



**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

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**June 28, 2011**

**WORK SESSION AGENDA**

- 8:30 Call to Order**
- 8:35 Comments and Announcements**
- 8:45 Public Health – Julie Pahlen, Keith Okeson**
  - 1. Potential Government Shutdown
- 9:15 Discussion**
  - 1. Council of Local Results and Innovation
  - 2. Boiler Purchase for Courthouse Building
  - 3. AMC December Annual Conference Workshop Proposals
- 9:35 Review Bills**
- 9:40 Review Agenda for Regular Board Meeting**
- 9:50 Identify Future Work Meeting Topics**
- 9:55 Continuation of the June 15, 2011 Board of Appeal and Equalization Meeting**
- 10:20 Adjourn**

To schedule an appointment with the Board, please contact the County Coordinator at 218-463-4248

County Coordinator's e-mail address: [trish.klein@co.roseau.mn.us](mailto:trish.klein@co.roseau.mn.us)

Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

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District 1, Glenda Phillipe - District 2, Jack Swanson,  
District 3, Roger Falk - District 4, Russell Walker; Vice-Chair - District 5, Mark Foldesi; Chair

An Equal Opportunity Employer

ITEM # Discussion  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Miller, Ann Marie	<b>*Department</b> Board Clerk	<b>*Board Meeting Date</b> Jun 28 2011
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**\*Subject Title (As it will appear on the agenda):**  
 Discussion Items

**\*Background (Provide sufficient detail of the subject):**  
 Discussion 1. Commissioner Swanson and Coordinator Pelowski will update the Board on the Council of Local Results and Innovation Voluntary Standards Measure Program. Discussion 2. The Board will review the quotes received to replace the boilers in the Courthouse. Discussion 3. The Board will discuss the AMC Annual Conference's request for proposals to present at workshops during this event.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
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**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Ann Marie Miller, Board Clerk



June 2, 2011

Roseau County Courthouse  
Roseau, Minnesota

Attn: Lenny Johnson

RE: Boiler Change Out

The purpose of this document is to serve as a proposal for the above mentioned project. The scope of work shall be performed as follows. Grants Mechanical Inc. proposes to furnish and install all work as detailed below.

1. *Demo out the existing boilers, piping, chimney, and disconnect electrical.*
2. *Cap the existing chimney at the roof line.*
3. *Correctly vent the existing water heater.*
4. *Install three (3) high efficiency (90% plus), modulating, condensing, natural gas hot water boilers to replace the existing.*
5. *Capacity of the new boilers will be two (2) at 300 MBH and one (1) at 500 MBH.*
6. *Staging and modulation of the three boilers will be controlled by the Building Automation System under a separate contract.*
7. *The MODCON model natural gas hot water boilers are to be manufactured by Heat Transfer Products*
8. *Install boilers on existing housekeeping pads*
9. *High head secondary pumps as specified by boiler manufacturer per boiler*
10. *Gas piping for boilers as required and sized appropriately*
11. *All hot water piping to connect boilers/pumps to existing heating loop*
12. *Installation of de-coupler loop to convert existing system to primary/secondary*
13. *Isolation valves between reheat boiler secondary loops and building primary loop*
14. *New thermometers, pressure gauges, and isolation valves for each boiler*
15. *Low water and temperature limits to meet current state requirements*
16. *Insulation on new and modified existing hot water loop piping*
17. *120 volt wiring to boilers and pumps*
18. *Direct venting of boilers to nearest outdoor location as specified by boiler mfg.*
19. *Flush entire heating system using TSP*
20. *Boiler start-up by manufacturer's representative*
21. *Install new glycol in the system. The concentration shall be 50% propylene glycol with inhibitors.*

DESIGN • BUILD • MAINTAIN  
MECHANICAL CONTRACTORS

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3239 15<sup>TH</sup> STREET SOUTH  
BOX 7128  
FARGO, NORTH DAKOTA 58106-7128  
PHONE: 701-232-8891 FAX: 701-237-7411  
E-MAIL: [gmi@grantsmech.com](mailto:gmi@grantsmech.com)  
EQUAL OPPORTUNITY EMPLOYER

FOR THE SUM OF ..... \$65,074.00

Sincerely,  
Grants Mechanical Inc.



Jeremy Johnson  
Project Manager

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**This request for proposals is open to all officials and staff from AMC Member Counties, Affiliate Organizations and current Associate Members (AMCAM) only.**

The **Association of Minnesota Counties' Annual Conference** is scheduled for **December 5-7, 2011**, at the **Hyatt Regency Minneapolis**. Each year, this conference draws more than 600 county elected officials, department heads, and key staff, together to learn more about and discuss the important topics and trends affecting county government.

**This year, the Annual Conference Planning Committee wants to go straight to the source of the best information for counties by asking AMC Member Counties, Affiliates and current AMCAM members to share their experiences, innovations, and more with their peers and colleagues and submit proposals to present a workshop at this year's Annual Conference.**



Minnesota counties are on the frontlines of innovation, especially when it comes to finding better ways to deliver services, perform more efficiently, and improve overall service to their constituents. Now more than ever, Minnesota counties are on the frontlines of redesigning Minnesota through innovation and collaboration, and we'd like you to share your success stories, experiences, insights, and knowledge by presenting a workshop at this year's AMC Annual Conference!

Conference attendees include County Commissioners, Administrators/Coordinators, Records, Auditors, Treasurers, Human Services Directors, Local Public Health Directors, Highway Engineers, Planning and Zoning Administrators and more, so the possible workshop topics are unlimited. **We're interested in any and all possible topics that could prove useful for counties.** There is no limit to the number of proposals that can be submitted by any county, AMC affiliate organization or AMCAM member. If you think it would make a good workshop, submit your idea!

In the spirit of Redesign, this year's conference agenda is being significantly revamped by moving a number of events around and adding additional workshop blocks that will be offered on Monday *and* Tuesday. This year's conference aims to be heavier on content than in previous years by exposing attendees to a wider variety of shorter workshops, but we need your proposals to make that happen!

**Please read on for details and submit your application to present at the AMC Annual Conference.**

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**Please contact Laurie Klupacs, AMC Member Services Manager, at 651-789-4329 or [lklupacs@mncounties.org](mailto:lklupacs@mncounties.org) if you have any additional proposal submission questions after reading the following pages.**

*This year's conference agenda will contain significant changes to structure and content!*

**Our goal is to double the amount of workshops (30 total 60-minute workshops) and offering them in blocks on both Monday and Tuesday.**

### WHAT ARE WE LOOKING FOR?

We are looking for presentations that will enhance the knowledge, skills, and abilities of those working in county government:

- Impart new information.
- Share promising strategies and best practices.
- Depict creative programs and services.
- Demonstrate innovative ideas/solutions.

### BASIC CRITERIA

- Consistent with the conference theme.
- Submit presentation via e-mail or fax by June 30, 2011.
- Free of commercialism/political views.
- Free of a direct sales pitch for any company's specific product or service.
- Presentations should be designed to fill 60 minutes.



### Presenter Benefits:

- Help county government do its business better by sharing important information that will be useful to attendees back in their counties.
- Deliver your message/share information with key players in county government.
- Visibility in front of an audience of key county decision-makers.
- Listing on our website and in our programs, distributed to all attendees.

### Proposal Submission:

- Complete proposal application and provide as much detail about the presentation as you can at this time.
- **Return completed application by JUNE 30, 2011**, via email to [lapalm@mncounties.org](mailto:lapalm@mncounties.org) or fax to: 651-224-6540.

### Selection Process:

- AMC's Annual Conference Planning Committee will review and select 30 workshops.
- The workshop selection process will be completed by the end of July, 2011, and all applicants will be notified of the committee's decision in early August, 2011.

### Basic Requirements:

- Complete the Request for Proposal and include all required attachments (Note: incomplete proposals may be disqualified).
- This RFP is open to all officials and staff from AMC Member Counties, Affiliate Organizations and current Associate Members (AMCAM) ONLY.

### SAMPLE SUBJECTS

- Examples of REDESIGN at work in your county/community.
  - Inter-County or Other Community Collaborations.
  - County Trends in Innovation.
  - Streamlining Service Delivery.
  - Using Technology for Efficiency.
  - Leadership Development.
  - Resolving Human Resources Issues.
  - Negotiating with Unions.
  - Dealing With the Media.
- ...the possibilities are endless!

### ADDITIONAL DETAILS

- Presentations should make significant contributions to professional development for county government officials and/or employees.
- Presentations should be educational and not promotional in nature, and therefore presenters should refrain from marketing specific products or services.
- If selected, presenters are required to adhere to all submission deadlines that will be outlined in their acceptance email or letter.
- AMC reserves the right to edit titles and descriptions for clarity, brevity, and marketability. Not all program submissions will be accepted.
- There is no limit to the number of proposals that can be submitted by any county, affiliate organization, AMCAM member or combination of the three.

*If you think it would make a good workshop, submit your idea!*

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**PRESENTATION TITLE:** \_\_\_\_\_

**TARGET AUDIENCE:** \_\_\_\_\_

(You need only provide this if this presentation is geared toward a specific county department or function)

**SESSION DESCRIPTION: (75 words or less)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please list the TOP THREE OBJECTIVES of this presentation:**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**WHY IS THIS TOPIC IMPORTANT TO COUNTIES?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PRESENTATION ORGANIZER/MAIN CONTACT INFORMATION:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

County/Organization/Company: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Please provide the basic information for any co-presenters:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

County/Organization/Company: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

County/Organization/Company: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

County/Organization/Company: \_\_\_\_\_

\*Please attach a separate piece of paper if you have additional presenters to list.

ITEM # Bd Appl Equal  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Heim, Allen	<b>*Department</b> Assessor	<b>*Board Meeting Date</b> Jun 28 2011
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**\*Subject Title (As it will appear on the agenda):**  
 Review Results for 2011 County Board of Appeal and Equalization

**\*Background (Provide sufficient detail of the subject):**  
 See Attached Summary

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
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**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Ann Marie Miller, Board Clerk

## **Board of Appeal and Equalization Meeting Recommendations**

As requested by the County Board, a review has been completed of the appeals made to the 2011 County Board of Appeal and Equalization on 6/15/2011. The following reviews and recommendations have been prepared for the 6/28/2011 reconvene of the 2011 County Board of Appeal and Equalization.

Property Owner: David M Johnson, PID 15.0094742. This property was originally valued at \$225,200 (\$22,000 Land, \$203,200 Buildings). The property was valued at \$182,900 in 2010 and the increase in value is due to the change in the overbuilt factor. This home was built in 2003 and is in normal condition. The home is graded properly. No change is recommended.

Property Owner: Floyd J Haugen, The appeal includes several agricultural parcels located in Moose Township. This appeal was presented at the Moose Township Local Board of Appeal and Equalization on 5/4/2011. The local board is aware of the drainage issues realized by Mr. Haugen's property but feels the land breakdown and value are comparable to surrounding properties. Therefore, the local board decided that no change could be made. No change is recommended.

Property Owner: John W McCoy, PID 52.0102400. This property was originally valued at \$54,300 (\$8,700 Land, \$45,600 Buildings). The home was vacant for a period of time and was purchased by Mr. McCoy through a bank sale. The plumbing froze up while the home was vacant and the home has also realized some structural problems as well as neglected maintenance. After reviewing the property the recommendation is to reduce the value to \$32,300 (\$8,700 Land, \$23,600 Buildings).

Property Owner: John Bradley Bosch, PID's 15.0103302, 15.0103311. This property was originally valued at \$120,700 (\$18,800 Land, \$101,900 Buildings). Mr. Bosch presented an appraisal with a value of \$98,000. After reviewing the property it was determined the value of the home required additional depreciation. The recommendation is to reduce the value to \$94,100 (\$18,800 Land, \$75,300 Buildings).

Property Owner: Paul W King, PID's 15.0103307, 04.0006700. This property was originally valued at \$166,100 (\$17,200 Land, \$148,900 Buildings). Mr. King questioned the increase in value. The initial increase was due to the change in the overbuilt factor. After reviewing the property it was determined that the grade of the home should be reduced. It was also discovered that some remodeling was in progress and an adjustment was made for incompleteness. The recommendation is to reduce the value to \$155,800 (\$17,200 Land, \$138,600 Buildings).



## Board of Commissioners

606 5<sup>th</sup> Ave. SW, Room #131

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**June 28, 2011**

### **REGULAR BOARD MEETING AGENDA**

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on June 28, 2011 at 10:30 a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**10:30 Call to Order**

1. Roll Call
2. Presentation of Colors
3. Approve Agenda

**10:35 Citizen Comments**

Members of the audience wishing to address the County Board on an item not on the Agenda may come forward at this time to be recognized by the Board Chair. Please state your name and address for the record. Comments are limited to five minutes. A personnel complaint against an individual County employee may not be heard initially at a Board meeting. Personnel complaints may be submitted to the Board in writing through the Coordinator's Office.

**10:40 Consent Agenda**

1. Approve Proceedings
2. Rescind Resolution #2010-12-09
3. Approve Application for State Deed for Tax-Forfeited Land
4. Approve Northwest Minnesota Regional Radio Board Preliminary Budget
5. Approve Boiler Purchase
6. Approve Bureau of Criminal Apprehension Joint Powers Agreement
7. Approve Recommendations from the 2011 Board of Appeal and Equalization Meeting
8. Authorize Forthwith Payment of Radio Vendor Bills
9. Approve Bills

**11:00 Highway Department**

1. Approve Contract DR-1830 FEMA PW1592 with Holthusen Construction Inc., for Clay Fill and Quarry Run Rip Rap

**11:15 Unfinished Business**

1. Paint Quotes for West Beito Building

**11:30 New Business**

**12:00 Committee Reports**

**12:30 Adjourn**

District 1, Glenda Phillipe - District 2, Jack Swanson,  
District 3, Roger Falk - District 4, Russell Walker; Vice-Chair - District 5, Mark Foldesi; Chair

An Equal Opportunity Employer

ITEM # Consent 1  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Miller, Ann Marie	<b>*Department</b> Board Clerk	<b>*Board Meeting Date</b> Jun 28 2011
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**\*Subject Title (As it will appear on the agenda):**  
 Approve Proceedings

**\*Background (Provide sufficient detail of the subject):**  
 The board will review the proceedings from the June 14, 2011 Board Meeting and advise of any changes.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Ann Marie Miller, Board Clerk

## PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

June 14, 2011

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, June 14, 2011 at 10:30 a.m.

### CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 10:30 a.m. by Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, and Jack Swanson. Russell Walker was excused. A quorum was established.

### APPROVAL OF AGENDA

Removed item #11 (approve settlement agreement for Arlen Block) from the Consent Agenda to Unfinished Business and added an update of the Patrick Fish Lawsuit to New Business. A motion to approve the amended agenda was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

### CITIZEN COMMENTS

There were no citizen comments.

### CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Phillipe seconded by Commissioner Falk and carried unanimously.

The Board by adoption of its Consent Agenda approved proceedings from the May 24, 2011 Board meeting; approved resolution #2011-06-01 amending the Joint Powers Agreement Governing the Northwest Regional Radio Board; Approved the Northstar ATV Grant in Aid Request; approved the application for the Badger Jaycees temporary liquor license; approved benefit payouts for Andrew Anderson and Teresa Klein; approved the Board of Criminal Apprehension Joint Powers Agreement; approved the appointment of Jeff Pelowski, Martie Monsrud, Patty Ignaszewski and Karen Foss to the Human Resource Committee; authorized Commissioner approved payout of up to \$4000 for gravel purchases in unorganized townships; approved forthwith payments as follows: Walter Storey in the amount of \$325.00 for interior courthouse painting; Mark Wojciechowski in the amount of \$750.00 for dam inspection and beaver removal; R & Q Trucking in the amount of \$450.00 for beaver dam removal; R & Q Trucking in the amount of \$1,915.00 for work on SD 69 Lateral 3, and approved payment of bills as follows:

#### Warrants Approved for Payment 5/26/2011

Vendor Name	Amount
MN ENERGY RESOURCES	2,695.37
R & Q CONTRACTING INC	35,904.00
SATHER LAW OFFICE	4,838.05
<b>4 Payments less than 2,000</b>	<b>\$1,942.68</b>
<b>Final Total: \$45,380.10</b>	

#### Warrants Approved for Payment 6/02/2011

Vendor Name	Amount
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CAPITAL GUARDIAN TRUST CO	2,136.85
NATIONWIDE RETIREMENT SOLUTIONS	2,155.97
NORTH STAR ATV CLUB	4,837.20
NW MN SERV COOP-BLUE CROSS BLUE SHIELD	66,951.50
SELECT ACCOUNT-VEBA	9,154.22
UNITED HEALTHCARE INSURANCE COMPANY	2,274.69
<b>10 Payments less than 2,000</b>	<b>\$6,278.04</b>
<b>Final Total:</b>	<b>\$93,788.47</b>

**Warrants Approved for Payment 6/09/2011**

<b>Vendor Name</b>	<b>Amount</b>
CENTURYLINK	3,270.11
JOHNSON/LAURE A	3,526.88
MN DEPT OF FINANCE -TREAS	2,247.00
R & Q CONTRACTING INC	58,053.60
ROSEAU CITY	9,432.78
ROSEAU CO TRAILBLAZERS	12,184.40
<b>15 Payments less than 2,000</b>	<b>\$6,574.18</b>
<b>Final Total:</b>	<b>\$95,288.95</b>

**Warrants Approved On 6/14/2011 for Payment 6/17/2011**

<b>Vendor Name</b>	<b>Amount</b>
ACS	4,694.98
ARROWHEAD RADIO AND SECURITY	16,010.94
BROCK WHITE CO LLC	23,619.25
FARMERS UNION OIL CO-LK BRNSN	3,212.27
FARMERS UNION OIL CO-WARROAD	6,911.78
GARTNER REFRIGERATION CO	6,321.81
H & L MESABI INC	4,248.13
HALVERSON SAND & GRAVEL INC	5,597.50
HOFFMAN DALE & SWENSON PLLC	3,820.00
HORNER PLUMBING & EXCAVATION	2,920.50
JOHNSON OIL CO INC	7,119.00
JOHNSTON FARGO CULVERT INC	47,524.22
MAR-KIT LANDFILL	37,389.75
MINN-DAK ASPHALT INC	4,697.53
MUSTANG SIGNS & GRAPHICS	5,023.13
NORTHERN RESOURCES COOPERATIVE	9,426.75
RIVERFRONT STATION	5,163.53
ROSEAU CO COOP ASSN	12,524.26
ROSEAU CO ENVIRONMENTAL OFFICE	5,622.47
SJOBERG'S INC	2,718.20
STOSKOPF REDI MIX ROSEAU INC	4,770.96
SWANSTON EQUIPMENT CORPORATION	3,298.70
TESSCO TECHNOLOGIES INC	2,061.48
US BEARINGS AND DRIVES	3,308.60
<b>101 Payments less than 2,000</b>	<b>\$37,861.31</b>
<b>Final Total:</b>	<b>\$265,867.05</b>

**HIGHWAY DEPARTMENT**

Joe Laurin submitted a Request for Board Action requesting acknowledgement of Highway Engineer Brian Ketrings work as the Drainage Inspector for the County. The Board discussed officially appointing Engineer Ketrings as the Drainage Inspector and will consult with the Rinke Noonan Law Firm before a final decision is made.

The Board approved the following contracts for Highway Construction:

A motion to approve DR 1830 Job No. CD7, FEMA PW 2034 in the amount of \$44,315.15 for Roadside Ditch Slope Failure Repair and Turf Establishment was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

A motion to approve DR 1830 Job No. CD7, FEMA PW 2046 in the amount of \$41,974.00 for Roadside Ditch Slope Failure Repair and Turf Establishment was made by Commissioner Phillippe, seconded by Commissioner Falk and carried unanimously.

A motion to approve DR 1830 Job No. CD9, FEMA PW 2040 in the amount of \$47,559.80 for Roadside Ditch Slope Failure Repair and Turf Establishment was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously.

A motion to approve DR 1830 Job No. JD 63, FEMA PW 1850 in the amount of \$10,435.16 for Clay Fill and Quarry Run Rip Rap was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

A motion to approve DR 1830 Job No. SD72, FEMA PW 1988 in the amount of \$68,167.43 for Roadside Ditch Slope Failure Repair and Turf Establishment was made by Commissioner Phillippe, seconded by Commissioner Falk and carried unanimously.

A motion to approve DR 1830 Job No. SD 91, FEMA PW 1978 in the amount of \$65,368.40 for Roadside Ditch Slope Failure Repair and Turf Establishment was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously.

A motion to approve DR 1830 Job No. SD 91 FEMA PW 2015 in the amount of \$46,524.05 for Roadside Ditch Slope Failure Repair and Turf Establishment was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

A motion to approve DR 1830 Job No. CD 9 and 10, FEMA PW 1993 in the amount of \$41,924.40 for Roadside Ditch Slope Failure Repair and Turf Establishment was made by Commissioner Phillippe, seconded by Commissioner Falk and carried unanimously.

## **UNFINISHED BUSINESS**

The Board discussed acquiring additional quotes for painting the west Beito Building. A motion to request quotes for painting the west Beito building to include a painting completion date of July 31, 2011 was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

## **NEW BUSINESS**

Environmental Officer Jeff Pelowski presented the Board with quotes to purchase a wheel loader for the Transfer Station. This purchase was included in the Transfer Stations 2011 budget. A motion was made by Commissioner Phillippe, seconded by Commissioner Foldesi and carried unanimously to adopt the following resolution:

2011-06-02

BE IT RESOLVED, that the Board does hereby approve the purchase of a 2011 Komatsu WA250PZ-6 Loader from General Equipment for a net price of \$66,500 plus \$500 for an added environmental drain kit for a total price of \$67,000. (Purchase price is \$114,000 minus trade in of 2003 Case Wheel Loader in the amount of \$47,000.)

County Attorney Karen Foss updated the Board on a suit filed against the County by Mr. Patrick Fish with regard to property classification. Ms. Foss noted that motions for Summary Judgment were filed with the District Court.

## **COMMITTEE REPORTS**

Commissioner Falk reported on the following committee meeting(s): Roseau River Watershed District, 6/1/11; Human Resource Committee, 6/6/11; Department Head meeting, 6/7/11; AMC District 3 meeting, 6/7/11; Roseau County Radio Users Committee, 6/9/11; Board Work Session, 6/13/11; Transportation Advisory Committee, 6/13/11.

Commissioner Foldesi reported on the following committee meeting(s): Human Resource Committee, 6/6/11; Department Head Meeting, 6/7/11; Human Resource Committee meeting, 6/7/11; Board Work Session, 6/13/11.

Commissioner Phillippe reported on the following committee meeting(s): Warroad Joint Airport Zoning Board, 6/6/11; Roseau County Department Head meeting, 6/7/11; Lake Township Board, 6/8/11; AMC District 3 meeting, 6/9/11; Warroad City Council, 6/13/11; Warroad School Board, 6/13/11.

Commissioner Swanson reported on the following committee meeting(s): Public Health Committee, 5/24/11; Roseau Economic Development Authority, 5/25/11; Statewide Radio Board, 5/26/11; AMC Future Teleconference, 5/21/11; Roseau River Watershed Board, 6/1/11; Community Justice Coordinating Committee, 6/1/11; Roseau Athletic Hall of Fame Committee, 6/1/11; Northern Counties Land Use Coordinating Board, 6/2/11; Coordinator Information Session, 6/6/11; Roseau Convention and Visitors Bureau, 6/6/11; Roseau City Council, 6/6/11; Department Head Meeting, 6/7/11; Regional Radio Board, 6/8/11; AMC District 3 meeting, 6/9/11; Roseau County Radio Users Committee, 6/9/11; Board Work Session, 6/13/11.

Commissioner Walker reported on the following committee meeting(s): Minnesota Rural Counties Caucus, 6/6/11; Department Head meeting, 6/7/11; Board Work Session, 6/13/11.

A motion to close the regular Board meeting was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously.

A motion was made by Commissioner Phillippe, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2011-06-03

WHEREAS, The Minnesota Open Meeting Law states "meetings may be closed if the closure is expressly authorized by statute by the attorney-client privilege"; and

WHEREAS, it would be detrimental to the interests of the County to hold a public discussion with its attorney regarding the strengths and weaknesses of its legal position(s) and strategy with respect to threatened litigation where an opposing party could listen to or be made aware of the County's positions; and

WHEREAS, it is in the best interest of the County for the Board to obtain legal advice in a confidential setting in order to maintain the attorney-client privilege;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Roseau County as follows:

1. The Board hereby closes this meeting based upon the attorney-client privilege pursuant to Minn. Stat. § 13D.05, subd.3(b).
2. The specific subject to be discussed, pursuant to Minn. Stat. § 13.01, subd. 3, are the claims against the County, the legal position(s) of the County, the costs associated with the legal action and the possible action(s) to be taken by the County including potential settlement.

Chair Foldesi re-opened the meeting at 11:45 a.m.

A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to approve the payout of \$2,726.80 to Arlen Block per a settlement agreement for back-pay.

Upon motion carried, the Board adjourned the regular meeting at 12:00 p.m. The next regular meeting of the Board is scheduled for June 28, 2011 at 10:30 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Ann Marie Miller, Board Clerk  
Roseau County, Minnesota

\_\_\_\_\_  
Mark Foldesi, Chair  
Board of County Commissioners  
Roseau County, Minnesota

ITEM # Consent 2  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Monsrud, Martie ▼	<b>*Department</b> Auditor ▼	<b>*Board Meeting Date</b> Jun ▼ 28 ▼ 2011 ▼
---	---------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
 Rescind board resolution 2010-12-17

**\*Background (Provide sufficient detail of the subject):**  
 In the Roseau County Board Proceedings of December 28, 2010, we have the incorrect legal description of the real estate being repurchased for fee title in conjunction with the DNR Land Asset Pilot land exchange. Resolution 2010-12-17.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**  
 BE IT RESOLVED, that the Roseau County Board does hereby approve the rescinding of Resolution 2101-12-17 in regards to the incorrect legal description of SE 1/4 NE 1/4 of Section 30 and the NW 1/4 SE 1/4 of Section 35, Township 163N, Range 43 W. The correct legal description for the \$20,600.00 re-purchase from the State of Minnesota should be SW 1/4 NE 1/4 in Section 35, Township 162 N, Range 44 W. All of discussion on this matter remains intact as written and

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Ann Marie Miller, Board Clerk

**EXCERPT TAKEN FROM THE DECEMBER 28, 2010 BOARD PROCEEDINGS**

The Board discussed a re-purchase price for the parcel of land that the Board authorized the county to deed back to the state so that it could be re-purchased under a fee title in order to use it in the DNR Land Asset Pilot land exchange. Assessor Al Heim assessed this parcel at \$20,600.00. A motion was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2010-12-17

BE IT RESOLVED, that the Roseau County Board does hereby approve the re-purchase price of \$20,600.00 for the parcel described as

The SE 1/4 NE 1/4, section 30, and the NW 1/4 SE 1/4, Section 35, Township 163N, Range 43W.

ITEM # Consent 3  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Monsrud, Martie	<b>*Department</b> Auditor	<b>*Board Meeting Date</b> Jun 28 2011
---	-------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
 Application for State Deed for Tax-Forfeited Land

**\*Background (Provide sufficient detail of the subject):**  
 Roseau County entered into an Option for the purchase of real estate and memorandum of conditions with the DNR on December 14, 2010, Resolution 2010-12-04. Please see the enclosed Application and atlas page.

**\*Financial Consideration:**  
 DNR purchase price for these 80 acres is: \$47,520.00.

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

BE IT RESOLVED, that the Roseau County Board does hereby authorize Roseau County Auditor, Martha Monsrud to sign the Application for State Deed for Tax-Forfeited Land for purchase by the Department of Natural Resources in the amount of \$47,520.00 for the real estate described as: SE 1/4 NE 1/4 of Section 30 and the NW 1/4 SE 1/4 of Section 35, Township 163N, Range 43 W.

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Ann Marie Miller, Board Clerk

**EXCERPT TAKEN FROM THE DECEMBER 14, 2010 BOARD PROCEEDINGS**

The Board by adoption of its Consent Agenda approved proceedings from the December 1, 2010, November 23, 2010, and November 30, 2010 Joint Board meeting; approved a Joint Powers Agreement with the State of Minnesota regarding the Recount Reimbursement; appointed Rod Kjersten to the Northwest Regional Library Board; accepted the resignation of Heavy Equipment Operator Ernest Meier; approved the Voluntary Time Off Policy for 2011; accepted the Independent Appraisal on the Land Asset Pilot Project Parcel Exchange by resolution #2010-12-04; approved resolution # 2010-12-05 to Authorize reconveyance of Parcel #41.3011200 and approved paying the bills as follows along with forthwith payments to APCO International in the amount of \$6,130.00; CDW Government in the amount of \$1,186.49; Jeff O'Donnell in the amount of \$2,730.00; Warroad Ready Mix in the amount of \$384.75 and Jeff O'Donnell in the amount of \$4,550.00:



ITEM # Consent 4  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Nelson, Gracia	<b>*Department</b> Emergency Management	<b>*Board Meeting Date</b> Jun 28 2011
--	--	---

**\*Subject Title (As it will appear on the agenda):**  
 Approve the Northwest Regional Radio Board Preliminary Budget

**\*Background (Provide sufficient detail of the subject):**  
 The Northwest Regional Radio Board has submitted a 2012 preliminary budget for Board review and approval.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Ann Marie Miller, Board Clerk

# Northwest Minnesota Radio



June 15, 2011

MEMO

TO: NW Regional Radio Board Membership

FROM: Mary Thompson, *Mary* Contracted Administrative Staff

SUBJECT: 2012 Budget

As stipulated in the Joint Powers Agreement the Radio Board approved the attached budget at its June meeting and is certifying it to each of the governing bodies that are party to the agreement. You have until July 1<sup>st</sup> to approve or object to the proposed budget and your financial contribution and give notice of your action to the Board.

Please note that the proposed budget includes a member contribution of \$2,200 for 2012 and will be payable in January, 2012.

The budget shall be deemed approved in the absence of action by August 1, 2011.

Please feel free to contact me should you have any questions on this matter.

Northwest Minnesota Regional Radio Board  
2012 Preliminary Budget

	<u>Agency</u>	<u>Pass Through</u>	<u>Total Budget</u>
<b><u>Revenues</u></b>			
Member Contributions	33,000		33,000
Department of Public Safety			-
Region 3 HSEM	12,000		12,000
Other Revenues	40,000		40,000
Total Revenues	85,000	-	85,000
<b><u>Expenditures</u></b>			
Contracted Staff Expenses	78,000		78,000
Insurance Expense	2,500		2,500
Supplies	500		500
Internet	500		500
Committee Travel	2,500		2,500
Meeting Expense	1,000		1,000
Equipment			-
Training			-
Total Expenditures	85,000	-	85,000
Balance	-	-	-

Note: The member contribution amounts to \$2,200 per member.

ITEM # Consent 5  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Johnson, Lenny	<b>*Department</b> Building Maintenance	<b>*Board Meeting Date</b> Jun 28 2011
--	--	---

**\*Subject Title (As it will appear on the agenda):**  
 Approve Boiler Purchase

**\*Background (Provide sufficient detail of the subject):**  
 Building Management Supervisor Lenny Johnson is requesting Board approval to replace the 15 year old boilers in the Courthouse. Johnson's recommendation is to purchase three high efficiency (90%), modulating, condensing, natural gas, hot water boilers in the amount of \$65,074.00 from Grant's Mechanical.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Ann Marie Miller, Board Clerk



June 2, 2011

Roseau County Courthouse  
Roseau, Minnesota

Attn: Lenny Johnson

RE: Boiler Change Out

The purpose of this document is to serve as a proposal for the above mentioned project. The scope of work shall be performed as follows. Grants Mechanical Inc. proposes to furnish and install all work as detailed below.

1. *Demo out the existing boilers, piping, chimney, and disconnect electrical.*
2. *Cap the existing chimney at the roof line.*
3. *Correctly vent the existing water heater.*
4. *Install three (3) high efficiency (90% plus), modulating, condensing, natural gas hot water boilers to replace the existing.*
5. *Capacity of the new boilers will be two (2) at 300 MBH and one (1) at 500 MBH.*
6. *Staging and modulation of the three boilers will be controlled by the Building Automation System under a separate contract.*
7. *The MODCON model natural gas hot water boilers are to be manufactured by Heat Transfer Products*
8. *Install boilers on existing housekeeping pads*
9. *High head secondary pumps as specified by boiler manufacturer per boiler*
10. *Gas piping for boilers as required and sized appropriately*
11. *All hot water piping to connect boilers/pumps to existing heating loop*
12. *Installation of de-coupler loop to convert existing system to primary/secondary*
13. *Isolation valves between reheat boiler secondary loops and building primary loop*
14. *New thermometers, pressure gauges, and isolation valves for each boiler*
15. *Low water and temperature limits to meet current state requirements*
16. *Insulation on new and modified existing hot water loop piping*
17. *120 volt wiring to boilers and pumps*
18. *Direct venting of boilers to nearest outdoor location as specified by boiler mfg.*
19. *Flush entire heating system using TSP*
20. *Boiler start-up by manufacturer's representative*
21. *Install new glycol in the system. The concentration shall be 50% propylene glycol with inhibitors.*

DESIGN • BUILD • MAINTAIN  
MECHANICAL CONTRACTORS

---

3239 15<sup>TH</sup> STREET SOUTH  
BOX 7128  
FARGO, NORTH DAKOTA 58106-7128  
PHONE: 701-232-8891 FAX: 701-237-7411  
E-MAIL: [gmi@grantsmech.com](mailto:gmi@grantsmech.com)  
EQUAL OPPORTUNITY EMPLOYER

FOR THE SUM OF ..... \$65,074.00

Sincerely,  
Grants Mechanical Inc.



Jeremy Johnson  
Project Manager

ITEM # Consent 6  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Gust, Steve	<b>*Department</b> Sheriff	<b>*Board Meeting Date</b> Jun 28 2011
---	-------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
 Approve Bureau of Criminal Apprehension Joint Powers Agreement

**\*Background (Provide sufficient detail of the subject):**  
 Sheriff Gust is requesting Board approval on the Minnesota Department of Public Safety Bureau of Criminal Apprehension Joint Powers Agreement for the implementation of the Minnesota Internet Crimes Against Children Task Force. The JPA will cover the 2011-2012 grant cycle which will expire on May 31, 2012.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Ann Marie Miller, Board Clerk



## Bureau of Criminal Apprehension

1430 Maryland Avenue East • Saint Paul, Minnesota 55106-2802  
Phone: 651.793.7000 • Fax: 651.793.7001 • TTY: 651.282.6555  
[www.dps.state.mn.us/bca/](http://www.dps.state.mn.us/bca/)

May 26, 2011

Alcohol  
and Gambling  
Enforcement

ARMER/911  
Program

Bureau of  
Criminal  
Apprehension

Driver and  
Vehicle Services

Homeland  
Security and  
Emergency  
Management

Minnesota  
State Patrol

Office of  
Communications

Office of  
Justice Programs

Office of  
Traffic Safety

State Fire  
Marshal and  
Pipeline Safety

Roseau County Sheriff's Office  
604 Fifth Ave SW  
Roseau, MN 56751

Dear Task Force Member:

Once again, it is time to renew our Joint Powers Agreement (JPA). Our current agreement is scheduled to expire on May 31, 2011. The new JPA will cover the 2011-12 grant cycle which expires on May 31, 2012.

Enclosed you will find three copies of the Joint Powers Agreement (JPA) from the State of Minnesota. All copies must be signed by a representative of your jurisdiction's governing body, i.e., designated city council member, city manager, and county commissioner, etc. **All three copies must be signed and returned to the Minnesota Bureau of Criminal Apprehension (BCA).**

Also, before the JPA can be implemented, the Minnesota Management and Budget (MMB) **REQUIRES** a signed **RESOLUTION** in addition to the signed JPA. The resolution grants legal authority for signing contracts for the cities and counties identified. **Failure to provide the RESOLUTION and the three signed copies of the JPA will result in a delay.**

Upon final review and approval of the signed agreements, the BCA will return a copy of the approved and signed JPA to your agency.

Regards,

A handwritten signature in black ink, appearing to read "Donald Cheung".

Donald Cheung  
MICAC Commander



Enclosures  
DC/so

ITEM # Consent 7  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Heim, Allen	<b>*Department</b> Assessor	<b>*Board Meeting Date</b> Jun 28 2011
---	--------------------------------	---

**\*Subject Title (As it will appear on the agenda):**  
 Approve Recommendations from the 2011 Board of Appeal and Equalization Meeting

**\*Background (Provide sufficient detail of the subject):**  
 County Assessor Al Heim is requesting the Board approve his recommendations from the 2011 Board of Appeal and Equalization meeting.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Ann Marie Miller, Board Clerk

## **Board of Appeal and Equalization Meeting Recommendations**

As requested by the County Board, a review has been completed of the appeals made to the 2011 County Board of Appeal and Equalization on 6/15/2011. The following reviews and recommendations have been prepared for the 6/28/2011 reconvene of the 2011 County Board of Appeal and Equalization.

Property Owner: David M Johnson, PID 15.0094742. This property was originally valued at \$225,200 (\$22,000 Land, \$203,200 Buildings). The property was valued at \$182,900 in 2010 and the increase in value is due to the change in the overbuilt factor. This home was built in 2003 and is in normal condition. The home is graded properly. No change is recommended.

Property Owner: Floyd J Haugen, The appeal includes several agricultural parcels located in Moose Township. This appeal was presented at the Moose Township Local Board of Appeal and Equalization on 5/4/2011. The local board is aware of the drainage issues realized by Mr. Haugen's property but feels the land breakdown and value are comparable to surrounding properties. Therefore, the local board decided that no change could be made. No change is recommended.

Property Owner: John W McCoy, PID 52.0102400. This property was originally valued at \$54,300 (\$8,700 Land, \$45,600 Buildings). The home was vacant for a period of time and was purchased by Mr. McCoy through a bank sale. The plumbing froze up while the home was vacant and the home has also realized some structural problems as well as neglected maintenance. After reviewing the property the recommendation is to reduce the value to \$32,300 (\$8,700 Land, \$23,600 Buildings).

Property Owner: John Bradley Bosch, PID's 15.0103302, 15.0103311. This property was originally valued at \$120,700 (\$18,800 Land, \$101,900 Buildings). Mr. Bosch presented an appraisal with a value of \$98,000. After reviewing the property it was determined the value of the home required additional depreciation. The recommendation is to reduce the value to \$94,100 (\$18,800 Land, \$75,300 Buildings).

Property Owner: Paul W King, PID's 15.0103307, 04.0006700. This property was originally valued at \$166,100 (\$17,200 Land, \$148,900 Buildings). Mr. King questioned the increase in value. The initial increase was due to the change in the overbuilt factor. After reviewing the property it was determined that the grade of the home should be reduced. It was also discovered that some remodeling was in progress and an adjustment was made for incompleteness. The recommendation is to reduce the value to \$155,800 (\$17,200 Land, \$138,600 Buildings).

ITEM # Consent 8  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Nelson, Gracia	<b>*Department</b> Emergency Management	<b>*Board Meeting Date</b> Jun 28 2011
--	--	---

**\*Subject Title (As it will appear on the agenda):**  
 Payment of radio vendor bills prior to June 30th

**\*Background (Provide sufficient detail of the subject):**  
 I have submitted three vender vouchers for radio equipment that I would like paid prior to June 30 to beat the State shutdown for reimbursement. The first is for Motorola Solutions for 4 mobile radios (2 for Roseau and 2 for Warroad) (\$29,087.96) The second voucher is for Rogers Two Way Radio for 29 Tait Portables for Roseau Sheriff, Greenbush PD, Roseau PD and Warroad PD in the amount of \$53,686.78. The third voucher is to Rogers Two Way Radio for \$8,248.61

**\*Financial Consideration:**  
 All three grants have either an 80/20 or 75/25 match. The Roseau, Badger, and Greenbush Police Departments will reimburse Roseau County for their share of the equipment.

**\*Legal Consideration:**  
 With the possibility of a state shutdown on July 1st I feel that we need to have these bills paid forthwith and reimbursement obtained for the grants prior to July 1st.

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Ann Marie Miller, Board Clerk

**ROSEAU COUNTY**

COURTHOUSE  
606 5TH AVE SW  
ROSEAU MN 56751-1477

Vendor Name **Roger's Two Way Radio Inc**  
Address **102 Lincoln Avenue SE**  
**Bemidji, Mn 56601**

Bills paid 3 days after being allowed by County Board

SS# or  
FED ID#

Vendor No

Financial Account	Date	Description	Amount
<b>01-281-6803</b>	06/22/11	<b>1 P25 700/800 MHZ Radio</b>	2,308.00
		<b>1 P25, 700/800 MHz Radio</b>	3,166.00
		1 iRIM Kenwood Mobile includes	
		dual module Rack Mount Unit	2,244.00
		Tax	530.61
		This is an 80/20 match with regional	
		PSIC funds	
			8,248.61

I declare under the penalties of perjury that I am making the within claim, that I have examined said claim and that the same is just and true; that the money therein charged was actually paid for the purposes therein stated; that the property therein charged was actually delivered or used for the purposes therein stated, and was of the value therein charged; that the services therein charged were actually rendered and were of the value therein charged; that the fees therein charged are official and are such as are allowed by law; that no part of said claim has been paid.(Chap. 673 Laws 1969)

*rk  
gn*

\_\_\_\_\_  
Signature of Claimant

\_\_\_\_\_  
Approved By

Check No. \_\_\_\_\_  
Filed 6/22/2011

Audited and Allowed  
\_\_\_\_\_

\_\_\_\_\_  
County Auditor

\_\_\_\_\_  
Chairman of the County Board

*W*

**Roger's Two Way Radio Inc.**  
**102 Lincoln Avenue SE**  
**Bemidji, MN 56601**  
**218-751-3077**  
**800-243-3077**

Sold GRACIA NELSON To: ROSEAU CO-HSEM 606 5TH AVENUE SW ROSEAU, MN 56751	Customer No: 2074 Phone No: (218) 463-3375
Ship 606 5TH AVENUE SW To: ROSEAU, MN 56751	Cust. Order #:

Product Code	Item Description	Qty	Unit Price	Amount
TK-5910BK	RADIO,MOB,P25,700/800MHZ INCLUDES BASIC DASH MOUNT HEAD AND IGNITION SENSE CABLE.	1	2308.00	2308.00*
TK-5910BK	RADIO,MOB,P25,700/800MHZ INCLUDES BASIC DASH MOUNT HEAD, IGNITION SENSE CABLE, AND AES/DES ENCRYPTION HARDWARE INSTALLED.	1	3166.00	3166.00*
901-9630	iRIM, KENWOOD MOBILE INCLUDES DUAL MODULE RACK MOUNT UNIT.	1	2244.00	2244.00*

---

PREPARED FOR GRACIA NELSON.	Sub-Total:	7718.00
	Shipping:	0.00
	Tax [6.875]:	530.61 *
	<b>Total:</b>	<b>8248.61</b>

Terms: Net 30  
 Past due accounts are subject to 1.5%  
 per month finance charge.

Amount Paid:	0.00
Amount Due:	8248.61
Change:	0.00

**ROSEAU COUNTY**

COURTHOUSE  
606 5TH AVE SW  
ROSEAU MN 56751-1477

Vendor Name **Motorola Solutions, Inc**  
Address 13 **13108 Collections Center Drive**  
**Chicago, Il 60693**

Bills paid 3 days after being allowed by County Board

SS# or  
FED ID#

Vendor No

Financial Account	Date	Description	Amount
<b>01-281-6803</b>	<b>06/22/11</b>	<b>4 APX 7500 Dual Band Mobile</b>	
		radios	27,216.80
		Mn Sales Tax	1,871.16
		(The cities of Warr and Roseau	
		will reimburse the county for this bill)	
		This is under a 75/25 share with	
		the State of Minnesota. Two	
		radios will go to the City of Roseau	
		and two will go to the City of Warr.	
		2010 PSIC Grant # 00675	
			29,087.96

I declare under the penalties of perjury that I am making the within claim, that I have examined said claim and that the same is just and true; that the money therein charged was actually paid for the purposes therein stated; that the property therein charged was actually delivered or used for the purposes therein stated, and was of the value therein charged; that the services therein charged were actually rendered and were of the value therein charged; that the fees therein charged are official and are such as are allowed by law; that no part of said claim has been paid.(Chap. 673 Laws 1969)

*Handwritten signature*

\_\_\_\_\_  
Signature of Claimant

\_\_\_\_\_  
Approved By

Check No. \_\_\_\_\_  
Filed 6/22/2011

Audited and Allowed  
\_\_\_\_\_

\_\_\_\_\_  
County Auditor

\_\_\_\_\_  
Chairman of the County Board



**MOTOROLA**

**MOTOROLA SOLUTIONS, INC.**  
1301 E. Algonquin Road  
Schaumburg, IL 60196

Visit our website at: [www.motorola.com](http://www.motorola.com)

# INVOICE

Page 2 of 2

<b>TOTAL INVOICE AMOUNT:</b> \$29,087.96
<b>MOTOROLA INVOICE NUMBER:</b> 13843053
<b>INVOICE DATE:</b> 05/26/2011
<b>PAYMENT DUE:</b> 06/25/2011
<b>CUSTOMER ACCOUNT NUMBER:</b> 1036537770 0002
<b>PURCHASE ORDER DATE:</b> 05/23/2011
<b>YOUR PURCHASE ORDER NUMBER:</b> NTP-DUAL BAND RADI

**BILL TO** ROSEAU COUNTY SHERIFF  
  
604 5TH AVE SW  
ROSEAU, MN 56751

**SHIP TO** ROGER'S TWO WAY RADIO  
Jeremy Vogel  
102 LINCOLN AVE  
BEMIDJI, MN 56601  
For questions concerning this Invoice please contact  
Motorola at: 1-888-567-7347

00166-00112-00105

Payment Terms: NET 30 DAYS FROM INVOICE DATE

Motorola Solutions, Inc. Federal Tax Id: 36-1115800

Sales Order Number: 0950650060319

Ultimate Destination: ROSEAU COUNTY SHERIFF, 604 5TH AVE SW, ROSEAU, MN 56751

## Invoice Detail Continued

Item	Model Number	Qty	Description	Unit Price	Amount
1o	G361	4	ADD: P25 TRUNKING SOFTWARE	240.00	960.00
1p	W947	4	ADD: RS232 PACKET DATA INTERFACE	160.00	640.00
1q	G442	4	ADD: APX 05 CONTROL HEAD	345.60	1,382.40
1r	G444	4	ADD: CONTROL HEAD SOFTWARE	0.00	0.00
1s	G851	4	ADD: AES/DES-XL/DES-OFB ENCRYPTION	639.20	2,556.80
SUBTOTAL					27,216.80
Carrier: FEDERAL EXPRESS GROUND					
STATE TAX					1,871.16
TOTAL TAX					1,871.16
PLEASE PAY THIS AMOUNT (PAYMENT DUE: 06/25/2011)					29,087.96



**MOTOROLA**

**MOTOROLA SOLUTIONS, INC.**  
1301 E. Algonquin Road  
Schaumburg, IL 60196

Visit our website at: [www.motorola.com](http://www.motorola.com)

# INVOICE

<b>TOTAL INVOICE AMOUNT:</b> \$29,087.96
<b>MOTOROLA INVOICE NUMBER:</b> 13843053
<b>INVOICE DATE:</b> 05/26/2011
<b>PAYMENT DUE:</b> 06/25/2011
<b>CUSTOMER ACCOUNT NUMBER:</b> 1036537770 0002
<b>PURCHASE ORDER DATE:</b> 05/23/2011
<b>YOUR PURCHASE ORDER NUMBER:</b> NTP-DUAL BAND RADI

**BILL TO** ROSEAU COUNTY SHERIFF  
  
604 5TH AVE SW  
ROSEAU, MN 56751

**SHIP TO** ROGER'S TWO WAY RADIO  
Jeremy Vogel  
102 LINCOLN AVE  
BEMIDJI, MN 56601

For questions concerning this Invoice please contact  
Motorola at: 1-888-567-7347

00165-00112-00105

Payment Terms: NET 30 DAYS FROM INVOICE DATE

Sales Order Number: 0950650060319

Ultimate Destination: ROSEAU COUNTY SHERIFF, 604 5TH AVE SW, ROSEAU, MN 56751

Motorola Solutions, Inc. Federal Tax Id: 36-1115800

## Invoice Detail

Item	Model Number	Qty	Description	Unit Price	Amount
1	M30TKS9PW1 N	4	APX7500 DUAL BAND HIGH POWER SERIAL NUMBERS 656CMK2770 through 656CMK2773	2,217.60	8,870.40
1a	W22	4	ADD: PALM MICROPHONE	57.60	230.40
1b	G799	4	ADD: PRINTED TEST RESULTS APEX	0.00	0.00
1c	GA00307	4	ADD: VHF HP PRIMARY BAND	0.00	0.00
1d	GA00225	4	ADD: 7/800MHZ SECONDARY BAND	320.00	1,280.00
1e	G298	4	ADD: ENCRYPTION P25 & MDC OTAR	592.00	2,368.00
1h	GA00579	4	ADD: ENABLE DUAL BAND OPERATION	480.00	1,920.00
1i	G77	4	ENH: 1 YR REPAIR SERVICE ADVANTAGE	83.00	332.00
1j	G806	4	ENH: ASTRO DIGITAL CAI OP APX	412.00	1,648.00
1k	G51	4	ENH: SMARTZONE OPERATION APX	1,200.00	4,800.00
1l	W432	4	ADD: AUXILARY SPKR 13W (3.2OHM)	57.20	228.80
1m	G89	8	ADD: NO RF ANTENNA NEEDED	0.00	0.00
1n	QA01749	4	ADD: ADVANCED SYSTEM KEY - SOFTWARE	0.00	0.00

(Continued on Next Page)

Detach here and return bottom portion with your payment

INVOICE NUMBER	CUSTOMER ACCOUNT NUMBER	PAYMENT DUE
13843053	1036537770 0002	06/25/2011

## Payment Coupon

Invoice Total	Amount Paid
\$29,087.96	

Please put your Invoice Number and your Customer Account Number on your check for prompt processing

ROSEAU COUNTY SHERIFF

604 5TH AVE SW  
ROSEAU, MN 56751

Send Payment To:



**MOTOROLA**

**MOTOROLA SOLUTIONS, INC.**  
13108 COLLECTIONS CENTER DRIVE  
CHICAGO, IL 60693

**ROSEAU COUNTY**

COURTHOUSE  
606 5TH AVE SW  
ROSEAU MN 56751-1477

Vendor Name Roger's Two Way Radio Inc  
Address 102 Lincoln Avenue SE  
Bemidji, Mn 56601

Bills paid 3 days after being allowed by County Board

Vendor No

SS# or  
FED ID#

Financial Account	Date	Description	Amount
<b>01-281-6803</b>	<b>06/22/11</b>	<b>29 700/800 Tait Portables</b>	<b>50,304.00</b>
		<b>Tax</b>	<b>3,382.78</b>
		Roseau SO (14)	
		Greenbush PD (1)	
		Roseau PD (7)	
		Warroad PC (7)	
		This is a 75%/25% match	
		with the State of Mn. Grant #	
		2010 PSIC 00675	
		The Cities of Roseau, Greenbush	
		and Warroad will reim the Cty.	<b>53,686.78</b>

I declare under the penalties of perjury that I am making the within claim, that I have examined said claim and that the same is just and true; that the money therein charged was actually paid for the purposes therein stated; that the property therein charged was actually delivered or used for the purposes therein stated, and was of the value therein charged; that the services therein charged were actually rendered and were of the value therein charged; that the fees therein charged are official and are such as are allowed by law; that no part of said claim has been paid.(Chap. 673 Laws 1969)



\_\_\_\_\_  
Signature of Claimant

\_\_\_\_\_  
Approved By

Check No. \_\_\_\_\_  
Filed 6/22/2011

Audited and Allowed  
\_\_\_\_\_

\_\_\_\_\_  
County Auditor

\_\_\_\_\_  
Chairman of the County Board

**Roger's Two Way Radio Inc.**  
**102 Lincoln Avenue SE**  
**Bemidji, MN 56601**  
**218-751-3077**  
**800-243-3077**

Page: 1

Sold GRACIA NELSON To: ROSEAU CO-HSEM 606 5TH AVENUE SW ROSEAU, MN 56751	Customer No: 2074 Phone No: (218) 463-3375
Ship 606 5TH AVENUE SW To: ROSEAU, MN 56751	Cust. Order #:

Product Code	Item Description	Qty	Unit Price	Amount
TP9160-K5A01	RADIO, PORT, TP9160, 7/800, 1000CH INCLUDES RADIO, ANTENNA, BATTERY, CHARGER, LEATHER CASE, SPEAKER MIC, DES, DES-OFB, AND AES ENCRYPTION.	29	1684.00	48836.00*
SAPT	PROGRAMMING AND KVL CABLE PROGRAMMING CABLE AND ADAPTER CABLE FOR KVL3000+.	1	368.00	368.00*
PROG	PROGRAMMING	1	1100.00	1100.00

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PREPARED FOR GRACIA NELSON.	Sub-Total:	50304.00
	Shipping:	0.00
	Tax [6.875]:	3382.78 *
	Total:	53686.78

Terms: Net 30  
 Past due accounts are subject to 1.5%  
 per month finance charge.

Amount Paid:	0.00
Amount Due:	53686.78
Change:	0.00

ITEM # Comm Rep  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



*Person Responsible for Request ▼	*Department ▼	*Board Meeting Date		
		Jun ▼	28 ▼	2011 ▼

\*Subject Title (As it will appear on the agenda):  
 Committee Reports

\*Background (Provide sufficient detail of the subject):  
 Commissioner Swanson and Commissioner Phillippe have submitted committee reports for Board review.

\*Financial Consideration:

\*Legal Consideration:

\*Other Consideration:

\*Resolution (Wording should reflect the intent of the Board vote):

**Coordinator's Office Use (Do Not Write Below)**

Date Received:	Comments:

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

**JACK SWANSON COMMITTEE REPORTS**

**JUNE 14, 2011 - COUNTY FAIR COMMITTEE; theme is roseau county veterans; don dunn will organize the parade entry; annmarie miller will facilitate fair booth and fair booth signup**

**JUNE 15, 2011 - COUNTY BOARD OF APPEAL & EQUALIZATION**

**JUNE 16, 2011 - ROSEAU SCHOOL BOARD; talked about one day bond levy, and operating levy referendums**

**JUNE 20, 2011 - ROSEAU COUNTY COMMITTEE ON AGING; heard MN-DOT advice to continue doing what is already done, but for less money**

**JUNE 20, 2011 - PUBLIC HEALTH COMMITTEE; met w/ julie pahlen, keith okeson, karen foss, glenda phillipe, jeff pelowski on effects of a state shutdown on public health services**

**JUNE 21, 2011 - SOCIAL SERVICES BOARD**

**JUNE 21, 2011 - COUNTY HIGHWAY COMMITTEE**

**JUNE 22, 2011 - LAND ASSET PILOT PROJECT/ LAND EXCHANGE PUBLIC MEETING**

**JUNE 23, 2011 - ROSEAU COUNTY PREVENTION COALITION**

**JUNE 23, 2011 - STATEWIDE RADIO BOARD; considered roseau county and  
hubbard county participation plans**

**JUNE 27, 2011 - DEPARTMENT HEADS MEETING**

**June 14 – Lake of the Woods Control Board - Warroad**

Visited with Rick Cousins, Control Board Engineer/Ottawa, Canada, regarding LOW water levels and flow.

**June 15 – Victims Services Advisory Board – Roseau**

Discussed RCVS advocates' accomplishments, community meetings, presentations at local schools, and possible fundraising.

**June 15 – Roseau County Assessor – Roseau -** Tutorial from Al Heim.

**June 15 – Board of Appeal and Equalization – Roseau**

Five residents addressed Al Heim, Martie Monsrud, and the board. Three of the residents will have their property reexamined prior to the June 28 county board meeting.

**June 17 – Pembina Trail RC&D – Roseau**

Voted to dissolve RC&D follows elimination of federal funding. Checking on contract with Roseau gasifier.

**June 20 – RCCoA – Roseau**

FAR North: back-up camera will be placed in one bus; funding faces possible 10% to 15% cut; services will continue if shut-down occurs; ridership continues to increase (+1355 ytd) in Roseau (+892 ytd); and Warroad (+916 ytd) – still down in Baudette (-453 ytd); 11.50% ytd increase over 2010; MN/DOT 2009 audit determined that RCCoA owes \$17,704.49.

Senior Medical Travel: Signed contract with UCare at \$.75 per mile reimbursement; existing contract with Blue Plus/Blue Ride at \$.85 per mile; running in red four out five months.

**June 20 – Public Health Department - Roseau**

Discussed potential state shut down and effect on public health; reviewed and discussed six areas of public health responsibilities for 2011-2012.

**June 20 – Roseau Watershed – Roseau**

Watershed tutorial from Todd Miller.

**June 21 – Social Services – Roseau**

Discussed possible government shutdown; fourteen computers will be replaced.

**June 21 – Highway Department – Roseau**

Townships' deadline June 25 to file road damage for FEMA; getting bids for painting county RCHD shop; discussed new lawn mower, snow removal and equipment; discussed Warroad county shop.

**June 22 – DNR Land Exchange Public Hearing – Roseau**

Attended by DNR personnel and several Greenbush landowners.

**June 27 – Roseau County Department Heads - Roseau**

**June 28 – County Board –TREATS**

**June 29 – Warroad Watershed - Warroad**