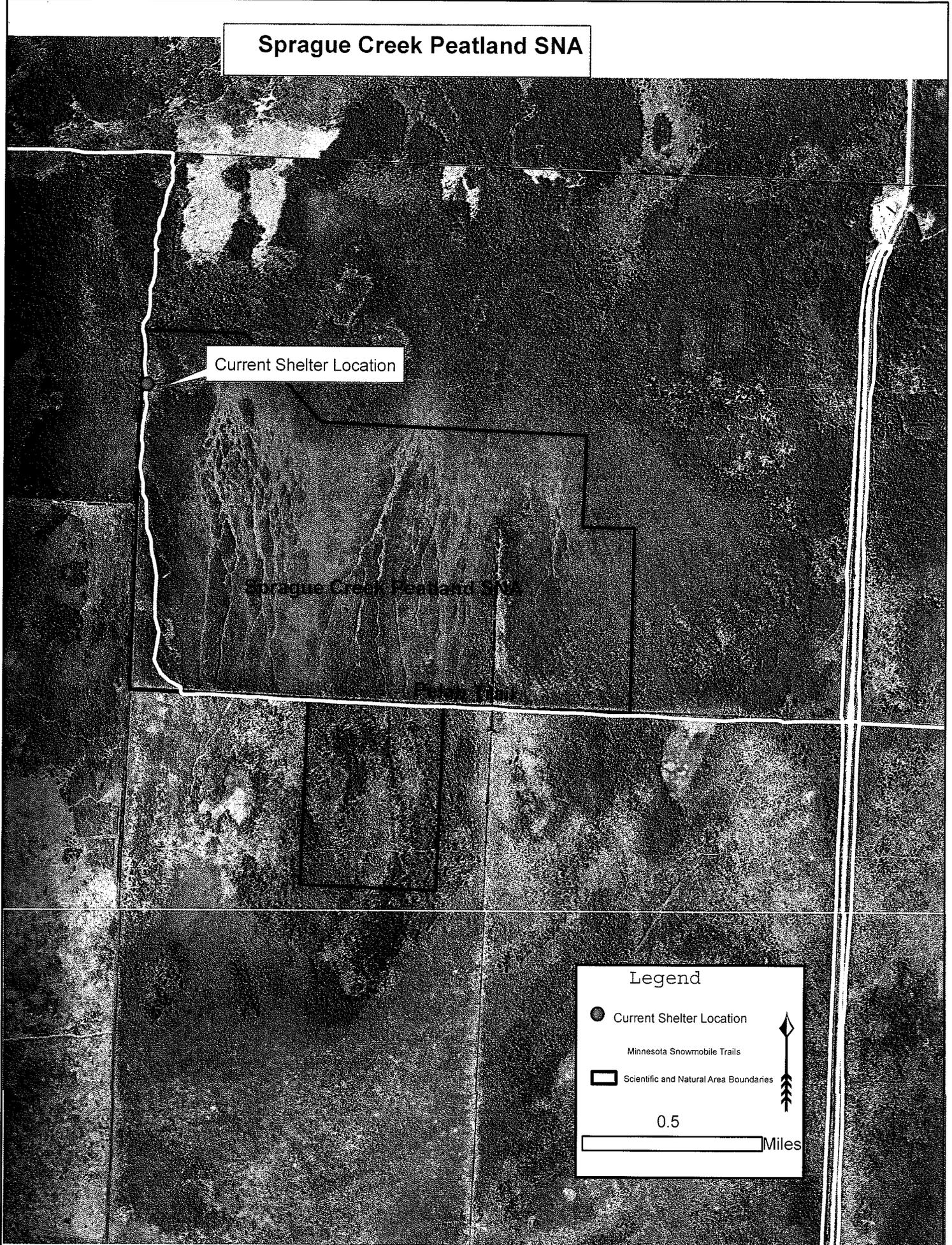
● Current Shelter Location

Minnesota Snowmobile Trails

▭ Scientific and Natural Area Boundaries

0.5

Miles





**From:** Schmidt, Andrew [Andrew.Schmidt@state.mn.us]  
**Sent:** Monday, March 01, 2010 9:43 AM  
**To:** Schotzko, David B (DNR)  
**Subject:** SNOMOBILE ARTICLE

Sent this out a few minutes ago with only minor changes from the previous copy I sent you.

ASK A TROOPER by Trp. Andy Schmidt of the Minnesota State Patrol

**Question:** Can you help us out? A number of us from various snowmobile clubs have gotten together and some interesting questions have come up. We agree that when riding the snowmobile in the ditch and coming to a public road we have to yield to cars on the road. It is the private driveway that has raised some issues with members. Some members disagree on having to yield to traffic coming from the driveway entering the road. Some members say that although we are in the ditch we are legally in the highway right of way and therefore have the right of way over cars coming out of the driveway. And then some members brought up the point that since we are in the right of way, are not vehicles turning required to yield to those going straight, like us? They are referring to vehicles that are turning off of the highway into the driveway we are about to cross.

**Answer:** Snowmobile regulations are covered in chapter 84 of MN statutes. This section is under the DNR for enforcement so I strongly urge you to talk to your local Conservation Officer about snowmobile questions. Now MN statute 84.84 sb 1(f) in part states; "all provisions of chapters 169 and 169A shall apply to the operation of snowmobiles upon streets and highways, except for those relating to required equipment, and except those which by their nature have no application." Now chapter 169 is traffic law and 169A is DWI law and with those I can help you some.

Since we are talking about vehicles, highways, roadways and driveways I will point out some legal definitions of such. Statute 169.011 lists the definitions: Subd 92 defines a vehicle as every device in, upon, or by which any person or property is or may be transported or drawn upon a highway, excepting devices used exclusively upon stationary rails or tracks. According to sb 81 "Street or highway" means the entire width between boundary lines of any way or place when any part thereof is open to the use of the public, as a matter of right, for the purposes of vehicular traffic. In part sb 68 states; "Roadway" means that portion of a highway improved, designed, or ordinarily used for vehicular travel, exclusive of the sidewalk or shoulder. In part sb 57 reads; "Private road or driveway" means every way or place in private ownership and used for vehicular travel by the owner and those having express or implied permission from the owner.

Some out there are thinking "technically" and that may be because they have read some of my articles. Yes they are correct that while they are in the ditch they are within the highway right of way. And yes a snowmobile is a vehicle, hence their thoughts on others having to yield to them. However statute 84.84 sb 1 (f) stated that traffic law applies so I will point out that MN statute 169.20 sb 4 states; "the driver of a vehicle about to enter or cross a roadway from any place other than a roadway shall yield the right-of-way to all vehicles approaching on the roadway to be entered or crossed." Since snowmobiles are in the ditch and the ditch is not part of the "roadway" snowmobiles are required to yield. Trooper Andy believes that since a private road or driveway is "designed or ordinarily used for vehicular travel" (*words from the definition of a roadway*) and since that portion to be crossed by the snowmobile is within the highway right of way, then the requirement to yield also applies.

*Sgt. Andrew M. Schmidt #269  
Public Information Officer  
Minnesota State Patrol  
1000 Hwy 10 West  
Detroit Lakes, MN 56501  
(C) 218.639.3168  
[andrew.schmidt@state.mn.us](mailto:andrew.schmidt@state.mn.us)*



## MINNESOTA DEPARTMENT of NATURAL RESOURCES

Parks and Trails Division

246 125<sup>th</sup> Avenue NE Thief River Falls, MN 56701

Telephone (218) 681-0889 Fax 681-0948

March 2, 2010

Jack Swanson Chairman  
Roseau County  
606 5th Ave. SW, Room 131  
Roseau, MN 56751

Dear Sponsors and Area 1C GIA Snowmobile Clubs:

MnUSA will be holding a meeting Saturday, April 10, 2010 at the McIntosh Centennial Center scheduled for 10:00 a.m. The Parks and Trails division will share a portion of the agenda of the meeting discussing highway right-of-way and signing issues, trail monitoring, and other GIA related issues. This meeting will provide an opportunity for both trail sponsors and trail administrators to ask questions, share information, and comment on grant-in-aid program issues.

Lunch will be provided by MnUSA.

Enclosed is an interpretation of a question that has come up numerous times this winter about signing private drive-ways as each club has a different method of signing. The MN State Patrol has been invited to the meeting and may be able to elaborate further on this issue and others you may have.

If you have questions, please contact our office.

Sincerely,

A handwritten signature in black ink that reads 'Wade Miller'.

Wade Miller  
Parks & Trails Area Supervisor

WMPkm  
Enclosure

DNR Information: 651-296-6157, 1-888-646-6367 • TTY: 651-296-5484, 1-800-657-3929  
[www.dnr.state.mn.us](http://www.dnr.state.mn.us)

An Equal Opportunity Employer Who Values Diversity

ITEM # Railbank Summary  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Johnston, Alan	<b>*Department</b> Commissioner	<b>*Board Meeting Date</b> Mar 30 2010
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**\*Subject Title (As it will appear on the agenda):**  
 Summary for Railbank Property Roseau to Warroad

**\*Background (Provide sufficient detail of the subject):**  
 See Attached.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

Summary for Railbank Property, Roseau to Warroad, Minnesota  
February 22, 2010

The Phase I identified:

2 High potential sites for contamination  
22 Medium potential sites for contamination  
6 Low potential sites for contamination

High potential sites:

Marvin Windows –

- East end of railroad corridor; railroad passes directly through Marvin Windows property.
- MPCA VIC, CERCLIS, RCRA cleanup, and AgVIC site.
- Fined almost \$2 million for illegally mishandling hazardous waste.
- Illegally burned and buried chemicals/waste on property.
- 1000s of barrels of hazardous waste are unaccounted for.
- Ash stockpile was placed adjacent to railroad corridor.
- Groundwater monitoring /treatment required through 2025.
- 2008 groundwater report indicates that concentrations are increasing.
- Monitoring wells on both sides of the railroad tracks.

Cenex Harvest States (formerly Salol Farmers Union Coop Elevator Association) –

- Middle of railroad corridor; railroad passes to the southern edge of Cenex Harvest States property.
- AgVIC site.
- Fertilizer and pesticide supplier/blender.
- Known spills and potential mishandling of hazardous waste on site.
- Removed 60 cu yds of contaminated soil, but contaminated soil remains on site.
- Completed groundwater monitoring until 2005.

