
AGENDA

Tuesday, August 17, 2010 8:30 a.m.

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on August 17, 2010 at 8:30 am in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Presentation of Colors
2. Approve Agenda

8:35 Comments and Announcements

1. Acknowledge Correspondence

8:45 Consent Agenda

1. Approve Proceedings
2. Accept HSGP Grant (\$125,000)
3. Approve Bills

9:00 Deanna Patenaude, U of M Crookston Retired Senior Volunteer Program

1. Program Overview

9:30 Discussion

1. CodeRED
2. Beito Property
3. MN DOT Tower Property Purchase

9:45 Charlene Haugen, Roseau County Historical Society

10:15 Highway Department Engineers Report

1. Approve Final Payment to Bituminous Paving, Inc. for 2010 Seal Coat Projects - \$15,020.97

10:30 Break

10:45 Interim Auditor John Hoscheid, 2011 Budget Review

11:30 Scott Johnson Soil & Water Conservation District Director

1. Overview of Roseau County SWCD

12:00 Committee Reports

12:30 Lee Meier- Northwest Minnesota Multi-County Housing and Redevelopment Authority

1. Annual Program Update

12:55 Future Agenda Items

1:00 Adjourn

To schedule an appointment with the Board, please contact the County Coordinator at 218-463-4248

County Coordinator's e-mail address: trish.klein@co.roseau.mn.us - Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

District 1, Alan Johnston, Chair - District 2, Jack Swanson -
District 3, Roger Falk - District 4, Russell Walker - District 5, Mark Foldesi, Vice-Chair

An Equal Opportunity Employer

ITEM # Correspondence
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Aug 17 2010
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***Subject Title (As it will appear on the agenda):**
 Acknowledge Correspondence

***Background (Provide sufficient detail of the subject):**
 Attached is correspondence for Board review: Letter from MN Department of Human Services confirming Mavis Brandli's appointment to the Social Services Agency Board.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

RECEIVED
AUG 11 2010



Minnesota Department of **Human Services**

July 30, 2010

Mavis Brandli
27806 County Road 5
Warroad, MN 56763

Dear Ms. Brandli:

I am pleased to provide notification of your appointment as a member of the Roseau County Local Social Services Agency Board for the term July 6, 2010, through July 5, 2012.

The important contributions of Minnesota's local social service agency boards are a credit to their respective counties and to the state. I am confident that working together we will further develop sound and effective human services in Minnesota.

Thank you for agreeing to serve on this board.

Sincerely,

Cal R. Ludeman
Commissioner

cc: Alan B. Johnson, Chair, Roseau County Board of Commissioners
David Anderson, Director, Roseau County Human Services
✓ Trish Klein, Roseau County Coordinator

ITEM # Consent 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Aug 17 2010
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***Subject Title (As it will appear on the agenda):**
Approve Proceedings from July 27, 2010 and August 10, 2010 Board Meetings

***Background (Provide sufficient detail of the subject):**
Attached are proceedings from the July 27, 2010 and August 10, 2010 Board Meetings. Please review carefully and advise of any changes.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

4308.52 LAURE JOHNSON	2941.50 MN DEPT OF FINANCE-TREAS
562.50 MN DEPT OF HEALTH	670.89 MN ENERGY RESOURCES
787.50 PATRICK MOREN	658.00 NATHAN SEEGER LAW OFFICE
20000.00 NW MN MENTORING PROGRAM	600.00 ROSEAU CO VICTIM SERVICES
433.80 ROSEAU ELECTRIC COOP INC	

12 PAYMENTS LESS THAN \$300 1,103.83
****** FINAL TOTAL..... \$34,063.94 ******

WARRANTS APPROVED ON 7/27/2010 FOR PAYMENT 7/30/2010

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
418.00	ALTRU HEALTH SYSTEM-ROSEAU	428.52	AMERICINN ROSEAU
8378.25	AVIANDS LLC	1075.47	B & B PRODUCTS
438.62	BEAR GRAPHICS INC	532.17	CREATIVE FORMS & CONCEPTS
587.81	DS SOLUTIONS INC	400.78	ELECTION SYSTEMS & SOFTWARE IN
875.00	DALLAS ERICKSON	717.16	GRAINGER INC
4846.70	JOHNSON OIL CO INC	655.00	LIFECARE MEDICAL CENTER
541.50	LIFECARE MEDICAL CENTER-HOME C	1624.86	MATTSON PHARMACY INC
955.50	MIDWEST MONITORING & SURVEILLA	837.70	MN ATTORNEY GENERAL'S OFFICE
1196.46	MN DEPT OF CORRECTIONS	700.00	MN OFFICE OF ENTERPRISES TECH
4960.42	NORTHERN RESOURCES COOPERATIVE	355.00	PRO-WEST & ASSOCIATES INC
388.32	QUILL CORPORATION	940.00	RELIANCE TELEPHONE SYSTEMS
574.00	RINKE-NOONAN LAW FIRM	5868.42	ROSEAU CITY
9231.89	ROSEAU CO HWY DEPT	21084.00	ROSEAU CO TREASURER
450.00	STATE OF MINNESOTA BCA	759.25	US FOOD SERVICE INC
675.00	DALE WICKLUND	12323.75	XS CONSULTING GROUP

26 PAYMENTS LESS THAN \$300 2,759.37
****** FINAL TOTAL..... \$85,578.92 ******

ATTORNEY STEVE FECKER, CONFERENCE CALL APPOINTMENT

The Board met by conference call with attorney Steve Fecker of Johnson, Killen & Seiler. Mr. Fecker is an authority in the formation of Regional Rail Authorities. Mr. Fecker advised the Board that the formation of a RRA provides authority to purchase property and additional bonding and levy authority. Mr. Fecker added that RRA status lends credibility to a trail project. Mr. Fecker informed the Board that the county does not need to designate any specific rail corridor in order to form a RRA. Mr. Fecker recommended the Board form a RRA and appoint the five commissioners as members. The Board requested a quote from Mr. Fecker to do the work to form a RRA. Assistant County Attorney Mike Grover has been advising the Board on this matter and was present for the conference call. Mr. Grover stated that he would be able to complete the necessary paperwork for the establishment of a RRA but should the Board decide to purchase property and bond/or levy for a project that Mr. Fecker would be a good resource. A motion was made by Commissioner Swanson seconded by Commissioner Falk and carried unanimously to authorize the County Attorney's Office to complete and the process necessary paperwork to establish a Regional Rail Authority. Mr. Grover will contact Mr. Fecker with any questions. A public hearing date and time will be set at the next Board meeting.

DISCUSSION

The Board discussed a painting quote from Walter Storey. The interior of the courthouse complex has not been repainted since it was built in 1996. The county previously solicited quotes but rejected them due to cost. Mr. Storey provided an hourly (\$40 per hour includes multiple painters) and project quote to paint the south hallway, auditor's office, employee break room and extension suite. The Board discussed prioritizing rooms for painting agreeing that Mr. Storey should begin with the public spaces including

the hallways, and board room. A motion was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously to accept the painting quote of Walter Storey.

The Board discussed the potential purchase of the Don Beito property on the corner of Highway 89 and 6th Street SW in Roseau. The property adjoins the courthouse campus and would be an asset to the county to meet current storage and future office space expansion needs. Commissioner Foldesi toured the property and advised that both the interior and exterior of the former plumbing and heating building would need to be renovated unless it were only to be used for storage. Commissioner Foldesi noted that he had not viewed the car wash property. The Board discussed renovation of the building and potentially leasing it to affiliate county organizations. Commissioner Swanson, Commissioner Falk, and Assessor Al Heim are scheduled to view the space. The matter will be placed on the August 17, 2010 agenda for further discussion.

Emergency Manager and Homeland Security Director Gracia Nelson and Communication Consultant Pat Novacek met with the Board to discuss the commission of an ARMER public safety communications system study. A communications study was previously completed by Federal Engineering, Incorporated but the county would like a more complete assessment to determine the feasibility of future participation on the ARMER system. The estimated cost to do the study is \$30,000 and grant funding is available. Mr. Novacek reminded the Board that the county must migrate to narrowband by January 2013. A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to adopt the following resolution:

2010-07-08

RESOLUTION REQUESTING A PLAN FOR ARMER

WHEREAS, it is a basic responsibility of the County to provide for the health and welfare of its citizens; and

WHEREAS, the County has worked with the Northwest Regional Radio Board (NWRRB), of which it is a participating member, to complete an assessment of public safety communication within the County; and

WHEREAS, the County has been presented with a public safety communication assessment (hereinafter "Assessment") conducted by Federal Engineering, Incorporated, which included an assessment of the alternatives that exist for the County to optionally replace the public safety communication infrastructure within the County.

NOW, THEREFORE, BE IT RESOLVED that the Roseau County Board of Commissioners hereby requests further information and costs prior to making any decision on total replacement of the Public Safety Communications infrastructure within the County;

BE IT FURTHER RESOLVED that pending the receipt of grant funding the Roseau County Sheriff (hereinafter "Sheriff") is instructed to develop a detailed full participation plan (hereinafter "Plan") for the review of costs to operate within the County on the ARMER public safety communication system;

BE IT FURTHER RESOLVED that the Plan developed by the Sheriff shall include and provide for proposed budgets for the integration of public safety agencies that would

remain on VHF narrow band, P25 VHF systems and ARMER public safety communication system, for competitive bids, documents, and proposals for local enhancements or improvements required for possible future county participation and proposed contracts for equipment and services necessary to complete the integration of public safety agencies to the ARMER public safety communication system;

BE IT FURTHER RESOLVED that the Sheriff is authorized to submit the Assessment and the Plan to the NWRRB, to the Minnesota Department of Transportation and Public Safety and to the Statewide Radio Board; as may be necessary to gain final approval for the County Plan.

Chair Johnston recessed the meeting at 10:00 am. The meeting reconvened at 10:15 am.

HIGHWAY DEPARTMENT

Bill LaChapelle, representing thirty (30) CSAH 46 residents, met with the Board to present a petition requesting the Board take action to resolve drainage problems. The request relates to a segment of road from 570th Ave east to CSAH No. 35. The petition requests the Board approve the inspection and repair of the drainage system on this road segment and that the Board complete a planned road construction and asphalt project that was included in the 2005 to 2010 County five (5) year plan. Mr. LaChapelle suggested that a committee be formed to identify the concerns and to develop a short term and long range plan for the road.

Commissioner Johnston gave a history of the road including its origin as a township road, its transition to a county road and most recently its change to a county state aid highway. Commissioner Johnston explained the transportation funding formula related to funding the requested road construction project. Commissioner Johnston noted that road ditches are created incidentally as material is dug out and used to build the road, noting that the resulting ditch is meant for the benefit of the road.

The Board heard from residents who expressed frustration with collapse of the road bed due to drainage issues. It was noted that the drivability of the road has deteriorated even further as a result of recent FEMA repair work. Residents explained that the road has been impassable noting that in some instances residents are unable to get in and out their driveways.

Residents expressed concern regarding the FEMA work and asked if it was being done according to bid specs.

Commissioner Walker stated that the FEMA project being completed on this road segment is the same process that has been successfully used in other repair projects. Walker added that the work on CSAH No. 46 has been complicated by rain.

Commissioner Walker stated that he had recently driven on the road and agreed that action is needed. Commissioner Walker stated that the drainage problems have multiple causes including undersized culverts and dirt that has been drug into the ditch that is infringing on the ditch and road right of way. Commissioner Walker stated that in the long term the road needs to be rebuilt, but given transportation funding constraints that it is

uncertain when that project will be completed. However, Commissioner Walker noted, that some low cost short term solutions can be implemented that would improve the road.

Commissioner Falk stated that the main problem with the road is drainage and that something needs to be done immediately. Commissioner Falk agreed that there are short term actions that can be done to improve the situation and that the county needs to look into a long term solution.

Commissioner Foldesi explained that there are only so many miles of CSAH in the county and that in order for this section of road to become a CSAH that they had to be exchanged for other existing miles which happened to have been taken from District 5. Commissioner Foldesi noted that his constituents were not happy to lose those miles and added that the county has not had the financing recently to keep up with maintenance and repair needs. Commissioner Foldesi stated that he would be in support of cutting out the north side of the ditch and resizing culverts.

Lorrie Peterson reminded the Board that she has previously addressed them regarding these concerns and that her most recent correspondence was May, 2010. Ms. Peterson noted that nothing has been done to address concerns.

The Board advised Ms. Peterson that the County Engineer had moved forward with a FEMA project on this road but unfortunately due to the rainy weather, the project has not yet been completed.

The Board concurred that the drainage concerns were negatively impacting the road and that action was needed. Commissioner Johnston expressed appreciation to the Board for supporting a project to improve the condition of CSAH No 46.

A motion was made by Commissioner Johnston, seconded by Commissioner Walker, and carried unanimously to direct the Highway Department to commence maintenance work on CSAH No. 46 immediately.

The Board reviewed bid abstracts on two highway department projects on the FEMA 1288 ditch repair project. A motion was made by Commissioner Johnston, seconded by Commissioner Falk, and carried unanimously to adopt the following resolution:

2010-07-09

BE IT RESOLVED, that the Board does hereby award a contract to the Horner Plumbing & Excavating, Inc. in the amount of \$197,569.98 for FEMA PW No. 265 Project 5, Judicial Ditch No. 61 – Lateral 2 – Part 1 in Lake and Norland Unorganized Townships. .

A motion was made by Commissioner Falk, seconded by Commissioner Johnston and carried unanimously to adopt the following resolution:

2010-07-10

BE IT RESOLVED, that the Board does hereby award a contract to Holthusen Construction in the amount of \$215,646.49 for FEMA PW No. 265 Project 6, Judicial Ditch 61 – Lateral 2 – Part 2 in Spruce Valley Unorganized Township.

CODE RED PRESENTATION

Emergency Communications Network, Inc, Account Representative Brian Choyka met with the Board to provide a CodeRED presentation. CodeRED is a web based product suite that features three communication solutions for counties and municipalities including CodeRED for community and staff notification, CodeRED Weather Warning for automated severe weather warnings and Checkup Up Call for checking on at risk individuals. Mr. Choyka presented on the first two services.

CodeRED was designed to enable local government officials to record, send, and track voice, email and text messages to citizens and staff. The system utilizes proprietary mapping technology enabling selective communications. Local school districts are utilizing a similar product to communicate severe weather and other important messages to families and staff. Primary usages for the county would include law enforcement, emergency management, public health, and the highway department. Other local units of government including cities and schools could also use the county system eliminating the need to purchase the product independently. Examples of use include notification of information during a disaster such as a call for sandbaggers or an evacuation notice, missing children notifications, road and school closures, notifications of vaccination clinics, pandemic outbreak information, and snow plowing schedules. The system allows for personalized messages on any topic to be delivered in a variety of formats including phone calls to land lines cell phones, emails or texts. The data base is populated from multiple sources including 911 data, national residential and business data and customer supplied data. Another feature would allow county residents to be placed on do not call lists or to add other notification information. The annual three year contract cost is \$8,050.

Mr. Choyka also provided a presentation on the CodeRED Weather Warning System. This is an automated severe weather warning product designed to deliver targeted severe weather alerts moments after warnings are issued by the National Weather Service. Because of the automation, residents are typically notified prior to the local radio, television, and law enforcement receipt of the NWS warning. The annual three year contract cost, if combined with the CodeRED Communication product, is \$3,750.

The combined annual three year contract cost of these two products is \$11,800. It is web based so there is no equipment to purchase. E911 funds may be used. As of June 30, 2010, the fund balance for E911 is \$291,801.24.

The matter will be placed on the August 17, 2010 agenda for further discussion.

PRO-WEST & ASSOCIATES

Pro-West & Associates president Annette Theroux met with the Board to give a GIS update. Ms. Theroux presented a 10 year overview of the development of the Roseau County GIS application. Ms. Theroux stated that Roseau County was very strategic, efficient, and cost effective in their system development and noted that Roseau County has spent \$132,515.45 in parcel data development, \$43,571.25 on internal and public web application development and \$12,079.25 on parcel updates for a total ten year investment and application cost of \$184,459.70.

Ms. Theroux indicated that Roseau County is now two software updates behind and that the current software, without updates, will be obsolete by the end of the year. Ms.

Theroux reviewed options for updating the system and suggested the county do a study on use and needs. Ms. Theroux stated that we are already paying for maintenance of the ArcGIS Server as part of the county's maintenance agreement with ESRI but that we have not installed it. Ms. Theroux added that the county will also need to upgrade its WebFusion application to Web Fusion Gen 3 to utilize the software. The programming cost for the upgrade is \$16,000. Commissioner Foldesi stated that he would prefer investing in the software update and programming expense since it is clearly an inevitability versus spending money on a study. A motion was made by Commissioner Foldesi, seconded by Commissioner Johnston, and carried unanimously to adopt the following resolution:

2010-08-11

BE IT RESOLVED, that the Board does hereby authorize Pro-West & Associates, Inc. to upgrade Roseau County's GIS to Arch GIS Server, upgrade to Web Fusion Gen 3, and complete the necessary programming for a cost of \$16,000.

