
August 9, 2011

Revised August 8, 2011

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on August 9, 2011 at 8:30 a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Roll Call
2. Presentation of Colors
3. Approve Agenda
4. Approve Bills
 - a. Forthwith Payment to Roger's Two Way Radio
 - b. Forthwith Payment to Roseau County Ford

8:35 Citizen Comments/Delegations (Board Appointments)

Members of the audience wishing to address the County Board on an item not on the Agenda may come forward at this time to be recognized by the Board Chair. Please state your name and address for the record. Comments are limited to five minutes.

8:40 Consent Agenda

1. Approve Proceedings
2. Approve Status Change for Jason Hanson
3. Approve Benefit Payout for Scott Mekash
4. Approve Part-time Peace Officer PERA Police and Fire Eligibility Policy for 2011

8:45 County Committee Reports (i.e., HR Committee, Building Committee, Safety Committee, etc.)

8:50 Department Reports (i.e., Highway Department, Sheriff's Department, Auditor's Office, etc.)

1. **Auditor's Office**
 - a. Approve Transfer of Title for Wayside West at Pioneer Farms
 - b. Approve Maintenance Contract with Election Systems & Software, Inc. on New M100 Voting Machine
2. **Sheriff's Department**
 - a. Approve Purchase of Lease Vehicles
 - b. Approve Amendment to A'viands Food Service Contract for the Jail
3. **Highway Department**
 - a. Discuss Loader Bids

9:15 Unfinished Business

1. Court Administrator Budget Review

9:30 County Board Items (Includes New Business)

1. Roseau River Watershed PILT Payment
2. RCPC Strategic Prevention Framework Grant Application
3. 800 Mhz Radio Update
4. Rinke Noonan Letter Regarding Recording of Drainage Systems
5. Approve Advertising for Roseau River, Two Rivers and Warroad River Watershed District Appointments
6. Committee Reports

10:15 Adjourn

To schedule an appointment with the Board, please contact the County Coordinator at 218-463-4248

County Coordinator's Office e-mail address: annmarie.miller@co.roseau.mn.us

Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

ROSEAU COUNTY

COURTHOUSE
606 5TH AVE SW
ROSEAU MN 56751-1477

Vendor Name Roger's Two Way Radio, Inc
Address 102 Lincoln Ave SE
Bemidji, Mn 56601

Bills paid 3 days after being allowed by County Board

SS# or
FED ID#

Vendor No

Financial Account	Date	Description	Amount
	06/30/11	TK-5910BK Radio, MOB, P25, 700/800MHZ Basic Dash Mount Head and Ignition Sense Cable	2,308.00
		901-9630 iRIM, Kenwood Mobile	2,233.00
		Tax	312.95
	7/22/2011	Manual, IRIM 025-9520	86.57
		To Be paid out of the PSIC Grant 9600000000372	
			4,940.52

I declare under the penalties of perjury that I am making the within claim, that I have examined said claim and that the same is just and true; that the money therein charged was actually paid for the purposes therein stated; that the property therein charged was actually delivered or used for the purposes therein stated, and was of the value therein charged; that the services therein charged were actually rendered and were of the value therein charged; that the fees therein charged are official and are such as are allowed by law; that no part of said claim has been paid.(Chap. 673 Laws 1969)

Signature of Claimant

Approved By

Check No. _____
Filed 8/5/2011

Audited and Allowed

County Auditor

Chairman of the County Board

Roger's Two Way Radio Inc.
 102 Lincoln Avenue SE
 Bemidji, MN 56601
 218-751-3077
 800-243-3077

Sold GRACIA NELSON To: ROSEAU CO-HSEM 606 5TH AVENUE SW ROSEAU, MN 56751	Customer No: 2074 Phone No: (218) 463-3375
Ship 606 5TH AVENUE SW To: ROSEAU, MN 56751	Cust. Order #:

Product Code	Item Description	Qty	Unit Price	Amount
TK-5910BK	RADIO, MOB, P25, 700/800MHZ BASIC DASH MOUNT HEAD AND IGNITION SENSE CABLE	1	2308.00	2308.00*
901-9630	iRIM, KENWOOD MOBILE	1	2244.00	2244.00*

PREPARED FOR GRACIA NELSON.	Sub-Total: 4552.00
	Shipping: 0.00
	Tax [6.875]: 312.95 *
	Total: 4864.95
Terms: Net 30	Amount Paid: 0.00
Past due accounts are subject to 1.5%	Amount Due: 4864.95
per month finance charge.	Change: 0.00

