
November 8, 2011

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on November 8, 2011 at 8:30 a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Roll Call
2. Presentation of Colors
3. Approve Agenda
4. Comments and Announcements
5. Approve Bills

8:40 Delegations - Board Appointments

1. Maria Pahlen, DWI Court Update

8:55 Consent Agenda

1. Approve October 25, 2011 Proceedings
2. Approved Amended Proceedings from 8-9-11, 8-23-11 and 9-13-11

9:00 County Committee Reports

9:00 Department Reports

Highway Department

1. Approve Agreement between Mn/DOT and Roseau County for Federal Participation in Construction
2. Approve final payment to Holthusen Construction for DR 1830, PW 1592, CD 21 for \$40,083.00.
3. Approve final payment to Holthusen Construction for DR 1830, PW 1850, JD 63 for \$12,410.55.
4. Request for Drainage Resolution

Assessor's Office

1. Homestead Market Value Exclusion

Coordinator's Office

1. Job Classification and Compensation Design Proposals
2. Trusight Preferred Membership

Attorney's Office

1. Appoint Temporary Emergency Victim Services Advocate

Auditor's Office

1. DNR Land Sale

9:50 BREAK

10:00 County Board Items

1. Local Government Redesign Innovation Sessions
2. Committee Reports
3. Operations Committee/Planning Discussion

11:00 Adjourn

County Coordinator's Office e-mail address: annmarie.miller@co.roseau.mn.us, Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

ITEM # Bd Appt 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
<input type="text"/>	<input type="text"/>	Nov <input type="text"/> 8 <input type="text"/> 2011 <input type="text"/>

Amount of time being requested:

*Subject Title (As it will appear on the agenda):
 Roseau/Kittson County DWI Court

*Background (Provide sufficient detail of the subject):
 Maria Pahlen, Coordinator for the Roseau County Problem Solving Court, will be discussing the expansion to a multi county Problem Solving Court with Kittson County and the Office of Traffic Safety funding associated with it.

*Financial Consideration:
 None at this time.

*Legal Consideration:
 None at this time.

*Other Consideration:

*Resolution (Wording should reflect the intent of the Board vote):

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>					
Foldesi	<input type="text"/>	Failed <input type="text"/>				
Falk	<input type="text"/>					
Walker	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Consent 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Miller, Ann Marie ▼	Administrative Assistant ▼	Nov ▼ 8 ▼ 2011 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Approve Proceedings

***Background (Provide sufficient detail of the subject):**
 Proceedings from the October 25, 2011 Board Meeting are being submitted for Board review and approval.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

October 25, 2011

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, October 25, 2011 at 8:30 a.m.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 8:30 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, and Jack Swanson. Commissioner Walker was excused.

APPROVAL OF AGENDA

Addition of three forthwith payments was added to the payment of bills. A motion to approve the agenda was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Falk informed the Board that he was invited to an organizational meeting on the building of a Wannaska Community Center.

Commissioner Phillipe noted that the dissolution of the Pembina Trail R C & D is still in progress.

APPROVE BILLS

A motion was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously to authorize the payment of the following bills:

Warrants Approved for Payment 10/13/2011

Vendor Name	Amount
BEITO REPAIR	57,459.80
DAVIDSON READY MIX & CONSTRUCTION INC	75,614.41
MN DEPT OF FINANCE -TREAS	2,383.50
ROSEAU CITY	9,127.23
SCOTT JOHNSON COMPANIES	12,425.00

8 Payments less than \$2,000 \$4,579.80

Final Total: \$161,589.74

Warrants Approved for Payment 10/20/2011

Vendor Name	Amount
JOHNSON OIL CO INC	7,268.00
NORTHERN RESOURCES COOPERATIVE	3,054.41
SELECT ACCOUNT-VEBA	9,664.22

15 Payments less than \$2,000 \$6,989.41

Final Total: \$26,976.04

Warrants Approved On 10/25/2011 for Payment 10/28/2011

Vendor Name	Amount
CRIMESTAR CORPORATION	2,700.00
DALAGER, ARLAN	84,472.50
DEPARTMENT OF LABOR/MSHA	2,207.00
DYNAMIC IMAGING SYSTEMS INC	2,667.21

