

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

February 9, 2010

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, February 9, 2010 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chairman Alan Johnston. The Pledge of Allegiance was recited. Commissioners present were, Alan Johnston, Jack Swanson, and Russell Walker. Mark Foldesi was excused.

COMMENTS AND ANNOUNCEMENTS

Roseau County Assessor Al Heim announced to the Board that he was asked by the Minnesota Association of Assessing Officers to represent Region Eight as its Legislative Committee Member. The Board congratulated Mr. Heim on his appointment and conveyed their support of this appointment.

Commissioner Swanson noted that he will be at the Futures Task Force meeting in St. Paul on February 11-12.

Commissioner Swanson noted that State "County Treasurer of the Year" Diane Gregerson has been asked by the Historical Society to cut the ribbon at the 2010 Women's History Grand Opening on February 28, 2010.

The Board acknowledged correspondence from the Roseau County Township Officers Association regarding the annual Township Meeting on March 2, 2010 at 7:00 pm in the Roseau City Center. Commissioner Johnston will attend and speak on behalf of the county board. Auditor Anne Granitz and Engineer Brian Ketring have also been invited to address the meeting.

The Board acknowledged correspondence from the Department of Corrections regarding the January 20, 2010 Roseau County Jail Inspection. Ms. Klein noted that Roseau County received a 98.95% Compliance Rating and has been moved to biennial status as a result of this excellent compliancy rating. The Board recognized the excellent work of Roseau County Correctional staff and Administration for achieving this high standard.

APPROVAL OF AGENDA

Approval of a call for bids on three Highway Department projects and approval of the Highway Department Safety Training Contract were added to the consent agenda. Board Room Technology upgrade and establishment of a Complete Count Committee were added to Discussion. A motion to approve the amended agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

The Board, by adoption of its Consent Agenda, approved proceedings from the January 26, 2010 and February 2, 2010 Board Meetings.

The Board, by adoption of its Consent Agenda, approved a Proclamation stating March 2010 is Women's History Month in Roseau County.

The Board, by adoption of its Consent Agenda, approved the 2010 North Country Media Contract for website management in the amount of \$400 per month.

The Board, by adoption of its Consent Agenda, approved a call for bids on the following Highway Department Seal Coat and Fog Seal Projects: S.A.P. 68-603-23, 68-612-21, S.A.P. 68-624-05. Bids will be accepted until March 15, 2010 at 2:00 p.m.

The Board, by adoption of its Consent Agenda, approved a contract with Northland Community and Technical College for the Highway Departments Safety Training in the amount of \$55 per person.

The Board, by adoption of its Consent Agenda, approved the following bills for payment:

WARRANTS APPROVED FOR PAYMENT 1/28/2010

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1479.84	AFLAC	2326.98	CAPITAL GUARDIAN TRUST CO
2255.45	CENEX CREDIT CARDS	401.30	BRIAN HARDWICK P.A.
706.96	MN CHILD SUPPORT PAYMENT CENTE	3618.42	MN ENERGY RESOURCES
768.75	PATRICK MOREN	3407.12	NATIONWIDE RETIREMENT SOLUTION
20000.00	NW MN MENTORING PROGRAM	1157.44	ROSEAU ELECTRIC COOP INC
7348.50	SELECT ACCOUNT-VEBA	449.15	VERIZON WIRELESS
	6 PAYMENTS LESS THAN \$300	1,008.68	
****	FINAL TOTAL.....	\$44,928.59	****

WARRANTS APPROVED FOR PAYMENT 2/04/2010

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1931.04	AMERITAS LIFE INSURANCE CORP	1340.13	ASSURANT EMPLOYEE BENEFITS
5787.00	MN DEPT OF FINANCE-TREAS	1899.11	MN MUTUAL LIFE INSURANCE
640.00	MN NCPERS GROUP LIFE INS	65137.00	NW MN SERV COOP-BLUE CROSS BLU
15000.00	ROSEAU CO AGRICULTURAL SOCIETY		
	11 PAYMENTS LESS THAN \$300	911.00	
****	FINAL TOTAL.....	\$92,645.28	****

WARRANTS APPROVED ON 2/12/2010 FOR PAYMENT 2/12/2010

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
467.07	ACE HARDWARE-ROSEAU	547.99	AMERICAN INSTITUTIONAL SUPPLY
865.43	BALLARD MOTOR CO	2163.85	BERGSTROM ELECTRIC INC
13751.27	CDW GOVERNMENT INC	422.49	CRAGUN'S CONFERENCE CENTER
870.41	CUMMINS NPOWER LLC	6613.77	DELL MARKETING LP
487.49	TONY DORN INC	475.00	LARRY EMERY
2693.67	FARMERS UNION OIL CO-LK BRNSN	2514.30	FLEET SERVICES DIVISION
505.11	GEMINI COMPUTERS.COM	864.77	DIANE GREGERSON

1400.10 HILLYARD HUTCHINSON	14646.14 HORNER PLUMBING & EXCAVATION
744.54 HOSE CONVEYORS INC	470.67 INTERSTATE POWER SYSTEMS INC
1842.30 KITTSOON CO AUDITOR	1073.36 LAKE COUNTRY CHEV BUICK PONTIA
343.74 LIEBERG ELECTRIC	23292.45 MAR-KIT LANDFILL
523.49 MULTI OFFICE PRODUCTS INC	32369.72 NORTH AMERICAN SALT COMPANY
400.00 NORTH COUNTRY WEBSITES	1041.59 NORTHERN FIRE EQUIPMENT SERV
1111.86 NORTHERN RESOURCES COOPERATIVE	1213.17 NORTHLAND TIRE
1735.50 NW CONCRETE PRODUCTS INC	738.60 NW MN HOUSEHOLD HAZARDOUS
1213.64 OLSON'S SKIME STORE	1072.52 POWER PLAN
594.00 PROVANTAGE CORPORATION	467.05 RATWIK, ROSZAK & MALONEY, PA
513.25 RDO TRUCK CENTERS	8075.10 REESE RENTAL
1230.00 RG, INC	780.43 ROSEAU AUTO VALUE
462.76 ROSEAU CLEANING SYSTEMS	4822.93 ROSEAU CO COOP ASSN
431.08 ROSEAU CO SHERIFF-SUNDRY ACCOU	500.00 ROSEAU CO TREASURER
353.10 SHERATON BLOOMINGTON	2718.20 SJOBERG'S INC
2009.03 SYNERGY GRAPHICS	375.00 TOWN OF LAKE
2000.00 DARRIK WALKER	324.83 RUSSELL WALKER
1290.46 WALLWORK TRUCK CENTER	312.50 WEST GROUP PAYMENT CENTER
22500.00 WYNNE CONSULTING INC	5536.37 THOMAS YAEGER
	62 PAYMENTS LESS THAN \$300 8,278.81
****	FINAL TOTAL..... \$182,050.91 ****

COMMITTEE REPORTS

Commissioner Johnston reported on the following committee meetings: AMC Legislative Conference, 1/29/10. Discussed the State of MN Budget, cash flow problems for the state, PERA and AMC's 18 month plan; Warroad River Watershed District meeting, 1/27/10: Discussed website implementation, safety concerns on curve in Cedarbend Township and project funding options.

Commissioner Swanson reported on the following committee meetings: Roseau Economic Development Authority, 1/27/10; First Responders Communication Meeting, 1/27/10: Discussed collecting data for fire grants and training session for communication protocols; Second Interviews for Appraiser Trainee position, 2/1/10; Roseau River Watershed Meeting, 2/3/10: Discussed Phase II of Hay Creek project and maintenance on the west interceptor; Community Justice Coordinating Committee, 2/3/10: Approved implementation of an adult restitution program; Law Library Committee, 2/3/10: Discussed budget deficit; Northern Counties Land Use Coordinating Board, 2/4/10: Presented land asset pilot project, discussed PILT and Beltrami County's stance on proposed SSTS rules from MPCA; KaMaR meeting, 2/8/10, discussed possibility of recycling magazines.

Commissioner Walker reported on the following committee meetings: Warroad River Watershed District Meeting, 1/27/10: Discussed website implementation, safety concerns on curve in Cedarbend Township and project funding options; Highway Committee Meeting with Kittson County, 1/28/10: Discussed DNR issues and drainage concerns; Land Asset Pilot Project meeting, 2/4/10: Discussed school trust land. Mike Carroll will put together packet of information for Commissioners.

Commissioner Johnston recessed the meeting at 9:45 a.m. The meeting reconvened at 10:00 a.m.

HIGHWAY DEPARTMENT ENGINEER'S REPORT

County Engineer Brian Ketring informed the Board that Assistant County Engineer Tim Erickson has passed his professional engineers exam and per hiring agreement is eligible for a salary grade increase. A motion to approve a payroll change request from a Grade 10 Step G to a Grade 11 Step F was made by Commissioner Walker, seconded by Commissioner Johnston and carried unanimously.

Commissioner Swanson presented the Minnesota Re-design "Are You Maximizing Your County Engineer" information to the Board. Commissioner Swanson had previously reviewed the document with Mr. Ketring. The Board reviewed the document and noted that there are parts that may be useful in the exploration of re-designs ideas and opportunities. It was noted that Roseau County already collaborates and shares services with neighboring counties in a number of areas as well as with other local units of government.

Ketring notified the Board that the Minnesota Rail Department recommended to the Northwest Minnesota Area Transportation Partnership (ATP) to approve 90% federal funding for signaled rail crossings in Roosevelt. The ATP has recommended the project for funding pending approval of the stimulus bill.

Ketring informed the Board that he is finalizing an updated Five Year Highway Department Plan and will bring it to the Board for their review.

DISCUSSION

The Board discussed scheduling 2011 wage negotiations meetings. Coordinator Klein was directed to send a letter to the county bargaining groups requesting the opening of negotiations as soon as possible

Commissioner Johnston informed the Board that he would like to attend the Lake of the Woods Water Quality Forum, March 10-12, 2010 in International Falls, MN. The Board concurred.

