

October 25, 2011

Revised October 24, 2011

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on October 25, 2011 at 8:30 a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Roll Call
2. Presentation of Colors
3. Approve Agenda
4. Comments and Announcements
5. Approve Bills

8:40 Delegations - Board Appointments

8:40 Consent Agenda

1. Accept State of Minnesota Off Highway Vehicle Grant in the amount of \$8,990.00
2. Approve Proceedings from the 10-11-11 Board Meeting

8:45 County Committee Reports

1. Human Resource Committee
 - a. Payroll Change Notice
2. Solid Waste Planning Committee
 - a. Ordinance #31

9:30 Department Reports

1. **Auditor's Office**
 - a. Authorization to Execute the Warranty Deed for DNR Land Exchange
 - b. 2012 Appropriations
2. **Emergency Management**
 - a. Updated Emergency Plan

10:00 Unfinished Business

10:00 County Board Items

1. AMC/MCIT Annual Conference
2. MCIT Delegate and Alternate
3. Committee Reports

10:30 Close Meeting Pursuant to Minnesota Statute MN §13D.03 Subd. 1 (b) to Discuss Environmental Office/Interim Coordinator Merger and Job Description Evaluations

11:00 Adjourn

County Coordinator's Office e-mail address: annmarie.miller@co.roseau.mn.us, Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

ITEM # Consent 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Gust, Steve	*Department Sheriff	*Board Meeting Date Oct 25 2011
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***Subject Title (As it will appear on the agenda):**
Off Highway Vehicle Grant

***Background (Provide sufficient detail of the subject):**
Roseau County Sheriff's Office would like to participate in the Off Highway Vehicle Grant through the Minnesota Department of Natural Resources. This is a two year grant.

***Financial Consideration:**
The grant is in the amount of \$8,990.00 for each of two years ending June 30, 2013.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Phillipe							
Foldesi						Failed	
Falk							
Walker						Tabled	

ATTEST: Teresa Klein, Board Clerk

STATE OF MINNESOTA
ENCUMBRANCE WORKSHEET
For
OFF HIGHWAY VEHICLE
ENFORCEMENT GRANTS

State Accounting Information:

~~CFMS~~ ^{SWIFT} Contract # 0-34822

0341 20001-04

Agency: DNR	Fiscal Year: 2012	Vendor Number: <u>0000 197344</u>
Total Amt of Contract: \$17,980.00	Amt of Contract First FY:	
Commodity Code: 84101501	Commodity Code:	Commodity Code:
Object Code: 441307	Object Code:	Object Code:
Amount: \$8,990.00	Amount:	Amount:

Accounting Distribution 1:	Accounting Distribution 2:	Accounting Distribution 3:
Fund: 2102	Fund:	Fund:
Org/Sub: R2937714	Org/Sub:	Org/Sub:
Approp: R297482 <u>401</u> <i>Truman</i>	Approp:	Approp:
Activity: 27842	Activity:	Activity:
Project:	Project:	Project:
Rept. Catg:	Rept. Catg:	Rept. Catg:
Amount: \$8,990.00	Amount:	Amount:

Begin Date: October 1, 2011

End Date: June 30, 2013

Contract Name and Address for filing and payment purposes:

Steven Gust
Roseau County Sheriff's Office
604 Fifth Avenue SW
Roseau, MN 56751

STATE OF MINNESOTA GRANT CONTRACT

This grant contract is between the State of Minnesota, acting through its Commissioner of Natural Resources (State") and Roseau County Sheriff's Office, 604 Fifth Avenue SW, Roseau, MN 56751 ("Grantee").

Recitals

1. Under Minn. Stat. 84.024 the State is empowered to enter into this grant.
2. The State, under Laws of Minnesota 2011 First Special Session, Chapter 2, Article 1, Section 4, Subdivision 7, is authorized to provide reimbursement grants to counties to cover costs related to labor and equipment in the enforcement of off highway vehicle laws, rules and regulations, as well as holding staff training in the same, and providing local youth training classes.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State.

Grant Contract

1 Term of Grant Contract

1.1 **Effective date:** October 1, 2011, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.

The Grantee must not begin work under this grant contract until this contract is fully executed and the Grantee has been notified by the State's Authorized Representative to begin the work.

1.2 **Expiration date,** June 30, 2013, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant contract: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will be reimbursed once annually for eligible OHV Safety Enforcement Grant Program costs, including one or more of the following:

- Grantee staff time to participate in OHV/ATV activities, including attendance at training classes, also holding local safety training education programs for local riders. Training of grantee staff working to enforce any OHV related law, rule or regulation is **MANDATORY**.
- Purchase of ATVs for use in patrolling;
- ATV maintenance, fuel and enforcement related costs;
- Trailers, trailer maintenance and repair (not costs related to towing vehicle repair);
- Helmets and other related protective gear (no standard uniforms or equipment);
- Other equipment dedicated solely to Off High Vehicle Enforcement work.

Submit ANNUAL Performance Reports and Reimbursement Requests for each year of participation in this Program. All needed documents to accomplish this are posted on the DNR website.

POST on the Grantee's website, a copy of the two page performance report, in accordance with 2009 Laws of Minnesota, Chapter 37, Article 1, Section 4, subdivision 1.

