



## Board of Commissioners

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

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### AGENDA

**Tuesday, September 14, 2010 8:30 a.m.**

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on September 14, 2010 at 8:30 am in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**8:30 Call to Order**

1. Presentation of Colors
2. Approve Agenda

**8:35 Comments and Announcements**

**8:45 Consent Agenda**

1. Approve Proceedings
2. Approve Northstar ATV Club GIA Reimbursement
3. Approve State of Minnesota Facility Use Agreement for Roseau MnDOT Tower
4. Approve Sjoberg Inc. Fiber Optic Agreement
5. Approve Financial Worker Hire
6. Approve Bills

**9:00 Auditor's Office**

1. Approve 2011 Preliminary Budget & Levy

**9:30 MN DNR Thief Lake & Roseau River WMA Manager Randy Prachar**

1. Discuss Soler Township Land Acquisition

**10:00 Highway Department Engineers Report**

1. Approve Russell Nelson Clay Purchase Contract

**10:15 BREAK**

**10:30 Treasurer Diane Gregerson**

1. Review and Discuss Investment Policy
2. Review Investment Report

**10:45 Committee Reports**

**11:00 Discussion**

1. Roseau River Watershed Appointment
2. Warroad River Watershed Appointment
3. KaMaR Update
4. Snow Removal RFP
5. Custodial Services RFP

**11:15 John Wynne, Wynne Consulting**

1. Small Cities Grant

**11:45 Future Agenda Items**

**12:00 Adjourn**

To schedule an appointment with the Board, please contact the County Coordinator at 218-463-4248

County Coordinator's e-mail address: [trish.klein@co.roseau.mn.us](mailto:trish.klein@co.roseau.mn.us)

Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

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District 1, Alan Johnston, Chair - District 2, Jack Swanson -  
District 3, Roger Falk - District 4, Russell Walker - District 5, Mark Foldesi, Vice-Chair

An Equal Opportunity Employer

ITEM # Consent 1

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
Approve Proceedings from the September 7, 2010 Board Meeting

**\*Background (Provide sufficient detail of the subject):**  
Attached are proceedings from the September 7, 2010 Board Meeting. Please review carefully and advise of any changes.

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
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**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

**PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS**

September 7, 2010

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, September 7, 2010 at 8:30 a.m.

**CALL TO ORDER**

The meeting was called to order at 8:30 a.m. by County Board Chairman Alan Johnston. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Alan Johnston, Jack Swanson, and Russell Walker.

**APPROVAL OF AGENDA**

A motion to approve the agenda was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously.

**CONSENT AGENDA**

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously.

The Board, by adoption of its Consent Agenda, approved proceedings from the August 31, 2010 Board Meeting and approved the appointment of Roger Falk to the Labor Relations Committee.

Upon motion carried, the Board adjourned the regular meeting at 8:55 a.m. The next regular meeting of the Board is scheduled for September 14, 2010 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Teresa Klein, Board Clerk  
Roseau County, Minnesota

\_\_\_\_\_  
Alan Johnston, Chair  
Board of County Commissioners  
Roseau County, Minnesota

ITEM # Consent 2

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
Approve Northstar ATV Club GIA Reimbursement

**\*Background (Provide sufficient detail of the subject):**  
Mike Klein from the Northstart ATV club will be here to request your approval on the club's Grant-In-Aid Reimbursement request.

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk

ITEM # Consent 3

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Nelson, Gracia	<b>*Department</b> Emergency Management	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
State of Minnesota Communications Facility Agreement

**\*Background (Provide sufficient detail of the subject):**  
Request Board approval to sign the State of Minnesota Communications Facility Use Agreement with MnDOT allowing Roseau County to have communications equipment on the Roseau MnDOT Tower.

**\*Legal Consideration:**

**\*Other Consideration:**  
Until we have communications equipment installed in this building there is no charge.

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

**STATE OF MINNESOTA**  
**COMMUNICATIONS FACILITY**  
**USE AGREEMENT**

**Agreement #95604-R**  
**Roseau Tower**

THIS AGREEMENT, by and between State of Minnesota, Department of Transportation, hereinafter referred to as Mn/DOT, and County of Roseau, hereinafter referred to as COUNTY;

WHEREAS, the Commissioner of Transportation is empowered by Minnesota Statute 174.70, Subd. 2 to enter into agreements to permit non-state owned communications equipment on Mn/DOT owned communications towers, land, buildings or other structures which are under the jurisdiction of the Commissioner of Transportation, and

WHEREAS, the State of Minnesota owns and the Commissioner of Transportation has custodial responsibility for a communications tower, shelter, and land on which the tower is located, herein referred to respectively as the "Communications Facility," located three (3) miles west on Highway 11 from the City of Roseau, which is more fully described in Exhibit A2, attached hereto, and

WHEREAS, MN/DOT has determined that said tower and shelter have excess capacity which is surplus to its needs and MN/DOT is willing and able to provide space on the Tower and in Shelter to COUNTY under certain terms and conditions, and

WHEREAS COUNTY requires space on this Tower and in Shelter to install and maintain COUNTY'S communications equipment as described in the attached Exhibit B1.

NOW, THEREFORE, in consideration of the foregoing and in consideration of the mutual covenants herein contained, which each of the parties hereto acknowledge as adequate and sufficient, it is hereby agreed as follows:

**1. COMMUNICATIONS FACILITY**

MN/DOT grants and COUNTY accepts this "Agreement" for the use of Antenna space and shelter space on or within Mn/DOT's Roseau Communications Facility located in the County of Roseau, Minnesota, more fully described on attached Exhibit A2.

**2. TERM**

The term of this Agreement is for ten (10) years, commencing on June 1, 2010, and expiring May 31, 2020

- 2.1 This Agreement shall renew automatically on the expiration date at the same terms and conditions as described herein, unless otherwise terminated by one or both parties as set forth in paragraphs 2.2 and 5 of this Agreement.
- 2.2 In the event that either party elects not to renew this Agreement or renegotiate the terms of the agreement before the expiration date, that party shall give written notice to the other party informing that they wish to terminate or renegotiate the Agreement. Said notice must be received forty-five (45) days prior to the expiration date.

**3. USE**

- 3.1 Mn/DOT hereby grants COUNTY a non-exclusive right to install, use and maintain COUNTY'S communications equipment on the Communications Facility, subject to the terms and conditions described herein. Mn/DOT reserves the right to allow Mn/DOT'S Property to be used by others and make additions, deletions and modifications to Mn/DOT'S communications equipment, if any, located on Mn/DOT'S Property.
- 3.2 Placement of Antenna(s): COUNTY shall, at COUNTY'S expense, mount COUNTY'S antenna(s) only in such location(s) on the Communications Tower as described in Exhibit B1, attached hereto.
- 3.3 Placement of Communications Equipment: COUNTY shall, at COUNTY'S expense, locate and install their Communications Equipment only in such location(s) inside Mn/DOT's shelter as described in Exhibit B3 and conform to the installation instructions in Exhibit B3.
- 3.4 COUNTY may not add additional equipment or antennas from that described in Exhibits B1, attached hereto without the written approval of Mn/DOT, which shall be granted only in the form of a written amendment hereto.

- 4. ELECTRICAL SERVICES FEE** As compensation for Mn/DOT using the COUNTY'S land to construct the Communications Tower and given the COUNTY'S communications equipment will be inoperable unless an emergency should occur, no electricity will be consumed so the COUNTY shall pay no fee for electricity.

**5. TERMINATION**

- 5.1 COUNTY may terminate this Agreement for any reason at any time upon giving thirty (30) days written notice of such termination to the Mn/DOT.
- 5.2 COUNTY may terminate this Agreement if COUNTY is unable to obtain the required governmental and Federal Communications Commission approvals to operate at the Communications Facility.
- 5.3 Mn/DOT may terminate this Agreement for the following reasons:

- a. In the event of any failure of COUNTY to pay any fee due under this Cooperative Agreement within a reasonable amount of time. Or, any failure to perform any other of the terms, and conditions of this Agreement to be observed or performed by COUNTY for more than thirty (30) days after written notice of such default has been given to COUNTY. Upon such termination, COUNTY shall quit and surrender the Communications Facility to Mn/DOT; and by such repossession, Mn/DOT shall not be deemed to have waived its right (if any) to collect fees due (if any) from COUNTY hereunder or to enforce the other obligations of COUNTY hereunder.
  - b. Property is needed for governmental services, including but not limited to: tower space, shelter space, ground space, Highway requirements, or other required governmental services.
- 5.4 Upon termination, COUNTY shall have one hundred eighty (180) days from the date of delivery of notice of termination to remove all of COUNTY'S equipment from the Communications Facility and MN/DOT'S Property. COUNTY'S failure to remove such equipment within one hundred eighty (180) days of expiration or termination of this Cooperative Agreement shall be deemed to be abandonment of the improvements and Mn/DOT may possess, remove and dispose of the equipment at will and charge COUNTY for the reasonable cost of removal and disposal thereof.
- 5.5 Upon termination and at Mn/DOT'S written request, COUNTY shall restore any painted surfaces disturbed by COUNTY'S occupancy to their original condition.
- 5.6 Mn/DOT and COUNTY hereby agree that COUNTY shall not be reimbursed by Mn/DOT for any investment or expense incurred by COUNTY as a result of this Agreement upon termination of the Agreement.

**6. DUTIES OF MN/DOT**

- 6.1 Mn/DOT shall provide for the general maintenance of Mn/DOT'S Property, and Communications Facility, including obstruction lights, if any, inspections and any other measures necessary to maintain the safety and utility of Mn/DOT'S Property. Mn/DOT agrees to maintain Mn/DOT'S Property in strict accordance with all local, state and federal rules and regulations. This shall include, but not be limited to, weed control, tower lights, tower lighting alarm system, lighting monitoring and any other FCC or FAA mandated codes.
- 6.2 Mn/DOT shall, upon execution of this Agreement, provide COUNTY with the name, address and telephone numbers of Mn/DOT'S Authorized Agent, who shall be COUNTY'S day-to-day contact person for resolution of equipment issues and other technical issues that may arise during the term of the Agreement. This information is also provided in Exhibit C attached hereto.

- 6.3 Mn/DOT hereby grants to COUNTY non-exclusive right of access to the Communications Facility as necessary to install and maintain COUNTY'S equipment.
- 6.4 Mn/DOT shall provide COUNTY with a method of access to the Communications Facility as described in **Exhibit C**, attached hereto.
- 6.5 Mn/DOT shall furnish and provide electrical services, including emergency back-up power to COUNTY for its use.
- 6.6 Mn/DOT hereby grants to COUNTY easement rights to connect to services that are available from third party vendors.
- 6.7 Mn/DOT shall approve all electrical and telephone wiring routes inside Mn/DOT'S shelter prior to installation by COUNTY or COUNTY'S contractors, which approval shall not be unreasonably withheld.
- 6.8 Mn/DOT shall have no liability to COUNTY for interruptions of electricity or telephone service by third party vendors or any other interruptions beyond Mn/DOT'S direct control.

**7. DUTIES OF COUNTY**

- 7.1 COUNTY warrants that COUNTY'S use of the Communications Facility shall not interfere with any of Mn/DOT'S communications equipment or any other users that are on Mn/DOT'S Property prior to the effective date of this Cooperative Agreement. In the event there is interference, COUNTY shall promptly shut down that portion of its equipment causing the interference, except for intermittent testing, until the interference is corrected. If at any time there is future use of Mn/DOT'S Property by any other communications users, Mn/DOT shall have the responsibility to order the operator of the newly-added equipment to shut down that portion of its equipment causing the interference, except for intermittent testing, until the interference is corrected.
- 7.2 COUNTY shall in no way alter, disrupt, modify or damage existing drainage patterns and systems affecting the Communications Facility.
- 7.3 COUNTY, its employees, contractors or consultants shall not perform any construction or any physical modifications of the Communications Facility, including the tower and tower grounds, without first obtaining Mn/DOT'S written consent.
- 7.4 Prior to installing, replacing or modifying any equipment on the Communications Facility, COUNTY shall notify Mn/DOT'S Authorized Agent and secure written approval from Mn/DOT'S Authorized Agent to proceed.

- 7.5 All wiring shall conform to the existing wiring method used at the Communications Facility and shall conform to the National Electrical Code. COUNTY shall obtain, or require its contractors to obtain, any necessary permits from applicable units of local government.
  - 7.6 COUNTY shall notify Mn/DOT'S Authorized Agent of any scheduled access or emergency access to the Communications Facility as described in **Exhibit C** "Site Access" attached hereto.
  - 7.7 COUNTY shall install and maintain COUNTY'S antennas and equipment in accordance with standard engineering practices and in accordance with Mn/DOT'S technical standards, if any. COUNTY'S communications equipment shall be installed operated and maintained in conformance with 47 Code of Federal Regulations 1.1310, regulating radio frequency radiation exposure levels, and in conformance with all applicable rules and regulations established by the Federal Communications Commission.
  - 7.8 COUNTY shall not cause any mechanic or materialmen's liens to be placed on Mn/DOT'S Property as a result of COUNTY'S occupancy of said Communications Facility.
  - 7.9 COUNTY hereby agrees that COUNTY'S access to the Communications Facility shall be limited to personnel qualified to perform equipment installation, maintenance of electrical and other specialized equipment, and other work as necessary to maintain the COUNTY'S communications system in proper working order in and around the Communications Facility and tower.
8. **CHANGES TO COUNTY'S EQUIPMENT** Any future changes to COUNTY'S antenna, cabling, or related equipment, as well as any changes of wattage, frequency, or functionality of COUNTY'S equipment, whether or not said alterations affect the fees payable under this Use Agreement or require one-time payments for engineering studies, plan review, modifications to MN/DOT'S property or any other reason, shall be included herein by Amendment hereto.
9. **INSURANCE** COUNTY and Mn/DOT agree that each party, and all subcontractors, will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. COUNTY, and subcontractors, agree to maintain self insurance or acquire at its sole expense during the term of this Agreement, commercial general liability insurance.
- COUNTY, and its subcontractors, agree to provide proof of insurance if requested by Mn/DOT.
10. **PERSONAL PROPERTY** Any fixtures or equipment attached to, or installed in any part of the Communications Facility by COUNTY shall remain the personal property of COUNTY with right of replacement or removal at all reasonable times during the term of this Use Agreement, or any extension thereof.

11. **DESTRUCTION OF THE COMMUNICATIONS FACILITY** If the Communications Facility is destroyed or damaged by fire, tornado, flood, civil disorder or any other cause so that the Communications Facility are rendered unusable, the electrical fee shall be abated from the date of such damage, and if MN/DOT fails to restore the Communications Facility to a safe, operational condition within thirty (30) days, this Cooperative Agreement shall be deemed terminated, thus releasing both parties of all obligations hereunder.

12. **NOTICES** All notices or communications between COUNTY and Mn/DOT shall be sent in writing to the following:

Mn/DOT:

Minnesota Department of Transportation  
Office of Electronic Communications  
Attn: Lease Manager  
1500 West County Road B2 MS-730  
Roseville, Minnesota 55113  
(651) 234-7947 or (651) 234-7977

COUNTY:

Roseau County  
Attn: Gracia C. Nelson  
606 5<sup>th</sup> Ave SW  
Roseau, MN 56751  
(218) 463-3252  
Federal Tax ID: 41-6005889  
State ID:

13. **MODIFICATIONS/AMENDMENTS** Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing and signed by the authorized representatives of the COUNTY and Mn/DOT. This Agreement shall supersede all other oral and written agreements prior to execution of this document. IN WITNESS WHEREOF, the parties have set their hands on the date(s) indicated below intending to be bound thereby.

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## LIST OF EXHIBITS

EXHIBIT A1: Tower Registration (ASR)

EXHIBIT A2: Location Map

EXHIBIT B1: Tower Diagram with COUNTY Antenna location

EXHIBIT B2: Compound Layout Diagram

EXHIBIT B3: Installation Instructions

EXHIBIT C: Site Access

EXHIBIT D: Statement of Structural Analysis Requirement

COUNTY:

ROSEAU COUNTY

*COUNTY certifies that the appropriate person(s) have executed the Use Agreement on behalf of COUNTY as required by applicable articles, bylaws, resolutions or ordinances*

By \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_  
(Print or type)

Date \_\_\_\_\_

By \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_  
(Print or type)

Date: \_\_\_\_\_

By \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_  
(Print or type)

Date: \_\_\_\_\_

Mn/DOT:

STATE OF MINNESOTA  
DEPARTMENT OF TRANSPORTATION  
OFFICE OF ELECTRONIC COMMUNICATIONS

By  \_\_\_\_\_  
Mark Gieseke

Title: Director \_\_\_\_\_

Date 11-5-09 \_\_\_\_\_



UNITED STATES OF AMERICA  
FEDERAL COMMUNICATIONS COMMISSION  
ANTENNA STRUCTURE REGISTRATION



OWNER: MINNESOTA, STATE OF

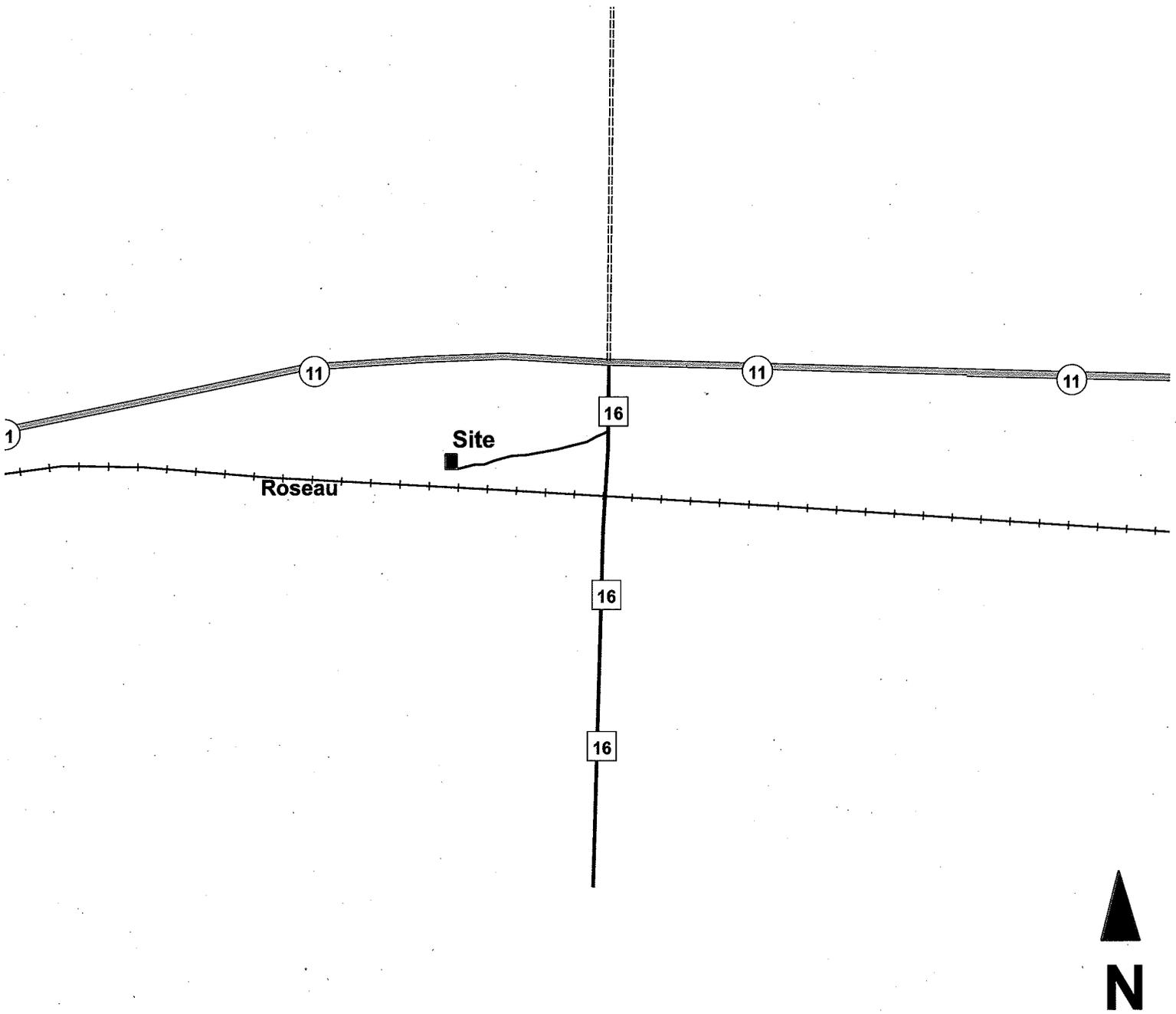
FCC Registration Number (FRN): 0002608115

ATTN: OFFICE OF ELECTRONIC COMMUNICATIONS MINNESOTA, STATE OF 395 JOHN IRELAND BOULEVARD PO BOX MS730 SAINT PAUL, MN 55155	<b>Antenna Structure Registration Number</b> 1263647						
	<b>Issue Date</b> 06-04-2008						
<b>Location of Antenna Structure</b> .14 mile South of State Hwy 11 on Co. Hw Roseau, MN	<b>Ground Elevation (AMSL)</b> 332.5 meters						
	<b>Overall Height Above Ground (AGL)</b> 106.7 meters						
<table border="0"> <tr> <td><b>Latitude</b></td> <td><b>Longitude</b></td> <td><b>NAD83</b></td> </tr> <tr> <td>48-50-45.3 N</td> <td>095-50-19.6 W</td> <td></td> </tr> </table>	<b>Latitude</b>	<b>Longitude</b>	<b>NAD83</b>	48-50-45.3 N	095-50-19.6 W		<b>Overall Height Above Mean Sea Level (AMSL)</b> 439.2 meters
<b>Latitude</b>	<b>Longitude</b>	<b>NAD83</b>					
48-50-45.3 N	095-50-19.6 W						
<b>Painting and Lighting Requirements:</b> FAA Chapters 4, 8, 12 Paint and Light in Accordance with FAA Circular Number 70/7460-1K							
<b>Conditions:</b>							

This registration is effective upon completion of the described antenna structure and notification to the Commission. **YOU MUST NOTIFY THE COMMISSION WITHIN 24 HOURS OF COMPLETION OF CONSTRUCTION OR CANCELLATION OF YOUR PROJECT**, please file FCC Form 854. To file electronically, connect to the antenna structure registration system by pointing your web browser to <http://wireless.fcc.gov/antenna>. Electronic filing is recommended. You may also file manually by submitting a paper copy of FCC Form 854. Use purpose code "NT" for notification of completion of construction; use purpose code "CA" to cancel your registration.

