



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

AGENDA

Tuesday January 26, 2010 8:30 a.m.

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on January 26, 2010 at 8:30 am in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Presentation of Colors
2. Approve Agenda

8:45 Consent Agenda

1. Approve Proceedings
2. Approve Bills

9:00 Comments and Announcements

9:15 Committee Reports

9:30 Jim Stengrim

1. Middle Snake Tamarac Rivers Watershed District

9:45 Auditor Anne Grantiz

1. Election Update
2. Land Asset Pilot Project Land Exchange

10:15 Break

10:30 Discussion

1. MN State Aggregate Mining Conference
2. Board Proceeding Content
3. Mini Truck Ordinance
4. Law Enforcement Partnership/Collaboration
5. Committee Report Process
6. Roseau County Best Practices Study

11:30 Close Meeting Pursuant to MN 13D.05 Subd 3(a) to Conduct County Coordinator Trish Klein's Performance Review

12:25 Future Agenda Items

12:30 Adjourn

FYI-I FYI-II FY-III

To schedule an appointment with the Board, please contact the County Coordinator at 218-463-4248

County Coordinator's e-mail address: trish.klein@co.roseau.mn.us

Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

District 1, Alan Johnston, Chair - District 2, Jack Swanson, -
District 3, Vacant - District 4, Russell Walker - District 5, Mark Foldesi, Vice Chair

An Equal Opportunity Employer

ITEM # Consent 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Jan 26 2010
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***Subject Title (As it will appear on the agenda):**
Approve Proceedings

***Background (Provide sufficient detail of the subject):**
Approve Proceedings from the January 5, 2010 Board Meeting.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldsi						Failed	
Vacant							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 5, 2010

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 5, 2010 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chairman Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were, Mark Foldesi, Alan Johnston, Jack Swanson, and Russell Walker.

APPROVAL OF AGENDA

Approval of payroll change notices for Gracia Nelson and Allen Heim were added to the Consent Agenda. A motion to approve the amended agenda was made by Commissioner Swanson, seconded by Commissioner Johnston and carried unanimously.

Coordinator Klein called for nominations for chair to the Roseau County Board for the year 2010. Commissioner Swanson nominated Commissioner Johnston. Coordinator Klein called for further nominations. After calling for further nominations three times and hearing none, Coordinator Klein called for a motion to cease nominations. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to cease nominations and cast a unanimous ballot for Commissioner Johnston as chair to the Roseau County Board for the year 2010. Coordinator Klein turned the meeting over to Chair Johnston.

Chair Johnston called for nominations for vice-chair. Commissioner Johnston nominated Mark Foldesi. Chair Johnston called for further nominations three times. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried by unanimous vote to cease nominations and cast a unanimous vote for Mark Fodesi as vice-chair to the Roseau County Board for the year 2010.

CONSENT AGENDA

A motion to approve the consent agenda was made by Commissioner Walker, seconded by Commissioner Swanson and carried unanimously.

The Board, by adoption of its consent agenda, set the 2010 mileage reimbursement amount at the IRS rate of .50 effective January 1, 2010.

The Board, by adoption of its consent agenda, approved the meal expense reimbursement as not to exceed \$40.00 per day for a full day.

The Board, by adoption of its consent agenda, set the 2010 pocket gopher bounty at \$2.50 per gopher with an additional \$1.00 reimbursement paid for gophers trapped in unorganized townships to match the \$1.00 paid by organized townships.

The Board, by adoption of its consent agenda, authorized the County Auditor to pay regular wages, approved benefits, and related withholding; flexible spending and VEBA

administration; county contract wages paid to University of Minnesota for Extension Services; custodial contracts; engineering consultant contract; excess PERA Police State Aid; unemployment tax; claims signed by a judge; utility bills, postage, telephone, and freight; contract partial payments; claims approved by other authorized boards, which includes authorization for payments by designated officials where the County is serving as fiscal agent; pass-through grants; tax and miscellaneous refunds; gopher bounty; beaver bounty at a rate of \$25.00 per beaver; claims for sheriff service fees, garnishments, and miscellaneous legal fees and expenses required by the County Attorney; license and tax on vehicles; and other prior approved transactions for 2010.

The Board, by adoption of its consent agenda, authorized the County Auditor to issue warrants forthwith for all year 2010 appropriations upon request from the organizations, and that the Soil and Water Conservation District appropriation be paid half in January and half in July.

The Board, by adoption of its consent agenda, approved the following resolution:

BE IT RESOLVED, that the County Auditor is hereby authorized to issue warrants forthwith for all year 2010 appropriations with the exception of the Soil and Water Conservation District appropriation which shall be paid half in January and half in July.

The Board, by adoption of its consent agenda, appointed Thor Didrickson to the Extension Committee for a three year term beginning January 1, 2010.

The Board, by adoption of its consent agenda, re-appointed Doug Green to the Extension Committee for a three year term beginning January 1, 2010.

The Board, by adoption of its consent agenda, approved a Payroll Change Step Increase for Assessor Al Heim.

The Board, by adoption of its consent agenda, approved a Payroll Change Step Increase for Emergency Manager Gracia Nelson.

BID OPENING

Sealed bids were received until 9:00 a.m., per advertised notice, for year 2010 publishing. Auditor Anne Granitz opened the bids. Bids were received from the Greenbush Tribune, the Roseau Times-Region, and Warroad Pioneer as follows:

- 1) First publication of the Financial Statement Summary pursuant to M.S. §375.17 in the year 2008.

The Tribune	\$1.39 per column inch
Roseau Times-Region	\$1.48 per column inch
Warroad Pioneer	\$1.35 per column inch

- 2) Second publication of the Financial Statement Summary pursuant to M.S. §375.17 in the year 2008.

The Tribune	\$2.99 per column inch
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Roseau Times-Region	\$2.48 per column inch
Warroad Pioneer	\$2.50 per column inch

- 3) Publication of the County Board Proceedings pursuant to M.S. §375.12, and the publication of all legal notices of the County, including bid and public hearing notices, sample ballots, boxed employment ads, and all other publishing requests, needs or requirements of the County, regardless of size, type and/or format, known or unknown, during the year 2008.

The Tribune	\$1.39 per column inch
Roseau Times-Region	\$1.48 per column inch
Warroad Pioneer	\$1.35 per column inch

- 4) Two publications of the list of delinquent taxes pursuant to M.S. §279.05, 279.06, 279.07, 279.08, and 279.09.

The Tribune	\$1.39 per column inch
Roseau Times-Region	\$1.48 per column inch
Warroad Pioneer	\$1.35 per column inch

After review of the bids, a motion was made by Commissioner Swanson, seconded by Commissioner Foldesi, and carried by a 3-0 vote, with Commissioner Walker abstaining, to adopt the following resolution:

2010-0-01

BE IT RESOLVED, that **The Warroad Pioneer** be designated to publish the first publication of the year 2008 Financial Statement Summary at the rate of \$1.35 per column inch.

BE IT FURTHER RESOLVED, that the **Roseau Times-Region** be designated to publish the second publication of the 2008 Financial Statement Summary at the rate of \$2.48 per column inch.

BE IT FURTHER RESOLVED, that **Warroad Pioneer** be designated as the official county newspaper to publish the County Board Proceedings pursuant to M.S. §375.12, and publication of all legal notices of the County, including bid and public hearing notices, sample ballots, boxed employment ads, and all other publishing requests, needs or requirements of the County, regardless of size, type and/or format, known or unknown, during 2009, at the rate of \$1.35 per column inch and that a contract will be awarded.

BE IT FURTHER RESOLVED, that **Warroad Pioneer** be designated to publish the notice and list of real estate taxes remaining delinquent pursuant to M.S. §279.05, 279.06, 279.07, 279.08, and 279.09, at the rate of \$1.35 per column inch.

COMMENTS AND ANNOUNCEMENTS

The Board acknowledged correspondence from Jim Jenson regarding the cost of living increase for elected officials.

The Board acknowledged correspondence from Commissioner Walker declining the 2010 cost of living increase.

The Board acknowledged correspondence from Commissioner Foldesi declining the 2010 cost of living increase.

Commissioner Foldesi informed the Board that he met with Todd Miller of the Roseau River Watershed to discuss concerns in District 5.

Commissioner Foldesi informed the Board that he will be out of town from January 31, 2010 until February 14, 2010.

Commissioner Walker informed the Board that he met with Floyd Haugen of the Roseau River Watershed and noted that the Watershed requested the Board become more involved in Watershed meetings and decisions.

Commissioner Swanson discussed attendance at the USDA Forum on Rural Jobs and Economic Growth being held in Wahpeton on January 6, 2010. Because of scheduling conflicts none of the Board will be able to attend. Commissioner Swanson requested the Coordinator's office contact the MN Rural Development State Director Colleen Landkamer to apologize for Roseau County not be able to attend, offer assistance as needed and to request a copy of the meeting materials.

The Board expressed their appreciation to all county employees for their willingness to participate in the cost share of the 2010 county health insurance. The Board discussed the Voluntary Time Off Policy success and the nearly \$30,000 in cost savings. Coordinator Klein was directed to draft a letter to all employees conveying the Boards gratitude.

Commissioner Johnston requested the Board compose a letter to Representative Dave Olin and Senator Leroy Stumpf identifying the County's concerns and 2010 legislative priorities. Commissioner Johnston requested input from all Commissioners and will put together a letter. Commissioner Johnston noted that he had asked Auditor Anne Granitz to put together a letter from Roseau County on behalf of elected officials. Auditor Granitz stated that she will be out of town at the MACA Conference and is busy with township and the special commissioner elections, but would get a letter out prior to the beginning of the legislative session.

Chair Johnston recessed the meeting and 9:10 a.m. The meeting reconvened at 9:25 a.m.

The Board discussed the adoption of the Uniform Hiring Policy, the Voluntary Time Off Policy and the Roseau County Personnel File Policy.

The Board reviewed revisions to the Uniform Hiring Policy. The Board reviewed the *Request to Fill Vacancy Form* which the Board had requested to be added to the policy which would provide specific criteria in determining whether or not to fill vacancies during these difficult economic times in lieu of passing a hiring freeze. A motion to adopt the Uniform Hiring Policy was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously.

The Board reviewed the policy and revisions to the Voluntary Time Off Policy that bring it into compliance with conditions of the PERA Repetitive Leave Policy. A motion to

adopt the Voluntary Time Off (VTO) Policy was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously.

The Board reviewed a new County Personnel File Policy that provides for centralization of employee files and outlines the county's compliance with Chapter 13 of the Minnesota Statutes – Data Privacy. A motion to adopt the Personnel File Policy was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

The Board reviewed committee appointments. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to adopt the following resolution:

2010-01-03

Be it Resolved, that the Board approves 2010 committee appointments as follows:

Association of MN Counties

Committee Members

Commissioner Mark Foldesi
Commissioner Alan Johnston
District 3 Commissioner
Commissioner Jack Swanson
Commissioner Russell Walker
Social Services Director Dave Anderson
Coordinator Trish Klein
Auditor Anne Grantiz

Agriculture Committee

Committee Members

Commissioner Mark Foldesi
Commissioner District 3

AMC General Government Policy

Committee Members

AMC Health & Human Services Policy Committee

Committee Members

Social Services Director Dave Anderson, Alternate

AMC Legislative Steering Committee

Committee Members

Commissioner Alan Johnston

AMC Membership Services Committee

Committee Members

Commissioner Alan Johnston

AMC Natural Resources Policy Committee

Committee Members

Commissioner District 3

AMC Public Safety

Committee Members

Coordinator Trish Klein, Delegate

AMC Transportation and Agriculture Policy Committee

Committee Members

Commissioner Alan Johnston
(Committee Chair)

Beautification Committee

Committee Members

Auditor Anne Granitz
Linda Vatnsdal, At Large Member
Commissioner Jack Swanson

Beltrami Island State Forest Planning Committee

Committee Members

Commissioner Alan Johnston
Commissioner

Bovine TB Committee

Committee Members

Commissioner Mark Foldesi
Commissioner Russell Walker

Building Committee

Committee Members

Commissioner District 3
Commissioner Jack Swanson
Environmental Officer Jeff Pelowski
Auditor Anne Granitz
Social Services Director Dave Anderson
Sheriff Jule Hanson
Coordinator Trish Klein
Building Mgmt. Supervisor Lenny Johnson

Committee of the Whole

Committee Members

Commissioner Mark Foldesi
Commissioner Alan Johnston
District 3 Commissioner
Commissioner Jack Swanson
Commissioner Russell Walker

Community Justice Coordinating Committee

Committee Members

Commissioner Jack Swanson
Coordinator Trish Klein
County Attorney Lisa Hanson
Judge Donna Dixon
Chief Deputy Terry Bandemer
Social Services Director Dave Anderson
Jail Administrator Janice Anderson
Behavioral Health Director Jan Carr
Probation Agent Terry Hanson

Community Roundtable

Committee Members

Commissioner Jack Swanson

County Fair Planning Committee

Committee Members

Commissioner Jack Swanson
Environmental Officer Jeff Pelowski
Coordinator Trish Klein
Auditor Anne Granitz
Administrative Assistant Ann Marie Miller

Credit Card Committee

Committee Members

District 3 Commissioner
Commissioner Jack Swanson
Coordinator Trish Klein
Auditor Anne Granitz
Treasurer Diane Gregerson

Ditch Committee (Within County Only)

Committee Members

Commissioner District 3
Commissioner Russell Walker

DNR County Road Planning Committee per MN Statute 89.01 subd. 7

Committee Members

Commissioner Alan Johnston
Commissioner Russell Walker
Engineer Brian Ketring

E911 Committee

Committee Members

Commissioner Jack Swanson
Sheriff Jule Hanson
Chief Deputy Terry Bandemer
Captain Tobi Eidsmoe
Environmental Officer Jeff Pelowski
Emergency Manager Gracia Nelson

Economic Development Committee

Committee Members

Commissioner District 3
Commissioner Jack Swanson
Coordinator Trish Klein
County Assessor Al Heim
County Attorney Lisa Hanson
County Auditor Anne Granitz
County Engineer Brian Ketring
Environmental Officer Jeff Pelowski
Recorder Pam Grand
Social Service Director Dave Anderson
Treasurer Diane Gregerson
Sheriff Jule Hanson
Chief Deputy Terry Bandemer

Emergency Management

Committee Members

Board Chair Alan Johnston
Board Vice Chair Mark Foldesi
Coordinator Trish Klein
County Assessor Al Heim
County Attorney Lisa Hanson
County Auditor Anne Granitz
County Engineer Brian Ketring
Emergency Manager Gracia Nelson
Environmental Officer Jeff Pelowski
Recorder Pam Grand
Social Service Director Dave Anderson
Treasurer Diane Gregerson
Sheriff Jule Hanson
Chief Deputy Terry Bandemer

Highway Department Committee

Committee Members

Commissioner Mark Foldesi
Commissioner Russell Walker
County Engineer Brian Ketring
Asst County Engineer Tim Erickson

Human Resource Committee

Committee Members

Commissioner Alan Johnston
Commissioner Russell Walker

Labor Relations Committee

Committee Members

Commissioner Mark Foldesi
Commissioner Russell Walker

Insurance Committee

Committee Members

Commissioner Jack Swanson
Commissioner Russell Walker
Coordinator Trish Klein
Social Service Director Dave Anderson
Sheriff Jule Hanson
Rhonda Hanson
John Huss
Patty Ignaszewski
Rosalie Isham
Gwynne Roadfelt
Jason Monsrud

Joint Ditch Authority

Committee Members

Ditch Commissioners

Judicial Ditch No. 19 District 3 & 5
Judicial Ditch No. 2 District 1 & 4
Judicial Ditch No. 33 District 2 & 5
State Ditch No. 50 District 2, 3 & 5

State Ditch No. 62 District 3 & 4
Judicial Ditch No. 63 District 2, 3, 4, d5
State Ditch No. 72 District 2, 3 & 5
State Ditch No. 90 District 5
State Ditch No. 95 District 2, 3 & 5

Joint Powers Natural Resource Board

Committee Members

Commissioner Mark Foldesi
Commissioner Russell Walker

KaMaR Board

Committee Members

Commissioner Mark Foldesi

Land Asset Pilot Committee

Committee Members

Commissioner Jack Swanson
Assessor Al Heim
Auditor Anne Granitz

Land Use Committee

Committee Members

Commissioner Mark Foldesi
Commissioner Alan Johnston
District 3 Commissioner
Commissioner Jack Swanson
Commissioner Russell Walker
Auditor Anne Granitz

Tax Forfeited Land Sale Subcommittee

Committee Members

Commissioner Alan Johnston
Commissioner Mark Foldesi
Commissioner Jack Swanson
Commissioner Russell Walker
Commissioner District 3
Assessor Al Heim
Auditor Anne Granitz
County Engineer Brian Ketring

Law Library Board of Trustees MS 134A.10 Sub 4

Committee Members

Commissioner Jack Swanson
Judge Donna Dixon
Law Clerk Mike Mattocks
County Attorney Lisa Hanson
Court Administrator Teresa McDonnell

Legislative Committee

Committee Members

Commissioner Mark Foldesi
Commissioner Alan Johnston
District 3 Commissioner
Commissioner Jack Swanson

Commissioner Russell Walker

LifeCare Medical Center Hospital (District)

Committee Members

Members/Term Expires May 1

John Johnson (Ross) 2011

Steve Haugen (Malung) 2012

Peter Helgeson (Roseau) 2015

Mark Wilson (Mickinock) 2010

Carmen Przekwas (Jadis) 2012

Ralph Herseth, MD (Roseau) 2011

Cory Vatnsdal (Roseau) 2013

LifeCare Medical Center Hospital Full Board

Carolyn Eeg (Vice Chair) 2015

Paul Everson 2010

Pete Granger 2015

Steve Haugen (Malung) 2012

Peter Helgeson (Roseau) 2015

Ralph Herseth, MD (Roseau) 2011

John Johnson (Ross) 2011

Chuck Lindner 2013

Therese McBride (Treasurer) 2015

Carmen Przekwas (Jadis) 2012 (Sec)

Brenda Sather 2015

Mark Wilson (Mickinock) 2010

Cory Vatnsdal (Roseau) 2013 (Chair)

Lost River State Forest Planning Committee

Committee Members

Commissioner Alan Johnston

Commissioner District 3

LOW/Rainy River Basin Committee - Crow Duck Committee

Committee Members

Commissioner Alan Johnston

Minnesota Counties Intergovernmental Trust (MCIT)

Committee Members

Auditor Anne Granitz

MCCC County Attorney Users Group

Committee Members

County Attorney Lisa Hanson

Minnesota County Computer Cooperative

Committee Members

IT Administrator Chris Stauffer

Minnesota Rural Counties Caucus (MRCC)

Committee Members

Commissioner Russell Walker

Northern Counties Land Use Coordinating Board

Committee Members

Commissioner Jack Swanson

Northwest Community Action Board

Committee Members

Commissioner Mark Foldesi

NW MN Juvenile Center

Committee Members

Social Service Director Dave Anderson

Sheriff Jule Hanson

NW MN Multi-Housing & Redevelopment Authority

Committee Members

Brian Hardwick

NW Regional Development Arts Commission

Committee Members

Paulette Christianson

NWRDC Land of the Dancing Sky Joint Powers Board (21 Counties)

Committee Members

Commissioner Alan Johnston

Northwest Regional Development Commission

Committee Members

Commissioner Alan Johnston

Jim Christianson

Buddy Erickson

Jerry Schiltz

Northwest Regional Development Commission Executive Board of Directors

Commissioner Alan Johnston

Northwest Regional Development Transportation Commission

Committee Members

Commissioner Alan Johnston

County Engineer Brian Ketring

Northwest Regional Library Board

Committee Members

Nadene Johnston - Member at Large

Northwest Service Cooperative Advisory Board

Committee Members

County Coordinator Trish Klein

Fiscal Supervisor Gwynne Roadfelt

Northwest Technical College Advisory Board

Committee Members

Commissioner Alan Johnston

Commissioner Jack Swanson

Noxious Weed Appeal MS 18.83, Subd 3

Committee Members

Commissioner Mark Foldesi

Curtis Skrutvold

Snooky Erickson

Tim O'Donnell

Arne Heggedal

Greg Broten

Pembina Trail R C & D

Committee Members

Commissioner Jack Swanson
Glenda Phillipe
John Gaukerud

Personnel Appeal Committee MS 376.65**Committee Members**

To be appointed per County Personnel Act: Three non-county employees with Human Resource experience. Terms should be staggered.

Quin County Advisory Board**Committee Members**

Commissioner Mark Foldesi
Public Health Rep Julie Pahlen
Carrie Kern-Taggart

Red River Basin County Commissioner Joint Powers Board**Committee Members**

Commissioner District 3

Red River Development Association**Committee Members**

Selvin Buddy Erickson, Jr.

Regional Radio Advisory Board**Committee Members**

Emergency Manager Gracia Nelson
Pat Novacek - At Large Member

Regional Radio Board**Committee Members**

Commissioner Jack Swanson

Roseau Area Hospital Board Selection Committee**Committee Members**

Commissioner Alan Johnston

Roseau County Affordable Housing Fund Advisory Board**Committee Members**

Commissioner Jack Swanson

Roseau County Board of Adjustment MS 394**Committee Members**

Bernard Gonshorowski
John Douglas
Randy Horner
Environmental Officer Jeff Pelowski

Roseau County Committee on Aging**Committee Members**

Commissioner Jack Swanson
Richard Otto (City of Roseau)
Glenda Phillipe (District 1)
Orvel Olson (District 2)
Sandi Otto (District 3)
Jim Hallan (District 4)
Rachel Green (District 5)

Roseau County Extension Committee MS 38.36

Committee Members

Auditor Anne Granitz
Commissioner District 3
Commissioner Jack Swanson
Thor Didrikson
Doug Green
Rhett Hulst
Tom Lund
Kari Milner
Carmen Przekwas

Roseau County Soil & Water Conservation District

Committee Members

Commissioner Mark Foldesi
Commissioner District 3

Roseau Flood Mitigation Coordinating Board

Committee Members

Commissioner Jack Swanson
Commissioner Mark Foldesi
Emergency Manager Gracia Nelson

Roseau River Watershed District Board

Committee Members

Laverne Voll
Floyd Haugen
LeRoy Carrier
Todd Miller
Allison Frislie (Kittson County)

Roseau River Watershed District (Commissioner Delegates)

Committee Members

Commissioner Jack Swanson
Commissioner Russell Walker

Safety Committee MS 182.676

Committee Members

Highway (3)

Brian Ketring
Terry Haaby
Wilfred Moser

Law Enforcement (3)

Terry Bandemer
Mary Solberg
Kelly Gustafson

Courthouse Administration (3)

Anne Granitz
Patty Ignaszewski, Safety Coordinator
Carmie Stoe

Transfer Station (1)

Jeff Pelowski

Maintenance (1)

Lenny Johnson

County Board (1)

Commissioner Jack Swanson

Social Services

Dave Anderson

Julie Hallie

Ex-Officio

Gracia Nelson

Greg Dahl

Trish Klein

Scientific Natural Area (SNA) Planning

Committee Members

Commissioner Alan Johnston

Commissioner District 3

Social Services Board

Committee Members

Commissioner Mark Foldesi

Commissioner Alan Johnston

Commissioner District 3

Commissioner Jack Swanson

Commissioner Russell Walker

Social Service Director Dave Anderson

Fiscal Supervisor Gwynne Roadfelt

Member at Large - Peggy Swart

Member at Large - Mavis Brandli

Solid Waste Planning Committee

Committee Members

Commissioner District 3

Commissioner Jack Swanson

Marsha Yates (Badger)

Ronald Jacobson (Twp. Officers Assoc.)

Scott Waage (Greenbush)

Elliott Larson (Marvin Windows)

Terry Hanson (Roseau)

Jim Pederson (Polaris)

Dick Soderberg (Warroad)

Subsoil Septic Treatment System Committee

Committee Members

Commissioner Alan Johnston

Technology Committee

Committee Members

Commissioner Alan Johnston

Commissioner Jack Swanson

Assessor Allen Heim

Auditor Anne Granitz

Building Manager Lenny Johnson

Coordinator Trish Klein

County Attorney Lisa Hanson

Engineer Brian Ketring

Environmental Officer Jeff Pelowski
Emergency Manager Gracia Nelson
IT Administrator Chris Stauffer
Recorder Pam Grand
Sheriff Jule Hanson
Social Service Director Dave Anderson
Treasurer Diane Gregerson
Veterans Service Officer Jeff Parker

Transportation Alliance

Committee Members

Commissioner Alan Johnston
Engineer Brian Ketring

TV Translator Committee

Committee Members

Commissioner District 3
Commissioner Jack Swanson
Auditor Anne Granitz
Dick Sjoberg (Sjoberg's Cable)
Lee Harvey (Voyagers Communication)

Two Rivers Watershed District Board of Managers

Committee Members

Dick Novacek (2012)
Jim Kukowski (2011)

Two Rivers Watershed District (Commissioner Delegates)

Committee Members

Commissioner Mark Foldesi
Commissioner Alan Johnston
Commissioner District 3
Commissioner Jack Swanson
Commissioner Russell Walker

Unorganized Township Road Planning Committee

Committee Members

Commissioner Mark Foldesi
Commissioner Alan Johnston

Warroad River Watershed District Board of Managers

Committee Members

Richard Battles
Jeff O'Donnell
Gerald Phillipe
Keith Landin
Loren Horner

Warroad River Watershed District (Commissioner Delegates)

Committee Members

Commissioner Alan Johnston
Commissioner Russell Walker

Wellness Committee

Committee Members

Social Service Director Dave Anderson

Lynette Blazek
Sheriff Jule Hanson
Rhonda Hanson
John Huss
Rosalie Isham
Patty Ignaszewski
Kristina Kaml
Coordinator Trish Klein
Ann Marie Miller
Jason Monsrud
Gracia Nelson
Jeff Parker
Courtney Peters
Gwynne Roadfelt
Commissioner Jack Swanson
Commissioner Russell Walker

Wetland Appeal Board

Committee Members

Commissioner Alan Johnston
Commissioner District 3
Dan Johnston, Member at Large
Gary Johnston, SWCD Rep
John Gaukerud, SWCD Rep

Wildlife Management Area Planning Committee

Committee Members

Commissioner District 3
Commissioner Mark Foldesi

The Board discussed setting the minimum salary for elected officials for the term next following. Per MN statute 384.151 this needs to be done on an annual basis in January of the year elections will be held. The county has traditionally set this minimum at 75% of the incumbent's salary. The Board discussed setting the minimum based on comparable worth or some formalized system. Coordinator Klein noted that setting minimum salaries for incoming elected officials is a statutory formality and that the Board can set the salary at the amount it deems appropriate next December. Commissioner Johnston noted that he would like to see the minimum salaries set at a rate closer to what the elected is currently receiving. Commissioner Swanson noted that he is in favor of following a systematic approach to determining salaries.

A motion to set the minimum salary requirement for elected officials at 75% of the incumbent elected official was made by Commissioner Foldesi, seconded by Commissioner Walker and failed with Commissioners Foldesi and Walker in favor and Commissioners Johnston and Swanson opposed.

A was made by Commissioner Swanson, seconded by Commissioner Walker, and carried by a 3-1 vote with Commissioners Swanson, Walker and Foldesi in favor and Commissioner Johnston opposed to adopt the following resolution:

2010-01-02

BE IT RESOLVED that the Board sets the minimum elected officials salary for the term next following as follows:

Attorney	\$77,619.18
Auditor	\$57,790.70
Recorder	\$48,414.40
Treasurer	\$52,414.40
Sheriff	\$57,790.70

FUTURE AGENDA TOPICS

The Board discussed following up on the Highway Committee and getting a meeting set up as soon as possible. Commissioners Foldesi and Walker will schedule this.

The Board requested the Organizational Best Practices Study be added to the next meeting agenda.

Upon motion carried, the Board adjourned the regular meeting at 12:40 p.m. The next regular meeting of the Board is scheduled for January 12, 2010 at 8:30 a.m.

Attest:

Date: _____

Teresa Klein, Board Clerk
Roseau County, Minnesota

Alan Johnston, Chair
Board of County Commissioners
Roseau County, Minnesota

JACK SWANSON COMMITTEE MEETINGS

JANUARY 12, 2010 - ROSEAU RIVER WATERSHED; met with todd miller, rob sando, brian ketring & russ walker on revisions to the palmville project operating plan (to be re-submitted to the minnesota d.n.r.).

JANUARY 13, 2010 - REGIONAL RADIO BOARD (THIEF RIVER FALLS); talked about the transition to narrowband, and whether the NW region is interested in ARMER. Group consensus was that NW counties can't afford ARMER.

JANUARY 13, 2010 - DIANE GREGERSON "TREASURER OF THE YEAR" PRESENTATION; saw the event live via skype (thanks to Chris Stauffer).

JANUARY 15, 2010 - STATE SENATE ENVIRONMENT & NATURAL RESOURCES COMMITTEE HEARING (BEMIDJI); supported Joe Vene (Beltrami County) statement on AMC positions; met with State Representatives Brita Sailer and Kent Eken on MPCA SSTS rule-making. They have agreed to hold a hearing on the issue after the start of the 2010 session. Jeff Pelowski will work w/ LeRoy Stumpf for a similar Senate hearing.

JANUARY 18, 2010 - ROSEAU COUNTY COMMITTEE ON AGING; talked about the Far North Transit bus in Lake of the Woods County. That county pays the local share for that bus, so would like to own it when it's taken out of regular service. L.O.W. County will send a commissioner to the February RCCOA meeting.

JANUARY 19, 2010 - SOCIAL SERVICES BOARD

JANUARY 19, 2010 - BOVINE TB STAKEHOLDERS; will continue to urge USDA to eliminate sharpshooting of deer for TB samples, but rather to rely on hunter-harvested samples. Dave Grafstrom will work on ways to encourage hunters to provide deer herds for sampling purposes.

JANUARY 21, 2010 - ASSESSOR TRAINEE INTERVIEWS; seven candidates were interviewed; the top three will have a second interview Feb 1.

JANUARY 22, 2010 - AMC HUMAN SERVICES REDESIGN LIAISON GROUP; met via teleconference on remedies for non-performing counties; offered suggestions for the first meeting of the Redesign Council.

ITEM # Jim Stengrim
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
		Jan	26	2010

***Subject Title (As it will appear on the agenda):**
 Jim Stengrim Appointment

***Background (Provide sufficient detail of the subject):**
 Jim Stengrim will meet with the Board to discuss his concerns with the Middle Snake Tamarac Rivers Watershed District.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Vacant						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

January 20, 2010

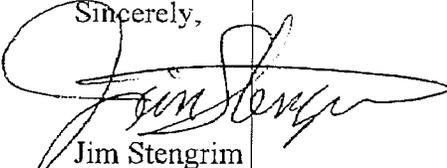
Roseau County Commissioners:

In 2005 the Roseau County Commissioners adopted a resolution granting full support and offered their cooperation for the Marshall County Commissioners to note and hold a hearing concerning public complaints regarding the Middle Snake Tamarac Rivers Watershed District (MSTRWD) failing to comply with Minnesota Data Practice Act, Chapter 13, concerning requests from the public for data, failure to comply with state grant requirements, being entangled in various internal accounting questions, the manner in which the district was conducting itself in aggressive and protracted litigation and other activities that were inimical to and directly affected the rights and interest of the public. Sadly, the Marshall County Commissioners did not note or hold a hearing to address the issues. Instead they have reappointed four of the managers (twice) that were involved with the activities in question. In addition, now there are complaints of "open meeting law violations" and more aggressive and protracted litigation by the MSTRWD.

While Roseau County may have only a small amount of area in the MSTRWD their residents/landowners are being financially assessed for administration and operating costs. These landowners are relying upon the Commissioners to protect them from any violation of their rights. Therefore, the Commissioners need to be updated being that they have no authority to appoint and oversee any of the seven managers of the MSTRWD.

Fifteen to twenty minutes is being requested to provide this update on January 26, 2010 at 9:30 am. Again, the purpose is to provide information to the Commissioners so they can provide Roseau County landowners with assistance.

Sincerely,



Jim Stengrim

ITEM # Auditor Granits
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Granitz, Anne	*Department Auditor	*Board Meeting Date Jan 26 2010		
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***Subject Title (As it will appear on the agenda):**
 Land Asset Pilot Project Land Exchange

***Background (Provide sufficient detail of the subject):**
 Auditor Granitz will be here to update the Board on the DNR Land Asset Pilot Exchange Program. Attached are materials for review.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Vacant						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

Minnesota Department of Natural Resources

Division of Lands & Minerals
2115 Birchmont Beach Road NE
Bemidji, MN 56601
218/308-2627



Anne Granitz, County Auditor
Roseau County Courthouse
606 5th Ave SW, Room 160
Roseau, Minnesota 56751

January 14, 2010

Dear Anne:

This letter is a follow up to our meeting on December 18, 2009 where we discussed the proposed land exchange of property between Roseau County and the State of Minnesota located in June Berry Township (T162, R44). DNR has commenced the internal review of the proposed land exchange and will be reporting the results at our next meeting on February 5th. I understand that Roseau County has also begun a review of the land exchange proposal. To aid the County in your review, please find below a list of items that the County should consider in preparation for our upcoming meeting in February.

1. **Land Exchange Application and Map.** Enclosed is a copy of the land exchange application and map. The Tennesen portion of the application has been marked out as it does not apply to a County/State land exchange. I will also email an electronic copy of this letter. You will notice that we have numbered the State parcels on the maps for identification purposes, please feel free to establish a numbering convention for the County parcel(s) on the map, if you feel it would be beneficial.
2. **Board Resolution.** If the County supports the land exchange and wants to advance the proposal to the next step, the County Board should adopt a Resolution of support. Attached is a sample copy that you may use as a guide. Provided there is County support, please bring the following additional information to our meeting on February 5th if possible.
3. **Parcel with Public Purpose Deed Restriction.** One of the forties on the County parcel list (SW1/4 of NE1/4, Sec 35, T162, R44) is subject to a public purpose deed restriction as discussed at the December 18th meeting. There are two ways to approach the exchange relative to this parcel. The County could choose to purchase the tract, which would eliminate the deed restriction, resulting in all of the County land having fee ownership without restrictions. The other option is to undo the deed restriction with the effect being that the status would convert back to tax forfeit land. If this option is preferred, it would require the proposed exchange with the State to be handled as two transactions.

Please note that the County does not need to take action on either of these options prior to our meeting, however, it would be helpful if the County determined their preferred option. From the State's perspective, the first option would result in a more efficient transaction.

4. **Parcel Information.** Enclosed is a spreadsheet of the state and county parcels under possible consideration for exchange. Please insert the PINs and, if available, the Assessor Estimated Market Value for each County and State parcel to be potentially exchanged.



5. **Well/Septic Disclosure.** Please complete the well, septic, and hazardous substances statements for the County parcels, found on Page 5 of the land exchange application and bring them to our meeting.
6. **Other information.** Please provide any additional information to disclose about the county parcels such as existing or past contracts, known encroachments, known title issues, etc.

If you have any questions about this memo or the land exchange process, please call me at 218-308-2627. I will contact you before our February 5th meeting to discuss the agenda. Thank you for your assistance. We look forward to our meeting as another step forward.

Sincerely,



Cindy Buttleman
Lands & Minerals Regional Supervisor

Cc: Commissioner Jack Swanson, Board Chairman
Mike Carroll, DNR Regional Director
Bob Meier, DNR Assistant Commissioner
Randy Prachar, DNR Wildlife Area Manager
Gary Johnson, DNR Area Forest Supervisor

Attachments



Minnesota Department of Natural Resources

Proposal for Land Exchange (M.S. 94.343)
Class A Lands



(Form approval date of September 10, 2007)

Please read the brochure "Land Exchange in Minnesota" before completing this application.

The following applicant is/are applying for a land exchange with the State of Minnesota. (Applicants named should be fee owners of the land). Please list applicant(s) name, address, and phone number. If listing a business entity, please include proof of legal status as a corporation, partnership, etc., and the name of a contact person. If listing an organization, please include proof of any federal tax-exempt status (501(C)3 or other), and the name of a contact person.

(To be completed by applicant)

Name of Applicant (PRINT OR TYPE) Telephone No.
Roseau County- contact is Anne Granitz, County Auditor 218- 463-1282
Applicant Address
Roseau County Courthouse, 606 5th Ave SW, Roseau, MN 56751

Name of Co-Applicant (PRINT OR TYPE) Telephone No.
Co-Applicant Address

The applicant(s) propose to exchange the following described PRIVATE land in: Roseau County
(Also, please attach a copy of the deed):
See attached copies of deeds

- NE1/4 of NW1/4, Sec 35/162/44
NW1/4 of NW1/4, Sec 35/162/44
SW1/4 of NW1/4, Sec 35/162/44
SE1/4 of NW1/4, Sec 35/162/44
NE1/4 of NE1/4, Sec 35/162/44
NW1/4 of NE1/4, Sec 35/162/44
SW1/4 of NE1/4, Sec 35/162/44
SE1/4 of NE1/4, Sec 35/162/44

In exchange for the following described STATE-owned land in: Roseau County

- GL2, Sec 6/162/44
GL1, Sec 6/162/44
SE1/4NE1/4, Sec 6/162/44
NE1/4SE1/4, Sec 6/162/44
NE1/4SW1/4, Sec 6/162/44
SE1/4SW1/4, Sec 6/162/44
SW1/4NE1/4, Sec 19/162/44
NW1/4SW1/4, Sec 28/162/44

Information on the PRIVATE parcel:

The above described PRIVATE parcel is 320 acres in size and is divided as follows:

Acres wooded	<u>30</u>	Acres wetland	<u>290</u>
Acres tillable	_____	Acres building site	_____
Acres other	_____		

Please list any improvements and/or timber growth on the land:

No improvements present. Access to parcel is along unimproved ditch grades on the east and west boundaries of the parcel. Timber (aspen) is in 3 islands, grows on poor quality sites, and is subject to frequent fires.

Please list any mortgages, liens, easements, or any other encumbrances covering any part of the property to be offered. (Attach a separate sheet, if necessary)

The SW1/4 of NE1/4 of Section 35 is Roseau County Recreational Area land, which was conveyed to the county with restrictions on development and sale. The remainder of the property is Roseau County acquired land with no such restrictions.

Mineral interests on the land are owned by *(If a separate owner other than the applicant owns the mineral interests, please attach to this application the documentation showing that ownership, if such documentation is available):*

It appears that mineral rights are reserved by the State of Minnesota.

Please describe the legal access to the land, if any:

Unimproved ditch grades flanking the east & west sides of the parcel.

What benefit will there be to the applicant, if this exchange is approved?

Gain ownership of WMA parcels that may then be sold to private individuals.

Upon written notice from the Department of Natural Resources, the applicant agrees to furnish an abstract showing marketable title to his/her land, free from any liens or encumbrances. In addition, the applicant will execute and deliver a good and sufficient warranty deed conveying his/her land to the State of Minnesota, free from any encumbrances or liens except authorized reservations, approved by the Attorney General, in exchange for a deed for the state land to be given therefore as provided by law.

	See County Board Resolution
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Applicant Signature

Date

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Applicant Signature

Date

Please return this application and a copy of the deed showing ownership vested in the name of the applicant(s) to the applicable Regional Supervisor for the Division of Lands and Minerals. For Regional boundaries see DNR website (www.dnr.state.mn.us) or contact Regional Office.

Northwest Region (1)
DNR, Division of Lands and Minerals
2115 Birchmont Beach Rd.
Bemidji, MN 56601
(218) 308-2627

Northeast Region (2)
DNR, Division of Lands and Minerals
NE 1201 East Highway
Grand Rapids, MN 55744
(218) 999-7894

Central Region (3)
DNR, Division of Lands and Minerals
1200 Warner Rd.
St. Paul, MN 55106
(651) 259-5792

Southern Region (4)
DNR, Division of Lands and Minerals
261 Highway 15 South
New Ulm, MN 56073
(507) 359-6071

Who is the local DNR contact for this land exchange?

Name and location of DNR Staff (PRINT OR TYPE) Randy Prachar	Telephone No. 218-463-1130
--	-----------------------------------

To be completed by DNR Lands and Minerals	
Exchange Number:	ROT Number:
DNR Field Unit:	Date application received by LAM:

TENNESSEN WARNING NOTICE

The Minnesota Department of Natural Resources is asking you to provide your social security number for use on the Certificate of Real Estate Value Form. Minnesota Statutes, sec. 272.115, provides that whenever any real estate is sold for a consideration in excess of \$1,000, a certificate of real estate value must be filed with the county auditor when the deed is presented for recording. The certificate of real estate value must include the social security number or federal employer identification number of the grantors and grantees.

Your social security number is private data under the Minnesota Government Data Practices Act. Private data on individuals is not available to the public, but it is available to other persons or entities authorized by law to receive the data. In addition to the county auditor in which the land is located, the social security number may be given to the commissioner of revenue for purposes of tax administration. The social security number is also provided to the commissioner of finance for the issuance of 1098 and 1099 forms.

If the social security number is not provided, the certificate of real estate value cannot be completed. Without the certificate of real estate value, the deed or other sale document will not be accepted for recording by the county recorder. Property sold to an individual cannot be homesteaded for tax purposes if a certificate of real estate value is not filed with the county auditor. If a social security number is not provided, the 1098 and 1099 forms needed for tax purposes cannot be issued.

I have read and understand the above warning or have had it read to me.

Applicant Printed Name	Date	Co-Applicant Printed Name	Date
Applicant Signature		Co-Applicant Signature	

SOCIAL SECURITY NUMBER

Please provide the names and social security numbers or Federal I. D. numbers of all applicants who appear on the Proposal for Land Exchange.

Applicant Printed Name	Co-Applicant Printed Name
Applicant Social Security Number or Federal I.D. Number	Co-Applicant Social Security Number or Federal I.D. Number

WELL STATEMENT

Does the applicant know of any wells on the property to be offered in exchange?

Yes No If yes, please request a Well Disclosure Certificate from the Land Exchange Coordinator at the Division of Lands & Minerals, DNR.

If no, please sign and date the statement below.

I certify that there are no wells located on the property to be offered in exchange, and that the information provided on this disclosure is accurate and complete to the best of my knowledge. I agree to notify the state of any changes to the property that may affect the information supplied above.

Signature of Applicant	Date
------------------------	------

SEPTIC SYSTEMS STATEMENT

Does the applicant know of any septic systems on the property to be offered in exchange?

Yes No If yes, please request a Septic Systems Disclosure Certificate from the Land Exchange Coordinator at the Division of Lands & Minerals, DNR.

If no, please sign and date the statement below.

I certify that there are no septic systems located on the property to be offered in exchange, and that the information provided on this disclosure is accurate and complete to the best of my knowledge. I agree to notify the state of any changes to the property that may affect the information supplied above.

Signature of Applicant	Date
------------------------	------

HAZARDOUS SUBSTANCES STATEMENT

Are there any hazardous substances, pollutants, contaminants, or underground storage tanks in or on the land to be offered in exchange?

Yes No If yes, please attach an explanation.

If no, please sign and date the statement below.

The applicant warrants and represents to the State the following matters with the intent that these representations and warranties shall survive the conveyance:

The applicant has no knowledge that the property is now or ever has been used for the manufacture, use, storage, or disposal of any hazardous or toxic substance, pollutant or contaminant, within the meaning of any applicable environmental statute, ordinance or regulation. To the best of the applicant's knowledge, no hazardous or toxic substances, pollutant, or contaminant, including asbestos or materials containing or producing polychlorinated biphenyls (PCB's) are presently stored or located on the property. To the best of the applicant's knowledge the property is not subject to any "superfund" or similar lien, or any claim by any government regulatory agency or third party related to the release or threatened release of any hazardous or toxic substance.

To the best of the applicant's knowledge, there are no underground storage tanks located upon or under the property, or if there are any such tanks located on the property, they have been properly registered with all appropriate environmental authorities and are in full compliance with all applicable statutes, ordinances, and regulations.

Signature of Applicant	Date
------------------------	------

Minerals Reservation in Land Exchange

- A. The State of Minnesota is required by statute (M.S. 94.343, subd. 4) to reserve minerals and mineral rights, and water power rights whenever state land is disposed of through exchange or sale.

The other party in a land exchange may also reserve mineral rights, however, such reservation, if more extensive than that of the state may not be acceptable to the state, because the state may not be getting equal value in the exchange.

The state will determine through its routine review of land title, required for every exchange, if any mineral reservations or encumbrances exist on the title to the land to be received by the state, and if so, whether they will be detrimental to the exchange transaction.

- B. The state cannot accept land in a land exchange if a mineral reservation on the land of the other party provides a right to use the surface without compensation for the land surface damage, or if it reserves repurchase rights to a third party. If either of these conditions exists, the exchange will be terminated unless the deed is modified to remove the objectionable language.
- C. If a mineral reservation existing on the land of the other party contains no objectionable restrictions as described in paragraph B, above, but is more extensive than the rights reserved by the state, and/or if the deed does not address surface damage compensation, the following alternatives exist:
1. Modification of the reservation to remove objectionable language;
 2. With available geologic evidence, determine the probability of surface damage, and make adjustments in surface values, to ensure that the state will get a parcel of equal value.

542

226292

Filed for record the 24th day of November, 1999 at 8 A.M. and duly recorded in Book 430 on Page 542. Bessie M. Jusberg CND County Recorder, Roseau County, Minnesota

No Delinquent Taxes and Transfer entered: Certificate of Real Estate Value () filed () not required. No. _____ Date November 23, 1999 By Carol M. Kestel County Auditor

Conveyance of Forfeited Lands

Issued Pursuant To Minnesota Statutes, Sections 282.01 to 282.12 inclusive, as amended. Commissioner's Deed No. 0191628

THIS DEED, made this 19th day of November, 1999, between the State of Minnesota, as party of the first part, and Roseau County, (A Governmental Subdivision), party of the second part, WITNESSETH:

WHEREAS, the land hereinafter described, having been duly forfeited to the State of Minnesota for the nonpayment of taxes, was sold under the provisions of Minnesota Statutes, Sections 282.01 to 282.12, inclusive, to the party of the second part, and,

WHEREAS, the said party of the second part has paid in full the purchase price of said land and has otherwise fully complied with the conditions of said sale and is entitled to an appropriate conveyance thereof,

NOW, THEREFORE, the State of Minnesota, pursuant to said statutes, and in consideration of the premises, does hereby grant, and convey unto the said party of the second part, its successors and assigns, Forever, the following described land lying and being in the County of Roseau, and State of Minnesota, to-wit:

The North One-half of Northeast Quarter (N1/2 NE1/4), the Southeast Quarter of the Northeast Quarter (SE1/4 NE1/4), and the Northwest Quarter (NW1/4), all in Section Thirty-five (35), Township One Hundred Sixty-two (162) North Range Forty-four (44) West,

excepting and reserving to the said state, in trust for taxing districts concerned, all minerals and mineral rights, as provided by law.

Further, the lands conveyed by this deed are not eligible for enrollment in a State of Minnesota funded program providing compensation for conservation of marginal land or wetlands.

TO HAVE AND TO HOLD THE SAME, together with all the hereditaments and appurtenances thereunto belonging or in anywise appertaining, to the said party of the second part, its successors and assigns, Forever.

THE GRANTOR CERTIFIES that the Grantor does not know of any wells on the described real property. The State of Minnesota is issuing this deed for the county and other taxing jurisdictions and in reliance on the Auditor's certification stating no wells are located on the above described property.

IN TESTIMONY WHEREOF, the State of Minnesota has caused this deed to be executed in its name in the City of St. Paul, County of Ramsey and State of Minnesota, the day and year first above written.

In presence of: Linda F. Leitold Sharon M. Constantine

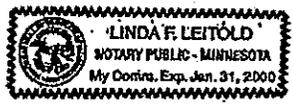
STATE OF MINNESOTA MATTHEW G. SMITH Commissioner of Revenue By: Jerome F. Silkey

STATE OF MINNESOTA)) ss. County of Ramsey)

Tax statements for the real property described in this instrument should be sent to: Name: Address:

On this 19th day of November, 1999, before me personally appeared JEROME F. SILKEY, the duly appointed representative of the Commissioner of Revenue of the State of Minnesota, to me known to be the person who executed the foregoing conveyance in behalf of the State of Minnesota and acknowledged that he executed the same as the free act and deed of said state pursuant to the statutes in such case made and provided.

Linda F. Leitold



TRANSFER ENTERED June 30 2004
Anne K. Grondy
COUNTY AUDITOR
BY Martha Mansrud
DEPUTY

Doc No 246441 06/30/2004 02:00 PM
Certified filed and or recorded on above date:
Office of the County Recorder
Roseau County, Minnesota
Rick G. Kvien, County Recorder
Deputy RKH TransID 1374
Fees
\$15.00 DOC
\$5.00 SUR
\$20.00 Total

Conveyance of Forfeited Lands

Commissioner's Deed No. **0199398**

THIS DEED, Made this 25th day of June, 2004, by and between the State of Minnesota, acting by and through the Commissioner of Revenue (Grantor), and Roseau County, a governmental subdivision (Grantee), WITNESSETH:

WHEREAS, the land hereinafter described was duly forfeited to the State of Minnesota to be held in trust in favor of the taxing districts for the nonpayment of taxes, and,

WHEREAS, pursuant to Minnesota Statutes Section 282.01, Subdivision 1a, the grantee has applied to the Commissioner of Revenue for the conveyance of lands hereinafter described to be used by it exclusively for lands for recreational purposes, such as snowmobiling, all-terrain vehicle riding, hunting, trapping camping, etc, and,

WHEREAS, unless not required under Minnesota Statutes Section 282.01, Subdivision 1b(b), the Board of County Commissioners of the County of Roseau, State of Minnesota, has recommended to the Commissioner of Revenue by resolution adopted on the 23rd day of March, 2004, that such conveyance be made,

NOW, THEREFORE, the State of Minnesota, pursuant to said laws and in consideration of the premises, does hereby grant or convey without warranty unto the grantee, all the tracts or parcels of land lying and being in the County of Roseau, State of Minnesota, described as follows, to-wit:

ROSEAU COUNTY RECREATION LAND

North One-half of the Northeast Quarter (N1/2 NE1/4), North one-half of the Northwest Quarter (N1/2 NW1/4), Northwest Quarter of the Southwest Quarter (NW1/4 SW1/4), South One-half of the Southwest Quarter (S1/2 SW1/4), Section Eight (8); North One-half of the Northwest Quarter (N1/2 NW1/4), Section 9; North One-half of the Northwest Quarter (N1/2 NW1/4), Southwest Quarter of the Northwest Quarter (SW1/4 NW1/4), Section 17; All in Township One Hundred Sixty-two (162) North, Range Forty-three (43) West; and

Northeast Quarter of the Southwest Quarter (NE1/4 SW1/4), South One-half of the Southwest Quarter (S1/2 SW1/4), Southeast Quarter (SE1/4), Section 23; East One-half of the Northeast Quarter (E1/2 NE1/4), South One-half of the Southeast Quarter (S1/2 SE1/4), Section 27; Southeast Quarter (SE 1/4), Section 34; Southwest Quarter of the Northeast Quarter (SW1/4 NE1/4), Southwest Quarter (SW1/4), Section 35; All in Township One Hundred Sixty-two (162) North, Range Forty-four (44) West; and

All of Section Nineteen (19); Northwest Quarter of the Northeast Quarter (NW1/4 NE 1/4), South One-half of the Northeast Quarter (S1/2 NE1/4), North One-half of the Northwest Quarter (N1/2 NW1/4), Southeast Quarter of the Southwest Quarter (SE1/4 SW1/4), Northeast Quarter of the Southeast Quarter (NE1/4 SE1/4), South One-half of the Southeast Quarter (S1/2 SE1/4), Section 28; North One-half of the Northeast Quarter (N1/2 NE1/4), Northeast Quarter of the Northwest Quarter (NE1/4 NW1/4), Government Lot One (1), Section 30; Northeast Quarter (NE1/4), East One-half of the Northwest Quarter (E1/2 NW1/4), Section 33; Southwest Quarter of the Northwest Quarter (SW1/4 NW1/4), North One-half of the Southwest Quarter (N1/2 SW1/4), Government Lot Two (2), Section 34; All in Township One Hundred Sixty-three (163) North, Range Forty-four (44) West.

excepting and reserving to the said state, in trust for taxing districts concerned, all minerals and mineral rights, as provided by law.

Further, the lands conveyed by this deed are not eligible for enrollment in a State of Minnesota funded program providing compensation for conservation of marginal land or wetlands.

TO HAVE AND TO HOLD THE SAME, together with all the hereditaments and appurtenances thereunto belonging or in anywise appertaining, to the grantee so long as it shall continue to use said land for the purpose aforesaid, and upon condition that if such use shall cease or if some other use should be made of the lands and the other use is not approved by the county board said land shall revert to the party of the first part as provided by law.

THE GRANTOR CERTIFIES that the Grantor does not know of any wells on the described real property. The State of Minnesota is issuing this deed for the county and other taxing jurisdictions and in reliance on the Auditor's certification stating no wells are located on the above described property.

IN TESTIMONY WHEREOF, the State of Minnesota, Grantor, has caused this deed to be executed in its name in the City of St. Paul, Ramsey County, Minnesota, the day and year first above written.

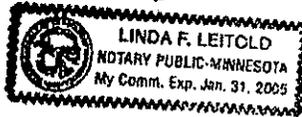
STATE
DEED TAX
PAID
\$ 165.00
6/30/04

10/2

STATE OF MINNESOTA)
) ss.
County of Ramsey)

On this 25th day of June, 2004, before me personally appeared ALAN G. WHIPPLE, the duly appointed representative of the Commissioner of Revenue of the State of Minnesota, to me known to be the person who executed the foregoing conveyance in behalf of the State of Minnesota and acknowledged that he executed the same as the free act and deed of said state pursuant to the statutes in such case made and provided.

Linda F. Leitold



STATE OF MINNESOTA
DANIEL A. SALOMONE
Commissioner of Revenue

By: *Alan G. Whipple*

THIS INSTRUMENT WAS DRAFTED BY:
Minnesota Department of Revenue
600 North Robert Street, 4th Floor
St. Paul, MN 55146

Tax statements for the real property described
in this document should be sent to:

Name:

Address:

Roseau County
606 5th Ave SW, Room 160
Roseau, MN 56751

Commissioner Kangas offered Resolution No. 17-08 and moved its adoption, Commissioner Peterson seconded:

WHEREAS, the Cass County Board of Commissioners is reclassifying the following parcels of tax forfeited land non-conservation land (per MS 94.344 subd.2) based upon the approval of the Townships of Crooked Lake, Hiram, Beulah, Bull Moose and Moose Lake and the recommendation of the Land Commissioner and removing the following parcels from County Memorial Forest status.

County Tax-Forfeited Land:

- E $\frac{1}{2}$ SW $\frac{1}{4}$ and SE $\frac{1}{4}$ SE $\frac{1}{4}$, Section 36, T140N. R31W. - Pin #'s 16-036-3100, 16-036-3400, 16-036-4400
- E $\frac{1}{2}$ W $\frac{1}{2}$, Section 2, T139N. R26W. - Pin #'s 12-002-2100, 12-002-2400, 12-002-3100, 12-002-3400
- E $\frac{1}{2}$ SW $\frac{1}{4}$ and SE $\frac{1}{4}$ NW $\frac{1}{4}$, Section 11, T139N. R26W. - Pin #'s 12-011-2400, 12-011-3100, 12-011-3400
- NW $\frac{1}{4}$ NW $\frac{1}{4}$, Section 9, T139N. R25W. - Pin # 04-009-2200
- SE $\frac{1}{4}$ NW $\frac{1}{4}$ and NE $\frac{1}{4}$ SW $\frac{1}{4}$, Section 16, T136N. R31W. - Pin # Part of 27-016-2100
- S $\frac{1}{2}$ SE $\frac{1}{4}$ and NW $\frac{1}{4}$ SE $\frac{1}{4}$, Section 15, T138N. R31W. - Pin # Part of 09-015-1100
- NE $\frac{1}{4}$ and E $\frac{1}{2}$ NW $\frac{1}{4}$ and NW $\frac{1}{4}$ SW $\frac{1}{4}$, Section 22, T138N. R31W. - Pin # Part of 09-022-1100
- NE $\frac{1}{4}$, Section 35, T138N. R31W. - Pin # 09-035-1100

WHEREAS, the Cass County Board of Commissioners authorizes the Land Commissioner to cost share the appraisals of all lands involved in the land exchange and proceed with abstracts and title opinions.

County Tax-Forfeited Land:

- E $\frac{1}{2}$ SW $\frac{1}{4}$ and SE $\frac{1}{4}$ SE $\frac{1}{4}$, Section 36, T140N. R31W. - Pin #'s 16-036-3100, 16-036-3400, 16-036-4400
- E $\frac{1}{2}$ W $\frac{1}{2}$, Section 2, T139N. R26W. - Pin #'s 12-002-2100, 12-002-2400, 12-002-3100, 12-002-3400
- E $\frac{1}{2}$ SW $\frac{1}{4}$ and SE $\frac{1}{4}$ NW $\frac{1}{4}$, Section 11, T139N. R26W. - Pin #'s 12-011-2400, 12-011-3100, 12-011-3400
- NW $\frac{1}{4}$ NW $\frac{1}{4}$, Section 9, T139N. R25W. - Pin # 04-009-2200
- SE $\frac{1}{4}$ NW $\frac{1}{4}$ and NE $\frac{1}{4}$ SW $\frac{1}{4}$, Section 16, T136N. R31W. - Pin # Part of 27-016-2100
- S $\frac{1}{2}$ SE $\frac{1}{4}$ and NW $\frac{1}{4}$ SE $\frac{1}{4}$, Section 15, T138N. R31W. - Pin # Part of 09-015-1100
- NE $\frac{1}{4}$ and E $\frac{1}{2}$ NW $\frac{1}{4}$ and NW $\frac{1}{4}$ SW $\frac{1}{4}$, Section 22, T138N. R31W. - Pin # Part of 09-022-1100
- NE $\frac{1}{4}$, Section 35, T138N. R31W. - Pin # 09-035-1100

State of Minnesota Land:

- NW $\frac{1}{4}$ SE $\frac{1}{4}$, Section 34, T140N. R31W. - Pin # 16-034-4200
- SE $\frac{1}{4}$ NW $\frac{1}{4}$, Section 3, T140N. R28W. - Pin # 46-003-2400
- S $\frac{1}{2}$ SE $\frac{1}{4}$, Section 8, T140N. R27W. - Pin # Part of 44-108-0001
- Govt. Lot 1, Section 27, T140N. R26W. - Pin # 42-027-2100
- Govt. Lot 2, Section 18, T139N. R31W. - Pin # 13-018-2300
- NW $\frac{1}{4}$ NW $\frac{1}{4}$, Section 24, T139N. R31W. - Pin # 13-024-2200
- NW $\frac{1}{4}$ NE $\frac{1}{4}$, Section 18, T139N. R30W. - Pin # 34-018-1200
- SW $\frac{1}{4}$ NE $\frac{1}{4}$, Section 4, T139N. R27W. - Pin # 44-004-1300
- NW $\frac{1}{4}$ NE $\frac{1}{4}$ and NE $\frac{1}{4}$ NW $\frac{1}{4}$, Section 26, T139N. R27W. - Pin #'s 44-026-1200, 44-026-2100
- SW $\frac{1}{4}$ NE $\frac{1}{4}$, Section 13, T139N. R25W. - Pin # 04-013-1300
- NE $\frac{1}{4}$ SE $\frac{1}{4}$, Section 22, T139N. R25W. - Pin # 04-022-4100
- NE $\frac{1}{4}$ SW $\frac{1}{4}$ and NE $\frac{1}{4}$ SE $\frac{1}{4}$, Section 4, T138N. R32W. - Pin # 25-004-0001
- NE $\frac{1}{4}$ NE $\frac{1}{4}$, Section 26, T138N. R31W. - Pin # 09-026-1100
- NW $\frac{1}{4}$ SE $\frac{1}{4}$, Section 28, T138N. R31W. - Pin # 09-028-4200
- Govt. Lot 2 and SE $\frac{1}{4}$ NW $\frac{1}{4}$, Section 6, T137N. R32W. - Pin # 01-006-0001
- S $\frac{1}{2}$ NW $\frac{1}{4}$, Section 12, T137N. R32W. - Pin # 01-012-2001
- Govt. Lot 1, Section 18, T137N. R32W. - Pin # Part of 01-018-0001
- E $\frac{1}{2}$ E $\frac{1}{2}$, Section 2, T136N. R32W. - Pin #'s 33-002-0001, Part of 33-002-1100
- SE $\frac{1}{4}$ NE $\frac{1}{4}$, Section 32, T136N. R31W. - Pin # 27-032-1400

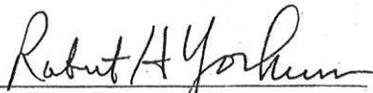
NOW, THEREFORE, BE IT RESOLVED, That the Cass County Board of Commissioners authorizes the Land Commissioner to proceed with the land exchange of all lands listed with the State of Minnesota.

Resolution No. 17-08 was adopted by majority vote: Ayes: Demgen, Dowson, Kangas, Peterson. Absent: Foster. Nays: None.

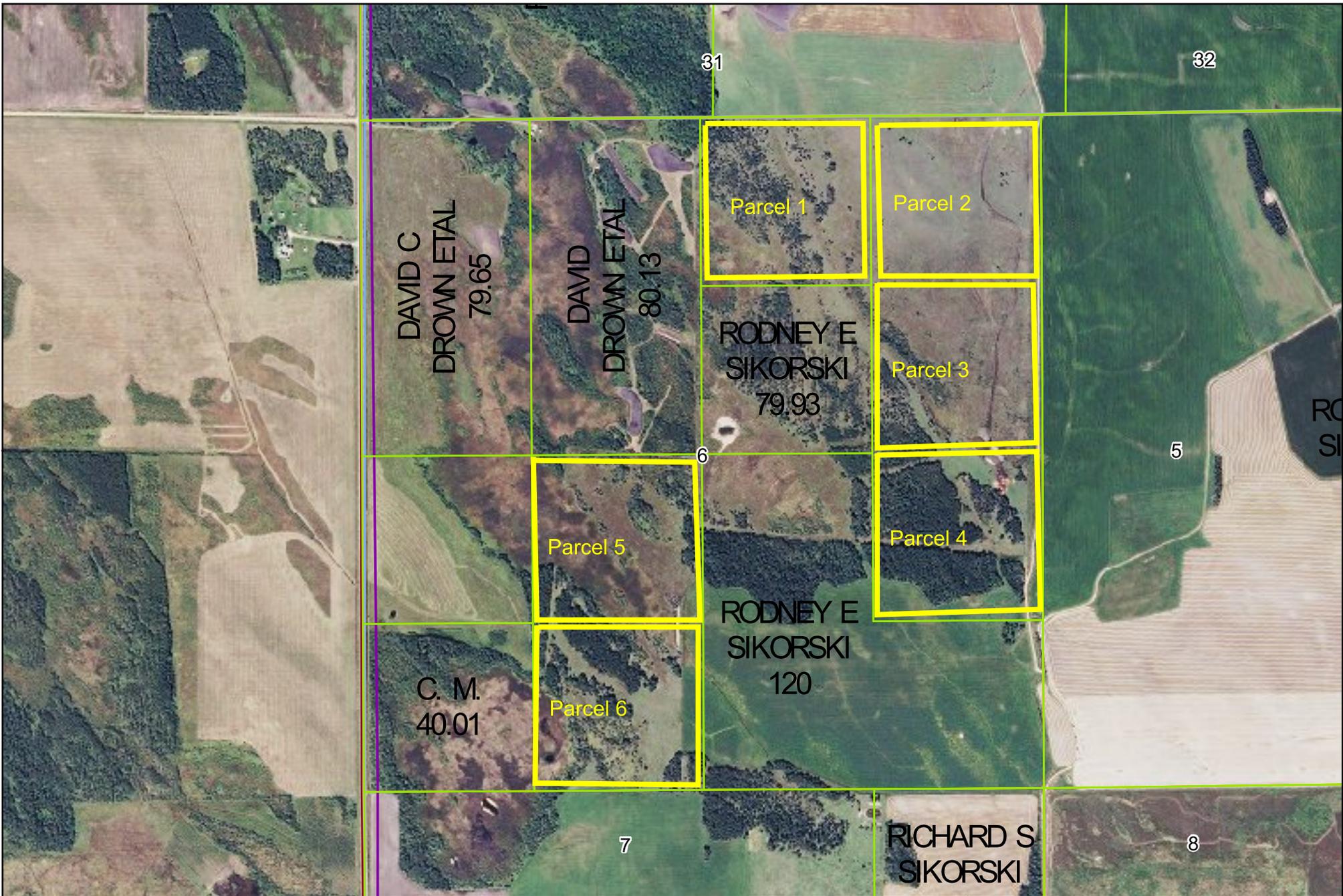
STATE OF MINNESOTA }
 County of Cass } ss.
 Office of County Administrator }

I, Robert H. Yochum, Administrator of the County of Cass, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 6th day of May, A. D. 2008, and the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF MY OFFICE
at Walker, Minnesota, this 6th day of May, A. D. 2008


 Robert H. Yochum
 Cass County Administrator

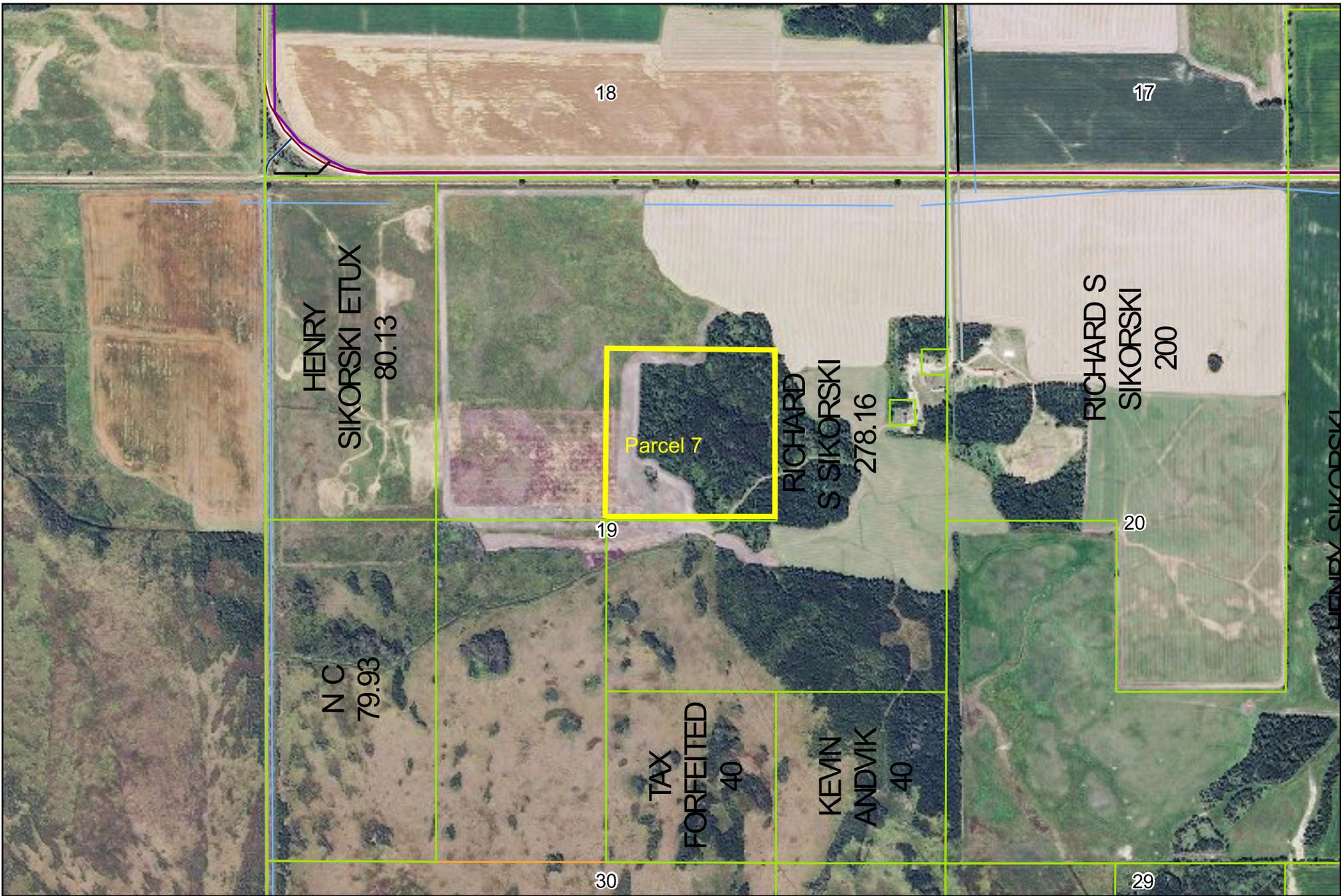
SAMPLE
BOARD
RESOLUTION



State Parcels- Section 6

December 23, 2009 10:50 am

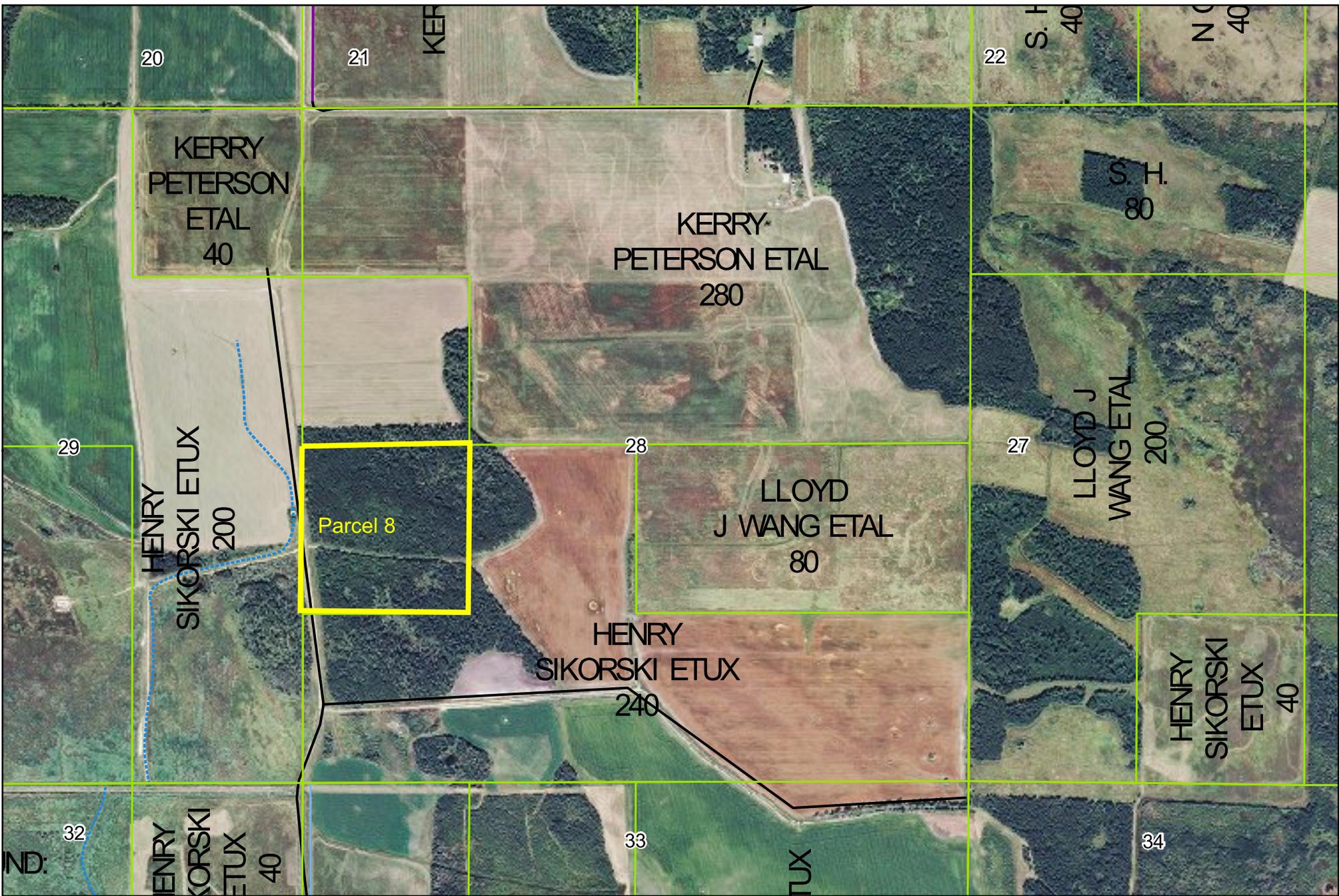
These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.



State Parcel- Section 19

December 23, 2009 11:11 am

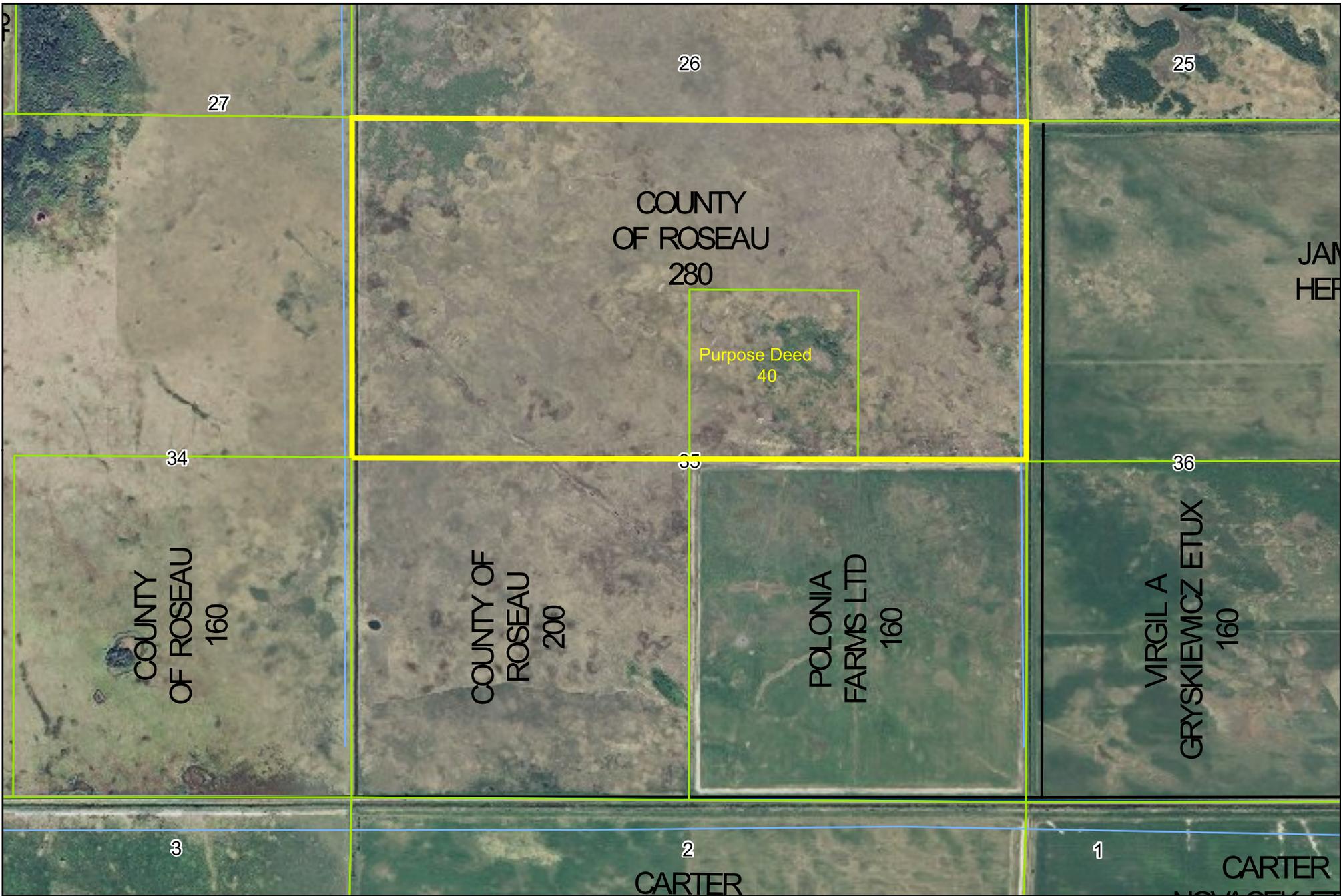
These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.



State Parcel- Section 28

December 23, 2009 11:18 am

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County Parcel- Section 35

December 23, 2009 11:28 am

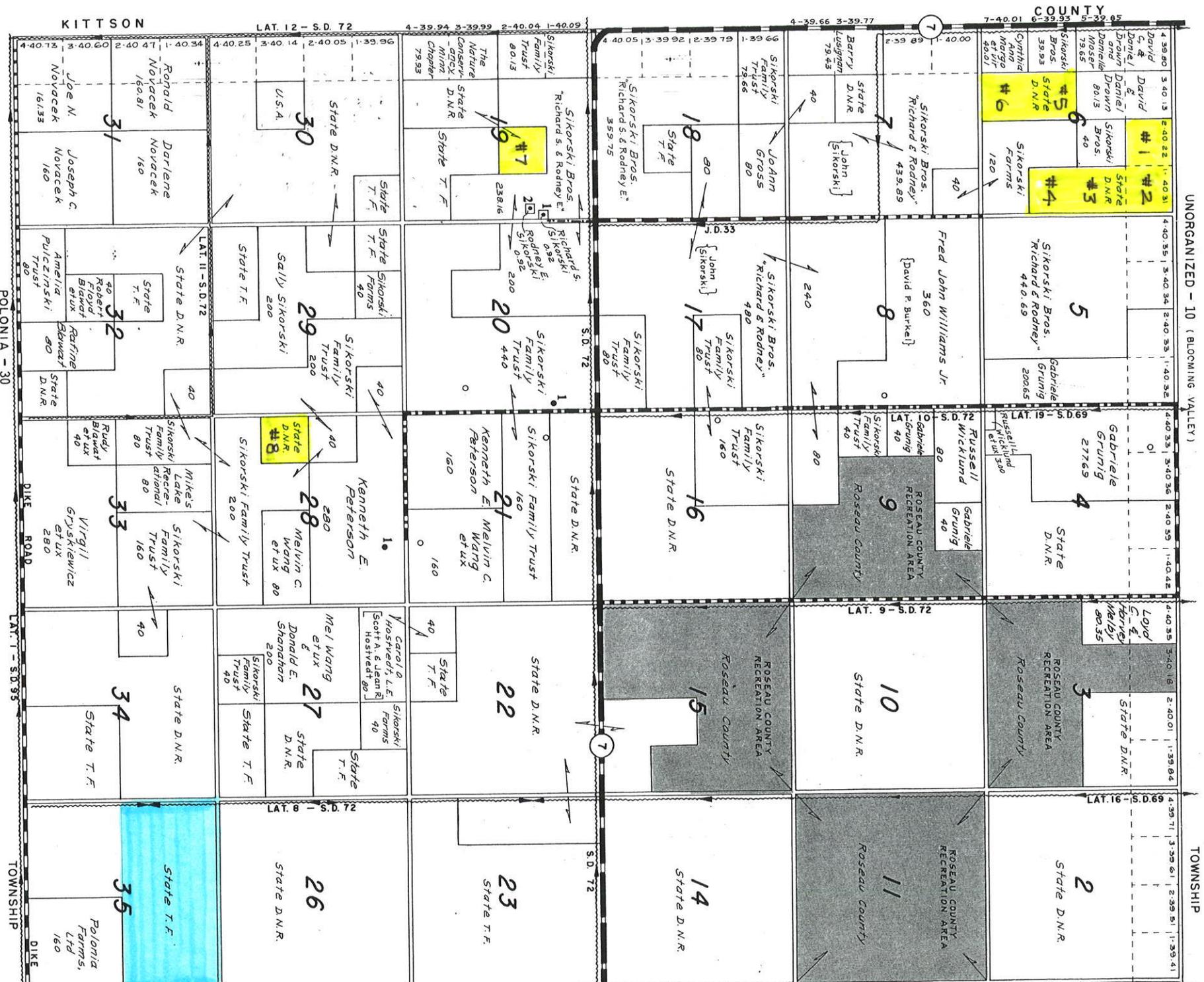
These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

UNORGANIZED

JUNE BERRY

Township 162 N.

Range 44 W.



STATE PARCEL
COUNTY PARCEL

10	11	12	13	14	15	16	17	18
20	21	22	23	24	25	26	27	28
30	31	32	33	34	35	36	37	38
40	41	42	43	44	45	46	47	48
50	51	52	53	54	55	56	57	58

ITEM # Discussion 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Johnston, Alan	*Department	*Board Meeting Date Jan 26 2010		
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***Subject Title (As it will appear on the agenda):**
Minnesota State Aggregate Mining Conference

***Background (Provide sufficient detail of the subject):**
Alan Johnston requested the Board discuss attendance at this event. See attached brochure.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Vacant							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

Minnesota State Aggregate Mining Conference

Environmental, Legal & Legislative Issues



2010
Minnesota
State
Aggregate
Mining
Conference

Thursday,
February
18th, 2010

This conference will address all of the current issues associated with aggregate mining, such as permitting, environmental review, and reclamation. In addition, this years conference will focus on current legal and legislative issues.

The conference will benefit landowners, private industry, township officials, federal agencies, legislators, local government staff, natural resource agencies, county commissioners, state agencies, law firms/legal entities, planning and zoning officials, conservation groups, and college students. The conference will be especially useful for local governments across the state that have to deal with all of these issues, as well as companies that work within the regulations and other parties.

Agenda

Thursday, February 18th

7:30 – 9:00 a.m. Vendor Booth Set-up
8:00 a.m. Registration
Continental Breakfast
9:00 a.m. Introduction and Opening
Remarks
9:10 a.m. The State of Mining in
Minnesota Current & Future
10:30 a.m. Morning Break
10:45 a.m. Keynote Speaker
12:00 p.m. Lunch in the Atrium
Vendor Door Prizes
1:15 p.m. Concurrent Sessions:
~ Legal & Legislative Issues
~ State Agency Resources

2:45 p.m. Afternoon Break
3:00 p.m. Concurrent Sessions:
~ Legal & Legislative Issues
~ Environmental Regulations
4:30 p.m. Adjourn

Friday, February 19th

Planning & Zoning Workshop ~ \$35 Registration ~

9:00 a.m. Aggregate Mining Zoning
Ordinances
10:30 a.m. Morning Break
10:45 a.m. Environmental Permitting
12:00 p.m. Adjourn With Possible
Afternoon Site Visits

~ CLE Credits Available ~

Location

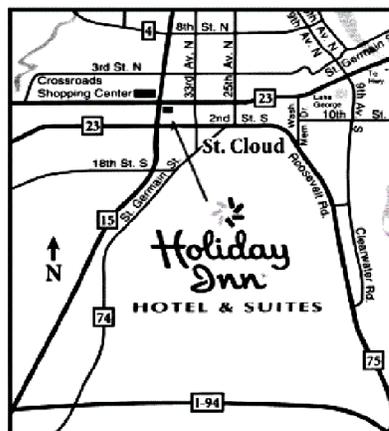
Holiday Inn Hotel & Suites

75 South 37th Avenue
St. Cloud, Minnesota
(at the intersection of Hwys. 23 & 15)

Phone: 320-253-9000
Fax: 320-253-5998

Single Queen or Two Double Beds ~ \$72.95

Please mention the
"Minnesota State Aggregate Mining Conference"
when making your reservation



Holiday Inn
Hotel &
Suites

St. Cloud,
Minnesota

Sponsored
by the
Association
of Minnesota
Counties

Register Early! – Space is limited!

Individual Conference Registration Form

Minnesota State Aggregate Mining Conference
February 18th, 2010
Holiday Inn Hotel & Suites

(Complete one form per individual)

Name: _____
(Write name as it will appear on name tag)

Affiliation: _____
(Write affiliation as it will appear on name tag)

Address: _____

City: _____

State: _____ Zip Code: _____

Telephone: _____

E-mail: _____

Individual Conference Registration Fee \$75.⁰⁰ per person

Late Registration Fee (After February 1st) \$100.⁰⁰ per person

Planning & Zoning Workshop Friday, February 19th, 2010 \$35.⁰⁰ per person

Vendor Booth* \$150.⁰⁰ per vendor

*Includes one conference registration. Please bring a gift to be given away during the lunch Vendor Meet & Greet.

Please make checks payable to:
Midwest Community Planning, LLC

Send checks or purchase orders with registrations to:
Midwest Community Planning, LLC
Attn: Matthew Johnson
P.O. Box 541
Willmar, MN 56201

For special needs or billing questions contact:
Matthew Johnson
Phone: (320) 212-2042
midwestplanning@gmail.com
www.midwestplanning.com

FRSRT-STD
U.S. Postage
PAID
Willmar, MN
Permit #667

Midwest Community Planning, LLC
P.O. Box 541
Willmar, MN 56201

2010
Minnesota
State
Aggregate
Mining
Conference
February
18th, 2010



Holiday Inn Hotel & Suites ~ St. Cloud

Environmental, Legal & Legislative Issues

Minnesota State Aggregate
Mining Conference

Sponsored by the Association of Minnesota Counties

ITEM # Discussion 2

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Jan 26 2010
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***Subject Title (As it will appear on the agenda):**
Board Proceedings Content

***Background (Provide sufficient detail of the subject):**
From time to time it is appropriate to review the contents of Board proceedings to clarify what the Board wants to have included in Board minutes. All that is required is action taken. We frequently include more than that to provide a background or explanation for the decision made. This is on the agenda to discuss as a matter of order .

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldsi						Failed	
Vacant							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

ITEM # Discussion 3

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Jan 26 2010
--	-----------------------------------	---

***Subject Title (As it will appear on the agenda):**
Mini Truck Ordinance

***Background (Provide sufficient detail of the subject):**
The Board requested County Attorney Lisa Hanson review and revise the ATV Ordinance to include the new statutory provision for mini-trucks. Ms. Hanson has reviewed the matter and is advising that the Board pass a separate ordinance for Mini-Trucks and will have the ordinance for the Board's review.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Vacant							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

ITEM # Discussion 4

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Swanson, Jack	*Department Commissioner	*Board Meeting Date Jan 26 2010
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***Subject Title (As it will appear on the agenda):**
Law Enforcement Partnership/Collaboration

***Background (Provide sufficient detail of the subject):**
Commissioner Swanson would like the Board to consider requesting that the County Sheriff engage in conversations with city law enforcement agencies in Roseau County to discuss the possibilities of developing a law enforcement partnership or collaborative arrangement to reduce cost.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Vacant							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

ITEM # Discussion 5

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Swanson, Jack	*Department Commissioner	*Board Meeting Date Jan 26 2010
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***Subject Title (As it will appear on the agenda):**
Committee Report Process

***Background (Provide sufficient detail of the subject):**
Commissioner Swanson would like the Board to discuss committee reports and ways to streamline our committee report process by listing all that meet on a regular basis; asking the delegate to report whether the committee did or did not meet during that two week period, and if they did, asking the delegate for a brief report? Commissioner Swanson suggests that this could be further streamlined if the delegate were to submit a brief written report that could be included in the Board packets and reviewed in advance.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Johnston							
Foldesi						Failed	
Vacant							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

following is a list of committees that meet regularly, and the delegate.

COMMUNITY JUSTICE COORDINATING COMMITTEE - Jack Swanson
COMMUNITY ROUNDTABLE (QUARTERLY) - Jack Swanson
HIGHWAY DEPARTMENT COMMITTEE - Mark Foldesi, Russ Walker
JOINT POWERS NATURAL RESOURCES BOARD - Mark Foldesi, Russ Walker
KaMaR BOARD - Mark Foldesi
LAND ASSET PILOT PROJECT (AS NEEDED) - Jack Swanson
LAW LIBRARY COMMITTEE (AS NEEDED) - Jack Swanson
MINNESOTA RURAL COUNTIES CAUCUS (BI-MONTHLY) - Russ Walker
NORTHERN COUNTIES LAND USE COORDINATING BOARD - Jack Swanson
NORTHWEST COMMUNITY ACTION (BI-MONTHLY) - Mark Foldesi
NORTHWEST REGIONAL DEVELOPMENT COMMISSION - Alan Johnston
QUIN COUNTY ADVISORY BOARD (QUARTERLY) - Mark Foldesi
RED RIVER BASIN JOINT POWERS BOARD (QUARTERLY) - District 3 Commissioner
REGIONAL RADIO BOARD (QUARTERLY) - Jack Swanson
ROSEAU COUNTY AFFORDABLE HOUSING BOARD (QUARTERLY) - Jack Swanson
ROSEAU COUNTY COMMITTEE ON AGING - Jack Swanson
ROSEAU COUNTY EXTENSION COMMITTEE - Jack Swanson, District 3 Commissioner
ROSEAU COUNTY S.W.C.D. - Mark Foldesi, District 3 Commissioner
ROSEAU RIVER WATERSHED BOARD - Jack Swanson, Russ Walker
TWO RIVERS WATERSHED BOARD - Mark Foldesi, Alan Johnston
WARROAD RIVER WATERSHED BOARD - Alan Johnston, Russ Walker

ITEM # Discussion 6

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Johnston, Alan	*Department Commissioner	*Board Meeting Date Jan 26 2010
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***Subject Title (As it will appear on the agenda):**
Organizational Best Practices Study

***Background (Provide sufficient detail of the subject):**
 The Board requested this matter be deferred from the Jan 12, 2010 meeting to request information from Springsted regarding cost savings if a neighboring county were to conduct the study at the same time. Additionally the Board was interested in what the cost savings would be if the study was limited to government center offices. Dave Unmacht responded: Simply stated, the answer to your first question is yes you can save money if an adjacent county does a similar study because the travel costs, time and expenses will be shared. The actual savings is hard to pin down because the expenses are subject to several variables, but you can plan on your out of pocket expenses being less.

 The answer to your second question is also yes. The reason is that a specifically focused department or service requires more data, more information and more time to learn and understand. The reduction in cost is not large, however, it is noticeable if the cost of the entire idea is an issue.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldesi						Failed
Vacant						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

Roseau County, Minnesota

Organizational “Best Practices” Review

Work Plan

December 15, 2009

Background

Roseau County is located in northwestern Minnesota. With a population of just over 16,000 residents, the County is recognized in the region as an advocate for progressive and forward-looking organizational leadership. This is indicative in a number of ways, including the introduction of a County Coordinator position and the completion of an Organizational “Best Practices Assessment” within the Sheriff’s Office. These two individual actions are representative of an organizational culture that respects and understands the importance of investing in its own future.

Roseau County is one of 87 counties in Minnesota. Counties in Minnesota have grown in size and relative importance since the 1970’s based on an unprecedented expansion of mandated services and programs. Counties are a diverse local government with a wide range of obligations and responsibilities, including but not limited too: law enforcement and public safety, public health and social services, land records and property assessing, environmental services, transportation and roads, child support and child protection, and vital statistics and tax collection. All counties in Minnesota essentially deliver the same mandated programs, what makes each unique is twofold: 1) the non-mandated services that each county provides, if any; and 2) how the county is structured, staffed, organized and managed to deliver the services it provides.

Roseau County currently provides a lean level of services and (outside of 4H) does not provide any additional county services beyond those mandated by Minnesota law. The County has a stable workforce with a reputation for doing a lot of things very well. There is a collaborative spirit between local governments within the county.

The County recognizes the immense challenges all local governments face in the months ahead. With a timid economy, high unemployment and decreasing financial support from the state and federal government, county leaders know that business as usual is unacceptable. Pressure to perform is internally driven by County Commissioners and county staff as well as externally driven by heightened expectations from citizens and users of county services. Toward that end, the County seeks an organizational best practices review to provide support and guidance in its continuing quest to deliver the most effective and efficient county services to its citizens.

Objectives

To conduct an organizational “best practices” review to:

- Benchmark the basic county services with a select set of peer counties
- Perform an organizational scan with four defined factors
- Perform a program evaluation and assessment of a set of predetermined county services

The ultimate goal is to provide the best possible services in the most efficient and effective manner to the citizens of Roseau County.

Scope of Services

The scope of services includes the following essential elements:

- Discussion and initial interview with the County Commissioners and County Coordinator for the purposes of finalizing the work plan and identifying key areas of review, analysis and assessment.
- Review existing documents and county information to offer a baseline for background and knowledge of how county programs, services and business operations are currently performed. In particular it will be helpful to review and understand the Roseau County Planning Notes generated as part of the November 24, 2009 County Board of Commissioners brainstorming session. Other information necessary to complete this step include documents such as: copies of the County and department organizational structures; 2007 Sheriff's Office Organizational Assessment; 2009 and 2010 budgets; 2008 audit; copies of county mission, vision, value statements if applicable; copies of County goals and performance indicators if applicable; personnel handbooks and employee relations policies; labor agreements; and other documents to be identified during the study.
- Conduct an analysis and assessment of specifically identified county programs and services. This will be an in depth program review and assessment designed for the purpose of determining the effectiveness of the specific program or service as it is currently provided. On a preliminary level it appears that law enforcement and highway will each have one topic included for the purposes of this analysis.
- Conduct an organizational (scan) assessment (not specific to one department, but a general perspective of the overall county) of county operations using the following four factors:
 - Communication methods, internal and external as well as informal and formal;
 - Organizational structure including systems and processes as well as reporting relationships;
 - Collaboration and team work, both internally with departments and externally with other governments and community agencies; and
 - Customer service both internal and external
- On site individual and group interviews with key staff and elected officials identified in consultation with the County Commissioners. These interviews are designed for the purposes of exploring in depth the essential questions pertaining to county operations, communications and cultural characteristics. A set of questions and discussion points will be prepared and distributed in advance of the interviews. The consultant will also host two open house presentations (estimated to be 30 minutes in length) for all staff to attend. The purpose is to introduce the consultant and answer any questions that the staff may have on the intent and purpose of the work. It is estimated that two (2) full days of on-site work will be necessary to accomplish these tasks.

- Conduct a confidential employee online survey using Survey Monkey. The questions will be based on the four factors listed above and other issues and variables under consideration. The survey will be prepared in conjunction with county input.
- Benchmark county programs with a minimum of five counties, three that are demographically comparable and two that are identified as exemplifying county best practices. Additional counties could be added during the discussion of the final work plan.

Project Outcomes and Reporting

Upon completion of all meetings, interviews, information gathering and data analysis steps, the consultant will prepare a set of findings and conclusions based on the study goals and objectives. These findings will include both positive attributes as well as identified areas of need or improvement. These findings will be designed to combine two outcomes: maximizing current strengths for the future and moving areas of improvement into opportunities for development.

These findings and conclusions will be organized and formatted within a draft report and presented to the County Commissioners for review, discussion and comment. Once this step is completed, the draft report will be prepared in final form. Copies of the final report will be provided in hard copy and electronically.

Preliminary Timetable

A preliminary timetable is included; it is subject to further discussion with County officials.

Initial interview	January 4 – January 8
Review documents and data	January 11-January 25
First site visit	January 25-February -12
Review and analysis	February 12-February 29
Findings, draft report and second site visit	March 1-March 15
Final Report	March 15-April 15

Cost

In accordance with the scope of services detailed the estimated cost for the scope of services is \$19,950 excluding out-of-pocket expenses. Out of pocket expenses include such things as travel and copying; these are estimated to be between \$1,000 and \$1,500. Payments will be made upon proper invoicing at two intervals: upon conclusion of the initial site visit and at the end of the study.

It is anticipated that, at minimum, two site visits will be needed to complete this study. The first site visit will be the interviews and data collection and the second site visit will be the presentation of the findings and conclusions. Other communication and review with the County will be done via the phone or through other arrangements. This is subject to change and any alterations will be determined and decided in consultation with county officials.

ITEM # Perf Review

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Klein, Trish	*Department Coordinator	*Board Meeting Date Jan 26 2010
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***Subject Title (As it will appear on the agenda):**
Performance Review for County Coordinator Trish Klein

***Background (Provide sufficient detail of the subject):**
The meeting will be closed pursuant to MN§ 13D Subd. (a) What meetings may be closed. A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting. Attached is a working copy of a Trish's performance review as it relates to her job description.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Foldsi						Failed
Vacant						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

**Roseau County
PERFORMANCE REVIEW**

Employee Name: Teresa (Trish) Klein

Review Date: January, 2010

Job Title/Classification: County Coordinator

From:

Department: Administration

Review Type: Other
Annual
Familiarization
Other

Reviewed By: County Board

PURPOSE

This performance review is to be completed by the supervisor and employee. The purpose is to:

- review the employee's performance against the core competencies and responsibilities of the position.
- provide a uniform, consistent method for conducting and documenting performance discussions.
- encourage and support open communication between the supervisor and the employee.
- provide recognition and support to employees for their contribution to Roseau County.
- focus discussions and plan development for future objectives.

NOTE: Supervisors and employees are expected to review progress towards meeting planned goals and objectives throughout the year, as part of their normal and routine working relationship.

**COMPETENCY LEVELS
(Categories of Performance)**

PROACTIVE EXCELLENCE

Proactive Excellence performance takes into consideration all the key points listed in "Excellence" as well as the following: Excellence is the standard; the individual pro-actively thinks ahead of and outside of their defined responsibilities, and offers usable suggestions to improve work processes, service, and results. They anticipate and prevent potential problems. They independently seek out opportunities to learn and grow.

EXCELLENCE

Excellence means the employee is doing a very good job, and, at times, an excellent job. They consistently surpass expectations. They demonstrate technical and professional excellence in tasks. They willingly update their professional knowledge. They excel in their defined work responsibilities.

SUCCESSFUL

Successful means the employee is doing a good job, and, at times, a very good job. He/she demonstrates technical and professional competence in work tasks and areas of specific practice. Assignments are completed. They effectively work within their defined job responsibilities, and comply with professional development requirements.

IMPROVEMENT NECESSARY

Improvement Necessary means the employee is NOT meeting the core competencies and expectations necessary to meet job goals, development goals, and/or performance factor criteria.

UNABLE TO ASSESS

Unable to assess means that there has not been enough observation to develop a rating or the standard has not been a job assignment during the review period.

I. KEY JOB RESPONSIBILITIES (Significant accountabilities of your position)

1.	Carry out orders and policies of the Board of County Commissioners in the operation of Roseau County Government	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence
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Comments:

2.	Examine regularly books, papers, and accounts of each department, office, and agency under control of the County Board and report to Board information as directed.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence
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Comments:

3.	Submit to Board recommendations concerning affairs of the county, its future financial needs, and its offices, departments and agencies.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence
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Comments:

4.	Initiate and present a proposed annual budget to Board for its consideration	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence
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Comments:

5.	Act as County personnel director, develop and administer general work rules and personnel policies; interpret personnel actions; interview prospective County department head employees; support departments in hiring procedures as requested; negotiate labor agreements; review all Unemployment Compensation and Worker's Comp cases and perform related personnel duties.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence
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Comments:

6.	Coordinate and monitor activities between the Board and the various operating departments and between and within these departments, providing follow up as needed.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence
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Comments:

7.	Organize and direct preparation of agenda for regular and special meetings of the County Board and serve as clerk to the Board.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence
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Comments:

8.	Oversee preparation of minutes and prepare necessary correspondence.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence
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Comments:

9.	Act as liaison between County and local, regional, State and Federal agencies on intergovernmental problems and activities.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence
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Comments:

10.	Communicate Board activities to the press and public.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence
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Comments:

11.	Attend professional meetings and otherwise keep informed of new developments in County Government operation and management.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence
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Comments:

II. GENERAL PERFORMANCE FACTORS

1.	Knowledge:					
	Demonstrates technical competence in field and the ability to apply that knowledge and stay abreast of new developments; attends and participates in classes, seminars, workshops and other continuing education as appropriate to maintain and enhance knowledge and/or job skills.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence

Comments:

2.	Work Habits:					
	Manages and completes work on time. Produces quantity of work expected. Produces quality of work expected. Contributes extra effort when needed. Assists overloaded team members. Ability to plan long and short-range objectives/ priorities and develop effective work schedules. Ability to define problems and develop workable solutions and integrate into processes.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence

Comments:

3.	Flexibility & Adaptability:					
	Ability to respond to changing organizational, project or job requirements and to meet changing technical/service/business needs	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence

Comments:

4.	Ability to Work Independently:					
	Displays the appropriate amount of initiative and independence for the job and makes positive contributions	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence X

Comments:

5.	Ability to Work with Others:					
	Willing to coordinate with others to meet overall project or service objectives; fosters teamwork, personal responsibility, integrity, innovation, trust and communication; recognizes the positive contribution of others and offers encouragement and constructive feedback; helps develop team cohesiveness, and aligns individual efforts with the group; freely shares knowledge and information with co-workers.	Unable to Assess	Improvement Necessary	Successful X	Excellence	Proactive Excellence

Comments:

6.	Meets Schedules:					
	Ability to meet schedules; completes assignments on time, contributing extra effort needed when circumstances hinder progress; assists overloaded team members.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence X

Comments:

7.	Supports Organization and Vision:					
	Encourages others to take pride in the organization, its mission and its people; supports County policies and procedures.	Unable to Assess	Improvement Necessary	Successful	Excellence X	Proactive Excellence

Comments:

8.	Customer Focus:					
	Dedication to exceeding expectations of customers internal and external customers; contributes ideas/suggestions and participates in activities for improving processes and services.	Unable to Assess	Improvement Necessary	Successful X	Excellence	Proactive Excellence

Comments:

9.	Respect for Others:					
	Fosters respect and demonstrates mutual respect of individual differences such as culture, race, religion, age, disability, socioeconomic status, education, sexual orientation, veteran status, marital status, or gender; treats others with dignity and contributes to a work place free from harassment.	Unable to Assess	Improvement Necessary	Successful	Excellence X	Proactive Excellence

Comments:

10.	Ability to Learn:					
	Willing and able to learn from situations and people; accepts feedback and applies it to the improvement of individual performance.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence

Comments:

11.	Protects Confidentiality:					
	Protects the confidentiality of all sensitive oral, paper-based and electronic information and restricts the flow of such information to those who have a legitimate "need to know." Conducts discussions of confidential information in appropriate settings to avoid unintentional disclosure.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence

Comments:

12.	Demeanor:					
	Effectively manages anger, emotions, and frustration; contributes to a good work environment.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence

Comments:

13.	Attendance and Reliability:					
	Complies with the County's absence policy (excludes absences related to Family Medical Leave) and is reliable.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence

Comments:

14.	Safety					
	Performs activities in a manner that ensures a safe environment for customers and employees.	Unable to Assess	Improvement Necessary	Successful	Excellence	Proactive Excellence

Comments:

15.	Develops People (for supervisors):					
	Recognizes the individual ability and career goals of employees and creates growth opportunities.	Unable to Assess	Improvement Necessary	Successful	Excellence X	Proactive Excellence

Comments:

III. WORK ENVIRONMENT/ TRAINING/ DEVELOPMENT:

1. Please list courses, workshops, seminars and on-the-job training completed since your last review:

2. Describe any unusual circumstances that affected your performance either positively or negatively during this reporting period. This would include an unusual circumstance such as a natural disaster, a personal or family issue, the construction of a new facility; adding a new position to your department, etc.

3. Please comment on constraints or workplace limitations that affect your ability to do your job.

4. Describe any special work projects, committee involvement, presentations or other examples of where you performed above and beyond what would be expected.

5. What personal or professional accomplishments have you achieved during this reporting period? This may include such things as completing a course of study, receiving an award or recognition; accomplishing a goal, getting married, having a child, etc.

IV. DEVELOPMENT GOALS:

Development Plan to Supplement Performance Review

Include here your professional and personal goals for the next review period.

Goal 1:	Timeline	
	Action Plan	
	Measurable Outcome	
	Accomplishments	
	<hr/>	
Goal 2:	Timeline	
	Action Plan	
	Measurable Outcome	
	Accomplishments	
	<hr/>	
Goal 3:	Timeline	
	Action Plan	
	Measurable Outcome	
	Accomplishments	
	<hr/>	
Goal 4:	Timeline	
	Action Plan	
	Measurable Outcome	
	Accomplishments	
	<hr/>	

List mutually established goals for next year and plans for achievement. Consider professional, individual, and team goals and areas needing further development.

Goal 1:	Timeline	
	Action Plan	
	Measurable Outcome	
Goal 2:	Timeline	
	Action Plan	
	Measurable Outcome	
Goal 3:	Timeline	
	Action Plan	
	Measurable Outcome	
	Accomplishments	
Goal 4:	Timeline	
	Action Plan	
	Measurable Outcome	
	Accomplishments	
Goal 5:	Timeline	
	Action Plan	
	Measurable Outcome	
	Accomplishments	
Goal 6:	Timeline	
	Action Plan	
	Measurable Outcome	
	Accomplishments	

PERFORMANCE SUMMARY	
	Please circle one:
KEY JOB RESPONSIBILITY PERFORMANCE FACTORS	PROACTIVE EXCELLENCE EXCELLENCE SUCCESSFUL IMPROVEMENT NECESSARY
GENERAL PERFORMANCE FACTORS	PROACTIVE EXCELLENCE EXCELLENCE SUCCESSFUL IMPROVEMENT NECESSARY
EMPLOYEE COMMENTS	
Do you have specific needs from your supervisor or the County? (i.e. coaching needs, training, or other forms of assistance.) Please comment:	
Are there any areas of this performance review with which you do not agree? Please comment:	
VERIFICATION	
<p>Appraiser and employee both need to sign and date the performance review. Employee's signature does not necessarily mean agreement with all items; however it is an indication that this form has been shared with the employee. Please return the signed form to the County Coordinator.</p> <p>I have read and have been given an opportunity to discuss the contents of this <i>Performance Guide</i>.</p> <p><i>My signature does not necessarily mean that I agree with this rating.</i></p>	
Employee Signature:	Date:
Supervisor Signature:	Date:
Department Head Signature:	Date:

NOTICE OF HEARING

**Proposed Amendments to Rules Relating to Aquatic Plant Permit Fees,
Minnesota Rules, chapter 6280**

Public Hearing. The Department of Natural Resources intends to adopt rules after a public hearing following the procedures in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2200 to 1400.2240, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.131 to 14.20. The agency will hold public hearings on the above-named rules from 2:00 p.m. to 5:00 p.m. and from 7:00 p.m. to 9:00 p.m. at the following locations and dates:

Tuesday, February 23, 2010, at the Big Woods Event Center, 925 Western Avenue, Fergus Falls, Minnesota 56537

Wednesday, February 24, 2010, at the Camp Ripley Education Center, 15000 Highway 115, Little Falls, Minnesota 56345

Thursday, February 25, 2010, at the Kelly Inn Hotel, 2705 Annapolis Lane North, Plymouth, Minnesota 55441

The agency will schedule additional days of hearing if necessary. All interested or affected persons will have an opportunity to participate by submitting either oral or written data, statements, or arguments. Statements may be submitted without appearing at the hearing.

Administrative Law Judge. Administrative Law Judge Bruce H. Johnson will conduct the hearing. The judge can be reached at the Office of Administrative Hearings, 600 North Robert Street, P.O. Box 64620, Saint Paul, Minnesota 55164-0620, telephone 651-361-7839, and FAX 651-361-7936. The rule hearing procedure is governed by *Minnesota Statutes*, sections 14.131 to 14.20, and by the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2000 to 1400.2240. You should direct questions about the rule hearing procedure to the administrative law judge.

Subject of Rules, Statutory Authority, and Agency Contact Person. The proposed amendments to existing rules in *Minnesota Rules*, Chapter 6280 "Aquatic Plants and Nuisances," are about aquatic plant management permit fees and other aquatic plant management issues, including: definitions for "free-floating aquatic plant," "invasive aquatic plant," and "invasive aquatic plant management permit;" the prohibition of the control lotus (*Nelumbo lutea*) in public waters; clarification of when inspections are required after APM permits lapse; landowner approval and notification for invasive aquatic plant management; duration of APM permits; APM permit application fees; annual reports; commercial harvest permit fees; and the duration of commercial mechanical control permits. The proposed rules are authorized by *Minnesota Statutes*, section 103G.615, subdivisions 2 and 3, as amended by Session Law 2008, chapter 363, article 5, section 22.

A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed. A free copy of the proposed rules is available upon request from the agency contact person. The agency contact person is: Steve Enger at the Department of Natural Resources, 500 Lafayette Road, Saint Paul, Minnesota 55155-4025, phone 651-259-5092, FAX 651-296-1811, and steve.enger@state.mn.us. TTY users may call the Department at 651-296-5484 or 1-800-657-3929.

Statement of Need and Reasonableness. The statement of need and reasonableness summarizes the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. It is now available from the agency contact person. You may review or obtain copies for the cost of reproduction by contacting the agency contact person. The SONAR may also be reviewed or downloaded at the DNR's website <http://www.dnr.state.mn.us/input/rules/app/index.html>.

Public Comment. You and all interested or affected persons, including representatives of associations and other interested groups, will have an opportunity to participate. The administrative law judge will accept your views either orally at the hearing or in writing at any time before the close of the hearing record. Submit written comments to the administrative law judge at the address above or to rulecomments@state.mn.us. All evidence that you present should relate to the proposed rules. You may also submit written material to the administrative law judge to be recorded in the hearing record for five working days after the public hearing ends. At the hearing the administrative law judge may order this five-day comment period extended for a longer period but for no more than 20 calendar days. Following the comment period, there is a five-working-day rebuttal period during which the agency and any interested person may respond in writing to any new information submitted. No one may submit additional evidence during the five-day rebuttal period. The Office of Administrative Hearings must receive all comments and responses submitted to the administrative law judge no later than 4:30 p.m. on the due date. All comments or responses received are public and will be available for review at the Office of Administrative Hearings.

The agency requests that any person submitting written views or data to the administrative law judge before the hearing or during the comment or rebuttal period also submit a copy of the written views or data to the agency contact person at the address stated above.

Alternative Format/Accommodation. Upon request, the agency can make this Notice available in an alternative format, such as large print, Braille, or cassette tape. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

Modifications. The agency may modify the proposed rules as a result of the rule hearing process. It must support modifications by data and views presented during the rule hearing process. The adopted rules may not be substantially different than these proposed rules, unless the agency follows the procedure under *Minnesota Rules*, part 1400.2110. If the proposed rules affect you in any way, the agency encourages you to participate.

Adoption Procedure after the Hearing. After the close of the hearing record, the administrative law judge will issue a report on the proposed rules. You may ask to be notified of the date when the judge's report will become available, and can make this request at the hearing or in writing to the administrative law judge. You may also ask to be notified of the date that the agency adopts the rules and files them with the Secretary of State, or ask to register with the agency to receive notice of future rule proceedings. You may make these requests at the hearing or in writing to the agency contact person stated above.

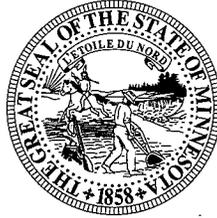
Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. You should direct questions regarding this requirement to the Campaign Finance and Public Disclosure Board at: Suite #190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone 651-296-5148 or 1-800-657-3889.

Order. I order that the rulemaking hearing be held at the date, time, and location listed above.

December 14, 2009

/s/ Mark Holsten
Commissioner of Natural Resources

Office of the Revisor of Statutes Administrative Rules



TITLE: Proposed Permanent Rules Relating to Aquatic Plant Fees

AGENCY: Minnesota Department of Natural Resources

MINNESOTA RULES: Chapter 6280

The attached rules are approved for
publication in the State Register
Cindy K. Maxwell
Senior Assistant Revisor

1.1 **Minnesota Department of Natural Resources**
1.2 **Proposed Permanent Rules Relating to Aquatic Plant Permit Fees**

1.3 **6280.0100 DEFINITIONS.**

1.4 [For text of subps 1 to 7b, see M.R.]

1.5 Subp. 7c. **Free-floating aquatic plants.** "Free-floating aquatic plants" means aquatic
1.6 plants that are free-floating on the surface of a water body and not rooted to the bottom,
1.7 including species in the genera *Wolffia*, *Spirodella*, *Lemna*, and *Azolla*.

1.8 Subp. 7e 7d. **Group APM permit.** A "Group APM permit" is means an APM permit
1.9 that includes more than one riparian property owner or lessee or that authorizes control
1.10 adjacent to more than one riparian property.

1.11 Subp. 7e. **Invasive aquatic plant.** "Invasive aquatic plant" means an aquatic plant
1.12 that is designated as a prohibited invasive species as defined under Minnesota Statutes,
1.13 section 84D.01, subdivision 13, or designated as a regulated invasive species as defined
1.14 under Minnesota Statutes, section 84D.01, subdivision 15.

1.15 Subp. 7f. **Invasive aquatic plant management permit.** "Invasive aquatic plant
1.16 management permit" means an APM permit that allows the selective control of invasive
1.17 aquatic plants, authorizes control at a scale to cause a significant lakewide or baywide
1.18 reduction in the abundance of the invasive aquatic plant, and minimizes harm to nontarget
1.19 species.

1.20 [For text of subps 8 to 16, see M.R.]

1.21 **6280.0250 STANDARDS FOR AQUATIC PLANT MANAGEMENT PERMIT**
1.22 **ISSUANCE.**

1.23 **Subpart 1. Actions not requiring an APM or commercial harvest permit.** A
1.24 person may conduct the activities listed in items A to H without an APM or commercial
1.25 harvest permit, subject to restrictions in part 6280.0350, subpart 3. A person conducting

2.1 activities under item C, E, F, or H must be an owner, lessee, or easement holder of land
2.2 adjacent to the water where the activity is occurring or an agent of the owner, lessee,
2.3 or easement holder:

2.4 [For text of items A to E, see M.R.]

2.5 F. ~~skimming duckweed~~ free-floating aquatic plants or filamentous algae off the
2.6 surface of a water body;

2.7 [For text of items G and H, see M.R.]

2.8 [For text of subps 1a to 3a, see M.R.]

2.9 Subp. 4. **Prohibitions.** An APM or commercial harvest permit will not be issued:

2.10 [For text of items A to C, see M.R.]

2.11 D. for mechanical or pesticide control or commercial harvest of aquatic plants
2.12 in areas posted or designated by the commissioner as scientific and natural areas under
2.13 Minnesota Statutes, section 84.033, or aquatic management areas under Minnesota
2.14 Statutes, section 86A.07, or in areas designated for the protection of lotus (*Nelumbo lutea*)
2.15 ~~or~~ other kinds of aquatic plants and animals;

2.16 E. for control of lotus (*Nelumbo lutea*);

2.17 ~~E.~~ F. for pesticide control of aquatic plants, except plankton and filamentous
2.18 algae, in natural environment lakes established pursuant to part 6120.3000 or in waters
2.19 adjacent to special protection lakes, bays, or districts established pursuant to part
2.20 6120.3200;

2.21 ~~F.~~ G. for pesticide control of aquatic plants in watercourses or portions of
2.22 watercourses classified as wild as defined under either the Minnesota or federal Wild and
2.23 Scenic Rivers Acts as provided in Minnesota Statutes, section 103F.325, and Public Law
2.24 90-542 (1968), United States Code, title 16, sections 1271 to 1287, as amended; or

3.1 ~~G. H.~~ for mechanical or pesticide control or commercial harvest of aquatic
3.2 plants within an area posted for fish spawning under Minnesota Statutes, section 97C.025.

3.3 [For text of subps 5 and 6, see M.R.]

3.4 Subp. 7. **Inspections.** The commissioner shall require field inspection of a proposed
3.5 APM permit site prior to issuing a permit for:

3.6 [For text of item A, see M.R.]

3.7 B. properties where there has been a lapse in permit issuance for three or more
3.8 years or where ownership has changed;

3.9 [For text of items C to E, see M.R.]

3.10 **6280.0450 APM PERMIT REQUIREMENTS.**

3.11 [For text of subp 1, see M.R.]

3.12 Subp. 1a. **Landowner approval.**

3.13 A. Before issuing an APM permit, the commissioner shall require dated
3.14 signatures of approval from all landowners whose shorelines will be treated, except as
3.15 provided under subpart 1c and except that for lakewide control of plankton algae, the
3.16 commissioner shall require dated signatures of approval from a majority of landowners on
3.17 the lake.

3.18 B. The signatures of approval may be provided in an electronic format.

3.19 [For text of subp 1b, see M.R.]

3.20 Subp. 1c. Landowner approval and notification for invasive aquatic plant
3.21 management permits.

3.22 A. Before issuing an initial invasive aquatic plant management permit, the
3.23 commissioner shall require dated signatures of approval from all landowners whose
3.24 shorelines will be treated, except that the commissioner may waive the dated signature of

4.1 approval requirement when there are numerous property owners and obtaining signatures
4.2 creates an undue burden on the permittee.

4.3 B. If the signature requirement is waived, the commissioner shall require an
4.4 alternate form of landowner notification, including news releases or public notices in a
4.5 local newspaper, a public meeting, or a mailing to the most recent permanent address of
4.6 the affected landowners. The notification must be done annually and must include: the
4.7 proposed date of treatment, the target species, the method of control or product being
4.8 used, and instructions on how the landowner may request that control not occur adjacent
4.9 to the landowner's property.

4.10 C. For subsequent renewals of an invasive aquatic plant management permit,
4.11 the commissioner shall require landowner signatures according to item A every three years
4.12 or whenever there is a change in property ownership, unless the signature requirement has
4.13 been waived according to item B.

4.14 [For text of subp 2, see M.R.]

4.15 **Subp. 3. Duration of permits.** An APM permit is valid for only one growing season
4.16 and expires as stipulated in the permit or on September 1 ~~September 1~~ December 31 of the year it was
4.17 issued, except as provided in this subpart:

4.18 [For text of items A to C, see M.R.]

4.19 [For text of subps 3a and 3b, see M.R.]

4.20 **Subp. 4. APM permit application fees.** Items A to ~~E~~ E apply to APM permit fees.

4.21 A. When application is made to control two or more shoreline nuisance
4.22 conditions, only the larger fee applies. A permit application fee, in the form of a check or
4.23 money order payable to the Minnesota Department of Natural Resources, must accompany
4.24 each permit application when required by the following fee schedule:

5.1 (1) to control ~~rooted aquatic vegetation plants~~ by pesticide means, to install
5.2 ~~and operate an automatic untended aquatic plant control device, or to control emergent~~
5.3 ~~or floating-leaf rooted aquatic vegetation by~~ or mechanical means: ~~\$35~~ \$90 for each
5.4 contiguous parcel of shoreline owned by an owner, ~~up to a maximum of \$750~~ including a
5.5 permit of three years' duration as provided in subpart 3, item A;

5.6 (2) ~~except as provided under subitems (6) and (7), to control nonrooted~~
5.7 ~~aquatic vegetation by pesticide means: \$20 for each contiguous parcel of shoreline owned~~
5.8 ~~by an owner, up to a maximum of \$200~~ to control filamentous algae, snails that carry
5.9 swimmer's itch, or leeches, singly or in combination: \$40 for each contiguous parcel of
5.10 shoreline with a distinct owner;

5.11 (3) ~~to for offshore control submerged rooted of submersed aquatic~~
5.12 ~~vegetation in an area larger than 2,500 square feet, plants by pesticide or mechanical~~
5.13 ~~means: \$35 for the first acre or portion of an acre and \$2 for each additional acre or~~
5.14 ~~portion of an acre to be controlled, up to a maximum of \$750; \$90; and~~

5.15 (4) ~~to gather or harvest aquatic macrophytes or plant parts, other than wild~~
5.16 ~~rice, for sale purposes: no charge; to control plankton algae or free-floating aquatic plants~~
5.17 by lakewide or baywide application of approved pesticides: \$90.

5.18 B. There is no permit fee for:

5.19 ~~(5) (1) permits to transplant aquatic macrophytes or bog into plants in~~
5.20 ~~public waters: no charge;~~

5.21 ~~(6) to control chara, filamentous algae, snails that carry swimmer's itch,~~
5.22 ~~or leeches, singly or in combination: \$4 per 100 shoreline feet or portion proposed to be~~
5.23 ~~treated, up to a maximum of \$200;~~

5.24 ~~(7) to control algae by lakewide application of copper sulfate or other~~
5.25 ~~approved algicide: \$20 plus 40 cents per acre to be treated, up to a maximum of \$200; and~~

6.1 (2) permits to move or remove a floating bog in public waters if the floating
 6.2 bog is lodged against the permittee's property and has not taken root;

6.3 ~~(8) (3) permits to control purple loosestrife (*Lythrum salicaria*); no~~
 6.4 ~~charge; or~~

6.5 (4) invasive aquatic plant management permits.

6.6 C. The fee for a commercial mechanical control permit is \$100 annually.

6.7 ~~B. D.~~ If the fee does not accompany the application, the applicant will be
 6.8 notified and no action will be taken on the application until the fee is received.

6.9 ~~E. E.~~ The fee is refundable only when the application is withdrawn, prior to
 6.10 field inspection or issuance or denial of the permit, or the commissioner determines that
 6.11 the activity does not require a permit.

6.12 [For text of subp 5, see M.R.]

6.13 Subp. 6. **Annual report.** The commissioner shall require a person who conducts
 6.14 activities under an APM permit, or the person's agent, commercial mechanical control
 6.15 permit, or commercial aquatic pest control license to report, no later than December 31 of
 6.16 each year; on the forms provided, information on permitted operations, except that persons
 6.17 receiving multiple-year permits must only report in the year the permit was issued. Failure
 6.18 to report will be grounds for refusing to issue such permits in the future.

6.19 [For text of subp 7, see M.R.]

6.20 **6280.0550 COMMERCIAL HARVEST OF AQUATIC PLANTS.**

6.21 [For text of subps 1 to 5, see M.R.]

6.22 Subp. 6. Permit fee. The fee for a commercial harvest permit is \$100 plus \$300 for
 6.23 each public water listed on the application that requires an inspection. An inspection is

7.1 required for waters with no previous permit history and may be required at other times to
7.2 monitor the status of the aquatic plant population.

7.3 **6280.0700 COMMERCIAL PESTICIDE AND MECHANICAL CONTROL.**

7.4 [For text of subp 1, see M.R.]

7.5 Subp. 2. **Commercial mechanical control.** A person or firm may not mechanically
7.6 control aquatic plants on public waters for hire without first obtaining a commercial
7.7 mechanical control permit issued by the commissioner. A commercial mechanical control
7.8 permit is valid for the calendar year in which it is issued and expires on December
7.9 31. A commercial mechanical control permit may not be transferred. A person must
7.10 complete an aquatic plant management workshop provided by the commissioner before
7.11 conducting control activities under a commercial mechanical control permit. The
7.12 commissioner may require follow-up workshops as needed to update permittees on new
7.13 regulations or other relevant issues. This subpart does not apply to persons or firms using
7.14 power-operated earth-moving equipment in public waters under terms of permits issued
7.15 by the commissioner for work in the bed of public waters as provided by Minnesota
7.16 Statutes, section 103G.245, or by a license permitting the passage of utilities over public
7.17 lands and waters as provided by Minnesota Statutes, section 84.415. Persons or firms that
7.18 use mechanical control equipment must thoroughly inspect, remove, and properly dispose
7.19 of plant parts from the equipment before transporting it to another body of water.

7.20 **EFFECTIVE PERIOD.** The amendments to Minnesota Rules, parts 6280.0450,
7.21 subpart 4, and 6280.0550, subpart 6, are effective the August 1 following submission of
7.22 the adopted rule to the legislature and the elapse of 45 legislative days, according to
7.23 Minnesota Statutes, section 103G.615, subdivision 2.

INFORMATION ONLY

Message from NW RSDP

Director

The work of the NW RSDP in the past two years can be considered through this matrix:

	Leadership	Community/ Landscape
Resilience	Face reality Find meaning Adapt	Recovery Redundancy Adaptation
Systems	Recognize (Re-)Align Intervene	Feedback Delays Non-linear

As the economy and weather bring extreme challenges, we are called to be resilient leaders and to create resilient communities and landscapes in the region. In the mind of the leader, that means facing reality and even finding meaning in difficult times (Coutu, Harvard Business Review, 2002). On the landscape, it means recovering from intense rainfall events, dry periods or loss of biodiversity. Resilience often involves adapting to changing conditions.

The conditions under which both leaders and landscapes interact are governed by systems behaviors. In the natural world, these systems have evolved over eons. As humans interact with natural systems, and with man-made systems, we are prone to look for linear trends in non-linear systems, and to under-estimate the complexity of feedback loops and delays.

The journey toward a sustainable future is a learning opportunity. I appreciate the commitment of the NW RSDP board to being active learners and engaged leaders.

In partnership,
Linda Kingery

What is the NW RSDP?

The Northwest Regional Sustainable Development Partnership (NW RSDP) is one of five Regional Partnerships supported by the University of Minnesota; it was established in 1999. Using the Ecological Classification System, the Northwest Partnership area encompasses the Red River Prairie, the Aspen Parklands, and parts of the Agassiz Lowlands and the Hardwood Hills. Clay, Kittson, Lake of the Woods, Mahnommen, Marshall, Norman, Pennington, Polk, Red Lake, Roseau and Wilkin counties are included. Board members represent the geographic extent of the region, as well as the communities, vocations, avocations, cultures, interests and attitudes of the residents.

Mission

The Northwest Regional Sustainable Development Partnership will connect and enhance resources of the region and the University of Minnesota to develop a sustainable regional community by educating and empowering citizens to explore and act on their ideas.

We envision a strong regional economy consistent with sustainable development principles, a recognition of interdependence evident in regional thinking and practice, opportunities for people to live and work in the region, quality education for all ages and healthy, functional ecosystems.

Evolving Friendships

Message from NW RSDP

Chair

The Northwest Regional Sustainable Development Partnership Board plays a unique role connecting the University to northwest Minnesota communities while focusing on sustainability and economic development. Whether it be by providing financial support or assistance in other ways, the Partnership is able to help guide projects to ensure a greater chance of success and impact on our region. Our board is comprised of individuals who live throughout our expansive region and represent a broad contingent of vocations, associations and diverse interests. The Partnership has been involved in a variety of natural resource, agricultural and tourism issues throughout its history, and we look forward to our continued involvement.

This annual report is a brief overview of some of our accomplishments this year. Thank you for your interest.

Kristin Eggerling,
NW RSDP Board Co-Chair

What are the RSDPs?

Regional Sustainable Development Partnerships

The Minnesota Legislature has provided funds to the University of Minnesota to promote sustainable development in agriculture, natural resources, tourism and community vitality by establishing Regional Sustainable Development Partnerships (RSDPs) throughout Minnesota. The mission of the RSDPs is to support sustainable development in greater Minnesota through community and University partnerships in outreach, education and research.

Bedrock Principles

Develop and sustain a richer and more vibrant partnership with the citizens of each region and their land grant university.

Address agricultural, natural resource, community vitality and tourism issues consistent with sustainable development principles identified as central to our work.

Promote the concept of active citizenship, which calls on us to think first and foremost as citizens with a commitment to working through issues and exploring opportunities in an integrated and democratic manner.

Exploring Possibilities

NORTHWEST MINNESOTA
 REGIONAL
 SUSTAINABLE DEVELOPMENT
 PARTNERSHIP
 UNIVERSITY OF MINNESOTA



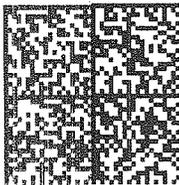
NW RSDP
 Report 2008-09

UNIVERSITY OF MINNESOTA



NW Regional Sustainable Development Partnership
 In cooperation with:
 University of Minnesota Extension
 Minnesota Agricultural Experiment Station
 College of Food, Agricultural
 & Natural Resource Sciences

Linda Kingery
 262 Owen, 2900 University Avenue
 Crookston, MN 56716
 877-854-7737
 kinge002@umn.edu



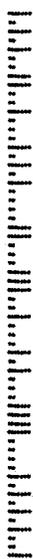
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Roseau County Commission
 605 5th Ave SW
 Roseau, MN 56751

Report

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NW RSDP Project Accomplishments



Report 2008-09

LOCAL & SUSTAINABLE FOOD & AGRICULTURE

Home Grown Economy Conference: Linking Local Foods and Economic Opportunity: networking farmers, advocates and policy makers; building capacity for community-based food systems.

Season Extension: demonstrating production and profitability of high tunnel; educating through workshops and field days, researching and practicing organic production methods. –UM Extension

Growing Up Healthy in the Red River Valley: Reducing Children's Exposure to Pesticides: strengthening voices of mothers and children, raising awareness about pesticide use, training public health professionals, accessing healthy foods. –BCBS Foundation, Centers for Public Health Education and Outreach

Mentor Farmers' Market: organizing farmers and vendors, teaching traditional skills, strengthening community. –Mentor community farmers

Ag Science Outreach: stretching young minds in classrooms and labs, visiting campus, exploring new ideas and technologies. –UM Crookston

Buy Fresh, Buy Local Red River Valley: developing regional label; launching chapter to promote seasonal, fresh, local foods; expanding on-line database.
<http://www.localfoods.umn.edu>
–Pembina Trail RC&D

150 Years of Local Foods: recalling food systems of the past, remembering favorite recipes, remembering a community food system. –Extension Learning Circle curriculum

RENEWABLE ENERGY & ENERGY EFFICIENCY

Baudette Depot Preservation Alliance: seeing possibilities for a 1920 era depot, celebrating the arts and history of Lake of the Woods. –UM Center for Sustainable Building Research

Farm Scale Oil Extraction: piloting a farm-scale oil pressing operation; exploring options for oils and biofuels, developing young leaders. –UM Crookston

LEEDing Crookston to a Sustainable Future: Showing leadership on campus, demonstrating energy efficient design and recycled materials in Evergreen Hall. –UM Crookston

NATURAL RESOURCES

River Watch: collecting and sharing reliable water quality data through on-line database, connecting decision-makers to valuable data, growing the reach of the program. –International Water Institute, 38 schools

Shaping Our Basin's Future Together: visiting the future through scenarios; integrating priorities and work groups. –Red River Basin Commission

TOURISM

Tourism in NW Minnesota—Makes Dollar\$ and Sense: fostering creativity, profitability and hospitality, sharing ideas, gaining skills. –Riverland Tourism Association

www.regionalpartnerships.umn.edu/northwest
Click the projects link for information on these projects and more.

Building Community-University Connections



The value of involving students on projects shows up in many ways. First, it provides an excellent opportunity for learning in a collaborative setting for the student. It also opens doors to work with faculty and to develop partnerships with new units in the U of M. Here are some of the ways students were involved in projects in 2008 and 2009:

Undergrad Research Opportunity Program:

Kayla Kappes, Communications major, compiled a series of interviews of Red River Basin Commission board members for the 25th annual conference.

Jade Estling, Ag Systems Management major, conducted characterization of canola oil, canola meal pellets and biodiesel.

Board Members Making Connections

Mark Askegard Moorhead
 Dave Bergman (08) Thief River Falls
 Lynn Brekke Moorhead
 Celine Brudvik Campbell
 Derek Crompton UM Extension Roseau
 David Demuth UM Crookston
 Kristin Eggerling, Chair Hallock
 Jon Evert (08) Moorhead
 Ruth Anne Franke Thief River Falls
 Pete Kappes (08) Ada
 Kent Freberg UM Crookston
 Scott Kahan Liaison from USFWS
 Garth Kaste (08) Fertile
 Mike Klawitter Euclid
 Tom Lenertz, Treasurer Crookston
 Mike Moore Thief River Falls
 Henry Van Offelen, Secretary Detroit Lakes
 Mike Ratzlaff (09) Newfolden
 Gary Sands (09) UM St Paul
 Amy Schwartz (08), Student UM Crookston
 Chris Waltz (09), Student UM Crookston
 Marty Sieve Bemidji
 Stephanie Williams, White Earth

Amanda Fickes, Ag Education major, created a database matching River Watch lesson plans to required curriculum components.

Sopeak Pho, Architecture student, created 3-D model of Baudette Depot Preservation Alliance.

Thomas Haarstick, Ag Systems Management major, installed equipment to use straight vegetable oil in tractor for Polk County, pressed oil and will be involved in engine tear down.

Community Assistantship Program:

Hans-Christian Kalmberg, graduate student in Architecture, created the design concepts for the Baudette Depot Preservation Alliance.

Dawn Plumer, Health Education major at BSU, worked with the Indigenous Environmental Network, "Food Sovereignty in Northern Minnesota: Building an Accessible and Sustainable Food System in this Region."

Kristin Fritz, Natural Resources major at UMC, worked on year one data collection with the Thief River sediment study.

Service Learning

Rachel McCoppin had her composition students write "Water Minutes" for the Red River Basin Commission and conducted interviews with local food farmers.

Internship

Carrie Diaz, Communications major, completed an internship with NW RSDP writing stories about projects and adding content to website.

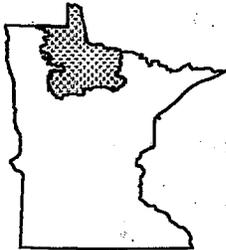
NW RSDP Financial Report

	FY2008	FY2009
Cash Revenue		
MN State Legislative Appropriation	\$173,451	\$175,760
Carry Forward	\$20,091	\$22,004
UM Extension Support	\$16,332	\$16,332
Leveraged Resources for Projects		
Volunteer Time - Community	\$11,100	\$21,515
In-Kind Time - University	\$71,540	\$58,291
In-Kind Time - Community	\$55,641	\$79,487
Grants & Community Funds	\$170,443	\$139,454
Leveraged Resources for Operations		
Volunteer Time - Board Members	\$7,800	\$4,400
In-Kind Time - UM Board Members	\$6,200	\$3,300
Expenditures		
Funding & Resources to Projects	\$60,069	\$29,286
Operations	\$127,801	\$142,581
Carry Forward	\$22,004	\$42,229

Agassiz Lowlands SFRMP

Three-Year Extension Public Review Document

Draft Agassiz Lowlands Three-Year Extension available for public review



The Minnesota Department of Natural Resources (DNR) invites the public to comment on its draft three-year extension of the *Agassiz Lowlands Subsection Forest Resource Management Plan*. The comment period for the *Draft Plan Extension* will end February 19, 2010.

The Agassiz Lowlands is an ecological subsection in northern Minnesota that includes approximately 785,000 acres of state forest timberlands (lands capable of producing timber) administered by the DNR Divisions of Forestry and Fish and Wildlife. This subsection covers all or parts of five counties: Beltrami, Clearwater, Koochiching, Lake of the Woods and Roseau.

The *Draft Agassiz Lowlands SFRMP Three-Year Extension* is a continuation of the Agassiz Lowlands Seven-Year SFRMP which will end in 2010. The *Draft Three-Year Extension* consists of two products: a *Public Review Document* and a *Three-Year Extension Stand Exam List*. The *Public Review Document* outlines the process and criteria used to "extend" the original Agassiz Lowlands SFRMP for another three years. The *Three-Year Extension Stand Exam List* identifies stands to be site visited by Forestry staff for 2011, 2012 and 2013.

As a continuation of the original Agassiz Lowlands SFRMP, the Agassiz Lowlands Three-Year Extension takes into consideration a broad range of factors that affect forest management, including: increasing forest health and productivity; balancing timber age classes over time; identifying stands to be managed as older forest to accommodate diverse wildlife and ecological resources; creating patches of larger forest lands; and limiting impacts to cultural, visual and water resources -- all balanced to provide for sustainable forest resources. Sustainable forest management is the underlying goal of the SFRMP planning process.

The *Three-Year Extension Stand Exam List* identifies 1,249 forest stands totaling 32,425 acres. Stands on the *List* have received a preliminary prescription (i.e., harvest, thin, site visit to determine management or re-inventory) based on the strategic directions of the original Agassiz Lowlands SFRMP. Once the stands are site visited and evaluated, final treatment will be assigned. Based on past experience, not all stands identified for site visits result in a timber sale and harvest.

The focus of this public review is to seek comments on the criteria used to select specific forest stands for site visit and possible treatments (the *Public Review Document*), as well as to seek comments on the specific stands included on the *Three-Year Extension Stand Exam List*.

Comments will be accepted through 4:30 PM, February 19, 2010. All written comments received will be considered with formal responses prepared. Comments and responses will be included in the *Final Agassiz Lowlands SFRMP Three-Year Extension*, scheduled for adoption by the DNR in April of 2010.

The *Public Review Document* and the *Three-Year Stand Exam List* is available online at: www.dnr.state.mn.us/forestry/subsection/agassiz/index.html

JAN - 8 2010

Contents: Agassiz Lowlands Three-Year Extension

Chapter 1 Introduction

- 1.1 Scope of Subsection Forest Resource Management Plan (SFRMP)
- 1.2 What is an ECS Subsection?
- 1.3 Background: Agassiz Lowlands Three-Year Extension

Chapter 2 Agassiz Lowlands SFRMP Three-Year Extension

- 2.1 Process Used to Establish the Three-Year Extension
- 2.2 FIM Updates by Forestry Area
- 2.3 Additions to Ecologically Important Lowland Conifer Inventory
- 2.4 Summary: Agassiz Lowlands SFRMP Monitoring Report
- 2.5 Status of Original Seven-Year Stand Exam List
- 2.6 Treatment Models for Even Aged Managed Cover Types for the Three-Year Extension
- 2.7 Treatment Levels for all Other Cover Types
- 2.8 Conversion Targets for Agassiz Lowlands SFRMP

Chapter 3 Three-Year Stand Selection Results

- 3.1 Three-Year Extension Stand Exam List
Locations and maps of individual forest stands can be viewed through www.dnr.state.mn.us/forestry/subsection/agassiz/index.html
- 3.2 New Access Needs
- 3.3 Comparison of Agassiz Lowlands Three-Year Extension to past efforts by Forestry Areas within the subsection

Appendix A. Agassiz Lowlands SFRMP Extension Three-Year Stand Exam List

Appendix B. Three-Year Extension Stands with a White Pine Component

Appendix C. Agassiz Lowlands SFRMP Monitoring Report

Appendix D. Stand Selection Instructions used to prepare Agassiz Lowlands Three-Year Stand Exam List

Appendix E. Glossary

Appendix F. Response to Comments Received on the Draft Agassiz Lowlands SFRMP Extension
(to be completed following the public review period)

Printed copies or a CD of the *Public Review Document* and *Three-Year Extension Stand Exam List* are available on request from the contact listed below.

Comments on the *Draft Agassiz Lowlands SFRMP Three-Year Extension Public Review Document* or comments on individual forest stands placed on the *Three-Year Extension Stand Exam List* may be submitted to: Robert Pulford, Division of Forestry, Minnesota Department of Natural Resources, 1601 Minnesota Drive, Brainerd, MN 56401; phone (218) 833-8704; fax (218) 833-8668; or email Robert.Pulford@state.mn.us.