Recommendation:

Given the high long term liability risk associated with these contaminated properties, Mn/DOT should not purchase or lease either of these properties, especially Marvin Windows. If Mn/DOT became involved in a property acquisition with the rail corridor through Marvin Windows, Mn/DOT could be named a potential responsible party under Superfund and be faced with major clean up costs because Mn/DOT purchased a portion of the contaminated property.

Cenex Harvest States contamination has likely impacted the railroad corridor as well. Acquiring the corridor next to Cenex does not place Mn/DOT at risk of being named a potential responsible party for the Cenex site, but it does result in Mn/DOT purchasing a probably contaminated property and becoming responsible for the contamination on the portion purchased.

ITEM # Ditch 69 Petition

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Mar 30 2010
--	-----------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
Ditch 69 Petition

**\*Background (Provide sufficient detail of the subject):**  
Engineer Ketring and constituent Joe Laurin have reviewed the original Ditch 69 and WD 3 plans received from the Minnesota Historical Society. Joe Laurin informed me that a petition which included extending SD69 to CR139 was in the paperwork. He provided a map that shows where the conveyance from WD 3 to SD 69 was planned. He has asked to be on the on the agenda and is requesting to outlet WD3 into SD69 based on the past petition. Ditch Attorney Kurt Deter will be in attendance to provide legal advice to the Board on this matter.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**  
Proceedings from the public hearing on the Joe Laurin ditch petition are included for your review.

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Falk							
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk

## PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 12, 2010

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 12, 2010 at 8:30 a.m.

### EXCERPT

#### COMMITTEE REPORTS

As part of Swanson's Committee report he gave a detailed review on the Roseau River Watershed meeting regarding a request from Joe Laurin for the county to acknowledge ownership of a half mile section of ditch in Pohlitz township as part of the State Ditch No 69 System. Laurin requested the County move forward with a drainage project that would route water from the WD 3 system that creates flooding concerns for him, into the SD #69. Mr. Laurin presented a document from the County Auditor that noted that according to her research, the extension of State Ditch No. 69, Branch 1, begins at the NE corner of Section 3 in Moose Township and that State Ditch No. 69 begins in the middle of the north side of Section 33 in Pohlitz Township. There is no indication in this letter from the County Auditor as to the ownership of the north eastern ½ mile of this section. It is this specific area that is in question. Mr. Laurin noted that on a 1960 atlas it indicates that this section is part of SD No. 69.

Commissioner Foldesi stated that it does not make sense that this ½ mile section is not part of a ditch system.

Commissioner Johnston agreed, but stated that neither the auditor's letter nor the County Atlas is a valid legal document affirming the ownership of the ditch. Johnston added that the ditch systems are private entities and that there is a system for creating ditches and petitioning to be part of the ditch system. Part of this process assesses benefits and a ditch tax is determined based on benefit received. If new property owners want to be part of a ditch system there is a process to petition into the ditch system. Johnston stated that he is not opposed to the project in question, but rather that he wants to see the appropriate process followed. He noted that we need to determine ownership of the ditch based on actual ditch records. Commissioners Walker and Swanson have agreed to go to the Minnesota State Historical Society to research this matter. Once the documents have been located, the Board will know what direction to proceed.

## PROCEEDINGS OF THE COUNTY DITCH NO. 69 PUBLIC HEARING

October 7, 2008

The Board of Commissioners of Roseau County, Minnesota, acting as the Ditch Authority on State Ditch No. 69, met in the courthouse in the City of Roseau, Minnesota on Tuesday, October 7, 2008. Commissioners present were Orris Rasmussen, Mark Foldesi, Jack Swanson, Russell Walker and Alan Johnston. Roseau River Watershed District (RRWD) Managers present were Todd Miller, Steve Lee, and LaVern Voll. Others present include RRWD Administrator Rob Sando, RRWD Attorney Pat Moren and the following citizens: Floyd Haugen, Farrell Erickson, Wayne Transgrud, Mayo Gregerson, Brach Svoboda, and Brian Transgrud. Also present for the meeting was County Highway Engineer Brian Ketring.

The Public Hearing was called to order at 9:00 a.m. by County Board Chair Jack Swanson.

Chair Swanson reviewed the intent of the public hearing related to a petition from the Roseau River Watershed to install a 24" culvert in the East/West configuration through Roseau County Road #139 south of the intersection of County Road #10 for the purpose of accessing County Ditch #69.

The Board reviewed and discussed correspondence received from Ditch Attorney Kurt Deter of Rinke-Noonan. Mr. Deter advised that the petition before the Board is for an improvement to Watershed District #3 and that the request for petition would first be made to the Watershed District and handled as an improvement to Watershed District No. 3. In compliance with MN statute 103E.401, the Watershed District would need to hold a public hearing on the proposed improvement project and determine such things as the adequacy of outlet, potential damages as a result of the improvement, necessary easements and an outlet fee. Mr. Deter further advised that the County's role would be to decide whether or not to grant an outlet into Ditch No. 69. Mr. Deter noted that the actual determination of the installation of the culvert and funding the project would fall under an improvement project for the Watershed District.

RRWD Administrator Rob Sando stated that he agreed with the synopsis provided by attorney Kurt Deter.

Chair Swanson asked for clarification on what the county needed to do. Commissioner Johnston noted that the Board would need a hydrology report similar to the one completed for the Joe Laurin petition.

RRWD Administrator Rob Sando asked if the Board was willing to hear public comment.

Chair Swanson noted that he felt it was more appropriate for the RRWD to take public comment at their improvement hearing.

The Board discussed whether it was appropriate to continue with the Public Hearing given that the legal procedures had not been followed.

RRWD Chair LaVern Voll stated they, the Watershed, had held a public hearing some time ago and made a decision at that time to petition the Roseau County Board for the 24 inch culvert.

Roseau River Watershed Attorney, Pat Moren stated that the Watershed District held an

informational meeting not a public hearing on the proposed improvement and recommended that the Watershed officially notice and hold the appropriate public improvement hearing before proceeding further.

Former RRWD Manager Ferrell Erickson stated that the RRWD has the right to petition for a project but that there is a process to follow and consequences for not following the legal process. Mr. Erickson informed the Board that he believed County Ditch No. 69 would be adequate to handle the additional water from WD No. 3 if it were cleaned. Mr. Erickson noted that the county has an obligation to clean ditches.

RRWD Manager Todd Miller stated that he believed the RRWD had followed the correct process noting that this matter has been ongoing for over 30 years and that it is time for the two Boards to work together without outside expertise and take the initiative themselves and get something done.

Chair Swanson suggested that two county board members, two watershed managers and the two attorneys, Kurt Deter and Pat Moren, meet and determine the appropriate course of action.

Engineer Ketring advised the Board that he that did not think Mr. Deter had the correct facts. Mr. Ketring stated that he believed the RRWD had gone through the appropriate procedures and complied with the statute regarding this improvement project and that the Board had the authority to act on the petition before them. Mr. Ketring advised the Board that it is their responsibility to hear testimony for and against the project now and if they do not have the information they need to act, to request that the RRWD provide it.

RRWD Chair Voll stated that we are just going around and around in circles and need to act. RRWD Manager Miller stated that all the Board needs to do is approve the petition and install a culvert through the road.

RRWD Attorney Pat Moren advised that the Watershed must follow statute and notice and hold an improvement hearing.

RRWD Chair Voll stated that the hydrology report is done. Commissioner Johnston then requested a copy. Chair Voll stated that the county already had it. Commissioner Johnston stated the RRWD was supposed to provide the county with a hydrology report for the location in question.

Coordinator Klein noted that a hydrology report was done, but it was for the culvert two miles south as part of the Joe Laurin petition.

Commissioner Foldesi asked if another complete study would need to be done or if we could use the information we have as the 69 system is the 69 system as it should be the same or nearly the same. Does someone have to pay for another complete study?

Voll stated that two miles north there is nothing but a big slough, so there is no negative impact it could possibly have.

Mr. Erickson stated that he did not think the County had to do any further study just need to look at two culverts instead of one.

Chair Swanson stated that he agreed that this water concern has been ongoing for over

30 years, but that in the scheme of things, he would prefer that the process be done legally according to statute so that whatever the resolution is, that it was done the way it was suppose to be done.

Commissioner Johnston asked if the RRWD study on this improvement project indicated that the ditch would be able to handle the water.

RRWD Manager Todd Miller stated that the county's study indicates that the system can handle it.

Commissioner Johnston noted that the previous study was done at a different location for a different culvert. Commissioner Johnston stated that the RRWD needs to bring the county a study that indicates installing this culvert will not be a problem.

Commissioner Foldesi responded to Mr. Erickson's concern regarding cleaning County Ditch No. 69 and requested that Engineer Ketring explain why the cleaning project stalled.

Engineer Ketring stated that the county was out doing repair on the 69 system but due to the DNR they have had to stop. Ketring noted that if we take the sediment out and slope the ditch it is a much cheaper repair than trying to shape an existing slope at its current elevation. In doing so, were working with the DNR and everything was going good and then a local manager decided he did not like us working out in this area and raised enough questions that it shut down the project. It was determined it is not an improvement rather a right of way issue. We have had several meetings with DNR to resolve it. The reason we have not been able to push any further is because we have many other systems that we are trying to work on and need to work with the DNR on and that is why it is at a standstill. We have authorization to repair that whole 69 system. We are just getting through the bureaucracy now.

Commissioner Foldesi stated that we do need to get out and get rid of the beaver dams.

Commissioner Rasmussen stated that it appears that the RRWD needs to have a public hearing, but that the Board will still need to act on the petition and if they do not go forward with the public hearing today, the project will have lost all forward motion. Commissioner Rasmussen said that he agreed with RRWD Manager Todd Miller and wondered if the Board could approve the petition pending the RRWD holding a public hearing.

Commissioner Johnston stated that he did not think that was a good idea. He noted that the Board had denied the previous petition and ordered the culvert to be capped and the RRWD did not act on that. So we spent a lot of money and have gotten nowhere. Johnston stated that we need to have the information in order to make a decision. This culvert may be just about the same but that does not mean we do not have to follow the correct process. We as the ditch authority are going to do it right.

RRWD asked if Johnston had seen an original design of WD No. 3. Commissioner Johnston stated that it does not matter. RRWD Manager Todd Miller stated that the county is one who originally petitioned for the WD 3 System.

