



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

AGENDA
Tuesday March 9, 2010 8:30 a.m.

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on March 9, 2010 at 8:30 am in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Introduction of Newly Elected District 3 Commissioner Roger Falk

8:35 Comments and Announcements

1. LELS Negotiation Session Scheduled for 3/11/10

8:45 Consent Agenda

1. Approve Proceedings
2. Approve 2010-2012 Unorganized Townships Fire Contracts with the City of Roseau
3. Approve Minnesota Lawful Gambling Permit for MN Fraternal Order of Police Lodge 22

8:50 Discussion

1. Approve Advertisement for Financial Worker Position in Social Services

9:00 Public Hearing – Mini Truck Ordinance

9:10 Adjourn Regular Board Meeting

COMMITTEE OF THE WHOLE MEETING
AGENDA

9:15 Department Head Meeting

1. IT Agenda

10:30 Pembina Trails RC&D Coordinator Shawnn Balstad

1. Review Annual Report

To schedule an appointment with the Board, please contact the County Coordinator at 218-463-4248
County Coordinator's e-mail address: trish.klein@co.roseau.mn.us
Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

District 1, Alan Johnston, Chair - District 2, Jack Swanson, -
District 3, Roger Falk, - District 4, Russell Walker - District 5, Mark Foldesi, Vice Chair

An Equal Opportunity Employer

ITEM # Consent 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Mar 9 2010
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***Subject Title (As it will appear on the agenda):**
Approve Proceedings

***Background (Provide sufficient detail of the subject):**
Attached are proceedings from the February 23rd Board Meeting and the March 3rd Special Board Meeting. Please review carefully and advise of any changes.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

February 23, 2010

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, February 23, 2010 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chairman Alan Johnston. The Pledge of Allegiance was recited. Commissioners present were, Alan Johnston, Jack Swanson, and Mark Foldesi. Russell Walker was excused.

COMMENTS AND ANNOUNCEMENTS

Northwest Minnesota Housing & Redevelopment has received a home owner rehabilitation grant in the amount of \$487,500 that will enable them to leverage funding for an additional 75 housing rehabilitation projects in the 7 county region that includes Roseau County. In addition, MN Housing Finance Agency has awarded \$1,300,846 in first time homebuyers bonding.

Commissioner Swanson notified the Board of the opportunity to order full color county maps from the State of MN for \$1 each. The Coordinator's office will order a small amount to review the content and quality of the maps.

Commissioner Swanson notified the Board of a small electrical fire on the Far North Transit bus that will take the bus out of service for a short time.

Commissioner Johnston notified the Board of his afternoon meeting with Julie Pahlen, Public Health Coordinator, in an effort to become better informed of all available health related programs in the county

An Association of Minnesota Counties Press Conference is being held today at 11:00 a.m. to announce its "Renewing the Commitment to Minnesota" 10 point re-design project.

Commissioner Foldesi notified the Board of his conversation with Jim Stengrim regarding his concerns with the Middle Snack Tamarac Rivers Watershed District Board.

APPROVAL OF AGENDA

Mini Truck Ordinance review, State Land Sale Bill and New Commissioner training were added to the discussion portion of the agenda. A motion to approve the agenda was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried unanimously.

The Board, by adoption of its Consent Agenda, approved proceedings from the February 9, 2010 Board Meeting.

The Board, by adoption of its Consent Agenda, approved a payroll change for Chris Stauffer.

The Board, by adoption of its Consent Agenda, approved revisions to the part-time peace officer PERA Police and Fire Plan Eligibility Policy.

The Board, by adoption of its Consent Agenda, approved FM 200 Special Hazard/Gas Suppression System Inspection Contracts with SimplexGrinnell for the Detention Center in the amount of \$1,080.00 and for the Courthouse in the amount of \$540.00.

The Board, by adoption of its Consent Agenda, approved the following bills for payment:

WARRANTS APPROVED ON 2/11/2010 FOR PAYMENT 2/11/2010

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
354.34	CANON FINANCIAL SERVICES INC	2326.98	CAPITAL GUARDIAN TRUST CO
3487.56	CENTURYLINK	742.20	LAW ENFORCEMENT LABOR SERVICES
706.96	MN CHILD SUPPORT PAYMENT CENTE	800.00	MN RED RIVER VALLEY DEV ASSOC
3187.12	NATIONWIDE RETIREMENT SOLUTION	13927.37	ROSEAU CITY
9235.72	ROSEAU CO TREASURER	4930.99	SCHOOL DIST 2683
1108.93	SCHOOL DIST 690	6731.75	SELECT ACCOUNT-VEBA
2 PAYMENTS LESS THAN \$300		217.91	
****	FINAL TOTAL.....	\$47,757.83	****

WARRANTS APPROVED ON 2/11/2010 FOR PAYMENT 2/11/2010

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
15313.43	TOWN OF BARNETT	14224.72	TOWN OF BARTO
5109.46	TOWN OF BEAVER	9417.61	TOWN OF CEDARBEND
14205.81	TOWN OF DEER	7967.46	TOWN OF DEWEY
12798.39	TOWN OF DIETER	18814.18	TOWN OF ENSTROM
10432.07	TOWN OF FALUN	9484.07	TOWN OF GOLDEN VALLEY
10603.66	TOWN OF GRIMSTAD	12535.02	TOWN OF HEREIM
10786.36	TOWN OF HUSS	27899.41	TOWN OF JADIS
51798.46	TOWN OF LAKE	20345.85	TOWN OF LAONA
10314.44	TOWN OF LIND	16820.10	TOWN OF MALUNG
14411.26	TOWN OF MICKINOCK	11173.33	TOWN OF MOOSE
28531.69	TOWN OF MORANVILLE	10552.27	TOWN OF NERESON
5380.84	TOWN OF PALMVILLE	4228.56	TOWN OF POHLITZ
11348.45	TOWN OF POLONIA	5941.86	TOWN OF POPLAR GROVE
5355.52	TOWN OF REINE	18933.95	TOWN OF ROSS
14787.55	TOWN OF SKAGEN	9777.88	TOWN OF SOLER
20021.80	TOWN OF SPRUCE	13545.95	TOWN OF STAFFORD
14942.46	TOWN OF STOKES		
0 PAYMENTS LESS THAN \$300		.00	
****	FINAL TOTAL.....	\$467,803.87	****

WARRANTS APPROVED FOR PAYMENT 2/18/2010

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
525.07	CANON FINANCIAL SERVICES INC	4308.52	LAURE JOHNSON
377.93	KELLEY JAMES	2407.50	MN DEPT OF FINANCE-TREAS
2181.39	MN ENERGY RESOURCES		
11 PAYMENTS LESS THAN \$300		794.06	
****	FINAL TOTAL.....	\$10,594.47	****