HORNER PLUMBING & EXCAVATION	26,458.60
MN DEPT OF EMPLOYMENT	11,615.00
PRO-WEST & ASSOCIATES INC	16,000.00
REGENTS OF U OF MINNESOTA	16,224.99
ROSEAU CO HWY DEPT	29,071.74
ROSEAU CO SOIL & WATER CONS	12,745.94
STOSKOPF REDI MIX ROSEAU INC	2,992.00

58 Payments less than \$2,000 \$21,264.74

Final Total: \$228,419.72

And, approved forthwith payments to Stan's Communication in the amount of \$985.75; Tessco in the amount of \$4,312.43 and D & J Radio Sales and Service, Inc. in the amount of \$2,790.06

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Phillipe and carried unanimously. The Board by adoption of its consent agenda approved proceedings from the October 11, 2011 Board Meeting; approved the State of Minnesota Off Highway Vehicle Grant in the amount of \$8,990.00 for each of two years ending June 30, 2013.

COUNTY COMMITTEE REPORTS

Human Resource Committee

The Human Resource Committee presented the Board with a Payroll Change Request for Elizabeth Lund. Elizabeth was hired as an Appraiser Trainee, Grade 5A, on March 8, 2010. As established by the Minnesota State Board of Assessors, Elizabeth has successfully completed the required course work and fulfilled the apprenticeship experience needed to attain the Certified Minnesota Assessor designation (CMA). This level of licensure allows Elizabeth to assist the County Assessor in making exemption, classification, and valuation decisions. The HR committee has reviewed and approved this request. A motion to approve the payroll change from a Grade 5 Step B to a Grade 6 Step A was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

Solid Waste Planning Committee

The Solid Waste Planning Committee is recommending that the Board adopt Ordinance No. 31 which will establish the 2012 Tip Fee and Service Fee Schedule for the County. There are no changes proposed for 2012. A motion to approve Ordinance No. 31 for the year 2012 was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously.

DEPARTMENT REPORTS

County Auditor

County Auditor Martha Monsrud requested the Board approve a resolution authorizing the County Auditor and the Board Chair to execute the documents necessary to complete the DNR Land Exchange. A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2011-10-02

BE IT RESOLVED, that the Roseau County Board does hereby authorize Board Chair Mark Foldesi and Auditor Martha Monsrud to sign the Warranty Deed and all other documents necessary to complete the land exchange with the Department of Natural Resources for the property described as the North Half of Section 35, Township 162, Range 44.

Auditor Monsrud reviewed the 2012 appropriation requests along with a list of dues that will be payable in 2012. The Board requested Auditor Monsrud to create a department line item for the Soil and Water Conservation District as they are not considered an "appropriation"; requested the combination of the appropriation for the Joint Powers Natural Resource Board and the Northern Counties Land Use Coordinating Board and removal of the Beltrami Island Historical Society from the list. Auditor Monsrud will report back to the Board with these corrections and a list of appropriations and dues to be approved for 2012.

Emergency Management

Emergency Manager Gracia Nelson met with the Board to request approval of the updated County Emergency Plan, noting that updating names and telephone numbers was the primary reason for this revision. A motion to approve the Roseau County updated Emergency Plan was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

COUNTY BOARD ITEMS

The Board discussed attendance at the AMC annual conference in December.

The Board confirmed its Minnesota Counties Intergovernmental Trust official voting delegates as Auditor Monsrud, delegate and Commissioner Walker, alternate.

COMMITTEE REPORTS

Commissioner Falk reported on the following committee meeting(s): Human Resource Committee 10/11/11; Solid Waste Management Committee, 10/12/11; Social Services Board, 10/18/11; Highway Committee, 10/18/11; AMC District 3 meeting, 10/20/11; Legislative "Reform 2.0" meeting, 10/20/11; Human Resource Committee meeting, 10/24/11; Radio Advisory Committee, 10/12/11.

Commissioner Foldesi reported on the following committee meeting(s): Human Resource Committee, 10/11/11; Quin County Community Health Advisory Board, 10/24/11.

Commissioner Phillipe reported on the following committee meeting(s): Lake Township Board, 10/12/11; Airport Zoning Committee, 10/13/11; Social Services Board, 10/18/11; Highway Committee, 10/18/11; Warroad City Council, 10/24/11.