Roger's Two Way Radio Inc.
 102 Lincoln Avenue SE
 Bemidji, MN 56601
 218-751-3077
 800-243-3077

Page: 1

Sold GRACIA NELSON To: ROSEAU CO-HSEM 606 5TH AVENUE SW ROSEAU, MN 56751	Customer No: 2074 Phone No: (218) 463-3375
Ship 606 5TH AVENUE SW To: ROSEAU, MN 56751	Cust. Order #:

Product Code	Item Description	Qty	Unit Price	Amount
SAPT	MANUAL, IRIM, 025-9520	2	40.50	81.00*

PREPARED FOR PAT NOVACEK.

Sub-Total:	81.00
Shipping:	0.00
Tax [6.875]:	5.57 *
<hr/>	
Total:	86.57

Terms: Net 30
 Past due accounts are subject to 1.5%
 per month finance charge.

Amount Paid:	0.00
Amount Due:	86.57
Change:	0.00

ITEM # CONSENT 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Miller, Ann Marie	*Department Board Clerk	*Board Meeting Date Aug 9 2011
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***Subject Title (As it will appear on the agenda):**
 Approve Proceedings

***Background (Provide sufficient detail of the subject):**
 Proceedings from the July 26, 2011 are being submitted for Board Approval.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 26, 2011

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, July 26, 2011 at 10:30 a.m.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 10:30 a.m. by Vice-Chair Russell Walker. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Glenda Phillipe, Jack Swanson and Russell Walker. Commissioner Foldesi was excused.

APPROVAL OF AGENDA

Addition of a forthwith payment to Hammer, Inc. and Chuck Heath for beaver removal were added to the Approval of Bills. A motion to approve the amended agenda was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously to authorize the payment of the following bills:

Warrants Approved for Payment 7/14/2011

Vendor Name	Amount
CAPITAL GUARDIAN TRUST CO	2,130.38
JOHNSON/LAURE A	3,526.88
KJERSTEN/CLAIRE	3,000.00
MN DEPT OF FINANCE -TREAS	2,836.50
NATIONWIDE RETIREMENT SOLUTIONS	2,105.97
SELECT ACCOUNT-VEBA	10,064.22
7 Payments less than 2,000	\$3,322.94
Final Total:	\$26,986.89

Warrants Approved for Payment 7/21/2011

Vendor Name	Amount
JOHNSON OIL CO INC	7,122.96
WRIGHT CONSTRUCTION CO INC	2,406.48
6 Payments less than 2,000	\$2,268.55
Final Total:	\$11,797.99

Warrants Approved On 7/26/2011 for Payment 7/29/2011

Vendor Name	Amount
CDW GOVERNMENT INC	4,319.89
GOVERNMENT MANAGEMENT GROUP INC	3,500.00
MN DEPT OF EMPLOYMENT	16,453.00
PTS OF AMERICA, LLC	2,249.50
43 Payments less than 2,000	\$12,961.58
Final Total:	\$39,483.97

And forthwith payment to Hammer, Inc. in the amount of \$600 for removal of three (3) beaver dams on Ditch 91 and forthwith payment to Chuck Heath in the amount of \$250.00 for removal of 10 beavers on Ditch #61.

CITIZEN COMMENTS

There were no citizen comments.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Phillipe and carried unanimously. The Board by adoption of its consent agenda approved proceedings from the July 12, 2011 Board meeting; adopted the revised job description re-evaluation policy; approved a grade change for the Support Enforcement Aide position from a 4G to a 5E; established the Flood Plain Map Review Advisory Committee and approved the revised 4th quarter budget for the Roseau County Prevention Coalition.

HIGHWAY DEPARTMENT

A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2011-07-01

BE IT RESOLVED, the Board does hereby approve a Gravel Purchase Contract with Samuel and Lola Grafstrom beginning January 1, 2011, concluding January 1, 2015.

BE IT FURTHER RESOLVED, the County agrees to pay \$1.15 per cubic yard of gravel purchased.

A motion was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously to approve final payout to Wright Construction on DR 1830 PW 901 CR 119 in the amount of \$25,971.00.

A motion was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously to approve final payout to Wright Construction DR 1830 PW 1746 CSAH 38 in the amount of \$2,406.48.