The Antenna Structure Registration is not an authorization to construct radio facilities or transmit radio signals. It is necessary that all radio equipment on this structure be covered by a valid FCC license or construction permit.

You must immediately provide a copy of this Registration to all tenant licensees and permittees sited on the structure described on this Registration (although not required, you may want to use Certified Mail to obtain proof of receipt), and display your Registration Number at the site. See reverse for important information about the Commission's Antenna Structure Registration rules.



**SITE LOCATION**

**Roseau Tower**

**N 1/2 of the NE 1/4 Section 20 -  
T162, R40, Jadis Township,  
Roseau County, MN**

**Agreement # 95604  
Roseau County**

**Driving Directions**

From the City of Roseau go West on Highway 11 for 3 miles and turn left onto County Road 16. Continue for .1 miles and turn right. Follow road for .2 miles to site.

Exhibit A2

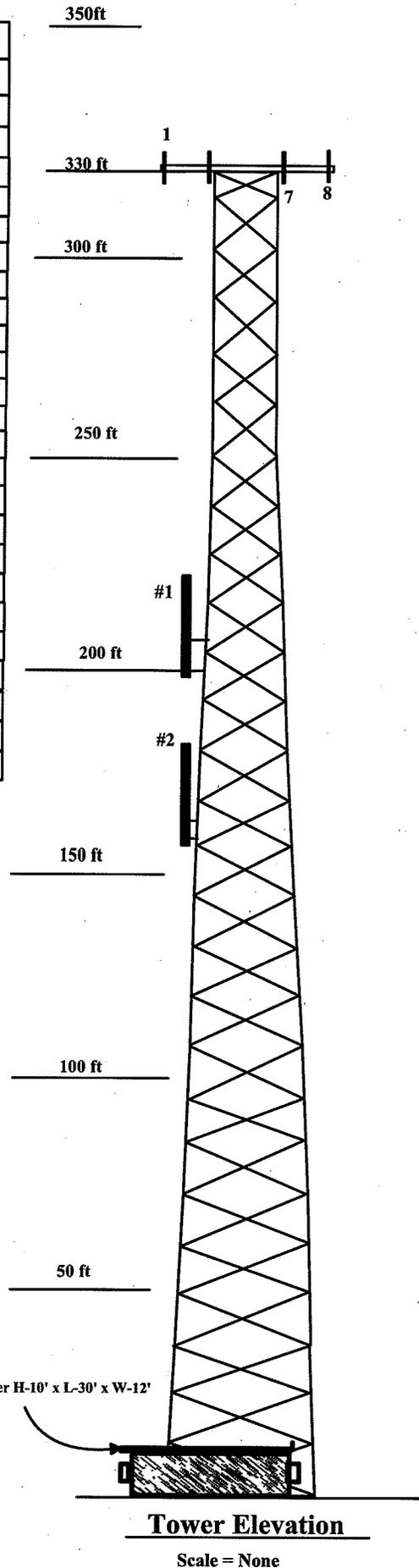
ANTENNA KEY - Roseau County Antennas				
#	Model	Ht to Tip	Pipe or Leg	Coax
1	DB224E-A	220'	Leg SE	Heliac 7/8"
2	DB224E-A	180'	Leg SE	Heliac 7/8"
3				
4				
5				
6				

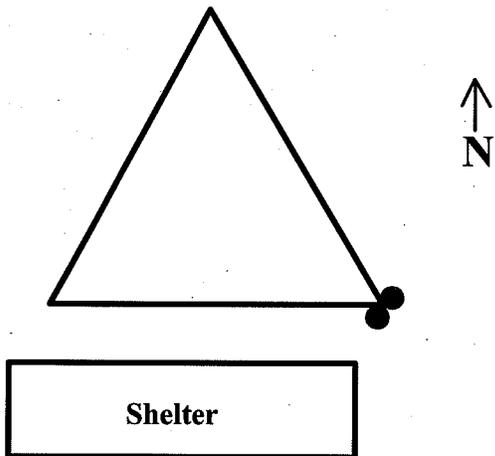
EQUIPMENT IN SHELTER - Roseau County	
Equip.	Description

FREQUENCY INFORMATION		
Transmit =	Receive =	Tone/Code =



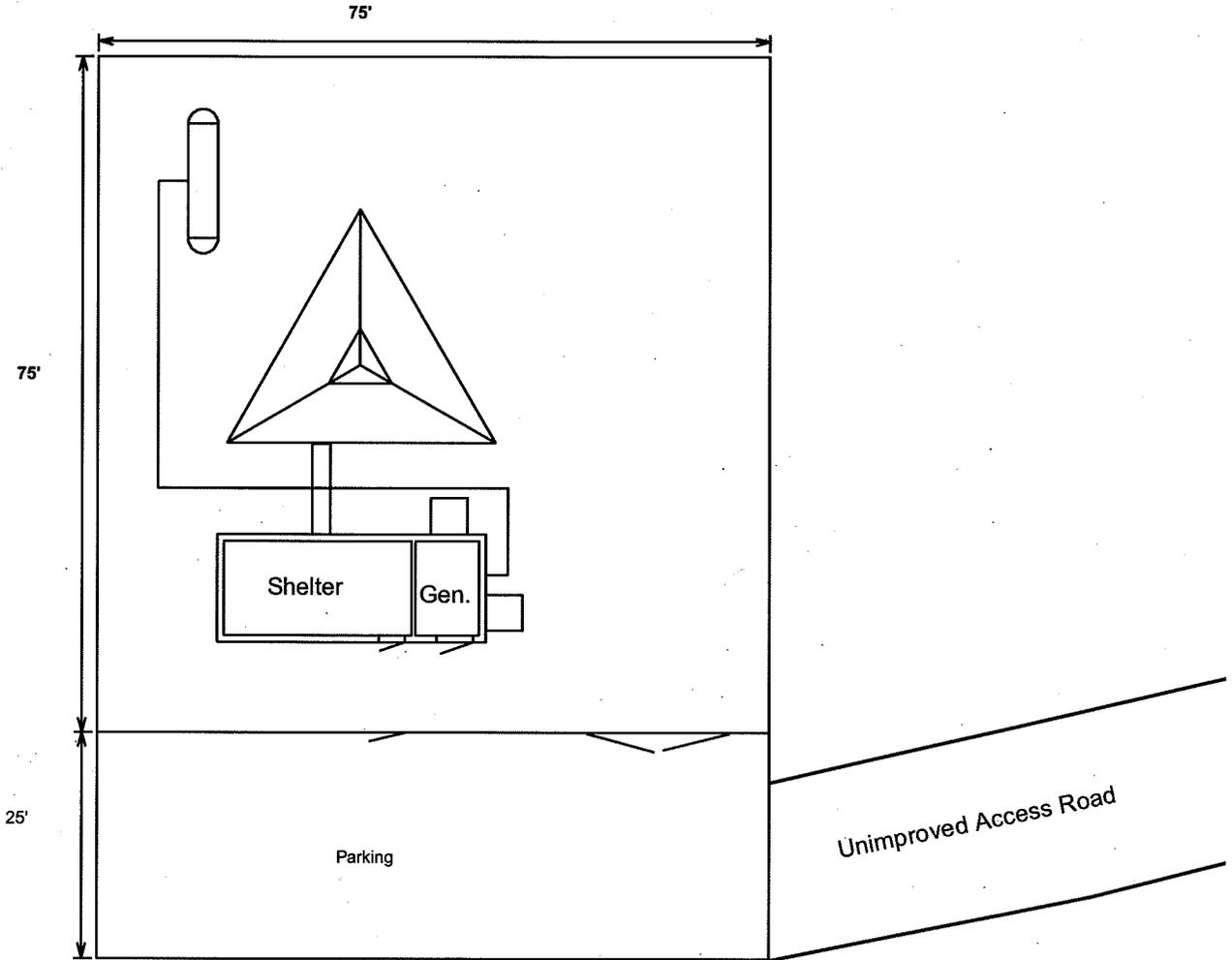
**Tower Orientation**



**Roseau Tower**  
**Minnesota Department of Transportation**

October 15, 2009  
 Agreement #95604  
 Roseau County

**Exhibit B1**



**SITE LAYOUT**



**Roseau Tower TEC278**  
**Owner = Mn/DOT Gravel Pit 335**  
**N 1/2 of the NE 1/4 Section 20 -**  
**T162, R40, Jadis Township,**  
**Roseau Co., MN**

**Lat 48-50-45.26N**  
**Long 95-50-19.60 W NAD83**

**DIMENSIONS**

Fenced Compound - 75' x 75' = 5,625 sq ft  
 Parking Area - - - 25' x 75 = 1,875 sq ft  
 Total Compound - - - 7,500 sq ft or 0.17 acres

## **Installation Instructions**

### **RACK SPACE:**

Roseau County (COUNTY) or its contractor shall arrange for rack space with the Radio Maintenance Supervisor (RMS) in accordance with Exhibit B3 Page 2.

If no Mn/DOT space is available, COUNTY will have to provide a rack to install in shelter. Rack type and installation location shall be approved by RMS.

### **InterMod Panel:**

COUNTY shall install an Intermod Suppression Panel. This item is a requirement at all Mn/DOT towers and of all VHF radio users. A Sinclair PC2213 or equivalent. This item is necessary due to the close proximity of the County frequencies used at the site and the frequencies used by other public safety agencies.

### **Grounding**

COUNTY or its contractor installation work shall be R56 compliant.

### **Entrance Panel**

COUNTY or its contractor shall arrange the entrance panel location with the RMS in accordance with Exhibit B3 Page 3.

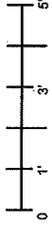
### **Coax Management**

COUNTY or its contractor shall arrange the cable management location with the RMS in accordance with Exhibit B3 Page 4.

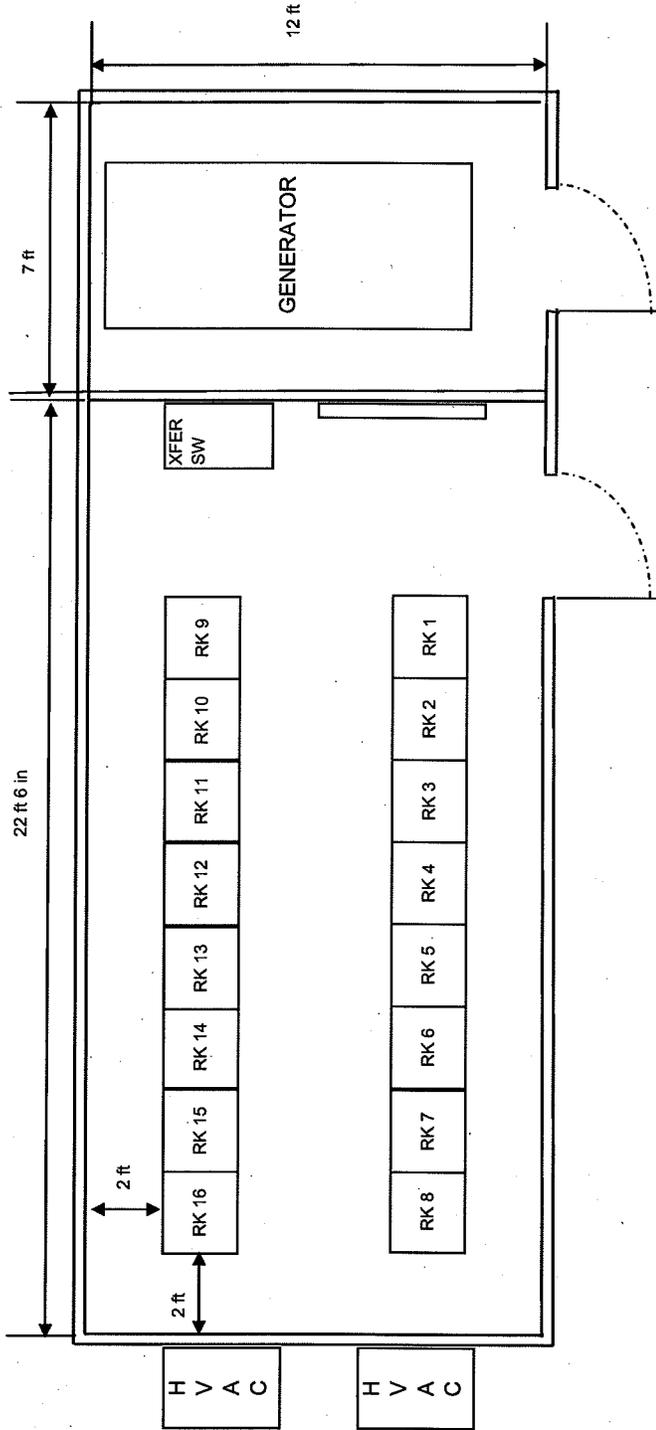
RMS  
Radio Maintenance Supervisor  
Keith Holstrom  
(218) 846-7974  
(218) 850-9467 Cellular

Site Name: Roseau

DWG. NO.



Scale: 1/4" = Approximately 1Ft.



**NOTES:**

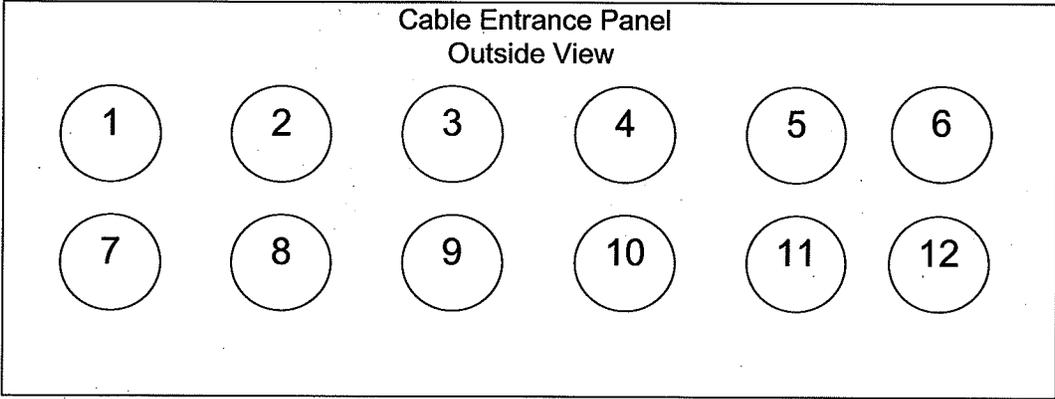
1. EQUIPMENT RACK NUMBERS ARE LOCATED ON THE FRONT OF THE EQUIPMENT.

**3. EQUIPMENT RACKS:**

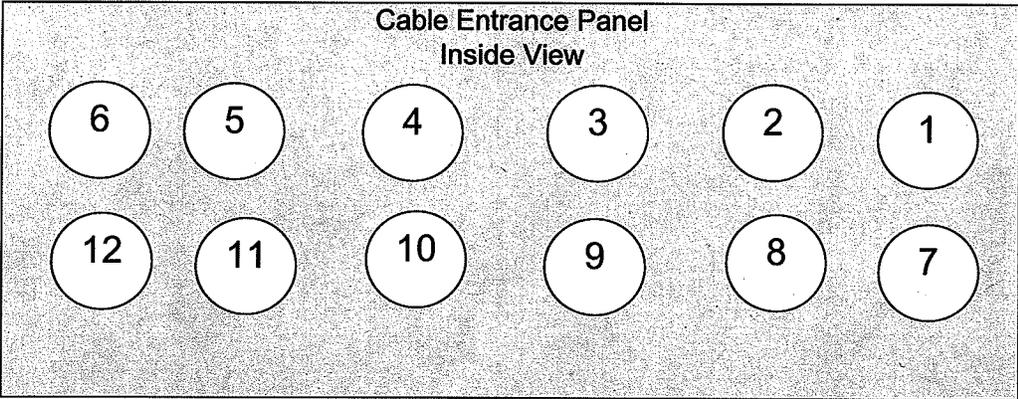
- RK 1 =
- RK 2 =
- RK 3 =
- RK 4 = State
- RK 5 = State
- RK 6 = State
- RK 7 = State
- RK 8 = State

**3. EQUIPMENT RACKS:**

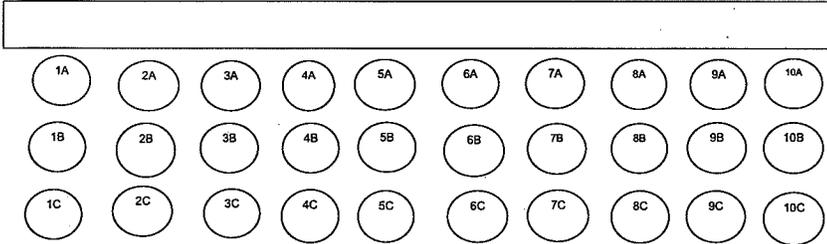
- RK 9 = State
- RK 10 = Roseau County
- RK 11 = State
- RK 12 = State
- RK 13 = State
- RK 14 = State
- RK 15 = State
- RK 16 = State



- | USE             | Cable Type |
|-----------------|------------|
| 1               |            |
| 2               |            |
| 3 Roseau County |            |
| 4               |            |
| 5               |            |
| 6               |            |
| 7               |            |
| 8               |            |
| 9               |            |
| 10              |            |
| 11              |            |
| 12              |            |



**Cable Management  
TOP View**



	<b>A</b>		<b>B</b>		<b>C</b>	
	<b>Use</b>	<b>Type</b>	<b>Use</b>	<b>Type</b>	<b>Use</b>	<b>Type</b>
1	Roseau County	LDP5				
2	Roseau County	LDP5				
3						
4						
5						
6						
7						
8						
9						
10						

**“Site Access”**

MN/DOT-OEC will provide a designated Roseau County (COUNTY) individual (or their designee) with a key to the Roseau tower compound (fence gate). If necessary, the Radio Maintenance Supervisor (RMS), will be the Mn/DOT person who will arrange to have the key delivered (picked-up) to/by County.

**Contact Information**

Radio Maintenance Supervisor

Keith Holmstrom

(218) 846-7974

(218) 850-9467 Cellular.

County shall have unlimited 24 hour, 365 days access to the facility to conduct necessary maintenance of their equipment. County and or its contractors will be responsible for securing the compound gate when leaving the premise. Failure to do so could result in termination of this Agreement.

**Site Entry Notification**

County or its designee must provide Mn/DOT with at least 24 hour notice of intent to enter the facility. County or its designee must call the Mn/DOT RMS cited above. If no answer at either number, County should leave a message at one of the numbers that includes: site name, date and time of anticipated entry, nature of site visit and a return phone number. A Mn/DOT representative may or may not return the call to the designated County personnel to acknowledge their request to enter. A return call by Mn/DOT is only necessary when there may be a conflict, or unusual circumstances occurring at the Communications Facility that may be of interest to County. County or its designees do not have to delay their scheduled visit if they do not receive a return phone call.

In the case where the site visit is unscheduled, County or its designee must notify the RMS cited above on the next regularly scheduled work day. In the event that there is no answer, the County individual or designee should leave a message that includes: individuals name, site name, date and time of entry and departure, nature of site visit and a return telephone number.

Agreement No. 95604  
Roseau County  
Roseau Tower

A structural analysis report is not required for this Use Agreement.

The Roseau County antenna loading as requested will not require a structural analysis.

Exhibit D

ITEM # Consent 4

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Nelson, Gracia	<b>*Department</b> Emergency Management	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
Sjoberg Fiber Optic Agreement

**\*Background (Provide sufficient detail of the subject):**  
Request board approval to sign a Fiber Optic Agreement with Sjoberg's Inc. Sjoberg's agree to furnish 12 dark fiber to be installed underground from the Roseau County Courthouse, the Roseau County Translator Building and MnDOT Communications Tower building in Section 20 of Jadis Township.

**\*Legal Consideration:**

**\*Other Consideration:**  
Price of the installation of fiber-optics is \$57,360.00 which comes out of Grant # 2008-HSGP-00790

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

# **FIBER OPTIC AGREEMENT**

THIS AGREEMENT is made and entered into this 24 day of August, 2010, by and between the County of Roseau, Minnesota, a political subdivision of the State of Minnesota (hereinafter designated "County"), and Sjoberg's Inc., a private corporation in the State of Minnesota, (hereinafter designated "Sjoberg's Inc.")

## **RECITALS**

1. Sjoberg's Inc. provides services in Northwest Minnesota including, but not limited to, television-cable, CATV & satellite, fiber optics, internet, telephone and television cable contractors.
2. Roseau County provides for county-wide public safety radio services to all responders throughout Roseau County and requires connectivity between several sites to meet the wireless and data communications needs in the operations of the county.
3. The County is represented by Lisa Hanson, its County Attorney, and Sjoberg's Inc. is represented by Ihle Sparby, LLC.