COMMITTEE REPORTS

Commissioner Falk reported on the following committee meetings: AMC PILT Workgroup, 7-26-10.

Commissioner Foldesi had no meetings to report.

Commissioner Johnston reported on the following committee meeting(s): Roseau County Fair Committee, 7-20-10.

Commissioner Swanson reported on the following committee meeting(s): Regional Radio Board, 7-14-10; AMC Redesign Revenue Diversification Workgroup, 7-19-10; Roseau County Committee on Aging, 7-19-10; Collaborative Governance Council, 7-20-10; Northwest Regional Housing and Redevelopment Authority, 7-21-10; and Roseau County Fair Committee, July 7-20-10.

Commissioner Walker reported on the following committee meeting(s): Joint Powers Natural Resource Board, 7-26-10.

Upon motion carried, the Board adjourned the regular meeting at 1:30 pm. The next regular meeting of the Board is scheduled for August 10, 2010 at 8:30 a.m.

Attest:

Date: _____

Teresa Klein, Board Clerk
Roseau County, Minnesota

Alan Johnston, Chair
Board of County Commissioners
Roseau County, Minnesota

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 10, 2010

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, August 10, 2010 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chairman Alan Johnston. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Alan Johnston, Jack Swanson, and Russell Walker.

COMMENTS AND ANNOUNCEMENTS

The Board acknowledged the Trail Ambassador Report received from the Northstar ATV club.

APPROVAL OF AGENDA

Authorizing the Board Chair to sign a revised copy of the Safety Compliance Services contract was added to the Consent Agenda. A motion to approve the agenda was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

The Board, by adoption of its Consent Agenda, approved the parking request for the Stanley Cup Celebration Event on August 15, 2010; set the date of August 31, 2010 at 9:00 a.m. for a Public Hearing on a Regional Rail Authority and authorized the Board Chair to sign a revised copy of the Safety Compliance Services contract.

FARM SERVICES AGENCY EXECUTIVE DIRECTOR FRASER NORTON

Farm Services Agency Executive Director Fraser Norton met with the Board to discuss approving a waiver to exclude continuous Conservation Reserve Program (CRP) sign-up from county cropland limitation. Sign-up for the Conservation Reserve Program (CRP) began on August 2, 2010 and will continue through August 27, 2010. During the sign-up period, farmers and ranchers may offer eligible land for CRP's competitive general sign-up at their county Farm Service Agency (FSA) office. The program allows for a maximum of 25% of tillable acres within a county to participate. In Roseau County that is approximately 135,000 acres. There is a waiver option that allows acreage enrolled under continuous sign-up to be excluded from the total. In Roseau County there are approximately 18,500 CRP acres in this category. This waiver requires the recommendation of the FSA Board and County Board Approval. No action was taken.

Upon motion carried, the Board adjourned the regular meeting at 9:15 a.m. The next regular meeting of the Board is scheduled for August 17, 2010 at 8:30 a.m.

Attest:

Date: _____

Teresa Klein, Board Clerk
Roseau County, Minnesota

Alan Johnston, Chair
Board of County Commissioners
Roseau County, Minnesota

DRAFT

ITEM # Consent 2

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Nelson, Gracia	*Department Emergency Management	*Board Meeting Date Aug 17 2010
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***Subject Title (As it will appear on the agenda):**
2008 HSGP-00790

***Background (Provide sufficient detail of the subject):**
Request approval of this grant in the amount of \$125,000 to be used for fiber, T1 channel banks, T1 to IP network converters, single mode fiber termination panels and racks, single mode fiber optic adapters termination ends, fiber support, single mode dark fiber link PSAP to MnDOT Tower link with access. There is no matching funds required with this grant.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk



Grant Agreement

Minnesota Department of Public Safety ("State") Homeland Security and Emergency Management Division 444 Cedar Street, Suite 223 St Paul, Minnesota 55101	Grant Program: HSEM Homeland Security Grant Program 2007 Grant Agreement No.: 2008-HSGP-00790
Grantee: Roseau County 606 SW 5th Avenue Roseau, Minnesota 56751	Grant Agreement Term: Effective Date: 1/1/2010 Expiration Date: 9/30/2010
Grantee's Authorized Representative: Gracia Nelson, Homeland Security & Emergency Management Director 606 5th Ave SW Roseau, Minnesota 56751 Phone: (218) 463-3375 Email: gracia_n@yahoo.com	Grant Agreement Amount: Original Agreement \$ 125,000.00 Matching Requirement \$.00
State's Authorized Representative: Sherrill Neudahl, Grants Specialist Homeland Security and Emergency Management Division 444 Cedar Street, Suite 223 St Paul, Minnesota 55101 Phone: (651) 201-7421 Email: Sherrill.neudahl@state.mn.us	Federal Funding: CFDA 97.067 State Funding: Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved HSEM Homeland Security Grant Program 2007 Application ("Application") which is incorporated by reference into this grant agreement and on file with the State at 444 Cedar Street, Suite 223, St Paul, Minnesota 55101. The Grantee shall also comply with all requirements referenced in the HSEM Homeland Security Grant Program 2007 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (www.wego.dps.state.mn.us), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Grant Agreement

Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

Grant Agreement No. 2008-HSGP-00790 / 2000-14468

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

MINNESOTA DEPARTMENT OF PUBLIC SAFETY



HOMELAND SECURITY AND EMERGENCY MANAGEMENT

EXHIBIT A

Grantee: Roseau County
 Grant Number: _____
 Program Component: Northern Border Interoperable Communications/LETPP: Northern Border Interoperable Communications
 Start Date: _____ End Date: _____



Equipment		
Description		Request
Single mode dark fiber link PSAP to MnDOT Tower link with access	Single mode dark fiber link PSAP to MnDOT Tower link with access points	\$57,360.00
DS3 add/drop multiplexers and power supplies	Request three DS3 add/drop multiplexers and power supplies	\$16,137.00
T1 channel banks 4wire E&M with power supplies	Request four T1 channel banks 4wire E&M with power supplies	\$16,136.00
T1 to IP network converters with Power supplies and rack mounts	Request two T1 to IP network converters with Power supplies and rack mounts	\$4,500.00
Single mode fiber termination panels and racks	Single mode fiber termination panels and racks	\$650.00
Single mode fiber optic adapters termination ends, fiber support	Single mode fiber optic adapters termination ends, fiber support equipment Install and configuration	\$20,435.00

MINNESOTA DEPARTMENT OF PUBLIC SAFETY



HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Grantee: Roseau County

Grant Number: _____

Program Component: Northern Border Interoperable Communications/LETPP: Northern Border Interoperable Communications

Start Date: _____ End Date: _____



(2) IP Network switches UPS power supplies and configuration <input type="checkbox"/>	(2) IP Network switches UPS power supplies and configuration <input type="checkbox"/>	\$3,487.00
Tax for purchased equipment	Tax for purchased equipment	\$6,295.00
Sub-Total		\$125,000.00
Total (this program component)		\$125,000.00
Allocation		\$125,000.00
Balance		\$0.00

CERTIFICATION REGARDING LOBBYING

For State of Minnesota Contracts and Grants over \$100,000

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, A Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31 U.S.Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Organization Name

Name and Title of Official Signing for Organization

By: _____
Signature of Official

Date

ITEM # Consent 3

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Hoscheid, John	*Department Auditor	*Board Meeting Date Aug 17 2010
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***Subject Title (As it will appear on the agenda):**
Approve Bills

***Background (Provide sufficient detail of the subject):**
Attached you will find warrants for your review and approval.



***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Falk							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

7/29/2010 COURTNEY P
13:57:56

ROSEAU COUNTY
INTEGRATED FINANCIAL SYSTEM
INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM
A/P AUDIT LIST FOR BOARD

COUNTY 68

IFD53 PAGE 0

AUDITOR'S WARRANTS

***** SELECTION PANEL *****

Print List in Order by . . . 2
1 - Fund (Page break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Paid on Behalf
of Name on Audit List. . . YES (Y/N)

Type of
Audit List to Print. . . . 1
1 - Detailed Audit List
2 - Condensed Audit List
3 - Both Detailed & Condensed List

Print Paid Invoice Warngs. NO (Y/N)

Save Report Options. . . . NO (Y/N)

***** RUN INSTRUCTIONS PANEL *****

Comment.

Copies 1

Submit to Batch. YES

Print Quality. *STD

Hold Spool File. YES

Form Type. *STD

Characters Per Inch. . . . 10

Lines Per Page 66

Overflow Line Number . . . 60

Lines Per Inch 6

Printer Name PJ

Save Spooled File. NO

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	000 DEPT				BALANCE SHEET		
-	11960	SCHOOL DIST 2358					
		81-000-000-0000-2290		366.00	APPORT-PENALTY 999		DUE TO SCHOOL-APPORTION
*	11960	SCHOOL DIST 2358		\$366.00	*VENDOR TOTAL		
-	11958	SCHOOL DIST 2683					
		81-000-000-0000-2289		35,826.18	MAY 10 REAL ESTATE		DUE TO SCHOOL DISTRICTS
		81-000-000-0000-2290		6,566.00	APPORT-PENALTY 999		DUE TO SCHOOL-APPORTION
*	11958	SCHOOL DIST 2683		\$42,392.18	*VENDOR TOTAL		
-	11962	SCHOOL DIST 447					
		81-000-000-0000-2289		242.74	MAY 10 REAL ESTATE		DUE TO SCHOOL DISTRICTS
		81-000-000-0000-2290		249.00	APPORT-SUMMARY 999		DUE TO SCHOOL-APPORTION
*	11962	SCHOOL DIST 447		\$491.74	*VENDOR TOTAL		
-	11963	SCHOOL DIST 676					
		81-000-000-0000-2290		3,645.72	APPORT-SUMMARY 999		DUE TO SCHOOL-APPORTION
*	11963	SCHOOL DIST 676		\$3,645.72	*VENDOR TOTAL		
-	11965	SCHOOL DIST 682					
		81-000-000-0000-2290		21,202.00	APPORT-SUMMARY 999		DUE TO SCHOOL-APPORTION
*	11965	SCHOOL DIST 682		\$21,202.00	*VENDOR TOTAL		
-	11966	SCHOOL DIST 690					
		81-000-000-0000-2289		746.15	MAY 10 REAL ESTATE		DUE TO SCHOOL DISTRICTS
		81-000-000-0000-2290		14,125.00	APPORT-PENALTY 999		DUE TO SCHOOL-APPORTION
*	11966	SCHOOL DIST 690		\$14,871.15	*VENDOR TOTAL		
-	3152	TOWN OF BEAVER					
		81-000-000-0000-2286		2,188.56	2010 PILT		DUE TO TOWNSHIP,CITY
*	3152	TOWN OF BEAVER		\$2,188.56	*VENDOR TOTAL		
-	3153	TOWN OF CEDARBEND					
		81-000-000-0000-2286		1,048.35	2010 PILT		DUE TO TOWNSHIP,CITY
*	3153	TOWN OF CEDARBEND		\$1,048.35	*VENDOR TOTAL		
-	3154	TOWN OF DEER					
		81-000-000-0000-2286		9.43	2010 PILT		DUE TO TOWNSHIP,CITY
*	3154	TOWN OF DEER		\$9.43	*VENDOR TOTAL		
-	3155	TOWN OF DEWEY					
		81-000-000-0000-2286		671.76	2010 PILT		DUE TO TOWNSHIP,CITY
*	3155	TOWN OF DEWEY		\$671.76	*VENDOR TOTAL		
-	3156	TOWN OF DIETER					
		81-000-000-0000-2286		935.87	2010 PILT		DUE TO TOWNSHIP,CITY
*	3156	TOWN OF DIETER		\$935.87	*VENDOR TOTAL		
-	3157	TOWN OF ENSTROM					

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
*		81-000-000-0000-2286		275.54	2010 PILT		DUE TO TOWNSHIP,CITY
	3157	TOWN OF ENSTROM		\$275.54	*VENDOR TOTAL		
-	3158	TOWN OF FALUN					
		81-000-000-0000-2286		144.86	2010 PILT		DUE TO TOWNSHIP,CITY
*	3158	TOWN OF FALUN		\$144.86	*VENDOR TOTAL		
-	3159	TOWN OF GOLDEN VALLEY					
		81-000-000-0000-2286		651.12	2010 PILT		DUE TO TOWNSHIP,CITY
*	3159	TOWN OF GOLDEN VALLEY		\$651.12	*VENDOR TOTAL		
-	3160	TOWN OF GRIMSTAD					
		81-000-000-0000-2286		385.83	2010 PILT		DUE TO TOWNSHIP,CITY
*	3160	TOWN OF GRIMSTAD		\$385.83	*VENDOR TOTAL		
-	3161	TOWN OF HEREIM					
		81-000-000-0000-2286		22.82	2010 PILT		DUE TO TOWNSHIP,CITY
*	3161	TOWN OF HEREIM		\$22.82	*VENDOR TOTAL		
-	3162	TOWN OF HUSS					
		81-000-000-0000-2286		65.38	2010 PILT		DUE TO TOWNSHIP,CITY
*	3162	TOWN OF HUSS		\$65.38	*VENDOR TOTAL		
-	3164	TOWN OF LAKE					
		81-000-000-0000-2286		1,613.83	2010 PILT		DUE TO TOWNSHIP,CITY
*	3164	TOWN OF LAKE		\$1,613.83	*VENDOR TOTAL		
-	3165	TOWN OF LAONA					
		81-000-000-0000-2286		1,065.50	2010 PILT		DUE TO TOWNSHIP,CITY
*	3165	TOWN OF LAONA		\$1,065.50	*VENDOR TOTAL		
-	3166	TOWN OF LIND					
		81-000-000-0000-2286		79.94	2010 PILT		DUE TO TOWNSHIP,CITY
*	3166	TOWN OF LIND		\$79.94	*VENDOR TOTAL		
-	3168	TOWN OF MICKINOCK					
		81-000-000-0000-2286		5.00	2010 PILT		DUE TO TOWNSHIP,CITY
*	3168	TOWN OF MICKINOCK		\$5.00	*VENDOR TOTAL		
-	3169	TOWN OF MOOSE					
		81-000-000-0000-2286		44.58	2010 PILT		DUE TO TOWNSHIP,CITY
*	3169	TOWN OF MOOSE		\$44.58	*VENDOR TOTAL		
-	3170	TOWN OF MORANVILLE					
		81-000-000-0000-2286		125.00	2010 PILT		DUE TO TOWNSHIP,CITY
*	3170	TOWN OF MORANVILLE		\$125.00	*VENDOR TOTAL		
-	3171	TOWN OF NERESON					
		81-000-000-0000-2286		584.53	2010 PILT		DUE TO TOWNSHIP,CITY
*	3171	TOWN OF NERESON		\$584.53	*VENDOR TOTAL		

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
-	3172 TOWN OF PALMVILLE	81-000-000-0000-2286		1,456.81	2010 PILT		DUE TO TOWNSHIP,CITY
*	3172 TOWN OF PALMVILLE			\$1,456.81	*VENDOR TOTAL		
-	3173 TOWN OF POHLITZ	81-000-000-0000-2286		2,922.97	2010 PILT		DUE TO TOWNSHIP,CITY
*	3173 TOWN OF POHLITZ			\$2,922.97	*VENDOR TOTAL		
-	3174 TOWN OF POLONIA	81-000-000-0000-2286		165.12	2010 PILT		DUE TO TOWNSHIP,CITY
*	3174 TOWN OF POLONIA			\$165.12	*VENDOR TOTAL		
-	3175 TOWN OF POPLAR GROVE	81-000-000-0000-2286		1,881.07	2010 PILT		DUE TO TOWNSHIP,CITY
*	3175 TOWN OF POPLAR GROVE			\$1,881.07	*VENDOR TOTAL		
-	3176 TOWN OF REINE	81-000-000-0000-2286		880.14	2010 PILT		DUE TO TOWNSHIP,CITY
*	3176 TOWN OF REINE			\$880.14	*VENDOR TOTAL		
-	3179 TOWN OF SOLER	81-000-000-0000-2286		365.73	2010 PILT		DUE TO TOWNSHIP,CITY
*	3179 TOWN OF SOLER			\$365.73	*VENDOR TOTAL		
-	3181 TOWN OF STAFFORD	81-000-000-0000-2286		9.99	2010 PILT		DUE TO TOWNSHIP,CITY
*	3181 TOWN OF STAFFORD			\$9.99	*VENDOR TOTAL		
**	000 DEPT	TOTAL.....		\$100,568.52	* BALANCE SHEET		31 VENDORS 34 TRANSACTIONS
**	81 FUND	TOTAL.....		\$100,568.52	** TAX COLLECTIONS FUNDS		34 TRANSACTIONS
****		FINAL TOTAL.....		\$100,568.52	**** 31 VENDORS 34 TRANSACTIONS		

7/29/2010
13:57:56

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ROSEAU COUNTY
INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM
A/P AUDIT LIST FOR BOARD

COUNTY 68
AUDITOR'S WARRANTS

IFD53 PAGE 4

**** RECAP BY FUND

FUND	AMOUNT	NAME
81	100,568.52	TAX COLLECTIONS FUNDS

DATE APPROVED ** 100,568.52 * TOTAL APPROVED BY,
.....
.....