Engineer Ketring again noted that the RRWD did hold a public hearing. It is before the Board because they have enough people who want the culvert. He said they have done the study, spent a lot of money and now they want the culvert. He said that there was a hydraulic study done. Now they are coming to the Board to ask for permission to put in a 24" culvert. He told the Board that as a ditch authority they want to hear from the locals and maybe they do not

have a problem with it and it was an insignificant increase. That way the watershed does not have to go back and spend a lot of money and re-engineer. We can sit at this meeting today and follow the process and simply request more information.

Coordinator Klein asked for the date that the public hearing had been held on this improvement project.

Engineer Ketring asked why the county cared whether or not the RRWD had followed statute. Ketring noted that all the Board needs to do is make a decision. Ketring stated that the county does not want to bog this down with anything else. Ketring added it is cut and dried for the Board; yes or no. If yes, is there enough information to make the decision and is the public on the 69 system for or against the system. Ketring advised that the Board not get bogged down with whether the RRWD held a public hearing or not.

Char Swanson noted that he is hearing the RRWD attorney say otherwise.

Pat Moren stated that his understanding is that it was an informational meeting. RRWD Administrator confirmed that.

Engineer Ketring stated that this petition is what came out of the denial of the Joe Laurin petition. At that time, the Board agreed to sit down with the RRWD and look at other options. Ketring noted that this petition before the Board is part of what came out of those meetings.

Commissioner Johnston asked what the ruling was on the Joe Laurin crossing. Engineer Ketring stated that the Engineer determined that Ditch 69 could handle the water but that the conveyance could not. Engineer Ketring added that there would be damages so the County Board denied the petition.

Commissioner Johnston stated that the Board does not have enough information to make a decision on the petition before them at this time.

Attorney Pat Moren suggested that since the interested constituents are present, and the Board has the ability to access Kurt Deter by phone, that the Board hears their testimony.

Chair Swanson asked again if there was validity in hearing testimony. Commissioner Swanson noted that he had been at the informational meeting that is being referred to and that there was no agreement. He said he did not see how it would be productive in any way to hear the same testimony again today.

Commissioner Foldesi stated that the new location of the culvert puts a different twist on things and stated that he would like to hear what the public has to say about this new location.

It was agreed to proceed with the public hearing and to hear testimony.

Commissioner Walker stated that all we are going to be out is our time and suggested that we listen to the public.

Coordinator Klein asked for clarification as to whether this petition is an extension of the Joe Laurin petition that was denied by the Board or whether it is a new petition. Coordinator Klein noted that Kurt Deter sees the petition as a separate petition and as such has advised the Board to treat it like any improvement petition that comes before it.

Engineer Ketring stated that Mr. Deter is mudding the water. He stated the RRWD has a procedure for improving a ditch. Ketring stated it is not up to the county board to determine whether or not the RRWD is following procedure. He said the county is not liable. Ketring stated the RRWD is coming to the Board for approval on a culvert. Ketring stated that historically procedures have not been followed. Ketring said this is a public hearing adding that if we go across the county line every culvert that is put in is through a public hearing and they don't spend \$10,000 to engineer it. He said the Board can ask for more information. Ketring stated that the petition is from the Joe Laurin matter but not necessarily from the Joe Laurin petition, adding that that situation was not going that way it should have gone either.

Chair Swanson called for written or oral comment. Coordinator Klein advised the Board that an email correspondence had been received from Marlin Lindland, a landowner located east of the proposed outlet area, expressing opposition to the petition.

Chair Swanson opened the meeting to comment from the public in the audience.

Mayo Gregerson stated that this was one of the ideas that he recommended to the RRWD Board. Ketring stated that we need to clarify which culvert we are referring to. Mayo Gregerson stated he understands which culvert is being discussed. Gregerson noted that the purpose of the WD 3 is to empty water into the Roseau River and that what is being looked at is for excessively high water over flow where we need a culvert to protect the land.

Ferrell Erickson stated that he is in favor of this culvert if it is set at an elevation that is good for both sides. He stated it has been surveyed in the past and the elevations look just fine. He said that ditch system is a \$50 an acre improvement and it is not enough of a ditch to handle the added drainage that has come in since it was built. Erickson added that WD 3 is not a cure all ditch. He said Ditch 69 is only a 10 year event ditch and it will flow over in a water event. He suggested people need to get a big picture perspective instead of just from their own individual needs.

RRWD Manager Steve Lee stated that the RRWD meeting was noticed as a Public Hearing/Informational Hearing. He added that we are here to talk about this one culvert and not the ditch systems.

RRWD Manager Todd Miller stated that the WD 3 design was marginal to begin with. He said that the ditch is going to flood one out of five years and that there were west pipes in the system when it was built which is probably why the Joe Laurin culvert was left in. He said there has to be some relief to the west and that it is all spelled out in the public hearing documents. Miller added that since he has been on the RRWD there has been a lot of discussion and money spent on this matter with no resolution.

Chair Swanson asked who is opposed to the proposed culvert.

Wayne Transgrud stated that answer would depend on how much water we are talking about.

The group discussed the flow of water in this area noting that any time the Roseau River backs up the water flows south down the ditch to this corner.

A concern was expressed that if a 24" pipe is put in that Ditch 69 west needs to be cleaned and that there need to be laterals running west south of this proposed culvert so that the water isn't backing up.

Chair Swanson asked the Board if they have any more clarity after hearing testimony.

Commissioner Rasmussen stated we are making a mountain out of a mole hill. He asked Engineer Ketring to correct him if he was wrong, but a 24 inch culvert is only going to drain 40 or 80 acres, 160 acres. He said that 24 inch culvert isn't going to have any big impact. He does agree that the 69 system needs to be maintained and that it can handle a lot of water when it is working properly. He added that if the ditch is not being maintained properly that the buck stops at the Board table and it needs to be taken care of. Whatever we do here, is not going to make a difference to any one present as long as the 69 system is working. Commissioner Rasmussen stated that this has been handled very inefficiently.

Mayo Gregerson stated that the only reference he has seen in the WD 3 documents is a recommendation from the State that during high water times that the water be diverted to the west at the corner in question to the Duxby Dike.

RRWD Manager Todd Miller stated that there is a hand sketch in the WD 3 design of a culvert at the Joe Laurin corner to provide relief.

Mayo Gregerson stated that the RRWD has an order from the County Board to remove the culvert and they still have not acted on it.

RRWD Manager Todd Miller stated that is because that is what the RRWD decided to do.

Mayo Gregerson asked why the RRWD is acting in direct violation of an order.

RRWD Manager Todd Miller stated that he thought Mayo Gregerson was confused.

Mayo Gregerson stated that every attorney he has spoke to says that the watershed is in violation and that it was determined by the county that they wanted the watershed to block the culvert.

RRWD Todd Miller stated that the culvert was in the original plan.

Mayo Gregerson stated that it does not matter because the county determined that the conveyance was not adequate to handle the water and they ordered the culvert to be closed. Mayo Gregerson stated that his attorney is going to find out. He said as a result of the informational meeting held by the RRWD that he has gotten an attorney to sort out this matter. He noted that he has property damage and crop damage.

Commissioner Rasmussen stated that discussion on the Joe Lauren culvert is not the purpose of this meeting.

Chair Swanson asked again if there is anyone opposed to putting in the culvert at the location suggested in the petition.

Floyd Haugen stated that he is not opposed to the proposed culvert but that they need to do some improvements in the WD 3 because they are not getting the water to move adequately in this ditch system. He said you can't have crossing sitting up 178 inches higher than in another place and that those types of things need to be taken care of and also the two culverts in No 10 need to be replaced or relayed.

Chair Swanson reviewed Minn. Statute 103E.401, Subd 4.

Pat Moren stated that it is the Board's responsibility to follow the directives in this statute.

Engineer Ketring stated that the Board determines the capacity as to whether or not it can handle the water, listens to the public as to whether they think the system can handle the water, and follow the statute with the requirements.

Swanson asked for clarification regarding determining the outlet fee.

Foldesi stated that he and a couple of members of the watershed talked about leaving the culvert in at the Joe Laurin corner, on the condition that the ditch moving the water be improved and that the agreement was that until that is done to put a weir on it.

Chair Swanson asked for any further comment.

Mayo Gregerson stated that he has been an instigator in this whole deal and that he feels compelled to state why. He said that ever since the WD 3 system was put in that he has watched his and his neighbors land – and he has noticed that there are many years where landowners east, south and north are farming while his fields are covered with water. Mr. Gregerson added that this is why he has tried to get the Joe Laurin culvert closed. Gregerson stated that he is not asking for all the flooding to be controlled but he is asking for equal footing. Gregerson stated that this is why he is so frustrated with the RRWD for putting in a weir on it and why he has consulted an attorney. Mayo Gregerson stated that he has had 2 million dollars in crop losses as a result of this culvert.

RRWD Manager Steve Lee said that the weir is temporary until they get the problem fixed. Lee added that they put in the weir in an attempt to save Mayo Gregerson's crop this year. Lee stated that he checked water five days in a row and that water was not any higher on one side than another but agreed that we need to get the conveyance cleaned out.

Chair Swanson called for a motion to close the public hearing. A motion was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously to close the SD No. 69 Petition Public Hearing.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Teresa Klein, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Jack Swanson, Chairman  
Board of County Commissioners  
Roseau County, Minnesota

## **PROCEEDINGS OF THE SD NO. 69 PETITION PUBLIC HEARING**

April 14, 2008

The Board of Commissioners of Roseau County, Minnesota, acting as the Ditch Authority on State Ditch No. 69, met in the courthouse in the City of Roseau, Minnesota on Monday, April 14, 2008, at 4:00 p.m. for a second Public Hearing on a State Ditch No. 69 Petition. Commissioners present were Orris Rasmussen, Mark Foldesi, Jack Swanson, and Russell Walker. Commissioner Alan Johnston was excused. Also present were the following citizens: Joseph Laurin; Anita Laurin, Mayo Gregerson, Carol Gregerson, Delphin Wahl, Randy Erickson, Karen Foss, Emmett Lee, Mitchell Johnson, Brent Haugen, Floyd Haugen, Steve Lee, Rob Sando, Gordy Broten, LeRoy Carrier, Blair Johnson, David Gregerson, Brian Trangsrud, Wayne Trangsrud . Jerry Bents, Houston Engineering, Kurt Deter, Rinke Noonan, Attorney at Law, and County Engineer Brian Ketring were also in attendance.

The meeting was called to order at 4:00 p.m. by County Board Chair Jack Swanson. A motion was made by Commissioner Rasmussen, seconded by Commissioner Walker, and carried unanimously to approve the agenda as written.