3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

4 **Consideration and Payment**

4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant contract as follows:

Compensation. The State will pay for all services performed by the Grantee under this grant contract as follows:

- (1) **Compensation.** The Grantee will be reimbursed up to \$8,990.00 in state fiscal year 2012, for expenses incurred between the effective date of the grant and June 30, 2012, and \$8,990.00 in fiscal year 2013, for expenses incurred between July 1, 2012, and June 30, 2013, as determined by the grant funding formula.
- (2) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this agreement shall not exceed \$17,980.00.

4.2. **Payment**

- (1) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be properly dated, showing that all costs submitted for reimbursement were incurred within the effective date of each program year, in order to be eligible for reimbursement.

Invoices must be submitted timely and according to the following schedule:

Invoices for state fiscal year 2012 must be submitted **before** June 30, 2013. Invoices for state fiscal year 2013 must be submitted before June 30, 2014. Only submit **ONE** invoice for the total expenses incurred during each state fiscal year.

5 **Conditions of Payment**

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory, performed in violation of federal, state, or local law, or for expenses incurred prior to the effective dates for each program year.

Eligible reimbursement costs may not exceed \$8,990.00 prior to July 1, 2012.

Eligible reimbursement costs may not exceed \$8,990.00 prior to July 1, 2013.

6 **Authorized Representative**

The State's Authorized Representative is Chuck Niska, Program Manager Sr., DNR Division of Enforcement, 500 Lafayette Road, Box 47, St. Paul, MN 55155-4047, (612) 756-4165, or his successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Steven Gust, Roseau County Sheriff's Office, 604 Fifth Avenue SW, Roseau, MN, 56751, (218) 463-1421. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

7 **Assignment, Amendments, Waiver, and Grant Contract Complete**

7.1 **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this grant contract without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this grant contract, or their successors in office.

- 7.2 **Amendments.** Any amendment to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or its right to enforce it.
- 7.4 **Grant Contract Complete.** This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

9 **State Audits**

Under Minn. Stat. §16C.05, subd. 5, the Grantee's books, records, documents, and accounting procedures and practices relevant to this grant contract are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract.

10 **Government Data Practices and Intellectual Property**

10.1. **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released.

10.2. **Intellectual Property Rights**

[CONTACT YOUR ASSISTANT ATTORNEY GENERAL TO COMPLETE THIS SECTION.]

11 **Workers' Compensation**

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 **Publicity and Endorsement**

12.1 **Publicity.** Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract.

12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

13 **Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal

proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

The State may cancel this grant contract at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

15 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: Tamara Grubbe
Date: 10/05/2011

CFMS Grant contract No. A- 0-24822
PO# 3-8552

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)
Title: _____
Date: _____

Distribution:
Agency
Grantee
State=s Authorized Representative - Photo Copy

ITEM # Consent 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Miller, Ann Marie ▼	Board Clerk ▼	Oct ▼	25 ▼	2011 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Approve Proceedings

***Background (Provide sufficient detail of the subject):**
 Proceedings from the October 11, 2011 Board Meeting are being submitted for Board review and approval.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

October 11, 2011

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, October 11, 2011 at 8:30 a.m.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 8:30 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, and Russell Walker. Commissioner Swanson was excused.

APPROVAL OF AGENDA

A motion to approve the agenda was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Board Clerk Ann Marie Miller informed the Board of the upcoming District 3 meeting in Hallock on October 20, 2011.

Commissioner Foldesi provided the Board with an update on the recent wildfires in the area. The fire in Juneberry Township is under control and the fire in Salol will be tended by firefighters until it is completely under control. Commissioner Foldesi commended the efforts of all involved in the fire-fighting effort.

APPROVE BILLS

A motion was made by Commissioner Phillipe, seconded by Commissioner Walker and carried unanimously to authorize the payment of the following bills:

Warrants Approved for Payment 10/6/2011

Vendor Name	Amount
ASTECH CORPORATION	12,380.44
CENTURYLINK	3,319.71
DALAGER, ARLAN	9,500.00
HARTFORD/THE	2,147.14
JOHNSON/LAURE A	3,526.88
MN DEPT OF FINANCE -TREAS	2,005.00
NORTH STAR ATV CLUB	2,520.62
NW MN SERV COOP-BLUE CROSS BLUE SHIELD	66,646.50
RIVERFRONT STATION	4,498.93
SELECT ACCOUNT-VEBA	8,964.22
UNITED HEALTHCARE INSURANCE COMPANY	2,339.19
WYNNE CONSULTING INC	2,300.00

22 Payments less than 2,000 \$11,806.59

Final Total: \$131,955.22

Warrants Approved for Payment 10/10/2011

Vendor Name	Amount

1 Payment less than 2,000 \$1737.17
Final Total: \$1,737.17

Warrants Approved On 10/11/2011 for Payment 10/14/2011

Vendor Name	Amount
AVIANDS LLC	6,992.40
FARMERS UNION OIL CO-LK BRNSN	3,589.53
FLEET SERVICES DIVISION	2,441.56
HALVERSON SAND & GRAVEL INC	3,457.38
HORNER PLUMBING & EXCAVATION	5,434.00
MAR-KIT LANDFILL	38,761.80
MSOP-MN SEX OFFENDER PROGRAM-D 462	3,772.00
NORTHERN AIR	13,466.74
NORTHERN RESOURCES COOPERATIVE	30,822.49
ROSEAU CO COOP ASSN	11,080.15
ROSEAU RIVER WATERSHED DIST	3,054.16
SJOBERG'S INC	2,718.20
TRAFFIC MARKING SERVICE INC	33,180.91
TRUE NORTH STEEL	42,680.42
ZIEGLER INC	3,961.98

91 Payments less than 2,000 \$34,614.45

Final Total: \$240,028.17

And, approved a forthwith payment to Mark Wojciechowski for Beaver Dam removal in the amount of \$800.