Information Technology Administrator Chris Stauffer met with the Board to give an update on the technology upgrades in the Board Room. Stauffer informed the Board that the new projector and screen have been installed but the electrical work is still in progress. He noted he has solicited a quote for the electrical work in two separate forms; one that includes the concrete work to install outlets and data connections to outlets on the floor and one that just includes the electrical work. Stauffer was directed to request additional quotes and return to the Board. Stauffer noted that most of the components for the new sound system have arrived and will be installed as soon as the ceiling speakers are delivered. This technology upgrade is part of a plan to increase government transparency. A new sound system is being installed so the public can hear what is being said at meetings. The projector and screen allow the public to see the board packet during meetings. This upgrade is also intended to reduce the need to print paper copies of the Board packet. All Board members currently receive their Board packets electronically. Board members have lap top computers to use during the Board meeting to display the packet.

The Board discussed the Census 2010 Complete Count Committee. This committee coordinates the activities of local units of government and businesses in educating the public about the upcoming census. A motion was made by Commissioner

Swanson, seconded by Commissioner Walker and carried unanimously to establish a Complete Count Committee and request that Maria Pahlen Chair the Committee.

ROSEAU COUNTY SOIL & WATER CONSERVATION DISTRICT

Roseau County Soil & Water Conservation District Manager Scott Johnson met with the Board to review the Joint Powers Agreement to Administer the Wetland Conservation Act on behalf of Roseau County. Mr. Johnson noted that Roseau County receives a matching block grant to administer the Wetland Conservation Act and has elected, as most counties do, to contract with the local soil and water conservation district to use this funding to administer to the Wetland Conservation Act. The 2010 amount is \$27,000 unchanged from 2009. Mr. Johnson explained how the local match is achieved noting that he is always looking for additional local partnerships to meet the local match requirement. Soil and Water Conservation Districts are political subdivisions of the state and established under MN Statutes 103C. Their primary responsibilities are to manage and direct natural resource management programs at the local levels. Districts work with landowners to provide soil and water conservation services of private lands. Soil & Water Districts are funded through a variety of sources including the Board of Water and Soil Resources, counties, fees for service and grants or partnership agreements with the federal government or other conservation organizations.

A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to approve the Joint Powers Agreement between Roseau County Soil & Water Conservation District and Roseau County for the Administration of the Wetland Conservation Act effective until December 31, 2010.

Mr. Johnson noted that the 2009 year end budget was approximately a \$10,000 deficit and that the current 2010 budget is a \$20,000 deficit. Mr. Johnston stated that he is open to any ideas the Board may have for enhanced collaboration and means to reduce the SWCD budget or increase revenue.

ROSEAU COUNTY TRAILBLAZERS

Roseau County Trailblazers representative Robert Miller met with Board to request approval of two grant applications to fund a new groomer for the east end of the county and to approve the 2nd benchmark for Pelan and BISF Trails.

The Board reviewed the Certification of Satisfactory Groom 2nd benchmark. A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to approve the Snowmobile Trials Assistance Program Maintenance and Grooming Certification of Satisfactory Groom 2nd Benchmark and certifies that the Pelan Trail and BISF Trail have been satisfactory groomed from opening day through January 15, 2010.

A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to adopt the following resolution:

2010-02-02

BE IT RESOLVED that Roseau County agrees to act as the legal sponsor for funding received through the Federal Recreation Trail Program Equipment Grant for the Roseau County Trailblazers Snowmobile Club, in the amount of \$75,000.00.

BE IT FURTHER RESOLVED that upon approval of its application by the state, Roseau County may enter into an agreement with the State of Minnesota and will comply with all applicable federal and state laws and regulations and conditions as stated in the agreement.

BE IT FURTHER RESOLVED that Roseau County hereby agrees to serve as the fiscal agent for the Roseau County Trailblazers and authorizes the Board Chair to sign all related documents on behalf of Roseau County.

A motion was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously to adopt the following resolution:

2010-02-03

BE IT RESOLVED that Roseau County agrees to act as the legal sponsor for funding from the State of Minnesota Department of Natural Resources for the Roseau County Trailblazers Snowmobile Club, Minnesota Snowmobile Trail Assistance Program grant for the purchase of a new groomer in the amount of \$100,750.00.

BE IT FURTHER RESOLVED that upon approval of its application by the state, Roseau County may enter into an agreement with the State of Minnesota and will comply with all applicable federal and state laws and regulations and conditions as stated in the agreement.

BE IT FURTHER RESOLVED that Roseau County hereby agrees to serve as the fiscal agent for the Roseau County Trailblazers and authorizes the Board Chair to sign all related documents on behalf of Roseau County.

FUTURE AGENDA ITEMS

The Board requested that the Sheriff's Office be invited to the February 23, 2010 meeting to continue the discussion on Stonegarden Administration.

Upon motion carried, the Board adjourned the regular meeting at 11:45 a.m. The next regular meeting of the Board is scheduled for February 23, 2010 at 8:30 a.m.

Attest:

Date: _____

Teresa Klein, Board Clerk
Roseau County, Minnesota

Alan Johnston, Chair
Board of County Commissioners
Roseau County, Minnesota