WARRANTS APPROVED ON 2/23/2010 FOR PAYMENT 2/26/2010

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
306.15	ACE HARDWARE-ROSEAU	780.11	CDW GOVERNMENT INC
1319.93	COMSTOCK CUSTOM MOWING & SNOW	625.00	DEPT OF NATURAL RESOURCES
2049.27	FARMERS UNION OIL CO-WARROAD	944.63	DAVE GRAFSTROM
2560.00	HOFFMAN DALE & SWENSON PLLC	4977.38	JOHNSON OIL CO INC
6660.00	LAKE OF THE WOODS CO PUBLIC WO	394.50	LIFECARE MEDICAL CENTER-HOME C
2371.88	MATTRACKS INC	741.88	MATTSON PHARMACY INC
828.00	MIDWEST MONITORING & SURVEILLA	460.00	MN COUNTIES INSURANCE TRUST
320.00	MN MINE SAFETY ASSN	1325.00	MN OFFICE OF ENTERPRISES TECH
2100.00	MN RURAL COUNTIES CAUCUS	4400.00	NATIONAL BUSINESS SYSTEMS
7344.26	NORTHERN RESOURCES COOPERATIVE	3876.75	NORTHLAND COMM & TECH COLLEGE-
313.93	JEFF PARKER	692.55	PRAXAIR
1207.84	RIVERFRONT STATION	10850.07	ROSEAU CITY
5919.99	ROSEAU CO HWY DEPT	566.09	ROSEAU COUNTY FORD
3200.00	SAFETY COMPLIANCE SERVICES	5892.00	SIMPLEX GRINNELL LP
340.00	SVEN & OLE'S ULTIMATE CARWASH	1541.67	ARIA TRUDEAU
500.00	TW VENDING INC		
	46 PAYMENTS LESS THAN \$300	11,330.16	
	****	FINAL TOTAL.....	\$86,739.04 ****

COMMITTEE REPORTS

Commissioner Foldesi reported on the following committee meetings: Big Swamp Committee meeting, 1/28/10: Discussed adding another impoundment on the east end of Roseau County; Northwest Community Action, 2/18/10: discussed grant awarded to NWCA to provide Head Start services for approximately 20 additional children; Highway Committee meeting, 2/22/10: Discussed acquiring blades and mowers and discussed ditch projects.

Commissioner Johnston reported on the following committee meetings: Land of the Dancing Sky Area Agency on Aging, 2/15/10: Discussed early memory care, Return to Communities Initiative, Communities for a Lifetime, Parish Nurse program, Caregiver in the Workplace program and the Alzheimer's conference being held in Roseau County; Legislative Steering Committee, 2/19/10.

Commissioner Swanson reported on the following committee meetings: Association of Minnesota Counties Futures Task Force, 2/11/10: Heard presentation from Mary Callier and Tim Houle on a core service matrix and cost reductions and discussed Representative Paul Marquart's Re-design Press Conference; Association of Minnesota Counties Futures Task Force, 2/11/10; Roseau County Committee on Aging, 2/15/10: Discussed senior medical travel and Driver's Appreciation Night in Warroad; Household Hazardous Waste Committee, 2/17/10: Discussed roofing proposals and elected 2010 officers.

Chair Johnston recessed the meeting at 10:30 a.m. The meeting reconvened at 10:45 a.m.

The Stonegarden Administration discussion was deferred to the March 16, 2010 Board Meeting.

DISCUSSION

The Board discussed the Minnesota Recovery Zone Bond Reallocation. The Department of Minnesota Management and Budget (MMB) has finalized plans for allocating pooled Recovery Zone Economic Development and Facility Bond funds. The department

will accept applications between March 1 and June 10, with the entire pool to be disbursed no later than August 1, 2010. MMB requests that counties not planning to use their bond allocations and that have not adopted a resolution to send their allocation to the state pool are encouraged to do so using the "Notice of Waiver" form on the MMB website.

Counties that have utilized their bonds are asked to complete the form titled "Notice of Issue" and submit it to MMB by May 1, 2010. This is part of an effort to ensure that all counties that have received bond allocations are utilizing them within the county or pooling them at the state level for future reallocation.

Commissioner Swanson will discuss this opportunity with the Economic Development Authority at their meeting on January 24, 2010. Coordinator Klein will contact grant writer John Wynne to see if he has suggestions for local business that may be interested in utilizing the bonding.

IT Administrator Chris Stauffer met with the Board to review quotes received on the electrical and concrete work needed for the Board Room communication upgrades. The Board agreed to go forward and complete the project but requested Stauffer acquire additional comparable quotes. A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to adopt the following resolution:

2010-02-04

BE IT RESOLVED, that the Board hereby authorizes IT Director Chris Stauffer to complete the electrical upgrade component of the Board Room Communication Project at an amount not to exceed \$5,000.

Stauffer presented the Board with a short and long term project plan for information technology advancements. The projects include an Active Directory, a new GIS server, Squad Car MDT's, Computer Aided Dispatch, completion of new exchange server migration, Manatron upgrades, and implementation of Application Xtender to digitize county records.

The Board discussed the AMC 10 Point Redesign Plan, "Renewing the Commitment to Minnesota. For more than two years, AMC has been working on a plan to restore the relationship between local units of government including cities, counties, and school districts and the state legislature. This project is in recognition of the fact that counties are facing tremendous challenges, that the current service delivery model is not sustainable, and that county governance is not flexible or innovative enough to facilitate redesign.

Redesign is intended to be more than just legislative proposals; it is designed to initiate conversations about how government, cities, counties, state and all others can provide quality services and efficiency with better results.

PACT, or Partnership, Accountability, Creativity, and Transparency is the most recent element of redesign. 10 proposals were identified that would encourage discussion and debate. PACT issues are controversial and not uniformly supported by AMC or by counties. They include such items as: reduction of the state patrol by 50% with counties assuming the patrolling activities within their borders; counties taking on responsibility for state highways; the elimination of county program aid in exchange for a .5% county sales

tax; a statewide community corrections program; court reform; development of chemical dependency response districts; uniform statewide planning and zoning; suspension of all county maintenance of efforts (MOE's); a moratorium on all new state mandates and a sun setting review on all existing mandates; a five year moratorium on implementation of new state rules or commissioner orders; and an expedited process for counties to adopt Home Rule Charter. The estimated savings to the state of implementation of PACT is over 1 billion dollars a biennium.

The Board discussed PACT. It was noted that while it was intended to spark conversation, that unfortunately much focus has been given to the specific points. It was noted that a number of counties are concerned that if PACT is taken seriously by the legislature, that it will cost their county a significant amount of money.

The Board expressed concern that AMC did not follow traditional policy development process. Commissioner Swanson, who had attended the Futures meeting where PACT originated, explained the context of the development of PACT and the reasoning for the short time line to roll it out. It was noted that while the Board was uncomfortable with the process, that they agreed with the intent of PACT and AMC's goals of "putting a stake in the ground" letting legislators know that counties are serious about redesign, governance, transparency, flexibility, and outcomes and want to partner in solving the mass problems that face the state of Minnesota and local units of government.

The Board discussed the proposed Mini Truck Ordinance. County Attorney Lisa Hanson requested clarification on the proposed ordinance in reference to drivers' license status, permit fees and whether additional roads need to be included. The Board concurred that driver's of mini trucks should have valid drivers licenses. The Coordinator's office will contact the Auditor's office and the Sheriff's office to discuss permit fees and inspections. The Board agreed to leave the list of approved roads as is unless additional roads are requested by constituents. A public hearing is scheduled for March 9, 2010.

Coordinator Klein advised the Board that Representative Dave Olin has requested a list of any additional state land that the county would like to recommend for sale to be included in the state land sale bill.

The Board discussed possible dates for a New Commissioner Training session. The Coordinators office will coordinate the training with Riaz Aziz from Pope County. A tentative date has been set for March 12, 2010 for this meeting.