CITIZEN COMMENTS

There were no citizen comments.

JOHN WYNNE, WYNNE CONSULTING

John Wynne of Wynne consulting met with the Board to request approval to proceed with the pre-application process necessary to obtain a Small Cities Grant. This grant will provide deferred loans of up to \$25,000 to low income households, located outside of city limits, whose homes are in need of rehabilitation. The Board, by consensus, authorized Mr. Wynne to proceed with the pre-application process.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously. The Board by adoption of its consent agenda approved proceedings from the September 27, 2011 Board Meeting, with corrections made to show warrants over \$2,000; approved the Roseau County Trailblazers 2012 Maintenance and Grooming Contract and approved Jim Kukowski as a Two Rivers Watershed Manager for a three year term, commencing October 29, 2011.

DEPARTMENT REPORTS

Environmental Office

Environmental Officer Jeff Pelowski met with the Board to discuss the 2012 Market Price for delivery of solid waste management services in Roseau County. Pelowski noted that the price of \$45.00 per ton is unchanged from 2011. A motion was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2011-10-01

WHEREAS, Minnesota Statutes Chapter 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the "lowest price available in the area"; and

WHEREAS, Roseau County has researched and identified the lowest viable Market Price available in the area; and

THEREFORE, BE IT RESOLVED, the County declares the Market Price for all MSW generated in Roseau County to be \$45.00 per ton, based upon the lowest price available in the area (ie. direct haul price to the Mar-Kit Sanitary Landfill), for CY 2012.

Highway Department

Highway Engineer Brian Ketring met with the Board to request approval on a final pay request and approval to call for bids on three bridge replacement projects. A motion to approve final payout to Davidson Ready Mix & Construction on Project PW 273 -1 C.D. No. 7 Main Ditch in the amount of \$75,614.41 was made by Commissioner Walker, seconded by Commissioner Phillippe and carried unanimously.

A motion to approve a call for bids on S.A.P. 068-599-089, Bridge No. 68J26; S.A.P. 068-598-033, Bridge No. 68J17; S.A.P. 068-598-034, Bridge No. 68J34, was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously. Bids are scheduled to be opened December 12, 2011 at 2:00 p.m. in the Commissioners Board room at the Roseau County Courthouse.

County Auditor

County Auditor Martha Monsrud met with the Board to discuss the land leasing contract currently held between the Department of Natural Resources and Mr. Sikorski. The 240 acre portion of the land that Mr. Sikorski is currently leasing from the DNR is part of the land asset management program and will be exchanged with the County. The Board discussed honoring Mr. Sikorski's current contract. Upon completion of the land exchange, Auditor Monsrud will draft a letter to Mr. Sikorski which will outline the County's future plans for this parcel.

COUNTY BOARD ITEMS

The Board discussed the concrete repairs needed at the old law enforcement center. A motion to approve concrete repair work in the amount of \$1,200 was made by Commissioner Phillippe, seconded by Commissioner Walker and carried unanimously.

The Board was informed of the request by the Northwest Regional Development Commission to fill minority and at-large rep positions.

COMMITTEE REPORTS

Commissioner Falk reported on the following committee meeting(s): Minnesota Counties Intergovernmental Trust Risk Management Workshop, 9/28/11; MinnesotaGo Transportation 50 Year Vision Plan meeting, 10/4/11; Department Head meeting, 10/4/11.

Commissioner Foldesi reported on the following committee meeting(s): Highway Committee, 9/22/11; Department Head meeting, 10/4/11; Wildfire Incident Command meeting and meeting with Governor Dayton, 10/10/11.

Commissioner Phillipe reported on the following committee meeting(s): Warroad Watershed District, 9/28/11; FEMA Flood Plain Map meeting, 9/29/11; Warroad School Board, 10/3/11; Department Head Meeting, 10/4/11; Warroad Airport Zoning Commission, 10/4/11; ICS 400 Training, 10/5/11; ICS 400 Training 10/6/11; Warroad Parks and Rec Board, 10/6/11; Warroad City Council, 10/10/11.

Commissioner Swanson reported on the following committee meeting(s): Collaborative Governance Council, 9/28/11; FEMA Flood Plain Map meeting, 9/29/11; Legislative Committee, 9/30/11; Roseau Convention and Visitors Bureau, 10/3/11; Roseau City Council, 10/3/11; Department Head meeting, 10/4/11; Community Justice Coordinating Committee, 10/4/11; Roseau River Watershed Board, 10/5/11.