Engineer Ketring requested his appointment with the Board be transferred to the Work Session portion of the meeting. Highway Department items needing approval will then be placed on the consent agenda. The Board agreed to this change.

NEW BUSINESS

The Board discussed the meeting format for the August 2, 2011 budget planning meeting. Social Services, Highway and Law Enforcement will discuss their budgets with the Board at their scheduled monthly meetings. All other departments will be sent a schedule indicating their appointment time with the Board at the Department Head meeting on August 2nd.

COMMITTEE REPORTS

Commissioner Falk reported on the following committee meeting(s): Social Services Board, 7/19/11; Human Resource Committee, 7/22/11; Joint Powers Natural Resource Board and Northern Counties Land Use Coordinating Board joint meeting, 7/25/11.

Commissioner Phillippe reported on the following committee meeting(s): Lake Township Board, 7/13/11; Roseau County Committee on Aging, 7/18/11; Social Services Board, 7/19/11; Highway Department, 7/19/11; Roseau County Fair Parade and Booth, 7/19/11; Warroad City Council, 7/25/11; Warroad School Board, 7/25/11.

Commissioner Swanson reported on the following committee meeting(s): Regional Radio Board, 7/13/11; Roseau River Watershed, 7/14/11; Roseau County Fair Banquet, 7/17/11; Roseau County Committee on Aging, 7/18/11; Social Services Board, 7/19/11; Highway Committee, 7/19/11; Roseau County Fair Parade, 7/19/11; Northwest Minnesota Housing and Redevelopment Authority; Roseau County Fair Booth, 7/21/11; Joint Powers Natural Resources Board and Northern Counties Land Use Coordinating Board joint meeting, 7/25/11.

Commissioner Walker reported on the following committee meeting(s): Mickinock Township Board, 7/12/11; Roseau County Fair Banquet, 7/17/11; Highway Department, 7/19/11; Social Services Board, 7/19/11; Joint Powers Natural Resources Board and Northern Counties Land Use Coordinating Board joint meeting, 7/25/11.

Upon motion carried, the Board adjourned the regular meeting at 11:15 a.m. The next regular meeting of the Board is scheduled for August 9, 2011 at 10:30 a.m.

Attest:

Date: _____

Ann Marie Miller, Board Clerk
Roseau County, Minnesota

Russell Walker, Vice-Chair
Board of County Commissioners
Roseau County, Minnesota

ITEM # Consent 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Gust, Steve	*Department Sheriff	*Board Meeting Date Aug 9 2011
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***Subject Title (As it will appear on the agenda):**
 Jason Hanson Status Change from Part-time to Full-time Employment

***Background (Provide sufficient detail of the subject):**
[Full Time Dispatch/Corrections Officer position is vacant, Jason Hanson has been working this position since February when Collette Rush resigned. Jason Hanson is at this time a regular part-time employee working full time hours.](#)

***Financial Consideration:**
 No financial change, this is a vacant full time position, now being covered by part time employee

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**
 Request for Jason Hanson's status to be changed to full time employee.

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

ITEM # CONSENT 3
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Gust, Steve	*Department Sheriff	*Board Meeting Date Aug 2011
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***Subject Title (As it will appear on the agenda):**
 Comp pay out for temporary part-time Deputy Scott Mekash.

***Background (Provide sufficient detail of the subject):**
 Scott Mekash has accepted a full time position with the Thief River Falls Police Department and is unable to work any additional shifts in Roseau County.

***Financial Consideration:**
 Scott Mekash has earned 9.14 hours of comp time to be paid out at a rate of \$19.94 per hour for a total of \$182.25.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

PAYROLL CHANGE

Name: Scott Mekash

Board Approval Date: _____

New Address: _____

Effective Date: 8-3-11

Pay Rate: _____

Grade/Step: _____

Title: Deputy Sheriff

Department: Sheriff

Full-time

Part-time

Temporary

CHANGE VACATION CODE TO: _____ V1 (1-5 yrs., 4 hrs) _____ V2 (5-10 yrs., 5 hrs) _____ V3 (10-15 yrs., 6 hrs)
 _____ V4 (15-20 yrs., 7 hrs) _____ V5 (over 20 yrs, 8 hrs) _____

GRADE/STEP CHANGE: Current Grade/Step _____
 New Grade/Step _____

PAY RATE CHANGE: Current _____

SEVERANCE PAY: <i>(Balance of divided by two)</i>	Vacation _____ hours @ _____ per hour	\$0.00
	Sick _____ hours @ _____ per hour	\$0.00
	Comp. <u>9.14</u> hours @ <u>\$19.94</u> per hour	\$182.25
	Holiday _____ hours @ _____ per hour	_____
	TOTAL	\$182.25

REASON FOR CHANGE

- | | |
|--|---|
| <input type="checkbox"/> New Employee - Hire Date: _____
<input type="checkbox"/> Rehire
<input type="checkbox"/> Address Change
<input type="checkbox"/> Vacation Anniversary
<input checked="" type="checkbox"/> Grade/Step Change
<input type="checkbox"/> Pay Rate Change
<input type="checkbox"/> Title Change
<input type="checkbox"/> Anniversary Step Increase
<input checked="" type="checkbox"/> Resignation/Termination | <input type="checkbox"/> Retirement
<input type="checkbox"/> Layoff
<input type="checkbox"/> Family/Medical Leave
<input type="checkbox"/> Return From Leave
<input type="checkbox"/> Reevaluation of Current Job
<input type="checkbox"/> Transfer
<input type="checkbox"/> Annual Cost of Living Adjustment
<input type="checkbox"/> Other _____ |
|--|---|

Comments: Scott has accepted a full-time position as Police Officer for the City of Thief River Falls. His last shift worked at the Roseau County Sheriff's Office was March 17, 2011.

Approved by: 
 Signature of Department Supervisor

August 3, 2011
 Date

ITEM # CONSENT 4
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Monsrud, Martie	*Department Auditor	*Board Meeting Date Aug 9 2011
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***Subject Title (As it will appear on the agenda):**
 Approve 2011 PERA Police and Fire Plan Eligibility Policy

***Background (Provide sufficient detail of the subject):**
 Each year Public Employees Retirement Association requires Board approval of the County's policy to include part-time peace and fire officers as eligible participants in PERA.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

Part-Time Peace Officer PERA Police & Fire Plan Eligibility Policy

It is the policy of the Roseau County Board of Commissioners to adopt a resolution declaring that PERA Police and Fire protection is afforded to a part-time Roseau County Deputy Sheriff upon completion of 546 hours of service who meets the PERA Police and Fire eligibility requirements.

ITEM # Auditor A
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Monsrud, Martie	*Department Auditor	*Board Meeting Date Aug 9 2011
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***Subject Title (As it will appear on the agenda):**
 Authorization for signatures on the transfer of Real Estate to Pioneer Farm & Village, Inc.

***Background (Provide sufficient detail of the subject):**
 This will transfer the property of the old Way Station and parking lot area by the Pioneer Farms.

***Financial Consideration:**
 None

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**
 BE IT RESOLVED that the Roseau County Board of Commissioners authorized the Chairman of the Board and the County Auditor to sign the Quit Claim Deed running from Roseau County to Pioneer Farm & Village, Inc., covering the S'ly 30 Rods of the E 20 Rods of the SW SE lying Northerly of a line running parallel with and distant 75 feet of the South line of Section 16, Township 162 North, Range 40 West.

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

ITEM # Auditor - B
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Monsrud, Martie	*Department Auditor	*Board Meeting Date Aug 9 2011
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***Subject Title (As it will appear on the agenda):**
 Authorization to sign Maintenance Agreement with Election Systems & Software, Inc.

***Background (Provide sufficient detail of the subject):**
 This is only on the new M100 that was purchased for processing Absentee Ballots in the 2010 election. This maintenance agreement will be incorporated into the other agreement already in place for the remaining M100.

***Financial Consideration:**
 None

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**
 BE IT RESOLVED that the Roseau County Board of Commissioners authorized the Chairman of the Board to sign the Election Systems & Software, Inc. Post Warranty Hardware Maintenance Services and Software Maintenance and Support Agreement.

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

ITEM # SHERIFF - A
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Gust, Steve	*Department Sheriff	*Board Meeting Date Aug 2011
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***Subject Title (As it will appear on the agenda):**
 Purchase two leased squad cars

***Background (Provide sufficient detail of the subject):**
 The Sheriff's Office has been in a three year lease on 2 squad cars that are costing the County approximately \$2400 per month. The lease is up in December, 2011. We have the opportunity to purchase both vehicles at this time and the lease payments would be suspended effective August. Unit 2901 has 66,000 miles and can be purchased for \$8800 and Unit 2902 has 57,000 miles and can be purchased for \$9000.

***Financial Consideration:**
 The two vehicles will cost \$17,800 plus tax. Savings on the cost of the lease is approximately \$12,000. Also a cost savings of approximately \$5000 on each squad for removing and reinstalling radio and lights; additional savings will include the costs of not having to remove the striping and plugging holes on the leased vehicles and delivering them back to Arden Hills.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

ITEM # Sheriff - B
 REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Gust, Steve	*Department Sheriff	*Board Meeting Date Aug 9 2011
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***Subject Title (As it will appear on the agenda):**
 A'viands food service contract

***Background (Provide sufficient detail of the subject):**
[A'viands Food Service Contract is up for renewal, A'viands has restructured our billing, which will be a cost savings to Roseau County. A'viands food service at this time prepares meals ahead of time to be served on the weekends. This has eliminated the need for A'viands to hire part time employees. The new contract removes the \\$69.00 fee per meal and will be a cost savings for the county.](#)

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

Memo

**To: Janice Anderson, Jail Administrator
Roseau County Jail**

From: Karla Milner for Ed Miller

Date: July 26, 2011

RE: AMENDMENT TO FOOD SERVICE MANAGEMENT AGREEMENT

Ms. Anderson:

I have enclosed two originals of the Amendment to the Food Service Management Agreement with the Roseau County Jail. The documents have been signed by Perry Rynders as the authorized representative of A'viands, LLC.

After review of the amendment to the agreement, please secure the appropriate signature(s) on both documents and return one of the originals to:

**Karla Milner
A'viands, LLC
1751 County Road B W
Suite 300
Roseville, MN 55113**

A mailing label is attached for your convenience. The other document is for your records.

We appreciate your consideration and approval to have A'viands manage your food service operation. A long term, mutually beneficial relationship that meets or exceeds all your expectations is our goal.

Again, thank you for the opportunity to **serve** you.

**AMENDMENT NUMBER TWO
TO THE FOOD SERVICE MANAGEMENT AGREEMENT
BETWEEN ROSEAU COUNTY AND A'VIANDS, LLC**

This Amendment Number Two to the Food Service Management Agreement is made by and between **Roseau County**, (hereinafter referred to as "**Client**"), whose address is **604 5th Avenue SW, Roseau, Minnesota 56751**, and A'viands, LLC (hereinafter referred to as "**A'viands**"), whose address is 1751 County Road B West, Suite 300, Roseville, Minnesota 55113.

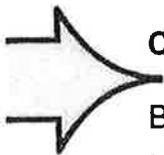
WHEREAS, Client and A'viands are parties to that certain Food Service Management Agreement effective December 14, 2007 (the "Agreement"), pursuant to which A'viands provides food service at the Roseau County Jail; and

WHEREAS, the parties now desire to amend the Agreement upon the terms and conditions stated herein.

NOW, THEREFORE, the parties, intending to be legally bound hereby, mutually agree as follows:

1. Section 1.b. Terms of the Agreement
Effective July 1, 2011, the pricing shall be amended as shown in the attached Financial Exhibit.

This Amendment Number Two shall be effective as of July 1, 2011. All other terms and conditions of the Agreement, as modified from time to time, shall remain in full force and effect unless otherwise amended as provided in the Agreement.



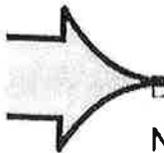
COUNTY OF ROSEAU, MN

By: _____

Name: _____

Title: Chair of the Board

Date: _____



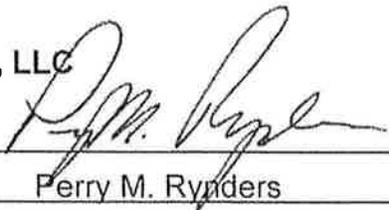
By: _____

Name: _____

Title: Board Clerk

Date: _____

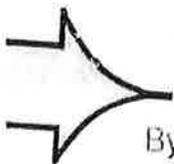
A'VIANDS, LLC

By:  _____

Name: Perry M. Rynders

Title: CEO

Date: 7/26/11

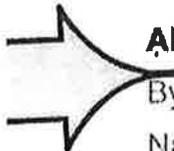


By: *SG*

Name: Steven Gust

Title: Sheriff

Date: July 22 2011



APPROVED AS TO FORM:

By: *Karen M. Foss*

Name: Karen M. Foss

Title: County Attorney

Date: 7/28/11

**FINANCIAL EXHIBIT A
ROSEAU COUNTY JAIL
JULY 1, 2011 THROUGH DECEMBER 31, 2012**

The Cost of Business conducted hereunder by A'viands, LLC during each accounting period shall be determined on an accrual basis in accordance with generally accepted accounting practices and shall consist of the following:

- A. All direct and indirect labor employed by A'viands, LLC such as, but not limited to, Federal, State and/or local employment taxes and costs, FICA taxes, Worker's Compensation costs, bonuses, health, disability and group insurance costs and other costs for fringe benefits that may be applicable or prescribed by law.
- B. All food, materials and supplies (such as paper, cleaning chemicals, uniforms, office supplies, and printing costs) including any applicable taxes, delivery costs or other costs reflected on invoices or statements.
- C. All other direct or indirect operating and miscellaneous expenses necessary for the performance of the Dietary Service (such as liability insurance, long distance and computer service connections). A'viands, LLC shall allocate any indirect expenses on a reasonable basis.
- D. A'viands, LLC shall charge a Management Fee of \$500 per month plus an Administrative Fee of \$100 per month and will bill for this service each operating period.
- E. A'viands, LLC shall credit the County's invoice for the full amount of money collected in cash sales to County employees.

A'viands, LLC shall issue a period operating statement (based on a calendar month) showing the Cost of Business. A'viands, LLC shall issue an invoice at the end of the month for all costs to operate the food service per this Agreement. The payment shall be due at the end of each month's operating period.

ITEM # County Board 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Miller, Ann Marie	*Department Board Clerk	*Board Meeting Date 2011
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***Subject Title (As it will appear on the agenda):**
 PILT Payment of Hay Creek Norland Impoundment Tax Exempt Property

***Background (Provide sufficient detail of the subject):**
 Rob Sando will re-visit the Board regarding action on accepting a one time payment in lieu of taxes from the Roseau River Watershed District on the tax exempt property in the Hay Creek Norland Impoundment.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

Questions on PILT Payment for Haycreek/Norland

Rob here are my comments to your questions.

In general Rob these are questions that need to be formally answered by the WD Board, the County Board and their respective attorneys. Based on the questions asked it seems that someone is interested in paying PILT on lands that are not going to be used for a project? Hopefully that is not the case as it would raise some serious issues regarding the use of the provision. Few WDs have used the special PILT language. Many of the WDs continue to pay the taxes from their construction funds based what they have negotiated with the local taxing authority. In the end the PILT component, if used by the WD is typically part of the local share of the project, therefore issues with the RRWMB or the DNR do not exist. Maybe we can talk more about this later this week if needed.

The questions are:

1. If the property is re-sold, could it be put back on the county's tax roles?

The decision to sell the property would be the sole decision of the WD unless there was RRWMB or DNR \$\$ associated with the acquisition of the land.

2. If the property is sold, does the county have to reimburse the PILT money?

If it was not the intent of the WD to use the land for a project why would the WD pay PILT?? The decision to pay PILT is the sole decision and discretion of the WD. If the property is sold it would be appropriate for the WD to either stop paying the PILT or if it was a lump sum payment it would be appropriate for the WD to be reimbursed a proportional amount related to the number of years. My assumption here is that the PILT payment is all WD funds and no RRWMB or DNR funds are involved, which should be the case.

3. If the Board accepts the one lump sum payment does the property have to stay in public use indefinitely?

The PILT payment does not suggest that the property has to stay in public use indefinitely. I would assume that the purchase was related to a project which is not moving forward or was in excess of what was needed for the project. I don't understand why you would pay a lump sum PILT, or any PILT if you did not intend to hold on to the property as part of a project!

4. What status will the land have or what will land be classified as if County agrees to PILT payout?

The classification of the land is a County issue only. The County classifies land all the time and have local and state guidance on classifications. The PILT payment does not carry with it a special land classification as far as I know. The County Assessor would be more familiar with those relationships.

See you later in the week.

Ron Harnack
Project Coordinator
RRWMB
651-341-7651 (cell)
651-583-3225 (home/office)

ITEM # County Board 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Doebler, Tammie	*Department RCPC	*Board Meeting Date Aug 9 2011
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***Subject Title (As it will appear on the agenda):**
 Roseau County Prevention Coalition

***Background (Provide sufficient detail of the subject):**
 I would like to speak with the County Board about applying for a grant for the Roseau County Prevention Coalition. There is a SPF (strategic prevention framework) grant that is accepting applications through August 17th. With board approval I would like to submit an application.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

ITEM # County Board 3
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Foldesi, Mark	*Department District 5 Commissioner	*Board Meeting Date Aug 9 2011
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***Subject Title (As it will appear on the agenda):**
 800 Hhz Radio Update

***Background (Provide sufficient detail of the subject):**
 Emergency Manager Gracia Nelson and Radio Consultant Patrick Novacek will meet with the Board to give an update on the 800 Mhz Radio timeline.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk

ITEM # County Board 4
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Pelowski, Jeff	*Department Interim County Coordinator	*Board Meeting Date Aug 9 2011
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***Subject Title (As it will appear on the agenda):**
 Rinke Noonan - Recording of Drainage Tile

***Background (Provide sufficient detail of the subject):**
 The Auditor's office received a letter from Rinke Noonan regarding the recording of drainage systems within counties. Rinke Noonan is recommending this practice and has offered assistance should the county decide to implement this practice.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Ann Marie Miller, Board Clerk



August 1, 2011



Office 320-251-6700
Kdeter@RinkeNoonan.com

Roseau County Board of Commissioners
c/o Martha Monsrud, Auditor
Roseau County Courthouse
606 Fifth Avenue SW
Roseau, MN 56751

**Re: Recording of County Drainage Systems
Our File No. 12765.001**

Dear County Commissioners:

Over the last several years, the issue of recording of county drainage systems has been discussed. I have enclosed a copy of an email I received that sets forth the issue of notice to landowners of the existence of a county drainage system, especially involving tile that has not been recorded. I have similar issues throughout the state concerning notice of existing 103E drainage systems.

Over the last 100 years, county drainage systems generally were not recorded throughout the State of Minnesota. Due to concern about this issue, several counties have started the process of recording their drainage systems. Minnesota Statutes 103E does not lay out a process for recording of drainage systems, so we devised a process that is both efficient and straightforward in the recording of drainage systems. In the counties that we have recorded the drainage systems, we have not received any objection whatsoever from the landowners and, in fact, the landowners are somewhat surprised that the drainage systems have not been recorded. The existence and rights given by a county drainage system are extremely important to the landowners and the recording of these drainage systems protects that property right for those landowners within a county drainage system.

I would be happy to discuss further with you the process of recording your drainage systems and strongly believe that they should be recorded so it is not an issue in the future.

August 1, 2011
Page 2

If you have any questions or I can supply additional information, please contact me.

Very truly yours,



Kurt A. Deter
KAD/cmt

Enclosure

Kurt Deter

From:
Sent: Thursday, July 28, 2011 3:04 PM
To: Kurt Deter
Subject: County Ditch Title Issue

This is a County matter Potential client purchased a 5 acre building site about 15 years ago. Apparently, there is a county tile that runs through the building site dating back to 1917 (according to the county). There is nothing recorded at the recorder's office, and there are no visible signs or markings of the existence of the tile. My client was unaware of the tile being there until recently, when the county went through and dug up his property to try to locate the tile line (unsuccessfully). The tile has now backed up with water, and collapsed the basement of the house. I have reviewed the various title resources, and have found nothing about whether buyers of property, absent constructive or actual knowledge of the county tile, take subject to the county tile rights (easement?). Do you have any experience with that issue?



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

WATERSHED BOARD APPOINTMENT NOTICE

The Roseau County Board of Commissioners is accepting nominations for the following Watershed Board Appointments:

Two (2) managers to the Roseau River Watershed District for a three year term beginning October 19, 2011 ending October 19, 2014. The terms of LeRoy Carrier and Todd Miller will expire October 19, 2011.

One (1) manager to the Two Rivers Watershed District for a three year term beginning October 29, 2011 ending October 29, 2014. The term of Jim Kukowski will expire October 29, 2011.

Two (2) managers to the Warroad River Watershed District for a three year term beginning September 19, 2011 ending September 19, 2014. The term of Keith Landin and Loren Horner will expire September 19, 2011.

Persons interesting in being appointed to serve as a watershed district manager should contact the Roseau County Coordinator's Office, 606 5th Avenue SW, Room 131, Roseau, MN 56751 (218-463-4252) or at annmarie.miller@co.roseau.mn.us to obtain an application. To be considered, interested persons must submit completed applications no later than 4:30 pm August 30, 2011.

Dated: August 9, 2011