FUTURE AGENDA ITEMS

Upon motion carried, the Board adjourned the regular meeting at 12:00 p.m. The next regular meeting of the Board is scheduled for March 9, 2010 at 8:30 a.m.

Attest:

Date: _____

Teresa Klein, Board Clerk
Roseau County, Minnesota

Alan Johnston, Chair
Board of County Commissioners
Roseau County, Minnesota

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

March 3, 2010

The Board of Commissioners of Roseau County, Minnesota met in Special Session in the Courthouse in the City of Roseau, Minnesota on Wednesday, March 3, 2010 at 10:30 a.m.

CALL TO ORDER

The meeting was called to order at 10:30 a.m. by County Board Chairman Alan Johnston. The Pledge of Allegiance was recited. Commissioners present were, Alan Johnston, Jack Swanson, Mark Foldesi, and Russell Walker. Others present included Assessor Al Heim, Auditor Anne Grantiz, County Attorney Lisa Hanson, County Engineer Brian Ketring, Administrative Support Staff Ann Marie Miller, County Coordinator Trish Klein, and MCIT attorney Paul Reuvers. .

APPROVAL OF AGENDA

A motion to approve the agenda was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously.

CLOSED MEETING

Paul Reuvers, an attorney employed by MCIT and representing Roseau County, met with the Board to discuss pending litigation related to a ditch cleaning project on Lateral 12 of SD No 72. Mr. Reuvers requested the Board close the meeting for this discussion.

WHEREAS, the Minnesota Open Meeting Law, Minn. Stat. § 13D.05, subd. 3(b) states that "meetings may be closed if the closure is expressly authorized by statute or permitted by the attorney-client privilege"; and

WHEREAS, Attorney Paul Reuvers has requested that the meeting be closed to discuss pending litigation; and

WHEREAS, it would be detrimental to the interests of the County for the Board to hold a public discussion regarding this matter where an opposing party or opposing attorney could listen to or be made aware of the County's positions; and

WHEREAS, there is an absolute need for the Board to obtain confidential legal advice regarding the pending litigation in order to maintain the attorney-client privilege;

NOW, THEREFORE, BE IT RESOLVED by the Roseau County Board of Commissioners as follows:

1. The County Board hereby closes this meeting based upon the attorney-client privilege pursuant to Minn. Stat. § 13D.05, subd. 3(b);
2. The specific subject to be discussed, pursuant to Minn. Stat. § 13D.01, subd. 3, is pending litigation with the Minnesota Center for Environmental Advocacy vs Roseau County, et al.

Chair Johnston reconvened the Special Board meeting at 10:55 am. No action was taken.

Upon motion carried, the Board adjourned the regular meeting at 11:00 a.m. The next regular meeting of the Board is scheduled for March 9, 2010 at 8:30 a.m.

Attest:

Date: _____

Teresa Klein, Board Clerk
Roseau County, Minnesota

Alan Johnston, Chair
Board of County Commissioners
Roseau County, Minnesota

DRAFT

ITEM # Consent 2

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Mar 9 2010
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***Subject Title (As it will appear on the agenda):**
Approve 2010-2012 Unorganized Townships Fire Contracts with the City of Roseau

***Background (Provide sufficient detail of the subject):**
Attached are the 2010 - 2012 Contracts to provide Fire Protection in the unorganized townships of Roseau County by the City of Roseau Fire Department. The City of Roseau details the cost for their service in the attached letter. Copies of the entire contract will be available for your review at the March 9, 2010 Board Meeting.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

MEMO

To: Township Clerk and Officers
From: City Of Roseau
Ref: Renewal of Fire Protection Contracts 2010-2012

Please review the enclosed fire protection contracts, three originals have been sent to you for your review and approval. Upon approval please sign with your official signatures and have them notarized. Retain one original for your records and return the other two signed and notarized contracts in the provided envelop along with the payment for 2010. As it has been in the past yearly payments are billed to be paid by the 15th of April. Understandably many of your boards do not meet monthly so if you could handle it by April or as soon as possible there after it would be appreciated.

Roseau Fire Department over the last three years have tried to hold the line on increase costs by continuing to look and obtain grants and other funding sources including the Firemen's Ball to reduce cost to the townships and the City.

The contracts again are based on an actual cost minus any state or grant funds received. The city continues to pay a large majority of the annual costs. The formula for this contract period used the 2005 population estimate and 2008 taxable and non-taxable real estate values of each township and the city. City of Roseau continues to use a multiplier within the equation creating a split of the city paying approximately 69% of the total cost with the remaining 31% covered by fourteen organized townships and 8 unorganized townships. Per person average cost shows the City of Roseau paying about \$35.00 and townships paying in a range between just under \$5.00 to just over \$15.00 per person. Some of the contracts have been reduced slightly and others saw a slight increase due to a shift in property values. There continues to be two townships that pay to two fire departments and are factored at a 50% rate. The greatest rural increase was \$509.00 per year due to increase property values. Any cost over and above the contracts or increase costs over the next three years is covered by the City. Townships costs will remain the same for all three years of the contract.

If you have any questions please call 218-463-1542 (city clerk's office) and request that an officer of the Fire Department return your call.

Thank you for your assistance in this and look forward to continuing our working relationship with you, your township and the citizens within the fire department coverage area.

cc: Roseau County Treasurer

City of Roseau

121 Center Street East, Suite 202
P.O. Box 307
Roseau, MN 56751

Phone: (218) 463-1542 Fax: (218) 463-1252

INVOICE #0902222010

Name	<u>Roseau County – Trish Harren-Klein</u>	Date	<u>February 24, 2010</u>
Address	<u>606 5th Ave SW #131</u>		
City	<u>Roseau, MN 56751</u>		

2010 Rural Fire Contract	\$2,344.00
2011 Rural Fire Contract	\$2,344.00
2012 Rural Fire Contract	\$2,344.00
Total	\$7,032.00

Please enclose copy of invoice with payment.

Thank You!

Mayor
Jeff Pelowski

City Treasurer
Charlotte Erickson

City Clerk
Janet Lundbohm

Council
Gerry Schiltz
Pat Novacek
Curt Ireland
Linda Vatnsdal

City Attorney
Patrick D Moren

**Community
Development Coordinator**
Todd Peterson

Police Chief
Ward Anderson

**Public Works
Director**
David Drown

Manager Liquor Store
Brad Wiberg

ITEM # Consent 3

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Mar 9 2010
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***Subject Title (As it will appear on the agenda):**
Approve Minnesota Lawful Gambling Permit for the MN Fraternal Order of Police Lodge 22

***Background (Provide sufficient detail of the subject):**
The MN Fraternal Order of Police is asking for your approval of a MN Lawful Gambling Permit for their annual event at the Sprinsteel Resort on July 31, 2010.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

RECEIVED

Minnesota Lawful Gambling LG220 Application for Exempt Permit

FEB 25 2010

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

ORGANIZATION INFORMATION

Check # _____ \$ _____

Organization name **Minnesota Fraternal Order Of Police Lodge 22** Previous gambling permit number **X-36599-08-001**

Type of nonprofit organization. Check one.
 Fraternal Religious Veterans Other nonprofit organization

Mailing address **26789 300th St** City **Badger** State **MN** Zip Code **56714** County **Roseau**

Name of chief executive officer (CEO) **Chad Maurstad** Daytime phone number **218-528-4341** Email address **cmaurstad@wiktel.com**

Attach a copy of ONE of the following for proof of nonprofit status. Check one.

