

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 17, 2010

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, August 17, 2010 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chairman Alan Johnston. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Alan Johnston, Jack Swanson, Russell Walker, and Mark Foldesi.

APPROVAL OF AGENDA

The Northwest Minnesota Multi-County Housing and Redevelopment Authority appointment with Lee Meier was rescheduled to the August 31, 2010 Board Meeting. An appointment with Environmental Officer Jeff Pelowski was added to the agenda at 8:50 a.m.

COMMENTS AND ANNOUNCEMENTS

Coordinator Klein notified the Board that a draft "Findings of Fact" on the Ditch 69 matter has been received from Attorney Kurt Dieter. The matter will be added to the August 31, 2010 meeting agenda.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

The Board, by adoption of its Consent Agenda approved Proceedings from the July 27, 2010 and August 10, 2010 Board meetings; accepted a Homeland Security Emergency Management Grant in the amount of \$125,000.00 for the installation of fiber and approved bills for payment as follows:

WARRANTS APPROVED FOR PAYMENT 7/29/2010

<i>AMOUNT</i>	<i>VENDOR NAME</i>	<i>AMOUNT</i>	<i>VENDOR NAME</i>
3068.52	AFLAC	850.00	BERGSTROM'S INC
2877.67	CAPITAL GUARDIAN TRUST CO	2008.57	CENEX CREDIT CARDS
4849.00	J & L CONSTRUCTION	709.17	MN CHILD SUPPORT PAYMENT CENTE
3252.12	NATIONWIDE RETIREMENT SOLUTION	6516.00	NORTHERN CONSTRUCTION
12230.82	ROSEAU CO TRAILBLAZERS		

7 PAYMENTS LESS THAN \$300 1,339.35

**** **FINAL TOTAL..... \$37,701.22 ******

WARRANTS APPROVED FOR PAYMENT 7/29/2010

<i>AMOUNT</i>	<i>VENDOR NAME</i>	<i>AMOUNT</i>	<i>VENDOR NAME</i>
366.00	SCHOOL DIST 2358	42392.18	SCHOOL DIST 2683
491.74	SCHOOL DIST 447	3645.72	SCHOOL DIST 676
21202.00	SCHOOL DIST 682	14871.15	SCHOOL DIST 690
2188.56	TOWN OF BEAVER	1048.35	TOWN OF CEDARBEND
671.76	TOWN OF DEWEY	935.87	TOWN OF DIETER
651.12	TOWN OF GOLDEN VALLEY	385.83	TOWN OF GRIMSTAD
1613.83	TOWN OF LAKE	1065.50	TOWN OF LAONA
584.53	TOWN OF NERESON	1456.81	TOWN OF PALMVILLE
2922.97	TOWN OF POHLITZ	1881.07	TOWN OF POPLAR GROVE
880.14	TOWN OF REINE	365.73	TOWN OF SOLER

11 PAYMENTS LESS THAN \$300 947.66
****** FINAL TOTAL..... \$100,568.52 ******

WARRANTS APPROVED FOR PAYMENT 8/06/2010

AMOUNT	VENDOR NAME	AMOUNT	VENDOR
2,290.68	AMERITAS LIFE INSURANCE CORP	1,342.52	ASSURANT EMPLOYEE BENEFITS
482.38	CENTURYLINK	1,924.81	MN MUTUAL LIFE INSURANCE
640.00	MN NCPERS GROUP LIFE INS	3,781.26	SATHER LAW OFFICE
638.67	SELECT ACCOUNT ADM		

8 PAYMENTS LESS THAN 300 \$844.35
FINAL TOTAL: \$11,944.67

WARRANTS APPROVED FOR PAYMENT 8/12/2010

AMOUNT	VENDOR NAME	AMOUNT	VENDOR
354.34	CANON FINANCIAL SERVICES INC	2,376.00	CAPITAL GUARDIAN TRUST CO
3,084.36	CENTURYLINK	500.00	HANSON TRUCKING
714.15	LAW ENFORCEMENT LABOR SERVICES INC	709.17	MN CHILD SUPPORT PAYMENT CENTER
		675.00	NADCP 3,252.12
	NATIONWIDE RETIREMENT SOLUTIONS		
66,536.00	NW MN SERV COOP-BLUE CS BLUE SLD	743.84	PAHLEN/MARIA
49,584.20	R & Q CONTRACTING INC	12,139.63	ROSEAU CITY
7,163.50	SELECT ACCOUNT-VEBA		

25 PAYMENTS LESS THAN 300 \$1,399.06
FINAL TOTAL: \$149,231.37

WARRANTS APPROVED ON 8/17/2010 FOR PAYMENT 8/20/2010

VENDOR NAME	AMOUNT	VENDOR NAME	AMOUNT
A & S TRAINING	10,000.00	ACE HARDWARE-ROSEAU	1,199.46
ALIVE OUTDOOR SERVICES	421.02	ALLTEL	518.96
ALSDURF /JAMES	8,000.00	AMERICAN INSTITUTIONAL SUPPLY	397.69
BALLARD MOTOR CO	1,069.53	BEITO PLUMBING & HEATING	320.63
BEITO REPAIR	23,001.00	BROCK WHITE CO LLC	7,250.40
CDW GOVERNMENT INC	772.89	DORN INC/TONY	5,400.67
DRUMMER'S DIESEL INC	332.64	FARMERS UNION OIL CO-LK BRNSN	2,560.81
FARMERS UNION OIL CO-WARRD	5,143.67	FLEET SERVICES DIVISION	2,432.40
GOULET CONSTRUCTION	40,816.25	GRAINGER INC	2,547.80
GREENBUSH IMPLEMENT CO	923.74	HEIM/AL	1,381.50
HEPPNER CONSULTING INC	7,231.81	HILLYARD HUTCHINSON	1,234.90
HORNER PLUMBING & EXCAVATION	903.00	HUNTING SHACK INC/THE	1,543.76
JOHNSON OIL CO INC	8,541.48	JOHNSTON FARGO CULVERT INC	4,184.37
JOHNSTON/ALAN B	462.00	KENNEDY SCALES INC	610.33
LOW CO PUB WORKS DEPT	400.00	LAKESIDE PROTECTION INC	525.00
LIFECARE MEDICAL CENTER	4,594.80	LIFECARE MEDICAL CTR-HOME CARE	318.00
LUND/ELIZABETH	379.23	M & R SIGN CO INC	541.96
MAR-KIT LANDFILL	29,400.75	MATTSON PHARMACY INC	1,289.97
MN DEPT OF EMPLOYMENT	1,457.06	MN DEPT OF TRANSPORTATION	1,532.53
MULTI OFFICE PRODUCTS INC	900.11	NELSON/GRACIA C	675.00
NELSON/RUSSELL	541.20	NORTH COUNTRY WEBSITES	400.00
NORTHERN RESOURCES COOP	23,376.69	NORTHERN TOOL & EQUIPMENT CO	1,406.45
NORTHLAND TIRE	877.75	PAMIDA STORES OPERATION CO LLC	438.92
POWER PLAN	6,220.68	PRAXAIR	581.02
QUALITY PRINTING	572.26	QUILL CORPORATION	312.33
R & Q CONTRACTING INC	640.00	RATWIK, ROSZAK & MALONEY, PA	361.56
RELIANCE TELEPHONE SYSTEMS	940.00	RG, INC	1,939.20
RIVERFRONT STATION	4,523.86	ROSEAU AUTO PARTS INC	634.35
ROSEAU AUTO VALUE	740.66	ROSEAU CLEANING SYSTEMS	462.76
ROSEAU CO COOP ASSN	6,939.66	ROSEAU CO TREASURER	318.97
ROSEAU TIMES REGION AND	616.01	SIKORSKI/SHANON	425.00
SJOBORG'S INC	3,169.06	SWANSTON EQUIPMENT CORP	27,633.88
SYNERGY GRAPHICS	2,640.11	TITAN ACCESS ACCOUNT	345.30
TRIBUNE/THE	517.39	TW VENDING INC	1,110.64
VANDEWEGE MD/BRYON	375.00	WARROAD POLICE DEPT	416.67
WD LARSON COMPANIES INC	1,045.86	WEST GROUP PAYMENT CENTER	2,312.00
ZIEGLER INC	14,139.71		

71 PAYMENTS LESS THAN 300 \$8,993.33
FINAL TOTAL: \$297,185.40

ENVIRONMENTAL SERVICES OFFICER JEFF PELOWSKI

Environmental Services officer Jeff Pelowski met with the Board to request approval of a one (1) year contract with Universal Recycling Technologies (URT). With this contract URT will collect electronic waste for the County, accepting the first 25,000 pounds at no charge and then charging \$.18 per pound thereafter. A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2010-08-12

BE IT RESOLVED that the Roseau County Board approves a one (1) year contract with Universal Recycling Technologies, LLC effective July 1, 2010 through June 30, 2011.

Mr. Pelowski requested the Board approve the purchase of two Galbraith transfer boxes. A motion was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2010-08-13

BE IT RESOLVED, that the Board does hereby approve the purchase of two (2) Galbraith transfer boxes from Sanitation Products in the amount of \$25,000.00.

DEANNA PATENAUDE, U OF M CROOKSTON RETIRED SENIOR VOLUNTEER PROGRAM

Community Program Specialist Deanna Patenaude along with Community Program Assistant Jan Aamoht met with the Board to give an overview of the Retired Senior Volunteer Program (RSVP) sponsored by the University of Minnesota in Crookston. RSVP connects volunteers age 55 and over with service opportunities in their communities that match their skills and availability. Volunteers build houses, immunize children, enhance the capacity of non-profit organizations and improve and protect the environment. Ms. Patenaude asked the Board to consider contributing \$1,000 to the Senior Volunteer program in an effort to help support volunteers in the Roseau County area. The Board asked Ms. Patenaude to put this request in the form of a letter for future consideration.

DISCUSSION

The Board discussed approving a contract for a CodeRED Emergency Notification System. The Board heard a proposal at the August 10, 2010 meeting. A motion was made by Commissioner Swanson, seconded by Commissioner Johnston and carried unanimously to adopt the following resolution:

2010-08-14

BE IT RESOLVED, that the Roseau County Board approves a three (3) year contract with CodeRED to provide emergency notification to the citizens of Roseau County in the amount of \$11,250.00 to be paid in three annual installments of \$3,750.00.

Commissioners Falk and Swanson reported to the Board that they viewed the Beito property and concluded that in its current condition the building could only be used for cold storage. In order to use the property as office space the building would require complete interior and exterior renovation. The Board discussed forming a committee to pursue the purchase of this property. Commissioner Swanson and Commissioner Falk agreed to serve on the committee. A motion to appoint Commissioner Jack Swanson and Commissioner Roger Falk to a Property Acquisition Committee was made by Commissioner Johnston, seconded by Commissioner Walker and carried unanimously.

The Board discussed acquiring a section of land from Richard Sikorski to accommodate an additional MnDOT tower. The County and Mr. Sikorski both agree that the county had purchased the land. However, there is no record of the transaction. A motion to have the County Attorney draw-up a warranty deed to purchase the land was made by Commissioner Foldesi, seconded by Commissioner Walker and carried unanimously.

Emergency Manager Gracia Nelson met with the Board to request approval to prepare and submit a Public Safety Interoperable Communications (PSIC) grant. This grant program was created by the federal government to fund interoperable communication projects. This grant would assist the county in purchasing broad band radios and would require a 25% match by the county. A motion to authorize preparation and submission of a Public Safety Interoperable Communications (PSIC) grant was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

CHARLENE HAUGEN, ROSEAU COUNTY HISTORICAL SOCIETY

Charlene Haugen, Director of the Roseau County Historical Society and President Glenn Holm met with the Board to review the 2009 Annual Report, update the Board on the Historical Societies recent activities and request a 2011 appropriation. The RCHS is requesting \$50,000. The Board will act on the request in conjunction with approval of all county appropriations.

HIGHWAY DEPARTMENT

Engineer Brian Ketring met with the Board to request final payout on the 2010 Seal Coat Projects. A motion was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously to adopt the following resolution:

2010-08-15

BE IT RESOLVED, that the Board does hereby approve final payout to Bituminous Paving, Inc. for 2010 seal coat projects in the amount of \$15,020.97.

The Board asked Mr. Ketring for an update on the County Road 46 project. Mr. Ketring informed the Board that the survey of the road has been completed and that quotes are being requested for ditch cleaning and repair.

The Board asked Mr. Ketring for an update on the Greenbush Manor road project. Mr. Ketring informed the Board that the project is going as planned and that the project should be completed in late August or early September.

Commissioner Johnston recessed the meeting at 10:30 a.m. The meeting was reconvened at 10:45 a.m.

INTERIM AUDITOR JOHN HOSCHEID, 2011 Budget Review

Interim Auditor John Hoscheid and Deputy Auditor John Huss met with the Board to review the 2011 Budget.

Auditor Hoscheid commended the Roseau County Election staff on a job well done noting that election turnout was 51%.

SCOTT JOHNSON, ROSEAU COUNTY SOIL & WATER CONSERVATION DISTRICT

Scott Johnson Roseau County Soil and Water Conservation Director met with the Board to give an overview of the mission and purpose of Soil & Water Conservation Districts and reviewed Roseau County SWCD activities.

COMMITTEE REPORTS

Commissioner Falk reported on the following committee meeting(s): Roseau River Watershed District, 8-4-10.

Commissioner Foldesi reported on the following committee meeting(s): KaMaR board meeting, 7-11-10; Soil and Water Conservation District meeting, 8-9-10.

Commissioner Johnston reported on the following committee meeting(s): Northwest Regional Development Commission, 7-27-10; Minnesota Rural Counties Caucus, 7-28-10; AMC Transportation Committee, 7-29-10; AMC Leadership Training, 8-11-10 – 8-13-10.

Commissioner Swanson reported on the following committee meeting(s): Roseau Economic Development Authority; 7-28-10; Collaborative Governance Council, 7-29-10; Roseau Convention and Visitors Bureau, 8-2-10; Roseau River Watershed District, 8-4-10; Community Justice Coordinating Committee, 8-4-10; Northern Counties Land Use Coordinating Board, 8-5-10; KaMaR Board, 8-9-10; AMC Future’s Task Force, 8-11-10; AMC Leadership Conference, 8-11-10; Collaborative Governance Council, 8-12-10; AMC Governor’s Panel, 8-12-10; AMC Leadership Conference, 8-13-10; Roseau County Committee on Aging, 8-16-10.

Commissioner Walker had no meetings to report.

Upon motion carried, the Board adjourned the regular meeting at 1:30 pm. The next regular meeting of the Board is scheduled for August 31, 2010 at 8:30 a.m.

Attest:

Date: _____

Teresa Klein, Board Clerk
Roseau County, Minnesota

Alan Johnston, Chair
Board of County Commissioners
Roseau County, Minnesota