Commissioner Swanson reported on the following committee meeting(s): Legislative Committee, 10/12/11; Northwest Minnesota Radio Advisory Committee; 10/12/11; Solid Waste Committee, 10/12/11; Statewide Radio Board Finance Committee, 10/13/11; Roseau River Watershed Board Project Work Team, 10/13/11; Roseau County Health Fair Committee, 10/17/11; Social Services Board, 10/18/11; Highway Committee, 10/18/11;

Roseau County Health Fair, 10/19/11; AMC District 3 meeting, 10/20/11; Legislative "Reform 2.0" meeting, 10/20/11; Regional Radio Board Leadership Group 10/24/11.

Coordinator/Environmental Officer Merger

Interim County Coordinator Jeff Pelowski met with the Board to discuss the merger of the Coordinator and Environmental Office and the resulting job description evaluations. On October 11, 2011, per County policy, the Human Resource Committee approved sending the four "new" Environmental/Coordinator's Office job descriptions to Trusight for evaluation. The four new positions would replace the existing five positions, (Coordinator-Grade 10G, Environmental Officer-Grade 10G, Human Resources/Benefits Administrator-Grade 6G, Administrative Assistant-Grade 5C, and Environmental Accountant-Grade 4G). Trusight evaluated the four new positions as follows: County Coordinator/Environmental Services Director-Grade 12, Administrative Assistant/Accountant-Grade 5, Administrative Assistant-Grade 5, and Human Resource Specialist/Benefits Administrator-Grade 5.

Pelowski explained that to create uniformity in the office, he believed the two Administrative positions should be at the same grade/step. Because of the discrepancy on the grading of the Human Resources Specialist/Benefits Administrator position, he felt that this position should be frozen at its current grade/step. Therefore, he recommended to the HR Committee, at their October 24, 2011 meeting, the following: Coordinator/Environmental Services Director-12G, Administrative Assistant-5G, Administrative Assistant/Accountant 5G; Human Resources Specialist/Benefits Administrator-5G (with a pay freeze rather than a pay reduction). In addition, Pelowski recommended that this merger remain interim for one year for the purpose of evaluating whether the merger will meet the expectations of the Board.

As a result of the 10/24/11 meeting, the Human Resource Committee recommended to the Board the following proposal:

- Coordinator/Environmental Services Director – Grade 12G
- Administrative Assistant – Grade 5E
- Administrative Assistant/Accountant – Grade 5E
- Human Resources Specialist/Benefits Administrator–Grade 5G (no recommendation concerning pay freeze vs. pay reduction)
- The effective date would be the 1st pay period of 2012.
- Future step increases, if applicable, would be effective on the employee's anniversary date.
- The merger will remain "interim" through 12/31/12.
- It was noted that the financial impact would be a net savings to the County of approximately \$50,000, and the 2012 Budget should be amended accordingly.

After lengthy discussion, a motion was made by Commissioner Swanson, seconded by Commissioner Phillipe, to approve the Human Resource Committee recommendations as outlined above. After discussion, this motion was rescinded by Commissioner Swanson. Commissioner Phillipe concurred.

A motion was made by Commissioner Swanson and seconded by Commissioner Phillipe, to place the Coordinator/Environmental Services Director at a 12G, Administrative Assistant/Environmental Accountant at a 5E, the Administrative Assistant at a 5D and the Human Resource/Benefits Administrator at a 5G. Discussion continued with Interim Coordinator Pelowski explaining that the reason behind his decision to place his staff at the

grades/steps recommended to the Human Resource Committee was based on how Trusight rated the job descriptions, how the points were distributed, and to create an appropriate "balance" in the new office. Pelowski also noted that combining five positions into four has created additional duties and responsibilities for himself and his staff. After further discussion, this motion was rescinded by Commissioner Swanson. Commissioner Phillippe concurred.