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

IRS - proof previously submitted to Gambling Control Board
 If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)
Springsteel Resort Drawing Site is Same

Address (do not use PO box) **38002 Beach St.** City **Warroad** Zip Code **MN** County **Roseau**

Date(s) of activity (for raffles, indicate the date of the drawing)
July 31st. 2010

Check the box or boxes that indicate the type of gambling activity your organization will conduct:
 Bingo* Raffles Paddlewheels* Pull-Tabs* Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete Page 2 of this form.

Print Form

Reset Form

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4076.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT	
<p>If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). <input type="checkbox"/> The application is denied.</p> <p>Print city name _____ <i>On behalf of the city, I acknowledge this application.</i></p> <p>Signature of city official receiving application _____</p> <p>Title _____ Date ____/____/____</p>	<p>If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application. A township official is not required to sign the application.</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied.</p> <p>Print county name _____ <i>On behalf of the county, I acknowledge this application.</i> Signature of county official receiving application _____</p> <p>Title _____ Date ____/____/____</p>
<p>Title _____ Date ____/____/____</p>	<p>(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]</p> <p>Print township name _____</p> <p>Signature of township official acknowledging application _____</p> <p>Title _____ Date ____/____/____</p>

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature _____ Date **02-19-2010**

Complete a separate application for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
- application fee for each event.

Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?
 Call the Licensing Section of the Gambling Control Board at 651-639-4076.

This form will be made available in alternative format (i.e. large print, Braille) upon request.
Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information requested; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If you supply the information requested,

the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data are available to: Board members, Board staff whose work requires access to the

information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your written consent.

ITEM # Discussion 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Anderson, Dave	*Department Human Services	*Board Meeting Date Mar 9 2010
--	--------------------------------------	--

***Subject Title (As it will appear on the agenda):**
Approve Advertisement for Hire of Financial Worker in Social Services

***Background (Provide sufficient detail of the subject):**
Due to a resignation of a Financial Worker at Social Services, approval to advertise for this position is being requested. Please see the completed Vacancy Approval Form.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk



Employment Opportunity

Position: FINANCIAL WORKER

Roseau County Social Services is accepting applications for a full-time Financial Worker. This position performs a variety of tasks related to the determination of eligibility of clients for income maintenance programs and services, including Food Support, cash programs, and the Minnesota Health Care programs.

Applicants are required to have three years of clerical experience or experience working with the public, or two years of advanced education. Applicants must also pass a written Minnesota Merit System examination.

This is a full-time benefited non-exempt Grade 6 position with a starting wage of \$17.93 per hour.

Applicants may apply on-line to take the Merit System examination by going to the Department of Human Services Merit System website at: <http://merit.dhs.state.mn.us>.

Applicants may also apply to the Department of Human Service Merit System by mail. The Merit System application for examination is available at the Roseau County Social Service Center and can be picked up or mailed to the applicant. It can also be printed out by going to the Department of Human Services website at:

<http://edocs.dhs.state.mn.us/lfserver/Legacy/DHS-0850-ENG>.

NOTE: APPLICATIONS MUST BE **RECEIVED** BY THE DEPARTMENT OF HUMAN SERVICES MERIT SYSTEM IN ST. PAUL, MN, BY **XXXXXXXXXXXX**

For more information please contact: Marlys Horvath, Financial Assistance Supervisor, Roseau County Social Service, 208 6th St. SW, Roseau, MN 56751 or call (218) 463-2411.



Vacancy Approval Form

The Uniform Hiring Policy requires Board approval to fill all vacated positions. To inform the Board's decision making, the Board is now requiring a "Vacancy Approval Form" be completed prior to requesting action to fill a vacancy. Please complete this form and attach it to the RBA requesting County Board to fill a vacancy. Use additional sheets of paper as needed to provide information.

- A. Is safety, health or welfare directly impacted by not filling this position?

Potentially. Due to high caseloads, applications would not be processed timely resulting in delayed health care, food support and cash payments to needy families.

- B. Will the cost of filling the position be more than not filling the position?

This is not a new position. The cost of filling the position will mostly likely be less by starting someone one a lower step.

- C. Will the county lose grant funds by not filling the position?

The county could potentially be sanctioned due to not meeting requirements for application processing timelines and errors.

- D. Is this position full or partially funded by a non local levy source? (i.e. state/fed/ or grant funded)

Yes

- E. Are there State statutes that generate additional responsibilities requiring the tasks of the position to be completed (i.e. an election; passports; road project)?

Yes. Financial Assistance programs are mandatory. The programs have specific timelines that are required by the state and federal government.

- F. How many other openings are there in the department? What is the percent of total staff? (i.e. 1 of 5 staff percentage of total staff is 20%)

This position is 1 of 6 financial workers in our department.

- G. Are there additional factors that the Board should consider when deciding whether or not to fill the vacancy?

Our caseloads are high. The other financial workers are not able to absorb additional cases.

- H. Are there contract obligations which require the position be filled?

None other than state and federal requirements.

- I. Will revenue be lost if position is not filled?

Yes. We generate reimbursement by random moment time study. One less worker means less income. We are judged on performance. If we fail to meet performance goals we could lose funding.

What is the cost effectiveness of filling the position?

We need to refill this position to maintain quality services in the county.

J. How long has the position been vacant?

This is a new resignation effective March 12, 2010.

K. How have the duties of the vacant position been completed position was vacant?
(i.e. another position completing them?)

The caseload will have to be shared by others until a replacement can be tested, interviewed and hired.

Form completed by

Date

*Original policy approved by the County Board on 01/05/10;

Equal Opportunity Employer

ITEM # Public Hearing

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department	*Board Meeting Date
--	-----------------------------	--------------------------------------

***Subject Title (As it will appear on the agenda):**
Public Hearing on Proposed Mini-Truck Ordinance

***Background (Provide sufficient detail of the subject):**
A public hearing has been scheduled to take public comment regarding the proposed mini-truck ordinance. Last summer legislative changes gave counties the right to pass resolutions authorizing mini-trucks to drive on county roads under similar conditions as ATV's. The county has researched and drafted a mini-truck ordinance and is considering approval.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**
adding additional roads; permit cost; management of the inspection process

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

ROSEAU COUNTY ORDINANCE NO. 34

ROSEAU COUNTY ORDINANCE FOR THE OPERATION OF ALL MINI TRUCKS ON CERTAIN ROADS WITHIN THE COUNTY’S JURISDICTION

THE COUNTY OF ROSEAU DOES ORDAIN:

Subdivision 1. Adoption by reference of Minnesota Statute

Except as specifically addressed or modified the provisions of Minnesota statutes § 169.045 and § 169.011 subdivision 40a, are hereby incorporated by reference.

Findings, purpose and intent.

Minnesota Statutes § 169.045 regulates the use of mini trucks. Consistent with this statute, and to provide for the health, safety and welfare of its citizens, this Ordinance is enacted to regulate the use of mini trucks on county state aid highways and county roads within Roseau County.