Kurt Deter, Rinke Noonan Attorneys at Law, reviewed Minnesota Statutes 103E.401 and gave an overview of the petition before the Board and the intention of the hearing. Mr. Deter advised the Board that the public hearing had been called today as a result of ten land owners who have petitioned to be part of the benefited area of SD No. 69. Mr. Deter noted that the main purpose today was to review the findings of the Hydraulic Report completed by Houston Engineering, Inc. commissioned at the first public hearing on the petition held August 21, 2006 to determine if SD #69 has the capacity to receive water from Watershed District Ditch No. 3. Mr. Deter further explained that the Ditch Authority could review the findings and determine whether to deny the petition, approve the petition, or approve the petition with conditions. Mr. Deter advised the Board that if they denied the petition today, the process would be done, pending an appeal to District Court. Mr. Deter further advised the Board that if they determine that the system does have the capacity to handle the water, the next step would be to determine benefits and then to bring the land into the assessed area and place it on the assessment sheet.

Engineer Jerry Bents, Houston Engineering, Inc. reviewed the hydraulic study. Mr. Bents summarized the report stating that the ditch system itself does have adequate hydraulic capacity, but the roadside conveyance system between the existing 24 inch culvert and State Ditch No 69 does not have adequate capacity.

Chair Swanson called for a presentation of written public comment. Chair Swanson read into the record correspondence from Mayo Gregerson, Farrell Erickson, Andreas Luksch, and Earl Wahl. Correspondence is on file in the Coordinator's Office for viewing.

Chair Swanson opened the meeting to comment from the public in audience.

Joe Laurin, petitioner, reviewed some items regarding drainage in Section 11, Moose Township. Mr. Laurin noted that State Ditch #69 allows water to flow west; that WD #3 was proposed and built to improve drainage north; and that water has historically flowed west in Section 11. Mr. Laurin noted that , Michelson, the previous owner of his property, would not sign the petition authorizing construction of WD #3 unless the east/west culvert, which was a 65 x 40 x 25 inch culvert at the time, remain open. The culvert was resized to 24 inches which reduced the flow of water west by 85%. That agreement occurred 27 years ago and according

to Mr. Laurin, the culvert has been open since that time. Mr. Laurin noted that in 1999 the RRWD and Moose Township approved a permit (Permit No. 273) that allowed a crossing with a 24 inch culvert with trap in the Moose Township ditch in the same location as the prior dry crossing. As a result of that, Mr. Laurin stated, his home flooded twice. Mr. Laurin stated that he did not want a ring dike but was forced to build one due to flooding.

Mr. Laurin noted that WD #3 is ineffective and does not provide adequate drainage for his property. Mr. Laurin summarized by stating that Houston Engineering's hydraulic study indicates that SD No. 69 does have capacity and that a win-win would be to approve the petition and improve the conveyance system west to SD No. 69. Mr. Laurin stated that he is concerned that the engineer's report was not based on actual flow data, but rather on simulations. He stated that he has used other equipment and ascertained data that does not match that provided in the hydraulic report. A written version of Mr. Laurin's comments is on file in the Coordinator's office for viewing.

Floyd Haugen addressed the Board. Mr. Haugen owns property on 330<sup>th</sup> St. along the conveyance between SD No. 69 and WD No.3. Mr. Haugen stated his opposition to the culvert remaining open and reviewed the flooding and damage to his property that has resulted, focusing more specifically on damage in the last five years. Mr. Haugen stated that this situation simply cannot continue. He stated there is a lot of misinformation out there, including who is paying what benefits to what system.

Randy Erickson addressed the Board. Mr. Erickson lives in Section 3 of Solar Township. Mr. Erickson presented his opposition to the petition and noted that he has had water problems since he has lived there. He noted that if the ditch system was maintained better it could handle more water. Mr. Erickson noted that he has already lost so many crops due to flooding that he doesn't see how he can continue farming if there is additional water flowing into SD No. 69 system.

Chair Swanson asked Mayo Gregerson if he had any ideas for some middle ground. Mr. Gregerson noted that since the construction of WD 3, the water volume coming into the corner in discussion where the culvert is located has more than doubled. Mr. Gregerson stated that his property flooded so frequently that in 1988 he gave up and put his farm in CRP for ten years. He noted that Mr. Haugen has lost crops on his property nine out of ten years. Mr. Gregerson stated that one helpful idea would be to lower the culvert by Floyd Haugen's property.

Commissioner Foldesi asked what solutions are possible to move the water west. It was noted that there is 1 ½ foot drop in elevation in the first half mile of section 10, but then there is an elevation rise that holds water back. Mayo Gregerson noted that he has cleaned all the roadside ditches west of Section 3 .at his own expense and is not interested in doing it again.

Steve Lee asked how many culverts were open when WD 3 was built. The plans were not available to confirm an answer.

Mayo Gregerson asked if there were any legal problems that would result from removing existing culverts even if they were not put in legally. Mr. Gregerson expressed concern regarding the impact of trapping one illegal culvert when there are many others that are operating illegally. Commissioner Swanson acknowledged the potential problem that could cause but added that should not prohibit the county from doing what is right on a case by case basis as they come up.

Wayne Trangsrud explained how WD 3 was designed to operate noting that the water was suppose to flow north into the Roseau River after the spring run off had stabilized. Mr. Trangsrud noted that the system needs to be cleaned to make it more effective.

Steve Lee asked what impact building CSAH 10 and the Duxby Dike had on landowners to the north and east.

Commissioner Foldesi responded that both projects benefited landowners to the north and east.

Richard Foss asked about the possibility of building a ditch west to the Whitney Ditch.

Wayne Trangsrud noted that water backflows from the Roseau River when it is full and that SD 69 from the south side of Section 28, Pohlitz Township, needs to be cleaned all the way west to its outlet.

Brent Haugen asked Mr. Deter specifically what could be done in the interim of an action taken on the petition.

Mr. Deter stated that facts indicate that SD No. 69 system does have adequate capacity, but that the conveyance system between the two systems does not. Mr. Deter stated that it is the township road ditch that is problematic. Mr. Deter advised the Ditch Authority that they have several options. Mr. Deter stated that the Ditch Authority could approve the petition, but he expressed concern for the county and township if the petition is approved water is allowed to continue to flow through the culvert now that a hydraulic report indicates that it causes unreasonable damage to landowners along the conveyance. Mr. Deter stated that the Ditch Authority may approve the petition with conditions, whereby they set terms that allow outlet of water under certain conditions and that the culvert is trapped under certain conditions. Another option would be to do a project in the conveyance system that would allow the water to get from WD 3 to SD 69 without negative consequences to landowners. Mr. Deter stated that another possibility would be to deny the petition, and either the county or landowners could petition WD 3 for a project that would run the water north. Mr. Deter stated that the law is clear, that until authority has been given the culvert shall be closed.

Upon motion carried, Chair Swanson recessed the meeting at 6:30 pm. The Board will re-convene the Public Hearing on April 29, 2008 at 9:00 am.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Teresa Klein, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Jack Swanson, Chairman  
Board of County Commissioners  
Roseau County, Minnesota

**PROCEEDINGS OF THE SD #69 PETITION HEARING CONTINUED FROM 4-14-08**

April 29, 2008

The Board of Commissioners of Roseau County, Minnesota, acting as the Ditch Authority on State Ditch No. 69, reconvened in the courthouse in the City of Roseau, Minnesota on Tuesday, April 28, at 9:00 a.m. for a continuation of the April 14, 2008 State Ditch No. 69 Petition Public Hearing. Commissioners present were Orris Rasmussen, Mark Foldesi, Jack Swanson, Russell Walker and Alan Johnston. Also present were the following citizens: Joseph Laurin; Anita Laurin, Mayo Gregerson, Carol Gregerson, Richard Foss, Floyd Haugen, Steve Lee, Rob Sando, Brach Svoboda, and David Gregerson. County Engineer Brian Ketring was also in attendance.

The meeting was reconvened at 9:00 a.m. by County Board Chair Jack Swanson. Chair Swanson reviewed the intent of the continued public hearing.

Chair Swanson called for a presentation of written public comment. It was noted that written public comment had been received from Joe Laurin who indicated that if another option to move the water away from his property could be agreed upon by the ditch authority and the Roseau River Watershed that he would be amendable to an alternate solution.

Chair Swanson opened the meeting to comment from the public in audience.

Brock Svoboda asked whether or not the culvert in question is legal or not. He asked if it was put into the existing plan when the RRWD Ditch #3 was put in or not. Commissioner Swanson stated that he has heard both. Commissioner Swanson reviewed the gentleman's agreement that was made between the previous owner of the property where Joe Laurin currently lives and Roseau River Watershed in order to get him to sign the petition to allow the project to move forward. Mr. Svoboda questioned the ditch tax being paid into State Ditch No. 20. He noted that he believed that Ditch 20 and Ditch 69 are the same and noted that everyone on the east side of CR 27 are paying as much or more than those on the west side. Mr. Svoboda requested that this matter be investigated. (It was later checked and discovered that what SD 69 and SD 20 are not the same ditch system all though they intersect past the Whitney lake and are assessed a ditch tax separately than ditch 69,) Mr. Svoboda stated that he only wants to do what is legal. Mr. Svoboda stated that if that culvert was suppose to have been open, leave it open. If it was suppose to be closed, than leave it closed. We need to do whatever is legal and whatever was agreed upon.

Commissioner Foldesi stated that he leans towards doing what is legal so you can put an end to it. He stated that he has talked to a number of people – and gets various opinions, but has not seen anything in writing. Commissioner Foldesi noted that if there was an agreement 20 some years ago that it was ok, than it should be ok today. Commissioner Foldesi stated that the issue here is the conveyance system for the water to move from the culvert through to SD No. 69 without damaging the property along the way. Commissioner Foldesi noted that looking at the survey there are high spots and good reasons why the water does flow down that ditch and even north. Commissioner Foldesi stated that it would not take a lot to fix the high spots. Commissioner Foldesi noted that there are a number of high spots a long the way and that the farmers should get together and clean the ditches and get the water flowing. He suggested leaving the pipe open and getting rid of the water. Foldesi noted that this will benefit a lot of people, adding that he thought that the people should work together toward a solution and try not to hurt anyone.

Commissioner Swanson asked what entity installed the culvert in the first place.

RRWD Administrator Rob Sando stated that the original WD 3 plans from 1974 clearly state that there was a 65 x 40 x 25 inch culvert that was replaced with a 24 in culvert and that the plans do not show a trap.

Steve Lee noted that his father was on the watershed board at that time and could not remember any action that the RRWD took to resize that culvert.

Commissioner Rasmussen stated that the WD 3 system was not a well thought out system and did not work effectively from the beginning. Rasmussen stated that the 24 in pipe was placed as part of the WD 3 system. The Question would be, why is the trap there in the first place? Rasmussen stated that he agrees with Foldesi that if everyone can get together and come up with a mutual solution of getting the water over to the SD No. 69 system that everyone would win. Rasmussen noted that the WS 3 system simply does not work in getting the water to flow north to the Roseau River.

Mr. Svoboda stated that the issue is not about paying taxes, it's about solving the problem. He stated, no one is complaining about paying their fair share of ditch taxes, they just want to get the benefit. He stated he does not want to hurt Mayo or anyone else. He just wants to clean up the ditches and make them work.

Commissioner Foldesi's stated that he has said all along that he felt that the water should flow west all the way to the Whitney ditch. However, with that said, Foldesi stated that he has received more calls from the people to the west who do not want any more water, and rightly so as they are also under water part of the time.

The last mile and a half of the Whitney would have to be cut at the intersection. It is cut to grade, but too high at intersection. So it could be done. Even less expensive, the township ditch has a couple of high spots and the one going north has some high spots, it might be sufficient to just cut that to grade.

Commissioner Foldesi stated that a lot of the farmers have equipment and could do this with limited cost to solve this problem.

Mayo Gregerson stated that the gentleman's agreement that he received that circulated with the WD No. 3 Petition specified that if the culvert did not work, the culvert would be closed. Pat Moren had told Mayo Gregerson that he had 30 days after the completion of the project to complain. Mayo Gregerson stated that he is personally tired of cleaning ditches. He stated that he has spent over \$10,000 cleaning ditches. Gregerson stated that his land has been flooded for 35 years and he is getting tired of it. Land owners to the west are tired of it. Mr. Gregerson stated that he has tried working together. Gregerson stated that it is discouraging when you keep loosing crops year after year. Mr. Gregerson stated that he would like to thank the Board for hiring Houston Engineering because we finally have a confirmation that we are flooding out from this 24 inch culvert. Mr. Gregerson stated that if he could be shown an idea of what might work, he would be willing to cooperate. Mr. Gregerson stated that he feels that as Dr. Deter stated that if the law says the culvert should be capped until a solution is found then that is what we need to do. Mr. Gregerson added, we can't keep having crop loss year after year.

Commissioner Foldesi: noted that the problem is that one farmer can clean their ditch or the county or township, but if not done systematically, the water has no place to go and it just creates a problem for someone else.

Richard Foss addressed the Board and stated that the ditch system does not work and putting a Band-Aid on it will not work. He said that in Section 24 in Moose, when the County built the lateral, there was a gentleman's agreement to have a culvert and if it didn't work to take it out. It didn't work. It should have been taken out. Instead, permission was then granted to build up that road 12 inches. The permit stated that if any damage was done that they could breach the road. The road has since been built up another 6 inches, and the road is a block/levy that holds the water back. Before that road was built up, there was a pile of water that went west. Mr. Foss stated that he can't see how anymore water would go west than has in the past.

Floyd Haugen had a tax benefit list on State Ditch No. 20. He said that what we are dealing with here is SD No. 69 and RRWD WD 3. Mr. Haugen said that it is misinformation that those on the east are paying more taxes than those on the west. Mr. Haugen stated that he understood it has been 13 days since the county board sent a letter to the RRWD to cap the culvert and it has not been done. Commissioner Swanson stated that the reason the matter was sent to the Roseau River Watershed is because the culvert is part of the WD 3 system and the Roseau County Board does not have the authority to cap or remove the culvert. Swanson noted that the RRWD has the matter on the agenda for their next scheduled meeting. Mr. Haugen stated that if you are going to solve problems, you need to look at how the culvert going north to the river has a culvert higher and the ditch lower. The water is not going to flow north as it is designed. If you want to get rid of this water, you will have to intercede at 10 going west. Mr. Haugen noted that you need to use some common sense if you are going to help some people. Mr. Haugen pointed out Kurt Deter was very clear in his letter that was written to the county dated August 26, 2004 about what needs to be done.

Commissioner Swanson stated that he understands that Joe Laurin has some alternate ideas, but that he believes that Mr. Laurin will need to petition the RRWD to for those projects as they would be in the WD 3 system.

Roseau County Engineer Brian Ketring addressed the Ditch Authority. Mr. Ketring noted that after listening to this issue for over four years, we know that a pipe was put in, but we don't know who put the pipe in. Mr. Ketring added, that this information is almost irrelevant and not worth spending our time discussing. What is relevant is the fact is that water drains out of the WD 3 system into the SD No. 69 system. Houston Engineering found that the system can handle it but that there is damage. Essentially, that is where we are at. Legally a system cannot drain into another system without paying benefit. There was some foresight way back when; there was a gentleman's' agreement, but still the procedure was not followed. Ketring stated he believes there are solutions. Ketring added he would not be worried that what we do here is going to affect what happens over here. Essentially we are looking at the SD No. 69 system right now and want to do what is right for this system. The County Board wants to help the people out there and do what is right and following the procedures here, it can follow suit everywhere else in the county. Ketring noted that the County Board as the ditch authority just has control over the SD No. 69 system. The RRWD is in control of the water in their ditch and if there is an improvement, the watershed will have to determine that. Mayo Gregerson has said that there are damages. Ketring stated that an engineer would have to come in and say this is what would have to be done to mitigate those damages and everyone would win. The people to the west do not want more water, but whatever water flows north to the river through WD 3 goes

west. The possibilities would consider alleviating all of that. There is a better way of getting water to the SD No. 69 system.”

Commissioner Swanson stated that Houston Engineering’s Report is very clear that SD No. 69 can handle the water but the conveyance between cannot. Kurt Deter has also been clear that we can’t grant permission for water to flow from one system to another when we know that it can cause unreasonable damages.

Chair Swanson called for a motion to close the public hearing. A motion was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously to close the SD No. 69 Petition Public Hearing.

## **MEETING OF THE STATE DITCH NO. 69 DITCH AUTHORITY**

A motion was made by Commissioner Rasmussen, seconded by Commissioner Foldesi, and carried unanimously to open a meeting of the State Ditch No. 69 Ditch Authority.

The Ditch Authority discussed a petition before them to grant drainage from Roseau River Watershed District Ditch No. 3 into State Ditch No. 69 through a 24 inch culvert located in the northwest corner of section 11 in Moose Township, Roseau County. The Ditch Authority first held a public hearing on the petition on August 21, 2006. At that hearing, the Ditch Authority decided to hire an independent engineering firm to study the history of State Ditch No. 69 and assess the capacity of the system to handle the additional water being diverted from Watershed Ditch No. 3 through the existing 24 inch culvert. The Ditch Authority hired Houston Engineering, Inc, Fargo, North Dakota, to conduct the study. The results of that study, presented at the April 14, 2008 public hearing, indicated that State Ditch No. 69 would have capacity with only a minimal increase in water surface elevation resulting from the 24 inch culvert. However, the study further indicates that the roadside conveyance system between the existing 24 inch culvert in Watershed District Ditch No. 3 and State Ditch No. 69 does not have adequate capacity. Previously Kurt Deter, Rinke Noonan Attorneys at Law, advised the Drainage Authority that they could authorize the petition because the ditch system has adequate capacity, but it would not be advisable without conditions due to the inadequate conveyance system which results in unreasonable damages to property along the way. Mr. Deter further advised the Ditch Authority that they could authorize the petition with conditions that would alleviate the conveyance problems. For example, the Ditch Authority could set terms that the outlet is only allowed under certain terms and the culvert is to be trapped in certain conditions. Mr. Deter noted that the concern is with liability to the township and the county if the Ditch Authority authorizes water to flow through the culvert in question knowing that there are adverse consequences to landowners. The hydraulic study done by Houston Engineering, Inc. was limited in scope to determining capacity and conveyance and does not include any other study to determine possible solutions. The cost of the limited study is in excess of \$13,000. This is an expense that is being split between Roseau County and the Roseau River Watershed District. The Ditch Authority noted that they could not justify spending additional resources to complete further studies at Roseau County tax payer expense. The Ditch Authority noted that it would be more appropriate for the petitioning landowners to petition the Roseau River Watershed District for a project that would allow the water to flow north, or to petition the township or county for a project that would address the conveyance system problems. Based on the Houston Engineering Hydraulic Report and the advice of Mr. Deter, the Ditch Authority agreed that they could not grant the petition under the current conditions. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to adopt the following resolution:

2008-04-01

BE IT RESOLVED, that the Ditch Authority hereby denies the landowner petition to outlet water through a 24 inch culver located in the northwest corner of Section 11 in Moose Township, Roseau County from Watershed District Ditch No. 3 into State Ditch No. 69.

A motion was made by Commissioner Walker, seconded by Commissioner Foldesi, and carried unanimously to close the Ditch Authority meeting.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Teresa Klein, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Jack Swanson, Chairman  
Board of County Commissioners  
Roseau County, Minnesota

ITEM # Committee Rep  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Mar 30 2010
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**\*Subject Title (As it will appear on the agenda):**  
 Committee Reports

**\*Background (Provide sufficient detail of the subject):**  
 Attached are Committee Reports from Jack Swanson.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

## **JACK SWANSON COMMITTEE MEETINGS**

**FEBRUARY 23 - BOVINE TB TASK FORCE;** asked that USDA lower it's deer sampling requirement (from 1800 samples) to a more realistic number.

**FEBRUARY 24 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY;** heard that Art Nash ( U of M Extension ) will conduct a retail market analysis.

### **FEBRUARY 24 - SPECIAL ELECTION CANVASSING BOARD**

**MARCH 1 - ROSEAU COUNTY EXTENSION COMMITTEE;** re-elected Rhett Hulst and Tom Lund Chair and Vice-Chair; heard that Nathan Johnson would like a meeting with new commissioner Roger Falk.

**MARCH 1 - ROSEAU CITY COUNCIL;** invited council members/mayor to AMC Joint Legislative Conference; talked about re-design.

**MARCH 2 - BOVINE TB TASK FORCE;** met w/ Stu McFarlane, Curt Kjaer, Keith Poppel on deer hunter suggestions for a new MOU w/ USDA.