**NOW, THEREFORE**, in consideration of mutual promises herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree and covenant as follows.

# **ARTICLE I.**

## **DARK FIBER OPTIC CONNECTIVITY**

Sjoberg's Inc agrees to furnish dark fiber service between designated sites within said Roseau County between the Roseau County Courthouse, Roseau County Translator Building, designated access points and MnDOT Communication Tower Building located in Jadis Township, Roseau County, State of Minnesota, for the compensation and upon the conditions hereinafter set forth. Sjoberg's Inc. further agrees to maintain in a reasonable manner all fiber optics and termination points for the period herein stated. This agreement is subject to the following conditions:

- (A) Provide twelve (12) dark fibers to be installed underground from the Roseau County Courthouse to Sjoberg's Tower/ Roseau County translator building west to section 20 of Jadis Township continuing on to a point at the intersection of MN State Hwy 308 and Mn State Highway 11.
- (B) All fiber shall be single mode fiber and installed according to industry standards.
- (C) Termination points shall be located at the data room Roseau County Courthouse, Roseau County Translator Building, and MnDOT Communication Tower Building located in Section 20 of Jadis Township.
- (D) Access points shall be located in an acceptable industry standard housing located at the following intersections: MN Hwy. #308 and Mn Hwy. #11 and MN Hwy. #89 and Mn. Hwy. #11, located in Ross Township; designated location along MN Hwy. #11 in Section 20 of Jadis Township and 2<sup>nd</sup> St. NW and MN Hwy. #89, Center St. W and MN Hwy. #89, Railroad Access Road and Mn. Hwy. #89, and 6<sup>th</sup> St. SW and MN Hwy. #89, located in the City of Roseau.

## **ARTICLE II.**

### **OBLIGATIONS OF SJOBORG'S INC.**

Sjoberg's Inc. shall have the following obligations:

- (A) Provide all stated dark fiber-optic links including at all termination locations as well as at all access points.
- (B) Maintain all said fiber-optics herein based on industry standards.
- (C) Serve as the contact for Gopher One Call and locate and mark all fiber based on notification from Gopher One Call requests.
- (D) Splice, replace, and move said fiber-optics if damaged or changes in location are required.
- (E) Work with Roseau County designated contacts on trouble shooting loss of connectivity and/or major loss in system operations.
- (F) Allow the County to work in partnership with other local, regional or state governmental units to transport data and other services over provided fiber-optic lines.
- (G) Carry Comprehensive General Liability Coverage insurance, that meets the following minimum required liability limits: Each Occurrence \$1,500,000, Personal Injury & Advertising Injury \$1,500,000, General Aggregate \$3,000,000, Products and Completed Operations Aggregate \$3,000,000, Fire Damage Limit \$100,000, Medical Expense \$5,000. Sjoberg's Inc. may utilize Excess Umbrella/Liability coverage to reach the total required limits.
- (H) Defend, indemnify, and hold the County, its employees and officials harmless from any claims, demands, actions or causes of action, including reasonable attorney's fees and expenses arising out of any act or omission on the part of Sjoberg's Inc., or its

subcontractors, partners or independent contractors or any of their agents or employees in the performance of or with relation to any of the work or services to be performed or

### **OBLIGATIONS OF SJOBERG'S INC. CONTINUED**

furnished by Sjoberg's Inc. or the subcontractors, partners, or independent contractors or any of their agents or employees under the agreement.

## **ARTICLE III.** **OBLIGATIONS OF THE COUNTY**

County shall have the following obligations:

- (A) Pay to Sjoberg's Inc. the amount specified in Article V.
- (B) Not convey, sublease or allow usage of said 12 fibers to any private company(s) that would be considered competing with Sjoberg's Inc. provided services, other than what is stated in this agreement.
- (C) Negotiate additional costs under an addendum in the event replacement, major moves and/or major repairs to installed fiber become necessary.

## **ARTICLE IV.** **TERM OF AGREEMENT**

This Agreement shall expire twenty (20) years from its date or at such earlier date mutually agreed upon by Sjoberg's Inc. and the County.

## **ARTICLE V.** **PAYMENT DUE**

The County shall pay to Sjoberg's Inc. for installation and maintenance of fiber-optics contained in this agreement the following amount:

(A) Total amount due upon acceptable installation of fiber-optics: \$57,360.00.

**ARTICLE VI.**  
**AGREEMENT EXECUTED IN DUPLICATE**

This Agreement shall be executed in duplicate with one original to Sjoberg's Inc., and one original to the County.

**ARTICLE VII.**  
**DISPUTE RESOLUTION**

Any dispute between the parties to this Agreement shall be resolved in accordance with the rules of the American Arbitration Association.

**ARTICLE VIII.**  
**SEVERABILITY**

Each of the provisions contained in this Agreement is to be read and interpreted separately. A question regarding the legality or constitutionality of any one paragraph or part thereof shall not affect any other paragraph, and if determined illegal, unlawful, or unconstitutional, the specific paragraph or part thereof shall be severed from this Agreement and the balance of this Agreement shall remain in full force and effect

**ARTICLE IX.**  
**TIME OF ESSENCE**

Time shall be of essence in this Agreement.

**ARTICLE X.**  
**RECITALS INCLUSIVE**

The above recitals are inclusive and form an integral part of this agreement.

**ARTICLE XI.**  
**LAW GOVERNING**

This Agreement shall be construed in accordance with the laws of the State of Minnesota.

**ARTICLE XII.**  
**ENTIRE AGREEMENT**

This Agreement constitutes the entire Agreement among the parties hereto and shall not be amended unless agreed to in writing by all parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands on the date and year first above written

**SJOBERG'S INC**



By: Richard Sjoberg President

**ROSEAU COUNTY**

\_\_\_\_\_

By: Alan B. Johnston

Chairman of the Board of Commissioners

\_\_\_\_\_

By: Teresa R. Klein

County Coordinator

STATE OF MINNESOTA    )  
  ) SS  
COUNTY OF ROSEAU    )

The forgoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2010 by Richard Sjoberg, President of Sjoberg's Inc., Alan B. Johnston, Roseau County Board Chairman, and Teresa R. Klein, Roseau County Coordinator.

\_\_\_\_\_

Notary Public, Roseau County, Minnesota

My commission expires: \_\_\_\_\_

ITEM # Consent 5

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Anderson, Dave	<b>*Department</b> Human Services	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
Approve Financial Worker Hire

**\*Background (Provide sufficient detail of the subject):**  
The number one candidate on the Financial Worker roster, Michael Roth, has accepted the position. His start date is October 25, 2010.

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk

ITEM # Consent 6

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Hoscheid, John	<b>*Department</b> Auditor	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
Approve Bills

**\*Background (Provide sufficient detail of the subject):**  
Attached you will find warrants for your review and approval.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Falk							
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

1 Revenue

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5	DEPT			Board Of Commissioners		
	6127 <b>Falk/Roger</b>		75.00			
	01-005-000-0000-6331		75.00	MI-RED RIVER BASIN 8/26		Mileage & Expense
	6127 <b>Falk/Roger</b>		<b>75.00</b>	<b>Vendor Total</b>		
	1872 <b>Johnston/Alan B</b>		23.00			
	01-005-000-0000-6331		23.00	MI-BRD MTG 8/31		Mileage & Expense
	1872 <b>Johnston/Alan B</b>		<b>23.00</b>	<b>Vendor Total</b>		
	6178 <b>Marco</b>		32.62			
	01-005-000-0000-6231		32.62	COPIER-COMMISS	573893	Photocopier Maint
	6178 <b>Marco</b>		<b>32.62</b>	<b>Vendor Total</b>		
5	<b>DEPT Total:</b>		<b>130.62</b>	<b>Board Of Commissioners</b>	<b>3 Vendors</b>	<b>3 Transactions</b>
16	DEPT			Dwi Court		
	5299 <b>Ninth Judicial District</b>		5,960.94			
	01-016-000-0000-6114		5,960.94	SALARY-M PAHLEN		Salary & Wages-Non Payroll
				04/13/2010 06/22/2010		
	5299 <b>Ninth Judicial District</b>		<b>5,960.94</b>	<b>Vendor Total</b>		
16	<b>DEPT Total:</b>		<b>5,960.94</b>	<b>Dwi Court</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
25	DEPT			Law Library		
	1092 <b>West Group Payment Center</b>		583.00			
	01-025-000-0000-6405		583.00	PATRON ACCESS	821051027	Office Supplies
	1092 <b>West Group Payment Center</b>		<b>583.00</b>	<b>Vendor Total</b>		
25	<b>DEPT Total:</b>		<b>583.00</b>	<b>Law Library</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
41	DEPT			Auditor		
	1279 <b>Multi Office Products Inc</b>		22.85			
	01-041-000-0000-6405		22.85	SUPPLIES	29964	Office Supplies
	1279 <b>Multi Office Products Inc</b>		<b>22.85</b>	<b>Vendor Total</b>		
41	<b>DEPT Total:</b>		<b>22.85</b>	<b>Auditor</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
53	DEPT			Treasurer		
	6988 <b>Advantage Marketing &amp; Promotio</b>		31.50			
	01-053-000-0000-6241		31.50	1 MOBILE HOME AD	9142	Publishing
	6988 <b>Advantage Marketing &amp; Promotio</b>		<b>31.50</b>	<b>Vendor Total</b>		

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1091	Roseau Times Region And 01-053-000-0000-6241		31.50 31.50	1 MOBILE HOME AD		Publishing
1091	Roseau Times Region And		<b>31.50</b>	<b>Vendor Total</b>		
<b>53</b>	<b>DEPT Total:</b>		<b>63.00</b>	<b>Treasurer</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
<b>55</b>	DEPT			Assessor		
6178	Marco 01-055-000-0000-6231		10.80 10.80	COPIER-ASSESSOR	566130	Photocopier Maint
6178	Marco		<b>10.80</b>	<b>Vendor Total</b>		
<b>55</b>	<b>DEPT Total:</b>		<b>10.80</b>	<b>Assessor</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>63</b>	DEPT			Information Technology		
9126	Cdw Government Inc 01-063-000-0000-6270		4,578.88 1,309.31	SONICWALL 3 YR	TFZ2656	Professional Services
	01-063-000-0000-6270		835.00	SONICWALL 3 YR	TFZ2656	Professional Services
	01-063-000-0000-6486		225.34	MEMORY & PRINT SERVER	TMC9846	Electronics
	01-063-000-0000-6405		605.96	RICOH TONER	TNX3077	Office Supplies
	01-063-000-0000-6486		310.59	MISC PC EQUIPMENT	TNX3077	Electronics
	01-063-000-0000-6613		1,767.04	TABLET PC-ASSESSOR	TNX3077	Capital-Equipment
	01-063-000-0000-6486		360.64	BATTERY BACKUP	TPM8582	Electronics
	01-063-000-0000-6270		835.00-	CREDIT MEMO-SONICWALL	TQC9361	Professional Services
9126	Cdw Government Inc		<b>4,578.88</b>	<b>Vendor Total</b>		
11937	Mn Office Of Enterprises Tech 01-063-000-0000-6226		600.00 600.00	COLB PROG CHGS-AUG 10	DV10080323	Mnet Collaboration
11937	Mn Office Of Enterprises Tech		<b>600.00</b>	<b>Vendor Total</b>		
7052	North Country Websites 01-063-000-0000-6270		200.00 200.00	WEBSITE DESIGN-AUG 10	2342	Professional Services
7052	North Country Websites		<b>200.00</b>	<b>Vendor Total</b>		

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

1 Revenue

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
63	<b>DEPT Total:</b>		<b>5,378.88</b>	<b>Information Technology</b>	<b>3 Vendors</b>	<b>10 Transactions</b>
71	DEPT			Elections		
	1625 <b>Ace Hardware-Roseau</b>		85.25			
	01-071-000-0000-6801		85.25	POSTAGE-ELECTION CARDS	232876	Misc Expense
	1625 <b>Ace Hardware-Roseau</b>		<b>85.25</b>	<b>Vendor Total</b>		
	4752 <b>Election Systems &amp; Software Inc</b>		971.24			
	01-071-000-0000-6801		971.24	10 ELECTION CARDS	752579	Misc Expense
	4752 <b>Election Systems &amp; Software Inc</b>		<b>971.24</b>	<b>Vendor Total</b>		
71	<b>DEPT Total:</b>		<b>1,056.49</b>	<b>Elections</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
91	DEPT			County Attorney		
	6916 <b>Docu Shred Inc</b>		49.50			
	01-091-000-0000-6801		49.50	DOCUMENT SHREDDING	0922	Misc Expense
	6916 <b>Docu Shred Inc</b>		<b>49.50</b>	<b>Vendor Total</b>		
	5309 <b>Itasca Co Sheriff</b>		55.00			
	01-091-000-0000-6240		55.00	SUBPOENA-ST VS CRAWFORD	1485	Registration/Fees/Dues
	5309 <b>Itasca Co Sheriff</b>		<b>55.00</b>	<b>Vendor Total</b>		
91	<b>DEPT Total:</b>		<b>104.50</b>	<b>County Attorney</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
93	DEPT			Victim Services		
	7013 <b>Burkel/Brittany</b>		46.00			
	01-093-000-0000-6331		23.00	MI-CRISIS CALL 8/28	FY10Q4	Mileage & Expense
	01-093-000-0000-6331		23.00	MI-VICITIM 8/29	FY10Q4	Mileage & Expense
	7013 <b>Burkel/Brittany</b>		<b>46.00</b>	<b>Vendor Total</b>		
93	<b>DEPT Total:</b>		<b>46.00</b>	<b>Victim Services</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
121	DEPT			Veterans Services		
	1408 <b>Grand View Lodge</b>		687.00			
	01-121-000-0000-6336		687.00	LODGE-2010 MN CVSO CONF 8/23	R34D32	Hotel & Meals
	1408 <b>Grand View Lodge</b>		<b>687.00</b>	<b>Vendor Total</b>		
	1072 <b>Quality Printing</b>		40.61			
	01-121-000-0000-6405		40.61	CARDS/ENVELOPES	6487	Office Supplies
	1072 <b>Quality Printing</b>		<b>40.61</b>	<b>Vendor Total</b>		

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
<b>121</b>	<b>DEPT Total:</b>			<b>727.61</b>	<b>Veterans Services</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
<b>191</b>	DEPT				Building Maintenance		
1625	Ace Hardware-Roseau 01-191-000-0000-6415			92.87			
	01-191-000-0000-6415			41.39	SUPPLIES	231467, 231535	Janitorial Supply
	01-191-000-0000-6415			40.30	SUPPLIES	232085, 232359	Janitorial Supply
	01-191-000-0000-6415			11.18	SUPPLIES	232539	Janitorial Supply
1625	Ace Hardware-Roseau			<b>92.87</b>	<b>Vendor Total</b>		
1101	Hillyard Hutchinson 01-191-000-0000-6415			349.48			
	01-191-000-0000-6415			69.35	SUPPLIES	6440410	Janitorial Supply
	01-191-000-0000-6415			280.13	SUPPLIES	6440411	Janitorial Supply
1101	Hillyard Hutchinson			<b>349.48</b>	<b>Vendor Total</b>		
<b>191</b>	<b>DEPT Total:</b>			<b>442.35</b>	<b>Building Maintenance</b>	<b>2 Vendors</b>	<b>5 Transactions</b>
<b>196</b>	DEPT				Buildings And Grounds		
6859	Lakeside Protection Inc 01-196-000-0000-6305			206.57			
	01-196-000-0000-6305			142.50	19 EXTING ANNUALS	2346	Rep & Maint-Mach & Equip
	01-196-000-0000-6801			64.07	EXTINGUISHER BRACKET	2346	Misc Expense
6859	Lakeside Protection Inc			<b>206.57</b>	<b>Vendor Total</b>		
5678	Marvin Home Center 01-196-000-0000-6316			558.80			
	01-196-000-0000-6316			558.80	REPLACEMENT WINDOW-BRKR	625784	Rep & Maint-Bldg & Grounds
5678	Marvin Home Center			<b>558.80</b>	<b>Vendor Total</b>		
5315	Sjoberg's Inc 01-196-000-0000-6317			232.95			
	01-196-000-0000-6317			183.00	FIBER LEASE-JAIL TO HWY	1028979	Rep & Maint-Other
	01-196-000-0000-6317			49.95	INTERNET SERVICE	1028979	Rep & Maint-Other
5315	Sjoberg's Inc			<b>232.95</b>	<b>Vendor Total</b>		
1339	Wikstrom Telecom-Internet 01-196-000-0000-6608			112.50			
	01-196-000-0000-6608			112.50	KEY SYSTEMS	4632411	Capital-Bldg Acquisition, Constr
1339	Wikstrom Telecom-Internet			<b>112.50</b>	<b>Vendor Total</b>		

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
<b>196</b>	<b>DEPT Total:</b>			<b>1,110.82</b>	<b>Buildings And Grounds</b>	<b>4 Vendors</b>	<b>6 Transactions</b>
<b>201</b>	DEPT				Sheriff		
1625	<b>Ace Hardware-Roseau</b> 01-201-000-0000-6456			13.97 13.97	SUPPLIES	232486	Supply-Field
1625	<b>Ace Hardware-Roseau</b>			<b>13.97</b>	<b>Vendor Total</b>		
6808	<b>Alltel</b> 01-201-000-0000-6203			575.34 575.34	AIR CARDS-AUG 10	4160689149-653	Telephone
6808	<b>Alltel</b>			<b>575.34</b>	<b>Vendor Total</b>		
1619	<b>Ballard Motor Co</b> 01-201-000-0000-6580			497.39 26.67	UNIT 2701 MAINT	100135	Repair Parts-Vehicles
	01-201-000-0000-6580			366.18	UNIT 2702 MAIN	100263	Repair Parts-Vehicles
	01-201-000-0000-6580			28.80	UNIT 2903 MAINT	100379	Repair Parts-Vehicles
	01-201-000-0000-6580			26.67	UNIT 2801 MAINT	100433	Repair Parts-Vehicles
	01-201-000-0000-6580			49.07	UNIT 2703 MAINT	100439	Repair Parts-Vehicles
1619	<b>Ballard Motor Co</b>			<b>497.39</b>	<b>Vendor Total</b>		
1698	<b>Culligan</b> 01-201-000-0000-6801			19.50 19.50	WATER-SHERIFF		Misc Expense
1698	<b>Culligan</b>			<b>19.50</b>	<b>Vendor Total</b>		
5305	<b>Farmers Union Oil Co-Warroad</b> 01-201-000-0000-6561			606.27 606.27	SQUAD FUEL		Gas & Oil-County Vehicles
5305	<b>Farmers Union Oil Co-Warroad</b>			<b>606.27</b>	<b>Vendor Total</b>		
5082	<b>Fredrickson/Roland</b> 01-201-000-0000-6801			275.00 275.00	STORAGE RENTAL 09/15/2010 10/15/2010		Misc Expense
5082	<b>Fredrickson/Roland</b>			<b>275.00</b>	<b>Vendor Total</b>		
8056	<b>Holiday Commercial</b> 01-201-000-0000-6561			351.07 351.07	SQUAD FUEL-AUG 10		Gas & Oil-County Vehicles
8056	<b>Holiday Commercial</b>			<b>351.07</b>	<b>Vendor Total</b>		

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
7407	Hunting Shack Inc/The 01-201-000-0000-6172			66.29 66.29	AMMO FOR QUALIFYING	44246	Tuition & Education
7407	Hunting Shack Inc/The			<b>66.29</b>	<b>Vendor Total</b>		
6178	Marco 01-201-000-0000-6231			25.64 25.64	COPIER-SHERIFF	573897	Photocopier Maint
6178	Marco			<b>25.64</b>	<b>Vendor Total</b>		
1406	Nelson/Gracia C 01-201-000-0000-6803			88.00 65.00	MI-RAC MTG 8/11	TRF	Grants Out
	01-201-000-0000-6803			23.00	MI-DISASTER DRILL 8/12	WARROAD	Grants Out
1406	Nelson/Gracia C			<b>88.00</b>	<b>Vendor Total</b>		
1431	Northland Tire 01-201-000-0000-6580			14.00 14.00	UNIT 2502 TIRE REPAIR	219213	Repair Parts-Vehicles
1431	Northland Tire			<b>14.00</b>	<b>Vendor Total</b>		
1401	Quill Corporation 01-201-000-0000-6405			206.78 206.78	OFFICE SUPPLIES	7623806	Office Supplies
1401	Quill Corporation			<b>206.78</b>	<b>Vendor Total</b>		
1116	Roseau Auto Value 01-201-000-0000-6580			16.98 16.98	LAMPS-UNIT 2701	011-420142	Repair Parts-Vehicles
1116	Roseau Auto Value			<b>16.98</b>	<b>Vendor Total</b>		
2029	Roseau Co Coop Assn 01-201-000-0000-6561			231.32 231.32	SQUAD FUEL-AUG 10		Gas & Oil-County Vehicles
2029	Roseau Co Coop Assn			<b>231.32</b>	<b>Vendor Total</b>		
1424	Roseau Co Sheriff-Sundry Accou 01-201-000-0000-6240			102.57 20.00	2010 ROSEAU TIMES SUBSCRIPTION		Registration/Fees/Dues
	01-201-000-0000-6336			47.57	REIMB-ADAMS MEALS		Hotel & Meals
	01-201-000-0000-6561			35.00	REIMB-MYLNAR FUEL		Gas & Oil-County Vehicles
1424	Roseau Co Sheriff-Sundry Accou			<b>102.57</b>	<b>Vendor Total</b>		
7351	Roseau Police Department			92.10			