Commissioner Walker reported on the following committee meeting(s): Teleconference with DNR Commissioner Tom Landwehr, 9/27/11; Warroad Watershed Meeting, 9/28/11; Met with Keith Landin and Rick Battles regarding Warroad River, 10/1/11; Department Head meeting, 10/4/11; Joint Powers Natural Resource Board, 10/6/11; Minnesota's Rural Counties Caucus, 10/10/11.

Upon motion carried, the Board adjourned the regular meeting at 11:30 a.m. The next regular meeting of the Board is scheduled for October 25, 2011 at 8:30 a.m.

Attest:

Date: _____

Ann Marie Miller, Board Clerk
Roseau County, Minnesota

Mark Foldesi, Chair
Board of County Commissioners
Roseau County, Minnesota

ITEM # Cty Comm a
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Heim, Allen ▼	▼	Oct ▼	25 ▼	▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Grade Change for Elizabeth Lund

***Background (Provide sufficient detail of the subject):**
 Elizabeth Lund was hired as an Appraiser Trainee, Grade 5A, on March 8, 2010. As established by the Minnesota State Board of Assessors, Elizabeth has successfully completed the required course work and fulfilled the apprenticeship experience needed to attain the Certified Minnesota Assessor designation (CMA). This level of licensure allows Elizabeth to assist the County Assessor in making exemption, classification, and valuation decisions. The HR committee has reviewed and approved this request.

***Financial Consideration:**
 Grade 5 Step B (\$17.52) changed to a Grade 6 Step A (\$18.29).

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

PAYROLL CHANGE

NAME: Elizabeth Lund

BOARD APPROVAL DATE: _____

NEW ADDRESS: _____

EFFECTIVE DATE: _____

TITLE: Appraiser I

PAY RATE: \$18.29

GRADE/STEP: 6A

DEPARTMENT: Assessor

Full-time

Part-time

Temporary

CHANGE VACATION CODE TO: _____ L1 (1-5 yrs, 4 hrs) _____ L2 (5-10 yrs, 5 hrs) _____ L3 (10-15 yrs, 6 hrs) _____ L4 (15-20 yrs, 7 hrs) _____ L5 (over 20 yrs, 8 hrs) _____

GRADE/STEP CHANGE: Current Grade 5 Step B
New Grade 6 Step A

PAY RATE CHANGE: Current \$17.52 New \$18.29

SEVERANCE PAY: Vacation _____
Sick _____
Comp. _____
Holiday _____

REASON FOR CHANGE

- New Employee - Hire Date: _____
- Rehire
- Address Change
- Vacation Anniversary
- Grade/Step Change
- Pay Rate Change
- Title Change
- Anniversary Step Increase
- Resignation/Termination

- Retirement
- Layoff
- Family/Medical Leave
- Return From Leave
- Reevaluation of Current Job
- Transfer
- Annual Cost of Living Adjustment
- Other _____

Comments:

Elizabeth Lund was hired as an Appraiser Trainee, Grade 5A, on March 8, 2010. As established by the Minnesota State Board of Assessors, Elizabeth has successfully completed the required course work and fulfilled the apprenticeship experience needed to attain the Certified Minnesota Assessor designation (CMA). This level of licensure allows Elizabeth to assist the County Assessor in making exemption, classification, and valuation decisions.

Approved by: _____

Signature of Department Supervisor

Date

***Minnesota
State Board of Assessors***

Elizabeth R Lund

Has qualified in accordance with the requirements established for the designation of

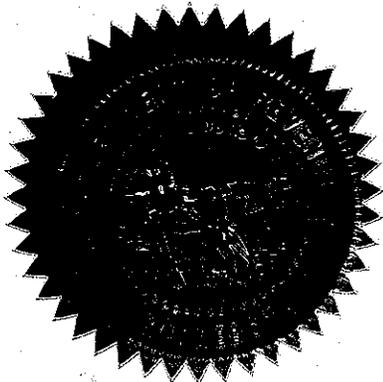
Certified Minnesota Assessor

Together with its privileges and responsibilities and is entitled to be

recognized by public officers and all other citizens for the

attainment of professional competence.

Given this 27th day of September 2011



Deena Johnson
Chairperson

ITEM # Solid Waste a
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Pelowski, Jeff	*Department Environmental Services	*Board Meeting Date Oct 25 2011
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***Subject Title (As it will appear on the agenda):**
 Consider adoption of Ordinance No. 31.

***Background (Provide sufficient detail of the subject):**
 The Solid Waste Planning Committee recommends the Board adopt this Ordinance which will establish the 2012 tip fee / service fee schedule for the County --- the Ordinance basically "rolls over" the 2011 Fee Schedule, (ie. no changes proposed for 2012).

***Financial Consideration:**
 The proposed 2012 Environmental Budget reflects the fee schedule contained in the Ordinance.

***Legal Consideration:**
 Attorney Foss will need to approve the "form and execution".

***Other Consideration:**
 After passage by the Board, the Ordinance must be published --- normally we publish it in all 3 County newspapers--- direction?