**MARCH 2 - MARK DAYTON;** met w/ the gubernatorial candidate, pitched the redesign concept.

### **MARCH 3 - ROSEAU RIVER WATERSHED BOARD**

**MARCH 3 - SPECIAL BOARD MEETING;** closed session with MCIT attorney.

**MARCH 3 - COMMUNITY JUSTICE COORDINATING COMMITTEE;** heard from youth providers on early identification of kids/families needing intervention.

### **MARCH 4 - NORTHERN COUNTIES LAND USE COORDINATING BOARD (CHISHOLM)**

**MARCH 5 - STATE CAPITOL;** release of Office of Legislative Auditor report on state land holdings and PILT payments.

### **MARCH 8 - KaMaR BOARD (KARLSTAD)**

ITEM # \_\_\_\_\_  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Bandemer, Terry	<b>*Department</b> Chief Deputy	<b>*Board Meeting Date</b> Mar 30 2010
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**\*Subject Title (As it will appear on the agenda):**  
 Sheriff's Office Appointment

**\*Background (Provide sufficient detail of the subject):**  
 The Sheriff's Office would like to discuss options for filling part-time deputy positions. Roseau County has two part-time deputies. One is a regular part-time employee who is working full time filling the shifts of former Deputy Chad Maurstad. The other is a temporary employee who is a licensed peace officer that works in both the jail and on the road as a deputy. This employee is in the national guard and not able to fill very many shifts. Consequently the Sheriff's Office is left short handed. The Sheriff's Office would also like to resume the conversation regarding exempt employees working Stonegarden shifts. I have attached the information regarding administrative work associated with StoneGarden for your review.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

## Vacancy Approval Form

The Uniform Hiring Policy requires Board approval to fill all vacated positions. To inform the Board's decision making, the Board is now requiring a "Vacancy Approval Form" be completed prior to requesting action to fill a vacancy. Please complete this form and attach it to the RBA requesting County Board to fill a vacancy. Use additional sheets of paper as needed to provide information.

- A. Is safety, health or welfare directly impacted by not filling this position?

Yes, this position needs to be filled to ensure both public safety and officer safety.

- B. Will the cost of filling the position be more than not filling the position?

While this position does not generate revenue it will save costs by helping to deter crime and ensure officer safety.

- C. Will the county lose grant funds by not filling the position?

No

- D. Is this position full or partially funded by a non local levy source? (i.e. state/fed/ or grant funded)

No

- E. Are there State statutes that generate additional responsibilities requiring the tasks of the position to be completed (i.e. an election; passports; road project)?

No

- F. How many other openings are there in the department? What is the percent of total staff? (i.e. 1 of 5 staff percentage of total staff is 20%)

The department is currently short one full-time officer and one part-time officer.

- G. Are there additional factors that the Board should consider when deciding whether or not to fill the vacancy?

Adequate manpower has allowed us to deal with small problems and prevent them from becoming big problems. As a result, violent crime is down in Roseau County in recent years.

- H. Are there contract obligations which require the position be filled?

No

I. Will revenue be lost if position is not filled?

No

J. What is the cost effectiveness of filling the position?

Preventing crime is cheaper than apprehending and prosecuting criminals.  
Preventing officer injuries is cheaper than paying medical costs and litigation costs.

K. How long has the position been vacant?

19 months

L. How have the duties of the vacant position been completed position was vacant?  
(i.e. another position completing them?)

Part-time officers have been filling shifts and administrators have had to take on additional responsibilities.

Terry Bandeen

Form completed by

3/25/10

Date

\*Original policy approved by the County Board on 01/05/10;

Equal Opportunity Employer

## OPERATION STONE GARDEN

### **Administrative Duties**

(\*Approximately 10 hours per week)

1. Schedule "Operation Aquarius" Stone Garden Shifts
  - a. Develop monthly schedule and coordinate filling of shifts
  - b. Update schedule daily
2. Manage maintenance of Stone Garden vehicles
  - a. Inspect vehicles to ensure they are properly equipped and clean
3. Oversee accounts payable to insure Stone Garden expenses are charged appropriately to the grant and processed through WEGO for reimbursement
4. Insure compliance with all aspects of grant requirements through frequent and ongoing communication with grant officials
5. Write Stone Garden Grant applications
  - a. Complete research, write grant document and submit grant applications
    - i. Approximate time per grant application is 50 hours
    - ii. Currently working on 3<sup>rd</sup> application
6. Research and purchase equipment approved in grant document and prepare for use in completing Stone Garden operations.
7. Respond to officer calls regarding questions that arise while on Stone Garden duty.
8. Meet with Border Patrol to share information and work collaboratively to continuously improve the efficiency and effectiveness of Stone Garden operations. Testify in court as required regarding incidents that led to prosecution
9. Keep the Roseau County Board apprised of Stone Garden grant opportunities and current Stone Garden operations
10. Serve as liaison between the county and the public regarding the Stone Garden Grant operations
11. Attend meetings related to present and future Stone Garden grants.
12. Work with other Stone Garden grantees sharing expertise regarding Stone Garden grant applications and Stone Garden operations
13. Fill open Stone Garden shifts in the event of illness or injury
14. Field citizen questions, concerns and complaints regarding Stone Garden operations and employee performance

\*The board requested a job description of work performed by Captain Eidsmoe and Chief Deputy Bandemer for administrative duties with Stone Garden.

ITEM # Consent 1

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Bandemer, Terry	<b>*Department</b> Chief Deputy	<b>*Board Meeting Date</b> Mar 30 2010
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**\*Subject Title (As it will appear on the agenda):**  
Approve Office of Traffic and Safety, Safe and Sober Grant for May Mobilization Project

**\*Background (Provide sufficient detail of the subject):**  
Attached is a grant between the Office of Traffic Safety and Roseau County Sheriff's Office for Roseau County's 2010 Safe & Sober May Mobilization Project in the amount of \$3000. This is for Board review and approval.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

# MINNESOTA DEPARTMENT OF PUBLIC SAFETY



## Office of Traffic Safety

444 Cedar St, Suite 150 • St. Paul, MN 55101-5150  
Ph: 651-296-6954 • Fax: 651-297-4844 • TTY: 651-282-6555  
www.dps.state.mn.us/ots

Alcohol  
and Gambling  
Enforcement

Bureau of Criminal  
Apprehension

Capitol Security

Division of  
Homeland  
Security and  
Emergency  
Management

Office of  
Justice Programs

Driver  
and Vehicle  
Services

State Fire Marshal  
and  
Office of  
Pipeline Safety

Minnesota  
State Patrol

Office of  
Traffic Safety

March, 2010

Chief Deputy Terry Bandemer  
Roseau County Sheriff's Office  
604 5th Avenue SW  
Roseau, Minnesota 56751

Dear Chief Deputy Bandemer:

Attached are three copies of the grant between the Office of Traffic Safety and the Roseau County Sheriff's Office for your 2010 *Safe & Sober* May Mobilization project. Please have the appropriate person or people from the lead agency sign and date all copies and return them to me at OTS/DPS, 444 Cedar Street, Suite 150, St. Paul, Minnesota 55101-5150. I will send you a copy when the state signatures have been affixed.

I am looking forward to working with your agency on *Safe & Sober* May Mobilization as we move Minnesota Towards Zero Deaths. Please don't hesitate to call (651) 201-7067 or e-mail (jill.hughes@state.mn.us) if you have any questions or concerns.

Thank you!

Sincerely,

Jill Hughes  
Enforcement Coordinator  
651-201-7067

**STATE OF MINNESOTA  
GRANT CONTRACT**

This grant contract is between the State of Minnesota, acting through its Commissioner of Public Safety, Office of Traffic Safety, 444 Cedar Street, Suite 150, St. Paul, Minnesota, 55101-5150 ("State") and Roseau County Sheriff's Office, 604 5th Avenue SW, Roseau, Minnesota, 56751 ("Grantee").

**Recitals**

- 1 Under Minn. Stat. §§ 4.075 and 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract.
- 2 Federal funds for this grant contract are provided under the U. S. Department of Transportation's State and Community Highway Safety Program, Catalog of Federal Domestic Assistance (CFDA) Number 20.600. This grant contract is funded through the Minnesota Department of Public Safety, Office of Traffic Safety's project entitled Safe & Sober May Mobilizations Mini-Grants, number 10-02-07.
- 3 The State is in need of a well-publicized, enhanced enforcement of traffic laws, especially of those laws related to passenger protection.
- 4 The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State.

**Grant Contract**

**1 Term of Grant Contract**

- 1.1 **Effective date:** May 3, 2010, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later. Once this grant contract is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to Clause 4.2 of this grant contract. Reimbursements will only be made for those expenditures made according to the terms of this grant contract.
- 1.2 **Expiration date:** June 30, 2010, or until all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant contract: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

**2 Grantee's Duties**

The Grantee, who is not a state employee, will:

Participate in the *Safe & Sober* May Mobilization, a program which seeks to increase compliance with traffic safety laws, with emphasizing those related to seat belt and child seat use coupled with education and media relations. The two-pronged approach is designed to increase the public's perception of the likelihood of suffering negative consequences if they fail to comply.

The Grantee will participate in the program in accordance with the following calendar of events:

<b>2010 Safe &amp; Sober May Mobilization Calendar</b>			
<b>Name of Event Focus</b>	<b>Pre-Enforcement Media</b>	<b>Enhanced Enforcement</b>	<b>Post-Enforcement Media</b>
May Seat Belts & Child Seats	May 16 – 23, 2010 Informal Survey May 3-9	May 24 – June 6, 2010	June 7-11, 2010 Informal Survey June 6-11

Participation in *Safe & Sober* 2010 May Mobilization is further defined as:

- 2.1 Scheduling and conducting additional traffic patrol enforcement during the Memorial Day seat belt and child seat *Safe & Sober* enforcement window. While the majority of the hours will be worked during daylight, 30 percent night-time enforcement will be required between 19:00 and 05:00.