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-201-000-0000-6172			92.10	CLAY PIGEONS-QUALIFYING	100	Tuition & Education
7351	<b>Roseau Police Department</b>			<b>92.10</b>	<b>Vendor Total</b>		
6362	<b>Varsity Car Wash &amp; Detailing</b>			25.65			
	01-201-000-0000-6580			25.65	SQUAD WASHES	542	Repair Parts-Vehicles
6362	<b>Varsity Car Wash &amp; Detailing</b>			<b>25.65</b>	<b>Vendor Total</b>		
6681	<b>Winning Edge Graphics</b>			252.61			
	01-201-000-0000-6590			252.61	UNIT 1003 GRAPHICS	12952	Squad Equip/Accessories
6681	<b>Winning Edge Graphics</b>			<b>252.61</b>	<b>Vendor Total</b>		
<b>201</b>	<b>DEPT Total:</b>			<b>3,460.48</b>	<b>Sheriff</b>	<b>18 Vendors</b>	<b>25 Transactions</b>
<b>204</b>	DEPT				Jail		
7390	<b>American Institutional Supply</b>			126.00			
	01-204-000-0000-6459			126.00	JAIL SUPPLIES-GLOVES	59812	Supply-Jail
7390	<b>American Institutional Supply</b>			<b>126.00</b>	<b>Vendor Total</b>		
1698	<b>Culligan</b>			26.00			
	01-204-000-0000-6801			26.00	WATER-JAIL		Misc Expense
1698	<b>Culligan</b>			<b>26.00</b>	<b>Vendor Total</b>		
2705	<b>Dental Health Offices</b>			151.00			
	01-204-000-0000-6288			151.00	PRISONER DENTAL	13965	Serv-Prisoner Medical
2705	<b>Dental Health Offices</b>			<b>151.00</b>	<b>Vendor Total</b>		
1101	<b>Hillyard Hutchinson</b>			498.54			
	01-204-000-0000-6459			498.54	JAIL SUPPLIES	6438049	Supply-Jail
1101	<b>Hillyard Hutchinson</b>			<b>498.54</b>	<b>Vendor Total</b>		
2599	<b>Lifecare Medical Center-Home Ca</b>			303.00			
	01-204-000-0000-6288			303.00	SERV: AUG 10		Serv-Prisoner Medical
2599	<b>Lifecare Medical Center-Home Ca</b>			<b>303.00</b>	<b>Vendor Total</b>		
6178	<b>Marco</b>			49.68			
	01-204-000-0000-6231			49.68	COPIER-JAIL	573897	Photocopier Maint
6178	<b>Marco</b>			<b>49.68</b>	<b>Vendor Total</b>		
6190	<b>Mlynar/Alyssa</b>			40.50			

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-204-000-0000-6335			40.50	MATRON TRANSPORT 8/19	4.5 HRS	Prisoner Transport/Matron
6190	<b>Mlynar/Alyssa</b>			<b>40.50</b>	<b>Vendor Total</b>		
4157	<b>Mn Dept Of Corrections Sts</b>			28,495.88			
	01-204-000-0000-6287			28,495.88	STS CONTRACT 07/01/2010 12/31/2010	P7826300001570	Sentencing To Service
4157	<b>Mn Dept Of Corrections Sts</b>			<b>28,495.88</b>	<b>Vendor Total</b>		
4749	<b>Reliance Telephone Systems</b>			400.00			
	01-204-000-0000-6223			100.00	INMATE PHONE CARDS	D-5794	Phone Cards
	01-204-000-0000-6223			300.00	PHONE CARDS	D-5797	Phone Cards
4749	<b>Reliance Telephone Systems</b>			<b>400.00</b>	<b>Vendor Total</b>		
7081	<b>Tw Vending Inc</b>			1,012.70			
	01-204-000-0000-6405			40.00	BLANK CHECK STOCK	17734	Office Supplies
	01-204-000-0000-6458			472.70	CANTEEN ITEMS	17735	Supply-Prisoner Canteen
	01-204-000-0000-6458			500.00	MONTHLY LEASE	17751	Supply-Prisoner Canteen
7081	<b>Tw Vending Inc</b>			<b>1,012.70</b>	<b>Vendor Total</b>		
1339	<b>Wikstrom Telecom-Internet</b>			67.50			
	01-204-000-0000-6203			67.50	FAX MACHINE MOVED		Telephone
1339	<b>Wikstrom Telecom-Internet</b>			<b>67.50</b>	<b>Vendor Total</b>		
<b>204</b>	<b>DEPT Total:</b>			<b>31,170.80</b>	<b>Jail</b>	<b>11 Vendors</b>	<b>14 Transactions</b>
<b>206</b>	DEPT				E911-State Grant		
6196	<b>Emergency Communications Netv</b>			11,800.00			
	01-206-000-0000-6270			8,050.00	CODE RED-20,000 MINUTES	9146	Professional Services
	01-206-000-0000-6270			3,750.00	CODE RED WEATHER WARNING 08/18/2010 08/18/2011	9146	Professional Services
6196	<b>Emergency Communications Netv</b>			<b>11,800.00</b>	<b>Vendor Total</b>		
5315	<b>Sjoberg's Inc</b>			50.00			
	01-206-000-0000-6317			50.00	FIBER LEASE-JAIL TO HWY	1028979	Rep & Maint-Other
5315	<b>Sjoberg's Inc</b>			<b>50.00</b>	<b>Vendor Total</b>		
11923	<b>Stan's Communications Inc</b>			87.50			

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-206-000-0000-6270			87.50	911 DISPATCH TECH SUPPORT	5926	Professional Services
11923	<b>Stan's Communications Inc</b>			<b>87.50</b>	<b>Vendor Total</b>		
<b>206</b>	<b>DEPT Total:</b>			<b>11,937.50</b>	<b>E911-State Grant</b>	<b>3 Vendors</b>	<b>4 Transactions</b>
<b>207</b>	DEPT				Gun Permits		
1353	<b>Mn Sheriff's Assn</b>			51.04			
	01-207-000-0000-6801			51.04	PERMITS TO CARRY	P10-100	Misc Expense
1353	<b>Mn Sheriff's Assn</b>			<b>51.04</b>	<b>Vendor Total</b>		
<b>207</b>	<b>DEPT Total:</b>			<b>51.04</b>	<b>Gun Permits</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>249</b>	DEPT				Coroner		
7402	<b>Fredstrom Rene Md</b>			317.00			
	01-249-000-0000-6270			300.00	SERV: W STORY		Professional Services
	01-249-000-0000-6331			17.00	MI-W STORY		Mileage & Expense
7402	<b>Fredstrom Rene Md</b>			<b>317.00</b>	<b>Vendor Total</b>		
1066	<b>Helgeson Funeral Chapel Inc</b>			1,145.00			
	01-249-000-0000-6270			1,145.00	TRANSP-W STORY		Professional Services
1066	<b>Helgeson Funeral Chapel Inc</b>			<b>1,145.00</b>	<b>Vendor Total</b>		
6192	<b>Rittenour/Timothy MD</b>			168.00			
	01-249-000-0000-6270			150.00	SERV: L JORGENSON		Professional Services
	01-249-000-0000-6331			18.00	MI-L JORGENSON		Mileage & Expense
6192	<b>Rittenour/Timothy MD</b>			<b>168.00</b>	<b>Vendor Total</b>		
<b>249</b>	<b>DEPT Total:</b>			<b>1,630.00</b>	<b>Coroner</b>	<b>3 Vendors</b>	<b>5 Transactions</b>
<b>281</b>	DEPT				Emergency Management		
9126	<b>Cdw Government Inc</b>			23,392.64			
	01-281-000-0000-6803			1,099.25	TRIP SMART RACK/KIT	TFQ6119	Grants Out
	01-281-000-0000-6803			227.50	BELKIN 2 POST RACK 42U	TFW8294	Grants Out
	01-281-000-0000-6803			188.39	FLUKE FIBER CLEAN KIT	TGF6512	Grants Out
	01-281-000-0000-6803			616.18	PANDUIT DRAWER & PANEL	TGM3561	Grants Out

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-281-000-0000-6803			12.83	BELKIN 50 PK-HD PHILLIP	TGN3504	Grants Out
	01-281-000-0000-6803			2,300.00	FLUKE 1 YR SUPPORT	TJM4802	Grants Out
	01-281-000-0000-6803			18,948.49	FLUKE FIBER QUAD	TJW4094	Grants Out
9126	<b>Cdw Government Inc</b>			<b>23,392.64</b>	<b>Vendor Total</b>		
5779	<b>Dell Marketing Lp</b>			2,813.86			
	01-281-000-0000-6803			1,340.67	24 PORTS, SWITCH & CAPABLE	XF16X3284	Grants Out
	01-281-000-0000-6803			1,473.19	24 PORTS, SWITCH & CAPABLE	XF1J32F31	Grants Out
5779	<b>Dell Marketing Lp</b>			<b>2,813.86</b>	<b>Vendor Total</b>		
6189	<b>GAO TEK Inc</b>			603.00			
	01-281-000-0000-6803			603.00	FINISAR TRANSCEIVER	3404	Grants Out
6189	<b>GAO TEK Inc</b>			<b>603.00</b>	<b>Vendor Total</b>		
6193	<b>Graybar Electronic Co Inc</b>			4,653.14			
	01-281-000-0000-6803			4,029.48	CONTROLLER UNIT KIT	949485959	Grants Out
	01-281-000-0000-6803			239.91	COIL	949485961	Grants Out
	01-281-000-0000-6803			383.75	QUIKTRON INC CABLES	949534222	Grants Out
6193	<b>Graybar Electronic Co Inc</b>			<b>4,653.14</b>	<b>Vendor Total</b>		
6178	<b>Marco</b>			11.00			
	01-281-000-0000-6801			11.00	COPIER-EMER MGMT	573893	Misc Expense
6178	<b>Marco</b>			<b>11.00</b>	<b>Vendor Total</b>		
6085	<b>Roseau Co Sheriff's Posse</b>			1,210.95			
	01-281-000-0000-6803			512.94	LODG-POSSE TRNG	2 RMS/2 NIGHTS	Grants Out
	01-281-000-0000-6803			47.56	ME-POSSE TRNG	5 PEOPLE	Grants Out
	01-281-000-0000-6803			200.00	MI-POSSEE TRNG	C COLE	Grants Out
	01-281-000-0000-6803			51.19	ME-POSSE TRNG	C COLE	Grants Out
	01-281-000-0000-6803			100.00	REG-POSSE TRNG (5)	CASS COUNTY	Grants Out

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-281-000-0000-6803		23.08	ME-POSSE TRNG	P DIRKS	Grants Out
	01-281-000-0000-6803		230.00	MI-POSSE TRNG	S DESROSIER	Grants Out
	01-281-000-0000-6803		46.18	ME-POSSE TRNG	S DESROSIER	Grants Out
6085	<b>Roseau Co Sheriff's Posse</b>		<b>1,210.95</b>	<b>Vendor Total</b>		
<b>281</b>	<b>DEPT Total:</b>		<b>32,684.59</b>	<b>Emergency Management</b>	<b>6 Vendors</b>	<b>22 Transactions</b>
<b>401</b>	DEPT			Health/Welfare		
7133	<b>Phillipe/Glenda A</b>		213.00			
	01-401-000-0000-6338		100.00	PEMBINA TRAIL 8/27		Committee Expense
	01-401-000-0000-6331		113.00	MI-PEMBINA TRAIL 8/27	RED LAKE FALLS	Mileage & Expense
7133	<b>Phillipe/Glenda A</b>		<b>213.00</b>	<b>Vendor Total</b>		
<b>401</b>	<b>DEPT Total:</b>		<b>213.00</b>	<b>Health/Welfare</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
<b>603</b>	DEPT			Extension		
6178	<b>Marco</b>		26.60			
	01-603-000-0000-6231		26.60	COPIER-EXTENSION	573893	Photocopier Maint
6178	<b>Marco</b>		<b>26.60</b>	<b>Vendor Total</b>		
<b>603</b>	<b>DEPT Total:</b>		<b>26.60</b>	<b>Extension</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>710</b>	DEPT			Tv Tower		
5315	<b>Sjoberg's Inc</b>		2,435.25			
	01-710-000-0000-6340		256.64	TOWER RENT-AUG 10		Signal Charge/Tower Rent
	01-710-000-0000-6340		798.44	CBS SIGNAL-AUG 10		Signal Charge/Tower Rent
	01-710-000-0000-6340		28.52	KNRR SIGNAL-AUG 10		Signal Charge/Tower Rent
	01-710-000-0000-6340		553.21	WDAZ SIGNAL-AUG 10		Signal Charge/Tower Rent
	01-710-000-0000-6340		798.44	NBC SIGNAL-AUG 10		Signal Charge/Tower Rent
5315	<b>Sjoberg's Inc</b>		<b>2,435.25</b>	<b>Vendor Total</b>		
<b>710</b>	<b>DEPT Total:</b>		<b>2,435.25</b>	<b>Tv Tower</b>	<b>1 Vendors</b>	<b>5 Transactions</b>
<b>840</b>	DEPT			General Fund Unallocated		

# Roseau County



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1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6988	<b>Advantage Marketing &amp; Promotio</b>			144.02			
	01-840-000-0000-6241			61.16	BRD PROCEED 7/13	9079	Publishing
	01-840-000-0000-6241			7.02	PUB HEARING NOT 8/17	9080	Publishing
	01-840-000-0000-6241			7.02	PUB HEARING NOT 8/24	9080	Publishing
	01-840-000-0000-6241			10.45	BRD PROCEED 8/10	9283	Publishing
	01-840-000-0000-6241			58.37	BRD PROCEED 7/27	9283	Publishing
6988	<b>Advantage Marketing &amp; Promotio</b>			<b>144.02</b>	<b>Vendor Total</b>		
1698	<b>Culligan</b>			39.00			
	01-840-000-0000-6801			13.00	2 BOTTLES-COMMISS 8/30		Misc Expense
	01-840-000-0000-6801			26.00	4 BOTTLES-CTHSE 8/30		Misc Expense
1698	<b>Culligan</b>			<b>39.00</b>	<b>Vendor Total</b>		
1279	<b>Multi Office Products Inc</b>			384.22			
	01-840-000-0000-6405			384.22	10 - 8.5 X 11 PAPER	29945	Office Supplies
1279	<b>Multi Office Products Inc</b>			<b>384.22</b>	<b>Vendor Total</b>		
1424	<b>Roseau Co Sheriff-Sundry Accou</b>			17.11			
	01-840-000-0000-6205			17.11	REIMB-POSTAGE		Postage
1424	<b>Roseau Co Sheriff-Sundry Accou</b>			<b>17.11</b>	<b>Vendor Total</b>		
840	<b>DEPT Total:</b>			<b>584.35</b>	<b>General Fund Unallocated</b>	<b>4 Vendors</b>	<b>9 Transactions</b>
1	<b>Fund Total:</b>			<b>99,831.47</b>	<b>Revenue</b>		<b>126 Transactions</b>

# Roseau County

Audit List for Board **COMMISSIONER'S VOUCHERS**



Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
310	DEPT				Highway Maintenance		
1625	<b>Ace Hardware-Roseau</b> 02-310-000-0000-6530			92.95			
				5.77	SIGN MATERIAL 091410		Traffic Signs,Posts
	02-310-000-0000-6550			1.77	SPRAY MATERIAL 091410		Field Chemicals
	02-310-000-0000-6801			85.41	BRIDGE PAINT 091410		Misc Expense
1625	<b>Ace Hardware-Roseau</b>			<b>92.95</b>	<b>Vendor Total</b>		
6706	<b>Diamond Vogel Paint Center</b> 02-310-000-0000-6530			135.34			
				135.34	CSAH 75 CROSSWALK PAINT 091010		Traffic Signs,Posts
6706	<b>Diamond Vogel Paint Center</b>			<b>135.34</b>	<b>Vendor Total</b>		
1303	<b>M &amp; R Sign Co Inc</b> 02-310-000-0000-6530			88.94			
				88.94	911 SIGN MATERIALS 091410		Traffic Signs,Posts
1303	<b>M &amp; R Sign Co Inc</b>			<b>88.94</b>	<b>Vendor Total</b>		
5678	<b>Marvin Home Center</b> 02-310-000-0000-6530			97.55			
				97.55	CSAH 75-PAINT CROSSWALKS091410		Traffic Signs,Posts
5678	<b>Marvin Home Center</b>			<b>97.55</b>	<b>Vendor Total</b>		
1509	<b>Oren's Parts Inc</b> 02-310-000-0000-6801			14.42			
				14.42	BRIDGE PAINTING 091410		Misc Expense
1509	<b>Oren's Parts Inc</b>			<b>14.42</b>	<b>Vendor Total</b>		
11806	<b>R &amp; Q Contracting Inc</b> 02-310-000-0000-6607			35,119.45			
				992.45	CSAH 28 CROSSING REPAIR 091410	5540	Capital-Infrastructure Improve
	02-310-000-0000-6607			34,127.00	CR 114-DR 1830-PW 732 091410	5543	Capital-Infrastructure Improve
11806	<b>R &amp; Q Contracting Inc</b>			<b>35,119.45</b>	<b>Vendor Total</b>		
5852	<b>Warroad Ready Mix</b> 02-310-000-0000-6607			82,949.41			
				13,430.56	CSAH 43-DR 1830-PW 1753 091410	47474	Capital-Infrastructure Improve
	02-310-000-0000-6607			50,855.85	CSAH 46-DR 1830-PW 1793 091410	47475	Capital-Infrastructure Improve
	02-310-000-0000-6607			11,707.80	CR 136-DR 1830-PW 1756 091410	47476	Capital-Infrastructure Improve
	02-310-000-0000-6607			6,955.20	CR 135-DR 1830-PW 1756 091410	47479	Capital-Infrastructure Improve

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

2 Road And Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5852	Warroad Ready Mix			82,949.41			
<b>310</b>	<b>DEPT Total:</b>			<b>118,498.06</b>	<b>Highway Maintenance</b>	<b>7 Vendors</b>	<b>13 Transactions</b>
<b>320</b>	DEPT				Highway Construction		
6046	Mn Dept Of Transportation 02-320-000-0000-6310			3,957.34			
				361.98	SAP 68-603-23 091410		Construction Testing
				180.99	SAP 68-612-21 091410		Construction Testing
				2,505.75	SAP 68-613-19 091410		Construction Testing
				885.75	SAP 68-624-04 091410		Construction Testing
				22.87	SUPPLIES 091410		Supply-Field Engineering
6046	Mn Dept Of Transportation			3,957.34			
<b>320</b>	<b>DEPT Total:</b>			<b>3,957.34</b>	<b>Highway Construction</b>	<b>1 Vendors</b>	<b>5 Transactions</b>
<b>330</b>	DEPT				Highway Administration		
6988	Advantage Marketing & Promotio 02-330-000-0000-6240			30.00			
				30.00	HWY DEPT SUB RENEWAL 091410		Registration/Fees/Dues
6988	Advantage Marketing & Promotio			30.00			
9126	Cdw Government Inc 02-330-000-0000-6405			197.72			
				197.72	SUPPLIES 091410	TKP1599	Office Supplies
9126	Cdw Government Inc			197.72			
6178	Marco 02-330-000-0000-6405			88.87			
				88.87	MAINT ON IR 2800 091410		Office Supplies
6178	Marco			88.87			
12010	Roseau Cleaning Systems 02-330-000-0000-6270			462.75			
				462.75	AUG 2010 CLEANING CHGS 091410		Professional Services
12010	Roseau Cleaning Systems			462.75			
1048	Roseau Co Treasurer 02-330-000-0000-6205			166.29			
				166.29	POSTAGE 091410		Postage
1048	Roseau Co Treasurer			166.29			

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

2 Road And Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2191	<b>U Save Foods</b> 02-330-000-0000-6405			9.60 9.60			
					OFFICE SUPPLIES 091410		Office Supplies
2191	<b>U Save Foods</b>			<b>9.60</b>			
<b>330</b>	<b>DEPT Total:</b>			<b>955.23</b>	<b>Highway Administration</b>	<b>6 Vendors</b>	<b>6 Transactions</b>
<b>340</b>	DEPT				Equipment Maintenance And Shops		
1625	<b>Ace Hardware-Roseau</b> 02-340-000-0000-6580			140.96 11.75			
					#87 091410		Repair Parts
	02-340-000-0000-6580			38.48	#92 091410		Repair Parts
	02-340-000-0000-6580			24.42	#52 091410		Repair Parts
	02-340-000-0000-6580			27.65	#710 091410		Repair Parts
	02-340-000-0000-6580			14.90	#86 091410		Repair Parts
	02-340-000-0000-6801			23.76	ROSEAU SHOP 091410		Misc Expense
1625	<b>Ace Hardware-Roseau</b>			<b>140.96</b>			
4745	<b>Ameripride Linen &amp; Apparel Servi</b> 02-340-000-0000-6801			192.19 192.19			
					RENTAL 091410	1300045303	Misc Expense
4745	<b>Ameripride Linen &amp; Apparel Servi</b>			<b>192.19</b>			
12016	<b>Bemidji Welders Supply</b> 02-340-000-0000-6801			54.51 54.51			
					WELDING SUPPLIES 091410		Misc Expense
12016	<b>Bemidji Welders Supply</b>			<b>54.51</b>			
1225	<b>Coast True Value</b> 02-340-000-0000-6580			44.49 35.96			
					#820 091410		Repair Parts
	02-340-000-0000-6580			8.53	#1070 091410		Repair Parts
1225	<b>Coast True Value</b>			<b>44.49</b>			
1698	<b>Culligan</b> 02-340-000-0000-6254			194.50 187.00			
					ROSEAU SHOP 091410		Gas-Utilities
	02-340-000-0000-6254			7.50	WANNASKA SHOP 091410		Gas-Utilities

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

2 Road And Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1698	<b>Culligan</b>			<b>194.50</b>			
4003	<b>D-A Lubricant Co. Inc.</b>			<b>6,580.56</b>			
	02-340-000-0000-6580			438.70	#101 091410		Repair Parts
	02-340-000-0000-6580			438.70	#102 091410		Repair Parts
	02-340-000-0000-6580			438.70	#103 091410		Repair Parts
	02-340-000-0000-6580			438.70	#104 091410		Repair Parts
	02-340-000-0000-6580			438.70	#105 091410		Repair Parts
	02-340-000-0000-6580			438.70	#202 091410		Repair Parts
	02-340-000-0000-6580			438.71	#36 091410		Repair Parts
	02-340-000-0000-6580			438.71	#37 091410		Repair Parts
	02-340-000-0000-6580			438.71	#38 091410		Repair Parts
	02-340-000-0000-6580			438.71	#39 091410		Repair Parts
	02-340-000-0000-6580			438.71	#45 091410		Repair Parts
	02-340-000-0000-6580			438.71	#46 091410		Repair Parts
	02-340-000-0000-6580			438.70	#56 091410		Repair Parts
	02-340-000-0000-6580			438.70	#58 091410		Repair Parts
	02-340-000-0000-6580			438.70	#59 091410		Repair Parts
4003	<b>D-A Lubricant Co. Inc.</b>			<b>6,580.56</b>			
6188	<b>Dennis Wiskow</b>			460.00			
	02-340-000-0000-6580			460.00	#101 091410		Repair Parts
6188	<b>Dennis Wiskow</b>			<b>460.00</b>			
3290	<b>Farmers Co-Op Ag Service</b>			52.77			
	02-340-000-0000-6580			52.77	#92 091410		Repair Parts

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

2 Road And Bridge

<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
3290	<b>Farmers Co-Op Ag Service</b>			<b>52.77</b>	<b>Vendor Total</b>		
5867	<b>Farmers Union Oil Co-Badger</b> 02-340-000-0000-6580			66.85	#43 091410		Repair Parts
				66.85			
5867	<b>Farmers Union Oil Co-Badger</b>			<b>66.85</b>	<b>Vendor Total</b>		
1428	<b>Farmers Union Oil Co-Lk Brnsn</b> 02-340-000-0000-6561			3,239.08	#101 091410		Gas,Diesel,Propane
	02-340-000-0000-6561			3,196.40	#352 091410		Gas,Diesel,Propane
				42.68			
1428	<b>Farmers Union Oil Co-Lk Brnsn</b>			<b>3,239.08</b>	<b>Vendor Total</b>		
5305	<b>Farmers Union Oil Co-Warroad</b> 02-340-000-0000-6561			4,500.94	#104 091410		Gas,Diesel,Propane
	02-340-000-0000-6561			3,058.41	#363 091410		Gas,Diesel,Propane
	02-340-000-0000-6561			923.78	#90 091410		Gas,Diesel,Propane
	02-340-000-0000-6580			166.66	#36 091410		Repair Parts
	02-340-000-0000-6801			193.94	ROSEAU SHOP 091410		Misc Expense
	02-340-000-0000-6801			20.69	WARROAD SHOP 091410		Misc Expense
5305	<b>Farmers Union Oil Co-Warroad</b>			<b>4,500.94</b>	<b>Vendor Total</b>		
7383	<b>Fastenal Company</b> 02-340-000-0000-6801			169.27	BOLTS, ETC 091410	MNROS35338	Misc Expense
				169.27			
7383	<b>Fastenal Company</b>			<b>169.27</b>	<b>Vendor Total</b>		
5670	<b>Fleet Supply</b> 02-340-000-0000-6580			63.36	#39 091410		Repair Parts
	02-340-000-0000-6580			36.29	#536 091410		Repair Parts
				27.07			
5670	<b>Fleet Supply</b>			<b>63.36</b>	<b>Vendor Total</b>		
1610	<b>Frank's Tv Repair</b> 02-340-000-0000-6580			16.02	#52 091410		Repair Parts
				16.02			

# Roseau County



Audit List for Board COMMISSIONER'S VOUCHERS

2 Road And Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1610	Frank's Tv Repair			16.02			
							<b>Vendor Total</b>
5298	Geroy's Building Center-Roseau 02-340-000-0000-6580			20.31			
				20.31	#50	091410	Repair Parts
							<b>Vendor Total</b>
5298	Geroy's Building Center-Roseau			20.31			
4423	Hlucny Repair 02-340-000-0000-6580			30.34			
				30.34	#536	091410	Repair Parts
							<b>Vendor Total</b>
4423	Hlucny Repair			30.34			
5106	Holte Implement Inc 02-340-000-0000-6580			1,453.40			
				1,453.40	HWY	091410	Repair Parts
							<b>Vendor Total</b>
5106	Holte Implement Inc			1,453.40			
6971	Interstate Power Systems Inc 02-340-000-0000-6580			510.96			
				510.96	#852	091410	Repair Parts
							<b>Vendor Total</b>
6971	Interstate Power Systems Inc			510.96			
5882	Johnson Oil Co Inc 02-340-000-0000-6561			1,621.62			
				616.23	#536	091410	Gas,Diesel,Propane
				599.99	#856	091410	Gas,Diesel,Propane
				210.81	#857	091410	Gas,Diesel,Propane
				194.59	#852	091410	Gas,Diesel,Propane
							<b>Vendor Total</b>
5882	Johnson Oil Co Inc			1,621.62			
1227	Lee's Store 02-340-000-0000-6580			32.05			
				32.05	#89	091410	Repair Parts
							<b>Vendor Total</b>
1227	Lee's Store			32.05			
1006	Northern Ace Stores Inc-Gbush 02-340-000-0000-6580			23.80			
				9.93	#92	091410	Repair Parts
				13.87	STRATHCONA SHOP	091410	Misc Expense
							<b>Vendor Total</b>
1006	Northern Ace Stores Inc-Gbush			23.80			
1431	Northland Tire 02-340-000-0000-6580			376.78			
				14.00	#48	091410	Repair Parts

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	02-340-000-0000-6580			30.00	#56 091410		Repair Parts
	02-340-000-0000-6580			30.00	#59 091410		Repair Parts
	02-340-000-0000-6580			256.78	#830 091410		Repair Parts
	02-340-000-0000-6580			16.00	#89 091410		Repair Parts
	02-340-000-0000-6580			30.00	#95 091410		Repair Parts
1431	<b>Northland Tire</b>			<b>376.78</b>	<b>Vendor Total</b>		
1509	<b>Oren's Parts Inc</b>			90.30			
	02-340-000-0000-6580			80.16	#58 091410		Repair Parts
	02-340-000-0000-6580			10.14	#87 091410		Repair Parts
1509	<b>Oren's Parts Inc</b>			<b>90.30</b>	<b>Vendor Total</b>		
3568	<b>Paradise</b>			304.74			
	02-340-000-0000-6561			202.63	#39 091410		Gas,Diesel,Propane
	02-340-000-0000-6561			102.11	#92 091410		Gas,Diesel,Propane
3568	<b>Paradise</b>			<b>304.74</b>	<b>Vendor Total</b>		
6019	<b>Power Plan</b>			1,391.12			
	02-340-000-0000-6580			166.12	#104 091410		Repair Parts
	02-340-000-0000-6580			166.12	#105 091410		Repair Parts
	02-340-000-0000-6580			253.21	#36 091410		Repair Parts
	02-340-000-0000-6580			805.67	#38 091410		Repair Parts
6019	<b>Power Plan</b>			<b>1,391.12</b>	<b>Vendor Total</b>		
4300	<b>Praxair</b>			313.57			
	02-340-000-0000-6595			313.57	WELDING SUPPLIES 091410		Shop Supply-Hwy
4300	<b>Praxair</b>			<b>313.57</b>	<b>Vendor Total</b>		
7305	<b>Rdo Truck Centers</b>			65.73			

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

2 Road And Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	02-340-000-0000-6580			65.73	#59 091410		Repair Parts
7305	<b>Rdo Truck Centers</b>			<b>65.73</b>	<b>Vendor Total</b>		
3869	<b>Riverfront Station</b>			5,659.84			
	02-340-000-0000-6580			3,164.37	#103 091410		Repair Parts
	02-340-000-0000-6580			57.50	#51 091410		Repair Parts
	02-340-000-0000-6580			62.00	#59 091410		Repair Parts
	02-340-000-0000-6580			1,516.72	#91 091410		Repair Parts
	02-340-000-0000-6580			859.25	#39 091410		Repair Parts
3869	<b>Riverfront Station</b>			<b>5,659.84</b>	<b>Vendor Total</b>		
2581	<b>Roseau Auto Parts Inc</b>			49.87			
	02-340-000-0000-6580			20.07	#49 091410		Repair Parts
	02-340-000-0000-6580			8.34	#536 091410		Repair Parts
	02-340-000-0000-6580			0.94	#56 091410		Repair Parts
	02-340-000-0000-6580			0.45	#43 091410		Repair Parts
	02-340-000-0000-6580			20.07	#48 091410		Repair Parts
2581	<b>Roseau Auto Parts Inc</b>			<b>49.87</b>	<b>Vendor Total</b>		
1116	<b>Roseau Auto Value</b>			697.42			
	02-340-000-0000-6580			57.17	#357 091410		Repair Parts
	02-340-000-0000-6580			13.19	#38 091410		Repair Parts
	02-340-000-0000-6580			4.41	#43 091410		Repair Parts
	02-340-000-0000-6580			15.89	#92 091410		Repair Parts
	02-340-000-0000-6580			16.86	#96 091410		Repair Parts
	02-340-000-0000-6580			16.90	#50 091410		Repair Parts

# Roseau County



Audit List for Board COMMISSIONER'S VOUCHERS

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	02-340-000-0000-6580			26.17	#535 091410		Repair Parts
	02-340-000-0000-6580			122.87	#56 091410		Repair Parts
	02-340-000-0000-6580			19.95	#626 091410		Repair Parts
	02-340-000-0000-6580			15.69	#852 091410		Repair Parts
	02-340-000-0000-6580			14.92	#856 091410		Repair Parts
	02-340-000-0000-6801			355.64	REPAIR SHOP PRESS 091410		Misc Expense
	02-340-000-0000-6801			17.76	ROSEAU SHOP 091410		Misc Expense
1116	<b>Roseau Auto Value</b>			<b>697.42</b>	<b>Vendor Total</b>		
2029	<b>Roseau Co Coop Assn</b>			<b>10,452.67</b>			
	02-340-000-0000-6561			586.95	#56 091410		Gas,Diesel,Propane
	02-340-000-0000-6561			1,868.60	#58 091410		Gas,Diesel,Propane
	02-340-000-0000-6561			1,602.80	#35 091410		Gas,Diesel,Propane
	02-340-000-0000-6561			253.57	#626 091410		Gas,Diesel,Propane
	02-340-000-0000-6561			1,175.83	#92 091410		Gas,Diesel,Propane
	02-340-000-0000-6561			151.28	#351 091410		Gas,Diesel,Propane
	02-340-000-0000-6561			20.51	#352 091410		Gas,Diesel,Propane
	02-340-000-0000-6561			1,937.31	#36 091410		Gas,Diesel,Propane
	02-340-000-0000-6561			2,708.94	#38 091410		Gas,Diesel,Propane
	02-340-000-0000-6561			57.39	#41 091410		Gas,Diesel,Propane
	02-340-000-0000-6561			50.00	#410 091410		Gas,Diesel,Propane

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

2 Road And Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	02-340-000-0000-6561			39.49	#46 091410		Gas,Diesel,Propane
2029	<b>Roseau Co Coop Assn</b>			<b>10,452.67</b>	<b>Vendor Total</b>		
9034	<b>Roseau County Ford</b>			177.33			
	02-340-000-0000-6580			177.33	#363 091410		Repair Parts
9034	<b>Roseau County Ford</b>			<b>177.33</b>	<b>Vendor Total</b>		
1846	<b>Roseau Diesel Service Inc</b>			226.52			
	02-340-000-0000-6580			21.74	#56 091410		Repair Parts
	02-340-000-0000-6580			187.81	#626 091410		Repair Parts
	02-340-000-0000-6580			16.97	#830 091410		Repair Parts
1846	<b>Roseau Diesel Service Inc</b>			<b>226.52</b>	<b>Vendor Total</b>		
11876	<b>Ruffridge-Johnson Equip Co</b>			939.35			
	02-340-000-0000-6580			939.35	#856 091410		Repair Parts
11876	<b>Ruffridge-Johnson Equip Co</b>			<b>939.35</b>	<b>Vendor Total</b>		
7123	<b>Titan Access Account</b>			352.64			
	02-340-000-0000-6580			352.64	HWY 091010		Repair Parts
7123	<b>Titan Access Account</b>			<b>352.64</b>	<b>Vendor Total</b>		
11067	<b>Titan Machinery</b>			22,978.12			
	02-340-000-0000-6613			22,978.12	UNIT #93-SCHULTE MOWER 091410		Capital-Equipment
11067	<b>Titan Machinery</b>			<b>22,978.12</b>	<b>Vendor Total</b>		
12316	<b>Warroad Motors Inc</b>			73.00			
	02-340-000-0000-6561			73.00	#43 091410		Gas,Diesel,Propane
12316	<b>Warroad Motors Inc</b>			<b>73.00</b>	<b>Vendor Total</b>		
3995	<b>Zee Service Co</b>			47.03			
	02-340-000-0000-6801			47.03	SAFETY SUPPLIES 091410	110615344	Misc Expense
3995	<b>Zee Service Co</b>			<b>47.03</b>	<b>Vendor Total</b>		
2603	<b>Ziegler Inc</b>			6,298.68			
	02-340-000-0000-6580			514.44	#102 091410		Repair Parts
	02-340-000-0000-6580			526.46	#103 091410		Repair Parts

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

2 Road And Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	02-340-000-0000-6580			252.70	#104 091410		Repair Parts
	02-340-000-0000-6580			1,915.54	#101 091410		Repair Parts
	02-340-000-0000-6580			252.70	#105 091410		Repair Parts
	02-340-000-0000-6580			252.70	#36 091410		Repair Parts
	02-340-000-0000-6580			252.70	#37 091410		Repair Parts
	02-340-000-0000-6580			252.70	#38 091410		Repair Parts
	02-340-000-0000-6580			276.46	#39 091410		Repair Parts
	02-340-000-0000-6580			220.68	#535 091410		Repair Parts
	02-340-000-0000-6580			1,581.60	#536 091410		Repair Parts
340	2603 Ziegler Inc			<b>6,298.68</b>	<b>Vendor Total</b>		
<b>DEPT Total:</b>				<b>69,962.69</b>	<b>Equipment Maintenance And Shops</b>	<b>39 Vendors</b>	<b>124 Transactions</b>
850	DEPT				Non-Departmental		
	4576 Johnston Fargo Culvert Inc			2,005.83			
	02-850-000-0000-6540			2,005.83	GOLDEN VALLEY TWP 091410	166953	Culverts
	4576 Johnston Fargo Culvert Inc			<b>2,005.83</b>	<b>Vendor Total</b>		
<b>DEPT Total:</b>				<b>2,005.83</b>	<b>Non-Departmental</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
2	<b>Fund Total:</b>			<b>195,379.15</b>	<b>Road And Bridge</b>		<b>149 Transactions</b>

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25 Environmental

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
390	DEPT				Environmental Officer		
6178	Marco			11.90			
	25-390-000-0000-6801			11.90	COPIER-ENVIRON	573893	Misc Expense
6178	Marco			<b>11.90</b>	<b>Vendor Total</b>		
3098	Pelowski/Jeff			22.00			
	25-390-000-0000-6331			22.00	MI-FPSC 9/2		Mileage & Expense
3098	Pelowski/Jeff			<b>22.00</b>	<b>Vendor Total</b>		
390	<b>DEPT Total:</b>			<b>33.90</b>	<b>Environmental Officer</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
391	DEPT				Transfer Station/Demolandfill		
1625	Ace Hardware-Roseau			35.54			
	25-391-000-0000-6414			1.37	MISC SUPPLIES	232150	Shop Supply
	25-391-000-0000-6414			34.17	MISC SUPPLIES	232854, 232943	Shop Supply
1625	Ace Hardware-Roseau			<b>35.54</b>	<b>Vendor Total</b>		
6891	Alive Outdoor Services			111.75			
	25-391-000-0000-6305			111.75	TRUCK MAINT	6403	Rep & Maint-Mach & Equip
6891	Alive Outdoor Services			<b>111.75</b>	<b>Vendor Total</b>		
1698	Culligan			36.42			
	25-391-000-0000-6801			36.42	SEPT RENT/WATER		Misc Expense
1698	Culligan			<b>36.42</b>	<b>Vendor Total</b>		
5670	Fleet Supply			10.98			
	25-391-000-0000-6414			10.98	GLOVES	30	Shop Supply
5670	Fleet Supply			<b>10.98</b>	<b>Vendor Total</b>		
5882	Johnson Oil Co Inc			4,025.55			
	25-391-000-0000-6561			4,025.55	DIESEL FUEL-AUG 10		Gas & Oil-County Vehicles
5882	Johnson Oil Co Inc			<b>4,025.55</b>	<b>Vendor Total</b>		
3703	Mar-Kit Landfill			30,890.70			
	25-391-000-0000-6809			30,890.70	TIPPING FEES-AUG 10		Tipping Expenses
3703	Mar-Kit Landfill			<b>30,890.70</b>	<b>Vendor Total</b>		
1431	Northland Tire			506.14			

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	25-391-000-0000-6801			506.14	TIRE REPAIR/NEW & USED TIRES		Misc Expense
1431	<b>Northland Tire</b>			<b>506.14</b>	<b>Vendor Total</b>		
3098	<b>Pelowski/Jeff</b>			39.00			
	25-391-000-0000-6331			39.00	MI-T STATION 9/2		Mileage & Expense
3098	<b>Pelowski/Jeff</b>			<b>39.00</b>	<b>Vendor Total</b>		
1568	<b>Polaris Industries Inc</b>			297.30			
	25-391-000-0000-6807			297.30	REIMB-AUG 10		Haul Mar/Kit
1568	<b>Polaris Industries Inc</b>			<b>297.30</b>	<b>Vendor Total</b>		
4952	<b>Sanitation Products Inc</b>			1,357.57			
	25-391-000-0000-6305			1,357.57	HOOKLIFT REPAIR	49500	Rep & Maint-Mach & Equip
4952	<b>Sanitation Products Inc</b>			<b>1,357.57</b>	<b>Vendor Total</b>		
7123	<b>Titan Access Account</b>			67.85			
	25-391-000-0000-6414			67.85	LOADER FILTERS		Shop Supply
7123	<b>Titan Access Account</b>			<b>67.85</b>	<b>Vendor Total</b>		
<b>391</b>	<b>DEPT Total:</b>			<b>37,378.80</b>	<b>Transfer Station/Demolandfill</b>	<b>11 Vendors</b>	<b>12 Transactions</b>
<b>392</b>	DEPT				Score/Recycling		
3098	<b>Pelowski/Jeff</b>			47.00			
	25-392-000-0000-6331			47.00	MI-SCORE 9/2		Mileage & Expense
3098	<b>Pelowski/Jeff</b>			<b>47.00</b>	<b>Vendor Total</b>		
1091	<b>Roseau Times Region And</b>			141.75			
	25-392-000-0000-6241			141.75	HHW AD (2 OF 2)		Publishing
1091	<b>Roseau Times Region And</b>			<b>141.75</b>	<b>Vendor Total</b>		
<b>392</b>	<b>DEPT Total:</b>			<b>188.75</b>	<b>Score/Recycling</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
<b>25</b>	<b>Fund Total:</b>			<b>37,601.45</b>	<b>Environmental</b>		<b>16 Transactions</b>

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
654	DEPT			County Ditch #7 Hay Creek (0070)		
5126	Goulet Construction 41-654-000-0000-6325		41,268.00 41,268.00	CD 7-PW1849, FEMA 1830	110	Dsr 1830-2009
	5126 Goulet Construction		<b>41,268.00</b>	<b>Vendor Total</b>		
654	<b>DEPT Total:</b>		<b>41,268.00</b>	<b>County Ditch #7 Hay Creek (0070)</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
655	DEPT			County Ditch #9 (0090)		
4383	Halverson Sand & Gravel Inc 41-655-000-0000-6317		1,400.00 1,400.00	CD 9-GRANITE RIPRAP		Rep & Maint-Other
	4383 Halverson Sand & Gravel Inc		<b>1,400.00</b>	<b>Vendor Total</b>		
655	<b>DEPT Total:</b>		<b>1,400.00</b>	<b>County Ditch #9 (0090)</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
665	DEPT			County Ditch #23 (0230)		
5126	Goulet Construction 41-665-000-0000-6317		3,448.00 3,448.00	CD 23-REPLACE CULVERT/GRAVEL	109	Rep & Maint-Other
	5126 Goulet Construction		<b>3,448.00</b>	<b>Vendor Total</b>		
665	<b>DEPT Total:</b>		<b>3,448.00</b>	<b>County Ditch #23 (0230)</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
674	DEPT			Judicial Ditch #61 (0610)		
5126	Goulet Construction 41-674-000-0000-6317		780.00 780.00	JD 61-REMOVE BEAVER DAM	102	Rep & Maint-Other
	5126 Goulet Construction		<b>780.00</b>	<b>Vendor Total</b>		
1188	Horner Plumbing & Excavation 41-674-000-0000-6318		61,586.00 61,403.00	JD 61-FEMA PW 265-5, 1288	6878	Dsr 1288-1999
	41-674-000-0000-6317		183.00	JD 61-REPLACE/RELAY CULVERT	6883	Rep & Maint-Other
	1188 Horner Plumbing & Excavation		<b>61,586.00</b>	<b>Vendor Total</b>		
4576	Johnston Fargo Culvert Inc 41-674-000-0000-6317		1,990.01 1,990.01	JD 61-CULVERT	167157	Rep & Maint-Other
	4576 Johnston Fargo Culvert Inc		<b>1,990.01</b>	<b>Vendor Total</b>		
674	<b>DEPT Total:</b>		<b>64,356.01</b>	<b>Judicial Ditch #61 (0610)</b>	<b>3 Vendors</b>	<b>4 Transactions</b>
677	DEPT			State Ditch #69 (0690)		
4481	Rinke-Noonan Law Firm 41-677-000-0000-6270		410.00 410.00	SD 69 SERVICE-AUG 10	170552	Professional Services

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# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

41 Ditch

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4481	Rinke-Noonan Law Firm		410.00	<b>Vendor Total</b>		
677	<b>DEPT Total:</b>		410.00	<b>State Ditch #69 (0690)</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
840	DEPT			General Fund Unallocated		
4481	Rinke-Noonan Law Firm 41-840-000-0000-6270		200.00 200.00	MONTHLY RETAIN-AUG 10	170551	Professional Services
4481	Rinke-Noonan Law Firm		200.00	<b>Vendor Total</b>		
840	<b>DEPT Total:</b>		200.00	<b>General Fund Unallocated</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
41	<b>Fund Total:</b>		111,082.01	<b>Ditch</b>		<b>9 Transactions</b>

# Roseau County



Audit List for Board **COMMISSIONER'S VOUCHERS**

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
143	DEPT		Unorg 163-39,Spruce Vly-(3)		
	11806 R & Q Contracting Inc				
	72-143-000-0000-6317		SP VAL-AGGREGATE SURFACING	5539	Rep & Maint-Other
	11806 R & Q Contracting Inc		<b>Vendor Total</b>		
143	<b>DEPT Total:</b>		<b>Unorg 163-39,Spruce Vly-(3)</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
72	<b>Fund Total:</b>		<b>Unorganized Townships</b>		<b>1 Transactions</b>
	<b>Final Total:</b>		<b>451,704.08</b>	<b>152 Vendors</b>	<b>301 Transactions</b>

# Roseau County

Audit List for Board **COMMISSIONER'S VOUCHERS**



**Recap by Fund**

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
1	99,831.47	Revenue
2	195,379.15	Road And Bridge
25	37,601.45	Environmental
41	111,082.01	Ditch
72	7,810.00	Unorganized Townships
<b>All Funds</b>	<b>451,704.08</b>	<b>Total</b>

Approved by, .....