Roseau County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6808	Alltel 01-191-000-0000-6203			50.61	CELL-JANITOR-JULY 10	218-469-0661	Telephone
						0	
6808	Alltel			50.61	Vendor Total		
6712	Canon Financial Services Inc 01-201-000-0000-6231			177.17	COPIER LEASE (-002)	10184959	Photocopier Maint
	01-204-000-0000-6231			177.17	COPIER LEASE (-002)	10184959	Photocopier Maint
						0	
6712	Canon Financial Services Inc			354.34	Vendor Total		
6128	Capital Guardian Trust Co 01-000-000-0000-2125			589.00	AM DEFER COMP 8/13/10		American Fund Defer Comp Payable
						0	
6128	Capital Guardian Trust Co			589.00	Vendor Total		
1931	Carter/John M 01-013-000-0000-6263			165.00	SERV: 68-PR-10-779		Legal Services
						0	
1931	Carter/John M			165.00	Vendor Total		
2300	Centurylink 01-603-000-0000-6203			124.03	218-463-1052	301221594	Telephone
	01-201-000-0000-6203			170.98	SHERIFF	301221859	Telephone
	01-204-000-0000-6203			109.32	JAIL	301221859	Telephone
	01-005-000-0000-6203			21.35	LD-COMMISSIONER	301222526	Telephone
	01-013-000-0000-6203			13.43	LD-JUDGE	301222526	Telephone
	01-013-000-0000-6203			8.64	FAX-CT ADMN	301222526	Telephone
	01-013-000-0000-6203			71.60	LD-CT ADMN	301222526	Telephone
	01-041-000-0000-6203			23.91	LD-AUDITOR	301222526	Telephone
	01-053-000-0000-6203			6.60	LD-TREASURER	301222526	Telephone
	01-055-000-0000-6203			20.02	LD-ASSESSOR	301222526	Telephone
	01-063-000-0000-6203			6.49	LD-COMPUTER	301222526	Telephone
	01-091-000-0000-6203			27.06	LD-ATTORNEY	301222526	Telephone

Roseau County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-093-000-0000-6203			17.17	LD-VICT SERV	301222526	Telephone
	01-101-000-0000-6203			5.68	LD-RECORDER	301222526	Telephone
	01-121-000-0000-6203			13.54	LD-VET SERVICE	301222526	Telephone
	01-191-000-0000-6203			1.39	LD-JANITOR	301222526	Telephone
	01-196-000-0000-6203			1,097.78	218-463-2411	301222526	Telephone
	01-201-000-0000-6203			1,142.09	LD-SHERIFF	301222526	Telephone
	01-201-000-0000-6203			68.81	LD-BCA	301222526	Telephone
	01-281-000-0000-6203			31.39	LD-EMER MGMT	301222526	Telephone
	01-603-000-0000-6203			12.04	LD-EXTENSION	301222526	Telephone
	01-121-000-0000-6203			51.49	VET SERV	301223078	Telephone
	01-281-000-0000-6203			22.00	218-463-3375	301223127	Telephone
2300	Centurylink			3,066.81	Vendor Total		
5041	Garden Valley Telephone Co						
	01-201-000-0000-6203			3.95	RECURRING PHONE CHARGES	100283474	Telephone
5041	Garden Valley Telephone Co			3.95	Vendor Total		
6612	Law Enforcement Labor Services						
	01-000-000-0000-2128			714.15	UNION DUES-AUG 10		Union Dues
6612	Law Enforcement Labor Services			714.15	Vendor Total		
4935	Mn Child Support Payment Center						
	01-000-000-0000-2126			233.04	MICKELSON-0012434161		Child Support
4935	Mn Child Support Payment Center			233.04	Vendor Total		
6154	NADCP						
	01-016-000-0000-6801			675.00	TRAINING FEE		Misc Expense
6154	NADCP			675.00	Vendor Total		
12264	Nationwide Retirement Solutions						
	01-000-000-0000-2121			1,266.12	DEFER COMP 8/13/10		Nrs Defer Comp Payable

Roseau County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

1 Revenue

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
12264	Nationwide Retirement Solutions				1,266.12	Vendor Total					
4464	Nw Mn Serv Coop-Blue Cross Blu										
		01-000-000-0000-2120			26,199.00	HEALTH-AUG 10		CP122-V0		Health Insurance Payable	
		01-000-000-0000-2120			756.00	HEALTH-JULY 10-A BLOCK		CP122-V0	0	Health Insurance Payable	
		01-000-000-0000-2132			2,155.00	COBRA HEALTH-AUG 10		CP122-V0	0	Cobra Insurance Payable	
		01-000-000-0000-2120			756.00	HEALTH-AUG 10		CP122-V1	0	Health Insurance Payable	
		01-000-000-0000-2132			321.50	HEALTH CORBRA-AUG 10		CP122-V1	0	Cobra Insurance Payable	
4464	Nw Mn Serv Coop-Blue Cross Blu				30,187.50	Vendor Total					
7338	Pahlen/Maria										
		01-016-000-0000-6801			60.00	REG-NADCP 8/12			0	Misc Expense	
		01-016-000-0000-6801			633.84	LODGE-NADCP 8/12			0	Misc Expense	
		01-016-000-0000-6801			50.00	MARVIN PLANE FEE		NADCP CONF	0	Misc Expense	
7338	Pahlen/Maria				743.84	Vendor Total					
1829	Roseau City										
		01-201-000-0000-6253			98.14	OLD LEC-JULY 10		23920	0	Electricity	
		01-710-000-0000-6253			284.15	ROSEAU CO TV-JULY 10		62230	0	Electricity	
		01-196-000-0000-6253			2,449.58	CTHSE-JULY 10		73000	0	Electricity	
		01-201-000-0000-6253			690.91	SHERIFF-JULY 10		73000	0	Electricity	
		01-196-000-0000-6253			48.82	CTHSE-JULY 10		73010	0	Electricity	
		01-204-000-0000-6253			7,463.84	JAIL-JULY 10		73040	0	Electricity	
1829	Roseau City				11,035.44	Vendor Total					
6226	Select Account-Veba										
		01-000-000-0000-2127			3,088.25	VEBA 8/13/10			0	Veba Payable	
6226	Select Account-Veba				3,088.25	Vendor Total					
1 Fund Total:					52,173.05	Revenue				14 Vendors	48 Transactions

Roseau County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

2 Road And Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6128	Capital Guardian Trust Co 02-000-000-0000-2125			1,102.00	AM DEFER COMP 8/13/10		American Fund Defer Comp Payable
						0	
6128	Capital Guardian Trust Co			1,102.00	Vendor Total		
4935	Mn Child Support Payment Center 02-000-000-0000-2126			80.75	MIELKE-0012504839		Child Support
						0	
				395.38	ABRAHAMSON-0014685923		Child Support
						0	
4935	Mn Child Support Payment Center			476.13	Vendor Total		
12264	Nationwide Retirement Solutions 02-000-000-0000-2121			672.50	DEFER COMP 8/13/10		Nrs Defer Comp Payable
						0	
12264	Nationwide Retirement Solutions			672.50	Vendor Total		
4464	Nw Mn Serv Coop-Blue Cross Blu 02-000-000-0000-2120			13,686.00	HEALTH-AUG 10	CP122-V0	Health Insurance Payable
						0	
				1,512.00	HEALTH-AUG 10	CP122-V1	Health Insurance Payable
						0	
4464	Nw Mn Serv Coop-Blue Cross Blu			15,198.00	Vendor Total		
9053	Ottertail Power Company 02-340-000-0000-6254			62.53	GREENBUSH SHOP 081210	11-039533	Gas-Utilities
						0	
9053	Ottertail Power Company			62.53	Vendor Total		
11806	R & Q Contracting Inc 02-310-000-0000-6607			19,494.67	EST #1 SHLDRNG CSAH 12 081210		Capital-Infrastructure Improve
						0	
				30,089.53	EST #1 SHLDRNG CSAH 5 081210		Capital-Infrastructure Improve
						0	
11806	R & Q Contracting Inc			49,584.20	Vendor Total		
1829	Roseau City 02-340-000-0000-6254			32.02	NORTH SHED 081210		Gas-Utilities
						0	
				1,072.17	ROSEAU SHOP 081210		Gas-Utilities
						0	
1829	Roseau City			1,104.19	Vendor Total		
6226	Select Account-Veba 02-000-000-0000-2127			1,677.75	VEBA 8/13/10		Veba Payable
						0	
6226	Select Account-Veba			1,677.75	Vendor Total		
2 Fund Total:				69,877.30			

Road And Bridge

8 Vendors

12 Transactions

Roseau County



Audit List for Board

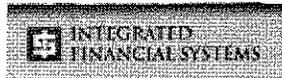
AUDITOR'S VOUCHERS ENTRIES

11 Social Services

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6128	Capital Guardian Trust Co 11-420-000-0000-2125			292.20	AM DEFER COMP 8/13/10		American Fund Defer Comp Payable
	11-430-000-0000-2125			392.80	AM DEFER COMP 8/13/10	0	American Fund Defer Comp Payable
6128	Capital Guardian Trust Co			685.00	Vendor Total		
12264	Nationwide Retirement Solutions 11-420-000-0000-2121			1,033.08	DEFER COMP 8/13/10		Nrs Defer Comp Payable
	11-430-000-0000-2121			280.42	DEFER COMP 8/13/10	0	Nrs Defer Comp Payable
12264	Nationwide Retirement Solutions			1,313.50	Vendor Total		
4464	Nw Mn Serv Coop-Blue Cross Blu 11-420-000-0000-2120			6,701.09	HEALTH-AUG 10	CP122-V0	Health Insurance Payable
	11-430-000-0000-2120			7,549.91	HEALTH-AUG 10	CP122-V0	Health Insurance Payable
	11-420-000-0000-2120			1,077.50	HEALTH-AUG 10	CP122-V1	Health Insurance Payable
	11-430-000-0000-2120			1,512.00	HEALTH-AUG 10	CP122-V1	Health Insurance Payable
4464	Nw Mn Serv Coop-Blue Cross Blu			16,840.50	Vendor Total		
6226	Select Account-Veba 11-420-000-0000-2127			933.43	VEBA 8/13/10		Veba Payable
	11-430-000-0000-2127			987.07	VEBA 8/13/10	0	Veba Payable
6226	Select Account-Veba			1,920.50	Vendor Total		
11 Fund Total:				20,759.50	Social Services		4 Vendors
							10 Transactions

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Roseau County



25 Environmental

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 6

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2300	Centurylink 25-390-000-0000-6203			17.55	LD-ENVIRONMENT	301222526	Telephone
						0	
2300	Centurylink			17.55	Vendor Total		
4464	Nw Mn Serv Coop-Blue Cross Blu 25-000-000-0000-2120			2,155.00	HEALTH-AUG 10	CP122-V0	Health Insurance Payable
						0	
4464	Nw Mn Serv Coop-Blue Cross Blu			2,155.00	Vendor Total		
6226	Select Account-Veba 25-000-000-0000-2127			238.50	VEBA 8/13/10		Veba Payable
						0	
6226	Select Account-Veba			238.50	Vendor Total		
25 Fund Total:				2,411.05	Environmental		3 Vendors
							3 Transactions

Roseau County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

76 Kamar Recycling

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
7517	Ameripride Linen-Fargo 76-393-000-0000-6414			73.17	RUGS/BATHROOM SERVICE	1600023294	Shop Supply
						0	
7517	Ameripride Linen-Fargo			73.17	Vendor Total		
1698	Culligan 76-393-000-0000-6414			19.50	WATER		Shop Supply
						0	
1698	Culligan			19.50	Vendor Total		
1610	Frank's Tv Repair 76-393-000-0000-6254			74.79	CELL PHONE		Gas-Utilities
						0	
1610	Frank's Tv Repair			74.79	Vendor Total		
6153	HANSON TRUCKING 76-393-000-0000-6807			500.00	TRANSPORTATION	TU15	Haul Mar/Kit
						0	
6153	HANSON TRUCKING			500.00	Vendor Total		
6114	Karlstad Hardware Hank 76-393-000-0000-6414			12.82	FLY SPRAY		Shop Supply
						0	
6114	Karlstad Hardware Hank			12.82	Vendor Total		
4464	Nw Mn Serv Coop-Blue Cross Blu 76-000-000-0000-2120			2,155.00	HEALTH-AUG 10	CP122-V0	Health Insurance Payable
						0	
4464	Nw Mn Serv Coop-Blue Cross Blu			2,155.00	Vendor Total		
7535	Pkm Electric Coop 76-393-000-0000-6254			202.00	ELECTRICITY		Gas-Utilities
						0	
7535	Pkm Electric Coop			202.00	Vendor Total		
7538	Recycling Assn Of Mn 76-393-000-0000-6240			150.00	2010 MEMBERSHIP DUES	2506	Registration/Fees/Dues
						0	
7538	Recycling Assn Of Mn			150.00	Vendor Total		
1163	Roseau Electric Coop Inc 76-393-000-0000-6254			31.10	LONG DISTANCE		Gas-Utilities
						0	
1163	Roseau Electric Coop Inc			31.10	Vendor Total		
6226	Select Account-Veba 76-000-000-0000-2127			238.50	VEBA 8/13/10		Veba Payable
						0	
6226	Select Account-Veba			238.50	Vendor Total		
7542	Supermarket Foods 76-393-000-0000-6414			5.98	ROLLS		Shop Supply

Roseau County



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8/12/10 1:16:28PM
76 Kamar Recycling

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
No.							Paid On Bhf #	On Behalf of Name
	76-393-000-0000-6414			11.60	SUPPLIES		0	Shop Supply
7542	Supermarket Foods			17.58	Vendor Total		0	
7544	Verizon Wireless			58.14	CELL PHONES		2428528741	Gas-Utilities
	76-393-000-0000-6254						0	
7544	Verizon Wireless			58.14	Vendor Total			
1339	Wikstrom Telecom-Internet			39.52	PHONE LINE			Gas-Utilities
	76-393-000-0000-6254						0	
	76-393-000-0000-6254			76.19	FAX/INTERNET			Gas-Utilities
							0	
1339	Wikstrom Telecom-Internet			115.71	Vendor Total			
3995	Zee Service Co			148.16	EYE WASH/FIRST AID SUPPLIES		110615049	Professional Services
	76-393-000-0000-6270						0	
3995	Zee Service Co			148.16	Vendor Total			
76 Fund Total:				3,796.47		Kamar Recycling		14 Vendors
								16 Transactions

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Roseau County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

81 Tax Collections Funds

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
999999998	BECK/KAREN 81-000-000-0000-2248			2.00	PREPD MOBILE HOME REFUND	15.7407100	Prepaid Tax-Mh
						0	
999999998	BECK/KAREN			2.00	Vendor Total		
999999998	COOK/AARON 81-000-000-0000-2248			14.00	PREPD MOBILE HOME REFUND	15.7363000	Prepaid Tax-Mh
						0	
999999998	COOK/AARON			14.00	Vendor Total		
999999998	GRENGS/ANTHONY 81-000-000-0000-2248			60.00	PREPD MOBILE HOME REFUND	11.7002700	Prepaid Tax-Mh
						0	
999999998	GRENGS/ANTHONY			60.00	Vendor Total		
999999998	HASSON/PAT 81-000-000-0000-2248			2.00	PREPD MOBILE HOME REFUND	6.7000700	Prepaid Tax-Mh
						0	
999999998	HASSON/PAT			2.00	Vendor Total		
999999998	JENSEN/GAIL 81-000-000-0000-2248			6.00	PREPD MOBILE HOME REFUND	54.7025600	Prepaid Tax-Mh
						0	
999999998	JENSEN/GAIL			6.00	Vendor Total		
999999998	LUNDE/LARS 81-000-000-0000-2248			2.00	PREPD MOBILE HOME REFUND	51.7003500	Prepaid Tax-Mh
						0	
999999998	LUNDE/LARS			2.00	Vendor Total		
999999998	MCCOURT/KEVIN & NICKY 81-000-000-0000-2248			28.00	PREPAID MOBILE HOME REFUND	54.7021200	Prepaid Tax-Mh
						0	
999999998	MCCOURT/KEVIN & NICKY			28.00	Vendor Total		
999999998	MILLSOP/STEPHEN 81-000-000-0000-2248			66.00	PREPAID MOBILE HOME REFUND	15.7319500	Prepaid Tax-Mh
						0	
999999998	MILLSOP/STEPHEN			66.00	Vendor Total		
999999998	SIKORSKI/GARRETT 81-000-000-0000-2248			32.00	PREPAID MOBILE HOME REFUND	31.7005300	Prepaid Tax-Mh
						0	
999999998	SIKORSKI/GARRETT			32.00	Vendor Total		
999999998	SWENSON/JON 81-000-000-0000-2248			2.00	PREPAID MOBILE HOME REFUND	31.7003600	Prepaid Tax-Mh
						0	
999999998	SWENSON/JON			2.00	Vendor Total		
81 Fund Total:				214.00			
					Tax Collections Funds		
						10 Vendors	
							10 Transactions