- 2.2 The enforcement agencies covered by this grant are the Roseau County Sheriff's Office and Warroad and Roseau Police Departments. The Grantee is the Fiscal Agent for the partners.
- 2.3 Scheduling and conducting informal seat belt surveys at 3 sites during each of the following time periods: from May 3-9, 2010; and from June 6-11, 2010.
- 2.4 Informing the media of the *Safe & Sober* May program and keeping them apprised of plans, results, and issues. Through the media and other outlets as decided by the Grantee, inform the public of the program and issues from May 16-23, 2010 and from June 7-11, 2010.
- 2.5 Submitting a full wave report on the enforcement and public/media relations activities undertaken during officer hours reimbursed by the grant to the State on or before July 9, 2010, for the Memorial Day mobilization. The full wave report will be on a form provided by the State and is considered the final report for the grant.
- For the *Safe & Sober* full wave reports, the lead agency summarizes reports of all individual agencies in the grant, only for those hours charged to *Safe & Sober*, and provides that summary to the State.
- 2.6 Each agency named in this grant will separately submit a short report on the national mobilizations results, including certifying that media relations were conducted on or before 5:00 PM Friday, June 11, 2010, for the Memorial Day mobilization. Short report forms will be provided by the State prior to the mobilization.
- 2.7 Striving to achieve performance measures, which can reasonably be expected to fulfill the purpose of the grant by increasing the use of seat belts, and increasing the public's perception of the likelihood of being stopped for violations of seat belt and child seat laws.
- 2.8 When the Grantee is the lead agency for a grant covering two or more enforcement agencies, the Grantee will summarize the final full wave report, and invoices for all the enforcement agencies into a full wave report, and invoice on or before the dates required and submit it to the State.

Grantee will comply with the Single Audit Act Amendments of 1996 and Office of Management and Budget Circular A-133. Federal Audit Requirements is attached and incorporated and made part of this grant contract. See Exhibit A.

The Grantee will establish Conflict of Interest (COI) safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

### 3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

### 4 Consideration and Payment

4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant contract as follows:

- (1) **Compensation.** The Grantee will be reimbursed an amount not to exceed \$ 3000.00 according to the breakdown of costs contained in the following budget table.

Item	Federal Amount
Overtime Enforcement Hours and Fringe Benefits	\$3000.00
<b>Total</b>	<b>\$3000.00</b>

No revisions to the budget are allowed.

- (2) **Travel Expenses.** Travel expenses are not allowable for reimbursement under this grant contract.

- (3) **Matching Requirements.** (If Applicable.) Grantee certifies that the following matching requirement, for the grant contract, will be met by the Grantee: \$0.00.
- (4) **Indirect Costs and Fringe Benefits.** No Indirect Costs are allowed under this grant contract
- (5) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed \$3000.00.

#### 4.2 Payment

- (1) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and according to the following schedule:  
Itemized invoice will be filed in arrears within 30 days of the period covered by the invoice for services satisfactorily performed. Only one invoice will be submitted for this grant contract. All claims for reimbursement shall be supported by written documentation including receipts, invoices, and personnel time reports. Final invoice pertaining to this grant contract must be received within 30 days of the Expiration date of this grant contract.

Expenditures for each state fiscal year of this grant contract must be for services performed within applicable state fiscal years. Every state fiscal year begins on July 1 and ends on June 30.

- (2) **Federal funds.** (Where applicable, if blank this section does not apply) Payments under this grant contract will be made from federal funds obtained by the State through Title 23 CFDA number 20.600 of the State and Community Highway Safety Act of 1966 and amendments thereto. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

#### 5 Conditions of Payment

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

#### 6 Authorized Representative

The State's Authorized Representative is Jill Hughes, State Program Administrator Principal, Suite 150, 444 Cedar Street, St. Paul, Minnesota, 55101-5150, Phone: (651) 201-7067, or her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Chief Deputy Terry Bandemer, Roseau County Sheriff's Office, 604 5th Avenue SW, Roseau, Minnesota, 56751, Phone (218) 463-1421. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

#### 7 Assignment, Amendments, Waiver, and Grant Contract Complete

- 7.1 **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this grant contract without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this grant contract, or their successors in office.
- 7.2 **Amendments.** Any amendment to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office. Minor changes in the tasks and budget of this grant contract may be made if requested in writing on behalf of the Grantee and if approved in writing by the State. Changes requiring the

approval of the U.S. Department of Transportation or resulting in reimbursement claims in excess of \$3000.00 are not minor changes.

7.3 **Waiver.** If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or its right to enforce it.

7.4 **Grant Contract Complete.** This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

## 8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

## 9 **State Audits**

Under Minn. Stat. § 16C.05, subd. 5, the Grantee's books, records, documents, and accounting procedures and practices relevant to this grant contract are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract.

## 10 **Government Data Practices and Intellectual Property**

10.1 **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released.

10.2 **Intellectual Property Rights.** All reports, studies, photographs, negatives, computer programs or other documents prepared by the Grantee in the performance of its obligation under this grant contract shall be the exclusive property of the State. The Grantee may continue to use the materials to promote highway safety, but may not sell or offer for sale any physical or electronic documents developed under this grant contract, unless a plan to record such sales and make the proceeds available for traffic safety purposes is approved by the State.

## 11 **Workers' Compensation**

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

## 12 **Publicity and Endorsement**

12.1 **Publicity.** Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract.

12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

**13 Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

**14 Termination**

14.1 **Termination by the State.** The State may cancel this grant contract at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 **Termination for Insufficient Funding.** The State may immediately terminate this grant contract if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State receiving that notice.

14.3 **Termination for Failure to Comply.** When the State finds that there has been a failure to comply with the provision of this grant contract or with the provisions of the incorporated Exhibits or that the purposes for the funds have not been, or will not be fulfilled, notwithstanding any other provisions of this grant contract to the contrary, the State may take such action as it deems necessary and appropriate to protect the interest of the State of Minnesota, including the refusal to disburse additional funds and requiring the repayment of any funds already disbursed.

**15 Data Disclosure**

Under Minn. Stat. § 270C.65, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.

**16 Equipment**

16.1 **Purchase of Equipment.** Any equipment purchased under this grant contract shall be used primarily for traffic safety purposes during the life of the equipment. The Grantee may not deviate from this requirement and may not dispose of any equipment unless it has first obtained permission from the State. Only equipment specified in this grant contract may be purchased.

16.2 **Responsibility for Equipment.** The Grantee shall be responsible for all operating, maintenance, and repair costs of equipment purchased under this grant contract unless otherwise specified. Title to equipment acquired under this grant contract shall vest upon the Grantee.

**17 Other**

This grant contract is subject to all applicable federal and state statutes and regulations, including, but not limited to the following:

17.1 Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR Part 27 which relates to handicapped persons.

17.2 49 CFR Part 23 – Participation by minority enterprises in Department of Transportation Programs; 49 CFR Part 29 Subpart F – The Drug-Free Workplace Act of 1988; 23 U.S.C. 101 Note and 41 U.S.C.10a – Buy America Act; and 49 CFR Part 29 – Certification Regarding Debarment and Suspension. These provisions are incorporated by reference and made a part of this grant contract.

17.3 Title VI of the Civil Rights Act of 1964 as amended.

- 17.4 The Grantee certifies that the Grantee has a current safety belt use policy.
- 17.5 The Grantee certifies that the Grantee has in place or is currently working on a policy for vehicular pursuits taking into account the model guidelines issued by the International Association of Chiefs of Police.

**1. ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Contract No. \_\_\_\_\_

**3. STATE AGENCY**

By: \_\_\_\_\_  
(with delegated authority)

Title: Deputy Director, Office of Traffic Safety

Date: \_\_\_\_\_

**2. GRANTEE**

*The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

By: Jake D. Hanson

Title: Sheriff of Roseau County

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution:  
DPS/FAS  
Grantee  
State's Authorized Representative

## FEDERAL AUDIT REQUIREMENTS

1. For subrecipients that are state or local governments, non-profit organizations, or Indian tribes

If the grantee expends total federal assistance of \$500,000 or more per year, the grantee agrees to obtain either a single audit or a program-specific audit made for the fiscal year in accordance with the terms of the Single Audit Act Amendments of 1996.

Audits shall be made annually unless the state or local government has, by January 1, 1987, a constitutional or statutory requirement for less frequent audits. For those governments, the federal cognizant agency shall permit biennial audits, covering both years, if the government so requests. It shall also honor requests for biennial audits by governments that have an administrative policy calling for audits less frequent than annual, but only audits prior to 1987 or administrative policies in place prior to January 1, 1987.

For subrecipients that are institutions of higher education or hospitals

If the grantee expends total direct and indirect federal assistance of \$500,000 or more per year, the grantee agrees to obtain a financial and compliance audit made in accordance with OMB Circular A-110 "Requirements for Grants and Agreements with Universities, Hospitals and Other Nonprofit Organizations" as applicable. The audit shall cover either the entire organization or all federal funds of the organization.

The audit must determine whether the subrecipient spent federal assistance funds in accordance with applicable laws and regulations.

2. The audit shall be made by an independent auditor. An independent auditor is a state or local government auditor or a public accountant who meets the independence standards specified in the General Accounting Office's "Standards for Audit of Governmental Organizations, Programs, Activities, and Functions."
3. The audit report shall state that the audit was performed in accordance with the provisions of OMB Circular A-133 (or A-110 as applicable).

The reporting requirements for audit reports shall be in accordance with the American Institute of Certified Public Accounts' (AICPA) audit guide, "Audits of State and Local Governmental Units," issued in 1986. The federal government has approved the use of the audit guide.

In addition to the audit report, the recipient shall provide comments on the findings and recommendations in the report, including a plan for corrective action taken or planned and comments on the status of corrective action taken on prior findings. If corrective action is not necessary, a statement describing the reason it is not should accompany the audit report.

4. The grantee agrees that the grantor, the Legislative Auditor, the State Auditor, and any independent auditor designated by the grantor shall have such access to grantee's records and financial statements as may be necessary for the grantor to comply with the Single Audit Act Amendments of 1996 and OMB Circular A-133.
5. Grantees of federal financial assistance from subrecipients are also required to comply with the Single Audit Act and OMB Circular A-133.