The County makes the following findings:

1. That the following County State Aid Highways and County Roads exist throughout Roseau County:

- County State Aid Highway 2 from County State Aid Highway 13 east sixteen (16) miles to County Road 141
- County State Aid Highway 4 from Trunk Highway 89 east nine (9) miles to Hayes Lake State Park
- County State Aid Highway 7 from Kittson County State Aid Highway No. 25 south and east to County State Aid Highway 10
- County State Aid Highway 72 (excepting 2nd Ave. SE to 2nd Ave. SW in the City of Roseau)
- County State Aid Highway 6
- County State Aid Highway 8
- County State Aid Highway 10
- County State Aid Highway 11
- County State Aid Highway 12
- County State Aid Highway 13
- County State Aid Highway 14
- County State Aid Highway 15
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- County Road 149

Subdivision 2. Definitions.

The following definitions apply to this Ordinance.

1. Mini truck means a motor vehicle that has four wheels; is propelled by an electric motor with a rated power of 7,500 watts or less or an internal combustion engine with a piston displacement capacity of 660 cubic centimeters or less; has a total dry weight of 900 to 2,200 pounds; contains an enclosed cabin and a seat for the vehicle operator; commonly resembles a pickup truck or van, including a cargo area or bed located at the rear of the vehicle; and was not originally manufactured to meet federal motor vehicle safety standards required of motor vehicles in the Code of Federal Regulations, title 49, sections 571.101 to 571.404, and successor requirements.

(b) A mini truck does not include:

- (1) a neighborhood electric vehicle or a medium-speed electric vehicle; or
- (2) a motor vehicle that meets or exceeds the regulations in the Code of Federal Regulations, title 49, section 571.500, and successor requirements.

2. **County** means the County of Roseau, Minnesota.

3. **County State Aid Highway** or **CSAH** means the following roads located in Roseau County:

- County State Aid Highway 2 from County State Aid Highway 13 east sixteen (16) miles to County Road 141
- County State Aid Highway 4 from Trunk Highway 89 east nine (9) miles to

Hayes Lake State Park

- County State Aid Highway 7 from Kittson County State Aid Highway No. 25 south and east to County State Aid Highway 10
- County State Aid Highway 72 (excepting 2nd Ave. SE to 2nd Ave. SW in the City of Roseau)

County State Aid Highway 6

- County State Aid Highway 8
- County State Aid Highway 10
- County State Aid Highway 11
- County State Aid Highway 12
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- County State Aid Highway 17
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- County State Aid Highway 28 4
- County State Aid Highway 30
- County State Aid Highway 33
- County State Aid Highway 34
- County State Aid Highway 35

4. County Road means the following roads located in Roseau County:

- County Road 101
- County Road 102
- County Road 103
- County Road 104
- County Road 105
- County Road 106
- County Road 107
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Subdivision 3. Permitted Operation of Mini Trucks on certain roads in Roseau County.

1. Except as provided below and in Minnesota Statutes § 169.045 it shall be unlawful for any person to operate a Mini Truck on any County State Aid Highway or county road within Roseau County.

2. It shall be permissible to operate a Mini Truck on the roadway on the following County State Aid Highways and County Roads within Roseau County:

- County State Aid Highway 2 from County State Aid Highway 13 east sixteen (16) miles to County Road 141
- County State Aid Highway 4 from Trunk Highway 89 east nine (9) miles to Hayes Lake State Park
- County State Aid Highway 7 from Kittson County State Aid Highway No. 25 south and east to County State Aid Highway 10
- County State Aid Highway 72 (excepting 2nd Ave. SE to 2nd Ave. SW in the City of Roseau)
- County State Aid Highway 6
- County State Aid Highway 8
- County State Aid Highway 10

- County State Aid Highway 11
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- County Road 149

3. Persons operating mini trucks on the roadways listed in Subdivision 3 must have a permit. The **COUNTY BLANK?** shall authorize the issuance of permits and may recommend the denial of a permit if the applicants driving status is revoked, suspended or cancelled. The **COUNTY BLANK?** shall collect a fee, as determined by the County Board, for the issued permit.

a. Requirements for a Permit.

Application shall be made in a form supplied by the County and shall contain the information listed below. All permits shall be issued for a specific mini truck. The permit shall be issued with a specific license number; the applicant is responsible for obtaining self adhesive numbers at least three inches tall and applying them to both sides of that specific mini truck.

1) All mini truck owners must provide proof of liability insurance at all times when operating on a roadway and a certificate of insurance must be submitted at the time of the permit application.

- 2) The make, model number, serial number and year of the mini truck is required.
- 3) The applicant shall supply a current driver's license showing name, address and age. The driver's license shall be photocopied for the county records.
- 4) The mini truck shall be inspected by the **COUNTY BLANK?** to determine that it has the required equipment pursuant to Minnesota Statute § 169.045 Subdivision 7a.
- 5) The permit shall be issued for a calendar year (January 1st through December 31st) and is to be renewed annually and the fee paid.

4. Except as otherwise provided in this Ordinance, all operation of mini trucks shall be in compliance with Minnesota Statutes §169.045, as well as any other federal, state, or local rule or regulation.

Subdivision 4. Effective Date.

This ordinance shall be in full force and effect upon adoption pursuant to Minnesota law.
Dated this ____ day of _____, 2010.

ROSEAU COUNTY BOARD OF COMMISSIONERS

By _____
Jack Swanson Chairman
Roseau County Board of Commissioners

ATTEST:

By _____
Teresa Klein
Roseau County Coordinator

ROSEAU COUNTY MINI TRUCK PERMIT APPLICATION FORM

PLEASE PRINT

Full Name: _____ Date of Birth: _____
Last First Middle

Street Address: _____ Phone Number: _____

City/Zip Code: _____ Fax Number: _____

Driver's License Number: _____

THE FOLLOWING SECTION TO BE FILLED OUT BY SHERIFF'S OFFICE AT TIME OF INSPECTION

MINI TRUCK DESCRIPTION

Mini Truck Year: _____ Mini Truck Make: _____

Mini Truck Model: _____ Serial Number: _____

SHERIFF'S OFFICE INSPECTION

Two Headlamps	Yes	No
Two Taillamps	Yes	No
Front Turn-Signal	Yes	No
Rear Turn-Signal	Yes	No
Exterior Mirror Mounted on Driver Side of Vehicle	Yes	No
Minimum of One of the following:		
a. Exterior Mirror Mounted on Passenger Side of Vehicle	Yes	No
b. Interior Mirror	Yes	No
Windshield	Yes	No
Seat Belt for Driver	Yes	No
Seat Belt for Front Passenger	Yes	No
Parking Brake	Yes	No
Insurance Certificate (attach copy):	Yes	No

Driver's License Status: _____ (attach copy of Driver's License)

Deficiencies Noted (please list):

Recommendation for: Approval Denial

Dated: _____

Officer Signature: _____

Printed Name: _____

Title: _____

OFFICE USE ONLY:

Recommendation for: _____ Approval Denial
If denied state reason _____

Fee Paid: \$ _____ on (date) _____

Permit Period: January 1, _____ through December 31, _____

Permit License Number: _____

Dated: _____

Approved by: _____

ITEM # Acknowledge Corr
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Mar 9 2010
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***Subject Title (As it will appear on the agenda):**
 Acknowledge Correspondence

