

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

April 27, 2010

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, April 27, 2010 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chairman Alan Johnston. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Alan Johnston, Jack Swanson and Russell Walker.

COMMENTS AND ANNOUNCEMENTS

Coordinator Klein notified the Board of a University of MN Extension Workshop entitled: Understanding General Difference scheduled for May 10, 2010.

Commissioner Johnston notified the Board of the Minnesota Job Skills Partnership Grant Signing Ceremony on Wednesday, May 19, 2010 at 2:00 p.m. in Hallock, MN.

David Oslund appeared before the Board and gave a statement on the Deer Management Resolution recently submitted to the DNR and state legislators. A copy of his statement is on file in the County Coordinator's Office.

APPROVAL OF AGENDA

Discussion Item #4, State Ditch #69 Secondary Outlet, was moved to the Consent Agenda. A motion to approve the amended agenda was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously.

The Board, by adoption of its Consent Agenda, approved proceedings from the April 13, 2010 Board Meeting.

The Board, by adoption of its Consent Agenda, appointed Jack Swanson to the Northwest Minnesota Multi Housing and Redevelopment Authority.

The Board, by adoption of its Consent Agenda, approved the Warroad Eagles Aerie 4195 Premises Permit Renewal Application.

The Board, by adoption of its Consent Agenda, authorized Integrity Employee Benefits to conduct a Request for Proposal for Ancillary Benefits.

The Board, by adoption of its Consent Agenda approved the Voluntary Permanent Direct and Counter Cyclical Program (DCP) Base Acres Reduction for removal of three tracts of Roseau County land from Farm Service Agency (FSA) records.

The Board, by adoption of its Consent Agenda, approved a Public Hearing on June 15, 2010 at 3:00 p.m. for the purpose of gathering evidence to make a decision as to whether or not a half mile segment on the north side of Section 3 in Moose Township is part of Branch #1 of County Ditch #69.

The Board, by adoption of its Consent Agenda, approved the following bills for payment:

WARRANTS APPROVED FOR PAYMENT 4/15/2010

| AMOUNT | VENDOR NAME | AMOUNT | VENDOR NAME |
|---------------|-------------------------|------------------------------------|--------------------------|
| 1279.92 | ANDERSON SANITATION | 400.00 | HANSON MANUFACTURING INC |
| 876.82 | HLUCNY REPAIR | 2638.50 | MN DEPT OF FINANCE-TREAS |
| 577.16 | NORTHLAND TIRE | 30577.05 | ROSEAU CO TRAILBLAZERS |
| 724.09 | SANITATION PRODUCTS INC | 526.35 | SIMPLEX LEASING |
| 599.99 | USBR ONLINE | | |
| | | 15 PAYMENTS LESS THAN \$300 | 1,224.68 |
| **** | | FINAL TOTAL..... | \$39,424.56 **** |

WARRANTS APPROVED FOR PAYMENT 4/22/2010

| AMOUNT | VENDOR NAME | AMOUNT | VENDOR NAME |
|---------------|--------------------------------|------------------------------------|---------------------------|
| 525.07 | CANON FINANCIAL SERVICES INC | 2761.48 | CAPITAL GUARDIAN TRUST CO |
| 21571.20 | DAN ENGEN CONSTRUCTION | 546.60 | GEROYS HOME & APPLIANCE |
| 4308.52 | LAURE JOHNSON | 503.40 | RACHEL KRAHN |
| 706.96 | MN CHILD SUPPORT PAYMENT CENTE | 1685.08 | MN ENERGY RESOURCES |
| 3197.12 | NATIONWIDE RETIREMENT SOLUTION | 709.62 | ROSEAU ELECTRIC COOP INC |
| 7340.25 | SELECT ACCOUNT-VEBA | | |
| | | 10 PAYMENTS LESS THAN \$300 | 1,811.35 |
| **** | | FINAL TOTAL..... | \$45,666.65 **** |