***Resolution (Wording should reflect the intent of the Board vote):**
 None

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Johnston						
Folds						Failed
Rasmussen						
Walker						Tabled

ATTEST: Teresa Klein, Board Clerk

ORDINANCE NO. 31

AN ORDINANCE OF THE COUNTY OF ROSEAU, MINNESOTA, ENTITLED
“AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR SOLID WASTE
MANAGEMENT SERVICES”.

The County Board of Roseau County ordains:

That Ordinance No. 31 of Roseau County, Minnesota, be amended as follows:

That the County of Roseau, State of Minnesota, has established solid waste management facilities on property located in Enstrom Township, Roseau County, Minnesota, and that anyone using said facilities shall pay to the Roseau County Treasurer the following fees, plus all applicable Minnesota sales tax and surcharges:

A. Residential Haulers	:	\$ 37.50 per ton
B. Commercial Haulers	:	\$ 37.50 per ton
C. Demolition-Debris Waste	:	\$ 7.50 per cubic yard
D. Out-of-County Waste	:	\$ 75.00 per ton
E. Pickup Trucks	:	\$ 11.00 per load
F. Automobiles	:	\$ 5.00 per load
G. Car Tires	:	\$ 3.00 per tire
H. > 20" Tires	:	\$ 5.00 per tire
I. Tractor Tires	:	\$ 10.00 per tire
J. Appliances/CRTs	:	\$ 5.00 per unit

In addition to the above user fees, each resident and commercial entity residing in the County shall pay an annual solid waste assessment according to the following service fee schedule:

A. Residential Fee	:	\$ 60.00
B. Seasonal Recreation Fee (County Resident)	:	\$ 0.00
C. Seasonal Recreation Fee (Non-County Resident)	:	\$ 33.00
D. Category #1 Commercial	:	\$ 75.00
E. Category #2 Commercial	:	\$ 125.00
F. Category #3 Commercial	:	\$ 250.00
G. Category #4 Commercial	:	\$ 375.00
H. Category #5 Commercial	:	\$ 550.00
I. Category #6 Commercial	:	\$ 700.00
J. Category #7 Commercial	:	\$ 925.00
K. Category #8 Commercial	:	\$1,250.00
L. Category #9 Commercial	:	\$1,650.00
M. Category #10 Commercial	:	\$2,100.00
N. Category #11 Commercial	:	\$2,500.00
O. Category #12 Commercial	:	\$12,500.00

That if an entity fails or neglects to pay said charges or fees, including all applicable Minnesota sales tax and surcharges, the Board of Commissioners can certify the same to real estate owned by the entity, and the same shall be collected with other

taxes. In the case of any village or governmental unit failing to pay the fees, including the applicable Minnesota sales tax and surcharges, the Board of County Commissioners can certify said amount to the County Auditor who shall levy a sufficient amount on all property in said governmental unit to pay said amount.

This ordinance shall be in full force and effect from January 1, 2009, through December 31, 2012, following its passage and publication according to law.

PASSED BY THE BOARD OF COUNTY COMMISSIONERS OF ROSEAU COUNTY THE 14TH DAY OF OCTOBER, 2008; EXTENDED BY COUNTY BOARD RESOLUTION ON THE 26TH DAY OF OCTOBER, 2010; AND, BY COUNTY BOARD RESOLUTION THIS 25TH DAY OF OCTOBER, 2011.

Chairman, Roseau County Board

Attest:

Administrative Assistant / Board Clerk

Approved as to form and execution:

County Attorney

ITEM # Aud Rep a
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Monsrud, Martie	*Department Auditor	*Board Meeting Date Oct 25 2011
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***Subject Title (As it will appear on the agenda):**
COMPLETE LAND EXCHANGE DOCUMENTATION WITH DNR

***Background (Provide sufficient detail of the subject):**
 Requesting a resolution authorizing Chairman of the County Board and County Auditor to sign documentation on behalf of Roseau County for the North Half of Section 35, Township 162, Range 44 to complete the land exchange.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**
 BE IT RESOLVED, that the Roseau County Board of Commissioners hereby authorizes Mark S. Foldesi, Chairman of the County Board and Martha Monsrud, County Auditor to sign the Warranty Deed and all other documents necessary to complete the land exchange with the Department of Natural Resources for the North Half of Section 35, Township 162, Range 44.

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

ITEM # Aud Rep b
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Monsrud, Martie	*Department Auditor	*Board Meeting Date Oct 25 2011
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***Subject Title (As it will appear on the agenda):**
 County Appropriations and Annual Dues

***Background (Provide sufficient detail of the subject):**
 The Board will discuss and approve the 2012 appropriations and annual dues.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

ROSEAU COUNTY APPORTIONMENTS															
Dept.	Organization	2000 Actual	2001 Actual	2002 Actual	2003 Actual	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Request	2012 Actual
401	Roseau County Medical Travel	3,077	3,170	3,265		3,265	3,265		3,265	3,265	4,465	4,465	4,465	4,465	
401	Roseau County Area Transit (Far North)	17,807	17,850	3,000	(A)	3,000	3,000		3,000	3,000	3,000	3,000	3,000	-	
401	Rural Life Outreach of NW Minnesota		500	500		500	500		750	750	750	750	750	1,500	250
401	Area Ag Information Center								750	750	750	750	750	750	750
401	Retired Senior Volunteer Program (RSVP)													1,000	
501	Memorial Day (Actual Expense)	600	600	600		600	600		600	600	600	600	600	600	600
501	Roseau County Historical Society	32,458	35,000	36,000	(B)	36,000	30,358	(C)	38,000	30,000	38,000	38,000	40,000	40,000	40,000
501	Northwest Regional Library	74,358	70,938	74,358		74,358	70,000	(D)	80,000	80,000	86,000	86,000	90,000	91,857	91,857
611	Beltrami Island Historical Society		1,000												
611	Roseau County SWCD	43,709	43,709	47,300		47,300	45,000		49,000	47,000	50,000	50,000	60,000	60,000	60,000
611	Roseau Co. Agricultural Society (Fair)	26,523	27,000	27,000		27,000	20,000		25,000	20,000	20,000	20,000	20,000	15,000	15,000
701	Red River Valley Development Comm.	800	800	800		800	800		800	800	800	800	800	800	800
701	Minnesota Heartland Tourism					200	200		200	200		250	250	250	
701	Housing Loan Program	25,000	25,000	25,000		25,000	25,000	(E)	25,000	5,000					
TOTAL		224,332	225,567	217,823		218,023	198,723		226,365	191,365	204,365	204,615	220,615	214,972	214,972
Request not received as of 10-21-2011															
Departments:		NOTES:													
401	Health and Welfare	(A) The State assumed the local levy amount in 2002 except for \$3,000 for the capital equipment fund.													
501	Culture/Parks/Recreation	(B) The County Board donated an additional \$1,000 for flood expense in 2002.													
611	Conservation of Natural Resources	(C) The County Board approved a \$26,000 appropriation in September 2003. On July 13, 2004, the County Board appropriated an additional \$4,358 to the Historical Society and NW Regional Library.													
		(D) The County Board approved a \$70,000 appropriation in September 2003. On July 13, 2004, the County Board appropriated an additional \$4,358 to bring the 2004 appropriation to the 2003 level. THE ADDITIONAL MONEY WAS APPROPRIATED BUT WAS NOT ACTUALLY PAID!!													
701	Economic Development	(State mandated maintenance of effort for NWRL: \$61,353 for 2003 and \$66,922 for 2004, 2005 and 2006													
		(E) On 7-15-03 the County Board approved \$50,000 for 2004, with \$25,000 to be subtracted from other 2004 appropriations. \$25,000 of the \$50,000 allocation was requested by the HRA during 2004.													
		Note: 2005 appropriations set at November 23, 2004 County Board Meeting													
		Note: 2006 appropriations set at September 26, 2005 County Board Meeting													
		Note: 2006 appropriations revised at December 27, 2005 County Board Meeting													

ROSEAU COUNTY DUES		2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Dept.	Organization	Actual												
005	MAPCED MN Assoc. Professional County Econ. Devel.									125	125	125	150	
005	MACA- MN Association of County Administrator						185	185	185	185	185	185	325	
005	LPHA-Local Public Health Association- (AMC)				639	639	630	618	658	691	708	708	708	
005	AMC-Association of Minnesota Counties				6,027	6,027	6,228	6,360	6,664	6,933	7,148	7,187	7,187	
005	MRCC-Minnesota Rural Counties Cacus				2,000	2,000	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100
005	Pembina Trail R C & D Ass'n	350	350	350	400	400	400	400	400	400	400	500	500	To be dissolved
006	NW SC -Northwest Service Coop				250	250	250	250	250	250	250	250	250	
006	MCHRMA- MN Counties Human Resource Management Assn.												60	
006	WELCOA-Wellness Council of America												325	
610	Joint Powers Natural Resource Board						1,000		1,000		500	1,000	1,000	1,000
611	Red River Basin (The International Coalition)	300	300	300	347	347	347	347	347	-	-	347	347	
611	Northern Counties Land Use Coord. Board					2,500	2,500	2,500	-	2,500	2,500	2,500	2,000	2,000
701	Red River Valley Development Comm.	800	800	800	800	800	800	800	800	800	800	800	800	800
	TOTAL	1,100	1,100	1,100	1,147	3,647	4,647	3,647	2,147	3,300	3,800	4,647	4,472	3,800

Departments:

- 005 Board of Commissioners
- 006 Personnel/Safety
- 501 Culture/Parks/And Recreation
- 610 Consolidated Conservation Developent
- 611 Conservation of Natural Resources
- 701 Economic Development

ITEM # Dept Rep 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Nelson, Gracia	*Department Emergency Management	*Board Meeting Date Oct 25 2011		
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***Subject Title (As it will appear on the agenda):**
 Request for approval of Roseau County Emergency Plan

***Background (Provide sufficient detail of the subject):**
 The Roseau County Emergency Plan has been updated and is in need of County Board approval.

***Financial Consideration:**
 None

***Legal Consideration:**

***Other Consideration:**
 A complete CD of the Emergency Plan will be provided to each commissioner, department head and first responding agency responsible for a task in the emergency plan following approval of the Board.

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

ITEM # Cty Bd 2

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Miller, Ann Marie	*Department Board Clerk	*Board Meeting Date Oct 25 2011
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***Subject Title (As it will appear on the agenda):**
AMC and MCIT Annual Conference

***Background (Provide sufficient detail of the subject):**
The Association of Minnesota Counties Annual Conference is scheduled for December 5-7, 2011. In conjunction with the AMC conference, the Minnesota Counties Intergovernmental Trust will conduct its annual meeting on December 5th . The Board will discuss and confirm attendance to these events.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

AMC ANNUAL CONFERENCE / DECEMBER 5-7, 2011 / HYATT REGENCY MINNEAPOLIS

Countdown Redefine Build Skance SEEK Engage CONVINCE REVISE Design Banquet Create

PLANNING PROGRESS.

County Government Works to Find Inspired Solutions to Real Problems.



The NEW & IMPROVED Annual Conference includes:

- ✓ Double the Workshops.
- ✓ Inspiring Speakers.
- ✓ Revamped Schedule.
- ✓ World-Class Entertainment.

DON'T MISS IT!

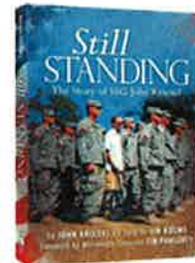
Each December for over 100 years, the Association of Minnesota Counties' (AMC) Annual Conference is the only event where **more than 600 county elected officials, department heads, and staff**, come together to learn more about and discuss the important topics and trends affecting county government.

Minnesota's 87 counties have a long tradition of finding better ways to deliver services, perform more efficiently, and improve overall service to their constituents. There are a variety of challenges and uncertainties ahead for all counties, but by continuing to learn and work together, counties are poised to make plans for better solutions for all counties and citizens alike.

In order to give attendees a wide variety of subjects to learn more about, we have expanded our workshop schedule considerably by offering **more than 30 one-hour workshops** on a wide variety of topics over two days. There is literally something for everyone and then some! Please see the agenda inside for details.



We're also changing things up this year by holding the **Opening Session** on Monday morning, featuring keynote speaker **Rep. John Kriesel**, who will share his incredible and inspiring life story. When Staff Sergeant Kriesel lost his legs and two buddies in a roadside bomb explosion, no one expected him to survive, let alone go on to be elected to the Minnesota House of Representatives in 2010. This is the story of an ordinary young man who overcame extraordinary challenges.



The **Awards Banquet** on Monday night provides an opportunity to publicly recognize counties and individuals for outstanding achievements in government.

Visit more than 115 exhibits in the **Vendor Fair**, open on Monday and Tuesday, which showcases exhibitors whose products and services help county government do its business better! The annual **Silent Auction** inside the Vendor Fair gives conference participants the chance to place bids on great prizes and help a good cause, with all proceeds go toward the annual AMC Student Scholarship. Donated items range from gift certificates to iPods, from sporting event tickets to GPS units, and everything in between!

Another change in this year's schedule includes moving the **AMC Policy Committee** meetings to Tuesday and offering many workshops throughout the entire day.



We're excited to announce that Tuesday evening will feature entertainment by Minnesota's own **Comedian Louie Anderson**. Sharing the ups and downs of his childhood experiences as one of eleven children in Minnesota, Louie Anderson is one of the most versatile and successful comedians working today, loved by the television audiences who never missed "Family Feud" or his appearances on late night chat shows. He is adored by standing-room-only crowds in Las Vegas and respected by readers of his books. He is worshiped by the rising comics he mentors and encourages with his honesty and wisdom.

AMC's **Business Meeting** has moved to Wednesday morning. This important part of the conference is where input from all county delegates is encouraged as we vote on our legislative platform and **elect AMC officers** for the coming year.



Experience the wit and wisdom of an American legend with our **Closing Session** keynote speaker **Randall Reeder as Will Rogers**. Reeder brings to life the warmth and humor of Will Rogers because he's much more than a "Will Rogers impersonator," and you'll feel like you are in the presence of Will Rogers. If you know Will, this Will Rogers look-alike will make you do a double-take as soon as you lay



eyes on him. The result is an enlightening, inspirational and thoroughly entertaining presentation everyone is sure to enjoy.

ITEM # Cty Bd #3

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Pelowski, Jeff ▼	Coordinator ▼	Oct ▼	25 ▼	2011 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 MCIT Delegate and Alternate

***Background (Provide sufficient detail of the subject):**
 Minnesota Counties Intergovernmental Trust is requesting confirmation of the Roseau County delegate and alternate to serve as voting members of the Trust. Currently the delegate is Martie Monsrud and the alternate is Russell Walker.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk



Minnesota Counties Intergovernmental Trust

100 Empire Drive, Suite 100
St. Paul, MN 55103-1885
www.mcit.org

Phone: 651-209-6400
Toll Free: 866-547-6516
Fax: 651-209-6496

BOARD OF DIRECTORS

Dennis Hegberg
Trust Chair
Commissioner
Washington County

Sharon K. Anderson
Vice Chair
Auditor-Treasurer
Cass County

Scott Sanders
Secretary/Treasurer
Commissioner
Watonwan County

Felix Schmiesing
Commissioner
Sherburne County

Tom Shea
Commissioner
Steele County

Graylen Carlson
Commissioner
Lac qui Parle County

Donald Diedrich
Commissioner
Polk County

Melvin Ruppert
Administration
Nobles County

John Hoscheid
Auditor
Lake of the Woods
County

October 14, 2011

Patty Ignaszewski
HR/Benefits Administrator
606 5th Ave SW Room 131
Roseau MN 56751

RE: VOTING DELEGATES AND ALTERNATES

Dear Patty :

The 2011 Annual Meeting of the Minnesota Counties Intergovernmental Trust will be held on:

Monday, December 5, 2011 at 4:00 p.m.
(Registration to begin at 3:30 p.m.)
Hyatt Regency Hotel
Regency Room
Minneapolis, Minnesota

An election will be held for two seats on the MCIT Board of Directors. The MCIT Bylaws provide for the designation of official voting delegates and alternates. Our records indicate that your voting delegate and alternate are as follows:

Delegate Martie Monsrud :

Alternate Russ Walker :

IF THIS IS CORRECT, YOU NEED NOT RESPOND TO THIS LETTER. If this is incorrect or if you wish to change your voting delegate and alternate, please complete the enclosed designation form. The form should be signed and returned to MCIT by **November 28, 2011**. The form can be faxed to 651.209.6496. Thank you for your attention to this matter.

Sincerely,

Robyn M. Sykes
Executive Director

ITEM # _____ Cty Bd #4
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Miller, Ann Marie	*Department Board Clerk	*Board Meeting Date Oct 25 2011
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***Subject Title (As it will appear on the agenda):**
 Committee Reports

***Background (Provide sufficient detail of the subject):**
 Commissioner Swanson and Commissioner Phillippe have submitted committee reports for Board review.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

JACK SWANSON COMMITTEE REPORTS

OCTOBER 12, 2011 - LEGISLATIVE COMMITTEE; telephone conversation with US Senator Al Franken

OCTOBER 12, 2011 - NW MINN RAC; videoconference with radio board advisory committee; approved Roseau County VHF/800 interoperability pilot project

OCTOBER 12, 2011 - SOLID WASTE COMMITTEE; recommended same fee structure as 2010

OCTOBER 13, 2011 - STATEWIDE RADIO BOARD FINANCE COMMITTEE; Swanson served as chair in absence of Bill Mund; committee approved Roseau County VHF/800 pilot project funding

OCTOBER 13, 2011 - ROSEAU RIVER WATERSHED BOARD PROJECT WORK TEAM; on Roseau River WMA Pool 3 outlet project; approved moving forward pending cost-share approval with Minn DNR

OCTOBER 17, 2011 - ROSEAU COUNTY HEALTH FAIR COMMITTEE; final preparation for Oct 19 health fair

OCTOBER 18, 2011 - SOCIAL SERVICES BOARD

OCTOBER 18, 2011 - HIGHWAY COMMITTEE

OCTOBER 19, 2011 - ROSEAU COUNTY HEALTH FAIR

OCTOBER 20, 2011 - ASSOCIATION OF MINNESOTA COUNTIES DISTRICT 3 FALL MEETING (EAST GRAND FORKS)

OCTOBER 20, 2011 - LEGISLATIVE "REFORM 2.0" MEETING (CROOKSTON); open forum with Rep Dan Fabian, Rep Matt Dean, Rep Deb Kiel, etc

OCTOBER 24, 2011 - REGIONAL RADIO BOARD LEADERSHIP GROUP (ST CLOUD); roundtable forum for interoperability planning

Glenda A. Phillippe
Roseau County Board
October 2011 Committee Report

September 28 – Warroad Watershed – Warroad, MN

Walk-through by board members on east branch to check breach in river.

September 29 – FEMA – Roseau, MN

Fifteen months before Digital Flood Insurance Rate Maps become effective; involves meetings and 90-days' appeal period.

October 3 – Warroad School Board – Warroad, MN

Survey will be sent to school staff regarding current use of Warroad School building; approved maximum certification for the preliminary 2012 levy. 2011 levy was \$2,361,780.04.

October 4 – Department Head Meeting – Roseau, MN

Job descriptions and job performance reviews discussed.

October 4 – Warroad Airport Zoning Commission

Discussed zoning, enforcement of land use permits.

October 5 – ICS 400 Training – Roseau, MN

Participated.

October 6 – ICS 400 Training – Roseau, MN

Participated.

October 6 – Warroad Parks and Rec Board – Warroad, MN

Approved new rates, new regulations, and renovation of shelters at The Point.

October 10 – Warroad City Council – Warroad, MN

Approved snow removal for WHRA; approved several recommendations from Park Board; sold property in industrial park to gas company.

October 11 – Roseau County Board – Roseau, MN

Regularly-scheduled meeting.

October 12 – Lake Township Board – Warroad, MN

Resident wants more permit information regarding paving Hallberg. Horner completed ditch by estates; Wanda Barry, clerk, resigned. Interim replacement was appointed.

October 13 – Airport Zoning Committee – Warroad, MN

Approved action on land use issue.

October 18 – Social Services – Roseau, MN

COW

October 18 – Highway Department – Roseau, MN

COW

October 24 – Warroad City Council – Warroad, MN

October 25 – Warroad Community Education Committee – Warroad, MN

October 25 – Roseau County Board – Roseau, MN

October 26 – Warroad Watershed – Warroad, MN