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Roseau County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

81 Tax Collections Funds

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		149,231.37	53 Vendors	99 Transactions	

Roseau County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
1	52,173.05	Revenue
2	69,877.30	Road And Bridge
11	20,759.50	Social Services
25	2,411.05	Environmental
76	3,796.47	Kamar Recycling
81	214.00	Tax Collections Funds
All Funds	149,231.37	Total

Approved by,

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Roseau County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6707	Ameritas Life Insurance Corp 01-000-000-0000-2131			28.48	VISION-JULY 10-A BLOCK	031250	Vision Insurance Payable
	01-000-000-0000-2131			195.52	VISION-AUG 10	031250	Vision Insurance Payable
	01-000-000-0000-2130			1,013.52	DENTAL-AUG 10	32945	Dental Insurance Payable
6707	Ameritas Life Insurance Corp			1,237.52	Vendor Total		
5406	Anderson Law Office Steven A 01-013-000-0000-6263			243.75	SERV: 68-PR-10-610		Legal Services
5406	Anderson Law Office Steven A			243.75	Vendor Total		
3656	Assurant Employee Benefits 01-000-000-0000-2115			281.50	LTD-AUG 10		Long Term Disability
3656	Assurant Employee Benefits			281.50	Vendor Total		
7318	At&T 01-093-000-0000-6203			20.62	CRISIS NO.		Telephone
7318	At&T			20.62	Vendor Total		
1351	Mn Mutual Life Insurance 01-000-000-0000-2114			954.60	MN LIFE-AUG 10		Life Insurance Payable
	01-000-000-0000-2114			4.70	MN LIFE-JULY 10-A BLOCK		Life Insurance Payable
	01-000-000-0000-2132			12.10	MN LIFE-AUG 10		Cobra Insurance Payable
1351	Mn Mutual Life Insurance			971.40	Vendor Total		
4875	Mn Ncpers Group Life Ins 01-000-000-0000-2118			128.00	PERA LIFE-AUG 10		Pera Insurance Payable
4875	Mn Ncpers Group Life Ins			128.00	Vendor Total		
4436	Sather Law Office 01-013-000-0000-6263			739.00	SERV: 68-PR-10-523		Legal Services
	01-013-000-0000-6263			90.00	SERV: 68-PR-09-230		Legal Services
	01-013-000-0000-6263			2,802.26	SERV: 68-PR-09-217		Legal Services
	01-013-000-0000-6263			150.00	SERV: 68-PR-10-672		Legal Services
4436	Sather Law Office			3,781.26	Vendor Total		

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1 Revenue

Roseau County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6208	Select Account Adm 01-191-000-0000-6801			5.49	ADMN-3RD QTR 10	002190	Misc Expense
	01-840-000-0000-6801			281.82	ADMN-3RD QTR 10	002190	Misc Expense
6208	Select Account Adm			287.31	Vendor Total	0	
7335	Verizon Wireless 01-005-000-0000-6203			50.24	CELL-COMMISS	2432958772	Telephone
	01-281-000-0000-6203			50.75	CELL-EMERG MGMT	2432958772	Telephone
7335	Verizon Wireless			100.99	Vendor Total	0	
1 Fund Total:				7,052.35	Revenue		9 Vendors
							18 Transactions

Roseau County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6707	Ameritas Life Insurance Corp 02-000-000-0000-2131			33.44	VISION-AUG 10	031250	Vision Insurance Payable
	02-000-000-0000-2130			272.08	DENTAL-AUG 10	32945	Dental Insurance Payable
						0	
6707	Ameritas Life Insurance Corp			305.52	Vendor Total		
3656	Assurant Employee Benefits 02-000-000-0000-2115			616.13	LTD-AUG 10		Long Term Disability
						0	
3656	Assurant Employee Benefits			616.13	Vendor Total		
12003	Badger City 02-340-000-0000-6254			61.40	BADGER SHOP 080510		Gas-Utilities
						0	
12003	Badger City			61.40	Vendor Total		
2300	Centurylink 02-340-000-0000-6203			54.45	WARROAD SHOP 080510	301220022	Telephone
						0	
	02-330-000-0000-6203			184.74	ROSEAU SHOP 080510	301222289	Telephone
						0	
2300	Centurylink			239.19	Vendor Total		
7026	Greenbush City 02-340-000-0000-6254			89.88	GREENBUSH SHOP 080510		Gas-Utilities
						0	
7026	Greenbush City			89.88	Vendor Total		
9001	Mn Energy Resources 02-340-000-0000-6254			19.26	ROSEAU SHOP 080510	4010682-5	Gas-Utilities
						0	
	02-340-000-0000-6254			18.38	ROSEAU SHOP 080510	4052721-0	Gas-Utilities
						0	
	02-340-000-0000-6254			11.90	WARROAD SHOP 080510	4108716-4	Gas-Utilities
						0	
9001	Mn Energy Resources			49.54	Vendor Total		
1351	Mn Mutual Life Insurance 02-000-000-0000-2114			421.30	MN LIFE-AUG 10		Life Insurance Payable
						0	
1351	Mn Mutual Life Insurance			421.30	Vendor Total		
4875	Mn Ncpers Group Life Ins 02-000-000-0000-2118			304.00	PERA LIFE-AUG 10		Pera Insurance Payable
						0	
4875	Mn Ncpers Group Life Ins			304.00	Vendor Total		
6208	Select Account Adm 02-850-000-0000-6801			164.70	ADMN-3RD QTR 10	002190	Misc Expense

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2 Road And Bridge

Roseau County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
						0	
6208	Select Account Adm			164.70	Vendor Total		
2313	Warroad City						
	02-340-000-0000-6254			122.40	WARROAD SHOP 080510		Gas-Utilities
						0	
2313	Warroad City			122.40	Vendor Total		
1339	Wikstrom Telecom-Internet						
	02-340-000-0000-6254			37.34	BADGER SHOP 080510		Gas-Utilities
						0	
	02-340-000-0000-6254			40.77	GREENBUSH SHOP 080510		Gas-Utilities
						0	
	02-340-000-0000-6254			40.77	STRATHCONA SHOP 080510		Gas-Utilities
						0	
	02-340-000-0000-6254			36.89	WANNASKA SHOP 080510		Gas-Utilities
						0	
1339	Wikstrom Telecom-Internet			155.77	Vendor Total		
2 Fund Total:				2,529.83	Road And Bridge		11 Vendors 18 Transactions

Roseau County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6707	Ameritas Life Insurance Corp	11-420-000-0000-2130			42.84	DENTAL-JULY 10-E MILLER	32945	Dental Insurance Payable
		11-420-000-0000-2130			280.81	DENTAL-AUG 10	32945	Dental Insurance Payable
		11-430-000-0000-2130			331.83	DENTAL-AUG 10	32945	Dental Insurance Payable
6707	Ameritas Life Insurance Corp				655.48	Vendor Total		
3656	Assurant Employee Benefits	11-420-000-0000-2115			267.81	LTD-AUG 10		Long Term Disability
		11-430-000-0000-2115			168.04	LTD-AUG 10		Long Term Disability
3656	Assurant Employee Benefits				435.85	Vendor Total		
1351	Mn Mutual Life Insurance	11-420-000-0000-2114			176.70	MN LIFE-AUG 10		Life Insurance Payable
		11-430-000-0000-2114			190.01	MN LIFE-AUG 10		Life Insurance Payable
1351	Mn Mutual Life Insurance				366.71	Vendor Total		
4875	Mn Ncpers Group Life Ins	11-420-000-0000-2118			93.44	PERA LIFE-AUG 10		Pera Insurance Payable
		11-430-000-0000-2118			82.56	PERA LIFE-AUG 10		Pera Insurance Payable
4875	Mn Ncpers Group Life Ins				176.00	Vendor Total		
6208	Select Account Adm	11-420-600-4810-6179			64.14	ADMN-3RD QTR 10	002190	Flex/Veba Administration
		11-430-700-4810-6179			78.60	ADMN-3RD QTR 10	002190	Flex/Veba Administration
6208	Select Account Adm				142.74	Vendor Total		
11 Fund Total:					1,776.78			
						Social Services		
								5 Vendors
								11 Transactions

Roseau County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6707	Ameritas Life Insurance Corp 25-000-000-0000-2131			15.52	VISION-AUG 10	031250	Vision Insurance Payable
	25-000-000-0000-2130			45.68	DENTAL-AUG 10	32945	Dental Insurance Payable
						0	
6707	Ameritas Life Insurance Corp			61.20	Vendor Total		
3656	Assurant Employee Benefits 25-000-000-0000-2115			9.04	LTD-AUG 10		Long Term Disability
						0	
3656	Assurant Employee Benefits			9.04	Vendor Total		
2300	Centurylink 25-391-000-0000-6203			134.38	218-463-1655	301222020	Telephone
	25-390-000-0000-6203			108.81	218-463-3750	301223362	Telephone
						0	
2300	Centurylink			243.19	Vendor Total		
1351	Mn Mutual Life Insurance 25-000-000-0000-2114			71.80	MN LIFE-AUG 10		Life Insurance Payable
						0	
1351	Mn Mutual Life Insurance			71.80	Vendor Total		
4875	Mn Ncpers Group Life Ins 25-000-000-0000-2118			32.00	PERA LIFE-AUG 10		Pera Insurance Payable
						0	
4875	Mn Ncpers Group Life Ins			32.00	Vendor Total		
6208	Select Account Adm 25-391-000-0000-6801			21.96	ADMN-3RD QTR 10	002190	Misc Expense
						0	
6208	Select Account Adm			21.96	Vendor Total		
25 Fund Total:				439.19	Environmental		6 Vendors 8 Transactions

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 76 Kamar Recycling

Roseau County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6707	Ameritas Life Insurance Corp 76-000-000-0000-2130			30.96	DENTAL-AUG 10	32945	Dental Insurance Payable
						0	
6707	Ameritas Life Insurance Corp			30.96	Vendor Total		
1351	Mn Mutual Life Insurance 76-000-000-0000-2114			93.60	MN LIFE-AUG 10		Life Insurance Payable
						0	
1351	Mn Mutual Life Insurance			93.60	Vendor Total		
6208	Select Account Adm 76-393-000-0000-6801			21.96	ADMN-3RD QTR 10	002190	Misc Expense
						0	
6208	Select Account Adm			21.96	Vendor Total		
76 Fund Total:				146.52	Kamar Recycling		3 Vendors
							3 Transactions
Final Total:				11,944.67	34 Vendors		58 Transactions

Roseau County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Recap by Fund

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
1	7,052.35	Revenue
2	2,529.83	Road And Bridge
11	1,776.78	Social Services
25	439.19	Environmental
76	146.52	Kamar Recycling
All Funds	11,944.67	Total

Approved by,

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7/29/2010 COURTNEY P
13:20:16

ROSEAU COUNTY
INTEGRATED FINANCIAL SYSTEM
INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM
A/P AUDIT LIST FOR BOARD

COUNTY 68
AUDITOR'S WARRANTS

IFD53 PAGE 0

***** SELECTION PANEL *****

Print List in Order by . . . 2 1 - Fund (Page break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Paid on Behalf
of Name on Audit List. . . YES (Y/N)

Type of
Audit List to Print. . . . 1 1 - Detailed Audit List
2 - Condensed Audit List
3 - Both Detailed & Condensed List

Print Paid Invoice Warngs. NO (Y/N)

Save Report Options. . . . NO (Y/N)

***** RUN INSTRUCTIONS PANEL *****

Comment.

Copies 1

Submit to Batch. YES

Print Quality. *STD

Hold Spool File. YES

Form Type. *STD

Characters Per Inch. . . . 10

Lines Per Page 66

Overflow Line Number . . . 60

Lines Per Inch 6

Printer Name PJ

Save Spooled File. NO

7/29/2010 01 FUND
13:20:16 REVENUE

ROSEAU COUNTY
INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM
A/P AUDIT LIST FOR BOARD

COUNTY 68
AUDITOR'S WARRANTS

IFD53 PAGE 1

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	000 DEPT				BALANCE SHEET		
-	7557 AFLAC						
		01-000-000-0000-2133		2,075.28	AFLAC-JULY 10	CTA8	AFLAC INSURANCE
*	7557 AFLAC			\$2,075.28	*VENDOR TOTAL		
-	6128 CAPITAL GUARDIAN TRUST CO						
		01-000-000-0000-2125		854.00	AM DEFER COMP-7/30/10		AMERICAN FUND DEFER COM
*	6128 CAPITAL GUARDIAN TRUST CO			\$854.00	*VENDOR TOTAL		
-	4935 MN CHILD SUPPORT PAYMENT CENT						
		01-000-000-0000-2126		233.04	MICKELSON-0012434161		CHILD SUPPORT
*	4935 MN CHILD SUPPORT PAYMENT CENT			\$233.04	*VENDOR TOTAL		
-	12264 NATIONWIDE RETIREMENT SOLUTIO						
		01-000-000-0000-2121		1,266.12	DEFER COMP-7/30/10		NRS DEFER COMP PAYABLE
*	12264 NATIONWIDE RETIREMENT SOLUTIO			\$1,266.12	*VENDOR TOTAL		
**	000 DEPT	TOTAL.....		\$4,428.44	* BALANCE SHEET		4 VENDORS 4 TRANSACTIONS
--	013 DEPT				COURT ADMINISTRATOR		
-	5406 ANDERSON LAW OFFICE STEVEN A						
		01-013-000-0000-6263		131.25	SERV: 68-PR-10-650		LEGAL SERVICES
*	5406 ANDERSON LAW OFFICE STEVEN A			\$131.25	*VENDOR TOTAL		
**	013 DEPT	TOTAL.....		\$131.25	* COURT ADMINISTRATOR		1 VENDORS 1 TRANSACTIONS
--	016 DEPT				DWI COURT		
-	7338 PAHLEN/MARIA						
		01-016-000-0000-6801		60.00	INCENTIVES-GIFT CARDS (3)		MISC EXPENSE
		01-016-000-0000-6801		59.00	INCENTIVES-GIFT CARDS		MISC EXPENSE
*	7338 PAHLEN/MARIA			\$119.00	*VENDOR TOTAL		
**	016 DEPT	TOTAL.....		\$119.00	* DWI COURT		1 VENDORS 2 TRANSACTIONS
--	121 DEPT				VETERANS SERVICES		
-	7335 VERIZON WIRELESS						
		01-121-000-0000-6203		70.40	CELL-VETS OFFICE	2429841905	TELEPHONE
*	7335 VERIZON WIRELESS			\$70.40	*VENDOR TOTAL		
**	121 DEPT	TOTAL.....		\$70.40	* VETERANS SERVICES		1 VENDORS 1 TRANSACTIONS
--	196 DEPT				BUILDINGS AND GROUNDS		
-	9001 MN ENERGY RESOURCES						
		01-196-000-0000-6258		11.34	OLD LEC BLDG-JUNE 10	4067608-2	GAS
*	9001 MN ENERGY RESOURCES			\$11.34	*VENDOR TOTAL		

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
** 196 DEPT	TOTAL.....			\$11.34	* BUILDINGS AND GROUNDS		1 VENDORS 1 TRANSACTIONS
-- 201 DEPT				SHERIFF		
-	6745 PAUL BUNYAN TELEPHONE COOPERA						
	01-201-000-0000-6203			2.95	NON RECURRING PHONE	1326000	TELEPHONE
*	6745 PAUL BUNYAN TELEPHONE COOPERA			\$2.95	*VENDOR TOTAL		
** 201 DEPT	TOTAL.....			\$2.95	* SHERIFF		1 VENDORS 1 TRANSACTIONS
-- 501 DEPT				CULTURE/PARKS/AND RECREATION		
-	12282 ROSEAU CO TRAILBLAZERS						
	01-501-000-0000-6803			12,230.82	PELAN/ROSE/BISF SNOW TRAILS		GRANTS OUT
*	12282 ROSEAU CO TRAILBLAZERS			\$12,230.82	*VENDOR TOTAL		
** 501 DEPT	TOTAL.....			\$12,230.82	* CULTURE/PARKS/AND RECREATION		1 VENDORS 1 TRANSACTIONS
-- 603 DEPT				EXTENSION		
-	3510 TDS METROCOM						
	01-603-000-0000-6203			4.41	PHONE		TELEPHONE
*	3510 TDS METROCOM			\$4.41	*VENDOR TOTAL		
** 603 DEPT	TOTAL.....			\$4.41	* EXTENSION		1 VENDORS 1 TRANSACTIONS
-- 706 DEPT				BUSINESS PROGRAMS		
-	12030 BERGSTROM'S INC						
	01-706-000-0000-6803			850.00	HOUSING REHAB-M LOE	SCDP FUNDS	GRANTS OUT
*	12030 BERGSTROM'S INC			\$850.00	*VENDOR TOTAL		
-	7411 J & L CONSTRUCTION						
	01-706-000-0000-6803			4,849.00	HOUSING REHAB-M LOE	SCDP FUNDS	GRANTS OUT
*	7411 J & L CONSTRUCTION			\$4,849.00	*VENDOR TOTAL		
-	6136 NORTHERN CONSTRUCTION						
	01-706-000-0000-6803			6,516.00	HOUSING REHAB-H KALINOWSKI	SCDP FUNDS	GRANTS OUT
*	6136 NORTHERN CONSTRUCTION			\$6,516.00	*VENDOR TOTAL		
-	1213 WYNNE CONSULTING INC						
	01-706-000-0000-6270			1,000.00	GEN ADM-JUNE 10	SCDP FUNDS	PROFESSIONAL SERVICES
*	1213 WYNNE CONSULTING INC			\$1,000.00	*VENDOR TOTAL		
** 706 DEPT	TOTAL.....			\$13,215.00	* BUSINESS PROGRAMS		4 VENDORS 4 TRANSACTIONS
**	01 FUND TOTAL.....			\$30,213.61	** REVENUE		16 TRANSACTIONS

7/29/2010 02 FUND
 13:20:16 ROAD AND BRIDGE

ROSEAU COUNTY
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM
 A/P AUDIT LIST FOR BOARD

COUNTY 68
 AUDITOR'S WARRANTS

IFD53 PAGE 3

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	000 DEPT				BALANCE SHEET		
-	7557 AFLAC						
		02-000-000-0000-2133		725.70	AFLAC-JULY 10	CTA8	AFLAC INSURANCE
*	7557 AFLAC			\$725.70	*VENDOR TOTAL		
-	6128 CAPITAL GUARDIAN TRUST CO						
		02-000-000-0000-2125		1,102.00	AM DEFER COMP-7/30/10		AMERICAN FUND DEFER COM
*	6128 CAPITAL GUARDIAN TRUST CO			\$1,102.00	*VENDOR TOTAL		
-	4935 MN CHILD SUPPORT PAYMENT CENT						
		02-000-000-0000-2126		80.75	MIELKE-0012504839		CHILD SUPPORT
		02-000-000-0000-2126		395.38	ABRAHAMSON-0014685923		CHILD SUPPORT
*	4935 MN CHILD SUPPORT PAYMENT CENT			\$476.13	*VENDOR TOTAL		
-	12264 NATIONWIDE RETIREMENT SOLUTIO						
		02-000-000-0000-2121		672.50	DEFER COMP-7/30/10		NRS DEFER COMP PAYABLE
*	12264 NATIONWIDE RETIREMENT SOLUTIO			\$672.50	*VENDOR TOTAL		
**	000 DEPT	TOTAL.....		\$2,976.33	* BALANCE SHEET	4 VENDORS	5 TRANSACTIONS
**	02 FUND TOTAL.....			\$2,976.33	** ROAD AND BRIDGE		5 TRANSACTIONS

COURTNEYP
 7/29/2010 11 FUND
 13:20:16 SOCIAL SERVICES

ROSEAU COUNTY
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM
 A/P AUDIT LIST FOR BOARD

COUNTY 68
 AUDITOR'S WARRANTS

IFD53 PAGE 4

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
-- 420	DEPT				INCOME MAINTENANCE		
-	6128	CAPITAL GUARDIAN TRUST CO					
		11-420-000-0000-2125		528.87	AM DEFER COMP-7/30/10		AMERICAN FUND DEFER COM
*	6128	CAPITAL GUARDIAN TRUST CO		\$528.87	*VENDOR TOTAL		
-	12264	NATIONWIDE RETIREMENT SOLUTIO					
		11-420-000-0000-2121		1,033.08	DEFER COMP-7/30/10		NRS DEFER COMP PAYABLE
*	12264	NATIONWIDE RETIREMENT SOLUTIO		\$1,033.08	*VENDOR TOTAL		
**	420	DEPT	TOTAL.....	\$1,561.95	* INCOME MAINTENANCE		2 VENDORS 2 TRANSACTIONS
-- 430	DEPT				SOCIAL SERVICES		
-	7557	AFLAC					
		11-430-000-0000-2133		222.96	AFLAC-JULY 10	CTA8	AFLAC INSURANCE
*	7557	AFLAC		\$222.96	*VENDOR TOTAL		
-	6128	CAPITAL GUARDIAN TRUST CO					
		11-430-000-0000-2125		392.80	AM DEFER COMP-7/30/10		AMERICAN FUND DEFER COM
*	6128	CAPITAL GUARDIAN TRUST CO		\$392.80	*VENDOR TOTAL		
-	12264	NATIONWIDE RETIREMENT SOLUTIO					
		11-430-000-0000-2121		280.42	DEFER COMP-7/30/10		NRS DEFER COMP PAYABLE
*	12264	NATIONWIDE RETIREMENT SOLUTIO		\$280.42	*VENDOR TOTAL		
**	430	DEPT	TOTAL.....	\$896.18	* SOCIAL SERVICES		3 VENDORS 3 TRANSACTIONS
**	11	FUND	TOTAL.....	\$2,458.13	** SOCIAL SERVICES		5 TRANSACTIONS

COURTNEY P
 7/29/2010 25 FUND
 13:20:16 ENVIRONMENTAL

ROSEAU COUNTY
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM
 A/P AUDIT LIST FOR BOARD

COUNTY 68
 AUDITOR'S WARRANTS

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	000 DEPT				BALANCE SHEET		
-	7557 AFLAC						
		25-000-000-0000-2133		44.58	AFLAC-JULY 10	CTA8	AFLAC INSURANCE
*	7557 AFLAC			\$44.58	*VENDOR TOTAL		
**	000 DEPT	TOTAL.....		\$44.58	* BALANCE SHEET		1 VENDORS 1 TRANSACTIONS
**	25 FUND	TOTAL.....		\$44.58	** ENVIRONMENTAL		1 TRANSACTIONS

7/29/2010 76 FUND
 13:20:16 KAMAR RECYCLING

ROSEAU COUNTY
 INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM
 A/P AUDIT LIST FOR BOARD

COUNTY 68
 AUDITOR'S WARRANTS

VENDOR NO.	NAME	ACCOUNT NO.	RPT ACCR	AMOUNT	WARRANT DESCRIPTION SERVICE DATES	INVOICE# PAID ON BEHALF #	ACCOUNT DESCRIPTION ON BEHALF OF NAME
--	393 DEPT				KAMAR RECYCLING		
-	7521 CENEX CREDIT CARDS						
		76-393-000-0000-6561		2,008.57	JULY 2010	9970029683	GAS,DIESEL,PROPANE
*	7521 CENEX CREDIT CARDS			\$2,008.57	*VENDOR TOTAL		
**	393 DEPT	TOTAL.....		\$2,008.57	* KAMAR RECYCLING		1 VENDORS 1 TRANSACTIONS
**	76 FUND	TOTAL.....		\$2,008.57	** KAMAR RECYCLING		1 TRANSACTIONS
****		FINAL TOTAL.....		\$37,701.22	**** 26 VENDORS		28 TRANSACTIONS

7/29/2010
13:20:16

COURTNEY P

ROSEAU COUNTY
INTEGRATED RECEIPTS AND DISBURSEMENTS SYSTEM
A/P AUDIT LIST FOR BOARD

COUNTY 68
AUDITOR'S WARRANTS

IFD53 PAGE 7

**** RECAP BY FUND

FUND	AMOUNT	NAME
01	30,213.61	REVENUE
02	2,976.33	ROAD AND BRIDGE
11	2,458.13	SOCIAL SERVICES
25	44.58	ENVIRONMENTAL
76	2,008.57	KAMAR RECYCLING

DATE APPROVED

**

37,701.22 * TOTAL

APPROVED BY,

.....
.....
.....

ITEM # Discussion 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Foldesi, Mark	*Department Commissioner	*Board Meeting Date Aug 17 2010
---	------------------------------------	---

***Subject Title (As it will appear on the agenda):**
CodeRED

***Background (Provide sufficient detail of the subject):**
The Board heard a presentation on two emergency communication products offered by Emergency Communications Network on July 27 and deferred action on the matter to the August 17th agenda. Emergency Communications Network offers a web based product suite that features three communication solutions for counties and municipalities including CodeRED for community and staff notification, CodeRED Weather Warning for automated severe weather warnings and Checkup Up Call for checking on at risk individuals.

***Legal Consideration:**

***Other Consideration:**
The combined annual three year contract cost of these two products is \$11,800. It is web based so there is no equipment to purchase. E911 funds may be used. As of June 30, 2010, the fund balance for E911 is \$291,801.24.

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

ITEM # Discussion 2

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Johnston, Alan	*Department Commissioner	*Board Meeting Date Aug 17 2010
--	------------------------------------	---

***Subject Title (As it will appear on the agenda):**
Beito Property

***Background (Provide sufficient detail of the subject):**
The Board and County Assessor have viewed the Beito Property. The matter is back on the agenda for further discussion.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

ITEM # Discussion 3

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Nelson, Gracia	*Department Emergency Management	*Board Meeting Date Aug 17 2010
--	--	---

***Subject Title (As it will appear on the agenda):**
MN DOT Tower Property Purchase

***Background (Provide sufficient detail of the subject):**
An additional tower is needed in Roseau County to complete the communications backbone. A tower site has been located on a piece of property that belongs to Richard Sikorski.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk



Roseau County Historical Society & Museum
121 Center Street East, Suite 101
Roseau, Minnesota 56751

RECEIVED
AUG 12 2010

August 11, 2010

Trish Harren-Klein
606 5th Ave SW, Room 131
Roseau, MN 56751

Dear Mrs. Klein,

On Tuesday, August 17, the Roseau County Historical Society Board of Directors and Director Charleen Haugen will be meeting with the Board of Commissioners to discuss our 2011 county allocation. As always we look forward to reviewing museum and research center activities with you.

This past year has been a busy year for the county historical society and museum. First we would like to express our appreciation for the assistance for shelving for the storage area in 2009. We are now much more organized, which makes us more efficient.

In November 2009, the historical society and Roseau Public Library hosted the North Dakota Museum of Art exhibit, *Snow County Prison: Interned in North Dakota*. The exhibit focused on the Japanese and German internees who were imprisoned at Fort Lincoln during WWII. The first major exhibit at the museum, opened the last of February with thirteen women, selected by their cities and townships, from across the county. We also honored over 140 women who have or are presently serving the United States Military with exhibits and programs. Thanks to the assistance of over fifteen women volunteers searching local newspapers, the historical society now has a complete database for almost every man and woman who has serviced our country. At the end of March, the historical society hosted the second Smithsonian Traveling Exhibit, *Between Fences*. In July, the historical society opened the exhibits *Century Farms in Roseau County* and *A Bird's Eye View of Roseau County Farms*, with over 100 county farms participating in the exhibits. Over 4000 individuals have attended programs and the exhibits during these three events. The current exhibit has already seen success, with 93 individuals visiting in one day. In 2009, 7,058 individuals visited the museum or research center.

We have enclosed the 2009 Roseau County Historical Society Annual Report and the budget proposal for 2011. Please review the information enclosed in the packet and if you have any questions, feel free to contact either of us. Thank you for supporting the continued collection, preservation, and dissemination of Roseau County history.

Sincerely,


Glenn Holm, President

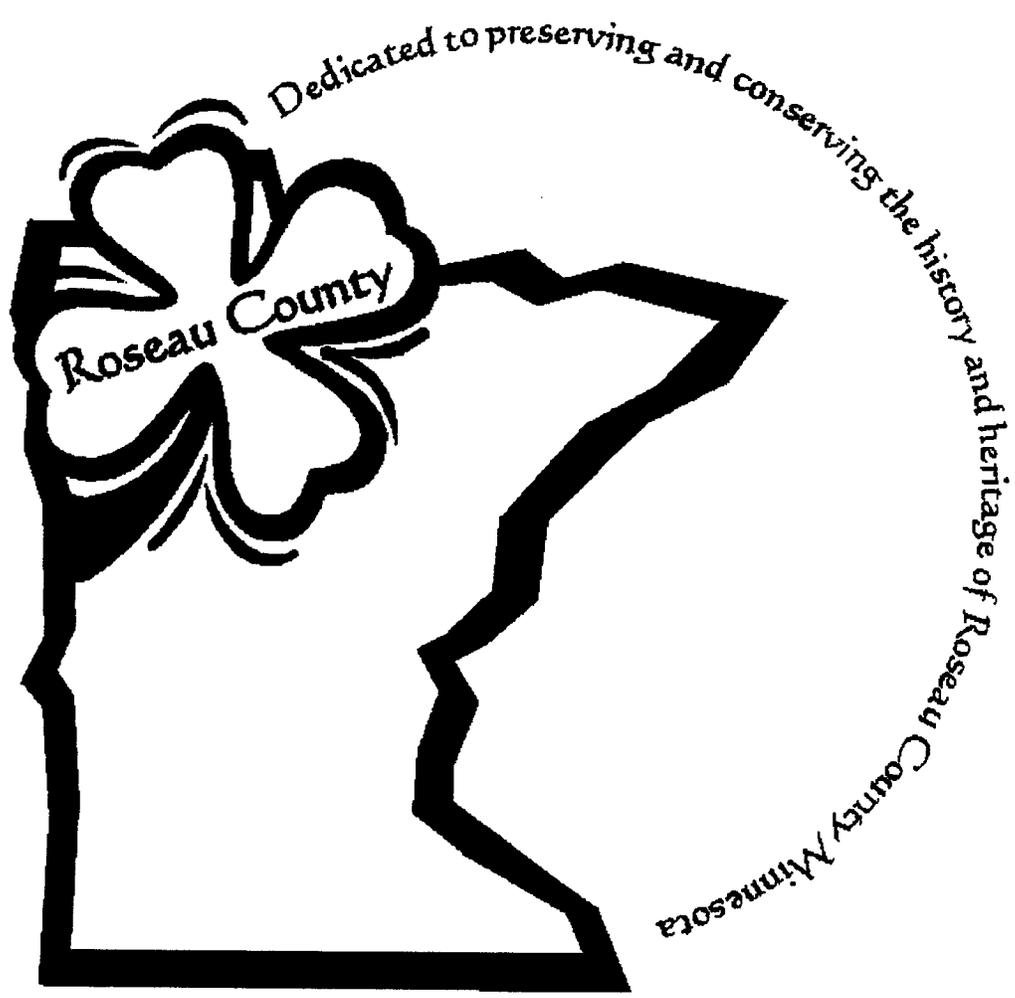

Charleen Haugen, Director

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Historical
Society est.
1927

**Roseau County Historical Society
May 2009 Board of Directors
Phone and E-mail address**

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ROSEAU COUNTY HISTORICAL SOCIETY

2009 ANNUAL REPORT

The Roseau County Historical Society was organized in 1927 by individuals who recognized the need to maintain a history of the county. The Minnesota Historical Society designated the Roseau County Historical Society as the official county organization. The historical society is a 501 (C) 3 non-profit organization.

The mission of the Roseau County Historical Society is to collect, preserve, and disseminate knowledge about the history of Roseau County and to relate it to the State of Minnesota as it pertains to Article II, sections 1, 2, and 3 in the historical society's by-laws. This includes preserving written materials, electronic data/media, photographs, and three-dimensional items. The Roseau County Historical Society is the sole owner of its collection.

The Roseau County Historical Society (hereafter referred to as RCHS, historical society or society) operates the Roseau County Historical Museum and Interpretive Center, which houses the county archive and artifact collections and serves as the hub for the society's activities.