***Background (Provide sufficient detail of the subject):**
 The following correspondence has been received and is attached for your review: 1. Letter from the Cal Ludeman, Commissioner, Minnesota Department of Human Services, commending Roseau County Social Services for perfect performance in meeting DHS Human Service financial reporting requirements for calendar year 2009. 2. Letter from LeRoy Stumpf, Senator, District 1, in response to Commissioner Johnston's letter regarding General Assistance Medical Care and the impact the restoration of these funds will have on county budgets. 3. Letter from the U.S. Customs and Border Patrol regarding the Draft Environmental Assessment for the Proposed Modernization and Operation of the Pinecreek Land Port of Entry in Roseau County.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk



Minnesota Department of **Human Services**

February 22, 2010

Mr. Alan Johnston, Chair
Roseau County Board of Commissioners
34311 County Road 5
Warroad, MN 56763

Dear Commissioner Johnston:

It is my pleasure to commend you and your staff for perfect performance in meeting DHS Human Service financial reporting requirements for calendar year 2009. All key quarterly fiscal reports for programs your county participates in were submitted to our Financial Operations Division on or before the report deadlines and in perfect order. This effort required submission of 32 major reports covering the four calendar quarters of 2009. These reports are:

- SSTS Log Sheets
- LCTS Cost Report (local collaborative)*
- Income Maintenance Expense
- MFIP Consolidated Fund
- Social Service Fund
- Client Statistics
- Title IV-E
- SEAGR

* If your county participates in a "local collaborative", submission of this report may require the collection of multiple local partner reports for consolidated submission to DHS.

I know this accomplishment requires planning, an efficient operation, and teamwork within your county Human Services Department. The result is timely revenue for your county and compliance with federal reporting for us at the State. Please congratulate your management and staff on this superb effort.

Thank you and keep up the excellent work.

Yours sincerely,

Cal R. Ludeman
Commissioner

cc: David Anderson, Roseau County Director

LeROY STUMPF
Senator 1st District
12501 240th Avenue SE
Plummer, Minnesota 56748

and
208 - State Capitol
75 Dr. Martin Luther King, Jr. Blvd.
St. Paul, Minnesota 55155-1606
Phone: (651) 296-8660
Fax: (651) 225-7566

RECEIVED

MAR 01 2010



Senate

State of Minnesota

March 1, 2010

Alan Johnston
Chair, Roseau County Board of Commissioners
Roseau County Courthouse
606 5th Avenue S.W.
Roseau, Minnesota 56751

Dear Alan,

Thank you for your email last month regarding General Assistance Medical Care and the impact the restoration of these funds will have on county budgets.

The original version of the senate bill included a proposal for a 10% county share of the costs for GAMC recipients in their county. This was not acceptable to most counties, so that was removed and a cut to community and mental health grants was substituted, which would have cost less than the original proposal. It is my understanding that the position most preferable to the counties is that cuts come from LGA rather than the community and mental health grants, which would give them more flexibility in allocating funds.

As you are aware, Governor Pawlenty vetoed this bill, and I did vote to override his veto on February 25. I believe that the House of Representatives will be attempting a veto override on Monday, March 1.

If the vote on Monday is unsuccessful, I believe that Sen. Berglin and Rep. Huntley will continue to work to find a way to resolve the GAMC issue with the Governor. I know that you will continue to follow the discussion here in St. Paul, and will keep me informed on how these discussions impact Roseau County.

Sincerely,

A handwritten signature in black ink that reads "LeRoy Stumpf". The signature is stylized and written in cursive.

LeRoy Stumpf
Senator - District 1





**U.S. Customs and
Border Protection**

MAR 02 2010

Ms. Trish Harren
County Coordinator
Roseau County Government
606 5th Avenue Southwest, Room 130
Roseau, MN 56751

Reference: Draft Environmental Assessment for the Proposed Modernization and Operation of the Pinecreek Land Port of Entry, Roseau County, Minnesota

Dear Ms. Harren:

Pursuant to the Council on Environmental Quality regulations for implementing the procedural provisions of the National Environmental Policy Act (40 CFR 1500) and Department of Homeland Security Management Directive 023.1 *Environmental Planning Program*, U.S. Customs and Border Protection conducted an Environmental Assessment (EA) of the potential environmental and socioeconomic effects associated with the Proposed Modernization and Operation of the Pinecreek Land Port of Entry, Roseau County, Minnesota.

The EA is undergoing a 30-day public comment period, starting March 3, 2010 and ending April 2, 2010. Electronic versions of the Draft EA and Draft Finding of No Significant Impact (FONSI) are available for review and download at the following Web site: <http://www.NorthernBorderNEPA.com>. A 30-calendar-day review period (starting with the publication of the Notice of Availability) was established to provide all agencies, organizations, and individuals with the opportunity to comment on the Draft EA and Draft FONSI. Written comments on the EA and FONSI should be sent to the following address:

Northern Border
Post Office Box 6760
Chesterfield, MO 63006-6760

E-mail comments can be sent to: Comments@NorthernBorderNEPA.com

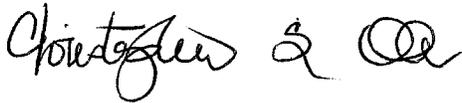
Ms. Trish Harren
Page 2

Throughout this process, information may be obtained on the status and progress of the environmental analysis by visiting the following Web site:
<http://www.NorthernBorderNEPA.com> or by contacting Jennifer DeHart Hass with the U.S. Customs and Border Protection, Environmental and Energy Division at the following address:

Jennifer DeHart Hass
Environmental Planning Branch Chief
U.S. Customs and Border Protection
1300 Pennsylvania Avenue, NW, NP 1220
Washington, DC 20229

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Christopher Oh", followed by a stylized flourish or mark.

Christopher Oh
Director
Environmental and Energy Division

Enclosure

ITEM # FYI
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Mar 9 2010
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***Subject Title (As it will appear on the agenda):**
 For Your Information

***Background (Provide sufficient detail of the subject):**
 The following items are For Your Information: 1. MN DNR meeting invitation to attend the MnUSA meeting on 4-10-10. A portion of the agenda will be used to discuss highway right-of-way and signing issues, trail monitoring and other GIA related issues. 2. MN DNR Notice of Intent to Adopt Planned Rules and Rule Amendments Governing Fish and Aquatic Matters. 3. MN DNR Trail Complaint and Trail Monitoring forms.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk



MINNESOTA DEPARTMENT of NATURAL RESOURCES

Parks and Trails Division

246 125th Avenue NE Thief River Falls, MN 56701

Telephone (218) 681-0889 Fax 681-0948

March 2, 2010

Jack Swanson Chairman
Roseau County
606 5th Ave. SW, Room 131
Roseau, MN 56751

Dear Sponsors and Area 1C GIA Snowmobile Clubs:

MnUSA will be holding a meeting Saturday, April 10, 2010 at the McIntosh Centennial Center scheduled for 10:00 a.m. The Parks and Trails division will share a portion of the agenda of the meeting discussing highway right-of-way and signing issues, trail monitoring, and other GIA related issues. This meeting will provide an opportunity for both trail sponsors and trail administrators to ask questions, share information, and comment on grant-in-aid program issues.

Lunch will be provided by MnUSA.

Enclosed is an interpretation of a question that has come up numerous times this winter about signing private drive-ways as each club has a different method of signing. The MN State Patrol has been invited to the meeting and may be able to elaborate further on this issue and others you may have.

If you have questions, please contact our office.

Sincerely,

A handwritten signature in black ink that reads 'Wade Miller'.