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# Roseau County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			Balance Sheet		
3656	Assurant Employee Benefits 01-000-000-0000-2115		281.50 281.50	LTD-SEPT 10		Long Term Disability
3656	Assurant Employee Benefits		<b>281.50</b>	<b>Vendor Total</b>		
4875	Mn Ncpers Group Life Ins 01-000-000-0000-2118		128.00 128.00	PERA LIFE-SEPT 10		Pera Insurance Payable
4875	Mn Ncpers Group Life Ins		<b>128.00</b>	<b>Vendor Total</b>		
0	<b>DEPT Total:</b>		<b>409.50</b>	<b>Balance Sheet</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
5	DEPT			Board Of Commissioners		
7335	Verizon Wireless 01-005-000-0000-6203		50.30 50.30	CELL-COMMISS	2447219636	Telephone
7335	Verizon Wireless		<b>50.30</b>	<b>Vendor Total</b>		
5	<b>DEPT Total:</b>		<b>50.30</b>	<b>Board Of Commissioners</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
13	DEPT			Court Administrator		
5406	Anderson Law Office Steven A 01-013-000-0000-6263		112.50 112.50	SERV: 68-PR-10-750		Legal Services
5406	Anderson Law Office Steven A		<b>112.50</b>	<b>Vendor Total</b>		
7363	Duffy/Seamus 01-013-000-0000-6263		224.00 224.00	SERV: 68-F4-01-727		Legal Services
7363	Duffy/Seamus		<b>224.00</b>	<b>Vendor Total</b>		
6402	Moren/Patrick 01-013-000-0000-6263		825.00 825.00	SERV: 68-JV-10-96		Legal Services
6402	Moren/Patrick		<b>825.00</b>	<b>Vendor Total</b>		
13	<b>DEPT Total:</b>		<b>1,161.50</b>	<b>Court Administrator</b>	<b>3 Vendors</b>	<b>3 Transactions</b>
93	DEPT			Victim Services		
7318	AT&T 01-093-000-0000-6203		19.42 19.42	LONG DIST CRISIS NUMBER	0304908308001	Telephone
7318	AT&T		<b>19.42</b>	<b>Vendor Total</b>		
93	<b>DEPT Total:</b>		<b>19.42</b>	<b>Victim Services</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
201	DEPT			Sheriff		

# Roseau County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 Revenue

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
6745	Paul Bunyan Telephone Cooperat				
	01-201-000-0000-6203		NON RECURRING PHONE	1326000	Telephone
6745	Paul Bunyan Telephone Cooperat		<b>Vendor Total</b>		
<b>201</b>	<b>DEPT Total:</b>		<b>2.95</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>281</b>	DEPT		<b>Sheriff</b>		
	7335 Verizon Wireless		Emergency Management		
	01-281-000-0000-6203		CELL-EMERG MGMT	2447219636	Telephone
7335	Verizon Wireless		<b>Vendor Total</b>		
<b>281</b>	<b>DEPT Total:</b>		<b>50.81</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>1</b>	<b>Fund Total:</b>		<b>50.81</b>		
			<b>1,694.48</b>		<b>9 Transactions</b>
			Revenue		

# Roseau County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

2 Road And Bridge

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT		Balance Sheet		
	3656 <b>Assurant Employee Benefits</b>		616.13		
	02-000-000-0000-2115		616.13		Long Term Disability
	3656 <b>Assurant Employee Benefits</b>		<b>616.13</b>		<b>Vendor Total</b>
	4875 <b>Mn Ncpers Group Life Ins</b>		304.00		
	02-000-000-0000-2118		304.00		PERA LIFE-SEPT 10
	4875 <b>Mn Ncpers Group Life Ins</b>		<b>304.00</b>		<b>Vendor Total</b>
0	<b>DEPT Total:</b>		<b>920.13</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
2	<b>Fund Total:</b>		<b>920.13</b>		<b>2 Transactions</b>

# Roseau County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
420	DEPT			Income Maintenance		
3656	Assurant Employee Benefits 11-420-000-0000-2115		267.81 267.81	LTD-SEPT 10		Long Term Disability
3656	Assurant Employee Benefits		<b>267.81</b>	<b>Vendor Total</b>		
4875	Mn Ncpers Group Life Ins 11-420-000-0000-2118		93.44 93.44	PERA LIFE-SEPT 10		PERA Insurance Payable
4875	Mn Ncpers Group Life Ins		<b>93.44</b>	<b>Vendor Total</b>		
420	<b>DEPT Total:</b>		<b>361.25</b>	<b>Income Maintenance</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
430	DEPT			Social Services		
3656	Assurant Employee Benefits 11-430-000-0000-2115		168.04 168.04	LTD-SEPT 10		Long Term Disability
3656	Assurant Employee Benefits		<b>168.04</b>	<b>Vendor Total</b>		
4875	Mn Ncpers Group Life Ins 11-430-000-0000-2118		82.56 82.56	PERA LIFE-SEPT 10		PERA Insurance Payable
4875	Mn Ncpers Group Life Ins		<b>82.56</b>	<b>Vendor Total</b>		
430	<b>DEPT Total:</b>		<b>250.60</b>	<b>Social Services</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
11	<b>Fund Total:</b>		<b>611.85</b>	<b>Social Services</b>		<b>4 Transactions</b>

# Roseau County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

**25** Environmental

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
<b>0</b>	DEPT				Balance Sheet		
3656	<b>Assurant Employee Benefits</b> 25-000-000-0000-2115			9.04 9.04	LTD-SEPT 10		Long Term Disability
3656	<b>Assurant Employee Benefits</b>			<b>9.04</b>	<b>Vendor Total</b>		
4875	<b>Mn Ncpers Group Life Ins</b> 25-000-000-0000-2118			32.00 32.00	PERA LIFE-SEPT 10		Pera Insurance Payable
4875	<b>Mn Ncpers Group Life Ins</b>			<b>32.00</b>	<b>Vendor Total</b>		
<b>0</b>	<b>DEPT Total:</b>			<b>41.04</b>	<b>Balance Sheet</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
<b>390</b>	DEPT				Environmental Officer		
7166	<b>KB Bobcat Service</b> 25-390-000-0000-6278			272.00 272.00	SOIL VERIFICATION	146	Ists Inspection
7166	<b>KB Bobcat Service</b>			<b>272.00</b>	<b>Vendor Total</b>		
<b>390</b>	<b>DEPT Total:</b>			<b>272.00</b>	<b>Environmental Officer</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>25</b>	<b>Fund Total:</b>			<b>313.04</b>	<b>Environmental</b>		<b>3 Transactions</b>
	<b>Final Total:</b>			<b>3,539.50</b>	<b>18 Vendors</b>	<b>18 Transactions</b>	

# Roseau County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



**Recap by Fund**

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
1	1,694.48	Revenue
2	920.13	Road And Bridge
11	611.85	Social Services
25	313.04	Environmental
<b>All Funds</b>	<b>3,539.50</b>	<b>Total</b>

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# Roseau County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT				Balance Sheet		
7557	<b>Aflac</b> 01-000-000-0000-2133			1,383.52 1,383.52	AFLAC-AUG 10	CTA8	Aflac Insurance
7557	<b>Aflac</b>			<b>1,383.52</b>	<b>Vendor Total</b>		
6707	<b>Ameritas Life Insurance Corp</b> 01-000-000-0000-2131			1,560.28 195.52	VISION-SEPT 10	31250	Vision Insurance Payable
	01-000-000-0000-2130			1,120.28	DENTAL-SEPT 10	32945	Dental Insurance Payable
	01-000-000-0000-2130			106.76	M HICKEY-JULY 10	32945	Dental Insurance Payable
	01-000-000-0000-2130			106.76	M HICKEY-AUG 10	32945	Dental Insurance Payable
	01-000-000-0000-2132			30.96	DENTAL-SEPT 10	32945	Cobra Insurance Payable
6707	<b>Ameritas Life Insurance Corp</b>			<b>1,560.28</b>	<b>Vendor Total</b>		
6128	<b>Capital Guardian Trust Co</b> 01-000-000-0000-2125			1,169.00 1,169.00	AM DEFER COMP 9/10/10		American Fund Defer Comp Payable
6128	<b>Capital Guardian Trust Co</b>			<b>1,169.00</b>	<b>Vendor Total</b>		
6612	<b>Law Enforcement Labor Services</b> 01-000-000-0000-2128			714.15 714.15	UNION DUES-SEPT 10		Union Dues
6612	<b>Law Enforcement Labor Services</b>			<b>714.15</b>	<b>Vendor Total</b>		
4935	<b>Mn Child Support Payment Center</b> 01-000-000-0000-2126			233.04 233.04	MICKELSON-0012434161		Child Support
4935	<b>Mn Child Support Payment Center</b>			<b>233.04</b>	<b>Vendor Total</b>		
1351	<b>Mn Mutual Life Insurance</b> 01-000-000-0000-2114			966.70 954.60	MN LIFE-SEPT 10		Life Insurance Payable
	01-000-000-0000-2132			12.10	MN LIFE-SEPT 10		Cobra Insurance Payable
1351	<b>Mn Mutual Life Insurance</b>			<b>966.70</b>	<b>Vendor Total</b>		
12264	<b>Nationwide Retirement Solutions</b> 01-000-000-0000-2121			1,266.12 1,266.12	DEFER COMP 9/10/10		Nrs Defer Comp Payable
12264	<b>Nationwide Retirement Solutions</b>			<b>1,266.12</b>	<b>Vendor Total</b>		

# Roseau County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4464	<b>Nw Mn Serv Coop-Blue Cross Blu</b>			31,699.50			
	01-000-000-0000-2120			26,955.00	HEALTH-SEPT 10	CP122-V0	Health Insurance Payable
	01-000-000-0000-2120			1,512.00	R WALKER-JUL/AUG	CP122-V0	Health Insurance Payable
	01-000-000-0000-2132			1,399.00	COBRA HEALTH-SEPT 10	CP122-V0	Cobra Insurance Payable
	01-000-000-0000-2132			1,512.00	A GRANITZ-JUL/AUG	CP122-V0	Cobra Insurance Payable
	01-000-000-0000-2120			756.00	HEALTH-SEPT 10	CP122-V1	Health Insurance Payable
	01-000-000-0000-2132			321.50	COBRA HEALTH-SEPT 10	CP122-V1	Cobra Insurance Payable
	01-000-000-0000-2132			756.00	COBRA HEALTH-SEPT 10	CP122-V1	Cobra Insurance Payable
	01-000-000-0000-2132			1,512.00	A GRANITZ-JUL/AUG	CP122-V1	Cobra Insurance Payable
4464	<b>Nw Mn Serv Coop-Blue Cross Blu</b>			<b>31,699.50</b>	<b>Vendor Total</b>		
6226	<b>Select Account-VEBA</b>			3,088.25			
	01-000-000-0000-2127			3,088.25	VEBA 9/10/10		Veba Payable
6226	<b>Select Account-VEBA</b>			<b>3,088.25</b>	<b>Vendor Total</b>		
<b>0</b>	<b>DEPT Total:</b>			<b>42,080.56</b>	<b>Balance Sheet</b>	<b>9 Vendors</b>	<b>21 Transactions</b>
<b>13</b>	DEPT				Court Administrator		
	1931 <b>Carter/John M</b>			90.00			
	01-013-000-0000-6263			90.00	SERV: 68-P8-59-4322		Legal Services
	1931 <b>Carter/John M</b>			<b>90.00</b>	<b>Vendor Total</b>		
<b>13</b>	<b>DEPT Total:</b>			<b>90.00</b>	<b>Court Administrator</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>26</b>	DEPT				Parenting Education		
	999999995 <b>KIRBY/TODD</b>			25.00			
	01-026-000-0000-6801			25.00	REIMB-PARENTS FOREVER	68-FA-09-106	Misc Expense
	999999995 <b>KIRBY/TODD</b>			<b>25.00</b>	<b>Vendor Total</b>		
	999999995 <b>SAMMONS/QUINN</b>			25.00			
	01-026-000-0000-6801			25.00	REIMB-PARENTS FOREVER		Misc Expense
	999999995 <b>SAMMONS/QUINN</b>			<b>25.00</b>	<b>Vendor Total</b>		

# Roseau County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
999999995	<b>SORENSEN/JOSH</b>		25.00			
	01-026-000-0000-6801		25.00	REIMB-PARENTS FOREVER	68-FA-10-263	Misc Expense
999999995	<b>SORENSEN/JOSH</b>		<b>25.00</b>	<b>Vendor Total</b>		
<b>26</b>	<b>DEPT Total:</b>		<b>75.00</b>	<b>Parenting Education</b>	<b>3 Vendors</b>	<b>3 Transactions</b>
<b>121</b>	DEPT			Veterans Services		
	2300 <b>Centurylink</b>		51.58			
	01-121-000-0000-6203		51.58	VET SERVICE	301223078	Telephone
	2300 <b>Centurylink</b>		<b>51.58</b>	<b>Vendor Total</b>		
<b>121</b>	<b>DEPT Total:</b>		<b>51.58</b>	<b>Veterans Services</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>196</b>	DEPT			Buildings And Grounds		
	1829 <b>Roseau City</b>		2,475.97			
	01-196-000-0000-6253		2,441.49	CTHSE-AUG 10	73000	Electricity
	01-196-000-0000-6253		34.48	CTHSE-AUG 10	73010	Electricity
	1829 <b>Roseau City</b>		<b>2,475.97</b>	<b>Vendor Total</b>		
<b>196</b>	<b>DEPT Total:</b>		<b>2,475.97</b>	<b>Buildings And Grounds</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
<b>201</b>	DEPT			Sheriff		
	6712 <b>Canon Financial Services Inc</b>		177.17			
	01-201-000-0000-6231		177.17	COPIER LEASE (-002)	10258024	Photocopier Maint
	6712 <b>Canon Financial Services Inc</b>		<b>177.17</b>	<b>Vendor Total</b>		
	2300 <b>Centurylink</b>		171.61			
	01-201-000-0000-6203		171.61	SHERIFF	301221859	Telephone
	2300 <b>Centurylink</b>		<b>171.61</b>	<b>Vendor Total</b>		
	1829 <b>Roseau City</b>		787.64			
	01-201-000-0000-6253		99.01	OLD LEC-AUG 10	23920	Electricity
	01-201-000-0000-6253		688.63	SHERIFF-AUG 10	73000	Electricity
	1829 <b>Roseau City</b>		<b>787.64</b>	<b>Vendor Total</b>		
<b>201</b>	<b>DEPT Total:</b>		<b>1,136.42</b>	<b>Sheriff</b>	<b>3 Vendors</b>	<b>4 Transactions</b>
<b>204</b>	DEPT			Jail		
	3976 <b>Anderson/Janice</b>		50.00			
	01-204-000-0000-6453		50.00	REISSUE # 101029		Uniforms-Dispatch/Jailer

# Roseau County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3976	Anderson/Janice			50.00	<b>Vendor Total</b>		
6712	Canon Financial Services Inc 01-204-000-0000-6231			177.17 177.17	COPIER LEASE (-002)	10258024	Photocopier Maint
6712	Canon Financial Services Inc			177.17	<b>Vendor Total</b>		
2300	Centurylink 01-204-000-0000-6203			109.71 109.71	JAIL	301221859	Telephone
2300	Centurylink			109.71	<b>Vendor Total</b>		
1829	Roseau City 01-204-000-0000-6253			6,286.06 6,286.06	JAIL-AUG 10	73040	Electricity
1829	Roseau City			6,286.06	<b>Vendor Total</b>		
<b>204</b>	<b>DEPT Total:</b>			<b>6,622.94</b>	<b>Jail</b>	<b>4 Vendors</b>	<b>4 Transactions</b>
<b>281</b>	DEPT				Emergency Management		
	2300 Centurylink 01-281-000-0000-6203			22.00 22.00	218-463-3375	301223127	Telephone
	2300 Centurylink			22.00	<b>Vendor Total</b>		
<b>281</b>	<b>DEPT Total:</b>			<b>22.00</b>	<b>Emergency Management</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>710</b>	DEPT				Tv Tower		
	1829 Roseau City 01-710-000-0000-6253			275.50 275.50	CO TV-AUG 10	62230	Electricity
	1829 Roseau City			275.50	<b>Vendor Total</b>		
<b>710</b>	<b>DEPT Total:</b>			<b>275.50</b>	<b>Tv Tower</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>840</b>	DEPT				General Fund Unallocated		
	6988 Advantage Marketing & Promotio 01-840-000-0000-6241			80.00 80.00	REISSUE CK 114099 (RO CO PART)	8386	Publishing
	6988 Advantage Marketing & Promotio			80.00	<b>Vendor Total</b>		
<b>840</b>	<b>DEPT Total:</b>			<b>80.00</b>	<b>General Fund Unallocated</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>1</b>	<b>Fund Total:</b>			<b>52,909.97</b>	<b>Revenue</b>		<b>39 Transactions</b>

# Roseau County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

2 Road And Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT				Balance Sheet		
7557	<b>Aflac</b> 02-000-000-0000-2133			483.80 483.80	AFLAC-AUG 10	CTA8	Aflac Insurance
7557	<b>Aflac</b>			<b>483.80</b>	<b>Vendor Total</b>		
6707	<b>Ameritas Life Insurance Corp</b> 02-000-000-0000-2131			305.52 33.44	VISION-SEPT 10	31250	Vision Insurance Payable
	02-000-000-0000-2130			272.08	DENTAL-SEPT 10	32945	Dental Insurance Payable
6707	<b>Ameritas Life Insurance Corp</b>			<b>305.52</b>	<b>Vendor Total</b>		
6128	<b>Capital Guardian Trust Co</b> 02-000-000-0000-2125			1,102.00 1,102.00	AM DEFER COMP 9/10/10		American Fund Defer Comp Payable
6128	<b>Capital Guardian Trust Co</b>			<b>1,102.00</b>	<b>Vendor Total</b>		
4935	<b>Mn Child Support Payment Center</b> 02-000-000-0000-2126			476.13 80.75	MIELKE-0012504839		Child Support
	02-000-000-0000-2126			395.38	ABRAHAMSON-0014685923		Child Support
4935	<b>Mn Child Support Payment Center</b>			<b>476.13</b>	<b>Vendor Total</b>		
1351	<b>Mn Mutual Life Insurance</b> 02-000-000-0000-2114			421.30 421.30	MN LIFE-SEPT 10		Life Insurance Payable
1351	<b>Mn Mutual Life Insurance</b>			<b>421.30</b>	<b>Vendor Total</b>		
12264	<b>Nationwide Retirement Solutions</b> 02-000-000-0000-2121			672.50 672.50	DEFER COMP 9/10/10		Nrs Defer Comp Payable
12264	<b>Nationwide Retirement Solutions</b>			<b>672.50</b>	<b>Vendor Total</b>		
4464	<b>Nw Mn Serv Coop-Blue Cross Blue Shield</b> 02-000-000-0000-2120			15,198.00 13,686.00	HEALTH-SEPT 10	CP122-V0	Health Insurance Payable
	02-000-000-0000-2120			1,512.00	HEALTH-SEPT 10	CP122-V1	Health Insurance Payable
4464	<b>Nw Mn Serv Coop-Blue Cross Blue Shield</b>			<b>15,198.00</b>	<b>Vendor Total</b>		
6226	<b>Select Account-VEBA</b> 02-000-000-0000-2127			1,677.75 1,677.75	VEBA 9/10/10		Veba Payable