The society is governed by twelve board members from across Roseau County. 2009 board members included Glenn Holm (Roseau) - President, Brenda Sather (Greenbush)- Vice President, Lola Grafstrom (Salol) - Secretary, Helen Wagner (Roseau) -Treasurer, Darrell Borgen (Badger), Harriet Heinen (Warroad), Eva-Jayne Krueger (Warroad), Ida Novacek (Roseau), Jeff Pieterick (Greenbush), Bruce Olson (Badger), Irene Olson (Roseau), and Sheila Winstead (Roseau).

Attendance at the historical society museum including off -site exhibits and programs increased dramatically in 2009, with on-site visits increasing by 5% to 7,098. Visitors came from thirty-one states including Minnesota, fifteen foreign countries including Australia, Norway, Mexico, Sweden, China, and six Canadian Provinces. Approximately 13,000 individuals enjoyed off-site exhibits and programs at places such as the Roseau County Fair, Northland Community and Technical College, and county schools.

The historical society partners with area schools, organizations, and assisted-living residents to present programs. Children from preschool to grade 12 received both on-site and off-site educational programs. Special on-site tours were organized for senior citizens and organizations. Off-site programs were presented at township meetings and whenever a request was received. Students, professional researchers, and genealogists use the Roseau County Historical Society research center throughout the year.

2009 Highlights

Annual Meeting

The 2009 Annual Meeting was held on April 18, 2009 at the Roseau City Center. Changes to by-laws were submitted to the members and approved. Harriet Heinen from the Warroad area was elected to the Board of Directors. The evening program was presented by Jerry and Marion Solom. Jerry is the skipper of the sailing yacht *Indian Summer*, which the couple has taken on several Scandinavian and European trips. Jerry and his son sailed the North Atlantic back to the US on the *Indian Summer* from Norheimsund, Norway to Maine after spending the summer sailing south from Norway along the coast of Europe. Attendees also enjoyed the Blue Grass musical group *Northern Posse* during the potluck dinner and program.

Off-Site Educational Programs and Events:

Educational opportunities continue to make it possible to present additional programs to residents. In 2009, the society was asked to partner with the Northland Community and Technical College Visual History Club as the club designed exhibits for hall and lobby display cases at the college in Thief River Falls. The club's advisor, Aliza Olson, and members displayed several items from the Roseau County Historical Society collection. During *American Indian Heritage Month* many Ojibwa and Sioux objects from the society were displayed. These exhibits were located where foot traffic was consistent. Approximately 7,000 concert and sports program attendees and students had visual access to the displays.

The historical society expanded programs for county schools. During December, RCHS volunteer educator Lola Grafstrom presented an off-site program about Scandinavian heritage to 244 students at the Badger, Roseau, and Warroad school elementary grade classes.

For many years the historical society has exhibited at the Roseau County Fair. During the 2009 fair, photographs and items representing Roseau County rural school education were displayed. Of special interest to fair attendees were the early teacher training photographs. Many individuals looked at the photographs hoping to recognize rural teachers who had taught them. A second part of the exhibit focused on the 2010 Woman's History Month exhibit *Roseau County Women in Military* as the historical society researched for the names of women who had served in the past and now.

A RCHS goal is to have exhibits in the libraries and/or schools in the county and expand the presentation of programs to cities and townships, schools, and senior citizens through more outreach programs.

School Educational Programs and Tours

School programs are a popular educational component for the museum and research center. Students from Badger, Greenbush/Middle River, Karlstad, and Roseau participated in tours and programs at the museum during 2009. Over 600 students received programs and tours during the spring. RCHS offered an immigration program for elementary students which were taught on-site by RCHS volunteer educator, Lola Grafstrom.

Roseau civics teacher Aaron Nelson and the historical society partnered on a military oral history project starting in the fall of 2009. Mr. Nelson's Advanced History Class students interviewed Korean and Vietnam War veterans. Information on the conflicts was gathered with the intent of designing an exhibit that would be displayed in the museum. All project information will be added to the research center military archives in the spring of 2010.

The society presented a program on handling museum artifacts to the Northland Community and Technical College Visual History Club prior to the club designing the Northland exhibits. The workshop taught the students how to handle and pack a variety of fragile museum objects to protect them when they are to be moved, in transit and installed in an exhibit.

Northwest Minnesota Sixth Grade History Contest

The annual history contest was held at the Roseau City Center on May 14. Museum Program Educator Lola Grafstrom assisted with the program. Seven schools from Badger, Greenbush/Middle River, Grygla, Karlstad Tri-County, Lancaster, Roseau, and Warroad participated. The following students received trophies and medals: 6th place - Madiline Huglen, Roseau; 5th - Morgan Amsley-Benzie, Warroad; 4th - Holly Coffield, Lancaster; 3rd - Mariah Modahl, Badger; 2nd - Molly McDonald, Warroad; and 1st - Sydney Mosher, Warroad. Border State Bank, Citizens State Bank, and Security State Bank helped sponsor the event.

Exhibits/Collection Care/Acquisitions/Technology

Exhibit

Each March since 1981, the United States has formally recognized "Woman's History Month". Following a year of intense research, the first Woman's History Month was celebrated by the Roseau County Historical Society in 2009.

In 2008, the RCHS began organizing to celebrate Woman's History Month. A committee chaired by Linda Vatnsdal and including Carolyn Eeg, Dawn Johnson, Leanne Johnson, Loralee Marvin, and Carole Wilson set out to organize the *One Woman* program which would honor Roseau County women who have made a difference in their communities. County cities and townships were asked to select a woman from their area to receive this honor. In February 2009 the Roseau County Commissioners designated March as Woman's History Month.

A Grand Opening event was held March 1 with Roseau County Commissioner Mark Foldesi opening the exhibit. Eighteen *One Woman* selectees were honored by their city or township: Lois M. Johnson, City of Badger; Agnes Paulson, Barto; Hilda Erickson, Deer; Nelsine Dahl, Dieter; Irene Kristofferson, Enstrom; Ruth

Eeg, City of Greenbush; Clarice Bolin, Grimstad; Delores L. Andol, Jadis; Amelia G. Janson, Lake; Lorraine Hedlund, Malung; Florence Hanson, Mickinock; Luella Solberg, Reine; Marie Budd, City of Roseau; Gladys Venaas, Ross; Maxine Penas, Stokes; Pat Westman, Spruce; Verna Grafstrom, Unorganized Townships; and Margaret Marvin, City of Warroad.

Woman's History Month also recognized *Woman in Education* with an exhibit and programs. *Woman in Education* was designed to honor any woman who had worked in any capacity in a Roseau County school from early rural schools to present day. The *Women in Education* committee consisted of Pam Solberg – chair, Janice Branden, Diane Churchill, Kelly Falk, Katie Hedlund, Gail Johnson, Elaine Lang, Sharon Lund, Aliza Olson, Shelia Olson, Lori Schaible, Marion Solom, and Joyce Woidtke.

Several programs covered the two exhibits during the month. The committees and several volunteers prepared everything from setup to exhibit designing. Over 850 patrons enjoyed the exhibit and events during Woman's History Month.

In November, the historical society and Roseau Public Library partnered with the North Dakota Museum of Art to bring the exhibit *Snow Country Prison: Interned in North Dakota* to the area. County Commissioner Jack Swanson opened the three-week showing. 655 people toured the exhibit. The exhibit explored a period during WWII when Japanese U.S. citizens and Germans were interned at Fort Lincoln in Bismarck, ND. Area schools transported over 500 students to see this exhibit. SMART Board PowerPoint presentations explained the relationship between the United States and U.S. Japanese citizens who were interned during the war.

Collection Care and Acquisitions

In 2009, sixty-seven patrons and organizations donated artifacts or archival items to the society. About 3,500 items were received. When the United Methodist Church dissolved in Roseau, all church records and history that were not required to go to the church headquarters were given to the historical society as well as several objects. The Badger Veterans of Foreign War Auxiliary #3832 entrusted the historical society with their organization records. Examples of gifts from other donors include a 9th District American Legion band uniform, several patches/pins from Polaris snowmobile events, women's military uniforms, and church records from the Pinecreek Lutheran Church.

Thanks to the generous donations of over 100 fund-drive donors, proper storage boxes and materials were purchased for the items received.

Technology

Technology is ever-changing, and the ability to use it within the museum is wonderful. Through generous funding from a private donor, a grant from the Minnesota Historical Society and the Polaris Foundation, the Roseau County Historical Society was able to purchase a SMART Board. The SMART Board is an interactive whiteboard that is connected to a computer. The large whiteboard acts as the computer screen with the additional benefit of allowing individuals to interact with what is shown on the screen just by touching it. This feature allows museum patrons to activate a video or audio recording, a prepared informational presentation or a game. A dedicated laptop for the SMART Board was purchased with funding from the Polaris Foundation.

This technology has greatly improved the society's ability to offer hands-on programs to patrons. The SMART Board has been used with each exhibit the museum designs providing an additional educational tool in the museum. Thanks to the IT departments of Roseau and Warroad schools, the SMART Board camera was set up wirelessly which helped with the cost.

Board of Directors, Staff, and Volunteers

Administration and Training

RCHS staff includes two full-time employees, Charleen Haugen, Executive Director; Britt Dahl, Museum Assistant; and one part-time employee, Marie Kompelien, Research Specialist. Museum staff responsibilities

include administration of all areas of museum management. They also organize and provide community and educational programs.

In addition to the museum staff, three federal paid Experience Works trainees work with data entry in the 3-dimensional and archive departments. In October, two individuals began a six-month training program through a grant from the Northwest Industry Council to the MN Department of Employment. These individuals work with exhibit display, data entry, and other museum-related work areas.

Staff receive training from the Minnesota Historical Society, Minnesota's Historic Northwest consortium, the Minnesota Humanities Center, Smithsonian Traveling Exhibit department, and the Northwest Minnesota Foundation. Participation in training is determined by the Executive Director and the Board of Directors. The training programs teach techniques in improving collection care, effective exhibits designing and programs, technology, and developing community outreach.

As a member of the Minnesota's Historic Northwest consortium, the society benefits in various ways. The consortium partners with the Minnesota Historical Society (MHS), which provides educational opportunities. Each year MHS develops workshops for consortium members. In 2009 a Modernizing History workshop was attended by staff. The workshop focused on two areas: one was on collecting artifacts for the future, and the second was on using technology to set up websites and social media and how to use them to promote the society. Following this workshop, the society set up a Facebook site and reexamined the way the society used its website.

In preparation for the upcoming 2010 Smithsonian *Between Fences* exhibit, Charleen Haugen and Britt Dahl attended a training session in April 2009 at the Minnesota Humanities Center.

Volunteers

Over 80 volunteers provided countless hours of service to the historical society in 2009. Projects such as cataloging incoming artifacts and memorabilia, database entry, working with student education, exhibition and many other areas of museum management were worked on by volunteers. Approximately 2,000 hours of volunteer hours were donated to projects and programs. All of their work is greatly appreciated!

The Sentence to Service program hours are not included in the volunteer hours. Crew leader Frank Haubrick and those working under the program helped with many construction projects during the year.

Financial

General operating funds for the historical society come from county allocations, memberships, donations, gift shop proceeds, research requests, the Roseau County Endowment Fund, a yearly fund drive, and grants. The Roseau County Historical Society endowment fund was established with the Northwest Minnesota Foundation in 1995. The endowment provides capital for special projects and is supported by donations and memorials from supporters. In 2009 endowment funds were used to assist the society with general operation.

Grants

Five requests for funding were applied for in 2009.

During the *Women in Education (WIE)* portion of the Woman's History Month preliminary planning, the *WIE* felt that the museum could benefit from having a SMART Board, and it was suggested that we seek funds for one. Grant funding submissions were sent to the Minnesota Historical Society, a private foundation, and the Polaris Foundation. These grant requests were approved and make the society one of the few museums in Minnesota to provide their patrons with this technology

The Minnesota's Historic Northwest, a 501 (c)3 organization which includes the historical societies in the ten counties in NW Minnesota, submitted a grant request, which was approved, to the Hartz Foundation for a traveling exhibit for NW Minnesota. Supplies and grids for a church exhibit were requested. Eighteen grids for each historical society that was a part of the consortium were purchased through this grant making it possible to design a church exhibit and additional traveling photo exhibits in the future. Having the grids also allows each organization to design exhibits for the grids whenever the consortium does not have a traveling exhibit.

The Minnesota Legacy Amendment was passed during the 2008 General Election. The amendment provides grant funding for several areas and included an Arts and Cultural Heritage Fund. The amendment stated that the Minnesota Historical Society would distribute the grant funding for the Cultural area of the amendment. The Preservation Alliance of Minnesota, the Minnesota Alliance of Local History Museums, the Council for Minnesota Archaeology, the Minnesota Archaeological Society, and Minnesota Historic Northwest partnered with the Minnesota Historical Society to form the Minnesota History Coalition. This organization would work with MHS on grant distribution and would organize grant training sessions to be conducted by the Minnesota Historical Society.

In November, the society applied for a technology grant to do oral history projects.

Fund Drive

The historical society initiated a fund drive several years ago. The fund drive supports many areas of museum administration, from collection care to exhibition and educational programming. During the 2008-09 fund drive, over 100 corporations, businesses, families, and individuals supported these programs by donating \$8,878, which included a major contribution from the Shetterly family. Thrivent Financial partnered with the historical society in 2008-09 on the fund drive.

Fund Drive donations make it possible for the society to host traveling exhibits and supports other projects such as Woman's History Month.

Bequest

A lasting legacy to the historical society was left by Kenneth Holm, son of former Roseau County residents, Rudy and Elsie Holm. Kenneth spent many hours in the museum as a child and had wonderful memories of those hours. When he passed away he bequeathed \$10,000 to the Roseau County Historical Society.

Additional information is available in the 2009 financial report.

The Roseau County Historical Society Board of Directors apologizes for any oversights or errors in the annual or financial report.

Glenn Holm, President and Charleen Haugen, Executive Director

**ROSEAU COUNTY HISTORICAL SOCIETY
STATEMENTS OF REVENUES AND EXPENSES
JANUARY 1, 2009 - DECEMBER 31, 2009**

GENERAL ACCOUNT

Beginning Balance January 1, 2009 \$ 1,345.28

Revenues:		
Admissions	\$ 288.50	
Copies/research	811.10	
Donations	12,428.17	
Fund Drive	8,878.00	
Grant - Minnesota Foundation	3,000.00	
Grant - Minnesota Historical Society	1,000.00	
Grant - Polaris	913.00	
Interest earned on checking	31.35	
Interest earned on CD's	148.20	
Memberships	5,100.00	
Miscellaneous/expense recovery	286.47	
Publications:		
Cookbooks	\$ 284.50	
Heritage books	520.00	
Miscellaneous	<u>260.00</u>	1,064.50
Roseau County Allocation		<u>40,000.00</u>
Total Revenue before transfer in:		73,949.29

Transfer in from:
NWMN Foundation Fund-December, 2009 7,468.00

Expenses:		
Accounting	\$ 1,200.00	
Advertising	181.00	
Copier lease	448.17	
Contributions	100.00	
Dues/subscriptions	230.00	
Employee benefits - health insurance	1,204.26	
Insurance -work comp-liability and property	804.18	
Internet charges	496.80	
Supplies:		
Collection care	\$ 697.23	
Fund drive	186.40	
Special events/education program	670.28	
Exhibits	2,146.72	
Office	1,691.60	
Research center	17.05	
Miscellaneous	<u>175.00</u>	5,584.28
Professional development		225.20

-continued-

**ROSEAU COUNTY HISTORICAL SOCIETY
STATEMENTS OF REVENUES AND EXPENSES
JANUARY 1, 2008 - DECEMBER 31, 2008**

GENERAL ACCOUNT

Postage		\$ 946.51
Rent & maintenance - building		7,200.00
Repairs and maintenance		595.00
Salaries:		
Charleen Haugen	\$ 18,550.00	
Britt Dahl	16,360.75	
Marie Kompellen	<u>3,030.77</u>	37,941.52
Taxes- payroll		4,990.19
Taxes - sales		38.00
Telephone		845.76
Travel		75.00
Equipment purchased:		
HP computer	\$ 914.00	
SMART board	<u>3,712.00</u>	4,626.00
Total Expense		<u>(67,731.87)</u>
Ending Balance December 31, 2009		\$ <u>15,030.70</u>

**ROSEAU COUNTY HISTORICAL SOCIETY
STATEMENTS OF REVENUES AND EXPENSES
JANUARY 1, 2009 - DECEMBER 31, 2009**

THE NORTHLAND ACCOUNT

Beginning Balance January 1, 2009		\$	770.31
Revenues:			
Publications	\$	195.25	
Interest earned		<u>1.97</u>	
Total Revenue			197.22
Disbursements:			
Warroad Pioneer - research center	\$	30.00	
Arphax Pu Co - research center		48.95	
Deluxe checks		<u>21.80</u>	
Total Expense			<u>(100.75)</u>
Ending Balance December 31, 2009		\$	<u>866.78</u>