6. The Statement of Expenditures form can be used for the schedule of federal assistance.
7. The grantee agrees to retain documentation to support the schedule of federal assistance for at least four years.
8. **Required audit reports must be filed with the State Auditor's Office, Single Audit Division, and with federal and state agencies providing federal assistance, and the Department of Public Safety within nine months of the grantee's fiscal year end.**

OMB Circular A-133 requires recipients of more than \$500,000 in federal funds to submit one copy of the audit report within 30 days after issuance to the central clearinghouse at the following address:

Bureau of the Census  
Data Preparation Division  
1201 East 10th Street  
Jeffersonville, Indiana 47132

Attn: Single Audit Clearinghouse

The Department of Public Safety's audit report should be addressed to:

Minnesota Department of Public Safety  
Office of Fiscal and Administrative Services  
444 Cedar Street  
Suite 126, Town Square  
St. Paul, MN 55101-5126

ITEM # Discussion 1

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Mar 30 2010
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**\*Subject Title (As it will appear on the agenda):**  
Northwest Regional Radio Board JPA Amendment

**\*Background (Provide sufficient detail of the subject):**  
The North West Regional Radio Board approved a resolution on March 10, 2010 to amend the JPA. The next step is to ensure each party of the NWRRB JPA approves a resolution by their own County Commission. Roseau County is a party to this JPA. The resolution is to change verbiage that initially named Greater Northwest EMS specifically in the JPA. Greater NW EMS no longer wishes to serve as the fiscal agent. This change is intended to insure that NWRRB action is not impeded by any future changes in fiscal or administrative agents. Commissioner Jack Swanson serves on this Board and will be able to answer any specific questions you may have. The resolution is attached for your review.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**  
see attached

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
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**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Falk							
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk

## **Proposed Change to Northwest Regional Radio Board Joint Powers Agreement**

The Policy Committee of the Northwest Regional Radio Board recommends modifications to Article IV Section 1 and Article X of the current Joint Powers Agreement to delete reference to Greater Northwest EMS as the Administrative Agent of the Board and add provisions providing that administrative services are under the direction and control of the Regional Radio Board.

### **Existing Provision:**

#### **ARTICLE IV - ADMINISTRATION**

**Section 1. Administrative Services.** The Board shall establish policies and procedures for the administration of the affairs of the Board.

The administrative staff of Greater Northwest EMS shall provide all necessary administrative services for the full functioning of this Agreement. The services shall be provided under the direction and control of the Board. These services shall include, but are not limited to, financial, legal and general administration. The Board shall provide a policy for the reimbursement of all administrative costs according to the limits allowed by each grant project payable to Greater Northwest EMS. Any Regional Radio Board costs incurred by GNWEMS unrelated to available grant projects will be reimbursed by the parties to this Agreement in a fair and equitable manner reflective of the extent of participation and use of services.

#### **ARTICLE X - EXECUTION**

All parties need not sign the same copy. Each Party will file the signed Agreement with Greater Northwest EMS, 2301 Johanneson Ave. NW, Suite 103, Bemidji, MN 56601. Each Party hereto has read, agreed to and executed this Agreement on the date indicated.

In Witness Whereof, the officers indicated below of the Parties to this Agreement have signed this Agreement by authority of their respective governing bodies.

**Recommended Change:**

**ARTICLE IV - ADMINISTRATION**

**Section 1. Administrative Services.** The Board shall establish policies and procedures for the administration of the affairs of the Board.

Administrative services shall be provided under the direction and control of the Board. These services shall include, but are not limited to, financial, legal and general administration. The Board shall provide a policy for the reimbursement of all administrative costs incurred.

**ARTICLE X - EXECUTION**

All parties need not sign the same copy. ~~Each Party will file the signed Agreement with Greater Northwest EMS, 2301 Johanneson Ave. NW, Suite 103, Bemidji, MN 56601.~~ Each Party hereto has read, agreed to and executed this Agreement on the date indicated.

In Witness Whereof, the officers indicated below of the Parties to this Agreement have signed this Agreement by authority of their respective governing bodies.

**Recommendation:**

The Northwest Regional Radio Board has approved the above proposed modifications and recommends approval.



ITEM # Discussion 2

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Mar 30 2010
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**\*Subject Title (As it will appear on the agenda):**  
Local Deer Hunter Bovine TB Eradication - Deer Management Program Suggestions

**\*Background (Provide sufficient detail of the subject):**  
Dave Grafstrom has facilitated a Sportsman Stakeholder Focus Group since shortly after the outbreak of Bovine TB in Roseau County. During this time a number of concerns as well as suggestions have been put forward. Dave Grafstrom has synthesized those suggestions into a document with some action steps. That document is provided here for your review. It is hoped that the County Board can work with the DNR to see if some of these ideas can be implemented.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**  
see attached

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
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**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Falk							
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk

Date: March 18, 2010

To: Ed Boggess, Dave Olin, Randy Prachar, and the Roseau County Board

Fr: Dave Grafstrom

Subject: Suggestions from local deer hunters

In the first two weeks of March, Roseau County Commissioner Jack Swanson and I conducted small focus group meetings with local deer hunters. These local meetings included membership of the Roseau River Chapter of the Minnesota Deer Hunters Association and other local deer hunting enthusiasts. These discussions covered a wide range of issues with two main themes: 1) number (quota) of deer tested for TB, and 2) strategies and tactics to increase the number of TB samples from hunter harvested white-tailed deer.

The MN DNR has conducted an annual white-tailed deer survey in the TB “Core” area for the last four years. This core zone is a 164 square mile area within a larger 600 square mile area of the TB management zone. Over the last four years, white-tailed deer numbers have been on a steady decline in this zone. This aerial survey is usually conducted in late January or early February each year. Results of this survey for the last four years are listed below.

<u>Year</u>	<u>Number of Deer</u>
2007	935
2008	807
2009	664
2010	422

Survey results indicate a reduction in deer numbers from 935 in 2007 to 422 in 2010, a decrease of 513 animals or 55%. A reduction in deer densities of this magnitude coupled with only one TB positive in 2009, suggests now may be a good time to re-evaluate the number (quota) of white-tailed deer required for TB testing. The USDA is in the process of making changes to the national TB program which may require a new Memorandum of Understanding (MOU) with the MN DNR. Recommendations from these focus group meetings include:

- Reduce the quota of deer to be tested for TB in the management zone by 50% as the deer numbers have been on a steady decline since 2007
- Set “realistic” numbers of deer to be tested for TB based on a percentage of the annual aerial survey for each harvest zone (e.g. permit zone 101)
- If additional TB positive deer are identified by surveillance testing this may require an increase in the deer quota or a targeted harvest strategy by USDA sharpshooters.
- If the DNR has special deer hunts for disease management (TB), a goal should be to test a majority of these deer for TB (see proposed incentives below).

The other discussion items fell into the general category of what can be done to gain local hunter support. These deer hunters seemed willing to work towards a goal of having hunter harvest satisfy the quota of white-tailed deer to be tested for TB. One point was unanimous, local deer hunters *don't like the idea of deer being taken in March or April by sharpshooters or a helicopter.*

Many of the local deer hunters believe it's the intent of the USDA and/or the DNR to shoot all the deer in TB core zone. The primary reasons given are: 1) a high, and many feel, an unattainable number of deer to be taken each year even with declining deer numbers, 2) numerous special hunting opportunities with very few deer sampled for TB, and 3) sharpshooters come each year and shoot deer over bait piles.

The phrase "perception is reality" may be at work in this situation. If the local deer hunters perceive the goal of a regulatory agency is to remove all the deer in an area, the reality of this situation may be a reluctance of deer hunters to cooperate with the DNR. The following are several strategies to improve this "perception is reality" syndrome.

Improve deer habitat in Permit zone 101. Permit zone 101 was created for disease management. Many deer hunters feel now is the time to begin a comprehensive white-tailed deer management strategy for Permit zone 101. The suggestion is to develop a white-tailed deer management "pilot project" in Permit zone 101. A goal of this pilot project is to begin a process of moving Permit zone 101 from a disease management zone to one of white-tailed deer habitat and population management. A long term goal is to return this area to a world class white-tailed deer destination. The outbreak of TB has given this area a negative image and many hunters don't hunt in this area because of this stigma.

- DNR should partner with private land owners and the Roseau River Chapter of the Minnesota Deer Hunters to develop a white-tailed deer habitat improvement project. The goal would establish strategies and tactics on public and private lands to improve deer habitat through food plot development and implementation of other land management practices to optimize year around white-tailed deer habitat.
- Establish short- and long-term white-tailed deer population goals for Permit zone 101. This should include deer densities and herd composition goals (e.g., ratio of males to females).

Staffing of registration stations. A common complaint from local hunters is when a deer was brought to the registration station nobody was on site to take a TB test.

- Registration stations or check points should be staffed during the entire rifle season (17 days) or, until deer quotas have been met. Yes, this is will take additional resources, but local deer hunters thought this to be a more economical (cost of TB sample/deer) method to collect TB samples compared to deer taken by a sharpshooter or a helicopter.

- Encourage hunters to submit TB samples for the early, youth and archery seasons. It was suggested that the DNR establish a hot line number for hunters to call to arrange for a TB test.

Special white-tailed deer hunts for TB. Local deer hunter support the early and youth season. However, special hunts in January are hard to justify from a deer hunter's point of view due to the low number of deer harvested and the vast majority of these deer are not tested for TB.

Establish partnerships for taking TB samples. The possibility exists for additional methods to collect TB samples from white-tailed deer. The registration station has been the primary site and can be a source for a significant number of TB samples. Other possibilities include:

- Local meat processors. Several local businesses process venison. This could be a source for a significant number of TB samples.
- Local taxidermists. Hunters that want a head mount from a harvested deer are reluctant to submit this deer for a TB test. It appears older bucks have a higher probability of testing positive for TB. This may be a good opportunity to obtain TB samples from bucks taken by archery, rifle or muzzleloaders.
- Local veterinarians or animal health personnel
- Provide instructions for hunters to submit a TB sample at registration stations.

Incentives for hunters. Targeted incentives could be utilized to improve the number and distribution of collected TB samples.

- Multiple buck tags in the TB zone. The science indicates that bucks are more likely than does to test positive for TB. If a hunter registers a buck from the TB zone this hunter could be issued another buck tag at registration. This will increase the number of bucks harvested and the number of collected TB samples.
- If a hunter submits a deer for TB testing, a voucher could be provided for next year's license, or a lottery for a lifetime license/s. This may require legislative changes and will cost some money, but again, it will be more economical than sharpshooters or a helicopter. A cost/return analysis should be conducted on deer harvested by local hunters with incentives compared to deer harvested by helicopter or sharpshooters.

The above are several ideas that may improve the relationship between the DNR and local deer hunters. From the deer hunter's perspective, it would be ideal if the quota of white-tailed deer harvested and sampled for TB would be based on an annual survey and if the majority of the TB samples were obtained from hunter harvest. The local deer hunting community is willing to work towards a common goal to regain TB free status in the local deer population and return to a time when Permit zone 101 was viewed as a world class white-tailed deer destination for hunters.

Respectfully submitted,

Dave Grafstrom