Wade Miller
Parks & Trails Area Supervisor

WMPkm
Enclosure

DNR Information: 651-296-6157, 1-888-646-6367 • TTY: 651-296-5484, 1-800-657-3929
www.dnr.state.mn.us

An Equal Opportunity Employer Who Values Diversity

From: Schmidt, Andrew [Andrew.Schmidt@state.mn.us]
Sent: Monday, March 01, 2010 9:43 AM
To: Schotzko, David B (DNR)
Subject: SNOMOBILE ARTICLE

Sent this out a few minutes ago with only minor changes from the previous copy I sent you.

ASK A TROOPER by Trp. Andy Schmidt of the Minnesota State Patrol

Question: Can you help us out? A number of us from various snowmobile clubs have gotten together and some interesting questions have come up. We agree that when riding the snowmobile in the ditch and coming to a public road we have to yield to cars on the road. It is the private driveway that has raised some issues with members. Some members disagree on having to yield to traffic coming from the driveway entering the road. Some members say that although we are in the ditch we are legally in the highway right of way and therefore have the right of way over cars coming out of the driveway. And then some members brought up the point that since we are in the right of way, are not vehicles turning required to yield to those going straight, like us? They are referring to vehicles that are turning off of the highway into the driveway we are about to cross.

Answer: Snowmobile regulations are covered in chapter 84 of MN statutes. This section is under the DNR for enforcement so I strongly urge you to talk to your local Conservation Officer about snowmobile questions. Now MN statute 84.84 sb 1(f) in part states; "all provisions of chapters 169 and 169A shall apply to the operation of snowmobiles upon streets and highways, except for those relating to required equipment, and except those which by their nature have no application." Now chapter 169 is traffic law and 169A is DWI law and with those I can help you some.

Since we are talking about vehicles, highways, roadways and driveways I will point out some legal definitions of such. Statute 169.011 lists the definitions: Subd 92 defines a vehicle as every device in, upon, or by which any person or property is or may be transported or drawn upon a highway, excepting devices used exclusively upon stationary rails or tracks. According to sb 81 "Street or highway" means the entire width between boundary lines of any way or place when any part thereof is open to the use of the public, as a matter of right, for the purposes of vehicular traffic. In part sb 68 states; "Roadway" means that portion of a highway improved, designed, or ordinarily used for vehicular travel, exclusive of the sidewalk or shoulder. In part sb 57 reads; "Private road or driveway" means every way or place in private ownership and used for vehicular travel by the owner and those having express or implied permission from the owner.

Some out there are thinking "technically" and that may be because they have read some of my articles. Yes they are correct that while they are in the ditch they are within the highway right of way. And yes a snowmobile is a vehicle, hence their thoughts on others having to yield to them. However statute 84.84 sb 1 (f) stated that traffic law applies so I will point out that MN statute 169.20 sb 4 states; "the driver of a vehicle about to enter or cross a roadway from any place other than a roadway shall yield the right-of-way to all vehicles approaching on the roadway to be entered or crossed." Since snowmobiles are in the ditch and the ditch is not part of the "roadway" snowmobiles are required to yield. Trooper Andy believes that since a private road or driveway is "designed or ordinarily used for vehicular travel" (*words from the definition of a roadway*) and since that portion to be crossed by the snowmobile is within the highway right of way, then the requirement to yield also applies.

*Sgt. Andrew M. Schmidt #269
Public Information Officer
Minnesota State Patrol
1000 Hwy 10 West
Detroit Lakes, MN 56501
(C) 218.639.3168
andrew.schmidt@state.mn.us*



Minnesota Department of Natural Resources

500 Lafayette Road
St. Paul, Minnesota 55155-40__

RECEIVED
FEB 24 2010

February 22, 2010

Dear Interested Clientele:

RE: Enclosed Notice of Intent to Adopt Planned Rules and Rule Amendments Governing Fish and Aquatic Matters

The Department of Natural Resources is proposing to adopt permanent rules related to fishing regulations or requirements. This letter is to inform you of our intent to adopt these rules without a public notice unless 25 or more people request a hearing with an Administrative Law Judge. Enclosed are portions of the intent to adopt notice, proposed rule language, and Statement of Need and Reasonableness that will appear in the March 1 edition of the State Register (www.comm.media.state.mn.us).

Note: In the rule language the underlining indicates additions and the strikeout indicates deletions. A complete version of the Statement of Need and Reasonableness and rule language can be found on the DNR web site (www.dnr.state.mn.us/input/rules/rulemaking).

The request for comment and/or hearing period runs until 4:30 pm on April 1. Hearings with an Administrative Law Judge may only be requested in writing through regular mail. The request should include which rules you are requesting a hearing for, why, and what changes you would propose. You must provide your full name, complete address including zip code, and phone number.

Comments in support or opposition to the rules may be submitted by Internet: (www.dnr.state.mn.us) or letter to the above address.

The following changes are being proposed.

- Clarify transportation and sale of live white suckers over 12 inches; and
- Establish transportation and possession requirement for using live bullheads from 7-10 inches for bait.

Please share this information with others in your membership or marketing area.

Sincerely,

Linda Erickson-Eastwood
Fisheries Program Manager

encl.

c:\laws\Rule 8B bullheads

DNR Information: 651-296-6157 • 1-888-646-6367 • TTY: 651-296-5484 • 1-800-657-3929

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MINNESOTA DEPARTMENT of NATURAL RESOURCES

Parks and Trails Division

246 125th Avenue NE Thief River Falls, MN 56701

Telephone (218) 681-0889 Fax 681-0948

March 2, 2010

Jack Swanson, Chairman
Roseau County Board
606 5th Avenue Rm 131
Roseau, MN 56751

Dear Jack:

Enclosed please find complaint form that we have received regarding the Pelan Trail in Roseau County.

If you have any questions regarding this complaint, please contact our office.

Sincerely,

A handwritten signature in cursive script that reads "Wade Miller".

Wade Miller
Area Trails Supervisor

WM/pkm

Cc: Terry Sizemore
405 9th Avenue SE
Roseau, MN 56751



MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM

Trail Complaint Form

Complainant Made By (last/first)		Date of Complaint	2/16/10
Name:	Martin Enoksen	Address:	
Phone:	218-782-3746		333 McKezie Ave. W
Email:			Box 153 Greenbush, MN 56726
Location (County):	Beltrami, Lake of the Woods, Roseau	Description of Location:	
Trail Name:	Beltrami Island State Forest snowmobile Trails		Beltrami Island State Forest
Club Name:	Big Red Lake Bog, Roseau Trailblazers, Border Trails		
Type of Complaint:	<input type="checkbox"/> Trespass <input type="checkbox"/> Illegal Activities <input type="checkbox"/> Facility <input checked="" type="checkbox"/> Signing <input type="checkbox"/> Trail Condition <input type="checkbox"/> Wetland Impact <input type="checkbox"/> Other:	Complaint Description:	Caller states snowmobile trail signage is in need of attention. Signs are missing and/or misleading in areas throughout the forest.
Action Taken:	<input checked="" type="checkbox"/> Contacted Sponsor <input checked="" type="checkbox"/> Contacted Club <input type="checkbox"/> On-site Inspection <input checked="" type="checkbox"/> File Review <input type="checkbox"/> Phone Call <input type="checkbox"/> Letter <input type="checkbox"/> Email <input type="checkbox"/> Other:	Action Taken/Comments:	
 3/2/10 Responded By / Date		Comes with Forms and Documentation to:	<input checked="" type="checkbox"/> DNR Grant File <input checked="" type="checkbox"/> Sponsor <input checked="" type="checkbox"/> Club <input type="checkbox"/> Regional TAW Manager <input type="checkbox"/> Other (Optional):