After continued discussion, noting that the Board will be following policy as written in the Uniform Hiring Policy, a motion was made by Commissioner Falk, seconded by Commissioner Swanson and carried with Commissioners Falk, Swanson and Phillippe in favor, to adopt the following:

- Coordinator/Environmental Services Director - Grade 12G.
- Administrative Assistant/Accountant – Grade 5E.
- Administrative Assistant – Grade 5C.
- Human Resources Specialist/Benefits Administrator - Grade 5G, (pay reduction option selected, not pay freeze).
- The effective date will be 12/25/11.
- The merger will remain "interim" through 12/31/12.
- Future step increases, if applicable, will be effective on the employee's anniversary date.
- All four positions will be regular full-time.
- The preliminary 2012 Budget will be amended accordingly.

Upon motion carried, the Board adjourned the regular meeting at 12:30 p.m. The next regular meeting of the Board is scheduled for November 8, 2011 at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, Interim County Coordinator
Roseau County, Minnesota

Mark Foldesi, Chair
Board of County Commissioners
Roseau County, Minnesota

ITEM # Consent 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Miller, Ann Marie ▼	Administrative Assistant ▼	Nov ▼ 8 ▼ 2011 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Approve Amended Proceedings

***Background (Provide sufficient detail of the subject):**
 Proceedings from the 8-9-11, 8-23-11 and 9-13-11 Board Meeting have been amended to included the listing of warrants over \$2000.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed <input type="checkbox"/>
Phillipe						
Foldesi						Failed <input type="checkbox"/>
Falk						
Walker						Tabled <input type="checkbox"/>

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Hwy Dept 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Ketring, Brian	Engineer	Nov	8	2011

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Approve Agreement between MnDOT and Roseau County

***Background (Provide sufficient detail of the subject):**
 The Board will review and approve an agreement between MnDOT and Roseau County for federal participation in construction.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Hwy Dept 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Ketring, Brian ▼	Engineer ▼	Nov ▼ 8 ▼ 2011 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Final Payment

***Background (Provide sufficient detail of the subject):**
 The Board will review and approve final payment to Holthusen Construction for DR 1830, PW 1592, CD 21 for \$40,083.00.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Hwy Dept 3
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Ketring, Brian ▼	Engineer ▼	Nov ▼ 8 ▼ 2011 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Final Payment

***Background (Provide sufficient detail of the subject):**
 The Board will review and approve final payment to Holthusen Construction for DR 1830, PW 1850, JD 63 for \$12,410.55.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Hwy Dept 4
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Ketring, Brian	Engineer	Nov 8, 2011

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Request for Drainage Resolution

***Background (Provide sufficient detail of the subject):**
 Engineer Ketring is requesting that the Board approve a resolution which would recommend that the Association of MN Counties support legislation to make all legal drainage maintenance projects exempt from the Minnesota Environmental Rights Act claims.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator



Board of Commissioners
606 5th Ave. SW, Room #131
Roseau, MN 56751
Phone: 218-463-4248
Fax: 218-463-3252

**Legal Drainage Maintenance Shall be Exempt from MERA
(Minnesota Environmental Rights Act) Lawsuits**

WHEREAS, Minnesota Statutes 103D & 103E pertain to drainage ditch systems, and

WHEREAS, the drainage authority of each of these systems throughout the State has the task of maintaining and repairing these systems (see 103E.701 and 103E.705) to insure that they function properly and efficiently, and

WHEREAS, each of these systems has its own taxing authority and the people paying benefits regularly request minor or major repair work by petition, and

WHEREAS, the Minnesota Wetland Conservation Act has a number of exemptions for legal drainage maintenance projects along with general permits from the Mn DNR and USACOE that preapprove maintenance work on drainage ditches, and

WHEREAS, the Minnesota Environmental Rights Act (MERA) can and has currently allowed for lawsuits to occur by any party who could state legal ditch maintenance work is damaging the environment and this can result in several hundred thousands of dollars being spent on a frivolous lawsuit/court case,

NOW THEREFOR BE IT RESOLVED, Roseau County recommends that the Association of Minnesota Counties shall support legislation to make all legal drainage maintenance projects exempt from MERA claims.

STATE OF MINNESOTA)
) ss
COUNTY OF ROSEAU)

I, Jeff Pelowski, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on November 8, 2011.

(SEAL)

Jeff Pelowski
Roseau County Interim Coordinator

District 1 Glenda Phillipe - District 2, Jack Swanson -
District 3, Roger Falk- District 4, Russell Walker, Vice Chair - District 5, Mark Foldesi, Chair

An Equal Opportunity Employer

ITEM # Assessor 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Heim, Allen ▼	Assessor ▼	Nov ▼ 8 ▼ 2011 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Homestead Market Value Exclusion

***Background (Provide sufficient detail of the subject):**
 The Board will review an insert, to be included in the Truth in Taxation statements, which will give a brief overview of the Market Value Homestead Exclusion.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Coord Off 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Pelowski, Jeff ▼	Interim Coordinator ▼	Nov ▼ 8 ▼ 2011 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
Job Classification and Compensation Design Proposal

***Background (Provide sufficient detail of the subject):**
The Board will review and discuss Trusights proposal to conduct a classification and compensation study for the County.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Phillipe							
Foldesi						Failed	
Falk							
Walker						Tabled	

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Coord Off 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Pelowski, Jeff ▼	Interim Coordinator ▼	Nov ▼ 8 ▼ 2011 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Trusight Preferred Membership

***Background (Provide sufficient detail of the subject):**
 The Board will review and approve payment of Trusight's annual preferred membership fee.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Cty Atty 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Foss, Karen	*Department Attorney	*Board Meeting Date Nov 8 2011
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***Subject Title (As it will appear on the agenda):**
 Request approval of Steve Roseen as Emergency/Temp Advocate

***Background (Provide sufficient detail of the subject):**
 Requesting that Steve Roseen be approved as an Emergency/Temporary Advocate for Victim Services.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Auditor 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Monsrud, Martie ▼	*Department Auditor ▼	*Board Meeting Date Nov ▼ 8 ▼ 2011 ▼
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***Subject Title (As it will appear on the agenda):**
 State of Minnesota plans to sell surplus state-owned land in Grimstad 21-160-40 (8 acres)

***Background (Provide sufficient detail of the subject):**
 Roseau County has the option to purchase this property prior to the real estate being offered to the public.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

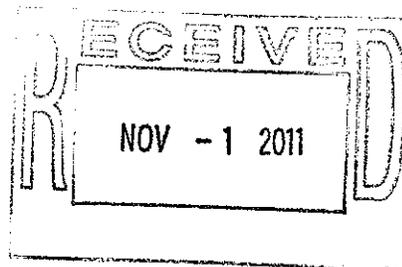
Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

Minnesota Department of Natural Resources

500 Lafayette Road • St. Paul, MN • 55155-4045



October 27, 2011

Martie Monsrud, Auditor
Roseau County
606 Fifth Avenue Southwest, Room 160
Roseau, MN 56751

**CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

Dear Martie Monsrud:

The State of Minnesota plans to sell surplus state-owned lands at public sale in December 2011. Before offering this property for public sale, Minn. Stat. §94.10 requires that the lands first be offered to the city, county, town, school district, or other public body corporate for public purposes and they may be sold for such public purposes for an established minimum bid price. The property to be sold within or adjacent to your jurisdictional boundaries is as follows:

**NW NW, Sec. 21, T. 160, R. 40. Containing 8 acres, more or less.
(Grimstad)**

The minimum price may be obtained by calling or emailing me.

If your political body desires to purchase this property, a written offer must be submitted and received by this office no later than 2 weeks following your receipt of this letter. The offer must set forth in detail the reasons the political body desires to acquire the property and its intended use of the land.

In the event that more than one public body tenders an offer, the law provides that the Commissioner shall determine which party shall receive the property. The State reserves the right to reject any or all offers made any time.

www.dnr.state.mn.us

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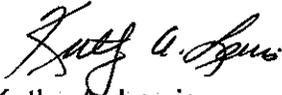
Letter to Martie Monsrud, Auditor

10/27/2011

Page 2

If you desire more information regarding this property, please contact Katherine Giel at (651) 259-5377 or katherine.giel@state.mn.us . If no written offer is received within the 2 week period (as defined above), the State will proceed with public sale.

Sincerely,



Kathy A. Lewis
Assistant Director
Division of Lands and Minerals

Enclosure

cc: Cindy Buttleman, Northwest Region Supervisor, Lands and Minerals

ITEM # Cty Board 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Swanson, Jack	*Department District 2 Commissioner	*Board Meeting Date Nov 8 2011
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***Subject Title (As it will appear on the agenda):**
 Local Government Redesign Innovation Sessions

***Background (Provide sufficient detail of the subject):**
 The Board will discuss Commissioner attendance at a Local Government Redesign Innovation session being held in Bemidji on November 10th. Commissioner Swanson is requesting approval to attend the Local Government Redesign Innovation Session to be held in Waite Park on November 15, 2011 as he will be attending a Collaborative Governance Council meeting on November 16th in St. Paul.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

Local Government Redesign Innovation Sessions

Join Minnesota Fellow Local Government Innovators

Shrinking state budgets and dwindling tax bases mean we've had to re-think how we provide high-quality public services. Come learn how fellow local government innovators are rising to the challenge, and share your own lessons learned.

- **SHARE** your lessons learned and best practices for innovation
- **LEARN** about successes and challenges experienced by others
- **CONNECT** with fellow local government leaders who share your commitment to innovation

City	Date / Time	Location
Rochester	Nov. 7 – 5:00-8:30 PM	U of MN Rochester Campus 111 S. Broadway, Suite 300, Rochester 55904
Hibbing	Nov. 9 – 5:00-8:30 PM	Hibbing High School 800 E. 21 st Street, Hibbing 55746
Bemidji	Nov. 10 – 5:00-8:30 PM	Beltrami County Administration Building 701 Minnesota Avenue NW, Bemidji 56601
Marshall	Nov. 14 – 5:00-8:30 PM	Lyon County Government Center 607 W. Main Street, Marshall 56258
Waite Park	Nov. 15 – 5:00-8:30 PM	Waite Park City Hall 19 – 13 th Avenue N., Waite Park 56387
Eagan	Nov. 29 – 5:00-8:30 PM	Eagan Community Center 1501 Central Parkway, Eagan 55121

Space is limited. To register contact LaCroix-Dalluhn at laura.lacroixdalluhn@gmail.com.

Support provided by InCommons and Minnesota House Redesign Caucus

Funding provided by Bush Foundation and The Minneapolis Foundation

ITEM # Cty Board 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
<input type="text"/>	<input type="text"/>	Nov	8	2011

***Subject Title (As it will appear on the agenda):**
 Committee Reports

***Background (Provide sufficient detail of the subject):**
 Commissioner Swanson has submitted committee reports for Board review.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>	Failed <input type="text"/>				
Foldesi	<input type="text"/>					
Falk	<input type="text"/>	Tabled <input type="text"/>				
Walker	<input type="text"/>					

ATTEST: Jeff Pelowski, Interim Coordinator

JACK SWANSON COMMITTEES

OCTOBER 25, 2011 - ROSEAU SCHOOL BOARD

OCTOBER 27, 2011 - STATEWIDE RADIO BOARD (ARDEN HILLS); approved Roseau County VHF-ARMER interoperability pilot project grant

NOVEMBER 1, 2011 - DEPARTMENT HEADS MEETING

NOVEMBER 2, 2011 - ROSEAU RIVER WATERSHED BOARD

NOVEMBER 2, 2011 - REGIONAL RADIO BOARD (THIEF RIVER FALLS)

NOVEMBER 3, 2011 - ASSOCIATION OF MINNESOTA COUNTIES FUTURES TASK FORCE (ST PAUL); addressed market value homestead credit issues

NOVEMBER 4, 2011 - ASSOCIATION OF MINNESOTA COUNTIES FUTURES TASK FORCE (ST PAUL)

NOVEMBER 7, 2011 - ROSEAU CONVENTION AND VISITORS BUREAU

NOVEMBER 7, 2011 - ROSEAU CITY COUNCIL

ITEM # Cty Board 3
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Swanson, Jack	*Department District 2 Commissioner	*Board Meeting Date Nov 8 2011
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***Subject Title (As it will appear on the agenda):**
 Operations Committee/Planning Discussion

***Background (Provide sufficient detail of the subject):**
 Commissioner Swanson is requesting the Board consider developing an Operations Committee for the purpose of addressing the overall policies, goals and directives of the County (i.e., operations/planning discussion).

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator