



**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

---

**April 26, 2011**

**WORK SESSION AGENDA**

- 8:30 Call to Order**
- 8:35 Comments and Announcements**
1. AMC Legislative Video Update
- 8:40 MCIT Risk Management Consultant Bob Goede**
1. MCIT Annual Member Report
- 9:00 Discussion**
1. Pioneer Wayside Rest
  2. Beito Buildings
  3. Stokes Township Building
  4. Consent Agenda Items
- 10:05 Review Bills**
- 10:10 Review Agenda for Regular Board Meeting**
- 10:15 Discuss Future Work Meeting Topics**
- 10:20 Adjourn**

To schedule an appointment with the Board, please contact the County Coordinator at 218-463-4248

County Coordinator's e-mail address: [trish.klein@co.roseau.mn.us](mailto:trish.klein@co.roseau.mn.us)

Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

---

District 1, Glenda Phillipe, - District 2, Jack Swanson,  
District 3, Roger Falk - District 4, Russell Walker; Vice-Chair - District 5, Mark Foldesi; Chair

An Equal Opportunity Employer

ITEM # Work Session

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Apr 26 2011
--	-----------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
Work Session Agenda

**\*Background (Provide sufficient detail of the subject):**  
Discussion Items: 1. Pioneer Farms: This item is on the agenda for an update on the progress of reconveyance. 2. Beito Buildings: This item is on the agenda for an update on ideas and quotes on renovation projects on the Beito Buildings. 3. The Board has been looking at the purchase of property/shop along County Rd #2 in Stokes Township owned by Alan Herling and Robert Estabrook. Commissioners Foldesi and Falk have been negotiating on behalf of the county and will present the outcome of that to the Board for further discussion. 4. Consent Items: Instead of re-listing every consent agenda item on the work session agenda, I have put a place holder regarding the consent agenda here and the Board can ask questions and discuss any of the items placed on this agenda.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk



## Board of Commissioners

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

---

April 26, 2011

## REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on March 22, 2011 at 10:30 a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

### 10:30 Call to Order

1. Roll Call
2. Presentation of Colors
3. Approve Agenda

### 10:35 Citizen Comments

Members of the audience wishing to address the County Board on an item not on the Agenda may come forward at this time to be recognized by the Board Chair. Please state your name and address for the record. Comments are limited to five minutes. A personnel complaint against an individual County employee may not be heard initially at a Board meeting. Personnel complaints may be submitted to the Board in writing through the Coordinator's Office.

### 10:40 Consent Agenda

1. Proceedings
2. Fraternal Order of Police North Star Lodge #22 MN Lawful Gambling Permit
3. 2011 SSTS Soil Testing and Complaint Investigation Contract
4. 2011 Boat & Water Safety Grant Agreement
5. Abatements
6. Magic Act Resolution of Support
7. Revised Credit Card Policy
8. Trunking Radio PSIC Grant and Authorize Sheriff's Office 20% Match Payout
9. Extended Service Contract w/LOW for Property Tax Process and Training
10. Bills

### 11:00 Committee Reports

### 11:30 Unfinished Business

1. Tammie Doebler, RCPC 3<sup>rd</sup> Quarter Budget
2. AS400 Purchase

### 12:15 New Business

### 12:30 Close Meeting Pursuant to Minnesota Statute MN §13D.05 subd 3(a,) to Discuss County Engineer Brian Ketring's Re-appointment per MN Statute 163.07

### 1:00 Adjourn

ITEM # Consent 1  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Apr 26 2011
--	-----------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
 1. Approve Proceedings

**\*Background (Provide sufficient detail of the subject):**  
 The Board will review proceedings from the April 12, 2011 Board meeting and advise of any changes.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

April 12, 2011

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, April 12, 2011 at 10:30 a.m.

## CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 8:30 a.m. by Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson, and Russell Walker. A quorum was established.

## APPROVAL OF AGENDA

Approval of the Emergency Preparedness Plan and acceptance of the MN Internet Crimes Against Children Grant was added to the Consent Agenda. Approval of Soler Township Ditch cleaning was added to discussion. Approval of forthwith payments was added to bill approval. A motion to approve the agenda was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously.

## CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously. The Board, by adoption of its consent agenda, approved proceedings from the March 22, 2011 Board meeting; approved the Roseau County Trailblazers third benchmark on the Pelan Trail system; approved the revised Joint Powers Agreement for Quin County Community Health Services; approved the MN Housing Finance Agency's Family Homeless Prevention and Assistance program resolution; approved a Letter of Agreement for Support Services for Long Term Homeless People Living in Northwestern Minnesota; approved benefit payout for Dispatch/Correctional Officer Collette Rush; approved the Roseau County Emergency Preparedness Plan; approved the MN Internet Crimes Against Children Grant; approved forthwith payments to Jeff O'Donnell for snowplowing in Clear River Township in the amount of \$490.00 and for snow plowing in America Township in the amount of \$1,435.00 and approved the payment of bills as follows:

### WARRANTS APPROVED FOR PAYMENT 3/24/2011:

Vendor Name	Amount
CAPITAL GUARDIAN TRUST CO	2,130.38
MN ENERGY RESOURCES	2,705.32
NATIONWIDE RETIREMENT SOLUTIONS	2,155.97
ROSEAU CO SOCIAL SERVICE CTR	12,000.00
SELECT ACCOUNT-VEBA	23,415.69

**13 Payments less than 2,000 \$7,436.35**

**Final Total: \$49,843.71**

### WARRANTS APPROVED FOR PAYMENT 3/31/2011

Vendor Name	Amount
GOULET CONSTRUCTION	19,654.57
MN ENERGY RESOURCES	3,391.55

**10 Payments less than 2,000 \$3,302.40**

**Final Total: \$26,348.52**

**WARRANTS APPROVED FOR PAYMENT 4/07/2011**

<b>Vendor Name</b>	<b>Amount</b>
CAPITAL GUARDIAN TRUST CO	2,130.38
NATIONWIDE RETIREMENT SOLUTIONS	2,155.97
NW MN MENTORING PROGRAM	20,000.00
NW MN SERV COOP-BLUE CROSS BLUE SHIELD	76,461.50
ROSEAU CITY	11,668.15
SELECT ACCOUNT-VEBA	9,181.25

**25 Payments less than 2,000 \$8,572.28****Final Total: \$130,169.53****WARRANTS APPROVED ON 4/12/2011 FOR PAYMENT 4/15/2011**

<b>Vendor Name</b>	<b>Amount</b>
ANOKA COUNTY MEDICAL EXAMINER	2,000.00
DELL MARKETING LP	3,107.80
FARMERS UNION OIL CO-WARROAD	5,167.15
FEDERAL SIGNAL CORP	6,316.41
HOUSTON ENGINEERING	2,630.00
MAR-KIT LANDFILL	26,959.95
MIDWEST TESTING LAB INC	2,218.75
NORTHERN RESOURCES COOPERATIVE	9,938.87
NOVACEK/PATRICK	2,006.93
REGENTS OF U OF MINNESOTA	16,224.99
ROSEAU CO COOP ASSN	9,160.87
ROSEAU CO HWY DEPT	2,363.37
ROSEAU CO SOIL & WATER CONS	8,942.34
SJOBERG'S INC	2,718.20
TESSCO TECHNOLOGIES INC	10,406.82
VOYAGEURS COMTRONICS CORPORATION	2,048.63

**104 Payments less than 2,000 \$42,019.93****Final Total: \$154,231.01****COMMITTEE REPORTS**

Commissioner Falk reported on the following committee meeting(s): Association of Minnesota Counties Legislative Conference 3/23/11 – 3/25/11; Human Resource Committee, 3/28/11; Public Health Update for Newly Elected Local Officials, 3/28/11; Incident Command Center Training 3/29/11 – 3/30/11, MnUSA Snowmobile Club meeting, 4/2/11; Human Resource Committee, 4/4/11; Department Head Meeting, 4/5/11; Roseau River Watershed District, 4/6/11; Northern Counties Land Use Coordinating Board, 4/7/11; Human Resource Committee, 4/11/11.

Commissioner Foldesi reported on the following committee meeting(s): Human Resource Committee, 3/28/11; Incident Command Center Training, Human Resource Committee, 4/1/11; Trail Committee, 4/2/11; Human Resource Committee, 4/4/11; Department Head Meeting, 4/5/11; Two Rivers Watershed District, 4/6/11; Human Resource Committee, 4/11/11.

Commissioner Phillipe reported on the following committee meeting(s): 3/23/11 – 3/23/11, Association of Minnesota Counties Legislative Conference; Public Health Update for Newly Elected Officials, 3/28/11; Warroad City Council, 3/28/11; Warroad School Board, 3/28/11; Incident Command Center Training, 3/29/11; Warroad River Watershed, 3/31/11; Department Head Meeting 4/5/11; National County Government Month Committee, 4/5/11;

Bi-National Management of Lake of the Woods and Rainy River Watershed, 4/5/11; Warroad City Council, 4/11/11; Warroad School Board, 4/12/11.

Commissioner Swanson reported on the following committee meeting(s): Association of Minnesota Counties Legislative Conference, 3/23/11 – 3/24/11; Minnesota Department of Public Health Teleconference, 3/28/11; Incident Command Center Training, 3/29/11; Roseau Economic Development Authority, 3/30/11; Roseau River Watershed/BISF Work Group, 3/30/11; Roseau City Council, 4/4/11; Roseau Economic Development Authority, 4/4/11; Department Head Meeting, 4/5/11; Roseau River Watershed, 4/6/11; Criminal Justice Coordinating Committee, 4/6/11; Northern Counties Land Use Coordinating Board, 4/7/11; AMC Public Health Teleconference, 4/11/11.

Commissioner Walker reported on the following committee meeting(s): Association of Minnesota Counties Legislative Conference, 3/23/11 – 3/24/11; DWI Court Rally in Capital Rotunda, 4/5/11; Department Head Meeting, 4/5/11; Bi-National Management of Lake of the Woods and Rainy River Watershed, 4/5/11.

## **UNFINISHED BUSINESS**

The Board discussed the transition of passport services from the Treasurer's Office to the Recorder's office. Treasurer Diane Gregerson and Recorder Pam Grand were present at the Board meeting and confirmed their approval of the plan. Recorder Pam Grand requested clarification on the addition of duties to the office; specifically as to whether the duties would be added to the statutory duties of the Recorder or to the Roseau County Office of the Recorder. The Board advised Ms. Grand that it was not within their legal realm to make any changes to Minnesota Statutes and that it was their intention that the duties would move to the Office of the Recorder as long as this was acceptable to the incumbent. The Board added that since these duties are in addition to the statutorily assigned duties that they would need to be negotiated with each newly elected County Recorder. County Attorney Karen Foss noted that an increase in Recorder compensation would require a board resolution. Treasurer Diane Gregerson asked for clarification about the current stipend she is receiving as compensation for additional duties in her office. She noted that in discussing the proposal this was not specifically addressed. Ms. Gregerson also noted that the duties she performs in her office include notaries public, hospital liens and marriage licenses in addition to vital statistics (birth and death certificates) and only vital statistics was addressed in the proposal. The Board articulated that it was their understanding that under the new agreement these additional duties would become part of the Office of the Treasurer and compensation for these duties would be included in the Treasurer salary. The Board agreed to clarify duties and compensation in the resolution. The Board asked Attorney Karen Foss if she would draft the resolution that articulated this full understanding. Ms. Foss agreed.

A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to adopt the following resolution:

2011-04-01

WHEREAS, Roseau County wishes to transfer and assign the passport functions and duties to a separate Roseau County office from that of vital statistics, pursuant to federal regulation.

WHEREAS, the Roseau County Recorder has agreed to assume the passport functions and duties and the transfer of these functions and duties from the Roseau County Treasurer's Office to the Roseau County Recorder's Office effective May 2, 2011.

WHEREAS, these additional passport functions and duties are in addition to the duties as County Recorder and as such, pursuant to Minnesota Statute §386.015, additional compensation may be provided for these additional duties and the County Board, by resolution, shall determine the additional compensation which shall be paid.

WHEREAS, the Roseau County Treasurer has agreed to continue to assume the duties of Vital Statistics (birth and death certificates) pursuant to Minnesota Statute §144.211-144.227; Notaries Public pursuant to Minnesota Statute §359.061; Hospital Liens pursuant to Minnesota Statute §514.69-514.70; and Marriage Licenses pursuant to Minnesota Statute §517, effective May 2, 2011.

WHEREAS, these additional functions and duties are in addition to the duties as County Treasurer and as such, pursuant to Minnesota Statute §385.373, additional compensation may be provided for these additional duties and the County Board, by resolution, shall determine the additional compensation which shall be paid.

WHEREAS, the Roseau County Treasurer has agreed to discontinue receipt of the annual stipend of \$3,000 for administering the passport functions and duties.

NOW, THEREFORE, BE IT RESOLVED, that the Roseau County Board of Commissioners transfers all passport functions and duties, under Section 51.21 of Title 22 of the Code of Federal Regulations, from the Roseau County Treasurer's Office to the Roseau County Recorder's Office, effective May 2, 2011.

BE IT FURTHER RESOLVED, that the Roseau County Board of Commissioners hereby approves a salary change for the Roseau County Recorder, pursuant to Minnesota Statute §386.015 from \$60,225.93 to \$62,381.82 (9F to a 9G) effective May 2, 2011 for said duties listed above.

BE IT FURTHER RESOLVED, that the Roseau County Board of Commissioners hereby approves a salary change for the Roseau County Treasurer from \$65,859.07 to \$68,223.60 (10F to a 10G) effective May 2, 2011 for continuing said duties listed above. Said salary is a net reduction of \$635.47 in the Treasurer's salary, based on the removal of the annual stipend previously approved December 12, 2002.

## **NEW BUSINESS**

The Board discussed a request for consolidated conservation funds for use in restoration of a town hall. The Board reviewed Minnesota statute §84A.51 that defines the intended and eligible uses for these funds. The Board reviewed the con-con fund balance and agreed that there was funding available. The Board discussed their concern with allocating funds to one township in the con-con fund collection area and not the others. The Board agreed that if they approved the request for one township that it would be appropriate to also give that same amount to the other townships in the con-con fund collection area. A motion was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously to adopt the following resolution:

2011-04-02

WHEREAS; per MN Statutes §85A.51, that the sale of timber in the consolidated conservation area is to be used in the consolidated conservation area in which it was generated for rehabilitation and development projects; and

WHEREAS, a request for \$3,000 has been received by the Board from a township in the consolidated conservation area for use on a rehabilitation project; and

WHEREAS, funds exist to support this request; and

WHEREAS, the board desires to treat townships in the con-con area equitably:

NOW, THEREFORE, BE IT RESOLVED; that the Board does hereby approve the disbursement of \$3000 to the following townships located within the consolidate conservation area, to use at their discretion for rehabilitation and development within their specific townships: Beaver, Enstrom, Dieter, Falun, Palmville, Reine, Grimstad, Golden Valley, Cedarbend, Lake, Laona, Moranville, Lind and Poplar Grove.

BE IT FURTHER RESOLVED, that the Board authorizes the Auditor to distribute these funds.

Commissioner Foldesi requested the Board approve the disbursement of funds to pay the counties portion of a ditch cleaning project along county owned land in Soler Township. This segment is not part of a ditch system and needs to be cleaned. Soler Township is requesting that landowners along this segment pay their share. The Board agreed that it would be appropriate for them to contribute to this project. A motion was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously to approve the following resolution:

2011-04-03

BE IT RESOLVED, that the Board does hereby authorize payment to Soler Township in an amount not to exceed \$3,000 from the revenue fund upon completion of the ditch cleaning project in the northwestern corner of Soler Township for the counties portion the project as a landowner.

Upon motion carried, the Board adjourned the regular meeting at 1:15 p.m. The next regular meeting of the Board is scheduled for April 26, 2011 at 10:30 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Teresa Klein, Board Clerk  
Roseau County, Minnesota

\_\_\_\_\_  
Mark Foldesi, Chair  
Board of County Commissioners  
Roseau County, Minnesota

ITEM # Consent  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Apr 26 2011
--	-----------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
 2. Approve Fraternal Order of Police North Star Lodge #22 MN Lawful Gambling Permit

**\*Background (Provide sufficient detail of the subject):**  
 The Board is being asked to approve a Minnesota Lawful Gambling Permit for a raffle being held at the Springsteel Resort on July 23rd. This event will be sponsored by the Fraternal Order of Police North Star Lodge #22. The permit is attached for review.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

**Minnesota Lawful Gambling****LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
<b>\$100</b>	<b>\$50</b>

**ORGANIZATION INFORMATION**

Check# \_\_\_\_\_ \$ \_\_\_\_\_

Organization name <b>Fraternal Order of Police North Star Lodge #22</b>		Previous gambling permit number <b>X-36599-10-002</b>	
Minnesota tax ID number, if any		Federal employer ID number, if any <b>26-1128492</b>	
Type of nonprofit organization. Check one. <input checked="" type="checkbox"/> Fraternal <input type="checkbox"/> Religious <input type="checkbox"/> Veterans <input type="checkbox"/> Other nonprofit organization			
Mailing address <b>26789 300th St</b>	City <b>Badger</b>	State <b>MN</b>	Zip Code <b>56714</b>
Name of chief executive officer (CEO) <b>Ruben Marichalar</b>		Daytime phone number <b>218-686-8955</b>	
		Email address	

**Attach a copy of ONE of the following for proof of nonprofit status.**

Do not attach a sales tax exempt status or federal employer ID number as they are not proof of nonprofit status.

**Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**  
 Don't have a copy? This certificate must be obtained each year from:  
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155  
 Phone: 651-296-2803

**IRS income tax exemption [501(c)] letter in your organization's name.**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where gambling activity will be conducted. For raffles, list the site where the drawing will take place.

**Springstel Resort**

Address (do not use PO box)	City or township	Zip Code	County
<b>38004 Beach St.</b>	<b>Warroad/Lake Township</b>	<b>56763</b>	<b>Roseau</b>

Date(s) of activity (for raffles, indicate the date of the drawing)

**July 23rd 2011**

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

Bingo\*     Raffles    Paddlewheels\*    Pull-Tabs\*    Tipboards\*

\* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on List of Licensed Distributors, or call 651-639-4000.

<b>LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT</b>	
<p><b>If the gambling premises is within city limits,</b> a city official must check the action that the city is taking on this application and sign the application.</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print city name _____</p> <p><i>On behalf of the city, I acknowledge this application.</i>  <b>Signature</b> of city personnel receiving application _____</p> <p>Title _____ Date _____</p>	<p><b>If the gambling premises is located in a township,</b> a county official must check the action that the county is taking on this application and sign the application. <b>A township official is not required to sign the application.</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print county name _____</p> <p><i>On behalf of the county, I acknowledge this application.</i>  <b>Signature</b> of county personnel receiving application _____</p> <p>Title _____ Date _____</p> <p><b>(Optional) TOWNSHIP:</b> <i>On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]</i></p> <p>Print township name _____</p> <p><b>Signature</b> of township official acknowledging application _____</p> <p>Title _____ Date _____</p>

Print form and have CEO sign

**CHIEF EXECUTIVE OFFICER'S SIGNATURE**

*The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.*

Chief executive officer's signature RUBEN MARICHALAN Date 4-10-11

- Complete a separate application** for each gambling activity:
- one day of gambling activity
  - two or more consecutive days of gambling activity
  - each day a raffle drawing is held
- Send application with:**
- a copy of your proof of nonprofit status, and
  - application fee for each event
- Make check payable to "State of Minnesota."
- To:** Gambling Control Board  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113

**Financial report and recordkeeping required**

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at [www.gcb.state.mn.us](http://www.gcb.state.mn.us). Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

**Questions?**  
 Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

**Data privacy notice:** The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

**Reset Form**

ITEM # Consent  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Pelowski, Jeff	<b>*Department</b> Environmental Services	<b>*Board Meeting Date</b> Apr 26 2011
--	--	---

**\*Subject Title (As it will appear on the agenda):**  
 3. 2011 SSTS Testing and Complaint Investigation Contract

**\*Background (Provide sufficient detail of the subject):**  
 Bid packets went out to all MPCA licensed inspectors to provide mandated septic system complaint investigation and soil testing verification for new and/or existing systems. This RBA is for the Board to approve a 1 year contract with Keith Block. See attached quote.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

ROSEAU COUNTY

2011 SSTS INSPECTION / VERIFICATION QUOTES

Name: KEITH BLOCK

License Category (Type): INSPECTOR, DESIGN

License Number: L# 7057, Bus. Lic. 1428

A. SOIL VERIFICATION:

> Cost Per On-Site Visit: \$ 175.00

> Mileage Rate: \$ 0.51/mile

> Other Costs (list): \_\_\_\_\_

B. COMPLAINT INVESTIGATION:

> Cost Per Inspection: \$ 225.00

> Mileage Rate: \$ 0.51/mile

> Other Costs (list): \_\_\_\_\_

  
Signature

4-6-11  
Date

ITEM # Consent  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Gust, Steve	<b>*Department</b> Sheriff	<b>*Board Meeting Date</b> Apr 26 2011
---	-------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
 4. 2011 Boat & Water Safety Grant Agreement

**\*Background (Provide sufficient detail of the subject):**  
 The Board is being asked to accept the 2011 DNR Boat & Water Safety Grant in the amount of \$2,518.00. This is an approximate \$1,200 reduction over 2010. See resolution that follows.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk



**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

---

A motion was made by Commissioner XXX, seconded by Commissioner XXXX and carried unanimously, to adopt the following resolution:

BE IT RESOLVED, that the Board does hereby approve the 2011 County Boat and Water Safety Grant Agreement between the Minnesota Department of Natural Resources and the Roseau County Sheriff's Department for the period January 1, 2011 – June 30, 2012 in the amount of \$2,518.00.

STATE OF MINNESOTA     )  
  ) ss  
COUNTY OF ROSEAU     )

I, Teresa Klein, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on April 26, 2011.

(SEAL)

\_\_\_\_\_  
Teresa Klein  
Roseau County Board Clerk

---

District 1 Glenda Phillipe - District 2, Jack Swanson -  
District 3, Roger Falk- District 4, Russell Walker, Vice Chair - District 5, Mark Foldesi, Chair

An Equal Opportunity Employer

ITEM # Consent  
 REQUEST FOR BOARD ACTION  
 \* Required Fields



<b>*Person Responsible for Request</b> Heim, Allen	<b>*Department</b> Assessor	<b>*Board Meeting Date</b> Apr 26 2011
---	--------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
 5. Review and Approve Abatement Applications

**\*Background (Provide sufficient detail of the subject):**  
 We have four applications for abatement: PIN 09.0065800 - Changed ownership but property should have retained a relative homestead, PIN 11.0088500 - 3rd property record was not linked and should have been eligible for homestead and bovine, PIN 18.0076000 - property acquired in March 2009 and should have been linked to homestead, and PIN 33.0045400 - Homestead was mistakenly removed and should be reinstated.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

ITEM # Consent  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Apr 26 2011
--	-----------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
 6. Magic Act Resolution

**\*Background (Provide sufficient detail of the subject):**  
 The Minnesota Accountable Government Innovation and Collaboration (MAGIC) Act will be officially introduced as a bill at the Legislature during the week following the Easter/Passover recess, and it is expected to immediately receive hearings so that it can have an opportunity to be passed during the 2011 legislative session. Initial support from AMC members, the Legislature and other interested stakeholder groups has been extremely positive, but now is the time to generate the momentum and concrete support needed to pass a bill this year. AMC is asking that all AMC members talk about the MAGIC Act with their local Legislators and local media during the recess. Dan Fabian told me that he will be adding his name to the bill. The model resolution follows.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk



## **Minnesota Accountable Government, Innovation and Collaboration (MAGIC) Act Sample County Board Resolution of Support**

**Date** \_\_\_\_\_

**WHEREAS**, Minnesota is consistently placed at or near the bottom of national measures that assess the capacity for local government innovation in all 50 states,

**WHEREAS**, Minnesota and its counties face significant demographic trends that will require innovative approaches to program delivery in order to adequately meet the growing and changing needs of citizens;

**WHEREAS**, counties with innovative ideas should be provided the requisite opportunity and flexibility to successfully implement those ideas so as to best serve their communities,

**WHEREAS**, counties across Minnesota boast significant geographic, demographic and economic diversity that thus requires maximum flexibility in programmatic implementation,

**WHEREAS**, counties are willing and able to identify, implement and methodically verify increased programmatic efficiencies through a process that will cultivate and sustain a strong and trusting state-local partnership, and

**WHEREAS**, transitioning to an outcomes-based system of program evaluation is in the best interest of every Minnesota citizen and government that desires to maximize public resources and enhance the quality of life in their community to the fullest extent possible,

**BE IT THEREFORE RESOLVED**, that \_\_\_\_\_ County recommends that the Legislature and governor work cooperatively with all 87 counties to swiftly pass the MAGIC Act into law during the 2011 legislative session, thus implementing a system that will enhance and incent local government efficiency and innovation throughout Minnesota by:

1. Allowing counties to take any action not prohibited by state law to provide for the health, safety and general welfare of the public; and
2. Creating a measured, outcomes-based waiver process whereby counties, in partnership with the legislative and executive branch of state government, can implement efficiency-based, time-limited pilot programs that are subject to final review by the Legislature and governor and will create a repository of best practices so as to improve long-term policy decisions across the state.

**This resolution was adopted on \_\_\_\_\_, 2011**

1.1 A bill for an act

1.2 relating to counties; giving counties authority to provide for the general welfare;  
1.3 establishing an alternative service delivery pilot program for waivers; amending  
1.4 Minnesota Statutes 2010, section 375.18, by adding a subdivision; proposing  
1.5 coding for new law in Minnesota Statutes, chapter 402A.

1.6 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

1.7 **ARTICLE 1**

1.8 **COUNTIES AUTHORIZED TO ACT ON MATTERS OF COUNTY CONCERN**

1.9 Section 1. Minnesota Statutes 2010, section 375.18, is amended by adding a  
1.10 subdivision to read:

1.11 Subd. 16. **General welfare.** A county may exercise all powers necessary or fairly  
1.12 implied by an express delegation by the state of a duty or a grant of power, incident or  
1.13 essential to the exercise of an express delegation of a duty or a grant of power, and not  
1.14 expressly denied by or inconsistent with the laws and regulations of the state or the United  
1.15 States. A county may adopt reasonable ordinances, resolutions, and regulations relating to  
1.16 its property, affairs and operations, and provide for the general health, safety, and welfare  
1.17 of the county. In exercising these powers, a county must not act in conflict or inconsistent  
1.18 with the powers and duties of other political subdivisions within the county.

1.19 **ARTICLE 2**

1.20 **MAGIC ACT**

1.21 Section 1. **[402A.60] MINNESOTA ACCOUNTABLE GOVERNMENT**  
1.22 **INNOVATION AND COLLABORATION (MAGIC) ACT.**

2.1 Sections 402A.60 to 402A.xx may be cited as the Minnesota Accountable  
2.2 Government Innovation and Collaboration (MAGIC) act. It is established to develop and  
2.3 test alternative models for service delivery by counties, that are focused on performance  
2.4 measures and outcomes rather than processes for delivering services.

2.5 Sec. 2. **[402A.70] DEFINITIONS.**

2.6 Subdivision 1. **Application.** The terms defined in this section apply to sections  
2.7 402A.60 to 402A.xx.

2.8 Subd. 2. **County.** "County" includes a joint powers board of which a county is a  
2.9 member, and a service delivery authority as defined in section 402A.10, subdivision 5.

2.10 Subd. 3. **Pilot project.** "Pilot project" means a service that a county is providing by  
2.11 an alternative service delivery method that requires a waiver of or exemption from a law,  
2.12 rule or procedure and that is approved under this article.

2.13 Subd. 4. **Pilot project coordinator.** "Pilot project coordinator" or "coordinator"  
2.14 means a member of the governor's staff or a state agency who is designated by the  
2.15 governor to coordinate pilot projects among the state agencies.

2.16 Sec. 3. **[402A.70] PILOT PROJECT SELECTION PROCESS.**

2.17 Subdivision 1. **Scope of pilot project program.** The maximum number of pilot  
2.18 projects in operation at any time is ten per state agency and two per county. Each pilot  
2.19 project must be substantively different from any other pilot project.

2.20 Subd. 2. **Coordinator's duties.** The pilot project coordinator is responsible for  
2.21 general oversight of the pilot project program. Among the coordinator's duties are  
2.22 ensuring that the maximum number and type of pilot projects is not exceeded. The  
2.23 coordinator must develop, or assist state agencies in developing, any useful application  
2.24 forms and procedures for use by applicants and state agencies.

2.25 Subd. 3. **County initiation; notice.** A county may apply to the pilot project  
2.26 coordinator for permission to implement an alternative service delivery pilot project. The  
2.27 coordinator must work in conjunction with the commissioner of the appropriate state  
2.28 agency or agencies. The application at a minimum must include a resolution adopted at a  
2.29 regular meeting of the county board held after at least two weeks published notice. The  
2.30 county must notify the collective bargaining units with which the county has agreements  
2.31 for advice and comment on the pilot project proposal. The county board must permit  
2.32 interested parties to provide comments on the proposal before the county board takes  
2.33 action on the proposed resolution to submit a pilot project for implementation.

3.1 Subd. 4. **County business plan.** The county alternative service delivery business  
3.2 plan must:

3.3 (1) identify the service, program, process or structure at issue;

3.4 (2) identify the statute, administrative rule, or the law imposing a requirement with  
3.5 respect to which the waiver or exemption is requested;

3.6 (3) include a description of the performance measures developed under section 6.91  
3.7 or other method and outcomes sought, including an explanation of the effect of the waiver  
3.8 or exemption in accomplishing that outcome;

3.9 (4) include a description of the means by which the attainment of the outcome  
3.10 will be measured;

3.11 (5) specify the proposed date of implementation and expiration for the alternative  
3.12 service delivery model over a time period not less than 12 months and not more than  
3.13 36 months;

3.14 (6) describe the consideration given to intergovernmental cooperation in providing  
3.15 this service, and an explanation of why the county has elected to proceed independently if  
3.16 the waiver or exemption is proposed by a single county; and

3.17 (7) include a contingency plan that allows the county to abandon the pilot project  
3.18 voluntarily or due to the pilot project reaching its expiration date, and provide for the  
3.19 service delivery under existing laws and procedures.

3.20 Subd. 5. **Review and approval of performance measures, outcome goals.** The  
3.21 coordinator and the commissioner of the affected state agency have 60 days to review the  
3.22 application. The coordinator and the commissioner of the affected state agency may  
3.23 require changes to the county's performance measures and outcome goals. The coordinator  
3.24 and the commissioner of the affected state agency must approve the performance measures  
3.25 and outcome goals before the county may proceed with the pilot project.

3.26 Subd. 6. **Review and comment on alternative delivery.** After the coordinator and  
3.27 the commissioner of the affected state agency have approved the performance measures  
3.28 and outcome goals, they must review the county's plan to implement its alternative  
3.29 service delivery pilot project. The coordinator and the commissioner of the affected state  
3.30 agency may comment on the plan and recommend changes. The county may adopt the  
3.31 recommended changes or explain in writing to the coordinator and the commissioner  
3.32 of the affected state agency within 30 days why it is not adopting the changes in the  
3.33 implementation.

3.34 Subd. 7. **No prejudice or violation of rights.** Before the coordinator and the  
3.35 commissioner of the affected state agency approve an alternative service delivery pilot  
3.36 project, they and the county must determine that any proposed waiver or suspension of

4.1 state laws, rules, or administrative procedures will not prejudice a substantial legal right of  
4.2 any person, violate due process or any other state or federal law, or jeopardize state plan  
4.3 agreements with the federal government and related federal funding.

4.4 Subd. 8. **Modifications.** At a county's request, the coordinator and commissioner  
4.5 for each affected state agency may approve modifications to the county's pilot project.  
4.6 The coordinator and commissioner may also submit recommended modifications in  
4.7 writing during the term of the pilot project, but a county is not required to implement  
4.8 the modifications.

4.9 **Sec. 4. [402A.80] CANCELLATION OF PILOT PROJECT.**

4.10 A county may abandon a pilot project if it determines it will not meet the outcomes  
4.11 identified. It must follow procedures identified in its business plan to abandon the project  
4.12 and provide for the service delivery under existing laws and procedures.

4.13 The coordinator, in consultation with the commissioner of any affected state agency,  
4.14 may cancel a county's authority to continue operating its pilot project if the coordinator  
4.15 determines that the county is not operating in compliance with its business plan.

4.16 **Sec. 5. [402A.90] EVALUATION AND REPORT.**

4.17 Subdivision 1. **County report.** Each county participating in the alternative service  
4.18 delivery pilot project program must provide to the coordinator and the commissioner  
4.19 of each affected state agency an annual report on its experience to date with the pilot  
4.20 project. The report is due by December 15. The report must include information on  
4.21 the services involved, the performance measures and outcome goals, what waivers or  
4.22 exemptions were sought and granted, whether the pilot project was modified and why, the  
4.23 successes and failures, costs, savings, and any other information the county, coordinator,  
4.24 or commissioner determine is useful in evaluating the program. A final report is due  
4.25 within three months of the county concluding its pilot project.

4.26 Subd. 2. **Report to the governor and legislature.** By January 15 each year, the  
4.27 coordinator must compile the county reports into one report to the governor, legislative  
4.28 leaders, and the chairs and ranking minority members of the legislative committees with  
4.29 jurisdiction over policy and finance related to state government operations, taxes, and the  
4.30 program areas in which pilot projects have been implemented. The report must also list all  
4.31 active pilot projects and their expiration dates.

4.32 **Sec. 6. EFFECTIVE DATE.**

4.33 This act is effective the day following final enactment.

ITEM # Consent  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Klein, Trish	<b>*Department</b> Coordinator	<b>*Board Meeting Date</b> Apr 26 2011
--	-----------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
 Credit Card Policy Update

**\*Background (Provide sufficient detail of the subject):**  
 The credit card committee reviewed the credit card policy and discussed how the program is working. The recommendation is to increase the credit limits from \$500 and \$1000 to \$1000 and \$2000 and to allow the county credit card to be used to pay for gas in county vehicles. There is a Cenex card but it can only be used in town. Those two changes have been included in the credit card policy that follows for Board review.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

**I. Purpose:**

The purpose of this policy is to meet the State of Minnesota Office of the State Auditor recommendations regarding credit card use and policies which includes: the development of a comprehensive credit card policy that meets statutory requirements, good management practices, and includes internal control procedures.

It is further designed to provide Employees with clear information regarding the appropriate use of County issued credit cards.

**II. Scope:**

This policy applies to all County departments, officers, and employees.

**III. Background**

Per Minnesota Stat. 375.171 on December 27, 2006, the Roseau County Board approved the use of a county credit card by county officers and employees to make authorized purchases on behalf of the county.

**IV. Authorization**

The County Auditor and County Treasurer shall serve as Program Administrators of the county credit card.

A County credit card issued to an employee may be used by the employee for **approved** purchases and is **not transferable**. If a county officer or employee makes a purchase by credit card that is not approved by the County Board, the officer or employee is personally liable for the amount of the purchase. Unauthorized use of a County authorized credit card by any county employee or non-authorized individual may be subject to prosecution and disciplinary action as deemed appropriate up to and including termination.

**V. Controls**

The County Board, in consultation with Department Heads, sets the credit limit of each card. In general, cards issued to department heads are set with a \$2000 limit and cards issued to all other employees are set with a \$1,000 limit.

- Credit card users must complete a credit card agreement prior to use.
- Credit card users must submit a Credit Card Purchase Claim Voucher along with original receipts to the Auditor's Office within 7 days of the incurred expense.
- Department Heads are responsible for canceling lost or stolen credit cards issued to their department employees and immediately notifying the Program Administrators.
- Upon separation of employment, or employee transfer to a different department, the department head must return the employee credit card to the Program Administrators for cancellation

## VI. Eligible Uses:

The credit card may be used to:

- Guarantee rooms for conferences and or meeting attendance
- Purchase lodging and while attending authorized **overnight** meetings or trainings
- Pay registration fees for approved meetings or conferences
- Purchase supplies and/or materials when purchase of the item by credit card is more timely and or cost effective than if purchased by a county warrant
- Purchase airline tickets to attend authorized meetings or trainings and for prosecution purposes
- Gasoline for county vehicles

## VII. Ineligible Uses:

The credit card MAY NOT be used for:

- Personal purchases
- Gasoline for a personal vehicle
- Cash advance
- Alcoholic beverages
- Meals without overnight lodging (per IRS Regulation these must be run through payroll)
- Personal Telephone calls

## VIII. Monthly Reconciliation

Credit card receipts must be reconciled with the monthly billing statement prior to payment. The Treasurer's Office will receive a billing statement from the credit card company with a list of purchases made by the Department or its Employee(s) and will reconcile the statement to the submitted Credit Card Purchase Claim Voucher. Department heads are responsible for insuring that the credit card purchase claim voucher and all receipts have been submitted to the Auditor's Office **within seven days** of the incurred expense so that the billing statement can be reconciled in a timely manner.

## IX. Payment

Credit card bills will be paid as Commissioner Warrants and approved during regularly scheduled Board meetings. **The Board of Commissioners will not approve payment of credit card purchases that have not been verified and reconciled.** Employees are personally liable for all fees and service charges due to late processing of the credit card billing. The Auditor's office maintains a file of all original credit card statements.

ITEM # Consent  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Gust, Steve	<b>*Department</b> Sheriff	<b>*Board Meeting Date</b> Apr 26 2011
---	-------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
 8. Accept Trunking Radio PSIC Grant for Sheriff's Office

**\*Background (Provide sufficient detail of the subject):**  
 Roseau County has received \$83,456.49 as part of a PSIC grant for portable radios. The price per radio is \$2,817.63. Greenbush PD will receive 1 radio, Warroad PD will receive 7 radios and the Roseau PD will receive 7 radios. Greenbush, Warroad and the Roseau PD will be responsible for their 20% match. The Roseau County Sheriff's office will receive 14 radios at a total cost of \$39,446.84. The grant will cover \$31,557.47 and the Sheriff's office is responsible for a 20% match which is \$7,889.37. The Board is being asked to accept the grant and approve the Sheriff's office payout of \$7,889.37.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

ITEM # Consent  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Monsrud, Martie ▼	<b>*Department</b> Auditor ▼	<b>*Board Meeting Date</b> Apr ▼ 26 ▼ 2011 ▼
---	---------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
 9. Service Agreement between Roseau County and LOW County

**\*Background (Provide sufficient detail of the subject):**  
 John Hoscheid is requesting Roseau County extend the current Service Agreement for furnishing property tax process and training until December 31, 2011. County Attorney Karen Foss has updated the Service Agreement with the new extension dates. The Service Agreement is attached for Board review.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

## **SERVICE AGREEMENT**

THIS AGREEMENT is made and entered into by and between the County of Roseau, Minnesota, (Roseau County), 606 5<sup>th</sup> Ave SW Roseau, Minnesota 56751, and Lake of the Woods County (LOW County), 206 SE 8<sup>th</sup> Ave., Baudette, Minnesota 56623.

### **RECITALS**

WHEREAS, LOW County desires to purchase the services of Stacy Novak by and through Roseau County for property tax process and training and;

WHEREAS, LOW County will reimburse Roseau County for services received therefrom and mileage associated with said property tax process and training;

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, Roseau County and LOW County agree as follows:

#### **1.) Term and Cost of Agreement**

Stacy Novak by and through Roseau County had agreed and has furnished property tax process and training during the period of February 26, 2011 to April 30, 2011. This period, pursuant to this contract, has been extended from May 1, 2011 to December 31, 2011.

Roseau County shall be paid at a rate of \$18.94 per hour for services rendered plus all applicable benefits and payroll expenses. Roseau County shall be paid for any overtime accrued by Stacy Novak in excess of 40 hours per week (combined Roseau and LOW County hours) at a rate of one and one-half times (1.5) the rate indicated above. Roseau County shall also be entitled to reimbursement for vehicle expenses/mileage at the current IRS rate to and from the Roseau County Courthouse and LOW County Courthouse. Transportation shall be the responsibility of Stacy Novak.

#### **2.) Services to be Provided and Locations**

Stacy Novak by and through Roseau County will provide property tax process and training to the LOW County Auditor's office at the LOW County Courthouse and/or VPN.

#### **3.) Indemnification and Insurance**

LOW County agrees it will defend, indemnify and hold harmless Roseau County, or its employee against any and all liabilities, loss, costs, damages and expenses which Roseau County, or employee may hereafter sustain, incur, or be required to pay arising out of the performance of its obligations pursuant to this Agreement.

**4) Merger and Modification**

It is understood and agreed upon that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.

Any material alterations, variations, modification, or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing as an amendment, signed by all interested parties and attached to the original of this Agreement.

**5) Default and Cancellation**

If Stacy Novak is unable to provide the services as stated in this Agreement because of illness of other personal emergency, Roseau County, through the Auditor's office, may, upon written notice, immediately cancel this Agreement in its entirety. Further, this agreement may be cancelled without cause by either party upon ten days' written notice.

**6) Subcontracting and Assignment**

Roseau County and LOW County agree that they shall not enter into any subcontract for performance of the services contemplated under this Agreement without the prior written approval of all interested parties. All subcontracts, after written approval by all parties, shall be subject to such conditions and provisions as the parties may deem necessary.

**7) Billing**

Roseau County shall bill LOW County for services rendered and mileage accrued on a monthly basis with payments made to Roseau County within 30 days after submission.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2011.

COUNTY OF Roseau

BY: \_\_\_\_\_  
Mark Foldesi  
Roseau County Board Chairman

Attested By: \_\_\_\_\_  
Trish Klein  
Roseau County Coordinator

BY: \_\_\_\_\_

Martie Monsrud  
Roseau County Auditor

BY: \_\_\_\_\_

Stacy Novak  
Roseau County Deputy Auditor

COUNTY OF Lake of the Woods

BY: \_\_\_\_\_

Kenneth Moorman  
Lake of the Woods County Board Chairman

BY: \_\_\_\_\_

John W Hoscheid  
Lake of the Woods County Auditor

Approved as to Form and Execution:

BY: \_\_\_\_\_

Philip K Miller  
Lake of the Woods County Attorney

Approved as to Form and Execution:

BY: \_\_\_\_\_

Karen M. Foss  
Roseau County Attorney

ITEM # Comm Reports

**REQUEST FOR BOARD ACTION**

\* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
		Apr	26	2011

\*Subject Title (As it will appear on the agenda):  
Committee Reports

\*Background (Provide sufficient detail of the subject):  
Jack Swanson and Glenda Phillipe have submitted committee reports for review.

\*Financial Consideration:

\*Legal Consideration:

\*Other Consideration:

\*Resolution (Wording should reflect the intent of the Board vote):

**Coordinator's Office Use (Do Not Write Below)**

Date Received:	Comments:

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Phillipe							
Foldesi						Failed	
Falk							
Walker						Tabled	

ATTEST: **Teresa Klein, Board Clerk**

## **JACK SWANSON COMMITTEES**

**APRIL 12, 2011 - ROSEAU COUNTY BOARD**

**APRIL 14, 2011 - STATEWIDE RADIO BOARD FINANCE COMMITTEE; teleconference which approved grant funding for Roseau County purchase of 800 mhz capable radios**

**APRIL 15, 2011 - LEGISLATIVE CONFERENCE; met w/ Rep Dan Fabian, along with other commissioners, watershed board managers on DNR issue (especially impoundment areas)**

**APRIL 18, 2011 - ROSEAU COUNTY COMMITTEE ON AGING; heard from representatives of RWVP (Retired Senior Volunteer Program)**

**APRIL 18, 2011 - ROSEAU SCHOOL BOARD; this board approved another operating levy referendum for 2011**

**APRIL 19, 2011 - SOCIAL SERVICES BOARD**

**APRIL 19, 2011 - HIGHWAY COMMITTEE; heard group from Reine Township on paved road request; Swanson called Mike Carroll re: DNR Park Road fund**

**APRIL 19, 2011 - COMMUNITY MEETING; Polaris, City of Roseau, Roseau School, Lifecare Medical Center, Roseau E.D.A., Roseau Electric Cooperative offered updates**

**APRIL 19, 2011 - EXTENSION COMMITTEE; re-elected Rhett Hulst and Tom Lund chair and vice-chair**

**APRIL 20, 2011 - LEGISLATIVE COMMITTEE; met w/Rep Dan Fabian at Roseau City Offices on a variety of legislative issues**

**APRIL 21, 2011 - CREDIT CARD COMMITTEE; expanded use and increased credit limit**

**APRIL 21, 2011 - ROSEAU COUNTY AFFORDABLE HOUSING FUND**

**APRIL 22, 2011 - LEGISLATIVE COMMITTEE; met w/ Rep Dan Fabian, and DNR officials (Mike Carroll, Paul Telander, Randy Prachar)**

**APRIL 25, 2011 - NORTHERN COUNTIES LAND USE COORDINATING BOARD (BEMIDJI); met in joint session with Joint Powers Natural Resources Board**

ITEM # Unfinished Business  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
		Apr	26	2011

\*Subject Title (As it will appear on the agenda):  
 RCPC 3rd Quarter Budget

\*Background (Provide sufficient detail of the subject):  
 Tammie Doebler from the Roseau County Prevention Coalition will meet with the Board to present the 3rd Quarter Budget for approval. Miss Doebler will also be updating the Board on the Coalition's grant.

\*Financial Consideration:

\*Legal Consideration:

\*Other Consideration:

\*Resolution (Wording should reflect the intent of the Board vote):

**Coordinator's Office Use (Do Not Write Below)**

Date Received:	Comments:

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: **Teresa Klein, Board Clerk**

# CHEMICAL HEALTH DIVISION FISCAL REPORT

(in Microsoft Excel address updated July 14, 2008)

Agency: Roseau County Attorney's Office  
 Address: 606 5th Ave. SE Room # 10  
Roseau, MN 56751

Program Title: Roseau County Prevention Coalition  
 Grant Contract # 439530  
 Report for quarter: 1. \_\_\_ 2. \_\_\_ 3. X Final \_\_\_  
 Budget Year: Jan 1 , 2011 - March 31, 2011  
 (month, day, year of start date - month, day, year of end date)

Category	Budget	Q-1 Jul-Sep	Q-2 Oct-Dec	Q-3 Jan-Mar	Q-4 Apr-Jun	YTD Exp	% Exp
Salaries	-	-	-	-	-	-	-
Fringe Benefits	-	-	-	-	-	-	-
Contracted Services	119,128	27,368	20,200	25,344		72,912	61%
Space Costs	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Bonds & Insurance	5,765	5,903	144	-	-	6,047	105%
Copying	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Communications	1,200	-	-	-	-	-	0%
In-state Travel	30,144	5,408	6,179	2,997		14,584	48%
Out-of-State Travel	9,379	8,782	-	-		8,782	94%
Supplies & Materials	6,483	604	1,566	797		2,968	46%
Evaluation	28,000	3,000	11,000	3,000		17,000	61%
Audit	-	-	-	-	-	-	-
Other	56,791	6,394	18,033	4,912		29,339	52%
Indirect Cost	-	-	-	-	-	-	-
<b>Total</b>	<b>256,890</b>	<b>57,459</b>	<b>57,122</b>	<b>37,050</b>		<b>151,631</b>	<b>59%</b>
<b>Advance</b>	<b>\$ 64,223</b>	<b>Note: Dollar amounts should be rounded to then nearest dollar.</b>					
<b>Fidelity Deductible</b>		e.g. \$1.49 or less = \$1.00 and \$1.50 or more = \$2.00					

Prepared by: (print) Tammie Doebler  
 Phone number: 218-386-1256  
 EMAIL: [tjdoebler@centurytel.net](mailto:tjdoebler@centurytel.net)

I certify that to the best of my knowledge and belief  
 this report is correct, complete, and these expenditures  
 were for the purpose set forth in the grant agreement.

Other revenue received: \$ \_\_\_\_\_  
 Explain: \_\_\_\_\_

TYPED NAME: \_\_\_\_\_  
 Chairman of the Board  
 TYPED NAME: \_\_\_\_\_  
 Financial Director for Grantee

**E-mail form to:**  
[DHS.CDRreports@state.mn.us](mailto:DHS.CDRreports@state.mn.us)

DHS/CH Use Only:		DHS/CH Use Only -- Please do not write below this line	
		Document Reference No. <b>P1 H55 A3</b> _____	
		Date of Receipt ____/____/____	Document Total \$ _____
		Vendor Code _____	
		Check Category <b>PW</b> <b>WE</b>	Scheduled Pay Date ____/____/____
		PV Line # _____	
		Reference Document (if applicable) <b>H55 A3</b> _____	
		RQ/PO Line # _____	
Vendor Invoice Number (30 characters)		Amount \$ _____	
Partial / Final ____/____		Prompt Pay Date ____/____/____	
PP Except _____			
DHS/CH authorized signature		DHS FMD Authorized Signature and Date	
Date ____/____/____		Input Operator Signature and Date of Entry	

ITEM # Unfin Business  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Stauffer, Chris	<b>*Department</b> Information Systems	<b>*Board Meeting Date</b> Apr 26 2011
---	---	---

**\*Subject Title (As it will appear on the agenda):**  
 IBM AS/400 Replacement

**\*Background (Provide sufficient detail of the subject):**  
 Our current AS/400 should be replaced because of the high maintenance cost to keep it running. We have three applications still using this system, two are in the process of being re-programmed. The third application currently has no plans of being re-written to move off this system. Attachments: AS400 Total Cost of Ownership; AS400 Quote #1; AS400 Quote #2; AS400 Quote #3.

**\*Financial Consideration:**  
 New AS/400: \$20,500 (Setup & Installation cost included + 3 years of maintenance(\$2,000 / year thereafter))  
 Old AS/400: \$34,723.62 (3 year maintenance renewal cost)  
 Hosting: \$650 / month

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**  
 Approve purchase of new system from Heppner Consulting, Inc.

**Coordinator's Office Use (Do Not Write Below)**

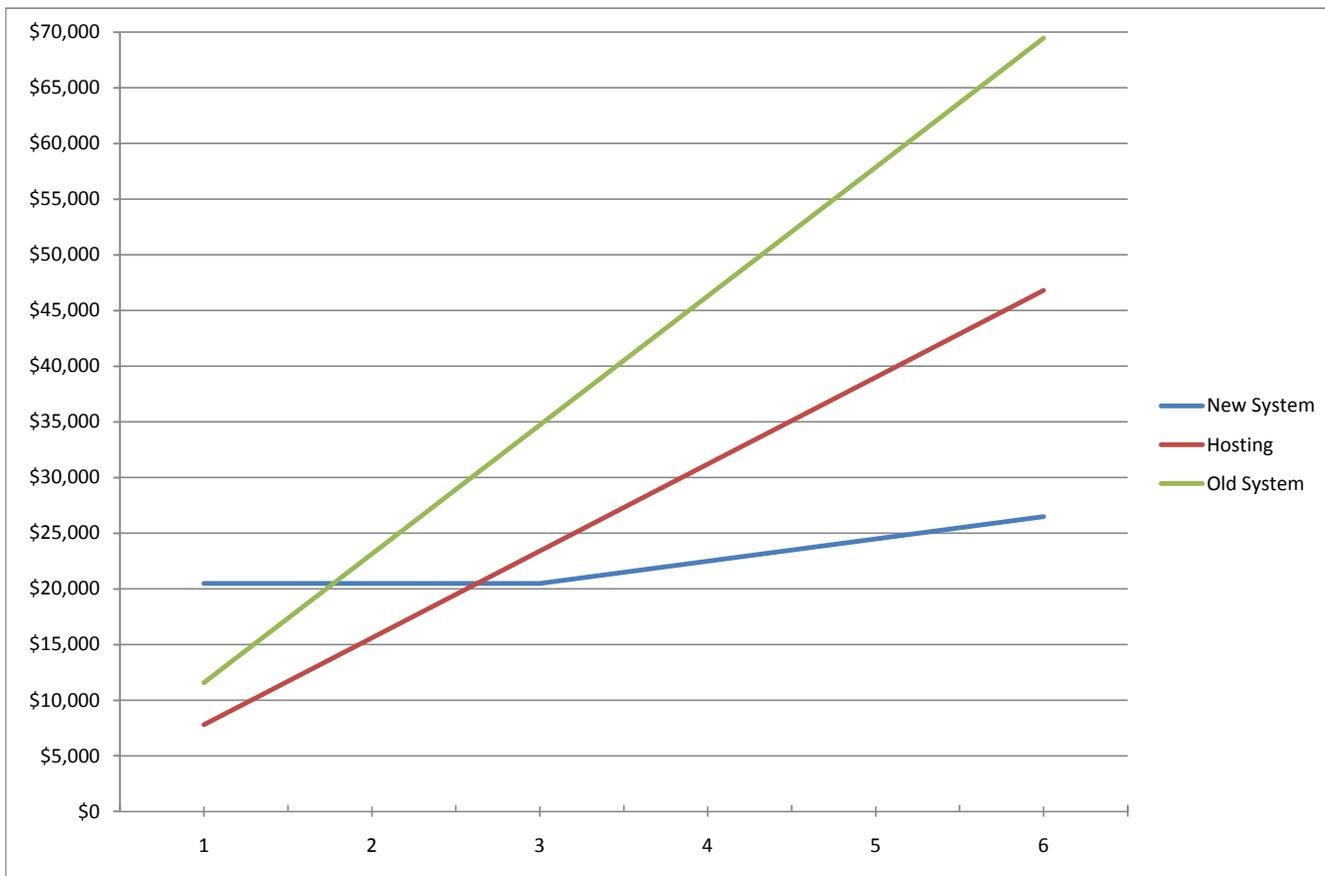
<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

# IBM AS400 Total Cost of Ownership



New System:

Best option if used more than 2.5 years.

Hosting:

Best option if used less than 2.5 years.

Old System:

Cost prohibitive to continue with this option.

**HEPPNER CONSULTING, INC.**

54352 STATE HIGHWAY 11  
WARROAD, MN 56763  
Phone (218) 386-1174  
Fax (218) 386-9491



Roseau County Power System Upgrade  
04/20/2011

Power 8202-E4B Configuration

Memory	8 GB
Disk	450 GB Useable space
Console	LAN Console–Ethernet based (PC needed)
OS Concurrent users	10
OS Level	6.1
Tape drive	Ultrium LTO 5 Internal Tape Drive
CD drive	DVD-RAM Drive
Redundant Power	
Rack Mount	

Total Hardware	\$12,572.00
One time processor/user charge	868.00
3 year hardware maintenance	.00 3 Year Warranty
3 year 24 X 7 maintenance uplift	1,000.00
3 year software maintenance 24 X 7	<u>3,486.65</u>
Total	\$17,926.65

Old system 3 year hardware maintenance	20,299.83
Old system 3 year software maintenance	<u>14,423.79</u>
Total	34,723.62



**Roseau County  
Server Replacement Analysis**

The purpose of this document is to provide pricing for a Power7 replacement of your existing IBM 810. As shown below, just the savings in Hardware and Software maintenances will pay for this new server in less than 2 years.

**New IBM Model 8202-E4B Power7 720 5950 CPW 4 way Processor Server  
w/8 GB Memory**

- 4x 15k rpm 139.5 GB Disk Drives (419 GB usable after Raid 5)
- Raid Disk controller
- DVD RAM
- LTO-5 Tape Drive
- 4x 10/100/1000 Ethernet Connection.
- All necessary cables, specifics, and other required parts for a complete working system
- P05 SWMA – 90 days
- One processor activation for i5OS
- 3 year Base Hardware Warranty
- i5/OS (w/ DB2, UDB, WAS Express) V6R1 – 15 users.

Total Model 8202-E4B Server with 15 users

Your Price: \$13,475.00

**Notes:**

The 3 year warranty that comes with this server is an 8-5 M-F next day response warranty. We highly recommend upgrading this to the more traditional 7x24 4 hour response.

The cost of this upgrade is \$950 for the 3 year period.

The new server comes with 90 days of SWMA (software maintenance). The cost to extend that to 1 year is \$790, and the cost to extend it to 3 years is \$2950. If you wish to upgrade the SWMA from 8-5 M-F to 7x24, it would be an additional \$325 for 3 years.

**ROI Analysis:**

Current list price for Hardware maintenance on your 810 is \$7008.00 per year, and SWMA is \$3500.00. So you are paying \$10508.00 per year just for maintenances, or \$31524.00 for 3 years. As a comparison, including the 3 year hardware warranty and 3 year SWMA (with 2x24 upgrades), your 3 year cost for the new server would be \$17690.00 Not only will you be saving money, but you will be getting a server with 8 times more power in a single processor, and will have 3 other processors in reserve that can be used for additional growth in iOS applications, or for Linux, Unix, AIX, or Java applications.



ACS Enterprise Solutions, Inc.  
 130 Division Street  
 Waite Park, MN 56387  
 Phone 800-800-8235  
 Fax 320-255-9986



**Network Services Quote**

Roseau County  
 Chris Stauffer  
 606 5th Avenue SW  
 Room 160  
 Roseau, MN 56751  
 218.242.0732  
 Fax 218.463.4283  
 chris.stauffer@co.roseau.mn.us  
 Cust# 289289

Date: 4/6/2011  
 ACS Ref #: **4974a**  
 ACS Contact: Dale Stang  
 Phone Number: 800.800.8235  
 Pricing valid until: 5/6/2011  
 RFP# -

Quantity	Item #	Item Description	Unit Price	Total Price
1	Roseau County - 254481r0	IBM model 8202-E4B 4 core server, 8 x 139.5gb drives, 8GB memory, LTO5 Ultrium 1TB tape drive, total of 10 users.	\$19,563.48	\$19,563.48
		Software		
		Web Query 2 Software Maintenance - 5660-QU2		
		System Software Media - 5692-ASL		
		IBM Advanced Functions Printing Utilities (AFP) - 5761-AF1		
		Additional User licenses (Qty 5) - 5761-SSC - Total of 10 users		
		IBM Print Service Facilities (PSF) - 5761-SS1		
		I5/OS Processor licensing - 5761-SSA		
		IBM Websphere Development Studio - 5761-WDS		
		PowerVM License - 5765-PVS		
		PowerVM Maintenance		
1	Solution Summary ID A04CGT	3 year hardware maintenance	\$1,952.78	\$1,952.78
		upgrade to 24X7 coverage		
1		3 Year software maintenance with 24X7 coverage	\$2,628.00	\$2,628.00
		Professional Services	\$3,680.00	\$3,680.00
		Travel	\$1,000.00	\$1,000.00
		Shipping Charges	\$0.00	\$0.00
		<b>Total</b>		<b>\$28,824.26</b>

Taxes are not included. Shipping and Travel costs will be billed at actual incurred costs and may be estimated above.

**Special Notes & Instructions:**

Signing below confirms your order and that you have read and agree with the terms and conditions on page 2.

\_\_\_\_\_  
 Customer Signature Date

\_\_\_\_\_  
 ACS Signature Date

Please fax signed quote to Lisa Garding at 320-255-9986  
 Contracts/ordered received after 3:30 p.m. ET will be placed the next business day.

ITEM # Closed Meeting  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Foldesi, Mark	<b>*Department</b> District 5 Commissioner	<b>*Board Meeting Date</b> Apr 26 2011
---	---	---

**\*Subject Title (As it will appear on the agenda):**  
 Close Meeting Pursuant to Minnesota Statute 13D.03, subd 1 (b)

**\*Background (Provide sufficient detail of the subject):**  
 The Board will meet in closed session to discuss the Highway Engineer Re-appointment.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk



### **163.07 COUNTY HIGHWAY ENGINEER.**

Subdivision 1. **Appointment.** The county board of each county shall appoint and employ, as hereinafter provided, a county highway engineer who may have charge of the highway work of the county and the forces employed thereon, and who shall make and prepare all surveys, estimates, plans, and specifications which are required of the engineer. The county highway engineer may be removed by the county board during the term of office for which appointed only for incompetency or misconduct shown after a hearing upon due notice and upon stated charges. The burden of proving incompetency or misconduct shall rest upon the party alleging the same.

Subd. 2. **Qualifications, salary, and term.** The county highway engineer shall be a registered highway or civil engineer, registered under the laws of the state of Minnesota. The county board may appoint a new county engineer for a term of only one year. All reappointments shall be for a term of four years, and shall be made in May of the year in which the term expires. The county highway engineer shall be a citizen and resident of this state. The county highway engineer's salary shall be fixed by the county board and shall be payable the same as other county officers are paid. The salary shall not be reduced during the county highway engineer's term of office.

Subd. 2a. **Short-term reappointment pending retirement.** Notwithstanding the provisions of subdivision 2 as to the term of office of the county highway engineer, the county board of any county may reappoint a county highway engineer for a term of office less than four years when such county highway engineer to be reappointed will reach the age of mandatory retirement within the normal four-year term provided for in subdivision 2.

Subd. 3. **Leave of absence from state service.** Any registered professional engineer employed by the state when properly certified by the commissioner of transportation may be employed as an engineer on a full-time basis for any city, county, or any other governmental agency, and during the period of such employment and for the purposes of such employment, may be granted leave of absence from the state service, notwithstanding any limitation on leaves of absence contained in the Civil Service Act.

Subd. 4. **Civil service classification.** The commissioner of employee relations shall allocate a state civil service classification to any city or county highway engineer, or an engineer of any other governmental agency as may be from time to time requested by the commissioner of transportation. The allocation shall be made on the same basis and subject to the same provisions of law as pertain to engineering and similar positions in the state classified service. The commissioner of employee relations shall give consideration to the education, professional attainments and experience of the city, county highway engineer, or engineer of any other governmental agency for purposes of transfer to the state service. All city, county highway engineers, or engineers of any other governmental agency who have not less than two years service prior to the transfer may be transferred to the state classification so allocated without examination, but subject to a six months probationary period, in the state classified service. The commissioner of employee relations shall establish procedure for the transfer.

Subd. 5. **Promotional examination.** The commissioner of transportation may certify any city or county highway engineer that the commissioner may deem qualified to the commissioner of employee relations as eligible to take any specific promotional examination held for civil engineer or civil engineering aid as classified by the state civil service commission. The service rating of such engineer shall include past service with the state and as city or county highway engineer, if the engineer had prior service with the state Transportation Department as a supervisory engineer.

Subd. 6. **Duties; bond.** The county highway engineer shall devote the entire time to official duties and, before entering upon the duties of office, give bond to the state in the penal sum of \$25,000, to be approved and filed in the same manner as are the bonds of the other county officers. All premiums for the bond shall be paid by the county. The state, the several governmental subdivisions thereof, or any person damaged by any wrongful act or omission of the county highway engineer in the performance of official duties may maintain an action on the bond for the recovery of the damages so sustained.

Subd. 7. **Report.** The county highway engineer shall prepare and submit to the county board annually a full and complete report covering all county highway work, and shall prepare and

submit such other reports relating to the county highway system as the county board directs.

Subd. 8. [Repealed, 1969 c 304 s 2]

Subd. 9. **Contract for engineer services with other county.** In lieu of appointing and employing a county highway engineer in accordance with the provisions of this section, a county may contract for the services of a county highway engineer with a county that appoints and employs such an engineer upon such terms as are mutually agreed upon. An engineer acting as a county highway engineer under contract for a county shall exercise every duty and responsibility imposed by law upon a county highway engineer. A copy of each contract executed between counties under this subdivision shall be filed in the office of the commissioner of transportation. This subdivision shall not apply to any county containing a city of the first class.

**History:** 1959 c 500 art 4 s 7; 1967 c 763 s 1,2; 1969 c 437 s 1; 1971 c 389 s 1; 1973 c 15 s 1; 1973 c 123 art 5 s 7; 1973 c 507 s 45; 1976 c 166 s 7; 1980 c 617 s 47; 1986 c 444; 1992 c 505 s 2; 1Sp2003 c 19 art 2 s 15