**ROSEAU COUNTY HISTORICAL SOCIETY
STATEMENTS OF REVENUES AND EXPENSES
JANUARY 1, 2009 - DECEMBER 31, 2009**

BORDER STATE BANK SAVINGS ACCOUNT

Beginning Balance January 1, 2009		\$	920.97
Receipts:			
Interest earned	\$	3.69	
Memorials		1,105.00	
Publications		<u>18.00</u>	
Total Revenue			1,126.69
Disbursements			<u>(0.00)</u>
Ending Balance December 31, 2009		\$	<u>2,047.66</u>

PINECREEK LOG CHURCH RESTORATION ACCOUNT

Beginning Balance January 1, 2009		\$	21,857.23
Receipts:			
Memorials	\$	<u>80.00</u>	
Total Revenue			80.00
Disbursements			<u>(0.00)</u>
Ending Balance December 31, 2009		\$	<u>21,937.23</u>

**ROSEAU COUNTY HISTORICAL SOCIETY
STATEMENTS OF REVENUES AND EXPENSES
JANUARY 1, 2009 - DECEMBER 31, 2009**

CERTIFICATES OF DEPOSITS

None

NORTHWEST MN FOUNDATION FUND

Beginning Balance January 1, 2009		\$ 124,629.05
Investment Profit (Loss) - 1 st quarter, 2009	\$ (7,728.83)	
Investment Profit (Loss) - 2 nd quarter, 2009	8,188.19	
Investment Profit (Loss) - 3 rd quarter, 2009	9,306.22	
Investment Profit (Loss) - 4 th quarter, 2009	<u>3,141.75</u>	12,907.33
Transfer out to:		
General checking account, December, 2009		<u>(7,468.00)</u>
Ending Balance December 31, 2009		\$ <u>130,068.38</u>

ROSEAU COUNTY HISTORICAL SOCIETY ♦ BUDGET 2011

RECEIVED

AUG 1 2010

Revenue Categories	2008 Year End Revenue	2009 Proposed Revenue	2009 Year End Revenue	2010 Proposed Revenue	2010 Estimated Revenue	2011 Proposed Revenue
Admissions	\$ 273.00	\$ 450.00	\$ 289.00	\$ 700.00	\$ 150.00	\$ 150.00
Copies/Research Center income	\$ 710.00	\$ 850.00	\$ 811.00	\$ 700.00	\$ 700.00	\$ 700.00
County Appropriation	\$ 38,000.00	\$ 50,000.00	\$ 40,000.00	\$ 50,000.00	\$ 40,000.00	\$ 50,000.00
Donations						
2009 (Holm Estate - \$10,000 - reflected in the carry over into 2010)						
2010 (Gladys Paulson Estate - \$9,400)	\$ 2,481.00	\$ 3,000.00	\$ 12,428.00	\$ 2,500.00	\$ 12,000.00	\$ 2,500.00
Fund-drive - designated funds	\$ 4,345.00	\$ 5,000.00	\$ 8,878.00	\$ 5,000.00	\$ 6,000.00	\$ 5,000.00
Grant Funding* designated funds	\$ -					
Hartz Foundation (Exhibit Cases - allocated 8.2010)		\$ 10,000.00	\$ -	\$ 10,000.00	\$ 5,000.00	\$ -
Minnesota Foundation - Margaret Wallin Marvin Fund (Smart Board)			\$ 3,000.00	\$ -	\$ -	\$ -
MN Historical and Cultural Grant 2009 - SMART board 2010 Oral History equipment grant 2011 - Museum tract lighting, UV Filters, and Mini Theater Sound Attenuation			\$ 1,000.00	\$ 5,000.00	\$ 2,468.00	\$ 11,600.00
Minnesota Humanities Grants (Smithsonian Traveling Exhibits)					\$ 500.00	\$ 500.00
Polaris - SMART board		\$ 1,000.00	\$ 913.00	\$ -	\$ -	\$ -
Interest Earned	\$ 399.00	\$ 300.00	\$ 180.00	\$ 370.00	\$ 300.00	\$ 300.00
Memberships (Total Members - 230)	\$ 4,205.00	\$ 4,500.00	\$ 5,100.00	\$ 4,500.00	\$ 5,600.00	\$ 5,600.00
Publications/Gift Shop	\$ 528.00	\$ 550.00	\$ 1,064.00	\$ 250.00	\$ 300.00	\$ 250.00
Roseau County Special Project Funding (not including in budget)			\$ 3,640.00		\$ -	\$ -
Total Revenue	\$ 50,941.00	\$ 75,650.00	\$ 77,303.00	\$ 79,020.00	\$ 73,018.00	\$ 76,600.00

ROSEAU COUNTY HISTORICAL SOCIETY ♦ BUDGET 2011

Expense Categories	2008 Year End Expenses	2009 Proposed Expenses	2009 Year End Expenses	2010 Proposed Expenses	2010 Projected Expenses	2011 Proposed Expenses
Accounting	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Advertising	\$ 675.00	\$ 1,100.00	\$ 181.00	\$ 700.00	\$ 1,000.00	\$ 700.00
Communications: Phone & Internet	\$ 1,207.00	\$ 1,312.00	\$ 1,343.00	\$ 2,117.00	\$ 1,346.00	\$ 1,350.00
Equipment purchases (2009: Smart Board - exhibit) (2010: Update exhibit designing computer including software) (Oral History equipment - camcorder, software, etc)	\$ 476.00	\$ 1,500.00	\$ 4,913.00	\$ 1,500.00	\$ 5,500.00	\$ 1,500.00
Insurances (Work Comp, Liability & Property)	\$ 700.00	\$ 825.00	\$ 804.00	\$ 875.00	\$ 800.00	\$ 875.00
Interest: expense	\$ 13.00				\$ 40.00	
Payroll: three employees (1-FT, 2-PT)	\$ 37,554.00	\$ 38,402.00	\$ 37,942.00	\$ 40,641.00	\$ 41,100.00	\$ 42,500.00
Employee Benefits - Health Insurance	\$ 2,400.00	\$ 2,400.00	\$ 1,204.00	\$ 1,668.00	\$ 1,668.00	\$ 1,668.00
Taxes, Payroll, SS, Etc.	\$ 2,450.00	\$ 3,600.00	\$ 5,028.00	\$ 3,000.00	\$ 2,900.00	\$ 3,000.00
Postage	\$ 710.00	\$ 850.00	\$ 947.00	\$ 800.00	\$ 1,000.00	\$ 800.00
Prof. Development/Continuing Education/ Travel/Dues & Subscriptions	\$ 395.00	\$ 600.00	\$ 530.00	\$ 550.00	\$ 550.00	\$ 500.00
Rent/Maintenance	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00
Repairs/Maintenance and Equipment Contracts	\$ 1,258.00	\$ 1,250.00	\$ 1,043.00	\$ 1,300.00	\$ 1,900.00	\$ 1,000.00
Supplies: Collection Preservation 2009 County special allocation Shelving not included (\$3640)	\$ 1,746.00	\$ 1,200.00	\$ 697.00	\$ 1,200.00	\$ 2,000.00	\$ 1,200.00
Supplies: Events/Educational Programming	\$ 273.00	\$ 2,000.00	\$ 670.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Supplies: Exhibition 2010 Hartz - Exhibit Cases 2011 MHS History/Culture: Museum tract lighting, UV Filters, and Mini Theater Sound Attenuation		\$ 12,000.00	\$ 2,147.00	\$ 14,000.00	\$ 9,000.00	\$ 11,600.00
Supplies: Fund Raising	\$ 222.00	\$ 400.00	\$ 186.00	\$ 450.00	\$ 300.00	\$ 300.00
Supplies: Research Center - supplies in collection care	\$ 8.00	\$ 1,000.00	\$ 17.00	\$ 100.00	\$ 1,100.00	\$ 1,100.00
Supplies: Office (includes newsletter)	\$ 1,403.00	\$ 1,500.00	\$ 1,877.00	\$ 1,500.00	\$ 2,000.00	\$ 1,500.00
Total Budget Expenses	\$ 59,890.00	\$ 78,339.00	\$ 67,929.00	\$ 79,801.00	\$ 81,604.00	\$ 78,993.00

ROSEAU COUNTY HISTORICAL SOCIETY ♦ BUDGET 2011

Grants	2008 Received	2009 Projected	2009 Received	2010 Proposed	2010 Projected	2011 Projected
Hartz Grant 2009 (pending) Grant for exhibit cases		\$ 10,000.00		\$ 10,000.00	\$ 5,000.00	\$ -
Smart Board for exhibit (\$5,600)						
Minnesota Foundation - Margaret Wallen Marvin Foundation State History and Culture Grant Minnesota Historical Society		\$ 3,000.00	\$ 3,000.00			
Oral history equipment (partnered with Roseau School History teacher Aaron Nelson)		\$ 2,000.00	\$ 1,000.00	\$ 5,000.00	\$ 2,468.00	\$ 11,600.00
Polaris			\$ 913.00			
Total	\$ -	\$ 15,000.00	\$ 4,913.00	\$ 15,000.00		\$ 11,600.00

NW Minnesota Foundation Roseau CHS Endowment Withdrawal	\$ 7,461.00		\$ 7,468.00
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ITEM # Auditor Appt
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Hoscheid, John	*Department Auditor	*Board Meeting Date Aug 17 2010
--	-------------------------------	---

***Subject Title (As it will appear on the agenda):**
 Interim Auditor John Hoscheid, 2011 Budget Review

***Background (Provide sufficient detail of the subject):**
 John will meet with the Board to discuss and review the 2011 budget.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

ITEM # Scott Johnson

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Aug 17 2010
--	-----------------------------------	---

***Subject Title (As it will appear on the agenda):**
Scott Johnson, Roseau County Soil and Water Conservation District Director

***Background (Provide sufficient detail of the subject):**
Scott will be here to give the board an overview of the SWCD.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Falk							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

ITEM # Lee Meier

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Aug 17 2010
--	-----------------------------------	---

***Subject Title (As it will appear on the agenda):**
Lee Meier- Northwest Minnesota Multi-County Housing and Redevelopment Authority

***Background (Provide sufficient detail of the subject):**
Northwest Minnesota Multi-County Housing and Redevelopment Authority Executive Director will meet with the Board to give the annual update. Mr. Meier will give an update on the Roseau County HRA levy and the projects supported with these and other leveraged funds. Commissioner Jack Swanson represents Roseau County on this Board. John Wynne will also be in to discuss the Small Cities Grant.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

Northwest
Minnesota
Multi-County

**HOUSING &
REDEVELOPMENT
AUTHORITY**

Building Opportunity One Community at a Time.

HRA
P.O. Box 128
Mantor, MN 56730

Phone:
218-637-2431

Fax:
218-637-2433

Web:
www.nwmhna.org

August 9, 2010

Trish Klein
Roseau County Coordinator
606 5th Avenue SW
Roseau, MN 56751-1477

Re: HRA Levy

Dear Trish,

I've met with your board of Commissioners in the past to review the HRA levy passed in the 2008 legislative session. I have attached a summary of 2008 – 2010 levy funds approved by our HRA board of directors along with other information on HRA activities. (I'll bring additional packets to pass out to the commissioners at the August 17th board meeting.)

The HRA board approved the requested HRA levy for 2010 payable in 2011 at our May 2010 board meeting. The HRA will continue to pursue funding opportunities that may become available using levy dollars as leverage.

As stated in earlier presentations the HRA has been in operation since 1972 and over its 38 years has been instrumental in creating numerous housing opportunities for the region. Such as; 637 units of rental assistance funded by HUD and paid to private/public landlords, rental and owner rehabilitation allowing people to live in a better home and increasing the value of the property, down payment assistance that has benefited over 815 families in buying a home, development of market rate housing increasing housing options for the citizens of the region and community development projects that improved the quality of life for residents.

The HRA is always searching to assist the region with its housing needs to better serve our residents. We look forward to working with you on future projects.

Thank you for your support and we look forward to seeing you 12:30 PM, August 17, 2010. Call me at 218-637-2431 or 218-289-1014 with any questions or comments.

Sincerely,

Lee Meier
Executive Director

Cc: HRA Board of Commissioners

To: Roseau County Board of Commissioners

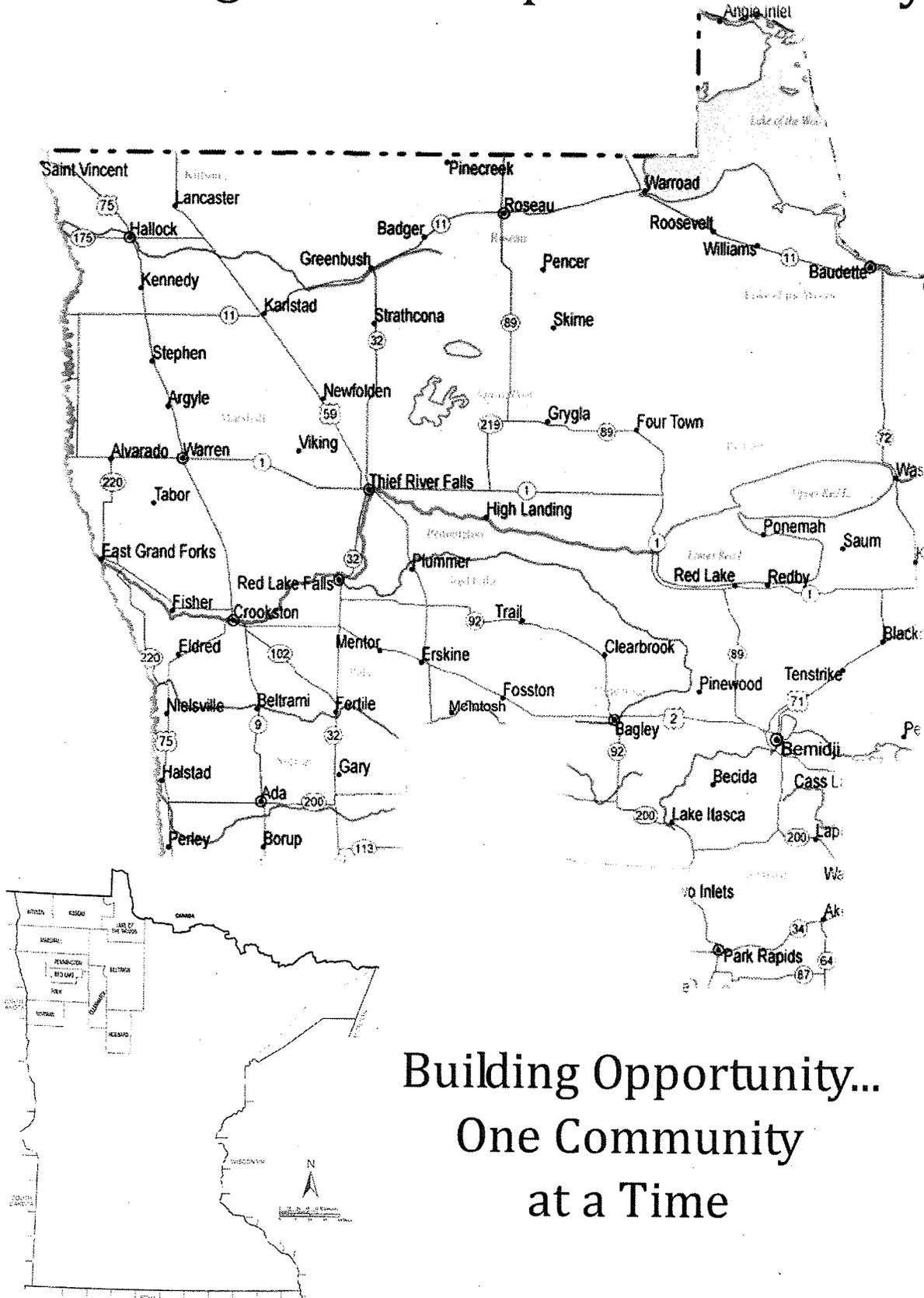
**From: Jack Swanson, Roseau County HRA Board
Lee Meier, HRA Executive Director**

Date: August 17, 2010

Re: HRA 2010 levy and program review

www.nwmnhra.org

Northwest Minnesota Multi-County Housing & Redevelopment Authority



Building Opportunity...
One Community
at a Time

**Northwest Minnesota Multi-County
Housing and Redevelopment Authority**

205 Garfield Avenue, Mentor, MN 56736

www.nwmnhra.org

Our Mission

"To improve the lives of residents in our service area through affordable housing and community development."

Our Vision

"To be an innovative leader, creating affordable housing opportunities and strengthening northwest Minnesota communities"

History of the HRA

After much effort and persistence by Bill Seeger, the HRA was organized in September 1972. The area of operation included the counties of Kittson, Polk, Marshall, Pennington, and Red Lake. In September of 1973, Roseau County was added making up the present six county area of Northwestern Minnesota. In addition, we contracted with various counties to operate housing programs on their behalf.