WARRANTS APPROVED ON 4/27/2010 FOR PAYMENT 4/30/2010

| AMOUNT | VENDOR NAME | AMOUNT | VENDOR NAME |
|---------------|--------------------------------|------------------------------------|--------------------------------|
| 1094.52 | ADVANTAGE MARKETING & PROMOTIO | 584.00 | ALTRU HEALTH SYSTEM-ROSEAU |
| 553.30 | AMERICAN INSTITUTIONAL SUPPLY | 8034.00 | AVIANDS LLC |
| 3500.00 | BASIC ANIMAL RESCUE TRAINING | 6811.30 | CDW GOVERNMENT INC |
| 2839.38 | DELL MARKETING LP | 1531.31 | FARMERS UNION OIL CO-WARROAD |
| 2517.20 | FLEET SERVICES DIVISION | 362.32 | GRAINGER INC |
| 829.95 | LAKE COUNTRY CHEV BUICK PONTIA | 540.00 | LAW ENFORCEMENT TRAINING SERVI |
| 1524.00 | LIFECARE MEDICAL CENTER | 847.50 | LIFECARE MEDICAL CENTER-HOME C |
| 856.68 | MATTSON PHARMACY INC | 1381.50 | MIDWEST MONITORING & SURVEILLA |
| 465.35 | MN ATTORNEY GENERAL'S OFFICE | 475.41 | MN COUNTIES COMPUTER COOP |
| 595.00 | NORTHERN BANK NOTE COMPANY | 2524.96 | NORTHERN RESOURCES COOPERATIVE |
| 1500.00 | PATRICK NOVACEK | 468.00 | MARIA PAHLEN |
| 693.84 | PEART & ASSOCIATES INC | 600.00 | PRO-WEST & ASSOCIATES INC |
| 5377.91 | PUBLIC EMPLOYEES RETIRMT ASSOC | 6861.77 | ROSEAU CITY |
| 5756.70 | ROSEAU CO HWY DEPT | 37907.00 | ROSEAU CO TREASURER |
| 16584.15 | STATE OF MINNESOTA BCA | 730.67 | TESSCO TECHNOLOGIES INC |
| 573.36 | TW VENDING INC | 4794.00 | WEST GROUP PAYMENT CENTER |
| 1099.97 | ZIEGLER INC | | |
| | | 24 PAYMENTS LESS THAN \$300 | 2,253.70 |
| **** | | FINAL TOTAL..... | \$123,068.75 **** |

The following payments were approved as forthwith:

| | | |
|--------------------|-------------------------------|----------|
| Shaun Jevne | Beaver removal and inspection | \$525.00 |
| Marky Emery | Beaver removal and inspection | \$500.00 |
| Jeff O'Donnel | Snowplowing | \$845.00 |
| Jeff O'Donnel | Snowplowing | \$455.00 |
| Mark Wojciechowski | Beaver and Dam Removal | \$250.00 |

EHLER'S & ASSOCIATES – CAROLYN DRUDE

Carolyn Drude, Ehlers & Associates Financial Advisor/Executive Vice President met with the Board to review and discuss Recovery Zone Bonding Authority and potential uses. Ms. Drude will arrange a conference call with a bond attorney from Dorsey and Whitney on Friday April 30th to answer questions regarding specific project eligibility.

HIGHWAY DEPARTMENT ENGINEERS REPORT

Lou Tasa, Assistant District Engineer – State Aid (District 2A) met with the Board to review District 2 construction projects for the years 2010 and 2011.

Highway Engineer Brian Ketring requested the Board approve a contract with Knife River Materials for bituminous overlay projects on CSAH 13 and CSAH 75. A motion was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously to approve the following project:

2010-04-01

BE IT RESOLVED, that the Board does hereby award a contract to low bidder Knife River Materials for bituminous overlay projects on CSAH 13 and CSAH 75 in the amount of \$1,087,798.54

Ketring requested the Board approve a call for bids for maintenance shouldering projects. A motion to approve a call for bids on maintenance shouldering projects on County Road 12 and County Road 5 was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously. Bids will be opened on May 24, 2010 at 2:00 p.m. at the Roseau County Highway Department.

Commissioner Foldesi was excused from the meeting at 10:15 a.m.

Chair Johnston recessed the meeting at 10:30 a.m. The meeting reconvened at 10:45 a.m.

LIFECARE MEDICAL CENTER - JULIE PAHLEN, PUBLIC HEALTH DIRECTOR, KEITH OKESON, HOSPITAL ADMINISTRATOR, RACHEL GREEN, QUIN COMMUNITY HEALTH SERVICES ADMINISTRATOR

LifeCare Medical Center Administrator Keith Okeson, Public Health Director Julie Pahlen and Quin Community Health Services Administrator Rachel Green met with the Board to give an overview of Roseau County's Public Health programs and services. Roseau County has contracted with LifeCare Medical Center (formerly Roseau Area Hospital & Homes) for the delivery of public health services in Roseau County since 1995. Roseau is one of five counties in the state utilizing this service delivery model. Public health does not fit well with the "for profit" medical model so there is limited interest in other counties for hospitals to be willing to deliver the service. It has worked almost seamlessly in Roseau County thanks in large part to a hospital system committed to serving its community. The financial efficiency with which LifeCare provides public health services was also acknowledged. In most counties, public health systems are subsidized by tax levy dollars in addition to the public health block grant. In Roseau County public health services are funded solely by block grant dollars.

By statute the county is responsible for six key areas of public health including assuring an adequate public health infrastructure, promoting healthy communities and healthy behaviors, preventing the spread of infectious disease, protecting against environmental health hazards, preparing for and responding to disasters, and assisting communities in recovery, and assuring the quality and accessibility of health services. The Board agreed that the establishment of a Public Health Committee would be advisable.

A motion was made by Commissioner Swanson, seconded by Commissioner Johnston, and carried unanimously to establish a Roseau County Public Health Committee and appoint Commissioners Johnston and Swanson to serve as delegates. Department Heads will be invited to serve on the committee and/or participate in meetings relevant to their department.

QUIN Community Health Services Administrator Rachel Green addressed the Board. Ms. Green reviewed the organizational structure of QUIN. QUIN Community Health Services (CHS) is a five county collaborative established through a joint powers agreement in 1978. Marshall County serves as the fiscal host. QUIN CHS provides financial oversight, grant management and administrative support for state and federal public health funds. QUIN CHS also provides Women Infants & Children (WIC) services in Kittson, Marshall, Pennington, Red Lake and Roseau counties, facilitates the Statewide Health Improvement Program, represents QUIN on various public health boards, and monitors and advocates for legislative platforms that affect public health.

Ms. Green gave an overview of the Statewide Health Improvement Program (SHIP). SHIP is a component of the states *Vision for Creating a Better State of Health* and is an investment “upstream” to increase healthy behaviors and prevent the leading causes of illness and death: tobacco and obesity. SHIP awards grants to local community health boards and tribal governments in Minnesota to implement these strategies designed to create sustainable, population based changes. QUIN County wrote and received a SHIP grant. Polk, Mahnomen and Norman counties are also included in the grant. Mary Huglen has been hired to coordinate the SHIP grant for the 5 QUIN counties. Paula Hedland has been hired by LifeCare to coordinate SHIP in Roseau County. Coordinator Klein has been invited to serve on the Roseau County SHIP Steering Committee. A number of collaborations have been discussed.

DEB SLETTEN, MCIT LOSS CONTROL CONSULTANT

MCIT Loss Control Consultant Deb Sletten met with the Board to review the MCIT Annual Report. The 2009 MCIT Roseau County dividend is \$96,057.

COMMITTEE REPORTS

Commissioner Falk reported on the following committee meetings: Joint County/Watershed Ditch Committee 4/14/2010; Safety Committee meeting, 4/20/2010; Building Committee meeting, 4/20/2010.

Commissioner Foldesi had no meetings to report.

Commissioner Johnston reported on the following committee meetings: AMC Executive Board Meeting, 4/16/2010; City/County Law Enforcement Collaboration meeting 4/22/10.

Commissioner Swanson reported on the following committee meetings: Jadis Township Board meeting, 4/13/10; Roseau County Committee on Aging, 4/19/2010; Safety Committee meeting, 4/20/2010; Building Committee, 4/20/2010; City/County Law Enforcement Collaboration meeting, 4/22/10.

Commissioner Walker reported on the following committee meetings: Statewide Bovine TB Taskforce meeting, 4/21/2010; Joint Powers Natural Resource Board meeting, 4/26/2010.

The 11:30 appointment to close the Board meeting to discuss Labor Negotiation Strategy was rescheduled to the May 4, 2010 Board Meeting.

DISCUSSION

Emergency Manager Gracia Nelson, City of Roseau Mayor Jeff Pelowski and Roseau River Watershed Manager Rob Sando met with the Board to request the Board approve a resolution in support of the DNR maintaining the stream gage at the Malung Bridge. The county has been notified that due to cost and budget constraints, the DNR intends to discontinue their partnership with the USGS effective May 1, 2010. The Board acknowledged the importance of this gauge in flood protection. A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2010-04-02

WHEREAS, Roseau County, State of Minnesota experiences severe flooding of the Roseau River and the stream gage located on the Roseau River at Malung is the first warning sign for the City of Roseau.