MINNESOTA DEPARTMENT of NATURAL RESOURCES

Parks and Trails Division

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March 2, 2010

Jack Swanson
Chairman
Roseau County Board
606 5th Avenue Rm 131
Roseau, MN 56751

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Sincerely,

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Wade Miller
Area Trails Supervisor

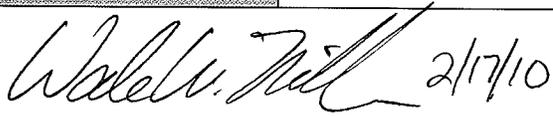
WM/pkm

Cc: Terry Sizemore
405 9th Avenue SE
Roseau, MN 56751



**MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM
MAINTENANCE AND GROOMING GRANTS
Trail Monitoring Form**

Sponsor Name:	Roseau County	Grant Fiscal Year:	10	
Club Name:	Roseau Trailblazers	Grant Amount:	\$122,308.20	
Trail Name:	Pelan Trail	Date of Monitoring:	2/17/10	
Reason for Monitoring:		Who was Present for Monitoring (Name/Phone)?		
<input checked="" type="checkbox"/>	Routine Monitoring	DNR:	Wade Miller, Katie Haws, Ben Huener, Dawn Torrison	
<input type="checkbox"/>	Responding to Complaint	Club:		
<input type="checkbox"/>	Other:	Sponsor:		
Description of Trail Section Monitored:	Segments in and around Lost River state forest, including the Pine Creek and Sprague Creek SNA's.(Scientific and Natural Area)			
Were the following completed according to performance requirements?	Yes	No	N/A	Comments
Brushed Satisfactorily?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brushing hanging over the trail consistantly off the ROW trails
Bridges in Good Repair?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Signs Installed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	more "stay on trail" signs needed on the route adjacent to the Canada border and throughout the SNA's.
Gates Open?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

<i>Continued...</i>	Yes	No	N/A	Comments
Groomed Satisfactorily (If Snow)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Parking Area Maintained?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Shelter/Facility Maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No permit for shelter located in the SNA. NW of HWY 310. UTM= E 0294284, N 5430204
Restroom Facility Maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
General Trail Conditions / Additional Observations?	Trail grooming looked good. Attention to signage is needed to inform users where the trail is located especially when crossing roads or in remote areas.			
Comments / Follow Up	Parks & Trails will contact club to discuss shelter relocation and signage needs			
Photos Taken and Attached?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No		GPS Information Recorded?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
 Monitor Signature / Date			 Area Supervisor Signature / Date	
Copies of Form and Documentation to:			<input checked="" type="checkbox"/> DNR Grant File <input checked="" type="checkbox"/> Sponsor <input checked="" type="checkbox"/> Club <input checked="" type="checkbox"/> Other (Optional): DNR: ER: WLD, ENF	

Sprague Creek Peatland SNA

Current Shelter Location

Sprague Creek Peatland SNA

Legend

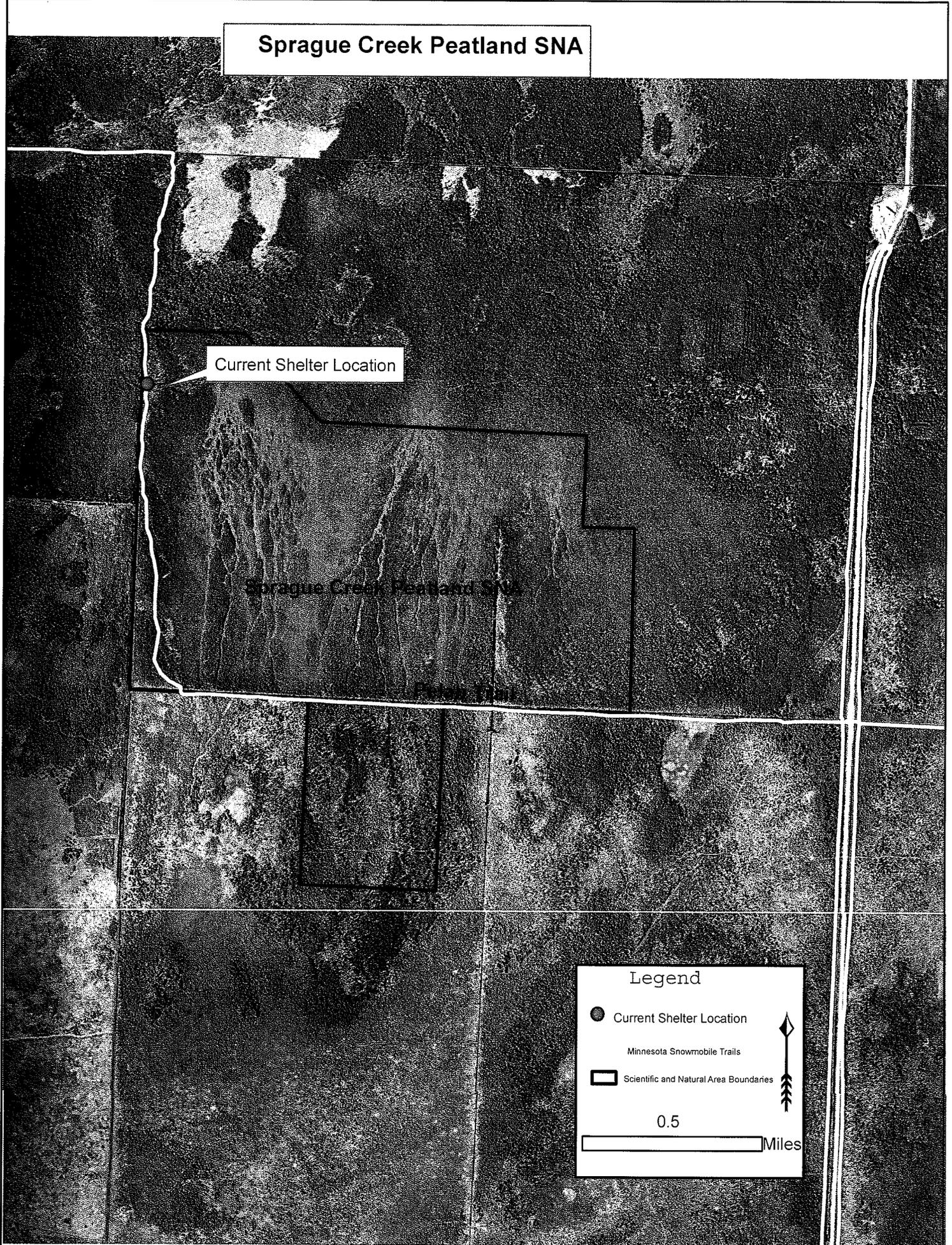
● Current Shelter Location

Minnesota Snowmobile Trails

▭ Scientific and Natural Area Boundaries

0.5

Miles





GRAND PINE TRAIL

DO NOT LITTER