On August 29, 1975, the HRA began with a program called Section 8 Existing Housing Rental Assistance. This program made assistance available to elderly and low income families who live in existing standard approved rented houses or apartments. Very often these are the homes that they already occupy. We now operate over 750 units for rent assistance to low-income families in our seven county area.

In 1979 and 1980, HUD authorized the HRA to construct Public Housing units. The HRA constructed 24 scattered site three-bedroom homes and 50 units of one-bedroom elderly apartments located in Fertile, Fisher, & Climax.

In 1982, approval was received for 44 additional elderly units sited in Badger, Fosston, and Middle River. The Public Housing project differs from the Section 8 program in that the HRA actually owns the project units as opposed to private ownership. Presently the HRA owns and operates 118 Public Housing units.

The HRA also has been very active with pursuing and operating Minnesota Housing Finance Agency funds. The HRA uses MHFA funds to do numerous rental and homeowner grant programs. In addition, we have received funds for the Community Revitalization Fund program where private and public investors team with MHFA to assist with down payment to prospective homeowners.

In 1996, the HRA established a 501C4 Community Organization Development Organization to assist area residents with homeownership and create new housing opportunities for our citizens. Also, in 1997 the HRA organized a management company by creating a 501C3 for that specific purpose. The company was organized to manage the affordable rental units that were funded by essential function bonds. Summerfield Apartments, as they are called today, are located in 17 communities. Greater Minnesota Management Company has increased their portfolio other than Summerfield and manages over 600 rental units in the region.

The HRA continues to work with cities and counties to assist with their economic and community development needs.

HRA & County Approved Levy in May 2008

2008 Levy Payable in 2009

	Levy Amount	Amt Rec	Committed/ Leveraged	Spent	Developers Costs-40% of levy	Available Levy
Kittson	25,000	24,687.08	5,000.00		9,874.83	9,812.25
Marshall	32,000	31,958.84	8,500.00	7,500	12,783.54	3,175.30 *
Polk	82,500	81,167.42	39,500	4,000	32,467	5,200.45
Pennington	31,000	31,199.37	13,000.00		12,480	5,719.62
Red Lake	9,000	9,124.37	0		3,650	5,474.62 *
Roseau	42,000	41,874.28	12,700.00	7,500	16,749.71	4,924.57
Total	221,500	220,011.36	78,700		88,005	54,795

2008 Levy

Return on Investment

Potential Benefit to County	Return on Investment
158,942	6
377,730	12
	0
496,680	16
	0
754,217	18
1,787,569	8

* Levy by County

Kittson	DEED funded the rehab application submitted with the City of Greenbush/Karlstad. Project 7 homeowner rehab units
Marshall	DEED funds will allow the county to do 20+ homeowner rehab units. (2007-2010 County approved levy)
Polk	Winger received DEED funds for commercial rehab \$15,500. Housing rehab grant (24 units) for the cities of McIntosh & Erskine. We are committing 24G for rehab and 4G for writing grant. (2009 Crookston received 477G from DEED)
Pennington	DEED funded Thief River Falls & Goodridge to do homeowner and rental rehab. Approx. 25 units
Red Lake	Red Lake Falls grant not funded. Red Lake Falls has not indicated they will reapply for 2008.
Roseau	DEED funded Greenbush/Karlstad, Warroad & other parts of the county. Housing rehab, commercial and other activities.

HRA & County Projected Levy					
2009 Levy Payable in 2010					
Levy Amount	Amt Rec	Committed/ Leveraged	Spent	Developers Costs-40% of levy	Available Levy
Kittson	25,000	14,458	7,500	5,783	1,175
Marshall	32,000	17,465	7,500	6,986	2,979 *
Polk	98,000	32,648	43,500	13,059	(23,911)
Pennington	31,000	16,094	-	6,438	9,656
Red Lake	12,600	6,751	-	2,701	4,051
Roseau	42,000	25,238	12,500	10,095	2,643
Total	240,600	112,654	71,000	45,062	124,538

2009	
Return on Investment	
Potential Benefit to County	Return on Investment
300,000	12
797,350	25 *
0	0
0	0
0	0
337,345	8
1,434,695	6

Goals for 2009 Levy Request payable in 2010

Kittson	In 2009/2010 plans to work with County and John Wynne (who wrote the 2009 DEED grant for Karlstad) on economic Development activities.
Marshall	Have a contract with John Wynne (approved by the county) to write grants for the county in 2010. (County levy approved thru 2010)
Polk	Grants funded in 2010 in Winger and McIntosh/Erskine for commercial and home owner rehab.
Pennington	Use for writing additional grants for housing and economic development. Also use for loan pool program for deferred loans.
Red Lake	2008 Red Lake Falls grant not funded. Continue to use program income from past grants to do additional rehab units. Levy funds will be used for rehab, loan pool and to leverage more housing/economic development.
Roseau	Will use to fund John Wynne (as approved by the county board) for grant writing and seek new funding sources for work needed. \$5,000 to Roseau rental rehab.

Received \$487,500 for home owner rehab from Federal Home Loan Bank to be used in 8 counties.

HRA & County Projected Levy					
2010 Levy Payable in 2011					
	Levy Amount	Amt Rec	Committed/ Leveraged	Developers Costs-50%	Available Levy
Kittson	31,001			15,501	15,501
Marshall	32,000			16,000	16,000 *
Polk	111,861			55,931	55,931
Pennington	38,812			19,406	19,406
Red Lake	16,492			8,246	8,246
Roseau	51,062			25,531	25,531
Total	281,228	-	-	140,614	140,614

2010	
Return on Investment	
Potential Benefit to County	Return on Investment
	0
	0
	0
	0
	0
	0
	0
	0
	0

Goals for 2010 Levy Request payable in 2011

Kittson	Propose business development in Lancaster and Housing Rehab application to Deed.
Marshall	Prepare and submit a Housing Rehab application to Deed.
Polk	Housing rehab application to Deed for 2 cities (2 grants).
Pennington	Compliment current rental rehab in Goodridge and commercial rehab if needed.
Red Lake	Use program income from past grants to do additional rehab. Research additional needs and possible grant writing opportunities.
Roseau	Will develop 2 Housing Rehab grants to Deed.

Resolution 5-10-2

**RESOLUTION APPROVING 2010 NORTHWEST MINNESOTA
MULTI-COUNTY HRA LEVY in ROSEAU COUNTY**

WHEREAS, the NW MN Multi-County (HRA) Board of Commissioners has determined that the availability of accessible affordable housing is a necessary component of a vital, sustainable economy in NW Minnesota; and

WHEREAS, there continues to be a substantial gap between the need for affordable housing in NW Minnesota and availability of such units; and

WHEREAS, the HRA is authorized by statute to levy an amount up to 25% of 0.0185 per cent of taxable market value, with the approval of the HRA Board of Commissioners; and

WHEREAS, the additional levy authorized by state law would provide leverage funds for other public and private sector investments in housing and economic development in NW Minnesota; and

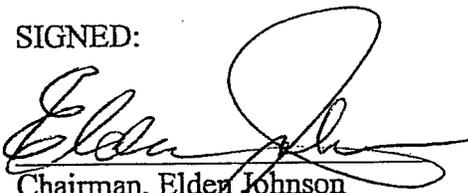
NOW, THEREFORE, BE IT RESOLVED, that for taxes payable in 2011, the HRA Board of Commissioners hereby approves the adoption of a levy of 25% of 0.0185 percent of taxable market value for the purpose of leveraging additional funds for housing and economic development activities in Roseau County;

BE IT FURTHER RESOLVED, that the NW MN Multi-County HRA will at least annually report to the Roseau County Board of Commissioners on use of levy funds.

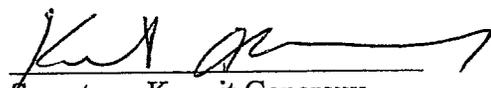
Ayes: Gentry, Finstad, Swanson, Strand, Genereux, Johnson

Nays: none

SIGNED:


Chairman, Elden Johnson

WITNESSED:


Secretary, Kermit Genereux

May 19, 2010

May 19, 2010

Date

Date

Equal Opportunity Employer

**NW MN Multi-County HRA
Mentor, MN**

2009 Taxable Market Values

County	Value	Maximum Levy	25% of Max Levy	25% of possible assessment for:	
				\$100,000 House	\$150,000 House
Kittson	\$685,705,400	\$126,855	\$31,714	\$3.60	\$5.40
Marshall	\$1,215,995,800	\$224,959	\$56,240	\$3.60	\$5.40
Pennington	\$839,188,700	\$155,250	\$38,812	\$3.60	\$5.40
Polk	\$2,418,617,700	\$447,444	\$111,861	\$3.60	\$5.40
* Crookston	\$251,557,900	\$46,538		\$3.60	\$5.40
* East Grand Forks	\$470,234,800	\$86,993		\$3.60	\$5.40
Red Lake	\$356,577,500	\$65,967	\$16,492	\$3.60	\$5.40
Roseau	\$1,104,041,822	\$204,248	\$51,062	\$3.60	\$5.40
Totals	\$6,620,126,922	\$1,224,723	\$306,181		

5/11/2010

* Crookston and East Grand Forks amounts are not included in the Polk County value.

The calculation uses the 2008 levy rate of 0.0185 approved by the 2008 legislature

Housing Choice Voucher Program Information

Kittson County

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-09	10	\$ 2,217.00
Aug-09	10	\$ 2,729.00
Sep-09	9	\$ 2,631.00
Oct-09	9	\$ 2,506.00
Nov-09	9	\$ 2,732.00
Dec-09	9	\$ 2,732.00
Jan-10	9	\$ 2,757.00
Feb-10	10	\$ 2,611.00
Mar-10	10	\$ 2,611.00
Apr-10	10	\$ 2,668.00
May-10	10	\$ 2,668.00
Jun-10	10	\$ 2,671.00
Total	115	\$ 31,533.00

Marshall County

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-10	43	\$ 9,842.00
Aug-10	41	\$ 9,803.00
Sep-10	39	\$ 9,689.00
Oct-10	39	\$ 9,409.00
Nov-10	40	\$ 9,982.00
Dec-10	39	\$ 9,567.00
Jan-10	40	\$ 9,903.00
Feb-10	38	\$ 9,738.00
Mar-10	38	\$ 9,639.00
Apr-10	40	\$ 10,522.00
May-10	39	\$ 10,807.00
Jun-10	38	\$ 10,411.00
Total	474	\$ 119,312.00

Pennington County

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-10	199	\$ 55,531.00
Aug-10	197	\$ 54,078.00
Sep-10	193	\$ 52,632.00
Oct-10	190	\$ 52,220.00
Nov-10	192	\$ 53,555.00
Dec-10	199	\$ 55,893.00
Jan-10	203	\$ 57,863.00
Feb-10	205	\$ 57,548.00
Mar-10	205	\$ 57,683.00
Apr-10	205	\$ 59,791.00
May-10	205	\$ 59,182.00
Jun-10	203	\$ 59,028.00
Total	2396	\$ 675,004.00

Polk County

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-10	191	\$ 53,593.00
Aug-10	187	\$ 52,614.00
Sep-10	184	\$ 51,722.00
Oct-10	185	\$ 52,114.00
Nov-10	183	\$ 51,076.00
Dec-10	185	\$ 51,910.00
Jan-10	182	\$ 50,706.00
Feb-10	181	\$ 49,790.00
Mar-10	180	\$ 49,622.00
Apr-10	175	\$ 48,516.00
May-10	173	\$ 47,852.00
Jun-10	175	\$ 49,057.00
Total	2181	\$ 608,572.00

Red Lake County

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-10	35	\$ 7,979.00
Aug-10	34	\$ 7,651.00
Sep-10	31	\$ 6,164.00
Oct-10	31	\$ 5,938.00
Nov-10	30	\$ 6,091.00
Dec-10	30	\$ 5,775.00
Jan-10	28	\$ 5,801.00
Feb-10	27	\$ 5,605.00
Mar-10	27	\$ 5,798.00
Apr-10	27	\$ 5,723.00
May-10	27	\$ 5,850.00
Jun-10	24	\$ 4,888.00
Total	351	\$ 73,263.00

Roseau County

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-10	76	\$ 20,523.00
Aug-10	75	\$ 19,814.00
Sep-10	72	\$ 18,557.00
Oct-10	70	\$ 17,916.00
Nov-10	78	\$ 20,878.00
Dec-10	78	\$ 20,490.00
Jan-10	82	\$ 22,425.00
Feb-10	83	\$ 22,832.00
Mar-10	83	\$ 22,849.00
Apr-10	80	\$ 21,535.00
May-10	79	\$ 22,196.00
Jun-10	76	\$ 22,149.00
Total	932	\$ 252,164.00



U.S. Department of Housing and Urban Development

Minneapolis Field Office
920 Second Avenue South, Suite 1300
Minneapolis, Minnesota 55402-4012

OCT 30 2009

OCT 27 2009

Mr. Lee Meier, Executive Director
Northwest MN Multi-County Housing and
Redevelopment Authority
P.O.Box 128
Mentor, MN 56736-0128

Dear Mr. Meier:

Thank you for completing your Section 8 Management Assessment Program (SEMAP) certification for the NW MN MULTI-COUNTY HRA. We appreciate your time and attention to the SEMAP assessment process. SEMAP enables HUD to better manage the Section 8 tenant-based program by identifying PHA capabilities and deficiencies related to the administration of the Section 8 program. As a result, HUD will be able to provide more effective program assistance to PHAs.

The NW MN MULTI-COUNTY HRA final SEMAP score for the fiscal year ended 6/30/2009 is 100%. The following are your scores on each indicator:

Table with 4 columns: Indicator, Score, Description, and Value. Contains 15 rows of performance indicators and scores.

All Counties CRF Funds					
County	CRF Funds	Investor Dollars	Levy	New & Existing Construction	Number of Units
Beltrami	\$ 168,221	\$ 123,795	\$ -	\$ 2,238,497	26
Kittson	\$ 169,208	\$ 93,450	\$ -	\$ 2,516,069	43
Marshall	\$ 412,794	\$ 192,900	\$ 70,150	\$ 7,620,189	83
Norman	\$ 176,273	\$ 91,500	\$ -	\$ 2,250,693	30
LOW	\$ -	\$ 28,200	\$ -	\$ 274,360	6
Pennington	\$ 275,468	\$ 85,000	\$ 126,872	\$ 7,641,281	80
Polk	\$ 413,110	\$ 235,575	\$ -	\$ 8,618,947	89
Red Lake	\$ 883,695	\$ 433,350	\$ 23,109	\$ 12,442,805	129
Roseau	\$ 951,426	\$ 849,946	\$ -	\$ 28,338,488	329
Totals	\$ 3,450,195	\$ 2,133,716	\$ 220,131	\$ 71,941,329	815

06/30/10

Note: \$20.85 private dollars for every \$1.00 invested by the state
815 units of housing completed

**Total Funds Disbursed Throughout the Region
By the Northwest Minnesota Multi-County HRA**

BENEFITS RECEIVED PER COUNTY

Beltrami County *	\$	336,600
Clearwater County *		600,000
Kittson County		1,460,580
Lake of the Woods County *		127,827
Marshall County		4,645,077
Norman County *		8,224,212
Pennington County		5,649,515
Polk County		14,905,670
Red Lake County		8,610,689
Roseau County		10,942,244
Total	\$	<u>55,502,413</u>

Total CRF program included in total above (Down Payment Assistance - 815 Loans to Date)		7,590,921
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ADDITIONAL BENEFITS RECEIVED FOR SEVEN COUNTY AREA

Total Section 8 Rental Assistance (HUD)

Since 1975 Inception 620 units assisted monthly with an average of 280 landlords per yer		37,487,003
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Total Low Rent Public Housing (HUD)

Since 1979 Inception 79 1-bedroom units and 24 3-bedroom homes		5,906,582
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Total MHFA HOME Program

Since 2001		3,879,877
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Essential Function Revnue Bonds

Phase I - 320 Market Rate Rentals		23,635,000
Phase II - 174 Market Rate Rentals		12,615,000
Campus Courts - 40 Student Housing Rentals		2,800,000
Tri-County Correctional Facility		3,200,000

Other Bonding

First Time Home Buyers 1995-2010		22,351,000
Total		<u>111,874,462</u>

Grand Total

		<u><u>167,376,875</u></u>
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* Contract for services. Not part of the HRA area of operations.

CRF - Community Revitalization Fund

SCDG - Small Cities Development Grant

MHFA - Minnesota Housing Finance Agency

MURL - Minnesota Urban & Rural Homesteading Program

HPG - Housing Preservation Grant - USDA

FHLB - Federal Home Loan Bank