WHEREAS, the stream gage on the Roseau River at Malung is used by various local, state and federal agencies to gauge the amount of water that will be contributed to the Roseau River Watershed.

NOW THEREFORE, the Board of Commissioners of Roseau County does hereby request that the Minnesota Department of Natural Resources continue the funding of this stream gage as a matter of public safety.

Discussion #2, Roseau County Historical Society Funding request was deferred to the May 4, 2010 Board Meeting.

The Board discussed a resolution in support of halting DNR boundary changes until a process is established whereby a legal decision can be made as to whether the change in boundary from the occupied line is legal. A motion was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2010-04-03

WHEREAS, the Minnesota Department of Natural Resources, acting under legislative directive, has engaged in surveying state owned land to clarify legal boundaries; and

WHEREAS, this has proved to be problematic and controversial because occupational boundaries have been found to be off significantly from the legal description and original survey markers; and

WHEREAS, many of the existing boundaries have been in place for more than a century; and

WHEREAS, boundary changes impact roads and affect private property access; and

WHEREAS, adjoining private land owners feel the current process is unjust; and

WHEREAS, the cost and prospective harm of this project far outweigh its value.

WHEREAS, the Board has been asked to support private landowners in their efforts to halt boundary changes until a mutually acceptable process has been established to mitigate boundary disputes:

NOW THEREFORE BE IT RESOLVED that Roseau County respectfully requests the Minnesota State Legislature pass a bill placing a moratorium on this state land survey project.

TREASURER DIANE GREGERSON

Treasurer Diane Gregerson met with the Board to provide an update on property tax statements. Ms. Gregerson informed the Board that National Business Systems agreed to reduce the normal 10 day lead time in order to print and mail the regular tax statements prior to the April 27, 2010 deadline. However, Bovine TB linked parcels and escrow parcel tax statements will miss the deadline and the taxes-due date and penalty dates on these parcels will have to be extended. A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to adopt the following resolution:

2010-04-04

WHEREAS, due to the transition to a new property tax software, the Roseau County 2010 tax statements were mailed later than normal this year; and

WHEREAS, pursuant to M.S. §276.04 the County Treasurer shall provide for the printing and mailing of the tax statements and that the Commissioner of Revenue shall prescribe the form of the property tax statement and its contents; and

WHEREAS, counties may not substantially deviate from these requirements, and

WHEREAS, the Commissioner of Revenue requires that the County Treasurer mail property tax statements for real and personal property, except in the case of manufactured homes and sectional structures taxed as personal property, to taxpayers by March 31, 2010.

WHEREAS, the validity of the tax shall not be affected by failure of the Treasurer to mail the statement; and

WHEREAS, the first half tax due date of May 17, 2010 and the first half tax penalty date of May 18, 2010 remains in effect for tax statements mailed on or before April 27, 2010:

WHEREAS, for tax statements mailed on or after April 28, 2010 the first half tax due date is extended to 20 days after the postmark date on the envelope containing the property tax statement and the first half penalty date for unpaid taxes is 21 days after the postmark date; and

WHEREAS, in special circumstances, by recommendation of the County Treasurer, the County Board may abate penalties:

NOW, THEREFORE BE IT RESOLVED that the first half due date shall remain unchanged at May 17, 2010 and the first half penalty date shall remain unchanged at May 18, 2010 for all tax statements mailed on April 27, 2010.

BE IT FURTHER RESOLVED, that the first half tax due date for all Bovine TB linked parcels shall be extended to 20 days after the postmark date on the envelope containing the property tax statement and the first half penalty date for unpaid taxes is 21 days after the postmark date.

BE IT FURTHER RESOLVED, pursuant to MS §279.01 the Board hereby delegates to the County Treasurer the power to abate the first half penalty for three (3) days for unpaid taxes on escrow parcels and power tax.

Ms. Gregerson noted her appreciation of National Business Systems for their willingness to go above and beyond what would be required in order to assist the county in getting tax statements out on time. The Board directed Coordinator Klein to send a letter of appreciation on behalf of the County and the Board.

Upon motion carried, the Board adjourned the regular meeting at 2:10 p.m. The next regular meeting of the Board is scheduled for May 4, 2010 at 8:30 a.m.

Attest:

Date: _____

Teresa Klein, Board Clerk
Roseau County, Minnesota

Alan Johnston, Chair
Board of County Commissioners
Roseau County, Minnesota