# Roseau County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

2 Road And Bridge

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
6226	Select Account-VEBA				1,677.75	<b>Vendor Total</b>					
<b>0</b>	<b>DEPT Total:</b>				<b>20,337.00</b>	<b>Balance Sheet</b>			<b>8 Vendors</b>		<b>11 Transactions</b>
<b>330</b>	DEPT					Highway Administration					
2300	Centurylink				186.32						
	02-330-000-0000-6203				186.32	ROSEAU SHOP	090910			Telephone	
2300	Centurylink				<b>186.32</b>	<b>Vendor Total</b>					
<b>330</b>	<b>DEPT Total:</b>				<b>186.32</b>	<b>Highway Administration</b>			<b>1 Vendors</b>		<b>1 Transactions</b>
<b>340</b>	DEPT					Equipment Maintenance And Shops					
12003	Badger City				61.40						
	02-340-000-0000-6254				61.40	BADGER SHOP	090910			Gas-Utilities	
12003	Badger City				<b>61.40</b>	<b>Vendor Total</b>					
2300	Centurylink				53.86						
	02-340-000-0000-6203				53.86	WARROAD SHOP	090910			Telephone	
2300	Centurylink				<b>53.86</b>	<b>Vendor Total</b>					
7026	Greenbush City				89.88						
	02-340-000-0000-6254				89.88	GREENBUSH SHOP	090910			Gas-Utilities	
7026	Greenbush City				<b>89.88</b>	<b>Vendor Total</b>					
9053	Ottertail Power Company				65.32						
	02-340-000-0000-6254				65.32	GREENBUSH SHOP	090910			Gas-Utilities	
9053	Ottertail Power Company				<b>65.32</b>	<b>Vendor Total</b>					
1829	Roseau City				1,167.68						
	02-340-000-0000-6254				33.26	NORTH SHED	090910			Gas-Utilities	
	02-340-000-0000-6254				1,134.42	ROSEAU SHOP	090910			Gas-Utilities	
1829	Roseau City				<b>1,167.68</b>	<b>Vendor Total</b>					
3510	Tds Metrocom				6.02						
	02-340-000-0000-6254				6.02	WANNASKA SHOP	090910			Gas-Utilities	
3510	Tds Metrocom				<b>6.02</b>	<b>Vendor Total</b>					
2313	Warroad City				118.41						
	02-340-000-0000-6254				118.41	WARROAD SHOP	090910			Gas-Utilities	

# Roseau County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

**2** Road And Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2313	<b>Warroad City</b>			<b>118.41</b>	<b>Vendor Total</b>		
1339	<b>Wikstrom Telecom-Internet</b>			155.77			
	02-340-000-0000-6254			37.34	BADGER SHOP 090910		Gas-Utilities
	02-340-000-0000-6254			40.77	GREENBUSH SHOP 090910		Gas-Utilities
	02-340-000-0000-6254			40.77	STRATHCONA SHOP 090910		Gas-Utilities
	02-340-000-0000-6254			36.89	WANNASKA SHOP 090910		Gas-Utilities
1339	<b>Wikstrom Telecom-Internet</b>			<b>155.77</b>	<b>Vendor Total</b>		
<b>340</b>	<b>DEPT Total:</b>			<b>1,718.34</b>	<b>Equipment Maintenance And Shops</b>	<b>8 Vendors</b>	<b>12 Transactions</b>
<b>2</b>	<b>Fund Total:</b>			<b>22,241.66</b>	<b>Road And Bridge</b>		<b>24 Transactions</b>

# Roseau County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
420	DEPT				Income Maintenance		
6707	<b>Ameritas Life Insurance Corp</b> 11-420-000-0000-2130			249.45			
	11-420-000-0000-2130			265.13	DENTAL-SEPT 10	32945	Dental Insurance Payable
	11-420-000-0000-2130			15.28	M HALVORSON-AUG 10	32945	Dental Insurance Payable
	11-420-000-0000-2130			30.96-	M HALVORSON-AUG 10	32945	Dental Insurance Payable
6707	<b>Ameritas Life Insurance Corp</b>			<b>249.45</b>	<b>Vendor Total</b>		
6128	<b>Capital Guardian Trust Co</b> 11-420-000-0000-2125			773.99			
	11-420-000-0000-2125			773.99	AM DEFER COMP 9/10/10		American Fund Defer Comp Payable
6128	<b>Capital Guardian Trust Co</b>			<b>773.99</b>	<b>Vendor Total</b>		
1351	<b>Mn Mutual Life Insurance</b> 11-420-000-0000-2114			210.60			
	11-420-000-0000-2114			188.60	MN LIFE-SEPT 10		Life Insurance Payable
	11-420-000-0000-2114			11.90	E MILLER-JULY 10		Life Insurance Payable
	11-420-000-0000-2114			10.10	E MILLER-AUG 10		Life Insurance Payable
1351	<b>Mn Mutual Life Insurance</b>			<b>210.60</b>	<b>Vendor Total</b>		
12264	<b>Nationwide Retirement Solutions</b> 11-420-000-0000-2121			1,033.08			
	11-420-000-0000-2121			1,033.08	DEFER COMP 9/10/10		NRS Defer Comp Payable
12264	<b>Nationwide Retirement Solutions</b>			<b>1,033.08</b>	<b>Vendor Total</b>		
4464	<b>Nw Mn Serv Coop-Blue Cross Blu</b> 11-420-000-0000-2120			10,046.59			
	11-420-000-0000-2120			1,512.00	E MILLER-JUL/AUG	CP122-V0	Health Insurance Payable
	11-420-000-0000-2120			7,457.09	HEALTH-SEPT 10	CP122-V0	Health Insurance Payable
	11-420-000-0000-2120			1,077.50	HEALTH-SEPT 10	CP122-V1	Health Insurance Payable
4464	<b>Nw Mn Serv Coop-Blue Cross Blu</b>			<b>10,046.59</b>	<b>Vendor Total</b>		
6226	<b>Select Account-VEBA</b> 11-420-000-0000-2127			888.18			
	11-420-000-0000-2127			888.18	VEBA 9/10/10		VEBA Payable
6226	<b>Select Account-VEBA</b>			<b>888.18</b>	<b>Vendor Total</b>		
420	<b>DEPT Total:</b>			<b>13,201.89</b>	<b>Income Maintenance</b>	<b>6 Vendors</b>	<b>12 Transactions</b>

# Roseau County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
430	DEPT				Social Services		
7557	<b>Aflac</b> 11-430-000-0000-2133			148.64 148.64	AFLAC-AUG 10	CTA8	Aflac Insurance
7557	<b>Aflac</b>			<b>148.64</b>	<b>Vendor Total</b>		
6707	<b>Ameritas Life Insurance Corp</b> 11-430-000-0000-2130			331.83 331.83	DENTAL-SEPT 10	32945	Dental Insurance Payable
6707	<b>Ameritas Life Insurance Corp</b>			<b>331.83</b>	<b>Vendor Total</b>		
6128	<b>Capital Guardian Trust Co</b> 11-430-000-0000-2125			392.80 392.80	AM DEFER COMP 9/10/10		American Fund Defer Comp Payable
6128	<b>Capital Guardian Trust Co</b>			<b>392.80</b>	<b>Vendor Total</b>		
1351	<b>Mn Mutual Life Insurance</b> 11-430-000-0000-2114			190.01 190.01	MN LIFE-SEPT 10		Life Insurance Payable
1351	<b>Mn Mutual Life Insurance</b>			<b>190.01</b>	<b>Vendor Total</b>		
12264	<b>Nationwide Retirement Solutions</b> 11-430-000-0000-2121			280.42 280.42	DEFER COMP 9/10/10		NRS Defer Comp Payable
12264	<b>Nationwide Retirement Solutions</b>			<b>280.42</b>	<b>Vendor Total</b>		
4464	<b>Nw Mn Serv Coop-Blue Cross Blu</b> 11-430-000-0000-2120			9,061.91 7,549.91	HEALTH-SEPT 10	CP122-V0	Health Insurance Payable
	11-430-000-0000-2120			1,512.00	HEALTH-SEPT 10	CP122-V1	Health Insurance Payable
4464	<b>Nw Mn Serv Coop-Blue Cross Blu</b>			<b>9,061.91</b>	<b>Vendor Total</b>		
6226	<b>Select Account-VEBA</b> 11-430-000-0000-2127			987.07 987.07	VEBA 9/10/10		VEBA Payable
6226	<b>Select Account-VEBA</b>			<b>987.07</b>	<b>Vendor Total</b>		
430	<b>DEPT Total:</b>			<b>11,392.68</b>	<b>Social Services</b>	<b>7 Vendors</b>	<b>8 Transactions</b>
11	<b>Fund Total:</b>			<b>24,594.57</b>	<b>Social Services</b>		<b>20 Transactions</b>

# Roseau County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

**25** Environmental

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
<b>0</b>	DEPT				Balance Sheet		
7557	<b>Aflac</b> 25-000-000-0000-2133			29.72 29.72	AFLAC-AUG 10	CTA8	Aflac Insurance
7557	<b>Aflac</b>			<b>29.72</b>	<b>Vendor Total</b>		
6707	<b>Ameritas Life Insurance Corp</b> 25-000-000-0000-2131			61.20 15.52	VISION-SEPT 10	31250	Vision Insurance Payable
	25-000-000-0000-2130			45.68	DENTAL-SEPT 10	32945	Dental Insurance Payable
6707	<b>Ameritas Life Insurance Corp</b>			<b>61.20</b>	<b>Vendor Total</b>		
1351	<b>Mn Mutual Life Insurance</b> 25-000-000-0000-2114			71.80 71.80	MN LIFE-SEPT 10		Life Insurance Payable
1351	<b>Mn Mutual Life Insurance</b>			<b>71.80</b>	<b>Vendor Total</b>		
4464	<b>Nw Mn Serv Coop-Blue Cross Blu</b> 25-000-000-0000-2120			2,155.00 2,155.00	HEALTH-SEPT 10	CP122-V0	Health Insurance Payable
4464	<b>Nw Mn Serv Coop-Blue Cross Blu</b>			<b>2,155.00</b>	<b>Vendor Total</b>		
6226	<b>Select Account-VEBA</b> 25-000-000-0000-2127			238.50 238.50	VEBA 9/10/10		Veba Payable
6226	<b>Select Account-VEBA</b>			<b>238.50</b>	<b>Vendor Total</b>		
<b>0</b>	<b>DEPT Total:</b>			<b>2,556.22</b>	<b>Balance Sheet</b>	<b>5 Vendors</b>	<b>6 Transactions</b>
<b>390</b>	DEPT				Environmental Officer		
2300	<b>Centurylink</b> 25-390-000-0000-6203			109.68 109.68	218-463-3750	301223362	Telephone
2300	<b>Centurylink</b>			<b>109.68</b>	<b>Vendor Total</b>		
<b>390</b>	<b>DEPT Total:</b>			<b>109.68</b>	<b>Environmental Officer</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>391</b>	DEPT				Transfer Station/Demolandfill		
2300	<b>Centurylink</b> 25-391-000-0000-6203			135.02 135.02	218-463-1655	301220020	Telephone
2300	<b>Centurylink</b>			<b>135.02</b>	<b>Vendor Total</b>		
<b>391</b>	<b>DEPT Total:</b>			<b>135.02</b>	<b>Transfer Station/Demolandfill</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>25</b>	<b>Fund Total:</b>			<b>2,800.92</b>	<b>Environmental</b>		<b>8 Transactions</b>

# Roseau County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

**76** Kamar Recycling

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT				Balance Sheet		
1351	Mn Mutual Life Insurance 76-000-000-0000-2114			93.60 93.60	MN LIFE-SEPT 10		Life Insurance Payable
1351	Mn Mutual Life Insurance			<b>93.60</b>	<b>Vendor Total</b>		
4464	Nw Mn Serv Coop-Blue Cross Blu 76-000-000-0000-2120			2,155.00 2,155.00	HEALTH-SEPT 10	CP122-V0	Health Insurance Payable
4464	Nw Mn Serv Coop-Blue Cross Blu			<b>2,155.00</b>	<b>Vendor Total</b>		
6226	Select Account-VEBA 76-000-000-0000-2127			238.50 238.50	VEBA 9/10/10		Veba Payable
6226	Select Account-VEBA			<b>238.50</b>	<b>Vendor Total</b>		
0	<b>DEPT Total:</b>			<b>2,487.10</b>	<b>Balance Sheet</b>	<b>3 Vendors</b>	<b>3 Transactions</b>
76	<b>Fund Total:</b>			<b>2,487.10</b>	<b>Kamar Recycling</b>		<b>3 Transactions</b>

COURTNEY P

9/9/10 10:32:56AM

82 State Revenue Collection Ag

# Roseau County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			Balance Sheet		
1086	Mn Dept Of Finance-Treas 82-000-000-0000-2316		1,734.00 1,734.00	VITAL STATS-AUG 10		St Sh Vital Statistics
1086	Mn Dept Of Finance-Treas		<b>1,734.00</b>	<b>Vendor Total</b>		
12018	Mn Dept Of Finance-Treas 82-000-000-0000-2305		2,355.00 2,352.00	RE SURCH-AUG 10		R.E. Surcharge/Assurance
	82-000-000-0000-2305		3.00	ASSURANCE-AUG 10		R.E. Surcharge/Assurance
12018	Mn Dept Of Finance-Treas		<b>4,089.00</b>	<b>Vendor Total</b>		
0	<b>DEPT Total:</b>		<b>4,089.00</b>	<b>Balance Sheet</b>	<b>2 Vendors</b>	<b>3 Transactions</b>
82	<b>Fund Total:</b>		<b>4,089.00</b>	<b>State Revenue Collection Agency</b>		<b>3 Transactions</b>
	<b>Final Total:</b>		<b>109,123.22</b>	<b>67 Vendors</b>	<b>97 Transactions</b>	

# Roseau County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



**Recap by Fund**

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
1	52,909.97	Revenue
2	22,241.66	Road And Bridge
11	24,594.57	Social Services
25	2,800.92	Environmental
76	2,487.10	Kamar Recycling
82	4,089.00	State Revenue Collection Agency
<b>All Funds</b>	<b>109,123.22</b>	<b>Total</b>

Approved by, .....

.....

.....

ITEM # Auditor's Office  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
 Approve 2011 Preliminary Budget & Levy

**\*Background (Provide sufficient detail of the subject):**  
 The Auditor's office will have the 2011 Preliminary Budget and Levy for Board review. The proposed levy must be approved at this meeting.

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

ITEM # Randy Prachar  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Sep 14 2010
--	-----------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
 Randy Prachar, Thief Lake and Roseau River Wildlife Management Area Manager

**\*Background (Provide sufficient detail of the subject):**  
 Randy Prachar will meet with the Board to discuss the acquisition of a tract of land in Soler Township. The property is owned by Wilfred Lindenfelser and consists of 532.14 acres of land in Section 9. The DNR would like to add this land to the Roseau River WMA. Mr. Lindenfelser will be in attendance at the Board Meeting. What follows are Maps and PILT information for Board review.

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

# Minnesota Department of Natural Resources



RECEIVED  
AUG 30 2010

26 August 2010

Roseau County Board of Commissioners  
Roseau County Courthouse, 606 Fifth Ave. SW  
Roseau, MN 56751

Sirs:

I have asked for time on the agenda on 14 September 2010 to request county board approval for acquisition of a tract of land in Soler Township. The property is owned by Wilfred Lindenfelser and consists of 532.14 acres of land in Section 9 (see maps below). The DNR's plan would be to add this tract to Roseau River WMA. We are relatively early in the acquisition process and have decided to request this approval before appraisals, etc., to know where the state stands before we commit financial resources to an acquisition.

The following excerpt from a DNR acquisition document summarizes the DNR's plans for this property, should it become part of Roseau River WMA:

"The property shares a boundary with Roseau River WMA and Roseau County Recreational Area lands and is accessible on 2 sides via township road. Habitats on the tract are a mosaic of aspen and oak woods, brushland, hayland, and tillable cropland. The open habitats offer an opportunity for shallow wetland restoration and grassland/prairie development as well as some food plot development. This tract provides all of the requisite habitat requirements for sharp-tailed grouse and with some targeted management, could be made to be valuable waterfowl breeding and nesting habitat as well, thus adding to the habitat base for these species in the RRWMA area. The tract would be open to public hunting."

In regards to revenue concerns that the county may have regarding DNR land acquisition, please see the attached (below) information from the Minnesota Department of Revenue indicating 2010 PILT payments to Roseau County. I have highlighted the rate paid for acquired natural resources land in Roseau County for your information.



I look forward to meeting with you on the 14<sup>th</sup> and discussing the merits of state ownership of the Lindenfelser property.

Thank you,

A handwritten signature in black ink, appearing to read "Randy Prachar". The signature is fluid and cursive, with the first name "Randy" and last name "Prachar" clearly distinguishable.

Randy Prachar

DNR Roseau River WMA

27952 400<sup>th</sup> St.

Roseau, MN 56751

218-463-1130

Cc: Mark Gonshorowski, Soler Township Board Chairman

Paul Telander, Northwest Region Wildlife Supervisor

## **2010 Natural Resources Land PILT Payment**

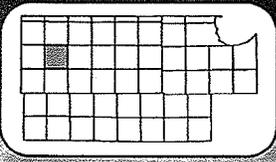
July 9, 2010

### **Roseau County**

The 2010 Natural Resources Land PILT Payment for your county is \$ **332,682.02**

The following is a listing of the factors used in the calculation of your county's 2010 Natural Resources Land PILT (payment in-lieu of property taxes). See the posted letter for an explanation of these factors and for other information concerning the apportionment and use of this payment.

1. Acres of Acquired Natural Resources Land **29,641.42**
  2. Acres of County Administered Other Natural Resources Land **3,060.54**
  3. Acres of Department of Natural Resources Administered Other Natural Resources Land **233,313.44**
  4. Acres of Land Utilization Project Land **28,192.90**
  5.  $\$4.995 \times$  Acres of Acquired Natural Resources Land ( $\$4.995 \times 1$ ) **\$ 148,058.89**
  6. 0.75% of Appraised Value of Acquired Natural Resources Land **\$ 72,726.75**
  7. Greater of 5 or 6 **\$ 148,058.89**
  8.  $\$1.249 \times$  Acres of County Administered Other Natural Resources Land ( $\$1.249 \times 2$ ) **\$ 3,822.61**
  9.  $\$0.624 \times$  Acres of Department of Natural Resources Administered Other Natural Resources Land ( $\$0.624 \times 3$ ) **\$ 145,587.59**
  10.  $\$1.249 \times$  Acres of Land Utilization Project Land ( $\$1.249 \times 4$ ) **\$ 35,212.93**
  11. Total 2010 Natural Resources Land PILT Payment (7 +8+9+10) **\$ 332,682.02**
- 
12. Portion of Total Payment to be distributed under the Public Hunting and Game Refuge Law Provisions (M.S. 97A.061, Subd. 2) **\$ 64,091.29**
  13. Portion of Total Payment to be distributed under the Natural Resources Land PILT Payment Law Provisions (M.S. 477A.14) **\$ 268,590.73**



# Soler

T 162 N - R 43 W

67

<p>6</p> <p>DORTLAND COUNTY 4230</p>		<p>5</p> <p>ROSEAU COUNTY 282</p>		<p>3</p> <p>TAX FORFEITED 60.8</p> <p>ALFREDO UDELL NELSON ET UX 40</p> <p>377.65</p>		<p>2</p> <p>TAX FORFEITED 121.21</p> <p>CELENE WAHL 40</p> <p>STEVEN L WAHL ET AL 50</p>		<p>1</p> <p>HANL FAMILY REV LIVING TRUST 500</p>	
<p>7</p> <p>DORTLAND COUNTY 4230</p>		<p>8</p> <p>ROSEAU COUNTY 282</p> <p>ROBERT J GRAFF ET AL 20</p>		<p>9</p> <p>ROSEAU COUNTY 282</p> <p>LEON MIRSATKO 60</p>		<p>10</p> <p>DENNIS WAHL ET UX 309.63</p> <p>LINDA JARETT 200</p>		<p>11</p> <p>3300TH ST</p> <p>BANDY ERICKSON 240</p> <p>TERRY E ERICKSON ET UX 40</p>	
<p>18</p> <p>DORTLAND COUNTY 4230</p>		<p>17</p> <p>ROSEAU COUNTY 282</p> <p>ANNETTE R BERGOSNEV ET AL 100</p>		<p>16</p> <p>ROSEAU COUNTY 282</p> <p>DELPHINE B GRAFF ET UX 100</p>		<p>15</p> <p>TERRY E ERICKSON ET UX 100</p> <p>LEON MIRSATKO 40</p>		<p>14</p> <p>ERNST &amp; KAREN JANOUSEK 100</p> <p>DAVID L JENSON 40</p>	
<p>19</p> <p>DORTLAND COUNTY 4230</p>		<p>20</p> <p>ROSEAU COUNTY 282</p> <p>ANNETTE R BERGOSNEV ET AL 10</p>		<p>21</p> <p>ROSEAU COUNTY 282</p> <p>JAMES BERGOSNEV AND ANNETTE R BERGOSNEV ET AL 100</p>		<p>22</p> <p>CYNTHIA ANN MARGO 100</p> <p>JEFFREY C JENSON 100</p>		<p>23</p> <p>STEVEN J BROWER ET UX 100</p> <p>JOSEPH C NOVACEK ET UX 40</p>	
<p>30</p> <p>RAYMOND S EPTA 2014</p>		<p>29</p> <p>ROCKY LEE HOLMES ET AL 20</p> <p>JEREL ARTHUR KILLEN 20</p>		<p>28</p> <p>RICHARD S SOROGOSIN 200</p> <p>DEBRA ETTA 100</p>		<p>27</p> <p>RHODA E GUST ET UX 100</p> <p>RHODA E GUST ET UX 100</p>		<p>26</p> <p>RHODA E GUST ET UX 100</p> <p>DEBRA ETTA 50</p>	
<p>31</p> <p>RAY &amp; JUNE EPTA 40</p>		<p>32</p> <p>JOHANN R NOVACEK HAUSER-MARTIN NOVACEK 10</p> <p>TERRY E ERICKSON ET UX 40</p>		<p>33</p> <p>ROBERT MARTIN NOVACEK 100</p> <p>WILLIAM J BLAWAT 50</p>		<p>34</p> <p>LEONARD JANOUSEK ET UX 100</p> <p>EARL FEUCHT ET AL 150</p>		<p>35</p> <p>ERNEST A JANOUSEK 50</p> <p>DONALD CHRISTIANSON ET UX TRUST 200</p>	
<p>31</p> <p>VERGL A GRYSKIEWICZ ET UX 216.77</p>		<p>32</p> <p>JOHANN R NOVACEK HAUSER-MARTIN NOVACEK 10</p>		<p>33</p> <p>WILLIAM J BLAWAT 50</p> <p>BRIAN BLAWAT 100</p>		<p>34</p> <p>LEONARD JANOUSEK ET UX 100</p> <p>EARL FEUCHT ET AL 150</p>		<p>35</p> <p>ERNEST A JANOUSEK 50</p> <p>DONALD CHRISTIANSON ET UX TRUST 200</p>	
<p>31</p> <p>VERGL A GRYSKIEWICZ ET UX 216.77</p>		<p>32</p> <p>JOHANN R NOVACEK HAUSER-MARTIN NOVACEK 10</p>		<p>33</p> <p>WILLIAM J BLAWAT 50</p> <p>BRIAN BLAWAT 100</p>		<p>34</p> <p>LEONARD JANOUSEK ET UX 100</p> <p>EARL FEUCHT ET AL 150</p>		<p>35</p> <p>ERNEST A JANOUSEK 50</p> <p>DONALD CHRISTIANSON ET UX TRUST 200</p>	

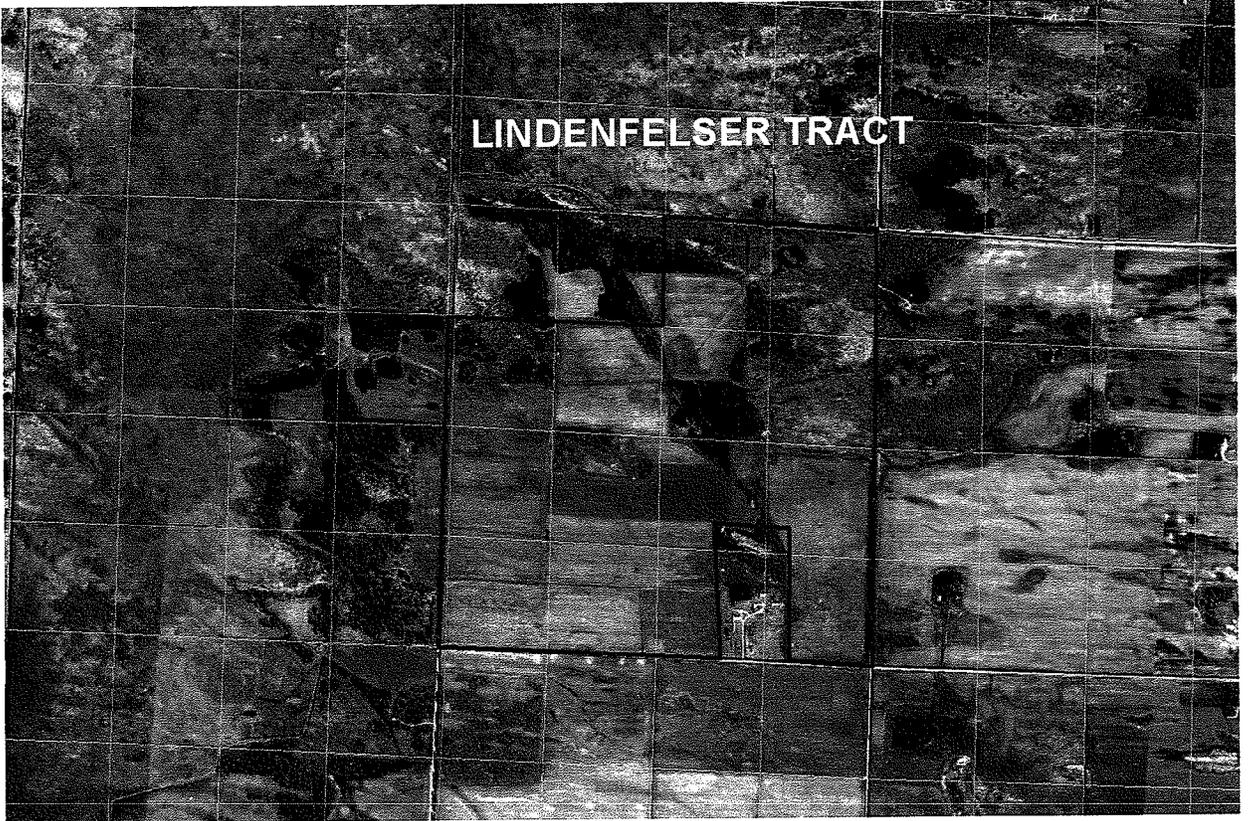
56

42

Smaller parcel code information found in Parcel Index

54

LINDENFELSER TRACT



ITEM # Diane Gregerson  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
 Diane Gregerson, Treasurer

**\*Background (Provide sufficient detail of the subject):**  
 Diane will meet with the Board to review the Roseau County investment policy, to give the board an investment report, and to touch base with the Board regarding the Treasurer's Office.

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

ITEM # Committee Rep  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Swanson, Jack	<b>*Department</b> Commissioner	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
 Committee Reports

**\*Background (Provide sufficient detail of the subject):**  
 Attached are Jack Swanson's Committee Reports.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

## **JACK SWANSON COMMITTEE REPORTS**

**SEPTEMBER 1, 2010 - ROSEAU RIVER WATERSHED BOARD**

**SEPTEMBER 1, 2010 - COMMUNITY JUSTICE COORDINATING COMMITTEE;** *Judge Dixon and Co. Atty. Hanson agreed to research the number of out-of-home placements they could have placed in a supervised "tracker" program in the past year, had that program been available. CJCC consensus is that such a program would provide better service at a lower cost for Roseau County juveniles.*

**SEPTEMBER 7, 2010 - BOARD MEETING**

**SEPTEMBER 8, 2010 - REGIONAL RADIO BOARD (THIEF RIVER FALLS);** *created a contracted RRB planner position; will seek RFP's ... talked about whether accepting grant money was philosophically wise, and whether taking the money puts the NW region on a "slippery slope" toward 800 mhz communications.*

**SEPTEMBER 9, 2010 - ROSEAU RIVER WATERSHED PROJECT WORK TEAM;** *talked about watershed-wide initiatives toward flood reduction, and state objections to use of the BISF for water storage.*

**SEPTEMBER 13, 2010 - KaMaR BOARD (KARLSTAD);** *talked about Mar-Kit proposal for a seamless takeover of the four-county recycling program.*

ITEM # Discussion 1

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
Roseau River Watershed Appointment

**\*Background (Provide sufficient detail of the subject):**  
The term of Laverne Voll will expire on October 19, 2010. The filing closed on September 10, 2010 at 4:30 p.m. Two candidates have submitted an application to be appointed. LaVern Voll and Torris Bakken.

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

ITEM # Discussion 2

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
Approve Warroad River Watershed Appointment

**\*Background (Provide sufficient detail of the subject):**  
The term of Richard Battles expires on September 19, 2010. The filing closed on September 10, 2010 at 4:30 p.m. Two candidates have submitted applications: Richard Battles and Melvin Ortmann.

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk

ITEM # Discussion 3

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
KaMaR Program Update

**\*Background (Provide sufficient detail of the subject):**  
Environmental Officer Jeff Pelowski will meet with the Board to give an update on the KaMaR Board meeting held on September 13th.

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk

ITEM # Discussion 4

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
Authorize Advertising for Parking Lot Snow Removal Bids

**\*Background (Provide sufficient detail of the subject):**  
The County's snow removal contract has expired. Following is a draft RFP for your review.

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk

# INFORMATION FOR SNOW REMOVAL VENDORS

ROSEAU COUNTY  
606 5<sup>TH</sup> Ave SW, Room 131  
Roseau, Minnesota 56751

## REQUEST FOR QUOTATION

The Roseau County Board will accept quotations for snow removal service for the 2010/2011 and 2011/2012 snow season.

Quotations will be accepted until 9:00 A.M., Tuesday, October 12, 2010 at the Roseau County Auditor's Office, 606 5<sup>th</sup> Ave SW, Room 160, Roseau, Minnesota (218-463-1282).

Quotations should be addressed "SNOW REMOVAL BID" and may be mailed to 606 5<sup>th</sup> Ave SW, Room 160, Roseau, Minnesota; faxed: 218-463-4283 or hand delivered to the Courthouse, 606 5<sup>th</sup> AVE SW, Room 160, Roseau, MN 56751.

Quotes will be publicly opened and read at the October 12, 2010 Regular Board meeting.

### QUOTATION SPECIFICATIONS FOR SNOW REMOVAL

#### Section 1. General Conditions

**A. Duration:** Roseau County is accepting proposals for snow plowing and snow removal services for the 2010/2011 and 2011/2012 snow seasons.

1. The county shall have the option of extending the contract for an additional year with the same terms and conditions as described in the quotation specifications and at the same rate (\$/hour) as quoted by the vendor.

**B. Facilities Included:** Roseau County Courthouse Complex including the Courthouse, Detention Center, Social Services building, and old Law Enforcement Center.

**C. Services Provided:** Contractor shall furnish equipment and personnel sufficient to provide snow removal services as described herein.

1. All (parking and driveway) hard surface areas are to be cleared of snow and snow buildup by 7:00 a.m. Monday through Friday and as needed during the day when snow is falling. Additionally, the Roseau County Courthouse Complex and Detention Center areas are to be cleared Monday through Sunday by 8:00 am.
2. Snow piles are to be hauled away to the selected contractor's designated site as needed. Snow piles must not block driver vision. The cost to repair any damage including damage caused to light and plug-in posts, curbs, ramps, and other infrastructure during snow removal will be the contractor's responsibility.
3. Clearing of sidewalks will be done under separate contract.

**D. Proposal Rate Format:** Proposals shall be at a cost per hour which is to include labor and equipment necessary to complete the duties as indicated.

1. No charges for snow removal will be accepted for equipment "down time".

# INFORMATION FOR SNOW REMOVAL VENDORS

**ROSEAU COUNTY**  
606 5<sup>TH</sup> Ave SW, Room 131  
Roseau, Minnesota 56751

2. All deviations from these specifications must have prior approval of the County Board.
3. Failure to perform services as specified shall result in termination of this contract.
4. The contractor is responsible for any damage to county property occurring in the course of snow removal.

- E. Equipment Specifications:** Equipment specifications include front end loader with snow bucket and tandem wheel truck (for snow removal from parking lot areas).
- F. County Agent:** For the purpose of communicating with the county regarding issues not herein directed to the County Board, the contractor shall communicate with the Buildings & Grounds Supervisor or the County Coordinator.
- G. County Board Rights:** The County Board reserves the right to waive any irregularities, to accept or reject in whole or part all quotations, to request new quotations, or to award a contract to the bidder which in the county board's judgment is in the best interest of the county.

## Section II. Insurance Requirements

For a Contractor's quotation to be considered complete and valid, the contractor must submit written documentation verifying that the contractor has met the following insurance requirements:

- A. Minimum Coverage:** The contractor shall maintain, for the life of the contract, the following minimum insurance and limits:

• Each Occurrence	\$1,500,000
• Personal Injury & Advertising Injury	\$1,500,000
• General Aggregate	\$3,000,000
• Products and Completed Operations Aggregate	\$3,000,000
• Fire Damage Limit	\$ 100,000
• Medical Expense	\$ 5,000

Workers compensation as required by Minnesota Statute 176.182

Contractor may utilize Excess Umbrella/Liability coverage to reach the total required limits.

- B. Verification:** Verification of the required insurance must be submitted within 7 days of the award but not later than the first day of providing snow removal service.
- C. Maintenance of Coverage:** The successful bidder shall maintain and keep in force all insurance policies required by the County Board in Section II, for the duration of the contract.

# INFORMATION FOR SNOW REMOVAL VENDORS

ROSEAU COUNTY  
606 5<sup>TH</sup> Ave SW, Room 131  
Roseau, Minnesota 56751

## Section III. Billing

The contractor agrees to bill (invoice) the county within 10 calendar days after the end of each month for services rendered the previous month. The contractor's invoice shall indicate by separate line the date of service, billable hours and the rate per hour.

DRAFT

# SNOW REMOVAL QUOTATION FORM

**ROSEAU COUNTY**  
606 5<sup>TH</sup> Ave SW, Room 131  
Roseau, Minnesota 56751

We, the undersigned, have read the snow removal specifications and propose to furnish this service in accordance and compliance with the specifications. It is understood and agreed that the Roseau County Board reserves the right to accept or reject any or all quotations and to waive any irregularity in the quotation process.

All equipment charges shown include the cost of the operator of the equipment.

**The vendor submits the following quotation:**

CONTRACT YEAR	EQUIPMENT LIST	SIZE	PER EVENT
2010/2011			
2011/2012			

## VENDOR INFORMATION

Name of Company \_\_\_\_\_

Business Address \_\_\_\_\_

Contact Person \_\_\_\_\_

Telephone # \_\_\_\_\_ Cellular Phone # \_\_\_\_\_

Facsimile # \_\_\_\_\_ email \_\_\_\_\_

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_

ITEM # Discussion 5

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
Custodial Services RFP

**\*Background (Provide sufficient detail of the subject):**  
The County's current contract for custodial services will expire on December 31, 2010. What follows is the Custodial Services RFP for Board review.

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Walker						Tabled	

**ATTEST:** Teresa Klein, Board Clerk

# INFORMATION FOR CUSTODIAL SERVICE VENDORS

ROSEAU COUNTY  
606 5<sup>th</sup> Ave SW, Room 131  
Roseau, Minnesota 56751

## REQUEST FOR QUOTATION

The Roseau County Board will accept quotations for **custodial services** for the period from January 1, 2011 to December 31, 2012.

Quotations will be accepted until **9:00 A.M., Tuesday, November 9, 2010** at the Roseau County Auditor's Office, 606 5<sup>th</sup> Ave SW, Room 160, Roseau, Minnesota (218-463-1282).

Quotations should be addressed "CUSTODIAL SERVICE" and may be mailed to 606 5<sup>th</sup> Ave SW, Room 160 Roseau, Minnesota; faxed: 218-463-4283; or hand delivered to the Courthouse, 606 5<sup>th</sup> AVE SW, Room 160, Roseau, MN 56751.

Quotes will be publicly opened and read at the **November 9, 2010** Regular Board meeting.

### QUOTATION SPECIFICATIONS FOR CUSTODIAL SERVICES

#### Section 1. General Conditions

**A. Duration:** Roseau County is accepting proposals for CUSTODIAL SERVICES for the period from January 1, 2011 to December 31, 2012.

1. The county shall have the option of extending the contract for an additional year with the same terms and conditions as described in the quotation specifications and at the same monthly rate as quoted herein.

**A. Facilities Included:** All areas of the Courthouse including the Sheriff's Office, non secure areas of the Detention Center, and the Social Services Center.

**B. Services Provided:** Contractor shall furnish personnel sufficient to provide custodial services for the Roseau County Courthouse Campus including the Courthouse, Sheriff's Office and Social Services Center as described herein:

- Clean bathrooms daily
- Empty all wastebaskets in bathrooms and break room daily
- Wash and disinfect all drinking fountains, reception counter, and public access areas three times per week.
- Dust weekly
- Wipe and disinfect all chairs, including lobby chairs, as needed
- Vacuum office chairs three times per year
- Vacuum carpet twice per week; more often if needed
- Clean stains in carpet as needed
- Clean walls as needed
- Clean all light fixtures as needed
- Clean blinds in each office and break room twice per year
- Wash interior windows weekly and more often if needed
- Wash exterior windows inside and outside (spring and fall)
- Be available for call in for emergency cleaning

# INFORMATION FOR CUSTODIAL SERVICE VENDORS

**ROSEAU COUNTY**  
606 5<sup>th</sup> Ave SW, Room 131  
Roseau, Minnesota 56751

And for non secure areas of the Roseau County Detention Center as described herein:

- Clean bathrooms in lobby area daily
- Empty all wastebaskets in bathroom daily
- Sweep and mop secured hallway between Sheriff's Office & Detention Center as needed
- Dust weekly
- Wash and disinfect all drinking fountains, visitation counters, and public access areas
- Wipe and disinfect all chairs, including lobby chairs, as needed
- Clean walls as needed
- Clean all light fixtures as needed
- Wash interior windows as needed
- Wash exterior windows inside and outside (spring and fall)
- Be available for call in for emergency cleaning

**C. Proposal Rate Format:** Proposals shall be at a cost per month rate which is to include labor, Minnesota Sales Tax, liability insurance, and all applicable expenses. Cleaning equipment and supplies are to be provided by Roseau County.

**D. Equipment Specifications:** None

**E. County Agent:** For the purpose of communicating with the county regarding issues not herein directed to the County Board, the contractor shall communicate with the Buildings & Grounds Supervisor or the County Coordinator.

**F. County Board Rights:** The County Board reserves the right to waive any irregularities, to accept or reject in whole or part all quotations, to request new quotations, or to award a contract to the bidder which in the county board's judgment is in the best interest of the county.

## Section II. Insurance Requirements

For the quotation to be considered complete and valid, the contractor must submit written documentation verifying that the contractor has met the following insurance requirements:

**A. Minimum Coverage:** The contractor shall maintain, for the life of the contract, the following minimum insurance and limits:

- |   |             |
|---|-------------|
| • Each Occurrence   | \$1,500,000 |
| • Personal Injury & Advertising Injury                          | \$1,500,000 |
| • General Aggregate   | \$3,000,000 |
| • Products and Completed Operations Aggregate                   | \$3,000,000 |
| • Fire Damage Limit   | \$ 100,000  |
| • Medical Expense   | \$ 5,000    |
| • Workers compensation as required by Minnesota Statute 176.182 |             |

Contractor may utilize Excess Umbrella/Liability coverage to reach the total required limits.

# INFORMATION FOR CUSTODIAL SERVICE VENDORS

ROSEAU COUNTY  
606 5<sup>th</sup> Ave SW, Room 131  
Roseau, Minnesota 56751

- B. Verification:** Verification of the required insurance must be submitted within 7 days of the award but not later than the first day of providing custodial service.
- C. Maintenance of Coverage:** The successful bidder shall maintain and keep in force all insurance policies required by the County Board in Section II, for duration of the contract.

## Section III. Billing

The contractor agrees to bill (invoice) the county within 10 calendar days after the end of each month for services rendered the previous month.

DRAFT

# CUSTODIAL SERVICES QUOTATION FORM

**ROSEAU COUNTY**  
606 5<sup>TH</sup> Ave SW, Room 131  
Roseau, Minnesota 56751

We, the undersigned, have read the Custodial Services specifications and propose to furnish this service in accordance and compliance with the specifications. It is understood and agreed that the Roseau County Board reserves the right to accept or reject any or all quotations and to waive any irregularity in the quotation process.

**The vendor submits the following quotation:**

CONTRACT YEAR	MONTHLY RATE		
2011			

## VENDOR INFORMATION

Name of Company \_\_\_\_\_

Business Address \_\_\_\_\_

Contact Person \_\_\_\_\_

Telephone # \_\_\_\_\_ Cellular Phone # \_\_\_\_\_

Facsimile # \_\_\_\_\_ email \_\_\_\_\_

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_

ITEM # John Wynne

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Sep 14 2010
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**\*Subject Title (As it will appear on the agenda):**  
John Wynne - Small Cities Grant

**\*Background (Provide sufficient detail of the subject):**  
John Wynne will meet with the Board to discuss a small cities grant opportunity.

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
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**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk