

## PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 16, 2010

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, November 16, 2010 at 10:30 a.m.

### CALL TO ORDER

The meeting was called to order at 10:30 a.m. by County Board Chairman Alan Johnston. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Alan Johnston, and Jack Swanson. Commissioners Walker and Foldesi were excused.

### APPROVAL OF AGENDA

Authorization to compensate exempt employees for hours worked on Election Day was added to the Consent Agenda. A motion to approve the amended Agenda was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously.

### COMMENTS AND ANNOUNCEMENTS

The Board was notified of the Pennington County Centennial Celebration taking place on Tuesday, November 23, 2010 from 1-4 p.m. in the Pennington County Courthouse Meeting Room.

Auditor Monsrud notified the Board that the Post Election review was conducted without complication.

Commissioner Swanson noted that he will be assisting with the New Commissioner Training taking place in St. Paul on January 26 and 27, 2011. Commissioner Falk and newly elected Commissioner Phillipe will attend this training.

### CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

The Board by adoption of its Consent Agenda, approved a Benefit Payout to Deputy Auditor Martha Monsrud; approved final payout to Knife River Materials for S.A.P. 68-676-05 in the amount of \$9,754.58; approved final payout to Knife River Materials for Greenbush Street in the amount of \$6,459.48; appointed Martha Monsrud as County Credit Card Co-Administrator; approved payment to Assessor Al Heim and IT Administrator Chris Stauffer for time worked during the election and approved payment of bills as follows including forthwith payment to Walter Storey in the amount of \$460:

<b>Warrants Approved for Payment 10/28/2010</b>	
<b>Vendor Name</b>	<b>Amount</b>
Canon Financial Services Inc	591.82
Cenex Credit Cards	2,549.02
DW Mechanical	450.00
Emery/Mark	1,350.00
NW MN Mentoring Program	20,000.00

Roseau Co Treasurer	22,997.00
Roseau Electric Coop Inc	452.57
Sorenson/Lee	500.00

**5 Payments less than 300 \$989.79**

**Final Total: \$49,880.20**

**Warrants Approved for Payment 11/05/2010**

Vendor Name	Amount
Aflac	2,045.68
Capital Guardian Trust Co	2,621.48
Centurylink	2,927.98
Greenhoe/Sue	850.00
Holthusen Construction Inc	108,300.00
Horner Plumbing & Excavation	67,714.09
Law Enforcement Labor Services Inc	742.20
MN Child Support Payment Center	709.17
MN Dept of Finance –Treas	1,141.00
MN Mutual Life Insurance	1,942.01
Nationwide Retirement Solutions	3,252.12
NW MN Serv Coop-Blue Cross Blue Shield	67,179.00
Select Account-VEBA	7,155.25

**11 Payments less than \$300 \$1,135.90**

**Final Total: \$267,715.88**

**Warrants Approved for Payment 11/12/2010**

Vendor Name	Amount
Ameritas Life Insurance Corp	2,310.44
Assurant Employee Benefits	1,342.52
Carter/John M	367.50
Centurylink	320.59
Johnson/Laure A	4,308.52
Knife River Materials	24,451.81
Mn Ncpers Group Life Ins	640.00
Roseau City	12,164.06
Select Account Adm	667.95
Town Of Huss	707.50

**2 Payments less than 300 \$393.75**

**Final Total: \$47,674.64**

**Warrants Approved On 11/16/2010 for Payment 11/19/2010**

Vendor Name	Amount
Ace Hardware-Roseau	540.43
Advantage Marketing & Promotional Design	463.62
Alltel	575.25
Americinn Roseau	434.01
Aviands Llc	1,030.24
Ballard Motor Co	1,360.54
CDW Government Inc	669.26
Countryside Tire	437.29
D & L Auto Glass And More	402.94
Election Systems & Software Inc	4,643.72
Emery/Larry	2,800.00
Employers Association Inc	1,175.00
Farmers Union Oil Co-Lk Brnsn	2,943.57
Farmers Union Oil Co-Warroad	3,707.21
Goulet Construction	12,611.15
Graff Construction	1,000.00
Grainger Inc	948.47
Hillyard Hutchinson	641.44
Horner Plumbing & Excavation	21,178.67
International Water Institute	18,337.19

Johnson Oil Co Inc	5,473.93
Johnston Fargo Culvert Inc	21,982.48
Lifecare Medical Center	850.00
Mar-Kit Landfill	27,565.20
Marshall Co Auditor-Treasurer	337.28
Mattson Pharmacy Inc	780.36
Mn Dept Of Transportation	1,519.56
MN Office of Enterprises Tech	700.00
Msop-Mn Sex Offender Program-D 462	2,000.80
Multi Office Products Inc	1,321.63
North Country Websites	400.00
Northern Plumbing Supply	787.44
Northern Resources Cooperative	8,191.63
Northland Comm & Tech College-Roseau	5,013.50
Northland Tire	2,243.69
Nw Regional Library	22,964.25
Pamida Stores Operation Co Llc	547.63
Paradise	353.00
R & Q Contracting Inc	109,095.50
Ratwik, Roszak & Maloney, PA	2,167.40
Reliance Telephone Systems	360.00
Riverfront Station	3,534.61
Roseau Auto Value	503.14
Roseau Cleaning Systems	462.76
Roseau Co Coop Assn	7,169.47
Roseau Co Sheriff-Sundry Account	566.49
Roseau Co Social Service Ctr	6,949.80
Sanitation Products Inc	29,670.14
Sjoberg's Inc	2,718.20
Stoskopf Redi Mix Roseau Inc	548.27
Titan Access Account	1,335.16
Traffic Marking Service Inc	1,598.43
Tribune/The	735.00
TW Vending Inc	500.00
Wallwork Truck Center	455.54
Zee Service Co	317.40
Ziegler Inc	3,011.21
<b>59 Payments less than 300 \$6,208.58</b>	
<b>Final Total: \$356,839.48</b>	

## DISCUSSION

Coordinator Klein requested the Board approve the Financial Assistance Supervisor hiring committee recommendation. The recommendation was unanimously approved at the November 16, 2010 Social Services Board meeting. A motion to approve Jodee Haugen as the Financial Assistance Supervisor was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously. Ms. Haugen's official start date will be Monday, November 22, 2010 at a Grade 9 Step A.

The Board discussed filling the Financial Worker vacancy left by Ms. Haugen. A motion to utilize the existing Financial Worker roster and offer the position to the next qualified candidate, Kerri Byfuglien, at a Grade 6 Step A, was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

The Board discussed filling the vacant Deputy Auditor/Property Tax Administrator position. A motion to advertise to fill this position was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

The Board discussed setting the salary for newly elected Auditor Martha Monsrud who has been appointed to complete the unexpired term of Anne Granitz. A motion to set the appointed Auditor salary at \$57,790.00 for the remainder of 2010 was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

Upon motion carried, the Board adjourned the regular meeting at 11:45 a.m. The next regular meeting of the Board is scheduled for November 23, 2010 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

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Teresa Klein, Board Clerk  
Roseau County, Minnesota

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Alan Johnston, Chair  
Board of County Commissioners  
Roseau County, Minnesota